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SOUTHERN ILLINOIS UNIVERSITY

Annual Report

BOARD OF TRUSTEES

1949-1950



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CARBONDALE, ILLINOIS

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FIRST ANNUAL REPORT

OF THE

Board of Trustees

OF

Southern Illinois University

For the Year Ending June 30, 1950



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LETTER OF TRANSMITTAL

Carbondale, Illinois, June 30, 1950

Honorable Adlai E. Stevenson,
Governor of Illinois:

Sir: We have the honor to submit to you herewith in compliance with Senate Bill 40, 66th General Assembly, the first report of the Board of Trustees of Southern Illinois University for the fiscal year, July 1, 1949, to June 30, 1950.

Respectfully yours,
Leo. J. Brown, Secretary

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BOARD OF TRUSTEES

MEMBERS

Dr. Leo J. Brown.....505 West Walnut Street, Carbondale
 Mr. Kenneth L. Davis.....Box 357, Harrisburg
 Mr. Robert W. Davis.....200 North University Avenue, Carbondale
 Mr. Guy A. Gladson.....426 Central Avenue, Wilmette
 Mr. O. W. Lyerla.....204 South 11th Street, Herrin
 Mr. Lindell W. Sturgis.....City National Bank, Metropolis
 Mr. John Page Wham.....212 East Broadway, Centralia
 Mr. Vernon L. Nickell, Ex-Officio.....Springfield
 State Superintendent of Public Instruction

OFFICERS

Robert W. Davis, Chairman.....Carbondale
 Leo J. Brown, Secretary.....Carbondale
 Edward V. Miles, Jr., Treasurer.....Carbondale
 Business Manager, Southern Illinois University

EXECUTIVE COMMITTEE

O. W. Lyerla, Chairman Kenneth L. Davis Lindell W. Sturgis

PROCEEDINGS AND MINUTES

Of the first meeting of the Board of Trustees of Southern Illinois University
which was held at 1:00 p.m. on Monday, July 18, 1949, at the
University Cafeteria, Carbondale, Illinois.

The following members were present:

Leo J. Brown
Kenneth L. Davis
Robert W. Davis
Guy A. Gladson
O. W. Lyerla
Lindell W. Sturgis
John Page Wham

The following member was absent:

Vernon L. Nickell, ex-officio

The Board met and by secret written ballot unanimously elected General Robert W. Davis to the Chairmanship for a term of one year as provided by law. The Board then unanimously elected Leo J. Brown Secretary of the Board.

A general discussion of the aims and duties of the Board followed. Senator R. G. Crisenberry visited the Board temporarily and explained the background and factors leading to the creation of the Board. Senator Crisenberry left and Dr. Delyte W. Morris, President of Southern Illinois University, was requested to appear.

A motion was made by Mr. Wham and seconded by Mr. Lyerla to confirm the pay rolls and personnel additions created by the Teachers College Board for the month of June, 1949, and to confirm the actions of the Advisory Committee of the Teachers College Board to and including June 30, 1949. The vote was unanimous with each Board member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

A motion was made by Mr. Kenneth L. Davis and seconded by Mr. Sturgis that the Board affirm the present status of the faculty and assure the continuation of the present rights of the faculty. The vote was unanimous with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

At this point Chairman Robert W. Davis instructed the Secretary and the Board that all voting must be listed by the Secretary as showing the individual vote of each member on each issue.

A motion was made by Mr. Lyerla and seconded by Mr. Sturgis that the Chairman of the Board shall be authorized to appoint an executive committee to act on all important matters for the Board. The actions of this executive committee are to be approved by the Board at the next regular

meeting following any such actions taken. Mr. Gladson questioned the details of authority of the executive committee and Mr. Sturgis explained some of the details of authority of the said committee. The vote was unanimous with each Board member recording his vote as follows:*

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

A motion was made by Mr. Kenneth L. Davis and seconded by Mr. Gladson that President Morris be given authority to request Governor Stevenson to release funds to the Board of Trustees for the purpose of land acquisition and for the purpose of erecting approved buildings. The vote was unanimous with each Board member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

A motion was made by Mr. Lyerla and seconded by Mr. Wham that the Board retain the present real estate appraisal committee consisting of:

Mr. Lawson Fore
Mr. G. Nyle Huffman
Mr. Walker Schwartz

A discussion of qualifications and the background of the above committee-men ensued. The vote was unanimous with each Board member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

A motion was made by Mr. Gladson and seconded by Mr. Wham that Mr. Omer W. Jones of Murphysboro and Mr. Glenn Brown of Carbondale be appointed to serve as negotiators for the Board. The above two attorneys are to act as negotiators for the University in matters of real estate and land acquisition. The vote was unanimous with each Board member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

A motion was made by Mr. Sturgis and seconded by Mr. Kenneth L. Davis to give President Morris the authority to contact bonding companies and other interested agencies to secure information and to suggest plans for the construction of self-liquidating dormitories. The vote was unanimous with each Board member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea

*Revised at meeting of Board of Trustees held on August 6, 1949.

Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

At this point President Morris presented the plan for land acquisition and campus expansion.

A motion was made by Mr. Lyerla and seconded by Mr. Sturgis that the Board confirm the previous action of the Teachers College Board in setting up a Horticulture Experimental Station cooperatively with the University of Illinois. The discussion indicated that the Board feels this to be an important step in promoting good feeling between the two institutions. The vote was unanimous with each Board member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

A motion was made by Mr. Kenneth L. Davis and seconded by Mr. Gladson to give President Morris authority to institute and carry on negotiations with the Department of Interior for the purpose of acquiring leases on land for Southern Illinois University in the Crab Orchard and Little Grassy areas. The vote was unanimous with each Board member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

The Secretary of the Board was instructed hereafter to secure copies of the agenda for each meeting of the Board and to forward a copy of it to each Board member preliminary to each meeting.

Mr. Edward V. Miles, Jr., Business Manager of Southern Illinois University, was requested to appear. He reported that the Bursar handled a maximum of \$30,000. in any one day.

A motion was made by Mr. Lyerla and seconded by Mr. Kenneth L. Davis that the Bursar should be bonded in the amount of \$10,000. The vote was unanimous with each Board member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Chairman Robert W. Davis appointed the following executive committee:

O. W. Lyerla, Chairman
Kenneth L. Davis
Lindell W. Sturgis

The next meeting of the Board of Trustees is to be held on Saturday, August 6, 1949, at 9:30 a.m. in the President's Office at the University.

A motion for adjournment was made by Mr. Sturgis. The motion was seconded by Mr. Kenneth L. Davis and the vote was unanimous.

Robert W. Davis, Chairman

Leo J. Brown, Secretary

PROCEEDINGS AND MINUTES

Of the meeting of the Board of Trustees of Southern Illinois University
which convened at 10:00 a.m. on Saturday, August 6, 1949,
at the Bradley residence, 1008 South Thompson Street,
Carbondale, Illinois

The following members were present:

Robert W. Davis, Chairman
Leo J. Brown, Secretary
Kenneth L. Davis
Guy A. Gladson
O. W. Lyerla
John Page Wham

The following members were absent:

Lindell W. Sturgis
Vernon L. Nickell, ex-officio

The Minutes of the first meeting, which was held on July 18, 1949, were read by the Secretary, Dr. Leo J. Brown, and a revision was made to the section creating an executive committee.

A motion was made by Mr. Lyerla and seconded by Mr. Kenneth L. Davis authorizing the Chairman of the Board of Trustees to appoint an executive committee to act on all urgent matters which cannot await consideration by the full Board any action so taken by the executive committee is to be submitted to the Board of Trustees for approval or disapproval at the next regular meeting.

The number of the committee members should be three with the Chairman and the Secretary of the Board of Trustees acting additionally as ex-officio members, making the total committee number to be five. The vote was unanimous with each Board member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

The section of the Minutes of the first Board meeting concerning the bonding of the Eursar was discussed, and the Secretary of the Board of Trustees was instructed to see if Mr. Miles' bond covers him for monies to come under the jurisdiction of this Board. The secretary was also instructed to find out the extent of coverage by the bonding company.

After the above revisions were made a motion was made by Mr. Kenneth L. Davis and seconded by Mr. Gladson to approve the Minutes as revised. The vote was unanimous with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

Discussion of candidates for the position of Administrative Assistant to the Board of Trustees led to the employment of Mrs. Alice DiGiovanna at a salary of \$300.00 per month for a period of one year, beginning when the office is completed and when the need appears as determined by the Chairman of the Board. The motion was made by Mr. Lyerla and seconded by

Mr. Kenneth L. Davis. The vote was unanimous with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

The next meeting date of the Board was determined to be Saturday, September 24, 1949, at 1:00 p.m. at the Bradley house, 1008 South Thompson Street, Carbondale, Illinois.

Press and public relationships were discussed and, as members of the Board viewed their opinions relative to the manner of press relations and relative to the amount of information to be released, it was determined after further discussion that the Chairman of the Board should be designated to make the releases and he was authorized to use his judgment in determining what and how much information should be released.

Discussion of the salary of President Morris. It was determined inasmuch as all the members of the faculty had had a raise already this year, and inasmuch as the Teachers College Board had recently considered raising the salaries of all the presidents, and inasmuch as a salary increase is both needed and highly deserved by President Morris, that an increase in salary be given. There followed considerable discussion as to the amount of salary increase and the following factors were considered in arriving at a figure:

- The inestimable value of the work done by President Morris during this past crucial year.
- Limitations to the amount of increase as determined by our budget.
- The effect on public and faculty relations with the Presidency following any such increase.
- The necessity of entertainment and official expenses incurred in the administration of the Office of the President.

Following the above discussion the motion was made by Mr. Lyerla and seconded by Mr. Wham that the salary of the President be increased from \$10,000. to \$14,000. per year (on a twelve-months basis) starting as of August 1, 1949. The vote was unanimous with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

A motion was made by Mr. Lyerla and seconded by Mr. Kenneth L. Davis approving the move of the Office of the President and such administrative force as seems necessary and practical to the Bradley house subject to the approval and completion of plans. The vote was unanimous with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

Chairman Davis appointed a committee consisting of Mr. Gladson, Chairman, Mr. Wham, and Dr. Arthur J. Klein, to draw up by-laws and rules and regulations for the Board of Trustees for Southern Illinois University.

The meeting adjourned at 12:30 p.m. for luncheon at the University Cafeteria and reconvened at 2:00 p.m.

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University.

Establishment of an Off-Campus Residence Center at Belleville, Illinois

- A. For the past year, the University has received an increasing number of requests from school teachers and administrators in the Belleville-East St. Louis-Granite City-Alton-Edwardsville area to offer a more comprehensive program of off-campus courses, particularly for elementary and secondary school teachers and for school administrators and supervisors. It is generally agreed that Belleville is the logical center for such an off-campus program, and the public school authorities of that city have offered to make the necessary facilities available at the Belleville Junior High School, Senior High School, Junior College, and Public Library. On February 8, 1949, and again on March 16, 1949, representatives of the University conferred with school men in Washington, Clinton, Madison, Monroe, and St. Clair counties; and the consensus was that the proposal should be carried out as soon as possible. Later in March, a questionnaire was circulated through the county superintendents' offices, asking each grade and high school teacher to indicate whether or not he would expect to enroll in off-campus graduate or undergraduate courses at Belleville if such courses were offered, with the result that 382 teachers indicated an interest in undergraduate courses and 298 in graduate courses.

At the March 28, 1949, meeting of the Teachers College Board, therefore, we reported our intention to establish an off-campus residence center at Belleville. The Teachers College Board referred the matter to its Graduate Studies Committee, and a statement (see Supplement A) was prepared for that Committee. The reaction was unfavorable because a rule of the American Association of Colleges for Teacher Education limits to one-fourth the amount of a student's credit which can be taken off-campus, even though up to one-half is allowed by the University of Illinois and many other universities. Applying the teachers college measuring-stick to Southern prevented further action on our part until the establishment of a separate board. Meanwhile, the University of Illinois, which does not regard itself as bound by rulings of the American Association of Colleges for Teacher Education, is developing a graduate extension program in Southern Illinois.

With the approval of the Board of Trustees, therefore, we desire to take steps to establish an off-campus residence center at Belleville in accordance with the plan outlined in the attached statement (Supplement A).

The establishment of an off-campus residence center at Belleville, Illinois, was discussed by all members of the Board and by President Morris. A motion was made by Mr. Lyerla and seconded by Mr. Gladson that the administration of the University be empowered to establish an off-campus residence center at Belleville. The vote was unanimous with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

Establishment of Advisory Boards for Terminal Vocational Courses

- B. Among the numerous areas of university instruction and function that need to be explored, perhaps the most urgent is the development in and for Southern Illinois of terminal types of vocational instruction in the fields of (1) Agriculture and (2) Industrial Education. At a later meeting of the Board of Trustees, it is hoped that a thorough discussion of

the potentialities of such programs can be held. Meanwhile, however, it would seem desirable to set up Advisory Boards to consider the needs and possibilities in each of the areas; we therefore request approval for the naming of two such Boards.

A motion was made by Mr. Gladson and seconded by Mr. Kenneth L. Davis to authorize the President of the University to appoint such Advisory Boards as he may deem necessary to advise the University concerning the establishment of terminal vocational courses in (1) Agriculture, (2) Industrial Education, and (3) Coal Mining techniques. The vote was unanimous with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

Addition of Graduate Courses Upon Approval of Graduate Faculty

- C. At the June 6, 1949, meeting of the Teachers College Board, we requested authorization to add graduate courses to the curriculum upon the same basis as undergraduate courses; namely, immediately upon approval of the appropriate faculty members and the local administration of Southern Illinois University. The Teachers College Board had required us to submit sixty days in advance of each Board meeting lists of courses to be approved first by its Graduate Studies Committee and then by the Board itself. As we understand it, the idea originally behind this procedure (dating back to 1944-45) was to prevent the schools under the Teachers College Board from expanding their graduate programs too fast, and at the time it was indicated that the procedure was merely temporary.

Our graduate program has now developed to a point where only a normal steady expansion of the curriculum need be anticipated, and our graduate faculty has shown excellent judgment and discretion in developing the Graduate School on a realistic and sensible basis. But the Teachers College Board did not act upon our request at the June 6, 1949, meeting, wishing to refer it to its own Graduate Studies Committee. We therefore call to the attention of our new Board of Trustees our desire to adhere to the practice that prevails in most universities of leaving the determination of the graduate curriculum in the hands of the graduate faculty; and request their approval of this procedure. This does not apply, of course, to entire new courses of study in new areas, for which Board approval should be sought, but only to individual courses within established curricula.

A motion was made by Dr. Brown and seconded by Mr. Lyerla to authorize the President of the University to add graduate courses to the curriculum upon the same basis as undergraduate courses; namely, immediately upon the approval of the faculty and local administration of Southern Illinois University.* The vote was unanimous with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

Approval of Pay Roll Titles of Dean, Lecturer, Assistant Instructor, Research Associate, and Graduate Assistant

- D. At present our pay roll titles for the faculty-administrative staff are uniform with those of the four teachers colleges and normal schools.

*Revised at meeting of Board of Trustees held on September 24, 1949.

but are not in all cases appropriate for university-type positions. These titles are (1) President, (2) Executive Assistant in Education and Administration, (3) Professor, (4) Associate Professor, (5) Assistant Professor, (6) Instructor, (7) Faculty Assistant.

The title **Faculty Assistant** has given rise to much confusion because several different types of workers have had to be listed under it. First, there are people engaged in full-time instruction or student personnel work who lack the academic training and experience required for the rank of Instructor. We propose to call these people **Assistant Instructors**. The requirement for appointment under this title should for the present be the same as for Faculty Assistants (a Bachelor's degree or equivalent), and the maximum salary for the present should remain at \$350.00 per month.

Secondly, among our Faculty Assistants at present are a number of full-time research workers. We propose to call these **Research Associates**. The requirements for appointment under this title would be identical with those just stated for Assistant Instructors.

Thirdly, we also classify as Faculty Assistants at present students engaged in part-time instructional, student personnel, or research work and in part-time study toward advanced degrees. Such students are ordinarily called **Graduate Assistants**, which title we now propose for them. For appointment to this title, a Bachelor's degree should be required and the maximum salary should remain as at present (\$110.00 per month for half-time services).

Approval of the titles **Assistant Instructor**, **Research Associate**, and **Graduate Assistant** would make it possible eventually to abolish the unsatisfactory and ambiguous title **Faculty Assistant**.

Another pay roll title which has caused confusion is that of Executive Assistant in Education and Administration, which is now applied both to people solely engaged in administrative work and to people responsible not only for administration but also for instruction and student personnel work. This title will be subjected to careful examination, but for the moment we wish to propose that the customary university title of **Dean** be used as both the pay roll and the descriptive title for the heads of our Colleges and our Student Life offices, with no present change in their status otherwise.

Oftentimes we desire to bring to the campus for a few days, a few weeks, or a few months a lecturer or consultant with either a high degree of technical training, a broad background of special experience, or both, to advise faculty members, students, and citizens concerning some phase of our developing program or to supplement the work of our instructional departments. Such persons often do not fit into the faculty classifications we now have. We wish to propose for them the customary university title **Lecturer**, and to place them temporarily on the pay roll at rates of pay justified by the extent of their services and their value to the University.

Senate Bill 681, just approved by the Governor, provides for the employment of "administrative and instructional staff positions at rates established by the Board of Trustees of Southern Illinois University". It is under this authority that we are requesting the Board's approval of these new pay roll titles.

A motion was made by Mr. Kenneth L. Davis and seconded by Mr. Gladson to make the following changes in pay roll titles:

- a. The title of Faculty Assistant is to become "Assistant Instructor".
- b. Research workers are to become "Research Associates".
- c. Part-time student instructors and certain part-time research workers are to be called "Graduate Assistants".
- d. The customary university title of "Dean" is to be used as both the pay roll and descriptive titles for the heads of the University's undergraduate colleges and student life offices with no present change in their status otherwise.
- e. The creation of the title "Lecturer" for those individuals whom it becomes necessary to bring to the campus periodically for periods

of a few days or weeks to render service as a lecturer or as a consultant. These will be individuals who do not fit into the present faculty classifications but whose high degrees of technical training and skills make their services necessary. They are to be placed temporarily on the pay roll at rates of pay justified by their extent of services and their value to the University.

The vote was unanimous with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

Lifting Salary Schedule Ceilings Where Necessary

- E. A definite salary schedule for the faculty was first proposed by the State Teachers College Board in 1928, but the 1929 depression struck before it could be put into operation. The schedule was reactivated in 1943. This first schedule incorporated such features as the correlation of salary and rank, a minimum and a maximum salary for each rank, and an automatic increment for teachers below the maxima for their ranks. It has twice been revised upward, and a copy of the latest revision is attached (Supplement B).

A study of the range and other features of the present salary schedule is being made by a staff committee, which will eventually report its recommendations. A matter of immediate concern, however, is the maximum limit imposed by this schedule. This maximum has prevented our hiring several top-flight men in recent weeks—men of the calibre necessary to provide leadership in such important areas as agriculture. We request permission to disregard the ceilings in our present salary schedule in those instances where we must meet competition from other schools in order to attract and retain personnel with the desired qualifications and experience.

Any new and replacement appointments of this kind will, of course, be made within the framework of our present budget. They will not entail an increase, but a slightly different distribution, of the personal services monies, since the salaries paid to these highly qualified people can be offset by bringing in a number of replacements at lower ranks.

A motion was made by Mr. Lyerla and seconded by Mr. Kenneth L. Davis to authorize the administration to lift the salary schedule ceilings where necessary to secure the services of individuals whose backgrounds, experience, and reputations qualify them to positions where needs are critical. This action permits the University to bid in the competitive fields where a particular individual's service must be secured at a figure higher than the present salary ceiling. The vote was unanimous with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

Moving Expenses of New Faculty Members

- F. At the June 6, 1949, meeting of the Teachers College Board, we proposed a policy of providing moving expenses for new members of the faculty-administrative staff, where such inducement would enable us to attract highly qualified individuals. Often the paying of moving expenses would enable us to bring people to the staff at a lower starting salary than otherwise and thus would result in an actual economy.

since eventually the lower salary rate would much more than compensate for the monies spent in moving. During this period of severe competition for qualified teachers in certain fields, this policy might well pay for itself many times over in lower salaries and improved qualifications of staff.

The Teachers College Board felt that this proposal should not be adopted on a state-wide scale. We are therefore proposing it to our Board of Trustees as a policy to be approved for Southern Illinois University.

A motion was made by Dr. Brown and seconded by Mr. Gladson that the University administration be permitted to agree to pay the moving expenses on household goods of certain selected new faculty members wherein the cost is not too great and wherein such action may be the determining factor in securing the services of highly qualified individuals. The vote was unanimous with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

Reduction or Elimination of Fees for Certain Students

G. At the March 28, 1949, meeting of the Teachers College Board, we requested remission of fees to a carefully selected group of foreign students, not to exceed ten in number in any one school year. A number of organizations, such as Rotary International and the Institute of International Education, have been interested in placing foreign students at Southern Illinois University, so that they may receive the benefits of an American education and learn American ideals and principles. These organizations are willing to encourage the students by providing them with scholarships covering part of their expenses for room and board; and certain local groups in Carbondale can provide them with additional assistance. The question had come up, however, as to whether the University could not assist them to the extent of excusing them from tuition and other necessary fees. The situation is particularly acute for these foreign students, since they now classify as out-of-State students and have to pay out-of-State fees.

At the same time, we recommended that the Teachers College Board consider the question of remitting basic tuition to athletes who are able to maintain satisfactory scholastic averages and standards of performance. We pointed to the precedent of the scholarships which have been granted here to students who show unusual competence in music and who play in the University Band and Orchestra.

The Teachers College Board raised the question as to whether it could grant scholarships and referred the whole matter to the Attorney General for a ruling. The Attorney General ruled that it was not within the power of the Teachers College Board to grant scholarships, and on the basis of this ruling the music scholarships that we had been issuing for many years were denied us.

The Chairman of the present Board of Trustees has now written to the Attorney General for an opinion on the question of whether or not the new Board, under its power to establish fees, cannot in special cases of deserving students, reduce or eliminate tuition and other fees. Subject to a favorable ruling by the Attorney General, we request permission of the Board of Trustees to reduce or eliminate fees during the year 1949-50 for not more than ten foreign students, not more than forty music students, and not more than thirty students engaging in athletics, all selected with due emphasis on their scholastic proficiency.

The subject of the reduction or elimination of fees for certain students was discussed and Chairman Davis read an opinion given by the present

Attorney General of Illinois stating that there could be no reduction nor elimination of fees and interpreting such action to be discriminatory.

Training Table and Residence for Athletes

- H. We request the support of the Board of Trustees for the development of our athletic program in accordance with generally accepted standards both in our conference and in the nation at large. Specifically we desire permission at this time to establish a training table for athletes and to provide a residence house for them, if one becomes available from among University-owned or rented properties.

The above recommendation was tabled for future consideration.

Handling of Out-of-State Travel Requests

- I. The present practice in Illinois is that expenses for all travel by State employees that takes them outside the State must be authorized by the Governor. Hitherto we have sent requests for such authorization to the Department of Registration and Education for transmittal to the Governor and for the return of his approvals. These requests and approvals were never reviewed by the Teachers College Board.

We now request the Board's view as to whether these travel requests should be submitted through the Board's Chairman, the Board's Executive Committee, or the President's Office.

The President and Business Manager of the University were authorized to handle the out-of-State travel requests in the simplest and most effective manner possible.

Purchases of Land

- J. It will soon be necessary to undertake a study of our general campus plan with a view to establishing a list of priorities for the acquisition of land needed for the program. Meanwhile, however, there are certain tracts which must be purchased almost immediately. We desire approval to proceed with the acquisition of the following tracts, while postponing the decision upon a complete and final list of priorities:

Tract	Owner	Location
103, 103-a	John Lewis.....	Dowdell Estate
103-b, 103-c	J. B. Taylor.....	Dowdell Estate
106-d, 106-e	John Gilbert	Dowdell Estate
106-f, 106-g	J. B. Taylor.....	Dowdell Estate
94	Mrs. Margaret Moss...	821 South University
38	Virginia Price	909 South University
87	Wallace H. Jones..	419 Chautauqua

The subject of the purchase of certain tracts of land deemed of high priority nature because of the fact that these certain tracts are needed and must be purchased immediately was discussed. Approval for the purchase of the following tracts as soon as possible was authorized on motion by Mr. Lyerla and seconded by Mr. Kenneth L. Davis:

Tract	Owner	Location
103, 103-a	John Lewis.....	Dowdell Estate
103-b, 103-c	J. B. Taylor.....	Dowdell Estate
106-d, 106-e	John Gilbert	Dowdell Estate
106-f, 106-g	J. B. Taylor.....	Dowdell Estate
94	Mrs. Margaret Moss...	821 South University
38	Virginia Price	909 South University
87	Wallace H. Jones.....	419 Chautauqua
55	William Gray, Jr.....	403 West Grand
55a	William Cox	405 West Grand
70	Calhoun Cavaness	408 West Chautauqua

Horticultural land to be subsequently selected.

The vote was unanimous with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

Designation of Depository of Funds

K. We respectfully request the Board of Trustees to designate a depository for such University funds as are deposited for remittance to the State Treasurer and as are administered locally.

A motion was made by Mr. Gladson and seconded by Mr. Kenneth L. Davis to designate the Carbondale National Bank of Carbondale, Illinois, as the depository for such University funds as are deposited for remittance to the State Treasurer and as are administered locally. The vote was unanimous with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

A motion was made by Mr. Kenneth L. Davis and seconded by Mr. Gladson to authorize President Morris to request the Governor to release authorized building funds as the building program progresses and as it appears necessary. The vote was unanimous with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

A motion for adjournment was made by Mr. Lyerla. The motion was seconded by Mr. Gladson and the vote was unanimous.

Robert W. Davis, Chairman

Leo J. Brown, Secretary

SUPPLEMENT A

CONDITIONS GOVERNING THE ESTABLISHMENT OF AN OFF-CAMPUS RESIDENCE CENTER AT BELLEVILLE, ILLINOIS

I. Nature of the demand:

1. There are more than 3,000 teachers, supervisors, and administrators in the area which would be served by such an off-campus center.
 - (1) Many of these are operating under emergency certificates and do not have a baccalaureate degree. Therefore, these want and need senior college courses.
 - (2) A larger number and proportion have bachelor's degrees but are required to take a minimum number of graduate courses within a given period until at least a Master's degree is obtained.
 - (3) In some systems, particularly in Madison County, teachers are required to continue enrolling regularly in graduate courses until they have a minimum of twenty-five semester hours beyond the Master's degree.

2. These people offer as objections to their taking the Master's degree at the University of Illinois the following:
 - (1) A minimum of half the work must be taken on campus.
 - (2) Living conditions are undesirable, due to scarcity and high rents.
 - (3) Many of them, by going to Champaign, have to pay out \$700-\$800 per summer and lose a similar amount in summer salaries.
3. These people object to taking their work in St. Louis universities for the following reasons:
 - (1) Excessively high tuition.
 - (2) Hazardous metropolitan transportation.
 - (3) Lack of personal interest in part-time students by staff members.
4. These people prefer taking the work in a Southern Illinois University off-campus center for the following reasons:
 - (1) They can live in their own homes and do not have to endure the unwholesome living conditions in university communities. (This will help somewhat to relieve the housing congestion at Carbondale.)
 - (2) They can live and obtain their graduate work at a fraction of the cost entailed in campus residence courses.
 - (3) They can qualify for regular summer salaries by working outside of class periods and on week ends in their school systems.
 - (4) They feel that the Southern Illinois University faculty members will take a personal interest in them.

II. Areas to be served:

1. All of St. Clair County.
2. All of Madison County.
3. The northern and eastern half of Monroe County.
4. The northern part of Randolph County.
5. The northern and western half of Washington County.

III. Types of courses to be offered:

1. **Graduate courses**, especially in elementary education and in educational administration and supervision. Possibly, a limited number of courses in guidance and counseling.
2. **Undergraduate courses**, especially on the Senior College level, as demanded by those indicating an interest in undergraduate work.
3. By offering both graduate and undergraduate courses in an off-campus center, such as Belleville, the following advantages will result:
 - (1) The courses can be taught by resident instructors.
 - (2) Fewer extension courses will be needed in the areas served.
 - (3) Better library facilities can be made available.

IV. Quality of Instruction:

1. Those teaching graduate courses at the off-campus center will be required to meet the same academic qualifications as those offering graduate courses on campus.
2. The courses taught at the off-campus center will have to meet the same requirements as to library and research facilities as though they were being offered on campus.
3. This means that courses will have to be selected on the following basis:
 - (1) Those which can utilize the educational experiences of the students as an educational laboratory. Examples: courses dealing with abnormal children, community surveys, administrative and supervisory problems, etc.
 - (2) Those which normally require a limited number of texts and reference books which can be made available in the library of the off-campus center. Examples: mental hygiene, school administration, school finance, school law, etc.

V. The problem of adequate library facilities:

1. The public library and public school libraries of Belleville cannot be expected to provide any ordinary reference materials for graduate courses. Some newspaper sources may be used as a primary research source for term papers and theses.
2. The St. Louis public library and university libraries (St. Louis and Washington Universities) can be used only in formal research projects and not as sources of ordinary course references.
3. To make adequate reference materials available, two steps are necessary:
 - (1) Determine which courses can most advantageously be offered at the off-campus center and still meet the needs of the students.
 - (2) Take immediate steps, as soon as Board approval is obtained, to order duplicate copies of all reference books needed for each course, so that this material will be available at the off-campus center when needed.
4. This same procedure should be followed for undergraduate courses offered at the off-campus center.

VI. Other suggested rules governing courses at the off-campus center:

1. It is suggested that, at the outset, and possibly permanently, not more than three-fourths of the total graduate credits for the Master's degree be permitted to be taken at the off-campus center. This would require at least one summer's work on campus.
2. It is also suggested that, at the outset, not more than two full-time instructors, or equivalent, be employed in offering courses in the off-campus center. (A complete survey of all teachers and administrators in the area is in process; and if the results call for any more extensive program than is here suggested, that fact should be known before the May meeting of the Teachers College Board.)

VII. Precedents in other educational institutions:

1. In offering residence credit in an off-campus center, Southern Illinois University would in no sense be establishing a new or untried educational policy or practice.
2. Examples of similar practices in other universities include:
 - (1) The University of Wisconsin, at Milwaukee.
 - (2) The University of Indiana, at Gary.
 - (3) Indiana State Teachers College, at Covington.
 - (4) University of Georgia, at Atlanta.
 - (5) University of Alabama, at Montgomery and Birmingham.

SUPPLEMENT B

July 1, 1948

SALARY SCHEDULE FOR ILLINOIS TEACHERS COLLEGES

- (1) Adopted 1929
- (2) Re-activated 1943
- (3) Changed for 1946-47
- (4) Changed for 1948-49

A. Appointment, Academic Freedom, and Tenure:

(This is Standard XII of the American Association of Teachers Colleges)

1. Appointments

"The appointment of administrative officers and of faculty members and the determination of educational policies should be governed by professional considerations. Political factors should not be permitted to interfere with the efficiency of an institution. The spirit of these principles should also be demonstrated in the internal administration of the college for the development and maintenance of the best type of faculty service and of student growth

"It is presumed that administrative officers and faculty members will be appointed on merit rather than for political or other non-professional considerations."

2. Academic Freedom and Tenure

(The following statement concerning academic freedom and tenure was formulated by representatives of the Association of American Colleges and of the American Association of University Professors and agreed upon at a joint conference on November 8, 1940. This statement was endorsed by the Association of American Colleges at its Annual Meeting January 9, 1941, by the American Association of Teachers Colleges at its Annual Meeting on February 22, 1941, and by the Annual Meeting of the American Association of University Professors on December 28, 1941.)

The purpose of this statement is to promote public understanding and support of academic freedom and tenure and agreement upon procedures to assure them in colleges and universities. Institutions of higher education are conducted for the common good and not to further the interest of either the individual teacher or the institution as a whole. The common good depends upon the free search for truth and its free exposition.

Academic freedom is essential to these purposes and applied to both teaching and research. Freedom in research is fundamental to the advancement of truth. Academic freedom in its teaching aspect is fundamental for the protection of the rights of the teacher in teaching and of the student to freedom in learning. It carries with it duties correlative with rights.

Tenure is a means to certain ends, specifically: (1) Freedom of teaching and research and of extra-mural activities, and (2) a sufficient degree of economic security to make the profession attractive to men and women of ability. Freedom and economic security, hence tenure, are indispensable to the success of an institution in fulfilling its obligations to its students and to society.

a. Academic Freedom

- (1) The teacher is entitled to full freedom in research and in the publication of the results, subject to the adequate performance of his other academic duties; but research for pecuniary return should be based upon an understanding with the authorities of the institution.
- (2) The teacher is entitled to freedom in the classroom in discussing his subject, but he should be careful not to introduce into his teaching controversial matter which has no relation to his subject. Limitations of academic freedom because of religious or other aims of the institution should be clearly stated in writing at the time of the appointment.
- (3) The college or university teacher is a citizen, a member of a learned profession, and an officer of an educational institution. When he speaks or writes as a citizen, he should be free from institutional censorship or discipline, but his special position in the community imposes special obligations. As a man of learning and an educational officer, he should remember that the public may judge his profession and his institution by his utterances. Hence he should at all times be accurate, should exercise appropriate restraint, should show respect for the opinions of others and should make every effort to indicate that he is not an institutional spokesman.

b. Academic Tenure

- (1) After the expiration of a probationary period teachers or investigators should have permanent or continuous tenure, and their services should be terminated only for adequate cause, except in the case of retirement for age, or under extraordinary circumstances, because of financial exigencies.

In the interpretation of this principle it is understood that the following represents acceptable academic practice:

- (a) The precise terms and conditions of every appointment should be stated in writing and be in the possession of both institution and teacher before the appointment is consummated.
- (b) Beginning with appointment to the rank of full-time instructor or a higher rank, the probationary period should not exceed seven years, including within this period full-time service in all institutions of higher education; but subject to the proviso that when, after a term of probationary service of more than three years in one or more institutions, a teacher is called to another institution it may be agreed in writing that his new appointment is for a probationary period of not more than four years, even though thereby the person's total probationary period in the academic profession is extended beyond the normal maximum of seven years. Notice should be given at least one year prior to the expiration of the probationary period, if the teacher is not to be continued in service after the expiration of that period, or if extension of the original probationary period is deemed advisable.
- (c) During the probationary period a teacher should have the academic freedom that all other members of the faculty have.
- (d) Termination for cause of a continuous appointment, or the dismissal for cause of a teacher previous to the expiration of a term appointment, should, if possible, be considered by both a faculty committee and the governing board of the institution. In all cases where the facts are in dispute, the accused teacher should be informed before the hearing in writing of the charges against him and should have the opportunity to be heard in his own defense by all bodies that pass judgment upon his case. He should be permitted to have with him an adviser of his own choosing who may act as counsel. There should be a full stenographic record of the hearing available to the parties concerned. In the hearing of charges of incompetence the testimony should include that of teachers and other scholars, either from his own or from other institutions. Teachers on continuous appointment who are dismissed for reasons not involving moral turpitude should receive their salaries for at least a year from the date of notification of dismissal whether or not they are continued in their duties at the institution.
- (e) Termination of a continuous appointment because of financial exigency should be demonstrably bona fide.

B. Salary Provisions:

1. All teachers who have completed the probationary period in their employing institution, unless already classified, shall be classified under this schedule.
2. The librarians at each college, members of the campus training school staff, and any others designated by the president as belonging to the instructional staff, shall be included in this schedule.
3. This salary schedule is based on an academic year of 36 weeks.
4. The various classes provided under this schedule, the proportion of the faculty in each rank, qualifications for each class, and the salaries shall be as follows:

GROUP I

Professor	\$4950-5850
Earned Doctor's Degree	
Proportion of Faculty: $\frac{1}{8}$ to $\frac{1}{4}$	

GROUP II

Associate Professor \$4275-5175
 Doctor's Degree or equivalent
 Proportion of Faculty: $\frac{1}{4}$ to $\frac{2}{5}$

GROUP III

Assistant Professor \$3600-4500
 Two years of graduate work or equivalent
 Proportion of Faculty: $\frac{1}{4}$ to $\frac{2}{5}$

GROUP IV

Instructor \$3150-3825
 Master's Degree or equivalent
 Proportion of Faculty: not over $\frac{1}{5}$

5. At the beginning of each academic year an increment of \$90 shall be given to each person until the maximum salary for his rank is reached. Continuity of service automatically entitles a teacher to the annual increments within his class.

C. Promotions and Salary Increases:

1. Faculty promotions and salary advances other than those provided by automatic increments, should be determined upon the basis of the following factors:
 - a. Teaching Ability

By this is meant the success of the instructor in securing interest, effort, and progress on the part of students. The primary consideration is that students are stimulated to better standards of scholarship, to keener interest in learning, to greater professional understanding, and to more effective effort toward self-improvement.

Possible methods of evaluation of teaching ability may include classroom visitation, canvass of faculty and student opinion, and the survey of records of students after leaving the institution.

- b. Professional Growth

This is essentially a matter of scholarship of a live and progressive character, manifested by such things as continued study, scholarly interests, research and productive and creative work, and professional participation and performance. The essential test of such growth is the teacher's success in holding the respect and esteem of his students and his colleagues within his special field of study and in maintaining professional standards in keeping with those generally approved by the teaching profession.

- c. General Educational Service

This refers to the acceptance and fulfillment of educational responsibilities outside of classroom. It may be shown by service in professional organizations of state-wide or national scope, identification with community movements of genuinely educational character outside of the classroom, or by similar types of service by which the college comes to have greater prestige and usefulness in the community, state, and nation.

2. Promotions from one class in the schedule to another shall not follow automatically when a faculty member shall have raised his qualifications to meet the requirements of the class above, but rather shall be made upon the written recommendations of the president to the Teachers College Board.

In appraising the claims of any individual to faculty promotion and/or salary advances other than the automatic increments, it is recommended that the presidents consult department heads, deans, and duly constituted representative faculty bodies.

3. Sex shall not be considered a factor in connection with advancement or promotions.

D. Sabbatical Leave and Sick Leave:

1. Each year in each teachers college one out of every twenty-five members of the faculty or major fraction thereof may be granted not to exceed a year's leave of absence on half pay for the purpose of attending some institution of higher learning or of otherwise adding to his professional equipment or usefulness, provided that the person shall have already served at least five years in the teachers college. No person shall receive such a leave oftener than once in seven years. The person granted such a leave, however, shall agree to serve at least two more years in any of the state-supported institutions of higher learning in Illinois, and shall give a note with proper security for the amount granted, said note to be cancelled at the end of the two years of service required or at the death of its maker. The leave of absence must be applied for at the April meeting of the Teachers College Board on the recommendation of the president.
2. A teacher whose service is interrupted by personal illness after beginning his work for the year shall receive full pay for two weeks and half pay for the next six weeks. A week's leave of absence with full pay may be granted to a teacher because of serious illness or death in his immediate family.

PROCEEDINGS AND MINUTES

Of the meeting of the Board of Trustees of Southern Illinois University
which convened at 1:00 p.m. on Saturday, September 24, 1949,
at the Bradley residence, 1008 South Thompson Street,
Carbondale, Illinois

The following members were present:

Robert W. Davis, Chairman
Leo J. Brown, Secretary
Kenneth L. Davis
Guy A. Gladson
O. W. Lyerla
Lindell W. Sturgis
John Page Wham
Vernon L. Nickell, ex-officio
Alice DiGiovanna, Administrative Assistant

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant to the
the President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois
University

The Minutes of the Board meeting, held on August 6, 1949, were discussed
and the following revision was made:

To the motion on Item C of the President's Report, "Addition of Graduate
Courses Upon Approval of Graduate Faculty", the following sentence was
added:

"This does not apply to entire new courses of study in new areas, for
which Board approval should be sought, but only to individual courses
within established curriculas."

After the above revision was made, Mr. Gladson made a motion that the
Minutes be approved as revised. The motion was seconded by Mr. Wham.
The vote was unanimous with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Dr. Brown made the suggestion that in the event a member of the Board
wishes to present a resolution to the Board, that such resolution be written
out in advance of the meeting. He stated that in some instances it might
prove advantageous to send such resolutions to the members of the Board
for their consideration before the scheduled meeting.

Mr. Gladson suggested that the names of all individuals recommended
for positions on the faculty, except in the case of emergency or temporary
positions, should be submitted to the members of the Board in advance of the
meeting at which the person recommended will be considered. A brief bio-
graphy of each applicant should be included.

These suggestions met with the approval of the Board.

Dr. Brown reported that in compliance with the request of the Board, a
letter was written to the Fidelity and Deposit Company of Maryland concern-
ing bond for Mr. Edward V. Miles, Jr. In their reply they have stated that
their company has furnished bond in the amount of \$10,000.00 for Mr. Miles

and that the Obligee on the bond is changed to read, "Board of Trustees, Southern Illinois University, Carbondale, Illinois." The official correspondence on this matter has been placed on file in the Offices of the Board of Trustees.

Mr. Gladson stated that he had been working on the matter of scholarships but that he has nothing definite to report at this time. He did, however, state that he had made a trip to Springfield and had conferred with the Chief Assistant to the Attorney General, who is taking the matter under advisement. A complete report will be presented to the Board as soon as it is possible to secure the information.

President Morris was called into the meeting. Before presenting his official report he talked with the members of the Board concerning the enrollment at Southern Illinois University, stating that the enrollment is already 3,111, an increase of 98 over the total enrollment of last year and that final figures for this year are not yet available. This information, he said, is very gratifying in light of the fact that there is a general decrease in university enrollments throughout the country.

Dr. Morris further stated that by next fall there should be a great improvement in the physical plant due to the completion of the new Training School building, which will release the Allyn Building for classroom or office space. He said that the housing situation is greatly improved this year as a result of the new dormitory for boys that has been constructed above the University Drug store, the quarters for men, built by Dr. Miller, and the new girls' dormitory constructed by the Baptist Foundation. All of these, he said, are privately constructed buildings and are not subsidized by University funds nor are they under the direct jurisdiction of the University.

It was Dr. Morris' feeling that the Administration should encourage two other religious groups to set up Foundations, namely, the Methodists and the Catholics because of the large number of students in these two groups. The members of the Board assured Dr. Morris that they had no objections to the stimulation of interest in this direction.

The President suggested that the next meeting of the Board be held during the Homecoming week-end and that the meeting be integrated with the Homecoming activities. He further suggested that an open-house or a reception be planned to which all faculty, alumni, and townspeople be invited so that they would have an opportunity to meet the members of the Board and their wives.

Mr. Lyerla made a motion that the next meeting of the Board be held on Friday, October 21, 1949. The motion was seconded by Mr. Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

President Morris asked for Board approval to extend an invitation to Mr. Chance Hill, Landscape Architect, and to Mr. Joseph F. Booton, Chief of Design, Division of Architecture and Engineering, to meet with the members of the Board at the October meeting for the purpose of discussing the physical plant of the University. This met with the approval of the Board.

At this time, Dr. Morris presented each member of the Board with the following reports:

1. Legislation Proposed for the Board of Trustees, Southern Illinois University. Prepared by M. M. Chambers, Arthur J. Klein and Consultants.
2. Business Administration of Southern Illinois University. Prepared by R. W. Kettler and Consultants.
3. Some Features of the Statutory Framework Surrounding the Board of Trustees of Southern Illinois University. Prepared by M. M. Chambers and Consultants.

4. Regional Hospital and Professional Education Survey of Southern Illinois conducted for Southern Illinois University. Prepared by Gerhard Hartman.

It was the feeling of the Board that no action be taken until all members had the opportunity to read and study this latter report.

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University.

Proposal by the State Department of Finance to Limit the 1949-50 Internal Budget to 45% of the Biennial Appropriation

- A. We have received a request from the State Department of Finance to limit to 45% of the appropriations for the 1949-51 biennium our expenditures for 1949-50, the first year of the biennium.

This request came to us after our internal budget for 1949-50 had already been made up and approved by the Executive Committee of the Board. The request would injure us primarily by depleting the reserves allowed for in our internal budget to the point where no emergency expenditures could be met or no new projects of any sort could be undertaken. Already our various departments and offices have been notified of their departmental budgets for 1949-50 and have made commitments on that basis, so that the depletion of our reserve is a serious matter. We wish to call to the attention of the Board that its own record of accomplishment is at stake, since without reserve funds it can do little more than approve a minimal program for Southern Illinois University.

We respectfully request that the members of the Board of Trustees consider whether or not it wishes to revise the internal budget for 1949-50 as a result of the request of the Department of Finance.

The proposal by the State Department of Finance to limit the 1949-50 internal budget to 45 per cent of the biennial appropriation was discussed at some length. It was generally agreed that the Board and the Administration would not accept the decrease in the appropriation if it is at all possible to prevent it. Mr. Kenneth L. Davis suggested that no action be taken by the Board until after the conference on Wednesday, September 28, at which time Representative Powell and Senator Crisenberry are to meet with Governor Stevenson to discuss the matter. This suggestion met with the approval of the members of the Board.

Self-Liquidating Dormitories

- B. We request consideration by the Board of our need for dormitory space and of the possibility of meeting this need through the construction of self-liquidating dormitories. We hope to have for inspection by the members of the Board certain drawings which will give them a view of the possibilities. If a suitable program of dormitory construction can be worked out, we shall also need Board consideration of plans for financing it.

Mr. Schaeffer and Mr. Hooton of the architectural firm of Schaeffer, Hooton, and Wilson of Bloomington, Illinois, were asked to come into the meeting. They presented each member of the Board with blueprints of the proposed standardized dormitory design. Each basic unit, as designed, will house 154 individuals.

Mr. Schaeffer then presented the members of the Board with his firm's contract for the construction of dormitories.

Mr. Lyerla made a motion that a committee of the Board be appointed to study the contract and recommend its acceptance or rejection. The motion was seconded by Mr. Kenneth L. Davis. The vote was unanimous with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea

Kenneth L. Davis.....Yea
 Guy A. Gladson.....Yea
 O. W. Lyerla.....Yea
 Lindell W. Sturgis.....Yea
 John Page Wham.....Yea

Chairman Robert W. Davis appointed the following to the committee:

John Page Wham, Chairman
 Guy A. Gladson
 Lindell W. Sturgis

It was generally agreed by the members of the Board that we must be careful not to overbuild in the matter of constructing self-liquidating dormitories. Dr. Morris was asked to secure information on the number of students who are now commuting to the University. It was tentatively agreed that one women's dormitory, consisting of three units, and one men's dormitory, consisting of one unit, be constructed as soon as possible. Dr. Morris was given authority to contact some bonding companies and to report concerning this matter at the next meeting of the Board, at which time the Board Committee on the architectural contract will make its recommendations to the Board.

Purchases of Land

- C. We desire approval to proceed with the acquisition of portions of certain tracts of land east of the Training School site and fronting on University Avenue between Mill Street and Grand Avenue. We have been informed by Mr. Chance Hill, our Landscape Consultant, that for the site development of the Training School area we shall need fifty feet (more or less) off the west side of these tracts, contingent upon the position of related buildings:

Tract Number	Owner	Tract Number	Owner
7A	J. E. Etherton	7E	D. M. Karr
7B	Cecil Flynn	7F	D. M. Karr
7C	J. W. Marberry	7G	D. M. Karr
7D	W. G. Etherton	7H	J. Y. Stotlar Estate

After a thorough discussion, approval for the purchase of portions of the tracts of land, as listed above, was authorized through a motion made by Mr. Sturgis and seconded by Mr. Gladson. The vote was unanimous with each member recording his vote as follows:

Robert W. Davis.....Yea
 Leo J. Brown.....Yea
 Kenneth L. Davis.....Yea
 Guy A. Gladson.....Yea
 O. W. Lyerla.....Yea
 Lindell W. Sturgis.....Yea
 John Page Wham.....Yea

Tuition at Belleville Residence Center

- D. We request approval of setting a tuition fee of \$3.00 per quarter hour of credit for students at the Belleville residence center, which we have proceeded to set up in accordance with action taken at the August 6 Board meeting.

The motion was made by Mr. Kenneth L. Davis that the tuition fee at the Belleville Residence Center be set at \$3.00 per quarter hour of credit. The motion was seconded by Dr. Brown and was unanimously passed, with each member recording his vote as follows:

Robert W. Davis.....Yea
 Leo J. Brown.....Yea
 Kenneth L. Davis.....Yea
 Guy A. Gladson.....Yea
 O. W. Lyerla.....Yea
 Lindell W. Sturgis.....Yea
 John Page Wham.....Yea

Preprofessional Training in Social Welfare

- E. The Illinois Department of Public Welfare has made available the half-time services of Mrs. Edmond R. Aken for the purpose of teaching specialized courses in a program of preprofessional training in social welfare and of advising students interested in social work. The University is obligated only to provide office space, supplies, and library facilities for Mrs. Aken; and the Department of Public Welfare will carry her salary. Mrs. Aken has her Master of Science degree in social work from Washington University. We therefore request approval of her appointment as visiting lecturer in social work (without pay) for the current school year.

Mr. Lyerla made a motion that the members of the Board approve the cooperative instructional program in preprofessional training in Social Welfare between the University and the State Department of Public Welfare. He further moved that the appointment of Mrs. Edmond R. Aken as visiting lecturer in Social Welfare, without pay, for the current school year, be approved, as recommended by the President of the University. The motion was seconded by Mr. Kenneth L. Davis and passed unanimously with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Report of Discussions with the U. S. Department of Commerce

- F1. Dean Rehn and Dr. Tudor have recently held discussions with Mr. Clyde Miller, Regional Manager of the U. S. Department of Commerce. As a result of these conferences it seems possible that federal support can be obtained for the partial subsidization of a research program and a supplementary training program aimed toward the improvement of business and industrial employment opportunities in this Southern Illinois' critical employment area. A University committee is in the process of preparing a proposal to be submitted to Mr. Miller. He has been invited to visit the campus during the week of October 3 to 6 to go over these plans with the intention of forwarding them to the U. S. Department of Commerce and to Mr. John R. Steelman.

It was generally agreed by the members of the Board that the University Administration be permitted to work with the Department of Commerce in order to secure federal support for the partial subsidization of a research program and a supplementary training program aimed toward the improvement of business and industrial employment opportunities in this critical southern Illinois employment area.

Advisory Boards for Agriculture, Business and Industry

- F2. It is requested that the members of the Board make suggestions for individuals to be appointed to the two Boards authorized by the Board of Trustees at its last meeting.

It was the suggestion of the Board that President Morris submit to each member of the Board a list of probable candidates, with a brief biography of each, to serve on the advisory boards for Agriculture, Business, and Industry.

Additions to the 1949-50 Pay Rolls

- G. 1. Approval of the following additional summer appointments has been obtained from the Executive Committee of the Board. We herewith

respectfully request the formal approval of the Board of Trustees for these additions to the Summer Session 1949 pay roll:

Name	Classification	Number of Months Employed	July	Aug.	Sept.
Beltz, George W., Faculty Assistant.....		3/20	\$.....	\$ 15.00	\$.....
Carruthers, W. H., Ex. Ass't. in Ed. & Adm....		1-1/2	300.00	300.00
Cunningham, Floyd F., Associate Professor..		3/4	250.00	125.00
Curtis, Robert R., Faculty Assistant.....		1	45.00	45.00
Dietz, Frederick J., Faculty Assistant.....		1	200.00
Fink, Mary Ellen, Instructor.....		1/4	87.50
Fishback, Woodson W., Assistant Professor..		1/10	50.00
Franklin, C. C., Assistant Professor.....		3/20	60.00
Gersbacher, Willard M., Professor.....		1/2	267.50
Holder, Lynn C., Assistant Professor.....		1/2	215.00
Houghland, Dale, Faculty Assistant.....		2-3/4	225.00	225.00	123.75
Kreher, Nora Theresa, Faculty Assistant....		1-1/4	145.35	34.65
Lingle, Leland P., Associate Professor.....		1/2	118.75	118.75
Luetzow, Robert E., Faculty Assistant.....		1-1/4	145.35	34.65
Mulkin, John W., Faculty Assistant.....		2-7/20	90.00	90.00	31.50
Neal, Charles D., Associate Professor.....		2/5	220.00
O'Brien, William, Faculty Assistant.....		7/20	87.50
Phelps, William Neal, Professor.....		1/4	112.00
Price, Dalias A., Assistant Professor.....		1/2	210.00
Price, William F., Faculty Assistant.....		1-5/31	90.00	14.52
Ragsdale, Ted R., Professor.....		3/4	308.35	154.15
Swayne, Julius, Faculty Assistant.....		1/2	137.50
Tudor, William J., Associate Professor.....		1/2	76.50	178.50
Watkins, Ben P., Assistant Professor.....		1	210.00	210.00
Welch, Walter B., Associate Professor.....		1/2	255.00
Wilkinson, Jas. J., Instructor.....		1/2	155.00

2. Approval of the following term appointments and reappointments has been obtained from the Executive Committee of the Board. We herewith respectfully request the formal approval of the Board of Trustees for these additions to the 1949-50 Faculty-Administrative pay roll:

Name	Classification	Number of Months Employed	Annual Salary	Monthly Salary
Ashby, Jefferson D., Faculty Assistant.....		9	\$ 990.00	\$ 110.00
Auclair, Jean L., Faculty Assistant.....		3 ¹	330.00	110.00
Barth, Jack E., Faculty Assistant.....		9	990.00	110.00
Bartley, Lewis A., Instructor.....		9	3,825.00	425.00
Beltz, George W., Faculty Assistant.....		9	945.00	105.00
Benedict, Bruce, Ex. Ass't. in Ed. & Adm....		10-1/2 ²	3,675.00	350.00
Benson, Willard A., Instructor.....		9	3,150.00	350.00
Bietto, Frank John, Faculty Assistant.....		9	990.00	110.00
Bracewell, Mabel, Faculty Assistant.....		9	1,237.50	137.50
Brown, Rosalie Helen, Instructor.....		9	3,150.00	350.00
Buckman, Rollin E., Instructor.....		9	3,150.00	350.00
Buckman, Virginia D., Faculty Assistant...		2-9/10 ³	543.75	187.50
Carey, Margaretta, Instructor		9	3,600.00	400.00
Carter, Allyn Wright, Faculty Assistant....		10 ⁴	2,250.00	225.00
Casebier, Eleanor, Instructor.....		9	3,150.00	350.00
Cox, Dan, Faculty Assistant.....		8-1/2 ⁵	935.00	110.00
Curtis, Robert R., Faculty Assistant.....		9	990.00	110.00
Davis, I. Clark, Ex. Ass't in Ed. & Adm....		10-10/31 ⁶	5,161.29	500.00

¹ Appointed September 12, 1949, through December 3, 1949.

² Appointed August 16, 1949.

³ Appointed September 14, 1949, through December 3, 1949.

⁴ Appointed September 1, 1949.

⁵ Appointed October 3, 1949.

⁶ Appointed August 22, 1949.

Name	Classification	Number of Months Employed	Annual Salary	Monthly Salary
Dewey, Harry, Instructor.....		5-1/2 ⁷	\$ 2,337.50	\$ 425.00
Etherton, Lucile, Ex. Ass't. in Ed. & Adm....		11 ⁸	3,465.00	315.00
Etheridge, Robert F., Faculty Assistant....		10 ⁹	3,000.00	300.00
Etheridge, Veda, Faculty Assistant		9	2,250.00	250.00
Evans, Thomas D., Faculty Assistant.....		11-1/2 ¹⁰	1,265.00	110.00
Ferrell, Carl B., Faculty Assistant.....		10-1/2 ¹¹	2,625.00	250.00
Fierro, Fresia, Faculty Assistant.....		9	990.00	110.00
Fischer, June, Faculty Assistant.....		9-3/20 ¹²	915.00	100.00
Fishback, Woodson W., Associate Professor		9	4,680.00	520.00
Franklin, Marcile E., Faculty Assistant....		9	2,475.00	275.00
Gallick, Lawrence, Faculty Assistant.....		9	990.00	110.00
Goedel, Raymond J., Faculty Assistant.....		9	990.00	110.00
Gunderson, John Jas., Instructor.....		9	3,375.00	375.00
Huffman, Charles T., Faculty Assistant....		9	990.00	110.00
Knudson, Lillian B., Assistant Professor....		9	4,050.00	450.00
Landmesser, Gerhard, Faculty Assistant..		8-3/4 ¹³	962.50	110.00
Lopinot, Alvin, Faculty Assistant.....		9	990.00	110.00
Lybarger, Ocie S., Faculty Assistant.....		9	990.00	110.00
Lynn, Paul K., Faculty Assistant.....		8-9/10 ¹⁴	667.50	75.00
Marberry, William M., Assistant Professor.		9	4,320.00	480.00
Martin, James C., Faculty Assistant.....		9	990.00	110.00
Mather, Adaline M., Assistant Professor....		9	3,825.00	425.00
McGrath, Robert A., Assistant Professor..		9	3,825.00	425.00
McQueen, Donald C., Faculty Assistant....		8-9/10 ¹⁵	979.00	110.00
Mitchell, Betty Lou, Faculty Assistant....		9	1,890.00	210.00
Moss, William, Faculty Assistant.....		9	990.00	110.00
Mulkin, John W., Faculty Assistant.....		3 ¹⁶	330.00	110.00
Neckers, Jeanette H., Faculty Assistant....		9	1,845.00	205.00
Nichols, Leonard D., Instructor.....		9	3,825.00	425.00
Parker, Louise O., Instructor.....		9	1,575.00	175.00
Parsons, John Davis, Faculty Assistant....		9	990.00	110.00
Plochmann, George K., Instructor.....		9	3,825.00	425.00
Plummer, John F., Jr., Instructor.....		9	3,150.00	350.00
Price, William F., Faculty Assistant.....		9	2,475.00	275.00
Pride, Carl, Instructor		9	3,600.00	400.00
Rezetka, Joseph, Faculty Assistant.....		9	495.00	55.00
Resnick, Robert S., Instructor.....		9	3,150.00	350.00
Roach, John L., Faculty Assistant.....		9	990.00	110.00
Russo, Anna M., Faculty Assistant.....		9-3/20 ¹⁷	1,125.00	125.00
Smith, Kenneth G., Faculty Assistant.....		9	900.00	100.00
Spiller, Virginia L., Faculty Assistant...		3 ¹⁶	330.00	110.00
Stewart, Maude A., Associate Professor....		9	4,725.00	525.00
Strange, Phillip Ross, Faculty Assistant....		9	900.00	100.00
Swan, Peggy Coleman, Faculty Assistant..		9	2,475.00	275.00
Swayne, Julius, Faculty Assistant.....		9	2,475.00	275.00
Taylor, Walter Dean, Faculty Assistant....		9	990.00	110.00
Theiss, Nina Louise, Faculty Assistant....		9	990.00	110.00
Turner, Arnold, Instructor.....		9	3,150.00	350.00
Turok, Charles W., Faculty Assistant.....		10-1/2 ¹⁸	2,362.50	225.00
Van Mason, Caroline D., Instructor.....		10 ¹⁹	3,375.00	375.00

⁷ Appointed January 1, 1950.⁸ Appointed August 1, 1949.⁹ Appointed August 15, 1949.¹⁰ Appointed July 1, 1949.¹¹ Appointed August 1, 1949.¹² Appointed September 7, 1949.¹³ Appointed September 19, 1949.¹⁴ Appointed September 14, 1949.¹⁵ Appointed September 14, 1949.¹⁶ Appointed September 12, 1949, through December 3, 1949.¹⁷ Appointed September 7, 1949.¹⁸ Appointed August 1, 1949.

Vaupel, Mary Jean, Faculty Assistant.....	9	990.00	110.00
Vogt, William J., Faculty Assistant.....	9	990.00	110.00
Ward, Irma Tate, Faculty Assistant.....	3 ¹⁶	495.00	165.00
Webb, Gerald E., Faculty Assistant.....	9	990.00	110.00
Webb, Olive, Faculty Assistant.....	9	2,250.00	250.00
Welch, Emma Marsh, Faculty Assistant...	9	990.00	110.00
Weshinskey, Roy K., Faculty Assistant....	9	990.00	110.00
West, Jack W., Faculty Assistant.....	9	990.00	110.00
Wille, Don, Instructor.....	9	3,600.00	400.00
Woods, Harvey Smith, Instructor.....	10 ¹⁸	4,250.00	425.00

3. The following teachers in public schools have received the approval of the Executive Committee of the Board for three-months appointments as practice supervisors at monthly salaries of \$25.00 for the fall term of 1949-50. We herewith respectfully request the formal approval of the Board of Trustees for these additions to the pay roll:

Name	School	Subject	Fall Term Salary
Anderson, Willie D....	Attucks	Music	\$ 75.00
Bain, Edgar	West Frankfort	History	75.00
Brown, Bill	West Frankfort	Physical Ed. for Men	75.00
Charon, Sybil.....	West Frankfort	Phys. Ed. for Women	75.00
Collins, Walter	West Frankfort	Government & History	75.00
Dozier, Stephen	Murphysboro	English	75.00
Eadie, Robert	West Frankfort	Commerce	75.00
Grant, Alice	West Frankfort	English	75.00
Hastie, James	West Frankfort	English	75.00
Hedges, Jack	West Frankfort	History	75.00
Hoye, Alice	West Frankfort	Speech	75.00
Hunter, Clay	Johnston City	Geography	75.00
Lemmon, Louise	Eldorado	Home Economics ...	75.00
Milosevich, Nicholas ..	Carbondale	Physical Ed. for Men	75.00
Morin, Joe	West Frankfort	Physical Ed. for Men	75.00
Pepple, Lloyd	Johnston City	Mathematics	75.00
Wathen, John	Murphysboro.....	History	75.00
Webb, Mary	Benton	Home Economics	75.00
Wolfe, Afton	West Frankfort	English	75.00

4. Approval of the following changes in the pay roll has been obtained from the Executive Committee of the Board. We herewith respectfully request the formal approval of the Board of Trustees for these changes to the pay roll:

Name	Classification	Change	Effective Date or Dates
Abbott, T.W., Ex. Ass't. in Ed. & Adm.,		Leave of Absence without pay	August 8, through August 13, 1949
Bracewell, Mabel, Faculty Assistant		Leave of Absence without pay	August 6, through August 19, 1949
Etheridge, Frances, Assistant Prof.,		Leave of Absence without pay	Sept. 12, 1949, through June 9, 1950
Hankla, Golda D., Instructor		Leave of Absence without pay	Sept. 12, 1949, through June 9, 1950
Matthies, Wm. R., Assistant Professor,		Resignation	September 1, 1949
Morse, Richard L., Assistant Professor,		Resignation	August 6, 1949
Shubert, M. Esther, Ass't. Professor,		Leave of Absence without pay	August 8, through August 21, 1949
Wathen, Florence K., Faculty Ass't.		Resignation	September 1, 1949

Under sub-title 4 of this item, "Additions to the 1949-50 Pay Rolls," Dr. Morris added the name of Dr. Marie A. Hinrichs, whose resignation he accepted after his official report was completed. Dr. Hinrichs, whose classi-

¹⁶ Appointed September 12, 1949 through December 3, 1949.

¹⁸ Appointed August 15, 1949.

fication is that of Professor, submitted her resignation to become effective at the end of the fall quarter.

Mr. Sturgis made the motion that we accept the resignation of Dr. Hinrichs. This motion was seconded by Mr. Lyerla. The vote was as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Present
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Mr. Kenneth L. Davis moved that the additions to and changes in the Faculty-Administrative Pay Rolls, as recommended by the President of the University, be approved as submitted with the exception of the addition of one name, Dr. Marie A. Hinrichs, to Section H, Number 4. The motion was seconded by Mr. Sturgis and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Approval of Graduates for 1948-49

H. The following students completed their work at the end of the spring and summer sessions, 1949, on the dates indicated, and I recommend that their graduation be approved:

Spring 1949

GRADUATE SCHOOL MASTER OF ARTS DEGREE

Town and County

Carl Behia Ferrell.....	Eldorado, Saline
Franklin Willard Hamilton.....	McLeansboro, Hamilton

GRADUATE SCHOOL MASTER OF SCIENCE DEGREE

Town and County

Julius R. Swayne.....	DuQuoin, Perry
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GRADUATE SCHOOL MASTER OF SCIENCE IN EDUCATION DEGREE

Town and County

Ernest R. Arms.....	Johnston City, Williamson
H. Virgil Barnard.....	Elston, Missouri
Maxine Harris Blackman.....	Carbondale, Jackson
Cleo Dorris Carter.....	Marion, Williamson
Anastasia Cloud.....	Belleville, St. Clair
Mary Evoleen Davis.....	Herrin, Williamson
Herschel W. Ellis.....	Herrin, Williamson
Billie Ruth Gill.....	Murphysboro, Jackson
Lucille Vick Howell.....	Herrin, Williamson
Kermit J. Jeffers.....	East St. Louis, St. Clair
Robert M. Kesterson.....	Carbondale, Jackson
Howard Clifford Lambert.....	Carbondale, Jackson

Town and County

Arley W. Ludwig.....	Waterloo, Monroe
Lebern N. Miller.....	Benton, Franklin
Chester Forrest Newby.....	Mill Shoals, White
Mary Jewell Peters.....	West Frankfort, Franklin
Mary Jane Reeves.....	Orient, Franklin
Amy Kathryn Rollo.....	Herrin, Williamson
Anna Mae Schuh.....	Murphysboro, Jackson
Doris Caroline Sewell.....	Murphysboro, Jackson
P. F. Tan.....	Chungking, China
Edna Spires Travis.....	Cartersville, Williamson

COLLEGE OF EDUCATION

BACHELOR OF SCIENCE IN EDUCATION DEGREE

Town and County

Charles W. Allen.....	Carbondale, Jackson
Edgar Herman Alms.....	Percy, Randolph
Carolyn Anderson	Marion, Williamson
Geraldine Anderson	Herrin, Williamson
John Robert Armstrong, Jr.....	Carbondale, Jackson
Leland E. Ashby, Jr.....	Eldorado, Saline
William R. Auton.....	Cartersville, Williamson
Jacob Cletus Baird.....	Eldorado, Saline
Harry Banycky.....	Carbondale, Jackson
George Edward Bauer.....	Zeigler, Franklin
Ruth Marian Beach.....	Herrin, Williamson
Dorothy Sager Beltz.....	Paris, Tennessee
George W. Beltz.....	Marion, Williamson
Denzel E. Berry.....	Ashley, Washington
James Walker Biggs.....	Carbondale, Jackson
Carl L. Birkner.....	Pinckneyville, Perry
William J. Bonali.....	Freeman Spur, Williamson
Betty Hagler Borella.....	Carbondale, Jackson
Rosemary Emerine Bowers.....	DuBois, Washington
Betty Bramlet	Eldorado, Saline
Horace G. Brown.....	Ridgway, Gallatin
H. Eugene Brumley.....	Murphysboro, Jackson
Leonard Burden	Johnston City, Williamson
Ralph J. Burns.....	Marion, Williamson
Lowell Dean Bush.....	Carbondale, Jackson
Dellis P. Buzbee.....	Anna, Union
Norma Evelyn Carmichael.....	Mattoon, Coles
Verle Carrell	Cisne, Wayne
Charles Stewart Chandler.....	Carbondale, Jackson
James Hudson Clark.....	Zeigler, Franklin
Mary Elizabeth Coffman.....	Anna, Union
Mary Ruth Coffman.....	Norris City, White
Doris Jeanne Coleman.....	Shawneetown, Gallatin
Peggy Jane Coleman	Marion, Williamson
Ernest Virgil Coppel.....	Centralia, Marion
John Calvin Corbitt.....	Anna, Union
John Dean Corn.....	Benton, Franklin
Betty Louise Corners.....	Centralia, Marion
Dan Cox	West Frankfort, Franklin
Albert T. Craig.....	Clay City, Clay
Florence Claire Crim.....	Carbondale, Jackson
Joseph Cunningham.....	Carmi, White
William Davies, Jr.....	Centralia, Marion
William G. Davis, Jr.....	Cartersville, Williamson
Marjorie Mae DeLap.....	Broughton, Hamilton
Ralph Francis Dewey.....	Cave-in-Rock, Hardin
Frederick Jacob Dietz.....	DeSoto, Jackson

Town and County

Lucille Dintelman.....	Nashville, Washington
Erma L. Douglas.....	Dongola, Union
Particia Fields Eadie.....	West Frankfort, Franklin
Walter John Eadie.....	West Frankfort, Franklin
Coralie Lunde Eaton.....	Carbondale, Jackson
W. Sue Eberhart.....	Metropolis, Massac
Warren Robert Eberhart.....	Blue Island, Cook
L. Madge Eddleman.....	Dongola, Union
Jacqueline Cecile Elliott.....	Wood River, Madison
Robert P. Enrietto.....	Carbondale, Jackson
Effie Chaney Erkman.....	Enfield, White
Thomas D. Evans.....	East St. Louis, St. Clair
Eva Sanders Faull.....	Herrin, Williamson
Don H. Ferguson.....	Anna, Union
Mae Rose Fisher.....	Salem, Marion
E. G. Fitzgerald.....	Carbondale, Jackson
Thomas William Floyd.....	Alvin, Vermilion
Reathel Forbes.....	Johnston City, Williamson
John H. Frazier.....	Oblong, Crawford
Lawrence Gallick.....	West Frankfort, Franklin
James Gordon Gibson.....	Harrisburg, Saline
William T. Gooch.....	Hoopeston, Vermilion
Harold Lasley Gray.....	Vienna, Johnson
Helen M. Green.....	Granite City, Madison
Helen Virginia Gresham.....	Pana, Christian
James E. Griggs.....	Carbondale, Jackson
Waldo Grigoroff.....	Collinsville, Madison
June Lee Gross.....	DuQuoin, Perry
Lucille Gunn.....	Anna, Union
Mabel Lorene Hake.....	Centralia, Marion
Glen Russell Hamilton.....	Pinckneyville, Perry
Lewis T. Hammack.....	Sparta, Randolph
David Paul Hancock.....	Carbondale, Jackson
Naomi E. Hancock.....	Harrisburg, Saline
Millicent Casper Hankla.....	Carbondale, Jackson
Robert Clinton Harrell.....	Mound City, Pulaski
Marian Athylin Harris.....	Grand Chain, Pulaski
Barbara Karsch Harrison.....	Sparta, Randolph
John E. Hastings, Jr.....	Carbondale, Jackson
Doris Hays.....	Carbondale, Jackson
Bill Hayse.....	Benton, Franklin
Frank M. Hodgson.....	Murphysboro, Jackson
Charles Lewis Hoffman.....	Ellis Grove, Randolph
Dale Lee Houghland.....	Carbondale, Jackson
Charles E. House.....	Tamaroa, Perry
Bertie A. Lence Hunsaker.....	Cobden, Union
Lois Evelyn Irvin.....	Dale, Hamilton
B. Victor Isom.....	Anna, Union
Kathryn June Jack.....	Browns, Edwards
Donald Dean Jenkins.....	St. Elmo, Fayette
James G. John.....	Mt. Carmel, Wabash
Cornelius R. Jongedyk.....	Jonesboro, Union
Loren Boniface Jung.....	Ellis Grove, Randolph
Nada Vergene Kauzlarich.....	Christopher, Franklin
Mary A. Keith.....	Anna, Union
Lydia Marie Keneipp.....	Grand Tower, Jackson
Russell Dale Kittle.....	Wayne City, Wayne
Charles William Koch.....	Oakdale, Washington
Rod Kraatz.....	Ullin, Pulaski
Nora Theresa Kreher.....	Dahlgren, Hamilton
Florence Lorraine Kutcosky.....	Zeigler, Franklin
Ralph Leroy Lane.....	Eldorado, Saline
Ted D. Lane.....	Carbondale, Jackson

	Town and County
Delmer D. Launius.....	McLeansboro, Hamilton
Robin F. Ledbetter.....	Herod, Hardin
Vernon B. Leirer.....	Carbondale, Jackson
Louise J. Lienesch.....	O'Fallon, St. Clair
Robert Leonard Littlehale.....	Royalton, Franklin
Julia Ann Mann.....	Pinckneyville, Perry
Frank Jennings Marshall.....	Carbondale, Jackson
Betty Ann Martin.....	Jerseyville, Jersey
Charles G. Mattingly.....	Gorham, Jackson
Nellie F. McCabe.....	Stonefort, Williamson
Bertha Leone McClerren.....	Thompsonville, Franklin
Bret J. McGinnis.....	Carbondale, Jackson
Marian Frankie McKemie.....	Benton, Franklin
Kenneth Dean McMurray.....	DuQuoin, Perry
Lester Ewing McSparin.....	Harrisburg, Saline
Mary Carolyn Mertz.....	Marion, Williamson
Kathryn Iletta Middleton.....	Rosamond, Christian
Edmond Major Mietzner.....	Fairfield, Wayne
Harold C. Miller.....	Momence, Kankakee
Georgia Mircheff.....	Madison, Madison
Quentin Dewitt Miskell.....	Carbondale, Jackson
Betty Lou Hill Mitchell.....	Carbondale, Jackson
Dorothy L. Mitchell.....	Granite City, Madison
Faye Stafford Mitchell.....	Enfield, White
Ben Eugene Moore.....	West Frankfort, Franklin
Guy Clifton More.....	Mt. Carmel, Wabash
Donald Lloyd Morris.....	Marion, Williamson
Marvin Kenneth Mullinix.....	DeSoto, Jackson
Clifford Paul Murrie.....	Vienna, Johnson
Patricia Ann Murrie.....	Vienna, Johnson
Norma Jeane Nausley.....	Murphysboro, Jackson
Andrew William Nichols.....	Xenia, Clay
Carlyle George Ott.....	Wood River, Madison
Edward J. Parilac.....	Valier, Franklin
Lloyd L. Patheal, Jr.....	Carbondale, Jackson
Margurine Pavloff.....	Zeigler, Franklin
Howard N. Pepple.....	Sumner, Lawrence
Jesse William Perkins.....	East St. Louis, St. Clair
Marian Jones Perkins.....	Carbondale, Jackson
John Walter Pero.....	Ashley, Jefferson
Raymond Leon Peters.....	Balcom, Union
Joseph James Pieron.....	Murphysboro, Jackson
William Edward Plumlee.....	Carterville, Williamson
Geneva Marie Pollack.....	Herrin, Williamson
Gilbert G. Ragsdale.....	Carbondale, Jackson
Donald I. Raines.....	Carbondale, Jackson
Jesse Elza Rea.....	Carbondale, Jackson
Elliott Eugene Reiman.....	Murphysboro, Jackson
Joseph Rezetka.....	Benton, Franklin
Venda Gene Rhine.....	Eldorado, Saline
Elmo Ricci.....	Johnston City, Williamson
Helen Lee Nicholson Rodenberg.....	Carbondale, Jackson
James Norman Rogers.....	West Frankfort, Franklin
Sibyl Bernice Austin Rountree.....	Cobden, Union
Kenneth George Rushing.....	Herrin, Williamson
Ivan L. Russell.....	Carterville, Williamson
Mary Saba.....	Chicago, Cook
Theodore L. Sanders.....	Mulkeytown, Franklin
William B. Sanders.....	Johnston City, Williamson
Helmi Barbara Sant.....	Carbondale, Jackson
Robert Ernst Schmidt.....	Breese, Clinton
Marjorie I. Schnake.....	Nashville, Washington
Billie Rose Schwegman.....	Herrin, Williamson

Town and County

Jerome Maxwell Seltzer.....	Altamont, Effingham
Phyllis Jean Shaw.....	East St. Louis, St. Clair
Melvin Lawrence Siener.....	Collinsville, Madison
William J. Simmons, Jr.....	Tunnel Hill, Johnson
Leon Ross Sitter.....	Cobden, Union
Patricia Parks Sitter.....	Cobden, Union
George O'Neil Slankard.....	Sesser, Franklin
Bertie M. Smith.....	Clarkrange, Tennessee
Kenneth George Smith.....	Carbondale, Jackson
Kenneth L. Smith.....	Herrin, Williamson
Robert Henry Smith.....	Marion, Williamson
Phyllis Jean Snow.....	Walnut Hill, Marion
Jane Kirkpatrick Somers.....	Clayton, Adams
Rua Mae Sowers.....	Dix, Jefferson
Virinda Arbogast Spencer.....	Carbondale, Jackson
Ruth Elizabeth Sprankel.....	Waterloo, Monroe
William Raymond Staudacher.....	Carbondale, Jackson
Ralph D. Stoafer.....	Centralia, Marion
Lawrence Eugene Stone.....	Herrin, Williamson
Floyd E. Strobel.....	Marion, Williamson
Ivan Bernard Swan.....	Marion, Williamson
Doris Morgan Swayne.....	Sparta, Randolph
Velda Marie Swope.....	West York, Clark
Edith Louise Todd.....	Mt. Vernon, Jefferson
Everett D. Todd.....	Carbondale, Jackson
Harold E. Todd.....	Carbondale, Jackson
Esther Cox Tooley.....	Carmi, White
James Estil Tooley.....	Central City, Kentucky
William Joseph Tripp.....	Anna, Union
James D. Tucker.....	Wolf Lake, Union
Lee E. Unger.....	Olmsted, Pulaski
Philip James Van Winkle.....	Broughton, Hamilton
Stanley Veach.....	Vienna, Johnson
Josephine Venegoni.....	Christopher, Franklin
Charlott Ann Waggener.....	Herrin, Williamson
Charles Robert Walker.....	Carbondale, Jackson
Charles Anderson Walters.....	McLeansboro, Hamilton
Thurman O. Watson.....	Alton, Madison
George Webb.....	Mt. Vernon, Jefferson
Charles Baxter Whalen, Sr.....	Carbondale, Jackson
John Milford Whitman.....	Marion, Williamson
James Robert Williams, Jr.....	Murphysboro, Jackson
James Earl Winkleman.....	Harrisburg, Saline
Velven Loue Wooldridge.....	Iuka, Marion
Wynnye Y. Young.....	Cartersville, Williamson

Spring 1949

COLLEGE OF LIBERAL ARTS AND SCIENCES
BACHELOR OF ARTS DEGREE

Charles William Arensman.....	Metropolis, Massac
Jack Edward Barth.....	Carbondale, Jackson
William Thomas Bracy.....	Herrin, Williamson
Don Charles Brammeier.....	Oakdale, Washington
Henry Bryan Bruce.....	Kell, Jefferson
Floyd R. Cargill.....	Makanda, Jackson
Jane Clare DeLap.....	Carbondale, Jackson
Robert L. East.....	Carbondale, Jackson
Joseph Willard Elliott.....	Metropolis, Massac
Nancy Schneider Gillespie.....	Carbondale, Jackson
Alard M. Hamilton.....	Carbondale, Jackson
Franklin Willard Hamilton.....	McLeansboro, Hamilton

Town and County

Linna Hamilton.....	Broughton, Hamilton
Evan Louis Hill.....	Marion, Williamson
Louis Rendleman Karraker.....	Jonesboro, Union
Lee A. Kroener.....	Oakdale, Washington
Donald Jackson Manus.....	Anna, Union
Roberta Ann Martin.....	Carbondale, Jackson
Robert J. McNeely.....	West Frankfort, Franklin
Robert Joseph Melton.....	Herrin, Williamson
Thomas D. Middleton.....	Hoopeston, Vermilion
Shizuko Murao.....	Chicago, Cook
Stanley W. Narusis.....	West Frankfort, Franklin
Taylor D. Neely.....	Mulberry Grove, Bond
Mary Evelyn Williams Neighbors.....	Belleville, St. Clair
James Edward Oliver.....	Norris City, White
Charles Dewey Pruitt.....	Olney, Richland
Dorris O. Rettinger.....	Eldorado, Saline
William Gilbert Ridgeway.....	Makanda, Jackson
Louis N. Rowell.....	Anson, Texas
Ferdie Jacob Schimpf.....	Vergennes, Jackson
William Kyle Sisk, Jr.....	Carbondale, Jackson
George O'Neil Slankard.....	Sesser, Franklin
James Willard Stanhouse.....	Carbondale, Jackson
Harold A. Stanley.....	Carbondale, Jackson
Henry Don Sullins, Jr.....	Marion, Williamson
Randall Gene Thompson.....	Zeigler, Franklin
Marion E. Thornsberry.....	St. Louis, Mo.
Charles William Turok.....	Murphysboro, Jackson
Ray Randle Vaughn.....	Anna, Union
William Joseph Vogt.....	Centralia, Clinton
Jack D. Walker.....	Paducah, Ky.
Charles F. Wathen.....	Equality, Gallatin
Jack W. West.....	Anna, Union
Earl Bennett Wilburn.....	West Frankfort, Franklin
Pauline Cynthia Wright.....	Dalton City, Moultrie

COLLEGE OF LIBERAL ARTS AND SCIENCES
BACHELOR OF SCIENCE DEGREE

Jack Barrow.....	Carbondale, Jackson
Frank Bataitis.....	West Frankfort, Franklin
George A. Crespi.....	Herrin, Williamson
Charles R. Gunderson.....	Murphysboro, Jackson
George Franklin Jackson.....	Metropolis, Massac
Thomas P. Kerr.....	Johnston City, Williamson
Bruce E. Kirkman.....	Cartersville, Williamson
James Howard Moak.....	Wood River, Madison
Bobbie D. Stone.....	Marion, Williamson
William Ulrich.....	Pinckneyville, Perry
Dallas L. York.....	Emma, White

COLLEGE OF VOCATIONS AND PROFESSIONS
BACHELOR OF MUSIC DEGREE

Rose Price.....	Carbondale, Jackson
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COLLEGE OF VOCATIONS AND PROFESSIONS
BACHELOR OF SCIENCE DEGREE

Eugene Wallis Aikman.....	Raymond, Montgomery
William S. Anderson.....	Evansville, Indiana
Carson R. Baker.....	Fairfield, Wayne
William H. Bauer.....	Benton, Franklin

Town and County

Earl Blankenship, Jr.....	Marion, Williamson
Francis Louis Borella.....	Orient, Franklin
Charles Martin Bremer.....	DuQuoin, Perry
Charles V. Brockett.....	Norris City, White
Robert Dennis Brown.....	Logan, Franklin
Sherell Eugene Campbell.....	Marion, Williamson
Harry L. Crowder.....	Harrisburg, Saline
Hal G. Davis.....	Cartersville, Williamson
Frederick Jacob Dietz.....	DeSoto, Jackson
Glendell L. Dunbar.....	Carrier Mills, Saline
Glenn Eugene Eaves.....	Anna, Union
Donald Lee Ferguson.....	Centralia, Marion
Louis F. Frank.....	Okawville, Washington
Benjamin K. Harkins.....	Elkville, Jackson
Lawrence A. Hilton.....	Makanda, Jackson
Albert Dean Kelly.....	Coulterville, Washington
Robert Franklin Lau.....	Vienna, Johnson
Keith Preston Lawrence.....	Marion, Williamson
John Fred Lobenhofer.....	Park Ridge, Cook
James Clayton Miller.....	Wayne City, Wayne
Richard Lee Peacock.....	West Frankfort, Franklin
Loren Albert Pullum.....	Eldorado, Saline
Roy Dean Ragsdale.....	DeSoto, Jackson
Louis F. Renfro, Jr.....	Carbondale, Jackson
Woodrow Rust.....	Cairo, Alexander
J. Spencer Smith.....	Fairfield, Wayne
Robert Duff Stelle.....	Mt. Vernon, Jefferson
Walter E. Stone.....	West Frankfort, Franklin
Lloyd B. Straker.....	Herrin, Williamson
William D. Thompson.....	Mt. Vernon, Jefferson

Summer 1949

**GRADUATE SCHOOL
MASTER OF ARTS DEGREE**

William Thomas Holder.....	Carbondale, Jackson
Frank B. Moake.....	Carbondale, Jackson
Gus E. Paris.....	Rosiclare, Hardin
William F. Price.....	Carbondale, Jackson
Albert Jene Shafter.....	Carbondale, Jackson
William Carl Wimberly.....	Granite City, Madison
La Fern N. Wise.....	Mt. Carmel, Wabash
Hayward L. Wood.....	Wayne City, Wayne

**GRADUATE SCHOOL
MASTER OF SCIENCE DEGREE**

Charles Barnard Ablett.....	Carbondale, Jackson
Nathan Nagle.....	Carbondale, Jackson
Ramon Skiles Swisher.....	Cartersville, Williamson

**GRADUATE SCHOOL
MASTER OF SCIENCE IN EDUCATION DEGREE**

Robert C. Ashby.....	Carbondale, Jackson
John Ellis Austin.....	Carrier Mills, Saline
Clydell Burgess Boals.....	Ava, Jackson
Irene Boughers.....	West Frankfort, Franklin
Harry Edward Boyd.....	Sesser, Franklin
Donald G. Brasel.....	East St. Louis, St. Clair
Judge Edmon Brodie.....	Caruthersville, Mo.

Town and County

Allen L. Bryan.....	Marion, Williamson
Irene Stallons Calcaterra.....	Herrin, Williamson
Ural L. Campbell.....	Zeigler, Franklin
Harry Wesley Carter.....	Wolf Lake, Union
Joseph Harris Davis	Caruthersville, Mo.
Nancy Lucille Davis.....	Cartersville, Williamson
Ogie Earl Ellis.....	Mt. Vernon, Jefferson
Robert Files Etheridge.....	Fairfield, Wayne
Marvin O. Garlich.....	Effingham, Effingham
Georgia M. Garrett.....	Metropolis, Massac
Arthur Halfar	Effingham, Effingham
Barton K. Herr.....	Benton, Franklin
Orloff Howard Hicks.....	Bonnie, Jefferson
Clifford P. Hooker.....	Cartersville, Williamson
Wilma Ruth Hughes.....	Okawville, Washington
Charles A. Inskeep.....	Mt. Vernon, Jefferson
Robert Samuel Kerr.....	Tamms, Alexander
Robert June Lee.....	Sterling, Whiteside
Willie Sanders Mathews.....	Cairo, Alexander
William McBride	Carbondale, Jackson
Walter H. McDonald.....	Carbondale, Jackson
Mohini Balaji Mundkur.....	Bombay, India
Evelyn Marie Patterson	Marion, Williamson
Ethyl L. Pyatt	Pinckneyville, Perry
Charles Fred Rohlfing.....	Mt. Vernon, Jefferson
Irene Lester Rondeau	Cairo, Alexander
Winnie Calhoun Rowe.....	West Frankfort, Franklin
Lester J. Ruester.....	Marissa, St. Clair
Bernice Lafoon Sickman.....	Decatur, Macon
James Carlynn Springs.....	Marion, Williamson
Olin W. Stratton.....	Highland, Madison
Virgil N. Wheelles.....	Makanda, Jackson
Lorene Kerley Wills.....	Simpson, Johnson

**COLLEGE OF LIBERAL ARTS AND SCIENCES
BACHELOR OF ARTS DEGREE**

Calvin C. H. Bremer.....	Metropolis, Massac
William D. Carter.....	Eldorado, Saline
Patricia Eugenia Curtin.....	Carbondale, Jackson
Warren J. Elliott.....	Wood River, Madison
Dorothy Mae Gilbert.....	Carbondale, Jackson
June Elizabeth Gordon.....	St. Louis, Mo.
Freeman Greer, Jr.....	Cartersville, Williamson
Esther Zimmer Hanagan.....	Benton, Franklin
Earl Steve Hancock.....	Harrisburg, Saline
Anson A. Hinkley.....	Carbondale, Jackson
Max A. Irvin.....	Broughton, Hamilton
John McKinley Johnston.....	Benton, Franklin
Joseph Clifford Kern.....	Zeigler, Franklin
Mary Kovach	Royalton, Franklin
Robert William Lickiss.....	Chester, Randolph
Paul Louis Margelli.....	West Frankfort, Franklin
Edward J. McDevitt.....	Benton, Franklin
Neal H. Modert	Mt. Vernon, Jefferson
William E. Moss,	Golconda, Pope
James R. Nichols.....	Cartersville, Williamson
Louis Pechenino	Marissa, St. Clair
Delmer L. Porter	Shawneetown, Gallatin
William Prusaczyk.....	West Frankfort, Franklin
Cyril A. Raben	Ridgway, Gallatin
Grover Gene Sloan.....	Galatia, Saline

Town and County

Philip Ross Strange.....	Lawrenceville, Lawrence
Jimmie William Thomas	Carbondale, Jackson
Gene Ward Walker.....	Goreville, Johnson
George Wesdell.....	Royalton, Franklin
Archie Paul Woolard.....	Chicago, Cook

COLLEGE OF LIBERAL ARTS AND SCIENCES
BACHELOR OF SCIENCE

Wallace Ray Deason.....	Hurst, Williamson
George Grosco	West Frankfort, Franklin
William Zebrun	Benld, Macoupin

COLLEGE OF EDUCATION
BACHELOR OF SCIENCE IN EDUCATION

Carolyn Payne Abshier.....	Belleville, St. Clair
William H. Albers.....	Granite City, Madison
Mary Olive Anderson.....	Metropolis, Massac
Esta Chloteal Arnette.....	West Frankfort, Franklin
Jefferson D. Ashby.....	West Frankfort, Franklin
Walter R. Atchinson, Jr.....	Irvington, Washington
Kathleen Rainwater Barnard.....	Wayne City, Wayne
Eula E. Barrow.....	Dupo, St. Clair
William Berry.....	Christopher, Franklin
Lester Albert Bickel.....	Collinsville, Madison
Charles Robert Blackman.....	Harrisburg, Saline
William C. Bleyer.....	Cartersville, Williamson
Paul Vincent Boals.....	Ava, Jackson
Morris Lee Booth	Marion, Williamson
Melva Rose Borgmann.....	Okawville, Washington
Mary Katherine Boucher.....	Murphysboro, Jackson
Robert Gene Brayfield.....	Christopher, Franklin
Tilford U. Brooks.....	East St. Louis, St. Clair
Glenn Otis Brown, Jr.....	Carbondale, Jackson
Mildred M. Burlison.....	Benton, Franklin
Maxine Harper Bush.....	Harrisburg, Saline
Nellie Byars.....	Marion, Williamson
Bess M. Capps.....	Herrin, Williamson
Zelma Carlton.....	Vienna, Johnson
Richard Thomas Carpenter.....	Canon City, Colorado
Allen Leroy Cavaness.....	Marion, Williamson
Donald Lee Chase.....	Granite City, Madison
Mary Lee Chones.....	Chicago, Cook
Beverly Ann Cochran.....	Metropolis, Massac
James Dee Cole.....	Norris City, White
Pattie I. Cole.....	Cairo, Alexander
Edward Lawrence Corder, Jr.....	Marion, Williamson
William E. Cosgrove	Carbondale, Jackson
Daniel O. Cox	Carbondale, Jackson
William H. Cox	Cartersville, Williamson
Calvert J. Craig.....	Clay City, Clay
Dwaine L. Crane	Odin, Marion
Inez Geneva Crim.....	Metropolis, Massac
Elmer E. Crocker.....	Sesser, Franklin
Lola Madge Crum.....	New Haven, Indiana
Collin Lingle Davis	Hurst, Williamson
Galen L. Davis.....	DuQuoin, Perry
Michael Derbak, Jr.	Royalton, Franklin
Donald Lee Doerr.....	DuQuoin, Perry
Charles A. Durham, Jr.....	West Frankfort, Franklin
Mary Lee Eckess.....	West Frankfort, Franklin

Town and County

Harold S. Eldridge.....	West Frankfort, Franklin
Warren J. Elliott	Wood River, Madison
Velma McCormick Fairburn.....	Johnston City, Williamson
James L. Feaman.....	Ellis Grove, Randolph
Delmar Dwaine Feazel.....	Raleigh, Saline
James E. Fisher.....	Carbondale, Jackson
E. Madolyn Fisher.....	Karnak, Massac
John Maurice Fitzgerald	Cairo, Alexander
Bobby Lee Follis.....	Marion, Williamson
Vernie Garrison	Marion, Williamson
Robert K. Gay	Marion, Williamson
Barnie Paul Genisio.....	Valier, Franklin
Daphne Elaine Goldsmith.....	East St. Louis, St. Clair
Dorothy Mae Goodrich	McLeansboro, Hamilton
Archie N. Griffin.....	Carbondale, Jackson
Stanley Francis Haas.....	Mascoutah, St. Clair
Mary Sue Hartman.....	Carbondale, Jackson
Lloyd D. Higgerson.....	Valier, Franklin
Gilbert Holmes	Sparta, Randolph
Wallace Wade Holsapple.....	Salem, Marion
Robert Dean Huff.....	Marion, Williamson
Ana Huffman.....	Carbondale, Jackson
William Hurley, Jr.....	Cartersville, Williamson
Verlie Everett Ingli	Carbondale, Jackson
George Alvin Iubelt	Orient, Franklin
Elmer B. Jacobs, Jr.....	Murphysboro, Jackson
Bertis L. Jones.....	Herrin, Williamson
Floyd Lowell Jones	Johnston City, Williamson
Rexel D. Karnes.....	Golconda, Pope
Edward M. Kerr	Carbondale, Jackson
Thomas P. Kerr.....	Johnston City, Williamson
Winifred Kugler King.....	Carbondale, Jackson
Clara M. Kirk.....	Marion, Williamson
Edward G. Knies.....	Breese, Clinton
Kathryn Kristoff	Makanda, Jackson
David D. Kroener.....	Oakdale, Washington
Maxine Anita Land.....	Geff, Wayne
Dolores Harriet Langham.....	Tamalco, Bond
Clyde Leilich	New Athens, St. Clair
Joy Louise Levin	East Carondelet, St. Clair
Robert Edward Luetzow.....	Berwyn, Cook
William Scottie Lynch.....	Ullin, Pulaski
James Clinton Martin.....	Norris City, White
Roberta Ann Martin.....	Carbondale, Jackson
William August Mary.....	Collinsville, Madison
Helen Mae Mattox.....	Marion, Williamson
Neva B. McClelland.....	Mulkeytown, Franklin
Norman Eugene McClintock	Johnston City, Williamson
Robert Leroy McCormack.....	Carbondale, Jackson
Mary Ann McDowell.....	Percy, Randolph
Jesse Sylvester McMurtry.....	Eldorado, Saline
Samuel Semple McPhail.....	West Frankfort, Franklin
Donald Clinton McQueen.....	Shawnee, Oklahoma
Russell Lowell McSparin.....	Carrier Mills, Saline
Lena Mae Melvin.....	Mill Shoals, White
Dorothea Marie Mills.....	Carbondale, Jackson
Emmett Joseph Mall.....	Vergennes, Jackson
Edna Muriel Morgan.....	East Alton, Madison
Ardella Cox Mosimann.....	Mattoon, Coles
Carl U. Nelson.....	Carbondale, Jackson
George Ralph Oglesby.....	Harrisburg, Saline
Donald T. Outten.....	Sparta, Randolph
Albert Owens, Jr.....	Johnston City, Williamson

Town and County

William Parrish	Carbondale, Jackson
Wallace Lee Peebles.....	Pittsburg, Williamson
Emily Lenora Perry.....	Pinckneyville, Perry
Kenneth G. Piercy.....	Ellery, Edwards
Carlos Russell Pleshe.....	Buckner, Franklin
James Edward Polston.....	Carbondale, Jackson
William C. Qualls.....	Carbondale, Jackson
William R. Qualls.....	Herrin, Williamson
Alma M. Ralls.....	Herrin, Williamson
Thelma Raybourn	Marion, Williamson
Rachel Clymore Read.....	Vienna, Johnson
John R. Reed.....	Centralia, Marion
John L. Roach.....	Grand Chain, Pulaski
Arch Camel Roll	Johnston City, Williamson
Clyde C. Roots.....	Marissa, St. Clair
Vernetta Alice Russell.....	Cartersville, Williamson
Pauline Shea	Harrisburg, Saline
Raymond Sikkell	Carbondale, Jackson
Verna O. Pulley Silveria	Carbondale, Jackson
Loy Ray Smith.....	Marion, Williamson
Margaret M. Smith	Herrin, Williamson
Opal M. Smith	Jonesboro, Union
Ruth Marie Sohn	Carlyle, Clinton
Mike Sortal	Zeigler, Franklin
Roy S. Steinbrook	Eldorado, Saline
LeRoy Virgil Stoldt	Effingham, Effingham
Mary Marberry Swindell	Carbondale, Jackson
Daisy Renfro Sykes	Carbondale, Jackson
Franklin G. Taylor	McLeansboro, Hamilton
W. Dean Taylor	Mulberry Grove, Bond
Carrie Prindle Thomas	Mounds, Pulaski
Mildred Fearnside Thompson.....	East St. Louis, St. Clair
Patricia Ann Tope	Murphysboro, Jackson
Edward R. Towers.....	Benton, Franklin
Dora Alice Travelstead.....	Marion, Williamson
Benny Stinson Vineyard.....	Mt. Vernon, Jefferson
Charles K. Voeste,	Laclede, Fayette
Helen Fildes Walker.....	Cisne, Wayne
Iva May Walker.....	Pinckneyville, Perry
Odis Walker	Colp, Williamson
Luvica F. Ward.....	Herrin, Williamson
Belle Warren	Mt. Vernon, Jefferson
Thomas Winn Watts.....	Valier, Franklin
Ronald E. Weiss	Murphysboro, Jackson
Roy Keith Weshinskey.....	Marissa, St. Clair
Mary Roberta Wheeler.....	Carlinville, Macoupin
William David Whiteside.....	Vienna, Johnson
Lowell M. Wilkinson.....	Marion, Williamson
Mary Louise Williams.....	Harrisburg, Saline
Ralph Lee Williams.....	Anna, Union
Eleanor Wilson	Sparta, Randolph
Joyce Anita Wise.....	Carbondale, Jackson
Maxine Wood	Keenes, Wayne
Vermadel Morgan Wood.....	Mt. Vernon, Jefferson
Charles F. Woolard.....	Eldorado, Saline
Marion F. Yarber.....	Mt. Vernon, Jefferson
Zella M. Young.....	Mt. Vernon, Jefferson
Vivian Annabel Zang.....	Chester, Randolph

COLLEGE OF VOCATIONS AND PROFESSIONS BACHELOR OF SCIENCE

Town and County

Robert D. Bradley.....	Marion, Williamson
Robert E. Branson.....	Herrin, Williamson
Harold Stanley Brubaker.....	Carbondale, Jackson
Joseph H. Caveglia.....	Pinckneyville, Perry
William C. Dean.....	Carrier Mills, Saline
Paul Eugene Dickerson,	Lawrenceville, Lawrence
Frank Wilhelm Dunst.....	New Brunswick, N. J.
Gilbert N. Ely.....	Gillespie, Macoupin
Norman Keith Gettings.....	Herrin, Williamson
William Nelson Hagler.....	Royalton, Franklin
Lloyd E. Hubert.....	East St. Louis, St. Clair
John Eugene Hughes.....	Carmi, White
William Robert Johnson.....	DuQuoin, Perry
Robert Edward Luetzow.....	Berwyn, Cook
George William Marvin.....	Carbondale, Jackson
Ralph J. Myers	Grand Chain, Pulaski
Ronald Ray Parks.....	Harrisburg, Saline
Billy L. Phifer	Murphysboro, Jackson
Thomas S. Rich.....	Anna, Union
Weldon Leon Simpson.....	Elkville, Jackson
John E. Tregoning.....	Herrin, Williamson
Robert O. Veach.....	Herrin, Williamson
Richard Wilson Wampler	Fairfield, Wayne

A motion was made by Dr. Brown and seconded by Mr. Wham that the graduates for 1948-49 be approved as submitted. The vote was unanimous, with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Dr. Morris gave a brief report on the status of the new building program. He suggested that the firm of Holabird, Root, and Burgee be approved as the associate architects for the Life Science Building and for the two additions to the new Training School Building; namely, the industrial arts shop and the swimming pool.

Mr. Kenneth L. Davis moved that this suggestion be approved. The motion was seconded by Dr. Brown and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

President Morris further stated that the appropriation in the amount of \$475,000.00 has been released by Governor Stevenson for the erection of the Service Shops Building.

It was suggested by President Morris that the architectural firm of McCoy and Wilson be approved as architects for the Service Garage as a part of the Service Shops group.

Mr. Sturgis moved that, as recommended by the President of the University, the firm of McCoy and Wilson be approved as architects for the

Service Garage. The motion was seconded by Mr. Lyerla and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Concerning the addition to the new Power Plant, it was the recommendation of President Morris that we employ the same architects who designed the original plant; namely, Consoer, Townsend and Associates, to erect the proposed addition. Mr. Kenneth L. Davis moved that, as recommended by the President of the University, the firm of Consoer, Townsend and Associates be employed as architects for the addition to the new Power Plant. The motion was seconded by Dr. Brown and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

The President stated that the State Division of Architecture and Engineering is proceeding with plans for the first unit of the new Library.

A motion for adjournment was made by Mr. Lyerla. The motion was seconded by Mr. Sturgis and the vote was unanimous, with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Robert W. Davis, Chairman

Leo J. Brown, Secretary

PROCEEDINGS AND MINUTES

Of the meeting of the Board of Trustees of Southern Illinois University
which convened at 10:00 a.m. on Friday, October 21, 1949,
at the Bradley residence, 1008 South Thompson Street,
Carbondale, Illinois

The following members were present:

Robert W. Davis, Chairman
Leo J. Brown, Secretary
Kenneth L. Davis
Guy A. Gladson
O. W. Lyerla
Lindell W. Sturgis
John Page Wham
Vernon L. Nickell, ex-officio
Alice DiGiovanna, Administrative Assistant

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois
University
Dr. Charles D. Tenney, Administrative Assistant to the
President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern
Illinois University

Mr. Wham made a motion that the Minutes of the Board meeting held on September 24, 1949, be approved as submitted. The motion was seconded by Mr. Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

The joint meeting of the Boards of Trustees of the University of Illinois and Southern Illinois University was discussed. The letter was read from President Stoddard inviting the members of this Board to attend the University of Illinois' Board meeting on October 25. Dr. Morris read a letter from Mr. Janata, Assistant to the President, University of Illinois, in which he stated that if it were not possible for the members of our Board to attend the October meeting, the invitation would be renewed for the November meeting of the University of Illinois' Board of Trustees. It was generally agreed by the members of the Board that it would be impossible to attend the October 25 meeting. Dr. Brown made a motion that we accept the invitation of the President of the University of Illinois and the President of the Board of Trustees of that University to attend their November Board meeting. The motion was seconded by Mr. Kenneth L. Davis and unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

General Davis stated that he will get in touch with each member of the Board after he has been notified of the definite time of the University of Illinois' Board meeting. It was agreed by the members of the Board that they would hold a morning session and then join the University of Illinois' Board of Trustees for luncheon and the joint afternoon session.

Mr. Gladson made the suggestion that the officers of the two Alumni Associations should get together, stating that perhaps a working relationship and a common understanding between these two groups would be advantageous to both institutions. This met with the general approval of the Board.

Mr. Wham, Chairman of the Board's Committee, reported on the architects' contract for the construction of self-liquidating dormitories. He stated that the Committee of the Board, after careful consideration, had revised the original contract. A copy of such revised contract was presented to each member of the Board. Mr. Gladson called attention to the fact that in the original contract it was stated that these plans could not be used for any other dormitory without the consent of the architect. He said the Committee believed this to be an unusual clause and it had been removed from the revised copies.

On a motion by Dr. Brown the following resolution was unanimously approved:

Resolved, That the revised contract with the architectural firm of Schaeffer, Hooton, and Wilson, as recommended by the contract committee appointed by the Board at the meeting on September 24, 1949, consisting of Mr. Wham, Chairman, Mr. Sturgis, and Mr. Gladson, be approved as submitted.

The vote was as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Mr. Wham's suggestion that the contract be signed by the Chairman and Secretary of the Board and sent to the architectural firm of Shaeffer, Hooton, and Wilson of Bloomington, Illinois, for their signatures was approved.

General Davis suggested that the day and time for future Board meetings be discussed. Several members of the Board felt that Saturday was a very bad day for the meetings. After some discussion it was generally agreed that future meetings of the Board be held on the fourth Monday of each month. It was decided, however, that the December meeting be held on December 19, 1949, because of the Christmas holidays.

Mr. Gladson made the suggestion that future meetings of the Board be scheduled for one o'clock. After some discussion it was agreed that the Board meetings be held at one o'clock in the afternoon unless the agenda for a meeting appears too crowded, in which instance a special morning session will be called.

Mr. Chance S. Hill, Consulting Landscape Architect, was called into the meeting at this time. He presented to the members of the Board a complete history of the campus expansion plans since their inception in 1940. He displayed four maps to the Board showing the changes in the development of the plans, the last map being the latest revised plan which is under consideration at the present time.

Dr. Morris then called to the attention of the members of the Board a map of the Carbondale Quadrangle prepared by the Geological Survey Division of the Department of Registration and Education. He pointed out that the Crab Orchard area is divided into three main divisions. The first division, Crab Orchard Lake area, is divided into two sections; half of the area is for industrial use and the other half is a wild game and fowl area. Part of the industrial area, he said, is now used by Southern Illinois University.

that is, the old Ordnance Plant administration offices. He stated that in the near future, fifteen staff houses will be available for public lease at a nominal fee of one dollar a year, and that he felt it would be advisable for the University to investigate the possibility of leasing these houses.

The second large division of the entire area is Little Grassy Lake, he continued, and in this area it is the Government's plan to permit only installations of certain specified values to be constructed. It will be used, he said, primarily for group camps. It was Dr. Morris' thought that in this group camp area, the University could establish practice teaching courses whereby the directors of the camps could advantageously employ the ability and experience of trained faculty and students, and the students at the same time could be receiving actual experience in camp management and activities.

In his discussion of the third area, Devil's Kitchen Lake, Dr. Morris pointed out that this area is to be leased to individuals at a nominal fee.

Dr. Morris stated that it was his belief that the University officials should investigate this whole area with the idea of developing recreational facilities. Several members of the Board thought that the area near Little Grassy Lake, which could feasibly be joined with Giant City State Park, should be considered. Dr. Morris was asked to continue with the investigation of this whole area.

Mr. Joseph F. Booton, Chief of Design, State Division of Architecture and Engineering, was called into the meeting. Mr. Booton discussed the general plan for new campus buildings, the present status of the building program and the projected plans.

In answer to questions concerning the style of architecture to be used, he said that he hoped to keep a uniformity of design, yet keep the design flexible enough to permit the use of new styles and new approaches if they appear desirable. The members of the Board were interested to know if it would be possible to use local stone in the construction of the buildings. Mr. Booton suggested that a committee of the Board and interested Southern Illinois quarry managers meet with the group from the State Geological Survey to discuss all the aspects of this question. No official action was taken on this matter.

In his discussion of the additions to the Training School Building, Mr. Booton stated that the contract ceiling includes both the building and the furnishings. He said it was necessary, however, to appropriate \$390,000 for the site development. This brought up the question of the landscape architect's fee. Because of the fact that the State, according to the legislative appropriation bill, is not allowed to pay over 4½% of a specified contract for architectural fees, and due to the fact that a landscape architect's usual fee is 10%, it is necessary to have two contracts with Mr. Chance S. Hill which are divided into: (1) Plans and specifications, (2) Services and supervision.

Mr. Booton then discussed the new Life Science building, saying that the estimated total construction cost would be approximately \$1,000,000 and furnishings and equipment approximately \$147,000. He stated that the site development for this building is estimated to cost approximately \$30,000. The new Library building, he said, at an estimated cost of \$1,652,000, will have a site development cost of approximately \$80,000. He stated that the Library, as planned for the present, will serve approximately 4500 students.

Dr. Morris made the suggestion that we have a scale model of the present and proposed campus constructed. It was agreeable with the members of the Board that Dr. Morris investigate the possibility of having such a model constructed securing estimated costs of the same.

The proposed new dormitories were the next item under discussion. It was the general feeling of the members of the Board that at this time we should forego the men's dormitory. The solution of this problem will be to add a wing to Anthony Hall and convert it into a men's dormitory, which would then accomodate 130 individuals. The new women's dormitory will be constructed as planned and will provide facilities for 443 women. This met with the general approval of the Board.

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University.

Changes in Faculty-Administrative Pay Rolls

A. Approval is requested for the following additions to and changes in the Faculty-Administrative pay rolls:

1. Permanent Appointment

Mr. Ronald Charles Tollafeld has been appointed Instructor and will serve as Documents Librarian for the University Libraries at a monthly salary of \$350.00, effective November 1, 1949. Mr. Tollafeld has his Bachelor of Arts degree from Ohio Wesleyan University and his Bachelor of Science in Library Science degree from Western Reserve University. He has served in libraries of Western Reserve University and the Case Institute of Technology. A statement of his qualifications has been mailed to the members of the Board.

2. Temporary Appointments

The following temporary appointments and reappointments have been made to fill vacancies or to meet the needs of some departments for additional services:

- a. Mrs. Martha M. Clark was appointed one-fifth time Faculty Assistant in English at a monthly salary of \$50.00, effective for the period extending from September 26, 1949, through December 3, 1949. Mrs. Clark has her Bachelor's degree from the University of Illinois and has done graduate study at Southern. She has previously assisted us in the English Department.
- b. Miss Yvonne Giacomucci was appointed one-half time Faculty Assistant in Foreign Languages at a monthly salary of \$110.00, effective for the period extending from October 17, 1949, through June 9, 1950. She is a Baccalaureate of St. Marcellin College and has a Licencees-Lettres from Grenoble University in France. She will teach French classes and study part-time toward her Master's degree.
- c. Mrs. Eva McIntosh was appointed one-third time Faculty Assistant in Music at a monthly salary of \$83.33, effective for the period extending from September 26, 1949, through January 13, 1950. Mrs. McIntosh, who has her Bachelor's degree from Northwestern University, has previously assisted us in the Music Department.
- d. Mr. Daniel John Schneider was appointed Faculty Assistant in English at a monthly salary of \$350.00, effective for the period from October 3, 1949, through June 9, 1950. Mr. Schneider has his Bachelor's degree from Northwestern University and expects to receive his Master's degree from the University of Chicago in December, 1949. This is an emergency appointment to fill the place of Miss J. Minnette Barber, who is now on sick leave.
- e. Mr. Clifford Paul Murrie was appointed one-fourth time Faculty Assistant in Industrial Education at a monthly salary of \$55.00, effective for the period extending from September 26, 1949, through June 9, 1950. Mr. Murrie has his Bachelor's degree from Southern and will continue to study part-time toward his Master's degree.
- f. Mr. William B. Sanders was appointed half-time Faculty Assistant in Geography and Geology at a monthly salary of \$110.00, effective for the period extending from September 21, 1949, through June 9, 1950. Mr. Sanders has his Bachelor's degree from Southern and will continue to study part-time toward the Master's degree.
- g. Mrs. Irma Tate Ward has been appointed two-thirds time Faculty Assistant in Botany at a monthly salary of \$165.00, effective for the three months of the winter quarter which extends from December 5, 1949, through March 10, 1950. Mrs. Ward has her Bachelor's degree from Southern, and has previously assisted us in the Botany Department.

3. Leave of Absence

Mr. Buren Calvin Robbins, Instructor in Speech, has been granted a leave of absence without pay for the period extending from December 5, 1949, through September 10, 1950. Mr. Robbins plans to have completed work for his Doctor of Philosophy degree by the time he reports to work at the beginning of the fall quarter, 1950-51.

4. Resignations

- a. Miss Thera Cavender, Instructor assigned to the University Libraries, resigned effective November 1, 1949. She has accepted a position at the University of Tennessee.
- b. Dr. Marie A. Hinrichs, University Physician and Professor of Physiology, has requested that her resignation take effect October 25, 1949. She has accepted a position at the University of Illinois.

Mr. Lyerla moved that the additions to and changes in the Faculty-Administrative Pay Rolls as recommended by the President of the University be approved as submitted. The motion was seconded by Mr. Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

At this time Dr. Morris discussed again the proposal of the State Department of Finance to limit the 1949-50 internal budget to 45% of the biennial appropriation. It was agreed by the members of the Board that it would be an excellent idea for the administration to invite Mr. George W. Mitchell, Director of Finance, to visit the campus. It was also agreeable to the members of the Board that Mr. Mitchell be invited to meet with the Board at some convenient time.

Dr. Morris then gave a brief resume of his recent trip to Washington where he investigated the possibility of securing federal funds for use by the University. He felt that the information he received was not too encouraging but that we could hope for some aid. He stated that it was the suggestion of Mr. McGuire, Mr. Steelman's assistant, that we explore all existing Federal aid. Members of the Board asked Dr. Morris to continue with this investigation.

A motion for adjournment was made by Mr. Sturgis. It was seconded by Mr. Lyerla and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Robert W. Davis, Chairman

Leo J. Brown, Secretary

PROCEEDINGS AND MINUTES

Of the meeting of the Board of Trustees of Southern Illinois University
which convened at 10:00 a.m. on Tuesday, November 29, 1949,
in the offices of Mr. Guy A. Gladson, 38 South Dearborn
Street, Chicago, Illinois

The following members were present:

Robert W. Davis, Chairman
Leo J. Brown, Secretary
Kenneth L. Davis
Guy A. Gladson
O. W. Lyerla
John Page Wham

The following members were absent:

Lindell W. Sturgis
Vernon L. Nickell, ex-officio

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant to the
President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern
Illinois University

Mr. Kenneth L. Davis made a motion that the Minutes of the Board meeting held on October 21, 1949, be approved as submitted. The motion was seconded by Mr. Lyerla and was unanimously passed, with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

General Davis presented the following letter and request theretofore received by him:

"CARBONDALE ILLINOIS, NOVEMBER 1, 1949

"To The Members of the Board of Trustees of The University of Southern Illinois, Carbondale

"Attention of General Robert W. Davis, Chairman

"On Wednesday, October 12, 1949, we were informed by Dr. Delyte W. Morris, President, that the University of Southern Illinois was planning to trade or exchange certain properties, formerly owned by us and hereinafter legally described, to an individual for private use.

"We feel that since we were forced to sell our respective properties to the State of Illinois through condemnation proceedings for school or University purposes, and since these properties have served their purpose and are of no further use to the University, that we the owners prior to the State's acquisition, (sic) should have the privilege to reacquire the within described properties from the State of Illinois for such consideration as the State may demand.

"We, (sic) are prepared to live up to any restrictions or conditions placed on the property by the University.

"At a time convenient to you, we, the undersigned, would be pleased to present our request personally.

Respectfully yours,

"Signed by the former owners of the above described properties;

/s/ Martin Chaney

/s/ Gene Paul Crawshaw

Martin Chaney

Gene Paul Crawshaw

/s/ Mrs. Ruth Throgmorton

/s/ Lester Biggs

Mrs. Ruth Throgmorton

Lester Biggs

/s/ T. L. Bryant

T. L. Bryant"

A discussion on the purchase of the Dowdell Estate followed. Mr. Wham made a motion that there be a called meeting of the Board of Trustees on December 10, 1949, for the purpose of affording Mrs. Throgmorton, Mr. Chaney, Mr. Crawshaw, Mr. Biggs, and Mr. Bryant an opportunity to appear and be heard concerning the property which is now property of the State of Illinois but which was purchased from each of said parties mentioned above. The motion was seconded by Mr. Kenneth L. Davis and it was passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Present
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

The executive session of the meeting adjourned.

At 12:30 p.m. the Board of Trustees of the Southern Illinois University were guests of the Board of Trustees of the University of Illinois at a luncheon at the Illini Union Building, 715 South Wood Street, Chicago, Illinois.

During luncheon the Board members of Southern Illinois University were welcomed by Dr. Stoddard, President of the University of Illinois, and Mr. Kenney E. Williamson, Chairman of the Board of Trustees for the University of Illinois. Responses were made by Dr. D. W. Morris, President, Southern Illinois University and Robert W. Davis, Chairman of the Board of Trustees for Southern Illinois University.

Following luncheon the members of the Southern Illinois University Board were invited to remain as guests during the business session of the University of Illinois Board meeting.

Following adjournment of the business meeting, members of the Board of Southern Illinois University were conducted on an inspection trip of the University of Illinois Medical Center by Dr. Stoddard and members of the Board of Trustees of the University of Illinois.

Meeting adjourned.

Robert W. Davis, Chairman

Leo J. Brown, Secretary

PROCEEDINGS AND MINUTES

Of a called meeting of the Board of Trustees of Southern Illinois University
which convened at 1:00 p. m. on Saturday, December 10, 1949,
at the Bradley residence, 1008 South Thompson Street,
Carbondale, Illinois

The following members were present:

Mr. John Page Wham, Acting Chairman
Dr. Leo J. Brown, Secretary
Mr. Kenneth L. Davis
Mr. Guy A. Gladson
Mr. O. W. Lyerla
Mrs. Alice DiGiovanna, Administrative Assistant

The following members were absent:

Mr. Robert W. Davis, Chairman
Mr. Lindell W. Sturgis
Mr. Vernon L. Nickell, Ex-officio

Also present were:

Dr. D. W. Morris, President, Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant to the
President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern
Illinois University
Mrs. Ruth Throgmorton
Attorney C. E. Feirich, Counsel for Mrs. Throgmorton
Mr. Martin Chaney
Mr. Gene Paul Crawshaw
Mr. Lester Biggs
Mr. T. L. Bryant
Attorney S. S. Du Hamel, Counsel for Chaney, Crawshaw,
Biggs, Bryant
Mr. Robert Jones, Law Clerk for Attorney Du Hamel
Mr. Lawson Fore, member of Southern Illinois University
Real Estate Appraisal Committee
Mr. Dick Floyd, **Carbondale Free Press**
Mr. John W. Mulkin, Southern Illinois University Informa-
tion Service
Recorder: Mr. Donald Ingli
Stenographer: Mrs. Minnie Mae Pitkin

In the absence of the Chairman, General Robert W. Davis, Dr. Leo J. Brown, Secretary, called the meeting to order and asked Mr. John Page Wham to preside.

Mr. Wham stated that at the last meeting of the Board, held on November 29, 1949, General Davis had presented the following letter and request theretofore received by him:

"CARBONDALE ILLINOIS, NOVEMBER 1, 1949

**"To The Members of The Board of Trustees of The University of
Southern Illinois, Carbondale**

"Attention of General Robert W. Davis, Chairman

**"On Wednesday, October 12, 1949, we were informed by Dr. Delyte
W. Morris, President, that the University of Southern Illinois was**

planning to trade or exchange certain properties, formerly owned by us and hereinafter legally described, to an individual for private use.

"We feel that since we were forced to sell our respective properties to the State of Illinois through condemnation proceedings for school or University purposes, and since these properties have served their purpose and are of no further use to the University, that we the owners prior to the State's acquisition, (sic) should have the privilege to reacquire the within described properties from the State of Illinois for such consideration as the State may demand.

"We, are prepared to live up to any restrictions or conditions placed on the property by the University.

"At a time convenient to you, we, the undersigned, would be pleased to present our request personally.

Respectfully yours,

"Signed by the former owners of the above described properties;

/s/ Martin Chaney

/s/ Gene Paul Crawshaw

Martin Chaney

Gene Paul Crawshaw

/s/ Mrs. Ruth Throgmorton

/s/ Lester Biggs

Mrs. Ruth Throgmorton

Lester Biggs

/s/ T. L. Bryant

T. L. Bryant"

Mr. Wham then stated that the Board had called this meeting in consequence of the foregoing request and for the purpose of affording Mrs. Throgmorton, Mr. Chaney, Mr. Crawshaw, Mr. Biggs, and Mr. Bryant, an opportunity to appear and be heard concerning the subject matter thereof; and, further, that on November 30, 1949, each of said parties had been so notified by letter as follows:

"In compliance with your consolidated formal request of November 1, 1949, with reference to certain property on South Illinois Avenue, formerly owned by you, this is to advise that a special meeting of the Board of Trustees of Southern Illinois University has been called for Saturday, December 10, 1949 at 1:00 p.m. in the Bradley Residence, 1008 South Thompson Street. At this time, we shall be pleased to have you appear before the Board and present your request personally.

"You are welcome and invited to appear and present any facts or arguments you desire on matters pertaining to the property which is now property of the State of Illinois but which was purchased from you. If you desire, you are invited to bring counsel, witnesses, or friends to assist you in presenting your case.

"The members of the Board feel that it is urgent that you attend this meeting and ask that you be at the Bradley Residence promptly at 1:00 p.m.

Sincerely yours,

/s/ Robert W. Davis

Robert W. Davis"

Mr. Wham stated that the Board was now ready to proceed with the hearing and wished to afford the counsel for said visiting parties the opportunity to be heard.

The first speaker was Mr. C. E. Feirich representing Mrs. Ruth Throgmorton, widow of Earl Throgmorton. Mr. Feirich said that he appreciated the opportunity to be heard. He stated that Mr. Throgmorton, former owner of Tract Number 102 situated in Outlot Number 128 in the City of Carbondale, Illinois, now owned by the University, had declined to sell the property when asked to do so by the University officials. He was very desirous of keeping this land. The State, however, was persistent and a complaint was

filed involving this property. When Mr. Throgmorton realized that the State could condemn this property for use of the State of Illinois for public purposes, and it was stated that these tracts were necessary for the expansion of Southern Illinois University, he agreed to sell. Mr. Feirich stated that the question now was whether the State should trade this property as part purchase price for other real estate as proposed. He argued that the State of Illinois has no right to condemn property unless it can show need for that property and further stated that if the University no longer needs this property, Mrs. Throgmorton feels that she should have the opportunity to repurchase the lot originally sold to the University under compulsion.

Mr. Gladson asked Mr. Feirich if, in his estimation, it would require an Act of the Legislature to convey property owned by the State of Illinois to a private individual.

Mr. Feirich said he was of the opinion that it would require an Act of the Legislature to convey such property. Mr. Wham asked Mr. Feirich if there was any distinction between the power to sell and the power to trade. Mr. Feirich stated that he could not quote any law but that he was of the opinion that there was no distinction.

Mr. Wham then asked the question that assuming we have the right to sell, what agency would receive the monies involved? Would it go into the State of Illinois treasury or into University funds? Mr. Feirich again stated that he had no definite information on this question but that it was his opinion that the monies would go directly into the treasury of the State of Illinois.

Mr. Feirich concluded with the statement, "that if the State and the University officials feel that the property under consideration has value to the University and is to be retained, then we, my client and I, have nothing to say. If, to the contrary, this property is to be sold or traded then my client, Mrs. Throgmorton, should have the opportunity to repurchase it."

Mr. Wham then asked whether there were others who would like to be heard.

Attorney S. S. Du Hamel requested that he be allowed to make a statement for his clients, Mr. Martin Chaney, Mr. Gene Paul Crawshaw, Mr. Lester Biggs, and Mr. T. L. Bryant, former owners of Tract Numbers 100, 101, and 99, which are now owned by the University. Mr. Du Hamel asked the present status of the land situation. Mr. Wham said that no action had been taken since the Board received the appeal for hearing. He reiterated the fact that this was still an open question, that no final decision had been made, and that it was the general opinion of the members of the Board that no action should be taken until after this hearing.

Mr. Du Hamel stated that his clients, citizens of this community, wanted to go along with the University, saying they had sold their property only after it became apparent that the State would institute condemnation suits if they did not. He stated that his clients should have the opportunity to repurchase if the land is not to be used by the State.

Mr. Lyerla then asked whether there would be any complaint with respect to the proposed purchase of the Dowdell property, provided it did not involve any sale or trade of the lots under discussion. Attorney Feirich and Attorney Du Hamel each stated that there would be no complaint if the transaction did not involve a trade or sale of the lots formerly owned by their respective clients.

President Morris gave a short resume of the proposed agreement between the University and John S. Lewis, owner of the portion of the Dowdell tract which it is proposed be exchanged for the four lots on Illinois Avenue and \$65,000 in cash. He emphasized the fact that this agreement contained a clause which stated that any buildings constructed on the lots in question must meet with the approval of the authorities of Southern Illinois University. Dr. Morris then read the agreement which is Appendix H in the report "Land Acquisition Program, Southern Illinois University" dated December 1, 1949.

At the chairman's request, Dr. Morris read an affidavit furnished by John S. Lewis which is as follows:

"December 5, 1949

"TO WHOM IT MAY CONCERN:

"I hereby certify that I was the original purchaser of the tract described below, which is the approximately 70 acre tract known as the Dowdell farm, and that continuously since date of purchase on July 16, 1946, from the Dowdell heirs, I have been and always have been sole owner of this tract and all parts thereof except as specified in agreement with Dan W. Hunsaker, contractor, copy of which is appended hereto, and except for a tract sold outright to Leo J. Brown and Mary B. Brown in 1948, which is described in detail in paragraph 3 of the description below:

"Description:

"Thirty acres of the North part of that part lying East of the Illinois Central Railroad Right of Way of the East part of the Northeast Quarter of Section 28, in Township 9 South, Range 1 West of the 3rd P.M., more particularly described as follows: Commencing at the Northwest corner of one (1) acre Lot now owned and occupied by G. W. Ensminger as his residence and running thence West along the North line of said Section 28 to the Right of way of the Illinois Central Railroad thence South along the east boundary line of said Right of Way to the South boundary line of the 30 acre tract of land that the present residence of Sam T. Brush is situated on, thence East to the East line of said Section 28, thence North along said East line of said Section 28 to the Southeast corner of the Alex A. Batson, tract of land in the Northeast corner of said Section 28, thence West to the Southwest corner of the Said G. W. Ensminger One Acre Lot, thence North along the West line of said Ensminger Lot to the place of beginning said tract of land containing 30 acres and including buildings formerly occupied by the Dowdell heirs as a home.

"Beginning at a point on the South line of the 30 acre tract conveyed by Sam T. Brush to N. H. Dowdell as recorded in the Recorder's office of Jackson County, Illinois, one hundred feet West of the West side of the Public Road running thence West along said South line of said tract to the East Right of Way line of the Illinois Central Railroad Company, thence Southeasterly along said Right of way line to a point seven feet South of First mentioned course thence East and parallel to first mentioned course to a point one hundred feet West of the West side of before mentioned public road, thence North seven feet to the point of beginning, the South boundary line of said above described tract being about nine inches North of present existing fence.

"A tract of land containing 40 acres out of the Southwest corner of that part of the Northeast Quarter of Section 28-9-1 West of the 3rd Principal Meridian which lies East of the Illinois Central Railroad and more particularly described as follows: Beginning on the East line of the Right of Way of the Illinois Central Railroad at the Southwest corner of a 30 acre tract of land formerly conveyed by Sam T. Brush to N. D. Dowdell running thence East on the South line of said 30 acre tract 1143.4 feet to a point 287 feet West of the West line of Public Road, thence South and parallel to said Public Road 1681 feet more or less to the South line of the said Northeast Quarter of Section 28-9-1, Thence West along said South line 941.4 feet to the East line of the Right of Way of the Illinois Central Railroad; thence Northerly along said East Right of Way line 1681 feet to point of beginning, except 400 feet parallel in width off the south side thereof deeded to Leo J. Brown and Mary B. Brown.

/s/ John S. Lewis

John S. Lewis

"Subscribed and sworn before me this 5th day of December 1949,
in the City of Miami County of Dade State of Florida

/s/ Anne Kron

Notary Public"

Chairman Wham then asked whether anyone possessed information contrary to or inconsistent with the foregoing affidavit, and each party present, directly or through counsel, replied in the negative.

Attorneys Feirich and Du Hamel were then asked whether they had anything further to add and each replied he did not.

Mr. Du Hamel then inquired as to whether he might be furnished with a copy of the proposed land purchase and trade agreement with John S. Lewis, and was informed by the Chairman that he was welcome to inspect the instrument and, if he found actual need for a copy, the request would be further considered.

Mr. Wham then said that the Board would appreciate having the opinion of anyone present concerning the value of the Dowdell property. He stated the option price was \$95,000 and since some of the individuals present were constantly dealing in real estate, that the members of the Board would like to know whether they considered this to be a fair price.

Mr. T. L. Bryant made the statement that the price seemed somewhat high to him since he knows the original cost and selling price; however, he stated that it was very difficult to appraise such property because of many factors, the most outstanding being its close proximity to Southern Illinois University. He said he was not in a position to make any definite statements but that to him, it seemed like a good deal of money.

Mr. Lester Biggs stated that he saw no reason why the petitioners should be asked to estimate the price of property that has no relation to that in question. He stated that he bought farm land and could appraise farm land but that such land was not adjacent to Southern Illinois University, and therefore he felt he was not qualified to make a statement concerning the value of the Dowdell property.

Mr. Wham thanked the visitors and their respective counsel for the interest shown by them and emphasized that the Board is, of course, desirous of operating within its legal authority; is interested only in properly serving the best interests of the University and the taxpayers; and will earnestly endeavor to deal fairly with all parties concerned.

The Chairman stated that following the adjournment of this meeting, the Board would meet in executive session and that the interested parties would be notified of any action taken.

Meeting adjourned.

John Page Wham, Acting Chairman

Leo J. Brown, Secretary

EXECUTIVE SESSION

Board of Trustees of Southern Illinois University, December 10, 1949

The members of the Board met in executive session immediately following the close of the hearing.

Mr. Gladson moved that we retain the lots now owned by Southern Illinois University on Illinois Avenue, that is, that they be neither sold nor traded. The motion was seconded by Mr. Kenneth L. Davis and was unanimously passed, with each member recording his vote as follows:

John Page Wham.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyster.....	Yea

Mr. Wham asked Mrs. DiGiovanna to notify Mr. Feirich and Mr. Du Hamel of the above action.

Dr. Morris presented the following two documents to the members of the Board:

- (1) Report on the "Value of Land Contained in Tract Numbers 99, 100, 101, and 102, Southern Illinois University", dated December 10, 1949.
- (2) Report on the "Present Usage of Buildings Owned by Southern Illinois University", dated December 9, 1949.

He asked if we should proceed with the acquisition of the Dowdell property.

After some discussion, Mr. Gladson made a motion that the proper officers of the Board be authorized, empowered, and directed to acquire the "John S. Lewis—Dowdell Estate Property" for a total purchase price not exceeding \$95,000.00 (payable in cash) including the right, power, and authority to do all things lawfully required for the consummation of such transaction. The motion was seconded by Mr. Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

John Page Wham.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea

A motion for adjournment was made by Mr. Lyerla. It was seconded by Dr. Brown, and was unanimously passed with each member recording his vote as follows:

John Page Wham.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea

John Page Wham, Acting Chairman

Leo J. Brown, Secretary

PROCEEDINGS AND MINUTES

Of the meeting of the Board of Trustees of Southern Illinois University
which convened at 1:00 p.m. on Monday, December 19, 1949,
in the offices of the Board, 1301 South Thompson Street,
Carbondale, Illinois

The following members were present:

Robert W. Davis, Chairman
Leo J. Brown, Secretary
Kenneth L. Davis
O. W. Lyerla
John Page Wham
Alice DiGiovanna, Administrative Assistant

The following members were absent:

Guy A. Gladson
Lindell W. Sturgis
Vernon L. Nickell, ex-officio

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant to the
President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern
Illinois University

Mr. Lyerla made a motion that the minutes of the meeting of the Board held on November 29, 1949, and of the called meeting of the Board held on December 10, 1949, be approved as submitted. The motion was seconded by Mr. Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

General Davis stated that since the full membership of the Board could not be present at this meeting, the discussion of the report on Nursing Education and Pre-Clinical Medical Training had been postponed until the next meeting of the Board. He further stated that Dr. Hartman would be asked to be in attendance at that meeting.

The first item for consideration was the matter of house rent for President Morris. After some discussion, Mr. Lyerla made a motion that effective January 1, 1950, a residence be furnished for the President for the convenience of the University. The motion was seconded by Mr. Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University.

Plans and Specifications for Training School Additions, Power Plant Additions, Library Tunnels, and Life Science Building, and Contracts for Service Shops Building

A. We respectfully request consideration and approval, at the December 19, 1949, meeting of the Board, of the following matters:

1. Preparation of Plans and Specifications

At the September 24, 1949, meeting of the Board of Trustees, the Board approved the appointment of the firm of Holabird, Root, and Burgee as associate architects for the preparation of plans and specifications for two additions to the new Training School; namely, the Industrial Arts Shop and the Swimming Pool. We now recommend that this firm be approved to prepare plans and specifications for the following additions to the Training School building:

Cafeteria

Covered Passage

The covered passage is really functionally a part of the Industrial Arts Shop.

The Board also approved at the September 24, 1949, meeting the appointment of the associate architects Consoer, Townsend, and Associates, who were also the architects who designed the new Power Plant, to prepare plans and specifications for the additions to this plant. Inasmuch as the additions involve the construction of tunnels to serve both the new Library and the new Life Science building, and inasmuch as the financial planning allocates the construction costs as well as the cost of architects' fees to these buildings, we recommend that Consoer, Townsend, and Associates be appointed to prepare the plans and specifications for the tunnels to serve both of these buildings; namely, the Library building and the Life Science building.

We also recommend approval of the following contracts for the preparation of plans and specifications:

Consoer, Townsend, and Associates, architects' fees for preparation of plans and specifications for tunnels to the new Library	\$ 8,676.00
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Consoer, Townsend, and Associates, architects' fees for the preparation of plans and specifications for tunnels to the Life Science Building	\$ 4,230.00
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Holabird, Root, and Burgee, architects' fees for the preparation of plans and specifications for the Life Science building as follows:

Construction of Life Science building, including

Animal House and Greenhouse	\$ 45,000.00
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Furnishings and Equipment	6,651.00
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Total	\$ 51,651.00
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2. Contracts for Service Shops Building

We recommend the approval of the following contracts for the construction of our Service Shops building (such contracts being chargeable against Governor's Release No. 1 amounting to \$475,000.00):

Contract No.

6689 Federal Constructors (General Work).....	\$359,200.00
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6690 L. H. Paul Plumbing and Heating Company (Heating, Ventilating, and Plumbing Work)....	71,354.00
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6691 H. Chapline Electrical Company (Electrical Work)	27,050.00
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6692 Armstrong Cork Company (Pipe Covering Work)	5,054.00
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6693 Gallaher & Speck, Inc. (Elevator).....	7,318.00
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Total	\$469,976.00
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It was the consensus of the members of the Board that plans, specifications, and contracts listed above be approved.*

Dr. Morris discussed the preparation of plans and specifications for the two additions to the new Training School, namely: The Industrial Arts Shop and the Swimming Pool. He stated that two plans had been submitted by the architects. The first plan, calling for an expenditure of \$285,000.00, which is \$11,000.00 less than the appropriation of \$296,000.00, is impractical he asserted. However, he continued, the second plan as submitted, is completely out of line with the appropriation since it calls for an expenditure of \$600,000.00. He stated that a committee of the Faculty are now working on a compromise between the two plans, and have had conferences with representatives from the architectural firm of Holabird, Root, and Burgee.

Dr. Morris recommended that the allocation for the Site Development Program of the Training School Building be substantially reduced and that the amount thus deducted from that program be added to the construction costs of the two additions.

He further recommended that the architects plan the Industrial Arts Shop and Swimming Pool in terms of desirable minimums. These recommendations met with the approval of the Board.

The next item which President Morris discussed was the matter of the Landscape Architect's fees. He said that Mr. Chance Hill, the landscape architect for the University, claims that the University is indebted to him in the amount of \$6,098.00, basing his claim on the fact that he was paid on the preconstruction estimates and not on the actual construction costs of the landscaping and site development program. Dr. Morris presented to each member of the Board a statement from Mr. Hill in which he indicates the relationship of planning fees earned in 1946 and 1947 to the amount paid on the same under his contract in 1945. According to the statement of Mr. Hill, he was paid 5% of \$268,935.00, which was the post war planning estimate on which the 1945 contract fees were based. It is his contention that he should have received fees amounting to 5% of the 1946-47 construction costs of \$390,901.00.

Dr. Morris said that he and Mr. Miles were of the opinion that the University was not now obligated to Mr. Hill in this amount and that the only way he could receive payment would be to take his case to the Court of Claims. He said if it met with the approval of the Board, he would ask Mr. Miles to go to Springfield and get data on all payments made to Mr. Chance Hill both from the University and from the State Division of Architecture and Engineering. It was agreed by the members of the Board that Mr. Miles should get all the information and facts concerning this matter from the Springfield office and that specific recommendations be made to the Board after all facts are assembled.

The above information led to a discussion of the feasibility of the employment of architects on the University Faculty. It was generally felt that such a procedure would be advantageous in three ways:

1. The architects could make all plans and specifications for University buildings and grounds.
2. They could teach academic classes.
3. They could act in an advisory capacity to individuals in our area who are planning to build homes.

No action was taken on this matter.

Changes in Faculty-Administrative Pay Roll

B. We respectfully request approval of the following additions to and changes in the Faculty-Administrative pay rolls:

1. Permanent Appointment

Dr. Carl Nelson Reilly has been appointed Associate Professor of Physiology, University Physician, and Director of the Health Service, at a monthly salary of \$600.00, effective December 5, 1949. Dr. Reilly received his Bachelor of Science in Medicine and his Doctor of Medicine degree from the University of Illinois. He served his

* Revised at meeting of Board of Trustees held on February 13, 1950.

internship at the Cook County Hospital in Chicago, and worked for two years in the U. S. Public Health Service. He has been a practicing physician in Marion, Illinois, for the past two years. His military service included two years in the U. S. Army with the rank of First Lieutenant. A statement of his qualifications has been mailed to the members of the Board.

2. Temporary Appointments

The following temporary appointments and reappointments have been made to fill vacancies or to meet the needs of some departments for additional services:

- a. Mr. George R. Arnold was appointed half-time Faculty Assistant in Physics at a monthly salary of \$110.00, effective for the period extending from December 7, 1949, through June 9, 1950. Mr. Arnold received his Bachelor's degree from Southern and his Master's degree from the University of Illinois.
- b. Miss Alice Aleen Brennan was appointed Faculty Assistant assigned to the Dean of Men's Office at a monthly salary of \$250.00, effective December 12, 1949, through June 9, 1950. Miss Brennan received her Bachelor of Science in Education degree from Southern, and has been a teacher in the elementary schools of Peoria, Illinois, for the last two years. She has had previous experience as a student assistant in the Dean of Women's Office while attending Southern.
- c. Mr. George R. Carter was appointed half-time Faculty Assistant in Physics at a monthly salary of \$110.00, effective for the period extending from December 7, 1949, through June 9, 1950. Mr. Carter received his Bachelor's degree from the University of Illinois.
- d. Miss D. Maxine Clements was appointed Faculty Assistant assigned to the Office of the Dean of the College of Vocations and Professions at a monthly salary of \$250.00, effective for the period from December 5, 1949, through June 9, 1950. Miss Clements received her Bachelor of Arts degree from DePauw University. She comes to us from a position in the Industrial Extension Division of Texas A. & M. College.
- e. Mr. Robert L. East was appointed half-time Faculty Assistant in Government at a monthly salary of \$110.00, effective for the period from December 5, 1949, through June 9, 1950. Mr. East has his Bachelor's degree from Southern and has studied at the University of Stockholm in Sweden.
- f. Mrs. Margaret Gardner was appointed half-time Faculty Assistant assigned to Technical Services in the University Library at a monthly salary of \$110.00, effective for the period from December 5, 1949, through June 9, 1950. Mrs. Gardner has two Bachelor's degrees and one Master's degree from Northwestern University.
- g. Mrs. Juanita A. Gross was appointed Faculty Assistant in English at a monthly salary of \$250.00, effective for the period extending from October 10, 1949, through October 21, 1949. Mrs. Gross has her Bachelor's degree from Carthage College, and has previously assisted us in the English Department. She served as a substitute teacher for Mrs. Edith S. Krappe, who was ill during this period.
- h. Mrs. Juanita A. Gross was appointed Faculty Assistant assigned to Technical Services in the University Library at a monthly salary of \$190.00, effective for the period from December 5, 1949, through June 9, 1950. Mrs. Gross has her Bachelor's degree from Carthage College, and has previously served us in the English Department.
- i. Miss Kathryn Simms Johnson was appointed Faculty Assistant to serve as Technical Services Assistant in the University Library at a monthly salary of \$190.00, effective November 1, 1949, through June 9, 1950. Miss Johnson has her Bachelor's degree from the University of Texas.
- j. Mrs. Leota L. Klingberg has been appointed one-third time Faculty Assistant in Home Economics at a monthly salary of

\$83.33, effective for the three months of the winter quarter extending from December 5, 1949, through March 10, 1950. Mrs. Klingberg has her Bachelor's degree from the University of Kansas, and has had experience teaching in high schools of Kansas and supervisory work in cafeterias at the University of Chicago.

- k. Mr. Anthony R. Puleo was appointed Faculty Assistant to serve as Technical Services Assistant in the University Library at a monthly salary of \$190.00, effective for the period from November 3, 1949, through June 9, 1950. Mr. Puleo attended Southern Illinois University and has his Bachelor's degree from Hofstra College in New York. He served three years in the Counter-Intelligence Corps of the U. S. Army.
 - l. Miss Marjorie Ann Raback was appointed Faculty Assistant assigned to the Technical Services of the University Library at a monthly salary of \$190.00, effective for the period from December 5, 1949, through June 9, 1950. Miss Raback has her Bachelor's degree from Southern, and has previously served as a student assistant in campus offices.
 - m. Mrs. Nedra Midjaas Seibert was appointed Faculty Assistant assigned to the Technical Services of the University Library at a monthly salary of \$190.00, effective for the period from December 5, 1949, through June 9, 1950. Mrs. Seibert has her Bachelor's degree from Southern, and has served as a graduate assistant in the English Department and as a student assistant in campus offices.
 - n. Mr. Warren F. Seibert was appointed half-time Faculty Assistant in Industrial Education at a monthly salary of \$110.00, effective December 5, 1949, through March 10, 1950. Mr. Seibert will complete his Bachelor's degree at Southern next June.
 - o. Mrs. Gladys B. Tucker was appointed Instructor in Home Economics at a monthly salary of \$350.00, effective for a period beginning November 7, 1949. Mrs. Tucker is substituting for Mrs. Mary Louise Barnes, who is away from her work because of a major operation. Mrs. Tucker has her Bachelor's degree from Drury College and her Master's degree from the Kansas State Agricultural College. She has had experience teaching in Missouri high schools and at the Kansas State Agricultural College.
 - p. Mr. Clyde V. Winkler was appointed one-four time Assistant Professor of Education at a monthly salary of \$100.00, effective for the period from December 5, 1949, through March 10, 1950. Mr. Winkler has his Bachelor's degree from Southern and his Master's degree from the University of Michigan. He has had eighteen years of experience in administration in the Cicero, Illinois, public schools, and for the past two years has been superintendent of elementary schools of Carbondale, a position which he now holds.
3. The following teachers in public schools have been appointed as practice supervisors at monthly salaries of \$25.00 for the three months of the winter term of 1949-50:

Name, School and Subject	Winter Term Salary
Aiassi, Christina, Murphysboro, Social Studies.....	\$ 75.00
Bain, Edgar, West Frankfort, History.....	75.00
Bencini, Edward, Murphysboro, Physical Ed. and Mathematics.....	75.00
Berrier, Jewell, Murphysboro, English.....	75.00
Brown, Bill, West Frankfort, Physical Education.....	75.00
Brickey, Emma, Anna-Jonesboro, Social Science.....	75.00
Burkhart, Ellen, Benton, English.....	75.00
Charon, Sybil, West Frankfort, Physical Education.....	75.00
Collins, Walter, West Frankfort, Social Science.....	75.00
Cox, Blanche, West Frankfort, History and English.....	75.00
Dozier, Stephen, Murphysboro, Physical Education and English....	75.00
Eadie, Robert, West Frankfort, Business.....	75.00

Grant, Alice, West Frankfort, English.....	\$ 75.00
Hastie, James, West Frankfort, English.....	75.00
Hedges, Jack, West Frankfort, History.....	75.00
Heinzman, Ray, Benton, Business.....	75.00
Hoye, Alice, West Frankfort, Speech and English.....	75.00
Konya, Joe, West Frankfort, Industrial Education.....	75.00
Lemmon, Louise, Eldorado, Home Economics.....	75.00
McBride, William, Lincoln-Carbondale, Physical Education and Health	75.00
Milosevich, Nicholas, Carbondale, Physical Education.....	75.00
Morin, Joe, West Frankfort, Physical Education.....	75.00
Morris, Mary, Lincoln-Carbondale, Music.....	75.00
Morrison, Etna, Benton, Mathematics.....	75.00
Ohmart, Otto, Anna-Jonesboro, Biology.....	75.00
Peters, Mary J., West Frankfort, Social Science.....	75.00
Sabine, John, Murphysboro, Mathematics.....	75.00
Stephens, Opal, Anna-Jonesboro, Physical Education.....	75.00
Watson, Mary H., Benton, English.....	75.00
Wathen, John, Murphysboro, History.....	75.00
Webb, Mary, Benton, Home Economics.....	75.00
Wolfe, Afton, West Frankfort, English.....	75.00

4. Changes in Duties

- a. Mrs. Virginia Dorn Buckman, who was on a three-fourths time appointment as Faculty Assistant in Speech during the fall term, has been reappointed on a full-time basis at a monthly salary of \$250.00, for the winter term extending from December 5, 1949, through March 10, 1950.
- b. Mrs. Martha M. Clark, who was on a one-fifth time appointment as Faculty Assistant in English during the fall term, has been reappointed on a two-thirds time basis at a monthly salary of \$166.66, for the period extending from December 8, 1949, through June 9, 1950.
- c. Mrs. Eva McIntosh, Faculty Assistant in Music, who was assigned to one-third time work at a monthly salary of \$83.33, has been changed to one-fourth time work at a salary of \$62.50, effective November 1, 1949, because her services were not needed on the basis of her original appointment.
- d. Mr. John W. Mulkin, who has been working as a half-time Faculty Assistant in Information Service, has been appointed as a full-time Faculty Assistant with his services divided equally between Information Service and the Alumni Service, at a monthly salary of \$250.00, effective for the period extending from December 5, 1949, through June 9, 1950.
- e. Mr. Joseph Rezetka, who has been on a one-fourth time appointment as Faculty Assistant in Mathematics during the fall term, has been appointed to a one-half time Faculty Assistantship in Mathematics for the period extending from December 5, 1949, through June 9, 1950.
- f. Miss Mary Jean Vaupel, who has been on a one-half time appointment as Faculty Assistant in Mathematics during the fall term, has been appointed to a three-fourths time Faculty Assistantship in Mathematics for the period extending from December 5, 1949, through June 9, 1950.

5. Leave of Absence

Miss Ruth Haddock, Assistant Professor and Assistant to the Dean of Women, has been granted a leave of absence without pay for the period extending from March 20, 1950, through June 9, 1950, for the purpose of continuing her study toward the Doctor's degree.

6. Resignations

- a. Dr. Howard E. Bosley, Associate Professor of Education, resigned effective December 3, 1949. Dr. Bosley has accepted a position in the Salisbury State Teachers College in Maryland.

- b. Mrs. Gladys R. Clark, Instructor in Mathematics, resigned effective December 3, 1949. Mrs. Clark accepted a position in the public schools of Normandy, Missouri.
- c. Mr. Charles T. Huffman, half-time Faculty Assistant in English, resigned effective December 7, 1949.

A motion was made by Mr. Lyerla and seconded by Mr. Kenneth L. Davis that the additions to and changes in the Faculty-Administrative Pay Roll, as recommended by the President of the University, be approved as submitted. The vote was unanimous with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla	Yea
John Page Wham.....	Yea

Establishment of Independent Extension and Placement Services

- C. For sometime we have been operating a combined office of Extension, Adult Education, and Placements with Mr. Raymond H. Dey as the Director.

We now desire to divide these services, naming Mr. Dey as Director of Extension and Adult Education and Mr. Royce R. Bryant as Director of the Placement Service. Mr. Bryant is at present Field Representative for the University and in that capacity has been making numerous contacts with public school administrators, business men, and other citizens of the area. No changes in pay roll title or salary are involved in these assignments.

The designation of separate directors for the Placement Service and for Extension and Adult Education will enable us to organize a thorough follow-up program for all beginning teachers and graduates who go into other fields, to extend invitations to various business firms to interview our graduates, to develop our graduate extension program as a service to the teachers of Southern Illinois, and to arrange campus conferences and workshops requested by various Southern Illinois groups.

For many years our Placement Service has been devoted largely to placing teachers. We now need to make provisions for placing not only our graduates from the College of Education but also our graduates from the College of Vocations and Professions and to some extent the College of Liberal Arts and Sciences. This entails numerous contacts with both public schools and the businesses and industries in the area. It implies a more intensive follow-up of our graduates and a more extensive view of the job opportunities available to them. Some of our graduates, particularly from the College of Liberal Arts and Sciences, are interested in obtaining part-time positions in graduate and professional schools while they pursue advanced studies. The Placement Service should assist the academic departments in locating our graduates in such positions. All in all, the separation of the two offices should make for better programs both in extension and adult education and in the placement of our graduates in teaching, industry, and the professions.

We therefore respectfully request approval of the establishment of separate offices of Placements (with Mr. Royce R. Bryant as director) and Extension and Adult Education (with Mr. Raymond H. Dey as director), effective January 1, 1950.

Mr. Lyerla made a motion that effective January 1, 1950, separate offices be established for Placement with Mr. Royce R. Bryant as director, and for Extension and Adult Education with Mr. Raymond Dey as director.* The motion was seconded by Mr. Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla	Yea
John Page Wham.....	Yea

* Revised at meeting of Board of Trustees held on February 13, 1950.

Extension of Services of Storekeeper

- D. Mr. Gus Trobaugh, Storekeeper I, in conformity with the regulations of the Retirement System, has requested to remain in service for a third year beyond his regular retirement date, September 1, 1947. We recommend that he be retained until July 1, 1950.

Mr. Kenneth L. Davis made a motion that Mr. Gus Trobaugh, Storekeeper I, be retained in that position until July 1, 1950, at which time, he will be placed on the University Retirement System. This will be the last extension of service.* The motion was seconded by Dr. Brown and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla	Yea
John Page Wham.....	Yea

Designation of Director of Health Service and Acting Chairmen of Physiology, Health Education, and Foreign Language Departments.

- E. Following the resignation of Dr. Marie A. Hinrichs, we have requested Dr. Carl Nelson Reilly, University Physician, to serve as Director of the University Health Service. Dr. John R. Bucar, Associate University Physician, served for a time as Acting Director. We have also designated Dr. Harold M. Kaplan as Acting Chairman of the Department of Physiology.

It has also been necessary to designate Acting Chairmen in two other departments for the current year. Dr. Vera L. Peacock, Chairman of the Department of Foreign Languages, is now on sabbatical leave, and Dr. J. Cary Davis is serving as Acting Chairman during her absence. Mr. Ralph H. Boatman, who has been acting as Chairman of the Health Education Department, is also on leave, and Miss Frances Phillips is serving in his place for the current academic year.

Mr. Lyerla made a motion that Dr. Carl Nelson Reilly serve as director of the University Health Service and that Dr. Harold M. Kaplan be appointed Acting Chairman of the Department of Physiology. He further moved that for the current academic year, Dr. J. Cary Davis serve as Acting Chairman of the Department of Foreign Languages and that Miss Frances Phillips serve as Acting Chairman of the Health Education Department.* The motion was seconded by Dr. Brown and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla	Yea
John Page Wham.....	Yea

Designation of Surveying Officer for Disposal of Unserviceable State Property.

- F. Hitherto Orders to Dispose of Unserviceable State Property have been signed by two members of our Executive Committee as Surveying Officers, namely, General Davis and Mr. Sturgis. The time required for handling such orders could be considerably shortened if some University official were designated to process them. We believe that the Surveying Officer should at least see the property to be surveyed before signing the order, and it is not practical or economical for members of our Executive Committee to make an inspection of such items as typewriters to be traded in, scrap iron to be sold, furniture to be discarded, and so forth.

* Revised at meeting of Board of Trustees held on February 13, 1950.

We respectfully request authorization, therefore, to designate Mr. Edward V. Miles, Jr., our Business Manager, as Surveying Officer for the purpose of making surveys and signing Orders to Dispose of Unserviceable State Property.

At the suggestion of Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois University, the members of the Board took no action on the matter of designating a Surveying Officer for the disposal of unserviceable State property. Mr. Miles stated that effective January 1, 1950, there is a "Property Control Act," which will have some bearing on the disposal of such property. This matter will be taken up at a later meeting of the Board.

Reports on the Financial Status of the University

G. On December 12 we mailed to the members of the Board a report from the Business Manager for the period July 1, 1949, to November 30, 1949.

We are anxious to provide the type of reports on the financial condition of the University which are most useful to the members of the Board at such time intervals as they may prefer. We respectfully request suggestions on this matter.

There was some discussion among the members of the Board as to whether they would like to have monthly or quarterly reports on the financial status of the University. It was agreed by the members present that a quarterly report would adequately supply them with the information they wished to receive.

A Resolution on the Renting of Real Property

H. In accordance with a recent ruling by the Attorney General, we respectfully request the Board to adopt a resolution concerning the rental of real property as follows:

"WHEREAS, It becomes necessary from time to time for the University to rent property, and

"WHEREAS, the available space at the University is not sufficient to provide for classroom, offices, and residence space,

"THEREFORE, Be it resolved by the Board of Trustees of Southern Illinois University that the President of Southern Illinois University be authorized to rent from time to time as necessity warrants such properties as in his opinion will help to satisfy the requirements of the administrative, educational, and auxiliary operations of the University."

Recently a lease for the property of Miss Mary Moss, 821 South University Avenue, was sent to Director George W. Mitchell of the Department of Finance for approval by his Department. Mr. Mitchell referred it to Attorney General Ivan A. Elliott and received the following in reply under date of December 2, a copy of which he then forwarded to us. It is on the basis of this ruling by the Attorney General that we are requesting the adoption of the above resolution:

"I have your communication of recent date which reads as follows:

'I am sending you herewith a lease executed by Southern Illinois University, Lessee, for your examination and opinion.

'The questions you are requested to answer are:

'1. Does the Board of Trustees of Southern Illinois University have authority to execute such a lease (Ill. Rev. Stat., 1949, Chap. 122, Par. 435.1 et. seq.) or must such leases be executed by the Department of Finance? (Chap. 127, Par. 36(12,13)

'2. Must a lease executed by a Board of Trustees, as an official body, be authorized by resolution, and must the party who executes it do so under the seal of the University?

'3. Are there any other features of this lease which cannot be approved?

'Thanking you for your usual courtesies in connection with such requests, I am'

"In reply to your first question your attention is directed to Paragraph 435.7, Chapter 122, Illinois Revised Statutes, 1949, which reads as follows:

'435.7. Contracts, suits, conveyances and expending funds, powers as to.) § 7. The Board shall have power to enter into *contracts*, to sue and be sued, to acquire, hold and convey real and personal property, and to expend the funds appropriated to the University; provided that the Board in the exercise of the powers conferred by this Act shall not create any liability or indebtedness in excess of the funds appropriated to the University.' (Emphasis supplied)

"You will note that specific statutory authority is given the "Board" to contract. Bouvier's Law Dictionary, 8th Edition, Volume 2 at page 1887, defines a lease as follows:

'a species of contract for the possession and profits of lands and tenements either for life or for a certain period of time or during the pleasure of the parties.'

"In Pope's Legal Definitions, Volume 2 at page 867, we find the following definition:

'a "lease" is a contract for the possession and profits of land and tenements on the one side and a recompense of rent or other income on the other.'

"It is my opinion that the power to contract given to the Board by the above quoted statute includes the power to execute a lease, and therefore, specifically answering your first question, it is my opinion that the Trustees of the Southern Illinois University have authority to execute a lease such as the lease under consideration.

"Since your second question presents two different problems for consideration, I shall answer them separately as two questions.

"First, I am of the opinion that the Board by resolution should authorize any lease entered into. There are many Illinois cases holding corporations bound by agreements made by the President and Secretary of the corporation, even though the particular officials had no expressed or apparent authority to so bind the corporation. These cases, however, always turn on some additional act or omission amounting to a ratification by the corporation. The general rule to be followed seems to be well stated in *Koch v. National Union Bldg. Ass'n.*, 35 Ill. App. 465, affirmed at 137 Ill. 497. In this case the Court lays down the following rule.

'The president of a corporation has not, as a matter of law, and merely by reason of his holding said office, power or authority to execute deeds, mortgages or leases of the real estate of the corporation. *Hoyt v. Thompson*, 19 N. Y. 207.

"The implied powers of the president of a corporation depend upon the nature of the company's business, and the measure of authority delegated to him by the board of directors. It seems that a president has no greater powers by virtue of his office merely, than any other director of the company, except that he is the presiding officer at the meeting of the board.'"

* * * * *

'The business affairs of corporations are controlled exclusively by their boards of directors, and such a board may undoubtedly invest the president with authority to bind the corporation by deed or lease, either by express resolution or by an acquiescence in his assumption of authority in that respect, which would justify persons who dealt with him in the inference that he had such authority in fact.'

"Also in connection with this question, I call your attention to Paragraph 435.5, Chapter 122, Illinois Revised Statutes, 1949, which reads as follows:

'Members of the Board shall elect annually by secret ballot from their own number a chairman who shall preside over meetings of the Board, and a secretary.

'Meetings of the Board shall be held at least once each quarter on the campus of Southern Illinois University. At all regular meetings of the Board, a majority of the members shall constitute a quorum.'

'Special meetings of the Board may be called by the chairman of the Board or by any three members of the Board.'

"You will note that this section requires the Board to meet at least once each quarter, and also provides for the calling of special meetings. It would appear that the provision for frequent meetings and election of a chairman, and for the requirements as to a quorum indicate the intention of the Legislature for the Board to act of record on all matters of importance.

"In view of the above, it is my opinion that the person or persons executing an agreement such as the subject lease should do so by authority of a proper resolution adopted by the Board of Trustees.

"As to the second part of your second question, this is to advise that in *N. E. Fire & M. Ins. Co. v. Schettler*, 38 Ill. 166 at 171, our Supreme Court stated in part as follows:

'The notion that a corporation can only act under their corporate seal, and by their president and secretary, has become obsolete. * * * *'

"A reading of the Act providing for management, operation, and control of the Southern Illinois University, indicates that the Legislature intended to establish a corporate entity or a public corporation for the purpose of serving a governmental function. I find no law that makes a distinction concerning the necessity of the use of a seal by a private corporation or a public corporation. Neither do I find any provision in the pertinent statutes dealing specifically with the necessity of the use of a seal by the instant public corporation.

"I, therefore, advise you that the rule as cited in the case immediately above would seem to control and that a seal need not be affixed to any such lease. I might add however, that the Trustees may, if they see fit, adopt the seal of the University or any other seal for the purpose of having it affixed to such documents. They may also designate the person or persons authorized to affix any seal so adopted.

"In reply to your third question, I find the following additional objections to the subject lease.

"1. Paragraph No. 2 of the Lessee's covenants and agreements in the lease reads as follows:

'(2) The Lessee will use and occupy said premises for the use of Southern Illinois University, or *any other State department, board, commission or agency* and for no other purpose and will replace at its own expense any glass or fixtures damaged or broken by the Lessee, its agents or employees during the occupancy by the Lessee of said premises.' (Emphasis supplied)

"I fail to find any legal authority for the Board to lease premises for the occupancy of a State department, board, commission or agency. The provision for leasing for the benefit of any use other than their own would seem to be of no force or effect, and should be deleted from the lease.

"2. Paragraph No. 3 of the Lessor's covenants and agreements reads as follows:

'(3) At the expiration of said lease the *Lessor* may renew the lease for a further period of twelve (12) months upon the same terms and conditions, provided said Lessee shall give thirty (30) days' notice in writing to said Lessor of its intention to take said twelve (12) months' renewal of said lease.' (Emphasis supplied)

"The word 'Lessor' appearing in the second line appears to be a typographical error and the word 'Lessee' should be substituted.

"3. You will also note that Paragraph No. 3 of the Lessor's

covenants and agreements, set out above, provide for a 12-month extension of the subject lease. When this provision is read together with the earlier part of the lease setting out the period of time covered by the basic lease it is seen that the 12-month period referred to in Paragraph No. 3 is from September 1, 1950 to August 30, 1951. Paragraph 145, Chapter 127, Illinois Revised Statutes, 1949, reads in part as follows:

“(2) No disbursements from appropriations shall be made for rental of office or other space, buildings, or land, except in pursuance of a written lease entered into by the proper State authority and the owner or authorized agent of the property. Such lease shall in no event extend beyond June 30th of the second year following the adjournment of the General Assembly making such appropriation except that the lease may contain a renewal clause subject to acceptance by the State after that date. A copy of such lease or leases shall be filed in the office of the Secretary of State within thirty days after execution.”

“June 30, 1951, would be the June 30th of the second year following the adjournment of the General Assembly making the appropriation for this particular lease, and it can readily be seen that August 30, 1951, would extend the term of the lease to two months beyond the time for which this lease could bind the State.

“In view of the above statute it is clear that the State cannot be bound to pay rent under the subject lease beyond June 30, 1951, and that the option for renewal as related to the period from July 1, 1951, to August 30, 1951, would be in violation of Paragraph 145, *supra*.”

On a motion by Mr. Lyerla, seconded by Mr. Kenneth L. Davis, the following resolution was unanimously approved:

“WHEREAS, It becomes necessary from time to time for the University to rent property, and

“WHEREAS, The available space at the University is not sufficient to provide for classroom, offices, and residence space,

“THEREFORE, Be it resolved by the Board of Trustees of Southern Illinois University that the President of Southern Illinois University be authorized to rent from time to time as necessity warrants such properties as in his opinion will help to satisfy the requirements of the administrative, educational, and auxiliary operations of the University.”*

The vote was as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

Dr. Morris stated that he felt that the University should engage legal counsel. He presented a list of questions which are examples of the many questions which arise. Dr. Morris asked if it would be agreeable to the Board if the University employed legal counsel. If so, would it be agreeable to the Board if he approached Attorney Charles E. Feirich, and see if he would consider such an appointment. Dr. Morris was asked by the members of the Board to talk with Mr. Feirich, and to make a statement concerning this matter at the next meeting of the Board.

Dr. Morris brought up the question of releases to the Press. After some discussion, it was agreed that no specific information be given to the Press in advance of meetings of the Board, and that at the close of each meeting, the Chairman and the Administrative Assistant to the Board release such information as they deem desirable to the Director of the Information Service of the University.*

* Revised at meeting of Board of Trustees held on February 13, 1950.

Mr. Lyerla made a motion that the next meeting of the Board be held on Monday, February 13, 1950, at 10:00 a.m. in the Offices of the Board at 1301 South Thompson Street. The motion was seconded by Dr. Brown and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

A motion for adjournment was made by Mr. Kenneth L. Davis. It was seconded by Mr. Lyerla, and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

Robert W. Davis, Chairman

Leo J. Brown, Secretary

PROCEEDINGS AND MINUTES

Of a called meeting of the Executive Committee of the Board of Trustees of Southern Illinois University which convened on Saturday, February 4, 1950, at 5:00 p.m. in the Board's Offices, 1301 South Thompson Street, Carbondale, Illinois

The following members of the Executive Committee were present:

O. W. Lyerla, Chairman
Kenneth L. Davis
Lindell W. Sturgis
Leo J. Brown, Secretary of Board, ex-officio member,
Executive Committee
Alice DiGiovanna, Administrative Assistant to the Board

Also in attendance at the meeting were:

Administrative Officers of the University
All occupants of the destroyed building
All employees of the University who were in any way connected with the maintenance and security of the building

In the absence of the Chairman of the Board of Trustees, Dr. Leo J. Brown, Secretary, called the meeting to order and asked Mr. O. W. Lyerla, Chairman of the Executive Committee, to preside. Mr. Lyerla stated that this meeting was called to discuss the fire which destroyed a former residence at 305 West Harwood Avenue on the morning of February 1, 1950, which was being used to house the offices of the Dean of Men, Dean of Women, and Housing Service; and to consider possible preventative measures which might be taken to prevent such an occurrence in the future. Mr. Lyerla asked Dr. Morris if he would make some statements concerning the fire and ask other individuals present for statements.

Dr. Morris said that a thorough investigation had been made and that the actual cause of the fire was still unknown. He then called into the meeting the staff members of the offices who were the occupants of the residence. He asked them for any statements which they would like to make.

Miss Shuman, Dean of Women, said the irregularity of the heat in the building had presented a problem. That is, one or two rooms would be exceedingly hot, while at the same time other portions of the house would be very cold. Mrs. Pulliam, Director of Housing Service, said that she had noticed an excess of fumes in the house and that the day before the fire she had smelled smoke as of burning wood and had reported this to Mr. Rudolph Weber, head electrician. Mr. Weber then checked the basement and the house but found no evidence of smoke or faulty wiring. Mr. Howe, Director of the Physical Plant, stated that the house had been wired with Romax wiring and that there were eleven different circuits in the house, and, therefore, there could not have been an overload on any one circuit.

Dr. Morris stated that the thermostat which was taken from the charred building was set at 85 degrees. He asked who regulated the thermostats? It was discovered that anyone and everyone in the building adjusted the thermostats.

Mr. Davis, Dean of Men, stated that smoking was permitted in the building, but that sufficient ash trays were provided and that the janitors had been very efficient in emptying all ash trays and wastebaskets at the close of each day. Dr. Morris stated that if there were no further statements from any member of the group that they could be excused at this time.

The employees of the University who were in any way connected with the maintenance and security of the former residence were then called into the meeting.

Mr. Freeman, Fireman, stated that he had fired the furnace of the building in question on Tuesday evening, January 31, at 7:15 p.m., and at that time all furnace conditions seemed normal. Dr. Morris asked Mr. Freeman if he also checked the thermostat. Mr. Howe stated that the firemen do not check the thermostats in any of the buildings. Mr. Holder, Night Watchman, stated that he had made his usual rounds and had checked the house at 11:45 p.m. on Tuesday, January 31, and that there were no signs of fire. However, he said that the method now used for checking the outlying residence-offices is simply to walk by the building which, he felt, is a superficial check. He stated that when he was making his next round at 2:00 a.m. he noticed smoke coming out at the base of the front door. He immediately opened the door and there was a terrific blast of smoke and fire. The Carbondale Fire Department was called, but the fire was too far advanced to save the building or any of its contents.

Mr. Ray Barney, Deputy State Fire Marshal, stated that from his own investigation and from the information which he had received he was of the opinion that the fire may have started from a defective flue.

Dr. Morris asked Mr. Sitter, Plant Maintenance Engineer, if he would make a statement concerning the training of the University firemen. Mr. Sitter said that the firemen had received information on the firing of the various types of furnaces in the 27 outlying residences now being used for offices. Dr. Morris stated that he felt we should have a training course for firemen.

After further discussion with the employees the following precautionary measures were tentatively agreed upon:

1. In each outlying building one person should be responsible for the adjustment of thermostats.
 2. The setting-up of a training course for all University firemen.
 3. The possibility of the establishment of a new pattern for the watchmen whereby they would open doors and make an internal check of each outlying building just as they do now on all campus buildings.
 4. The establishment of a smoking policy in the outlying residences.
- The meeting adjourned at 7:30 p.m.

O. W. Lyerla, Chairman
Executive Committee
Leo J. Brown, Secretary
Board of Trustees

PROCEEDINGS AND MINUTES

Of the meeting of the Board of Trustees of Southern Illinois University
which convened at 10:00 a.m. on Monday, February 13, 1950,
in the offices of the Board, 1301 South Thompson Street,
Carbondale, Illinois

The following members were present:

Leo J. Brown, Secretary and Acting Chairman
Kenneth L. Davis
Guy A. Gladson
O. W. Lyerla
Lindell W. Sturgis
John Page Wham
Vernon L. Nickell, ex-officio
Alice DiGiovanna, Administrative Assistant

The following member was absent:

Robert W. Davis, Chairman

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant to the
President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern
Illinois University
Dr. Gerhard Hartman
Dr. W. Gordon Hartnett
Dr. Percival Bailey
Dr. W. J. Tudor
Mr. W. W. Vandever
Dr. Carl N. Reilly

In the absence of General Robert W. Davis, Chairman, Dr. Leo J. Brown, Secretary to the Board, presided at the meeting. Dr. Brown dispensed with the reading of the minutes of the meeting of the Board held on December 19, 1949, and the minutes of the special meeting of the Executive Committee of the Board held on February 4, 1950. He said these matters would be taken up later in the day.

He asked Dr. Morris to present the guests. Dr. Morris introduced Dr. Gerhard Hartman, Superintendent, University of Iowa Hospitals; Dr. W. Gordon Hartnett, Superintendent, Marion Veterans' Hospital; Dr. Carl N. Reilly, Director, University Health Service; Dr. Percival Bailey, Neurosurgeon, University of Illinois Medical School, and prominent alumnus of Southern Illinois University; and Dr. W. J. Tudor, Associate Professor of Sociology, Southern Illinois University.

Dr. Morris then stated that the report on nursing education and pre-clinical medical training, entitled, "Report of a Study of Education and Hospital Needs of the Southern Illinois Area—as Related to the Development of Southern Illinois University," prepared by Dr. Hartman and his associate, Mr. Glen E. Clasen, would be reviewed. He acquainted the members of the Board with the origin of the *Hartman Report*, saying that when he came to Southern Illinois University as President there were two major problems placed before him: (1) A building program, and (2) the demand for nursing education. He further stated that pressure from organized medicine, nurses, and laymen from the area had been brought to bear stressing the critical need for nurses and that after meeting with representatives from those groups, Dr. Hartman was engaged, through the Teachers' College Board, to make a survey. The survey was to embrace the

Southern Illinois area: the 31 southernmost counties. This survey, he stated, not only showed the critical lack of nurses but also indicated medical and health service needs of Southern Illinois. Dr. Morris presented Dr. Hartman, who in turn presented his report to the members of the Board.

Dr. Hartman said that he had experienced the fullest cooperation in making this report from Southern Illinois University, from the hospitals in the area, from Southern Illinois, Incorporated, and from the State Health Department.

He went on to say that certain premises had been developed upon which parts of the discussion had been based. These were:

1. Agreement that adequate hospital care should be available to all people, regardless of economic or social status, and that good health is a public asset basic to the happiness of the individual and necessary to the strength and prosperity of the area.
2. That the financing of hospital care should be sufficient to provide high quality care, which can only result from a combination of personnel services supplemented by physical facilities, which in turn can only be maintained if financial support is adequate.
3. That insofar as possible the cost of hospital service should be a direct responsibility of the residents of the area using the hospital.
4. That general tax funds should be used to purchase hospital care for the medically indigent.

The proposed hospital program, he continued, calls for a unit of four hundred (400) beds. These would fall into three categories:

1. Indigent patients, 60 per cent of beds
2. Cost patients, 25 per cent of beds
3. Private patients, 15 per cent of beds

The indigent patients, he stated, always put the heaviest burden on a community; therefore, it was felt that 60 per cent of the beds should be allotted to this group. There would be local autonomy and local control in all referrals, and the doctors in the area would determine those to be admitted.

"Cost" patients, he continued, would be admitted to the hospital only by referral by local physicians. These patients would pay hospital costs, but would not be financially able to pay medical fees.

Private patients, he said, comprising only 15 per cent of the beds, may be admitted by local doctors. The small number of beds allotted to this group would not put the hospital in competition with local hospitals in the area and it would show that the proposed hospital is a democratic one, admitting all three categories of patients.

He emphasized the fact that the establishment of an indigent service in the hospital made it necessary to provide a transportation system which would give equal opportunity for call to all individuals living in the area. This, Dr. Hartman stated, was a very important aspect of the proposal since statistics show that one out of every seven persons is hospitalized once a year.

Mr. Nickell asked if only the indigent patients, or the 60 per cent of the patients, were to be used as so-called "guinea pigs". Dr. Hartman stated that indigent, cost, and private patients would be equally available for medical study and review, and that the combined elements of care, education, and research would be stressed.

In considering the nursing education program, Dr. Hartman said that he had recommended a very cautious program at the beginning, and the expansion of the program as the relative needs of the region became evident. He gave the following proposed development:

1. A basic three year nurses program
2. Training of practical nurses
3. "Post Graduate" nursing education
4. A four year college program of nursing education leading to the Bachelor's Degree

As to immediate steps to be taken, Dr. Hartman suggested that the University offer pre-clinical nursing instruction to students in selected hospitals in the area. This immediate contribution to nursing education in the area should be followed by and be continuous with the development of the University's School of Nursing. It was Dr. Hartman's suggestion that we develop the three year basic nursing program and make it an integral part of the University's future educational program. The need for this program seems great, he said, and in addition it would be less expensive than the four year college program. This recommendation is conditioned, he said, on the establishment of the hospital.

In discussing the next phase of the program, the training of practical nurses, Dr. Hartman emphasized the fact that this type of training could be started immediately by working with the hospitals in the area that are equipped to undertake the training. The demand is great for practical nurses, he asserted, and provision must be made for their training.

The third step, "Post Graduate" Nursing Education, is devised, he said, to give specialized training beyond the registered nurse level. He felt that the University could not train such specialists until the basic program had been completed, but at that time, it should expand its offering, as this type of nursing program would materially improve the quality of care received by patients in the hospitals in the area.

The final category, that of a four-year college program of nursing education leading to the bachelor's degree, is developed in the Report, he said, as a program for the distant future.

Dr. Hartnett suggested that in the practical nursing program, it might be advisable to work out a plan whereby the University would take all prospective student nurses as a group when they begin their training, then as the training program progresses, the upper 10 per cent of the group would be eligible to further their studies with the idea of receiving the Bachelor of Science in Nursing Education Degree. The next 30 per cent would be eligible for the degree of Registered Nurse, and the remaining 60 per cent would be designated as practical nurses. He further stated that in the hospitals where nurses' training is now being offered, there is too much emphasis on nursing and too little on education. He suggested that the training should consist of more education and less work, and he further stated that the conditions in the Nurses' Training Schools are getting worse instead of better. He stressed the great need of nursing education in this area and asked if it would be feasible for Southern Illinois University to give nine months nurses' training now, and then send the students to hospitals in the area to get their practical training for a period of three months.

Dr. Hartman stated that if the University could give the nine months' training, and the students could receive their practical work in neighboring hospitals, practical nurses could be turned out, but that according to law, no registered nurses could be graduated.

Dr. Hartman continued his brief review of the Report by discussing the recommendation that Southern Illinois University establish a two year medical school. He stated that the program, as recommended, is a very conservative one stressing courses in the basic sciences, and that in the beginning a conservative approach should be used and the University should move cautiously in expansion. He said that the program here should act as a "feeder" for the University of Illinois Medical School or for a National Pool, and that this idea should be discussed with the authorities at the University of Illinois. The four year schools, he said, are attempting to enlarge the depleted ranks of their junior classes by recruiting students who have completed the first two years at other schools.

He continued with the statement that Southern Illinois University is uniquely prepared to set up such a basic science school, as many of the facilities required in the way of faculty and equipment are already available and can be incorporated into the medical training program with ease. The proposed Southern Illinois Hospital will implement this program to the maximum, he asserted, and will provide all that is needed in the way of clinical facilities. He stated, however, that the establishment of the two-year Medical School is not for immediate concern but is something to be thought of for the future. Dr. Hartman stated that since the completion of

this Report, a bill has been passed by Congress authorizing twice as much federal money for the construction of community and base hospitals as was available when the Report was made.

Mr. Nickell asked if the two-year medical program was legal.

Dr. Hartman stated that it was legal, and he cited Dartmouth University as a University with an excellent two year program. In fact, he said, their students are sought after by the medical colleges.

He concluded that the proposed two-year Medical School at Southern Illinois University would not only help to ease the national problem of doctor shortage, but would aid materially in providing Southern Illinois with more doctors.

Dr. Hartman, in discussing pre-medical education, said that in his Report he had recommended a minimum requirement of three years pre-medical education, avoiding in this three year course subjects that are subsequently part of the medical school curriculum. After completion of this three year pre-medical course and after successful completion of the first year of the medical school, the student should be qualified, he said, for either a Bachelor of Science or Bachelor of Arts Degree.

Dr. Hartman then proceeded with the review of his Report, calling attention to Allied Programs, Out-Patient Departments, Emergency Services, the Continuation Center, and an Integrated Service Program, all of which should be an integral part of the Hospital Plan.

In speaking of the Continuation Center, Dr. Hartman recommended that a building be provided with adequate rooms to take care of various types of medical and allied professional meetings. In this way the University personnel would keep in contact with community, area, state, and national activities, and it would tend to encourage a continuous process of education among all professional personnel in the entire area. This over-all integrated program, he said, corresponds to the best thinking of the American Medical Association, the various nursing groups, and the professional educators.

Dr. Morris asked Dr. Hartman what recommendations he would give to the Board as the best method for procedure at the present time.

Dr. Hartman made the following tentative recommendations:

1. A revision and adjustment of the "State Hospital Plan", whereby Carbondale would be designated as a Base Hospital Area, with a proposed 400 bed hospital.
2. Employ a qualified Nurse Educator Supervisor to make the necessary contacts and set up the machinery leading to the establishment of a practical nursing education program.
3. Publish a condensed version of the Survey Report and make it available to all interested individuals in the area. This would be a means for disseminating the information that the proposals made concerning the hospital, education of nurses, and allied personnel were to meet the needs of the area and were in no way the result of a desire for competition with local hospitals.

The Board recessed for luncheon.

Dr. Brown called the meeting to order at 1:30 p.m. He stated that the members of the Board would like to know the reaction of some of the guests present to the *Hartman Report*.

Dr. Hartnett stated that he felt Nursing Education was of primary importance and that the construction of the 400 bed hospital was a necessity in this area. He felt that the distribution of the 400 beds into the various categories was an excellent plan. He stated that the question outstanding in his mind was, if federal funds were used, to what degree the Board would be obligated.

Dr. Hartman stated that according to Public Law 725, the federal government can neither operate nor regulate the institution. He went on further to say that there were some stipulations to be met, but they had nothing to do with the operation or regulation of the institution. That is, the federal government insists on enforcement of competitive bidding, the use of union labor, and the reservation of the right to see that the institution is complying with basic legislation.

Dr. Brown then asked Dr. Reilly his reactions to the discussion.

Dr. Reilly stated that there is a serious shortage of practitioners in this area, especially of young men. He felt that it is not the money angle which is keeping the young men from establishing themselves in this community and in continuing as general practitioners, but that it is the idea that they cannot keep abreast of what is going on in the field of medicine and that it is difficult to keep themselves on a high level professionally, and to adhere to the best practices in any field, that is, the process of continuous education. He said the development of the program, as outlined in the *Hartman Report*, would tend to keep the young men and general practitioners in Southern Illinois, especially that part of the Report which emphasized the importance of the "Continuation Center".

Dr. Brown then asked Dr. Percival Bailey if he would like to make some remarks.

Dr. Bailey stated that he was appearing today as a representative of the Chicago Alumni Association of Southern Illinois University. He said that he was not here to discuss administration of a medical program, but was here to discuss medical education and its effect on Southern Illinois University. He stated that he was glad to hear that this plan was not contemplated for the immediate present and that he believed it would be a blunder to make the proposed program public at this time. He went on to say that the Alumni group, which he is representing, feels that the University is not consolidating programs that have already been started and that there are undergraduate departments that need facilitating and establishing before the University program launches out into other fields. He said he questioned if the University should even attempt development in the field of medicine. He questioned the responsibility of Southern Illinois University in setting up programs in Nurses' Training when such programs could be carried on in the hospitals in this area.

If it is the plan, he said, to offer curricula leading to the registered nurse degree, the school does not now possess adequate clinical facilities, nor are there a sufficient number of hospital beds in Carbondale where the training could be applied. He went on to say that the nurses' training schools in Chicago are empty and that individuals desiring this type of work could enter one of these schools. From the stand point of need, he reiterated that at the present time there was no great need for a nurses' training school, since some of the established Nurses' Training Schools now have small enrollments. Until such time as a 400 bed hospital is an actuality, he said, it would be difficult to establish nurses training courses because the nurses would have to be farmed out into institutions over which the University has no control. This, he said, has proved unsatisfactory at the University of Chicago, and nurses are no longer sent out to surrounding hospitals. Dr. Bailey agreed that a nurses' training school is desirable in the community, but until hospital and clinical facilities are available here at the University, it is not feasible to establish such a course.

As to medical training, Dr. Bailey said this was an entirely different question. He referred to Page 277 of Dr. Hartman's Report, where Dr. Hartman states, "Four year medical schools are desperately attempting to enlarge the depleted ranks of their junior classes by recruiting students who have completed the first two years at other schools". He said that he had written to the Deans of our recognized four year medical schools, and in response he had received information directly opposite to the statement just quoted from the *Hartman Report*. Instead of depleted junior classes, he said, the mortality in medical schools is slight, and last year there were only two or three places available in the junior year at the University of Illinois Medical School, and the Deans receive desperate letters from the Administration of two year medical schools asking for the admittance of their students.

Dr. Bailey further pointed out the tremendous expense of establishing a medical school, \$18,000,000.00 being the lowest figure he had found for the establishment of such a school, with the largest part of this sum necessary for setting up the first two years. This would call for a tremendous state appropriation. He said that Southern Illinois is still a part of the State of Illinois, but suddenly it has set itself apart as an area constituting the southernmost 31 counties. All of this, he believes, will lead to trouble because

it is a fact that Southern Illinois is a poorer part of the State and is a minority. He continued with the statement that half of the money in the State for taxes, improvements, and other expenditures comes from Cook County, and if a hospital is set up here, the rest of the State will have to support it.

Dr. Bailey said that if the two year medical school is eventually set up, trouble will be encountered in getting the students enrolled in medical colleges. There is no room for junior students at the University of Illinois Medical School. The faculty there, he said, will be against the proposed school and it is possible that the large and powerful Alumni Association of the University of Illinois will be against the project and will fight it openly.

Aside from all this, he continued, if the two year medical school should be set up at Southern Illinois University, it will suck the "life blood" from the rest of the University. "I have seen it happen at other Universities," he said, "and it will happen here." In times of stress when budgets are cut, funds will go to a hospital and not to educational departments, he asserted.

Dr. Bailey said he looked upon Southern Illinois University as his Alma Mater, and the statements he had made were not out of jealousy, but were facts gained from bitter experience. He stated that he wanted to see the best thing done for Southern Illinois University and for the people of Southern Illinois, and at the present time, that consisted of strengthening and expanding the existing schools and departments of Southern Illinois University.

Dr. Brown then asked Dr. Hartman if he wished to make any remarks.

Dr. Hartman stated that the contents of the Survey Report were based on determination of needs on local, state, and federal criteria. As to costs, he said he felt Dr. Bailey's figures were high. He cited North Carolina as an example where \$4,000,000.00 established the two year basic course. He further stated that the proposed over-all cost of the set up as outlined for Southern Illinois University was 9.9 million dollars, and that these were not local figures, which would tend to lower the unit costs of construction because of the location being farther south and in a rural area.

As to Nurses' Training, he said Dr. Bailey's suggestion that the nurses go to Chicago for their training was unsound because if they get their training there, in almost every instance, they will stay there.

Dr. Hartman took exception to Dr. Bailey's suggestion that the hospitals in the area should give the nurses' training. He said that they were unable to do this because of lack of funds, facilities, and time for instruction. As to the statement in his Report concerning four year medical schools seeking graduates of the two year schools, Dr. Hartman stated this information was secured from sources including the medical schools themselves. Dr. Hartman said he read into Dr. Bailey's comments the idea that "Chicago has it because it can afford it, and Southern Illinois doesn't have it because it can't afford it." He felt that it should be stressed in setting up appropriations that areas of need should be helped in order to improve the total state picture.

As to the item of the medical college sucking the "life blood" from the University, Dr. Hartman said it had worked just the other way at the University of Iowa. He stated that to have a good college of medicine you must have a good University.

Dr. Bailey stated that fundamentally there was no great difference in his philosophy and that of Dr. Hartman's; but, he continued, we do have to deal with legislatures in order to get funds to proceed with such programs as contemplated. We cannot alter the fact that Southern Illinois is a minority and has a minority of votes, and that in order to get appropriations, it must swing the big wealthy end of the state. He further pointed out that as a representative of the Alumni Association, he wanted to make the statement that the Alumni fear that if established, the medical school will swing the University.

Dr. Morris stated that Dr. Bailey had pointed out opposition to the program through the University of Illinois Alumni Association. He intimated that perhaps that group should be reminded that the University of Illinois is spending \$15,000,000.00 to make it possible to admit 25 additional medical students. He asked Dr. Tenney to summarize a meeting that was held at Southern Illinois University in April of 1948.

Dr. Tenney stated that in April 1948, an official of the University of Illinois Medical School visited this campus. This official stated, he went on,

that the medical school at the University of Illinois was extremely overcrowded, and that as he saw it one solution to this problem was to have "feeder colleges" offer the first two years of medical work, thus relieving the University of Illinois of this obligation so that it could in turn concentrate its facilities on the advanced students.

Dr. Brown stated that the area need for nurses and hospitals is critical. He said that 192 physicians have sent patients to the clinic in Herrin. In one case he said, it took seven and one half months before he could get a patient into the University of Illinois Clinics. When he talked with the authorities about this, he said they asked him not to bring any more patients and to seek local facilities. If the St. Louis facilities are not available, the area is helpless. He stated that there are 13 new hospitals in the area, built and building, and there are few nurses available. He said the demand is for us to help train nurses and it is coming from many sources, not just from the doctors, but from high school principals, and from high school girls themselves. As an example, he stated that 70 per cent of the girls in a Herrin high school group, upon being questioned by a hospital official, named nurses' training as that occupation which they wanted most to enter into after graduation.

Dr. Bailey said that he did not deny the need for this program, but that he questioned the way in which it could be taken care of, stating that actually it is a community need and obligation, and is not the responsibility of Southern Illinois University. However, upon being questioned he was unable to give any constructive suggestions for alleviating the critical shortage of nurses.

Dr. Brown asked what the reaction of the University of Illinois Alumni Association would be if nurses' training only was started here.

Dr. Bailey stated that there would be very little or no complaint as to nurses' training, but that complaint might be great concerning medical training.

Dr. Morris said there was one basic point he would like to re-emphasize and that was that the University of Illinois Medical School is as large as it can get. Since, he said, this situation exists all over the country, perhaps we have reached a point where duplication of facilities is necessary and because of many factors, duplication of facilities is eminently to be preferred to adding on to the already established and over-crowded colleges.

Dr. Bailey stated that if a four year medical school had been proposed at Southern Illinois University he would express no opposition. He said that he felt that the University of Illinois was entirely too large in all the undergraduate divisions. In fact, he said, he had urged authorities to establish Liberal Arts Colleges in all of the Teachers' Colleges in the State in order to alleviate this over-crowded undergraduate situation at the University of Illinois.

Dr. Brown stated that if there was no further discussion, he wished to express the gratitude of the people of Southern Illinois to Dr. Bailey for his great interest and help to the boys from Southern Illinois who are in the University of Illinois Medical School. He expressed his gratitude to all the guests present for their interest in coming to the meeting and thanked them on behalf of the Board of Trustees for the comments and information which they had given.

The guests left the meeting at 4:30 p.m., and the Board went into executive session.

EXECUTIVE SESSION

Board of Trustees of Southern Illinois University, February 13, 1950

The members of the Board met in executive session immediately following the close of the session dealing with the discussion of the **Hartman Report**.

The minutes of the meeting of the Board held on December 19, 1949, were discussed and the following revisions were suggested by Mr. Gladson:

On page 4, the statement concerning the approval of contracts was changed to read:

"The Board authorized the President to enter into the following contracts."

On pages 5 and 6, on Items C, D, and E, the following phrase was added:

"Upon the recommendation of Dr. Morris".

To Item H, the following statement was added:

"President Morris was asked to report back to the Board for ratification of any contracts entered into."

At the top of page 8, the phrase should read:

"and at the close of each meeting, the Chairman of the Board should release such information as he deems desirable to the Director of the Information Service of the University."

After the above revisions were made, Mr. Lyerla made a motion that the minutes be approved as revised. The motion was seconded by Mr. Wham, and unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Mr. Wham made a motion that the minutes of the meeting of the Executive Committee of the Board held on February 4, 1950, be approved as submitted. The motion was seconded by Mr. Kenneth L. Davis, and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Dr. Brown asked Dr. Morris if anything had been done concerning the precautionary measures which the Executive Committee proposed after the fire. Dr. Morris said that everything possible was being done to prevent future fires. Mr. Gladson asked whether there were any warning devices that could be installed and whether there was adequate watchman service at the girls' dormitory. Dr. Morris stated that watchmen were on duty and that fire escapes, not only on the girls' dormitory, but on all campus buildings were in good condition. Mr. Wham asked whether there was any place where records could be stored in fireproof surroundings. Mr. Miles said there was no such facility available on the campus and that documents are now being housed under the stage in the Auditorium, which in his opinion is a very unsafe place. Dr. Morris agreed with the members of the Board that we must have facilities for fireproof storage for records, and said this was just one example of the great need for an Administration Building.

Mr. Gladson made a motion that President Morris investigate the question of fireproof storage vaults for records and present his recommendations concerning this matter at the next meeting of the Board. The motion was seconded by Mr. Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

President Morris then announced to the members of the Board the gift from Mr. W. W. Vandever of 5,000 shares of Ashland Oil Refining Company Stock valued at the present time at \$114,000.00. Mr. Lyerla moved that the Chairman and designated members draw up a resolution thanking Mr. Vandever for this gift. He further moved that such resolution be made a part of these minutes and that a copy be sent to Mr. Vandever. The motion was seconded by Mr. Sturgis. The vote was unanimous with each member recording his vote as follows:

Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Dr. Brown appointed the following resolution committee:

Leo J. Brown, Chairman
O. W. Lyerla
Kenneth L. Davis

RESOLUTION

The following resolution was drawn up by the committee:

As Secretary of the Board of Trustees of Southern Illinois University, I take pleasure in forwarding to you the following copy of a Resolution unanimously adopted at the recent meeting of the Board. Permit me to say, personally, that your gift is deeply appreciated by the Board, by the University Officials and Faculty, and by the people of Southern Illinois.

Upon being informed of your gift of five thousand shares of Ashland Oil Refining Company Stock, valued at one hundred fourteen thousand dollars (\$114,000.00), to the Southern Illinois University Foundation, the Board of Trustees in session in Carbondale, Illinois, February 13, 1950, adopted the following by unanimous vote:

Whereas, in the opinion of the members of this Board, the projected scholarship fund is much needed; and

Whereas, it is of paramount importance that such funds be available to deserving scholarly individuals who would otherwise be unable to continue their education; be it

Resolved, That the Board of Trustees of Southern Illinois University recognize the gift of Mr. W. W. Vandever and express the universally-felt appreciation of this signal act of generosity; and be it

Resolved, That the Board of Trustees further considers that an appropriate committee of responsible University and Alumni authorities fittingly recognize the donor when a name for the Scholarship Fund be selected; and be it

Resolved further, That the Secretary of the Board of Trustees be instructed to send a copy of this Resolution to Mr. Vandever personally, as well as to Mr. Roy V. Jordan, President of the Southern Illinois University Foundation, and also to Dr. Orville Alexander, Director of Alumni Services for Southern Illinois University.

(Signed) Leo J. Brown
Leo J. Brown, Secretary
Board of Trustees
Southern Illinois University

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University.

Acquisition of Land

- A. Approval is requested for the following resolution governing the acquisition of land during the current biennium:

RESOLUTION

WHEREAS, the Board of Trustees of Southern Illinois University in regular Session assembled this thirteenth day of February, 1950, has, on this date and on previous occasions, approved certain plans for the growth and expansion of Southern Illinois University at Carbondale, Illinois, and

WHEREAS, in order to provide additional grounds for the location of buildings, site development, and the expansion of facilities, it will be necessary to acquire certain tracts and parcels of real estate, NOW THEREFORE,

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University, that it is necessary to acquire for use by Southern Illinois University, the following parcels of real estate all located in the County of Jackson, State of Illinois:

TRACT 7-a

60 feet off the west side of the following described property: Lot No. 1 in Errett, Grammer and Etherton's subdivision of Outlots No. 120 and No. 122, in the City of Carbondale, Illinois. More particularly described as: All of Outlot No. 122 and 12½ feet off the south side of Outlot No. 120 in Errett, Grammer and Etherton's Subdivision of Outlots Nos. 120 and 122, in the City of Carbondale, Illinois, as shown by Book Three of Plats, at page 159 in the Recorder's Office of Jackson County, Illinois.

TRACT 7-b

60 feet off the west side of the following described property: The South half of the following: Commencing on the east line of Outlot No. 120 in the City of Carbondale, Illinois, 12½ feet north of the Southeast corner of said Outlot; thence north on the east line 137 feet; thence west parallel with the south line to the west line of said Outlot; thence south on the west line 137 feet; thence east to the place of beginning. Also known as the south half of Lot 2, in Errett, Grammer and Etherton's Subdivision of Outlots No. 120 and No. 122 in the City of Carbondale, Jackson County, Illinois.

TRACT 7-c

60 feet off the west side of the following described property: The North half of Lot No. 2 in Errett, Grammer and Etherton's Subdivision of Outlots No. 120 and No. 122. More particularly described as: The north half of the following: Commencing on the east line of Outlot No. 120 in the City of Carbondale, Illinois, 12½ feet north of the Southeast corner of said Outlot; thence north on the east line 137 feet; thence west parallel with the south line to the west line of said Outlot; thence south on the west line 137 feet; thence east to the place of beginning, in the City of Carbondale, County of Jackson, Illinois.

TRACT 7-d

40 feet off the west side of the following described property: Eighty-two (82) feet, parallel in width off the south end of Lot No. Three (3) in Errett, Grammer and Etherton's Subdivision of Outlots No. 120 and No. 122, in the City of Carbondale, County of Jackson, Illinois.

TRACT 7-e

25 feet off the west side of the following described property: Beginning Eighty-two (82) feet north of the Southeast corner of Lot 3, in Errett, Grammer and Etherton's Subdivision of Outlots No. 120 and No. 122, in the City of Carbondale, Illinois; thence running west to the west line of said lot; thence north 75 feet; thence east to the east line of said lot; thence south along said east line to the place of beginning, situated in the City of Carbondale; County of Jackson, Illinois.

TRACT 7-f

25 feet off the west side of the following described property: Beginning at a point on the east boundary line of Lot Three; 157 feet north of the Southeast corner of said Lot Three, said Lot Three being a Subdivision of Outlots No. 120 and No. 122, made by Etta Grammer, Selma H. Errett and J. M. Etherton, the plat of which is recorded in Book Three of Plats, on page 145, in the Recorder's office of Jackson County, Illinois; thence running west parallel with the south line of said Lot Three to the west boundary line of said Lot Three; thence north on the west boundary line sixty (60) feet; thence east parallel with the south line of said Lot Three to the east boundary line thereof; thence south on the east boundary line to the place of beginning; situated in the City of Carbondale, Jackson County, Illinois.

TRACT 7-g

25 feet off the west side of the following described property: The South half of the following described real estate: One Hundred eight (108) feet parallel in width off the north end of Outlot No. 120 in the City of Carbondale, Illinois; also described as: One Hundred eight (108) feet parallel in width off the north end of Lot Three, in Errett, Grammer and Etherton's Subdivision of Outlots One Hundred Twenty and One Hundred Twenty-two in the City of Carbondale, Jackson County, Illinois.

TRACT 7-h

25 feet parallel in width off the west side of the following described property: Fifty-four feet parallel in width off the north end of Outlot No. 120, in the City of Carbondale, Illinois. Also described as: Fifty-four (54) feet parallel in width off the north end of Lot Three, in Errett, Grammer and Etherton's Subdivision of Outlots No. 120 and No. 122, in the City of Carbondale, Jackson County, Illinois.

TRACT 51

Lot 3 in L. B. Wilson's Subdivision to the City of Carbondale, Illinois, being a part of Outlot 119.

TRACT 55

Lot 7 in L. B. Wilson's addition to City of Carbondale, Illinois as per Book 5 of Plats, page 44.

TRACT 55-a

Lot Number Eight (8) in L. B. Wilson's Subdivision, being a part of Outlot Number One Hundred Nineteen (119) in the City of Carbondale, Jackson County, Illinois.

TRACT 70

Commencing at the Southeast corner of the Southeast Quarter of the Southwest Quarter of Section 21, Township 9 South, Range 1 West of the 3rd P.M., and running thence West 25 feet to a point, thence running North 25 feet to a point, thence running West along the North side of Chautauqua Street 350 feet to the point of beginning; said point of beginning being marked by an iron pipe driven in the ground. From said point of beginning running thence West 178 feet along the north side of Chautauqua Street to a point

marked by an iron pipe set in concrete, thence running North 227 feet to a point marked by an iron pipe set in concrete, thence running East parallel to Chautauqua Street 178 feet to a point marked by an iron pipe set in the ground, thence running South 227 feet to the point of beginning, being a part of Out Lot 119 in the City of Carbondale, Illinois, all in accordance with a survey and plat made by Roy S. Huffman, Registered Illinois Land Surveyor No. 241 and recorded in Surveyor's Record Volume 3, Page 109, County Recorder's Office of Jackson County, Illinois; situated in the City of Carbondale, in the County of Jackson and State of Illinois.

TRACT 87

Commencing at the Northeast corner of the Northwest Quarter of Section 28, running West along the Section line 790 feet to place of beginning, thence West 70 feet, thence South 200 feet, thence East 70 feet, thence North 200 feet to place of beginning, all in Section 28, Town 9 South, Range 1 West of the Third Principal Meridian, Jackson County, Illinois.

TRACT 38

Lot One (1) in Ellen S. Allyn's Subdivision of Out Lot 126 in the City of Carbondale, Illinois, excepting a strip of ground 70 feet in width off the east side thereof, Jackson County, Illinois.

TRACT 94

Lot Number Four (4) in Ellen S. Allyn's Subdivision of Outlot Number One hundred twenty-six (126) in the City of Carbondale, County of Jackson, State of Illinois.

TRACTS 103, 103-a

Thirty (30) acres off the North part of that part lying East of the Illinois Central Railroad right of way of the East part of the Northeast Quarter of Section 28, Township 9 South, Range 1 West of the 3rd P. M., more particularly described as follows: Commencing at the Northwest corner of the one (1) acre lot now owned and occupied by G. W. Ensminger as his residence and running thence West along the North line of said Section 28 to the right of way of the Illinois Central Railroad, thence South along the East boundary line of said right of way to the South boundary line of the thirty (30) acre tract of land that the present residence of Sam T. Brush is situated on, thence East to the East line of said Section 28, thence North along said East line of said Section 28 to the Southeast corner of the Alex A. Batson tract of land in the Northeast corner of said Section 28, thence west to the Southwest corner of said G. W. Ensminger one (1) acre lot, thence North along the West line of said G. W. Ensminger lot to the place of beginning, said tract of land hereby conveyed containing 30 acres and to include buildings now occupied by Grantor as home.

Also conveys, beginning at a point on the South line of the thirty (30) acre tract conveyed by Sam T. Brush to N. H. Dowdell as recorded in the Recorder's Office of Jackson County, Illinois, one hundred (100) feet West of the West side of the public road, running thence West along said South line of said tract to the East right of way line of the Illinois Central Railroad Company, thence Southeasterly along said right of way line to a point seven (7) feet South of the first mentioned course, thence East and parallel to the first mentioned course to a point one hundred (100) feet West of the West side of the before mentioned public road, thence North seven (7) feet to the point of beginning, the South boundary line of said above described tract being about 9 inches North of the present existing fence.

Also conveys, a tract of land containing 40 acres out of the Southwest corner of that part of the Northeast corner of Section 28, Township 9 South, Range 1 West of the 3rd P. M., which lies

East of the Illinois Central Railroad and more particularly described as follows: Beginning on the East line of the right of way of the Illinois Central Railroad at the Southwest corner of a thirty (30) acre tract of land formerly conveyed by Sam T. Brush to N. D. Dowdell, running thence East on the South side of said 30 acre tract 1143.4 feet to a point 287 feet West of the West line of the public road, thence South and parallel to said public road 1681 feet, more or less, to the South line of said Northeast Quarter of Section 28, Township 9 South, Range 1 West of the 3rd P. M., thence West along said South line 941.4 feet to the East line of the right of way of the Illinois Central Railroad, thence Northerly along said East right of way line 1681 feet to the point of beginning, except 400 feet parallel in width off the south side thereof, Jackson County, Illinois.

It being the intention to convey all the land that the grantors hereto are possessed of in Section 28, Township 9 South, Range 1 West of the 3rd P.M., approximately 70 acres, situated in Jackson County, Illinois.

TRACT 103-b

400 feet parallel in even width off the south side of the following described tract: 40 acres located in the southwest corner of the Northeast Quarter of Section 28, Township 9 South, Range 1 west of the Third Principal Meridian, east of the Illinois Central Railroad right of way, more particularly described as follows: Beginning on the East line of the right of way of Illinois Central Railroad at the southwest corner of a 30 acre tract of land formerly conveyed by Sam T. Brush to N. D. Dowdell, thence east on the south line of said 30 acre tract 1143.4 feet to a point 287 feet west of the west line of the public road, thence south 1681 feet to the south line of the Northeast Quarter of Section 28, Township 9 South, Range 1 West of the Third Principal Meridian to a point, thence west 941.4 feet to the east line of the right of way of the Illinois Central Railroad, thence northerly along the east line of the right of way of the Illinois Central Railroad 1681 feet to the point of beginning, Jackson County, Illinois.

TRACT 103-c

Commencing at the northeast corner of the Southeast Quarter of Section 28, Township 9 South, Range 1 west for a place of beginning, thence south along said section line a distance of 330 feet to a point, thence west parallel with the south line of said Section 28 to a point on the east boundary line of the Illinois Central Railroad right of way, thence in a northerly direction along the east boundary of said right of way line of the Illinois Central Railroad to a point where the half section line intersects said right of way line, thence running east along said half section line to the point of beginning, Jackson County, Illinois.

TRACTS 106-d and 106-e

Lot 4 and all of Lot 3 except 120 feet in even width off the north side thereof in Breezy Heights Subdivision being a part of the east one-half of the northeast one-fourth of Section 28, Township 9 South, Range 1 west of the Third P.M. of Jackson County, Illinois.

TRACTS 106-f and 106-g

Lots 5 and 6 of Breezy Heights Subdivision being a part of the east one-half of the northeast one-fourth of Section 28, Township 9 South, Range 1 West of the Third P. M., Jackson County, Illinois.

TRACT 29-3

The North Half of the Southeast Quarter and the North $\frac{1}{4}$ of the South $\frac{1}{2}$ of the Southeast Quarter, in Section 29, Town 9 South, R 1 west of the 3rd P. M. in Jackson County, Illinois. 100 acres.

TRACT 29-5

The North Half of the Northwest Quarter of Section 29, Town 9 South, R 1 west of the 3rd P. M. in Jackson County, Ill. 80 acres.

TRACT 29-11

The North Half of the Southwest Quarter and the North $\frac{1}{4}$ of the South $\frac{1}{2}$ of the Southwest Quarter, in Section 29, Town 9 South, R 1 west of the 3rd P. M. in Jackson County, Ill. 100 acres.

TRACT 29-13

The North Half of the South Half of the Northwest Quarter of Section 29, Town 9 South, Range 1 west of the 3rd P. M., in Jackson County, Illinois, 40 acres.

TRACT 29-15

Forty acres off the South side of the South Half of the Northwest Quarter, of Section 29, Town 9 South, R 1 west of the 3rd P. M. in Jackson County, Illinois. 40 acres.

TRACT 29-16

The South $\frac{3}{4}$ of the Southeast Quarter of the Southeast Quarter of Section 29, Town 9 S, R 1 west of the 3rd P. M. in Jackson County, Illinois. 30 acres.

TRACT 29-16-a

The West Half of the Northeast Quarter of Section 29, Town 9 South, Range 1 west of the 3rd P. M. in Jackson County, Illinois EXCEPT, four acres out the northeast corner, described as follows: Commencing at the northeast corner of the West Half of the said Northeast Quarter of Section 29; running thence South, along the east line of the said West Half, Twenty-five and one-half rods; thence west parallel with the north line of the said Northeast Quarter, Twenty-five rods; thence north Twenty-five and one-half rods; thence east Twenty-five rods, to the place of beginning; and EXCEPT the following: Commencing at a point Twenty-five rods west of the Northeast corner of the said West Half of the Northeast Quarter of Section 29; thence running south Twenty-five and one-half rods; thence west six and one-fourth rods; thence north Twenty-five and one-half rods; thence east Six and one-fourth rods, to the place of beginning, containing one acre, the tract herein conveyed containing 75 acres, more or less.

TRACT 29-17

The South $\frac{3}{4}$ ths of the Southwest Quarter of the Southeast Quarter of Section 29, Town 9 South, R 1 west of the 3rd P. M., in Jackson County, Illinois; EXCEPT an eight acre tract parallel in width off the east side and EXCEPT a five acre tract adjoining said eight acre on its west, described as follows: Beginning at a point in the land line, 352 feet west of the Southwest corner of the Southwest Quarter of the Southeast Quarter of Section 29; thence running north 605 feet; thence west 360 feet; thence south 605 feet; thence east 360 feet, to the place of beginning, the tract herein conveyed containing 17 acres, more or less.

TRACT 30-1

The East Half of the Southeast Quarter of Section 30, Town 9 South, R 1 west of the 3rd P. M. in Jackson County, Illinois, EXCEPT a parcel of land in the southeast corner, fifteen rods east and west and eight rods north and south, used for school purposes. Approximately 80 acres.

TRACT 30-3

The Northeast Quarter of the Northeast Quarter of Section 30, Town 9 South, R 1 west of the 3rd P. M. in Jackson County, Illinois, 40 acres.

TRACT 30-4

The Southeast Quarter of the Northeast Quarter of Section 30, Town 9 South, R 1 west of the 3rd P. M. in Jackson County, Illinois, 40 acres.

TRACT 58

Seventy-five (75) feet parallel in width off of the West side of the following described tract: The North half of the following described property: Commencing at the Southeast corner of the Southeast Quarter of the Southwest Quarter of Section 21, Township 9 South, Range 1 west of the 3rd P. M., and running thence West 25 feet, thence North 25 feet to a point, and thence West 528 feet to a beginning point of the tract thereby conveyed, thence North 6.88 chains, thence West 5.80 chains, thence South 6.88 chains to a point 25 feet North of line between Sections 21 and 28, thence East parallel with said section line 5.80 chains to beginning point, and containing 4 acres, Jackson County, Illinois.

TRACT 89-b

Beginning at a point 1210 feet south of the northeast corner of the northwest quarter of section 28, Township 9 South, Range 1 West of the third P. M., running West 350 feet, thence South 110 feet, thence East 350 feet, thence north 110 feet to the point of beginning.

TRACT 90-d

Starting at the South East corner of the North West Quarter of Section 28, Town 9 South, Range 1 West of the third Principal Meridian, thence running North 50 feet to the place of beginning, thence West parallel to the South line of Quarter Section 350 feet, thence North parallel to East line of Quarter Section 100 feet, thence East parallel to south line of Quarter Section 350 feet, thence South along East line of Quarter Section 100 feet to the place of beginning, Township of Carbondale, Jackson County, Illinois.

TRACT 104-a

All that part of the Southeast quarter of Section 28, Township 9 South, Range 1 West of the 3rd P. M., lying South of the City of Carbondale, Illinois and East of the East right of way line of the Illinois Central Railroad Company, containing 20 acres, more or less.

BE IT FURTHER RESOLVED that in the event the above-described parcels of real estate are not acquired from the various owners by negotiation, that then the President of Southern Illinois University shall initiate proper proceedings in exercise of the right of eminent domain, to condemn any or all such parcels not acquired by negotiation.

The proposed acquisition of land was discussed at some length. Dr. Morris read a letter from Governor Stevenson, in which the Governor released \$174,465.00 for the purchase of land. He did not, however, release the monies for the Dowdell Tract nor for the Tract west of the Campus, which is intended for horticultural work.

Mr. Nickell asked why we desired to purchase the Dowdell Tract, which lies east of the Campus across the railroad tracks, and eventually will be isolated by the new State highway.

Dr. Morris said that the purchase of this land was one of the architect's initial recommendations on the original Campus Plan. He further stated that the problem of securing land in the vicinity of the University is getting increasingly difficult, and he feared that if we did not purchase the Dowdell Tract it would soon build up.

Mr. Gladson asked if all of the tracts of land listed above have been authorized by the Board. Mr. Miles said he could make no definite statement that these tracts had all been authorized by the Board at past meetings, but that some had been authorized.

Mr. Gladson made a motion that a committee of the Board be appointed to investigate the adequacy and correctness of the values placed on land

tracts Number 103B, Number 103C, Number 106F, and Number 106G presently owned by Mr. John B. Taylor. He further moved that the committee report their findings to the Board at the next meeting. The motion was seconded by Mr. Wham and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla	Yea
Lindell W. Sturgis..	Yea
John Page Wham.....	Yea

Chairman Leo J. Brown appointed the following committee to check appraisals:

Guy A. Gladson, Chairman
Lindell W. Sturgis
Kenneth L. Davis

Dr. Morris explained that the reason for the resolution to acquire specified tracts rested in the fact that a Board-initiated resolution was legally necessary in order to proceed with condemnation proceedings where necessary.

Mr. Sturgis made a motion that the resolution, as presented in Dr. Morris' Report, concerning the acquisition of land, be accepted, subject to the approval of Tracts 103B, 103C, 106F, and 106G by the Committee appointed to check appraisals. The motion was seconded by Mr. Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Application for Federal Funds for Planning Buildings

- B. Approval is requested of the following resolution authorizing the filing of applications for federal funds for the planning of University buildings. One of our greatest difficulties in the past is that the professional service fees for preparing building plans have always been provided in the same biennium as the funds for the buildings themselves, with the result that no plans were ready to make it possible to proceed rapidly with the letting of contracts and with actual construction. Public Law 352 of the 81st Congress may enable us to get a much earlier start in subsequent biennia:

RESOLUTION

Authorizing filing of application with the United States of America for an advance to provide for the advance planning of Non-Federal Public Works under the terms of Public Law 352, 81st Congress of the United States, approved October 13, 1949

WHEREAS, Southern Illinois University herein called the "Applicant", after thorough consideration of the various aspects of the problem and study of available data has hereby determined that the construction of certain public works, generally described as (1) *Physical Education Building and Community Center*, (2) *Student Union Building*, (3) *Industrial Education Building* are desirable and in the public interest and to that end it is necessary that action preliminary to the construction of said works be taken immediately; and

WHEREAS, under the terms of Public Law 352, 81st Congress, approved October 13, 1949, the United States of America has authorized the making of advances to public bodies to aid in defraying the cost of architectural, engineering, and economic investigations and studies, surveys, designs, plans, working drawings, specifications, procedures, and

other action preliminary to the construction of public works (exclusive of housing): and

WHEREAS, the applicant has examined and duly considered such act and the applicant considers it to be in the public interest and to its benefit to file an application under said act and to authorize other action in connection therewith; NOW, THEREFORE, BE IT RESOLVED BY THE Board of Trustees the governing body of said applicant, as follows:

1. That the construction of said public works is essential to and is to the best interests of the applicant, and to the end that such public works may be provided as promptly as practicable it is desirable that action preliminary to the construction thereof be undertaken immediately;
2. That Delyte W. Morris be hereby authorized to file in behalf of the applicant an application (in form required by the United States and in conformity with said act) for an advance to be made by the United States to the applicant to aid in defraying the planning cost preliminary to the construction of such public works, which shall consist generally of *architectural and engineering services and such other professional or technical services as may be required for the preparation of designs, plans, working drawings, and specifications.*
3. That if such advance be made the applicant shall provide or make necessary arrangements to provide such funds, in addition to the advance, as may be required to defray the cost of such action preliminary to the construction of the public works;
4. The said representative is hereby authorized to furnish such information and take such other action as may be necessary to enable the applicant to qualify for the advance;
5. That the officer designated in the preceding paragraph is hereby designated as the authorized representative of the applicant for the purpose of furnishing to the United States such information, data and documents pertaining to the application for an advance as may be required; and otherwise to act as the authorized representative of the applicant in connection with this application.
6. That certified copies of this resolution be included as part of the application for an advance to be submitted to the United States.

Dr. Morris stated that the application for federal funds for planning buildings must be accompanied by a formal resolution from the Board of Trustees, such as presented above. He said it will be necessary for the Board of Trustees to certify that the buildings as proposed in the resolution are a part of our building plan. Mr. Gladson stated that he felt the authorization of such a resolution would commit us to ask for appropriations for only the buildings as proposed in this resolution. He further stated that in his opinion this question had not been thoroughly investigated and there was not sufficient information at hand to make such commitments. He asked whether it was necessary to file the application immediately and whether the buildings as outlined in the application were of high priority.

Dr. Morris stated that the buildings listed were of high priority and that the Industrial Education Building should receive first consideration. The Physical Education and Community Center Building would be second in the group and the Student Union Building third.

Mr. Lyerla made a motion that the Board of Trustees adopt the proposed resolution on the application for federal funds for planning University Buildings as recommended by the President of the University. The motion was seconded by Mr. Kenneth L. Davis. The motion passed. The vote was as follows:

Leo. J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Nay
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Nay

**Changes in Non-Academic Employees' Pay Rolls from May 18, 1949, through
December 31, 1949**

C. For the information of the Board of Trustees we are reporting the following changes in the pay rolls for non-academic employees for the period from May 18, 1949, through December 31, 1949. We are also submitting under separate cover a report describing the procedure for obtaining new and replacement positions on the non-academic pay rolls:

NEW EMPLOYEES

Office	Name and Classification	Effective Date	Monthly Salary Rate	Annual Salary Rate
	Forster, Mary A., Clerk Stenographer II.....	12/27/49	\$165.00	\$ 1,980.00
	Hamilton, Helen, Clerk Stenographer II.....	12/ 1/49	200.00	2,400.00
	Lorentz, Pauline Fay, Clerk Stenographer II..	12/30/49	165.00	1,980.00
	Matthews, Anna L., Clerk Stenographer II....	12/ 5/49	165.00	1,980.00
	McSherry, Patricia, Clerk Stenographer II....	8/15/49	175.00	2,100.00
	Arnold, Mary Karraker, Clerk Stenographer I	8/29/49	175.00	2,100.00
	Cleland, Betty, Clerk Stenographer I.....	12/ 5/49	160.00	1,920.00
	Ferrell, Vivian M., Clerk Stenographer I.....	7/ 1/49	185.00	2,220.00
	Hinchcliff, Patricia, Clerk Stenographer I....	11/ 1/49	140.00	1,680.00
	Malzahn, Carolyn Ray, Clerk Stenographer I..	8/12/49	150.00	1,800.00
	Reichert, Joan Marie, Clerk Stenographer I...11/14/49		140.00	1,680.00
	Haney, Joe Edwin, Stores Clerk.....	10/20/49	165.00	1,980.00
	Heffington, Charles, Stores Clerk....	10/ 7/49	125.00	1,500.00
	Mazurek, Walter Oscar, Stores Clerk.....	7/ 1/49	175.00	2,100.00
	Allen, Shirley Ann, Bkbp. Mach. Op. I.....	5/23/49	165.00	1,980.00
	O'Brien, Loyce LaVerne, Bkbp. Mach. Op. I...5/23/49		165.00	1,980.00
	Dale, Jane Marie, Clerk Typist I.....	9/ 7/49	125.00	1,500.00
	Derosett, Katherine E., Clerk Typist I.....	10/20/49	125.00	1,500.00
	Ferguson, Thedabel, Clerk Typist I.....	11/21/49	125.00	1,500.00
	Hill, Margaret Townes, Clerk Typist I.....	8/10/49	125.00	1,500.00
	Jeremiah, Betty Ruth, Clerk Typist I.....	12/ 1/49	125.00	1,500.00
	Kabara, Irene Mae, Clerk Typist I.....	10/10/49	125.00	1,500.00
	Kristan, Rosemarie, Clerk Typist I.....	6/14/49	176.00	2,112.00
	Post, Roberta, Clerk Typist I.....	9/15/49	125.00	1,500.00
	Wells, Mary Ann, Clerk Typist I.....	8/29/49	125.00	1,500.00
	Woods, Vivian Celestine, Clerk Typist I.....	12/ 2/49	125.00	1,500.00
	Swan, Ethel F., Clerk I.....	11/ 1/49	125.00	1,500.00
	Cresse, Mabel, Switchboard Op. I.....	11/21/49	125.00	1,500.00
	Flatt, Florence, Switchboard Op. I.....	11/23/49	125.00	1,500.00
Janitorial				
	Peters, D. A., Janitor I.....	7/ 5/49	165.00	1,980.00
	Hammerschmidt, Gertrude. Domestic.....	12/30/49	115.00	1,380.00
	Baggett, Robert J., Stationary Fireman.....	5/23/49	220.00	2,640.00
	Beasley, Fredric L., Stationary Fireman.....	6/ 8/49	220.00	2,640.00
	Dunning, David E., Stationary Fireman.....	11/29/49	250.00	3,000.00
	Eddy, Joseph L., Stationary Fireman.....	6/16/49	220.00	2,640.00
	Kelley, Vernon, Stationary Fireman.....	6/13/49	220.00	2,640.00
	Anderson, Fred, Stationary Fireman.....	11/22/49	250.00	3,000.00
	Spelbring, Dale, Stationary Fireman.....	11/30/49	250.00	3,000.00
	Whitnel, Clarence, Stationary Fireman.....	11/25/49	250.00	3,000.00
	James, Robert Lee, Laborer (Maintenance)..	5/23/49	165.00	1,980.00
	Loy, Frank R., Plumber.....	9/13/49	391.50	4,698.00
	Ozburn, W. L., Electrician	11/28/49	356.70	4,280.40
	Duckworth, Herman, Carpenter (Temporary)	7/18/49	348.00	4,176.00
	Sandberg, Bernard A., Carpenter (Temporary)	8/10/49	348.00	4,176.00
	Wallace, Otis, Carpenter (Temporary).....	7/ 6/49	348.00	4,176.00
	White, Jackie Don, Carpenter.....	7/ 5/49	348.00	4,176.00
	Callaway, William M., Painter (Temporary).	7/ 6/49	304.50	3,654.00
	Gustin, Charles, Painter (Temporary).....	7/ 1/49	304.50	3,654.00
	Matthews, William, Painter.....	6/ 1/49	304.50	3,654.00
	Durham, William, Brick Mason.....	6/ 1/49	522.00	6,264.00
	Holder, Dallas Roscoe, Watchman I.....	12/ 1/49	125.00	1,500.00
Farm				
	Emery, Hollis R., General Farmer.....	8/ 1/49	225.00	2,700.00

RECLASSIFICATIONS

Name	Old Classification	New Classification	Effective Date
Kristan, Rosemarie.	Clerk Typist I	Clerk Typist II	11/ 1/49
King, Thomas J....	Janitor I	Janitor III	7/ 1/49
Smith, Ethel F....	Domestic (Substitute)	Domestic	10/11/49
Baggett, Robert J...	Stationary Fireman	Maintenance Worker	12/ 1/49
Beasley, Frederic L.	Stationary Fireman	Maintenance Worker	12/ 1/49
Eddy, Joseph L....	Stationary Fireman	Maintenance Worker	12/ 1/49
Kelley, Vernon	Stationary Fireman	Maintenance Worker	12/ 1/49
Miller, Fred	Stationary Fireman	Maintenance Worker	12/ 1/49
Crowell, Donald	Laborer (Maintenance)	Laborer (Building)	9/ 1/49
Peithman, Irvin....	Head Farmer	Museum Technician I	9/ 1/49

TERMINATION OF SERVICES

Name and Classification	Effective Date
Allmon, Pearl Rushing (retired), Cook I.....	8/21/49
Ashby, Earlene Johnson (resigned), Clerk Stenographer I.....	12/26/49
Bradford, Benjamin (terminated) ¹ , Stationary Fireman.....	6/30/49
Brummet, Ruth (resigned), Clerk Typist II.....	12/31/49
Davis, Audrey J. (resigned), Clerk Stenographer I.....	12/31/49
Duckworth, Herman (temporary), Carpenter.....	10/17/49
Fraser, F. H. (retired), Watchman I.....	9/ 1/49
Fulgham, Cora (retired), Domestic.....	8/20/49
Hamilton, Andrew C. (terminated) ² , Stationary Fireman.....	6/30/49
Jung, Vernice B. (resigned), Clerk Typist I.....	9/21/49
Ludwig, Victoria E. (resigned), Bkbp. Mach. Operator I.....	8/25/49
Matthews, Anna L. (resigned), Clerk Stenographer II.....	12/ 5/49
Mescher, Lois Catherine (resigned), Clerk Stenographer I.....	6/11/49
Miller, Otis H. (terminated) ³ , Carpenter.....	11/30/49
North, T. H. (terminated) ² , Stationary Fireman.....	6/28/49
Presley, Robert W. (temporary), Carpenter.....	11/12/49
Sandberg, Bernard A. (temporary), Carpenter.....	11/24/49
Taylor, Marilyn H. (resigned), Clerk Typist I.....	8/19/49
Thomas, Joe (terminated) ² , Stationary Fireman.....	6/28/49
Troutman, Reid (terminated) ³ , Carpenter.....	11/30/49
Wallace, Otis (temporary), Carpenter.....	10/ 5/49

LEAVE OF ABSENCE

Name and Classification	Beginning Date
Throgmorton, Grace Roberts (disability), Domestic.....	7/19/49

The members of the Board through unanimous consent approved the changes in the Non-Academic Employees Pay Rolls from May 18, 1949, through December 31, 1949, as recommended by the President of the University.

President Morris presented to the Board a report on present methods used to obtain non-academic personnel for Southern Illinois University. He stated that the average time it takes to get an employee through the regular channels is 66 days. He said the efficiency of the institution is impaired by this delay, and it is creating a critical situation in many of the University offices. Mr. Kenneth L. Davis asked if the procedure as outlined in the accompanying report was the same procedure as had been followed in the past. Dr. Morris stated that it was, and that insofar as he knew, it had been the practice of the Teachers' College Board. Mr. Sturgis stated that he saw no alternative to the procedure and that he felt that we

¹ Terminated after two years on disability leave. Mr. Bradford had received all possible benefits under University Retirement System.

² Terminated because of refusal to take qualifying Civil Service examinations.

³ Terminated—provisional appointments because of budgetary and operational requirements.

should proceed in the same manner as we had in the past. Mr. Lyerla suggested that President Morris confer with the Governor or his representative and see whether it would be possible to set up time limits on appointments or whether short cuts could be devised whereby individuals could be employed without such a long delay. Mr. Lyerla's suggestion met with the approval of the Board, and President Morris was asked to report his findings to the members of the Board.

Changes in Faculty-Administrative Pay Roll

D. We respectfully request approval of the following additions to and changes in the Faculty-Administrative pay rolls:

1. Permanent Appointment

Mr. Robert W. McMillan was appointed Assistant Professor of Art at a monthly salary of \$425.00, effective February 3, 1950. Mr. McMillan received his Bachelor's degree from Southern and his Master's from Columbia University. He has had five years' experience as Director of Art Education in the Belleville Public Schools. Mr. McMillan comes to Southern from the State University of Iowa where he has been studying toward his Doctor's degree. A statement of his qualifications has been mailed to the members of the Board. His appointment at this time will enable us to strengthen our offerings in extension.

2. Temporary Appointments

The following temporary appointments and reappointments have been made to fill vacancies or to meet the needs of some departments for additional services:

- a. Miss Jane Catherine Bess was appointed one-fourth time Faculty Assistant assigned to the Health Service at a monthly salary of \$55.00 effective for the period from February 1, 1950, through June 9, 1950. Miss Bess has her Registered Nurse's Certificate from the Washington University School of Nursing and has previously served as a student assistant in the Health Services.
- b. Mr. Gayle E. Boggs was appointed half-time Faculty Assistant assigned to the University Library at a monthly salary of \$110.00 effective for the period from January 2, 1950, through June 9, 1950. Mr. Boggs has his Bachelor's degree from Willamette University, Salem, Oregon, and is at present working toward his Master's degree at Southern.
- c. Mrs. Florence Camp was reappointed Faculty Assistant assigned to the University School at a monthly salary of \$240.00 effective for the period from January 2, 1950, through January 13, 1950. Mrs. Camp was appointed as a substitute for Miss Entsminger who was ill.
- d. Dr. Floyd Cunningham, Associate Professor of Geography and Geology, has been appointed for the period from August 14, 1950, through September 1, 1950, at a total salary of \$431.25. Dr. Cunningham is to conduct a field trip to Mexico for geography students.
- e. Mr. John D. Edwards was appointed one-third time Faculty Assistant assigned to the Industrial Education Department at a monthly salary of \$73.33 effective for the period from January 23, 1950, through March 10, 1950. Mr. Edwards will receive his Bachelor of Science degree on March 10, 1950. Mr. Edwards' appointment will permit the Industrial Education Department to offer an extension course at Chester.
- f. Dr. Eugene Fitzpatrick was appointed Assistant Professor of Guidance and Special Education at a monthly salary of \$450.00 effective for the period from February 1, 1950, through June 9, 1950. Dr. Fitzpatrick has had six years experience teaching in High Schools in Missouri and one year in the U. S. Army. He received his Master's degree from the University of Kansas City and his Doctor's degree from the Colorado State College of Education. He will replace Dr. W. A. Thalman who is on sick leave.

- g. Mr. Bruce G. Hardesty was appointed half-time Faculty Assistant assigned to the Museum at a monthly rate of \$110.00 effective for the period from January 30, 1950, through June 9, 1950. Mr. Hardesty has his Bachelor's degree from Southern.
- h. Mr. Rexel D. Karnes was appointed half-time Faculty Assistant assigned to the Sociology Department at a monthly salary of \$110.00 effective for the period from January 2, 1950, through June 9, 1950. Mr. Karnes has his Bachelor of Education degree from Southern.
- i. Mr. Roy Meyer was appointed Instructor in Geography and Geology at a monthly salary of \$400.00 effective for the period from January 30, 1950, through May 19, 1950. Mr. Meyer has his Master's degree from the University of Chicago and has served on the faculties of the University of Missouri and Drake University. His appointment will enable us to strengthen our spring term offerings in extension.
- j. Miss Margaret Miller was appointed one-fourth time Faculty Assistant assigned to the Health Service at a monthly salary of \$55.00 effective for the period from February 1, 1950, through June 9, 1950. Miss Miller has her Registered Nurse's Certificate from the Deaconess Hospital School of Nursing and has served as a staff nurse at Holden Hospital.
- k. Dr. Maurice Ogur was appointed Visiting Research Associate in the Biological Research Laboratory effective for the period from February 7, 1950, through February 13, 1950. Dr. Ogur, who is professor of Bio-chemistry at Brooklyn College, Brooklyn, New York, is to be paid on a fee basis from restricted funds granted to the University for research.
- l. Mr. Delmar Porter was appointed one-fourth time Faculty Assistant assigned to the Student Health Service at a monthly salary of \$55.00 effective for the period from February 1, 1950, through June 9, 1950. Mr. Porter is working toward his Master's degree at present and has had experience as a microscopist for the past 15 months in the Biological Research Laboratory.
- m. Miss Ritta Whitesel was appointed Visiting Lecturer in Home Economics at a total salary of \$125.00 effective for the period from July 3, 1950, through July 8, 1950. Miss Whitesel has her Master's degree from Teacher's College, New York, and is at present on the faculty of the University of Illinois as an Assistant Professor of Home Economics.
- n. Miss Phoebe Wilkins was appointed half-time Faculty Assistant assigned to the Department of Guidance and Special Education at a monthly salary of \$110.00 effective for the period from December 13, 1949, through June 9, 1950. Miss Wilkins has her Bachelor's degree from MacMurray College, five years of teaching experience, and psychological testing experience at Anna State Hospital.
- o. The following people will have special appointments for the summer session extending from June 12, 1950, through August 4, 1950, at the ranks and monthly salaries indicated:
 - 1. Dr. James Benziger, Associate Professor of English, \$525.00. Dr. Benziger has his Doctor's degree from Princeton University and has served on the faculties of Northwestern University, New York University, and Carleton College.
 - 2. Dr. Eugene Fitzpatrick, Assistant Professor of Guidance and Special Education, \$450.00. (See paragraph 2f above).
 - 3. Mr. Herman R. Lantz, Instructor in Sociology, \$400.00. Mr. Lantz has his Master's degree from Ohio State University.
 - 4. Mrs. Marjory Lyons, Instructor in Physical Education for Women, \$400.00. Mrs. Lyons has her Master's degree from the University of Wisconsin and for the past seven years has been Director of Women's Physical Education at Ripon College, Ripon, Wisconsin.
 - 5. Mr. Roy Meyer, Instructor in Geography and Geology, \$400.00. (See paragraph 2i above).

6. Dr. Robert Ernest Smith, Professor of Industrial Education, \$750.00. Dr. Smith has his Doctor's degree from Ohio State University and is at present on the faculty at Ohio State University.
 7. Dr. R. F. Sondag, one-fourth time Visiting Lecturer in Health Education, \$140.00. Dr. Sondag is Director of the Jackson County Health Department and will conduct a class in Public Health Administration.
 8. Dr. Albion G. Taylor, Professor of Economics, \$625.00. Dr. Taylor received his Doctor's degree from the University of Illinois, and has been on the staffs of the University of Illinois and College of William and Mary. He has also served on the War Manpower Commission.
3. Change in Duties
- a. Mr. Thomas Dean Evans, formerly half-time Faculty Assistant assigned to the Veterans' Administration Guidance Center at a monthly salary of \$110.00, has been appointed a full-time Faculty Assistant assigned to the Dean of Men's Office for the period from January 2, 1950, through June 9, 1950, at a monthly salary of \$275.00.
 - b. Mrs. Ana Mae Russo, formerly half-time Faculty Assistant assigned to the Health Service at a monthly rate of \$125.00 for the period from September 7, 1949, through June 9, 1950, has been appointed a full-time Faculty Assistant assigned to the Health Service for the period from February 1, 1950, through June 9, 1950, at a monthly salary of \$235.00.
4. Leave of Absence
- Miss Gladys W. Babcock, Assistant Professor of Home Economics, has been granted a leave of absence without pay for the period from September 11, 1950, through June 8, 1951, for the purpose of continuing her study toward the Doctor's degree.
5. Resignations
- Dr. John R. Bucar, Associate Professor and Associate University Physician, assigned to the Student Health Service, has resigned effective February 15, 1950. Dr. Bucar plans to continue his studies in Medicine.

The Board unanimously approved the additions to and changes in the Faculty-Administrative Pay Roll as recommended by the President of the University.

Change in Laboratory Breakage Deposit Fee

- E. At present the University Catalog lists a chemistry laboratory breakage deposit fee of \$1.00 and a botany laboratory breakage deposit fee of \$2.00.

The Department of Chemistry reports that for many students breakage of equipment now amounts to more than \$1.00.

Approval is therefore requested of a uniform laboratory breakage deposit fee for chemistry and botany of \$2.00, effective at the beginning of the 1950-51 academic year.

By unanimous consent of the Board a uniform laboratory breakage deposit fee for chemistry and for botany of \$2.00, effective at the beginning of the 1950-1951 academic year, was approved as recommended by the President of the University.

Approval of Master of Arts and Master of Science Curricula in Microbiology, Sociology, and Zoology

- F. The Graduate Studies Committee has recommended that the departments of Microbiology, Sociology, and Zoology, which are already authorized to offer graduate courses leading to the Master of Science in Education degree, now be approved for curricula leading to the Master of Arts and Master of Science degrees.

Since the new curricula would embody many of the same courses as the old and since the Master of Arts and Master of Science would be more appropriate than the Master of Science in Education for students in these departments intending to enter research, technology, or business, approval is requested for this recommendation.

Upon recommendation by President Morris, the Board by unanimous consent approved the granting of the Master of Arts and Master of Science Degrees in Microbiology, Sociology, and Zoology.

Designation of Assistant to Business Manager and Chief Accountant

- G. In order to release the time of Mr. Miles for the handling of our land acquisition and building programs, we have asked Mr. Robert L. Gallegly, Chief Accountant in the Business Office for the past three and a half years, to serve as Assistant to the Business Manager.

Mr. Bruce Benedict, formerly Auditor in the Business Office, has been designated Chief Accountant. No changes in payroll title or salary are entailed in these new assignments.

The Board by unanimous consent approved the designation of Mr. Robert Gallegly as Assistant to the Business Manager and Mr. Bruce Benedict as Chief Accountant.

Report on Present Methods of Purchasing Supplies and Equipment

- H. Under separate cover, we are submitting for the information of the Board a report on present methods of purchasing supplies and equipment for the University.

This includes an outline of the cumbersome procedure now in use and copies of the numerous forms involved. It also contains flow sheets showing both the present procedure and an ideal procedure, which would avoid many of the delays and difficulties of the system now in use.

The report fully documents these difficulties and delays.

After some discussion, the members of the Board agreed that President Morris might talk with members in the Department of Finance in Springfield with the idea of devising some new procedure for purchasing supplies and equipment which would be more efficient than the present method. He was asked to report his findings to the Board.

Serving of Grade A Milk

- I. Because of the great variation in the quality of milk and other dairy products available for the University's food services, approval is requested for a policy of purchasing and serving Grade A milk only in the Residence Hall, the Cafeteria, the Canteen, and any other University food service hereafter.

By unanimous consent of the Board, President Morris was authorized to set up a policy of purchasing and serving Grade A milk only in the Residence Hall, the Cafeteria, the Canteen, and any other University food service hereafter.

The next meeting of the Board will be held on Monday, March 27, 1950, at 1:00 p.m. in the Board's offices at 1301 South Thompson Street, Carbondale, Illinois.

The meeting was adjourned at 5:30 p.m.

Robert W. Davis, Chairman

Leo J. Brown Secretary

PROCEEDINGS AND MINUTES

Of the meeting of the Board of Trustees of Southern Illinois University
which convened at 1:00 p.m. on Monday, March 27, 1950,
in the offices of the Board, 1301 South Thompson Street,
Carbondale, Illinois

The following members were present:

Robert W. Davis, Chairman
Leo J. Brown, Secretary
Kenneth L. Davis
Guy A. Gladson
Lindell W. Sturgis
John Page Wham
Alice DiGiovanna, Administrative Assistant

The following members were absent:

O. W. Lyerla
Vernon L. Nickell, ex-officio

Also present were:

Dr. Delyte W. Morris, President,
Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant
to the President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager,
Southern Illinois University

Mr. Sturgis made a motion that the Minutes of the meeting of the Board held on February 13, 1950, be approved as submitted. The motion was seconded by Mr. Kenneth L. Davis. The motion passed. The vote was as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Present
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Mr. Gladson, Chairman of the Committee on the Appraisal of Land Tracts Numbers 103B, 103C, 106F, and 106G, reported that the Committee, after careful, independent investigation of the land tracts in question, were of the unanimous opinion that the land was not excessively priced. He further stated that in the opinion of this Committee the appraisal price, as submitted previously for the land, is correct.

Mr. Gladson, therefore, made a motion that the previous action of the Board with respect to the Resolution on Acquisition of Land, presented by the President of the University to the Board of Trustees at the February 13, 1950 meeting, be ratified and confirmed to include land tracts Numbers 103B, 103C, 106F, and 106G, as well as the other land tracts approved at that meeting. The motion was seconded by Mr. Sturgis. The motion passed. The vote was as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Nay
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

The next item under discussion was Parts III, IV, and V of the Report, "Legislation Proposed for the Board of Trustees, Southern Illinois University".

Mr. Gladson, Chairman of the Committee to study this Report, stated that he and Mr. Wham had met with Dr. Arthur J. Klein, one of the collaborators in making the Report, and that they had made some revisions in Parts III, IV, and V. The members of the Board were furnished with revised copies of these sections of the Report.

Mr. Gladson recommended that, if the Board sees fit after looking over the revised documents, they approve them temporarily and submit them to the faculty for their comments and suggestions. This recommendation was seconded by Mr. Wham, and the vote was unanimous with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Dr. Morris stated that there was an established faculty committee to study this Report, and that every member of the faculty would have free access to this committee. Faculty meetings would be called, he stated, for discussion of the Report, and at a future meeting of the Board there would be presented a majority report and, if there be one, a minority report from the faculty of Southern Illinois University. Dr. Morris also stated that direct comment to Mr. Gladson's Committee from any individual faculty member or emeritus faculty member would be invited following the completion of the general report from the faculty. Dr. Morris was asked to present a preliminary report from the faculty at the next meeting of the Board.

The next item for discussion was the consideration of the advisability of publishing and distributing the **Hartman Report**. General Davis stated that since there had been such favorable reaction and support throughout the area to the information contained in the **Hartman Report**, that the question had come up concerning the advisability of the publication of this Report.

After a thorough discussion, Mr. Wham made a motion that we do not consider the publication of the **Hartman Report** at this time.* The motion was seconded by Mr. Gladson and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Mr. Kenneth L. Davis made a motion that President Morris be authorized to distribute mimeographed copies of the **Hartman Report** to interested parties upon request only. The motion was seconded by Mr. Sturgis and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University.

Report on Fireproof Vaults

- A. At the February 13, 1950 meeting of the Board of Trustees, we were requested to investigate the subject of fireproof vaults and report to the Board.

*Revised at meeting of Board of Trustees held on April 24, 1950.

At present, there are two built-in fireproof vaults in the office of the Business Manager and one large fireproof vault in the office of the Registrar. The vaults in the Business Manager's office are used by the Bursar for cash and cash records. The vault in the Registrar's office suffices for the safeguarding of student grades.

Other records of the University, however, are kept in spaces which can scarcely be called fireproof. The very important documents in the President's office, Purchasing office, Accounting office, Personnel Records office, Alumni Service office, Information Service office, Dean of Men's office, Dean of Women's office, Physical Plant office, and so on, cannot under present circumstances be properly safeguarded.

We are making plans to remedy this situation at the earliest possible moment. The President's office will soon move into the Bradley house on Thompson Street. Part of the basement will be converted into a vault, and since the building will be heated from steam tunnels, greater protection can be provided for valuable papers and records.

On March 7 a visit was made to Camp Ellis to inspect buildings which will soon become available as government surplus. We are filing application for a number of these buildings, one of which could be reerected on our campus to house a number of the above-mentioned offices. By means of a concrete block addition to this office building, a fireproof vault could be provided for the protection of records.

We are also proceeding to replace certain of the ordinary filing cabinets in the various offices with fire-resistant steel cabinets as rapidly as the budgets of the offices will permit.

No action was taken by the Board on this matter.

Changes in Faculty-Administrative Pay Roll

B. Approval is requested for the following additions to and changes in the Faculty-Administrative pay rolls:

1. Permanent Appointments

- a. Mr. Charles W. Allen was appointed Instructor of Industrial Education at monthly salary of \$360.00, effective September 11, 1950. Mr. Allen received his Bachelor's degree from Southern and expects to receive his Master's degree from the University of Illinois in 1950. He has had experience as an Instructor in the Army, as a Faculty Assistant at Southern, and as a Research Assistant at the University of Illinois. A statement of his qualifications has been mailed to the members of the Board.
- b. Dr. J. Charles Kelley was appointed Professor of Anthropology and Director of the University Museum at a monthly salary of \$550.00, effective June 12, 1950. Dr. Kelley received his Bachelor's degree from the University of New Mexico and his Doctor's degree from Harvard University. He has had practical experience in the field and at the Massachusetts Institute of Technology as a technician, ethnographer, and research associate. Dr. Kelley comes to Southern from the University of Texas where he is an Associate Professor and Museum Curator in Anthropology. A statement of his qualifications has been mailed to the members of the Board.

2. Special Temporary Appointments

- a. Mr. Lyle Melton Beltz was appointed half-time Faculty Assistant in Agriculture at a monthly salary of \$110.00, effective for the period from March 20, 1950, through June 9, 1950. Mr. Beltz, who has had five years of practical experience as a mechanic, will teach a course in Farm Tractor maintenance.
- b. Mrs. Florence Camp was reappointed as Faculty Assistant in the Allyn Training School, effective for February 16, 1950, and February 17, 1950 only, at a total salary of \$24.00. Mrs. Camp substituted for Mrs. Treece, who was ill.
- c. Mrs. Olive Boone Culp was appointed part-time Lecturer assigned to the Adult Education Division at a monthly salary of \$72.00, effective for the period from March 13, 1950, through June 2, 1950.

Mrs. Culp was Art Supervisor in the public school systems of Granite City, Illinois, and Massilon, Ohio, and was also Assistant Art Supervisor at the State Teachers College, Kent, Ohio.

- d. Mr. Harry Allen Grater, Jr., was appointed half-time Faculty Assistant assigned to the Veterans' Guidance Center at a monthly salary of \$110.00, effective for the period from March 1, 1950, through June 30, 1950. Mr. Grater has completed the work for his degree, and has started work on his Master's degree. He has had experience as a student psychometrist in the Guidance Center.
 - e. Dr. William Hartnett was appointed part-time Lecturer in Physiology, effective for the period from March 20, 1950, through June 9, 1950. Dr. Hartnett will serve without salary.
 - f. Mrs. Claudine Janes was appointed Faculty Assistant assigned to the Dean of Women's Office at a monthly salary of \$275.00, effective for the period from March 1, 1950, through May 31, 1950. Mrs. Janes has her Bachelor's degree from Ohio State University and has had three years teaching experience.
 - g. Miss Lillian M. Lennards was appointed Instructor assigned to the Dean of Women's Office at a monthly salary of \$390.00, effective for the period from March 7, 1950, through June 7, 1950. Miss Lennards has her Bachelor's and Master's degree from Northwestern University. She has had seven years of teaching experience at the college level and for seven years was Assistant Dean of Women at Lake Forest College. She will substitute for Miss Haddock, who is on leave.
 - h. Mrs. Bea Mansfield was appointed Lecturer in Home Economics at a total salary of \$150.00, effective for the period from June 26, 1950, through July 1, 1950. Mrs. Mansfield taught a course in millinery design at Washington University for one year and is at present the owner of a private millinery school in St. Louis.
 - i. Mr. Roscoe Misselhorn was appointed part-time Lecturer assigned to the Adult Education Division at a monthly salary of \$72.00, effective for the period from March 6, 1950, through May 26, 1950. Mr. Misselhorn has attended the St. Louis School of Fine Arts, Washington University, St. Louis, Missouri, and has had practical experience as a commercial artist.
 - j. The following will have special appointments for the summer session extending from June 12, 1950, through August 4, 1950, at the ranks and monthly salaries indicated:
 1. Dr. Walter B. Carver, Professor of Mathematics, \$650.00. Dr. Carver received his Bachelor's degree from Dickinson College, and his Doctor's from Johns Hopkins University. He has taught at Ursinus College, Cornell University and Southern.
 2. Dr. Thomas H. Southard, Professor of Mathematics, \$550.00. Dr. Southard received his Bachelor's, Master's, and Doctor's degrees from Ohio State University. He has had two years teaching experience as an Instructor at Ohio State University and is at present an Associate Professor on the faculty of Wayne University.
 3. Miss Mildred Weakley, Instructor in the University School Library, \$350.00. Miss Weakley received her Bachelor's degree from William Jewell College, Liberty, Missouri, and her Bachelor of Science in Library Science from the University of Denver. She has had seven years experience as a high school librarian and has served as Reference Librarian at Bradley University, Peoria, Illinois. She will substitute for Mrs. Stull, who is on maternity leave.
3. Reappointments
- a. Miss Mary Noel Barron was reappointed Assistant Professor of Business Administration at a monthly salary of \$440.00, effective September 11, 1950. She is at present doing work toward her Doctor's degree at the University of Michigan.

- b. Mrs. Virginia Dorn Buckman was reappointed Faculty Assistant in Speech at a monthly salary of \$250.00, effective for the period from March 20, 1950, through June 9, 1950.
 - c. Mr. John D. Edwards was reappointed one-third time Faculty Assistant in Industrial Education at a monthly salary of \$73.33, effective for the period from March 20, 1950, through June 9, 1950.
 - d. Mr. Warren F. Seibert was reappointed half-time Faculty Assistant in Industrial Education at a monthly salary of \$110.00, effective for the period from March 20, 1950, through June 9, 1950.
4. The following teachers in public schools have been appointed as practice supervisors at monthly salaries of \$25.00 for the three months of the spring quarter, 1950:

Name, School and Subject	Spring Term Salary
Aiassi, Christina, Murphysboro, Social Studies.....	\$ 75.00
Bain, Edgar, West Frankfort, History.....	75.00
Bencini, Edward, Murphysboro, Physical Education and Mathematics	75.00
Berrier, Jewell, Murphysboro, English.....	75.00
Bevis, Doris, Carbondale-Springmore, Third Grade.....	75.00
Brickey, Emma, Anna-Jonesboro, Social Science.....	75.00
Brown, William, Frankfort, Physical Education.....	75.00
Charon, Sybil, Frankfort, Physical Education.....	75.00
Collins, Walter, Frankfort, Social Science.....	75.00
Cox, Blanche, Frankfort, History and English.....	75.00
Dozier, Stephen, Murphysboro, English and Physical Education.....	75.00
Davis, Luella, Carbondale-Attucks, English and Social Studies.....	75.00
Eadie, Robert, Frankfort, Business.....	75.00
Eads, Wilma, Carbondale-Lincoln, Second Grade.....	75.00
Edmonds, Florence, Benton, Mathematics.....	75.00
Finley, Norman, Carbondale-Community, Social Studies.....	75.00
Hastie, James, Frankfort, English.....	75.00
Hedges, Jack, Frankfort, History.....	75.00
Heinzman, Ray, Benton, Business.....	75.00
Hoye, Alice, Frankfort, Speech and English.....	75.00
Hunter, Clay, Johnston City, Social Studies.....	75.00
Konya, Joe, Frankfort, Industrial Education.....	75.00
Lemmon, Louise, Eldorado, Home Economics.....	75.00
McBride, William, Carbondale-Lincoln, Physical Education and Health	75.00
Morin, Joe, Frankfort, Physical Education.....	75.00
Morris, Mary, Carbondale-Lincoln, Music.....	75.00
Morrison, Etna, Benton, Mathematics.....	75.00
Nave, Velma, Frankfort, English.....	75.00
Ohmart, Otto, Anna-Jonesboro, Biology.....	75.00
Ragsdale, Lydia, Carbondale-Lincoln, Fifth Grade.....	75.00
Rea, Mary, Johnston City, Home Economics.....	75.00
Reps, John, Carbondale-Lincoln, English.....	75.00
Russell, J. D., Carbondale-Attucks, Physical Ed. and Social Studies..	75.00
Sabine, John, Murphysboro, Mathematics.....	75.00
Stephens, Opal, Anna-Jonesboro, Physical Education.....	75.00
Takach, Veta, Johnston City, English and American History.....	75.00
Townes, William, Anna-Jonesboro, Sociology and Science.....	75.00
Trulove, Jewell, Carbondale-Brush, Fourth Grade.....	75.00
Wathen, John, Murphysboro, History.....	75.00
Webb, Mary, Benton, Home Economics.....	75.00

5 Change of Duties

Mrs. Irma Tate Ward, formerly two-thirds time Faculty Assistant in Botany at a monthly salary of \$165.00 for the period from December 5, 1949, through March 10, 1950, has been made a full-time Faculty Assistant in Botany at a monthly salary of \$250.00, effective for the period from March 20, 1950, through June 9, 1950.

6. Change in Salaries

- a. Mr. Vern Baird, Faculty Assistant in the Biological Research Laboratory, was given an increase in salary from \$225.00 to \$325.00, effective for the period from January 30, 1950, through June 9, 1950. Mr. Baird had previously received additional compensation from restricted research funds.
- b. Mr. Carl B. Ferrell, Faculty Assistant in the Biological Research Laboratory, was given an increase in salary from \$250.00 to \$275.00 a month, effective for the period from January 30, 1950, through June 9, 1950. Mr. Ferrell had previously received additional compensation from restricted research funds.
- c. Mr. Charles W. Turok, Faculty Assistant in the Biological Research Laboratory, was given an increase in salary from \$225.00 to \$275.00 a month, effective for the period from January 30, 1950, through June 9, 1950. Mr. Turok had previously received additional compensation from restricted research funds.

7. Leave of Absence

Mr. Hal Stone, Instructor in the Chemistry Department, has been granted a leave of absence without pay for the period extending from September 11, 1950, through June 9, 1951, for the purpose of continuing his study toward the Doctor's degree.

8. Resignation

Mrs. Margaret Gardner, Faculty Assistant assigned to the University Library, resigned effective February 4, 1950.

After some discussion, Mr. Kenneth L. Davis moved that the additions to and changes in the Faculty-Administrative Pay Roll as requested by the President of the University be approved as submitted. The motion was seconded by Dr. Brown and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Policy on Political Meetings on the Campus

- C. It has been the practice of the University to extend the use of its Auditorium and other facilities to political parties wishing to hold meetings on the campus. Obviously, however, some limitations must be set, both in fairness to the various parties and in fairness to the school, which in its present condition of crowding cannot always meet all requests for the use of its facilities. The Council Advisory to the President has therefore outlined a policy which would allow each political party listed on the State ballot to use the facilities of the campus for not more than two meetings a year, clearing these meetings through their own County Chairman or party officials.

Mr. Wham moved the adoption of the policy on political meetings as recommended by the President of the University. The motion was seconded by Dr. Brown and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Policy on Student Political Groups

- D. Upon recommendation of the Dean of Men and Dean of Women, the Council Advisory to the President has reaffirmed the policy that partisan political groups, such as young Democrats, young Republicans or young

Socialists, should not be officially recognized as a part of the student activities program of the University. It is felt that while students should be encouraged to interest themselves in political matters, they should do this by affiliation with community groups and not in organizations sponsored by the school. Campus political activities often embarrass the University, especially when it seeks to regulate them as it does other student activities.

Approval is requested for the continuation of this policy.

Mr. Wham moved the adoption of the policy on Student Political Groups as recommended by the President of the University. The motion was seconded by Mr. Gladson and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Approval of Master of Arts and Master of Science Curricula in Physics

- E. The Graduate Council has recommended that the Department of Physics, which has previously been approved for graduate work on the basis of its library and laboratory facilities, now be approved for curricula leading to the Master of Arts and Master of Science degrees.

The Department will be able to undertake the new curricula by virtue of having added two full-time staff members with Doctor's degrees during the present school year.

Mr. Gladson moved that the Master of Arts and Master of Science Curricula in Physics be approved as recommended by the President and the Graduate Council of the University. The motion was seconded by Mr. Sturgis and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Authorization to Use Reserve Requested by Department of Finance

- G. In Accordance with a request made by the State Department of Finance, we have been holding in reserve from our General Revenue and Income Fund Appropriations for Educational Operations \$266,977.00. At a conference last fall with Mr. Mitchell, Director of Finance, we agreed to maintain this reserve until at least the opening of the spring quarter to determine whether or not the expenses of operating the school would permit us to leave this amount, roughly 10% of the money available for the fiscal year 1949-50, unexpended.

We now have requests from a large number of our departments which make it imperative that we begin to spend monies from this reserve. Among these requests are the following:

1. The Department of Home Economics has requested \$14,000.00 to equip its foods laboratory and clothing laboratory on the first floor of the Main building. Recent visits from the State Vocational Board have resulted in opinions by their representatives that our home economics facilities are entirely inadequate to our needs. Dr. Arthur J. Klein on a recent visit to the campus pointed out the necessity of strengthening this department immediately.
2. The Audio-Visual Aids Service has submitted a request for \$6,200.00 for additions to our film library. There is an extra-ordinary demand in the region for our film service, which already reaches into 185

- schools and also provides films to numerous civic clubs, women's clubs, and other adult groups. The number of films rented out has tripled as compared to last year.
3. The Division of Extension and Adult Education has requested \$2,400.00 for equipment and supplies and \$5,000.00 for personal services for its rapidly growing program of short courses in art, salesmanship, conservation, and so on.
 4. The Information Service has requested \$1,000.00 to print a newsletter for the parents of University students and a pamphlet to be distributed among the high school seniors in the area.
 5. The Department of Chemistry, which now has additional laboratory space on the first floor of the Parkinson laboratory, has been unable to equip it and is in need of several thousand dollars worth of equipment and commodities to make it completely useful.
 6. The University School has been taking an active part in the Illinois State High School Curriculum Program and needs additional funds to make the required studies of the public schools of the area.
 7. The Department of Physics, which has recently added two highly trained members to its staff, finds itself unable to supply them with the equipment and student assistance needed. The department has entered into a cooperative research project with the Capacitor Division of the Sangamo Electric Company, which is located at the Illinois Ordnance Plant. The Physics Department has requested an additional \$5,700.00 to support its new activities.
 8. The Veterans Housing Service has requested \$1,200.00 in personal service monies to make possible more adequate record keeping for the veterans housing projects and also to expedite the acquisition of government surplus materials, many of which are still available if someone has the time and travel funds to go after them.
 9. The Department of Industrial Education has requested \$1,800.00 for additional equipment needed to carry on work in blueprinting and woodworking.
 10. \$15,000.00 worth of equipment is needed by the Department of Speech to activate a radio laboratory, which has already been postponed for two years. The radio stations of the area are asking us to provide numerous programs, but facilities are not available at present for training our students.
 11. An expert in photography has been added to the Department of Journalism, but his experience cannot be fully utilized because of the lack of equipment in the Photographic Service, which has hitherto been operated on a small scale by students. About \$8,500.00 is needed for new equipment.
 12. Additional bleachers for the Men's Gymnasium, and safe replacement bleachers for the east side of the Stadium must be ordered at once if they are to be available for forthcoming student activity programs, festivals, and other events.
 13. Outdoor lighting for the Stadium football field is also an expensive item which must be requisitioned soon for programs and games already scheduled.

These are merely certain large requests. Almost every day we receive from the various departments of the University smaller requests from departments which are already beginning to feel the pinch of our cramped budget. We must also look forward to the major burdens which will be placed on our operating budget as soon as we attempt to provide additional temporary space for next year's program and as we prepare to move into the new Training School.

Now that the last quarter of the fiscal year is beginning and pressing needs for additional funds have become apparent, we request authorization to dip into this reserve.

The above report was received for record. It was unanimously agreed by the members of the Board that this was a matter for the Administration of the University.

Approval of Salary Schedule Revisions

- H. A faculty committee has been studying salary schedules now prevailing in universities and colleges in the Mid-West and has proposed the following revisions in the existing *Salary Schedule for Illinois Teachers Colleges*, which is still in effect at Southern.

	Present	Proposed
Professor	\$4950-5850	\$5400-....
Associate Professor	\$4275-5175	\$4500-6750
Assistant Professor	\$3600-4500	\$3600-5850
Instructor	\$3150-3825	\$2925-4950

These revisions were endorsed by the University faculty at its March meeting. The committee's studies have shown that our present salary spread, both between the highest and the lowest ranks and within each rank, is much too limited. The proposed schedule increases the spread and brings our salary ranges more into line with those of comparable institutions.

While this is only a first step toward the revision of the existing policy on salaries and tenure, approval is requested at the present time for the proposed schedule so that we can proceed to prepare for presentation to the Board of Trustees at an early meeting our pay rolls and internal budget for the fiscal year beginning July 1, 1950. The Board may expect further recommendations as the faculty and administration proceed with their studies of current salary practices in colleges and universities.

After lengthy discussion, Mr. Kenneth L. Davis made a motion that the proposed salary schedule as presented by the President of the University be approved. The motion was seconded by Dr. Brown and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Approval of Uniform Tuition Fees

The Council Advisory to the President has recommended that uniform tuition fees be charged for the three undergraduate colleges and the Graduate School.

At present our students pay a tuition fee of \$15.00 a term, except that juniors and seniors in the College of Liberal Arts and Sciences and the College of Vocations and Professions pay a tuition fee of \$20.00. This differential was required by the Teachers College Board so that intending teachers would receive the benefit of lower tuition charges. In a university-type program such a differential of fees between those intending to teach and those intending to enter other professions seems discriminatory. An odd inconsistency is that a student enrolled in the College of Liberal Arts and Sciences or College of Vocations and Professions will pay \$15.00 a term as freshman and sophomore, and \$20.00 as a junior and senior, but if he then enters the Graduate School he will pay only \$15.00 again.

Effective July 1, 1951, approval is requested for a uniform tuition fee of \$15.00 per term for all students in whatever college or school of the University. It was necessary to defer this date to 1951 because the annual catalog for 1950-51 already shows the old schedule of fees and because the estimates of income from fees in our 1949-51 budget are based on the old scale.

Mr. Sturgis made a motion that uniform tuition fees as recommended by the President of the University be approved. The motion was seconded by

Mr. Gladson and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Dr. Morris stated that he would like to discuss a candidate for the position of football coach at the University. He stated that Mr. Clark Shaughnessy, nationally known football coach and, until recently, coach of the Los Angeles Rams professional football team might be interested in part-time employment, that is, he would be employed for the fall and spring quarters. After some discussion the members of the Board authorized Dr. Morris to offer Mr. Shaughnessy the position of head football coach at Southern Illinois University. It was suggested that he offer Mr. Shaughnessy \$7500.00 and that, if necessary, this could be increased some. President Morris was asked to report back to the Board concerning this matter.

The Chairman of the Board announced that the next meeting of the Board of Trustees will be held on Monday, April 24, 1950, at 1:00 p.m. in the offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

A motion for adjournment was made by Mr. Wham, seconded by Mr. Kenneth L. Davis, and unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Robert W. Davis, Chairman

Leo J. Brown, Secretary

* Revised at meeting of Board of Trustees held on April 24, 1950.

PROCEEDINGS AND MINUTES

Of the meeting of the Board of Trustees of Southern Illinois University
which convened at 1:00 p.m. on Monday, April 24, 1950,
in the offices of the Board, 1301 South Thompson Street,
Carbondale, Illinois

The following members were present:

Robert W. Davis, Chairman
Leo J. Brown, Secretary
Kenneth L. Davis
O. W. Lyerla
John Page Wham
Vernon L. Nickell, ex-officio
Alice DiGiovanna, Administrative Assistant

The following members were absent:

Guy A. Gladson
Lindell W. Sturgis

Also present were:

Dr. Delyte W. Morris, President,
Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant
to the President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager,
Southern Illinois University

Dr. Brown, Secretary, read the Minutes of the meeting of the Board held on March, 27, 1950. At the suggestion of Mr. Wham the following revision was made:

On page 3, the word "general" was inserted in the motion dealing with the publication of the *Hartman Report*, thus making the motion read as follows:

"After a thorough discussion, Mr. Wham made a motion that we do not consider the general publication of the *Hartman Report* at this time."

After the above revision was made, Mr. Lyerla made a motion that the Minutes be approved as revised. The motion was seconded by Mr. Kenneth L. Davis and unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

Dr. Brown informed the members of the Board that the Egyptian Fire Fighters' Association had approached him and had requested to appear before the Board of Trustees to present their recommendation concerning the purchase by Southern Illinois University of an aerial ladder pumper truck. After a thorough discussion the members of the Board were of the unanimous opinion that the Committee for the Fire Fighters' Association should be heard. Dr. Brown was asked to get in touch with the Chairman of the Committee and make arrangements for a meeting at either the May or June meeting of the Board.

The next item for discussion was the possibility of a joint meeting, to be held in Carbondale, Illinois, with the Board of Trustees of the University of Illinois. It was unanimously agreed by the members of the Board that

we should invite the members of the Board of Trustees of the University of Illinois to attend either the May meeting of the Board, which will be held on May 22, or the June meeting, which will be held on June 26. General Davis stated that an invitation would be written to the Chairman of the Board of Trustees of the University of Illinois and that the members of this Board would be duly notified concerning the final plans.

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University.

Report on Employment of Football Coach

- A. At the March 27, 1950, meeting of the Board of Trustees, we were requested to investigate the possibility of employing Mr. Clark Shaughnessy as head football coach and to report back to the Board.

Mr. Shaughnessy visited our campus on April 4, and gave sincere and sympathetic consideration to the possibility of developing the program at Southern. He reported, however, that certain other commitments might make it impossible for him to accept a position here and that he would give us an answer after attempting to see what could be done. On April 6 we received the following telegram from Mr. Shaughnessy: "Despite my personal preference which is to be with you my situation is such that I have to decline your most appreciated offer. Leaving by plane this noon for Los Angeles. Anything I can ever do for you personally or for the school would be a pleasure. (Signed) Clark Shaughnessy".

We have since learned that Mr. Shaughnessy has accepted a coaching position in California which would permit him to remain on the West Coast. At present, a number of other possible candidates for the coaching position are being considered, but at this writing we have no definite recommendation to make.

No action was taken on this matter by the Board.

Preliminary Report on the Klein Report by the Faculty Committee on the Study and Recommendation of University Procedures

- B. At the March 27, 1950, meeting of the Board of Trustees, Parts III, IV, and V of the Klein Report, "Legislation Proposed for the Board of Trustees, Southern Illinois University", as revised by the Board's Committee to study this report, were approved temporarily, with a request that they be submitted to the University faculty for comments and suggestions.

The Faculty Committee for the Study and Recommendation of University Procedures has been studying the Klein Report intensively since the March 27 meeting of the Board. The Report has been discussed at two general faculty meetings; and the Procedures Committee has held half a dozen open meetings for further discussion of special points. The Procedures Committee is undertaking to have ready for the Board a statement of certain general reactions of the faculty to the Klein Report, this statement to be mailed to the members of the Board before its April 24 meeting. Following this preliminary statement, it is the hope of the Procedures Committee to present to the Board during the month of May detailed comments on the Klein Report embodying the various suggestions of the University faculty.

President Morris stated that continued study on the Klein Report is being conducted by faculty committees and that he hoped the faculty report would be completed in time for presentation at the May meeting of the Board.

Changes in Faculty-Administrative Pay Roll

- C. Approval is requested for the following additions to and changes in the Faculty-Administrative pay rolls:
1. Permanent Appointments
 - a. Mrs. Tony Lorene Pearce was appointed Faculty Assistant in the University School at a monthly salary of \$200.00, effective July 1,

1950. Mrs. Pearce, who has her Bachelor's degree from Southern, will serve as an assistant in the Principal's office of the University school, replacing Mrs. Chaney.

- b. Dr. John W. Voigt was appointed Assistant Professor of Botany at a monthly salary of \$460.00, effective September 11, 1950. Dr. Voigt received his Bachelor's degree from Eastern Illinois State College and his Master's and Doctor's degrees from the University of Nebraska. He has had four year of experience teaching Army medical troops and is at present at the University of Nebraska, where he has served on the faculty for four years. A statement of his qualifications has been mailed to the members of the Board.

2. Special Temporary Appointments

- a. Mr. Charles William Badgley, Jr., was appointed part-time Faculty Assistant supervising student teachers in Social Studies at a total salary of \$75.00 for the period extending from April 1, 1950, through June 9, 1950. Mr. Badgley has his Bachelor's degree from Western Illinois State Teachers College.
- b. Mr. Charles H. Boyd was appointed half-time Faculty Assistant in the University Library at a monthly salary of \$110.00, effective for the period from April 3, 1950, through June 9, 1950. He will receive his Bachelor's degree in June.
- c. Mr. James Francis Cannon was appointed half-time Faculty Assistant in the Extension Division at a monthly salary of \$110.00, effective for the period from March 20, 1950, through June 30, 1950. Mr. Cannon will receive his Bachelor's degree from Southern in June.
- d. Mr. Walter D. Craig was appointed half-time Faculty Assistant in Journalism at a monthly salary of \$110.00, effective for the period from April 3, 1950, through June 9, 1950. Mr. Craig has been employed as a student helper in the Photographic Service since October, 1949. His appointment will enable the Journalism Department to offer a second photography class.
- e. Dr. Florence Foote was appointed Assistant Professor in Zoology at a monthly salary of \$475.00, effective for the period from March 20, 1950, through June 9, 1950. Dr. Foote received her Doctor's degree from the University of Iowa, and is substituting for Dr. J. Stanley Rafalko, resigned.
- f. Mr. Charles Dwight Horn was appointed part-time Lecturer in the Adult Education Division at a monthly salary of \$160.00 effective for the period from March 20, 1950, through May 12, 1950. Mr. Horn received his Master's degree from Columbia University, and since 1946 has been co-ordinator and instructor of retail merchandising with the St. Louis Public School System. He is teaching a non-credit extension course in retail salesmanship.
- g. Mrs. Charlotte S. McLeod was appointed one-fourth time Faculty Assistant in Speech at a monthly salary of \$62.50, effective for the period from March 20, 1950, through June 9, 1950. Mrs. McLeod received her Bachelor's degree from the Texas State College for Women and has completed all course work for her Master's degree at Southern.
- h. Mr. Gene Osburn was appointed half-time Faculty Assistant in the University Library at a monthly salary of \$110.00, effective for the period from April 3, 1950, through June 9, 1950. Mr. Osburn will receive his Bachelor's degree in June.
- i. Mr. David Sanders was appointed half-time Faculty Assistant in Botany at a monthly salary of \$110.00, effective for the period from March 20, 1950, through June 9, 1950. Mr. Sanders received his Bachelor's degree from Southern in March, 1950.
- j. Mr. Carl Laverne Swisher was appointed half-time Faculty Assistant in Geography and Geology at a monthly salary of \$110.00, effective for the period from March 20, 1950, through June 9, 1950. Mr. Swisher received his Bachelor's degree from

Southern in March, 1950, and has had one year of experience in teaching.

- k. Mr. Gerald Taylor was appointed half-time Faculty Assistant in the University Library at a monthly salary of \$110.00, effective for the period from April 3, 1950, through June 9, 1950. Mr. Taylor will receive his Bachelor's degree from Southern in June, 1950.
 - l. Mrs. Jane Tierney was appointed Faculty Assistant in the Placement Service at a monthly salary of \$200.00, effective for the period from March 20, 1950, through June 9, 1950. Mrs. Tierney received her Bachelor's degree from the University of Illinois and has had three years of experience in counseling and secretarial work at Stephens College.
 - m. Mr. Charles Eugene Waddy was appointed Assistant Instructor in the Physical Plant at a monthly salary of \$275.00, effective for the period from March 20, 1950, through June 9, 1950. Mr. Waddy received his Bachelor's degree from Purdue University and has had experience as a contractor.
 - n. The following will have special appointments for the summer session extending from June 12, 1950, through August 4, 1950, at the ranks and monthly salaries indicated:
 1. Miss Jeanette Dean, part-time Faculty Assistant in Home Economics, \$25.00. Miss Dean received her Master's degree from Iowa State College, and since 1939 she has been a Home Advisor with the Extension Service of the University of Illinois.
 2. Mrs. Gertrude L. H. Roy, half-time Faculty Assistant in Art, \$110.00. Mrs. Roy received her Bachelor's degree from Shurtleff College, and has done graduate work at Wisconsin University and the University of Illinois. She has had eight years of experience in teaching.
3. Reappointments
- a. Mr. Oliver W. Beimfohr was reappointed Instructor in Geography at a monthly salary of \$350.00, effective for the period from August 28, 1950, through September 8, 1950. Mr. Beimfohr will conduct off-campus workshops in conservation.
 - b. Mrs. Florence Camp was reappointed Faculty Assistant in the University School, at a total salary of \$48.00, effective for the period from March 21 through March 24, 1950. Mrs. Camp substituted for Mrs. Rogers, who was ill.
 - c. Miss Annemarie Krause was reappointed Assistant Professor in Geography at a monthly salary of \$415.00, effective for the period from August 7, 1950, through August 18, 1950. Miss Krause will conduct off-campus workshops.
 - d. Mr. Dalias A. Price was reappointed Assistant Professor in Geography at a monthly salary of \$445.00, effective for the period from August 7, 1950, through August 25, 1950. Mr. Price will conduct off-campus workshops.
4. Change in Salary
- Mrs. Irma Tate Ward was given an increase in monthly salary from \$250.00 to \$310.00, effective for the period from April 3, 1950, through June 9, 1950. Mrs. Ward has assumed additional responsibilities in the Botany Department.
5. Change in Duties and Salary
- Mr. Delmer Porter, formerly one-fourth time Faculty Assistant in the Health Service at a monthly salary of \$55.00, for the period from February 1, 1950, through June 9, 1950, has been made a half-time Faculty Assistant in the Health Service at a monthly salary of \$110.00, effective for the period from April 3, 1950, through June 9, 1950.
6. Leaves of Absence
- a. Leaves of Absence Without Pay
 1. Dean I. Clark Davis, Executive Assistant in Education and Administration and Dean of Men, has been granted a leave of

absence without pay for the period extending from July 1, 1950, through August 11, 1950, for the purpose of continuing his studies for the Doctor's degree.

2. Mr. Chalmer A. Gross, Assistant Professor in the University School has been granted a leave of absence without pay for the period extending from September 11, 1950, through June 9, 1951, for the purpose of continuing his studies toward the Doctor's degree.

b. Sabbatical Leaves

In conformity with established regulations, sabbatical leaves for the school year extending from September 11, 1950, through June 9, 1951, inclusive, are recommended for the faculty members listed below. The revised Salary Schedule now prevailing has these provisions concerning sabbatical leaves: "Each year . . . one out of every twenty-five members of the faculty or major fraction thereof may be granted not to exceed a year's leave of absence on half pay for the purpose of attending some institution of higher learning or of otherwise adding to his professional equipment or usefulness, provided that the person shall have already served at least five years. . . . No person shall receive such a leave oftener than once in seven years. The person granted such a leave, however, shall agree to serve at least two more years in any state-supported institution of higher education in Illinois, and shall give a note with proper security for the amount granted, said note to be cancelled at the end of the two years of service required or at the death of its maker." It should also be pointed out that a faculty member on leave of absence does not sacrifice his status as a member of the faculty, as far as the standard provisions concerning rank and salary are concerned. He is subject, however, to reassignment of duties upon returning from a leave if changes in the University's program or organization which occur during his absence make reassignment necessary.

1. Dr. W. M. Gersbacher, Professor of Zoology, who first joined our faculty in 1929 for one year's service and returned in 1936, has the Doctor of Philosophy degree from the University of Illinois. He plans research and advanced study during his sabbatical leave.
2. Miss Golda D. Hankla, Instructor assigned to the University Library, who joined our faculty in 1938, has the Master's degree from the University of Illinois. She plans advanced study toward the Doctor's degree.
3. Miss Annemarie Krause, Assistant Professor of Geography, who joined our faculty in 1930, has the Master of Science degree from the University of Illinois. She plans to collect material for her Doctor's thesis.
4. Mrs. Bonnie A. Lockwood, Instructor in the University High School who joined our faculty in 1945, has her Master's degree from Southern. She plans graduate study toward the Doctor's degree.
5. Miss Helen A. Shuman, Associate Professor, Dean of Women, who joined our faculty in 1945, has her Master's degree from the University of Illinois. She plans to complete her dissertation for the Doctor's degree.
6. Mr. John S. Wharton, Assistant Professor of Music, who joined our faculty in 1945, has a Master of Music degree from the American Conservatory of Music. Mr. Wharton plans advanced study toward the Doctorate.
7. Miss Charlotte Zimmerschied, Assistant Professor of Physics, who joined our faculty in 1927, has the Master's degree from the University of Minnesota. She plans advanced study toward the Doctor's degree.
8. In conformity with established regulations, a sabbatical leave for the period extending from December 4, 1950, through June

9. 1951. inclusive, is recommended for the following faculty member:

Miss Lula D. Roach, Assistant Professor of Art, who joined our faculty in 1930, has the Bachelor's degree from the University of Chicago. She plans advanced study toward the Master's degree.

7. Extension of Services

Mr. Roy V. Jordan, Assistant Professor of Education, has requested to remain in service for another year beyond his regular retirement date, September 1, 1950. At the time of his appointment two years ago, he had an understanding with the former President, Chester F. Lay, that he could remain on the staff for at least three years.

8. Resignations

- a. Miss Lorena Drummond, Executive Assistant in Education and Administration, Director of the Information Service, resigned to be married, effective April 15, 1950.
- b. Dr. J. Stanley Rafalko, Associate Professor of Zoology, resigned effective March 10, 1950. Dr. Rafalko had been previously notified that he would not be given tenure following his probationary period.

Mr. Kenneth L. Davis moved that the additions to and changes in the Faculty-Administrative Pay Roll as recommended by the President of the University be approved as submitted. The motion was seconded by Dr. Brown and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

Authorization of Agreement Concerning Maintenance and Building Laborers

- D. A difficulty has arisen concerning the employment of laborers. The Act to Standardize State Position Titles and Salary Rates provides for both laborers (maintenance), who are paid on a scale of \$125 to \$193 per month, and laborers (building), who are paid at prevailing union rates. The International Hod Carriers' Building and Common Laborers' Union has protested the use of our maintenance laborers on certain projects calling for remodeling or slight changes in and additions to certain campus buildings, sidewalks, etc. It is the Union's contention that any such work done by laborers should be done under the laborer (building) classification and not under the laborer (maintenance) classification.

To carry out the desires of the Union in this regard is extremely difficult, since when a project arises calling for building laborers, it is impossible to hire them through present channels without delaying the work indefinitely.

As a result of these difficulties, we have had several conferences with Mr. Delmar Shackleton, Business Representative of Local Union No. 227 of the Hod Carriers' Building and Common Laborers' Union. He has submitted to us the following proposed Stipulation for Maintenance Employees:

"This Stipulation, made and entered into by and between SOUTHERN ILLINOIS UNIVERSITY of Carbondale, Illinois, Party of the First Part, hereinafter referred to as the "Employer", and Local No. 227 of the International Hod Carriers' Building and Common Laborers' Union of America, affiliated with the American Federation of Labor, hereinafter referred to as "Union", whose endeavor is to create and maintain harmony in the execution of an understanding for the maintenance employees of the said University. The following paragraphs are hereby mutually agreed by both of the above mentioned parties.

1. "It is understood and agreed that this Stipulation is for the maintenance employees only.

"It is further understood that all maintenance employees shall be members of the Union. These employees are extended the privilege of becoming the members of the said Local Union No. 227 within thirty (30) days of their employment, and as a condition of employment with the said Employer are to remain in continuous good standing with the Local Union.

2. "All the conditions, privileges, and benefits offered these employees by the Civil Service Commission are to be retained by these employees and by the signing of this Stipulation, they shall forfeit none of these conditions, privileges, and benefits.
3. "It is mutually agreed that the employees termed "maintenance" shall be permitted to perform all the maintenance work required; also that they shall be allowed to perform new construction which is required in the maintaining of said University to a sum not to exceed two hundred dollars (\$200.00) on any one (1) particular job, not to exceed the sum of five hundred dollars (\$500.00) per month on all jobs.
4. "It is further understood and agreed that all the maintenance employees shall receive the wage of two hundred and nine dollars (\$209.00) per month.
5. "This Stipulation and provisions thereof shall continue in full force and be binding upon the respective parties hereto until the.....day of....., 19...., and from year to year thereafter, unless changed by the parties hereto in writing; if changes desired, then party desiring changes must notify the other party in writing sixty (60) days prior to expiration date after which notice the change or or changes shall be considered."

Further conferences have resulted in agreements to delete the union shop provision in Paragraph 1 and substitute for it a letter agreeing that we will suggest to our maintenance employees that they become employees of the Union when the stipulation is put into effect.

There is also general agreement that Paragraph 2 is unnecessary since the rights it refers to are guaranteed by law.

With regard to Paragraph 3, we have proposed to the Union that the limit for new construction work to be performed by our laborers should be raised to \$1,000 and that, as our staff of workers affected by the agreement increases, limit of \$1,000 should increase proportionately. Mr. Shackleton has indicated that he may be able to obtain the consent of the Union to this change, provided that only permanent and not temporary maintenance laborers are taken into account in defining an increase in staff.

The rate of \$209 a month referred to in paragraph 4 is a compromise between rates now paid our maintenance laborers and the prevailing rate of \$226.20 which the Union scale provides for building laborers.

Approval is requested for the University's entering into an agreement with the Union on these or closely similar terms.

After a thorough discussion, it was unanimously agreed that the above proposed agreement concerning maintenance and building laborers be referred back to the University Administration and to the Union Officials with the request that Item Number 1 in the proposed agreement be deleted. Dr. Morris was asked to report back to the Board concerning this matter.

Approval of Merit Rating Forms for Employees

- E. Attached hereto is a copy of a proposed merit rating form for non-academic employees. A tentative agreement with our non-academic employees provides that merit records for all employees shall be maintained on standard forms, which have been approved by the Board of Trustees. The attached form has the approval of the members of our Employer-Employee Relations Committee.

Approval is hereby requested for the use of these forms in maintaining the records of our non-academic employees.

Revised From

UNIVERSITY OF MINNESOTA
BUSINESS ADM. FORM NO. 424

SOUTHERN ILLINOIS UNIVERSITY
NON-ACADEMIC EMPLOYEES
PERSONNEL REVIEW

Employee Date.....

Classification Department.....

This form is to be used as one basis for evaluating the employee's performance on the job. Make your rating on the basis of the work that is actually being done and on your direct knowledge of that performance or on knowledge gained later consultation with the immediate supervisor. **Be impartial.** Compare the individual with other employees doing similar work and also with your own standard of what constitutes satisfactory job performance.

Underline the word or statement which, in your opinion, most adequately describes the worker's performance. Make comments if you wish to. If you have insufficient information on which to base an opinion, please indicate. If the trait described is not important or pertinent, please so indicate. Please return this form within 10 days to the Office of Non-Academic Personnel.

1. PRODUCTION-PERFORMANCE
Consider the amount of work and promptness with which completed.
POOR-ACCEPTABLE-GOOD-EXCELLENT-INSUFFICIENT OBSERVATION FOR RATING.
Comments
2. QUALITY OF WORK
Consider accuracy, thoroughness, and attention to high standards.
INSUFFICIENT OBSERVATION FOR RATING
POOR-ACCEPTABLE-GOOD-EXCELLENT.
Comments
3. COOPERATIVENESS
Consider ability to get along with other people, loyalty, helpfulness, general conduct, and attitude.
INSUFFICIENT OBSERVATION FOR RATING
EXCELLENT-ACCEPTABLE-GOOD-POOR.
Comments
4. SAFETY (If applicable)
Consider precautions taken to observe safety rules and regulations.
POOR-ACCEPTABLE-GOOD-EXCELLENT-INSUFFICIENT OBSERVATION FOR RATING
5. APPEARANCE AND PERSONAL HABITS
Consider adequacy of dress, grooming, and related personal factors.
EXCELLENT-GOOD-ACCEPTABLE-POOR-INSUFFICIENT OBSERVATION FOR RATING.
Comments
Not a Factor: ()
6. Which of the following best describes the employee's attitude toward present job:

DISLIKES - INDIFFERENT - LIKES - ENTHUSIASTIC - INSUFFICIENT OBSERVATION FOR RATING.

7. Which of the following best describes the employee's punctuality in reporting for work:

FREQUENTLY LATE - GENERALLY ON TIME - ALWAYS ON TIME

8. Does the employee possess any special skills and training which are not being made use of in the present job?

Yes () No (). If yes, please describe.....

9. Has the employee taken any specialized training since coming on the job?

Yes () No ().

Subjects and nature of training.....

.....

10. Give the name and title of the person who supervises this employee.
 Name Title.....
11. Additional Comments

 (Return to Non-Academic Personnel Office)

Signed..... Date Dept.
 By person making rating

Approved.....
 Department Head

Mr. Wham moved the adoption of the Merit Rating Forms for Employees as recommended by the President of the University. The motion was seconded by Mr. Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....Yea
 Leo J. Brown.....Yea
 Kenneth L. Davis.....Yea
 O. W. Lyerla.....Yea
 John Page Wham.....Yea

Authorization of Proposal to Rent Space from the Murdale Airport Authority

- F. We have received from Dr. W. C. Bicknell, Chairman of the Department of Industrial Education, and Dr. Otis B. Young, Chairman of the Department of Physics, proposals for the renting of space from the Murdale Airport Authority for use in the programs of these departments, particularly as they are concerned with courses related to aeronautics.

The Murdale Airport Authority has tentatively agreed to construct an annex to the administration building at the Airport which would provide Southern Illinois University with the space required. This space, which would be approximately forty by ninety feet, could be made available to the University at a rental rate of one percent per month of the cost of the facilities to the Airport Authority, or of \$250 per month, whichever figure is the smaller.

Since the Murdale Airport Authority must know the University's intentions before it can proceed with its building program, authorization is herewith requested for renting space from the Authority on these terms.

Mr. Kenneth L. Davis moved that, as recommended, the President of the University be authorized to rent space from the Murdale Airport Authority at a rental rate of one per cent per month of the cost of the facilities to the Airport Authority or of \$250.00 per month, whichever figure is the smaller. He further moved that in the event of emergency or need, the President also be permitted to rent space for similar and related purposes at other nearby airports. The motion was seconded by Mr. Wham and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....Yea
 Leo J. Brown.....Yea
 Kenneth L. Davis.....Yea
 O. W. Lyerla.....Yea
 John Page Wham.....Yea

Authorization for Employing a Supervisor in Vocational Education

- G. The University is of the opinion that there is a serious need in Southern Illinois for intensely practical training in such fields as industrial education, agriculture, home economics, and business. While substantial offerings are already available on the University level, there seems to be an unmet need for vocational training for people not interested in a college education as such, but interested in acquiring job proficiencies.

Mr. Ernest Simon, Director of the State Board of Vocational Education, has been exploring with us the extent and character of this need. He and his staff members have come to Carbondale for four conferences on the different vocational fields as follows:

	Board of Vocational Education Staff
Industrial Education, November 11, 1949.....	7
Home Economics, January 11, 1950.....	2
Business Education, January 16, 1950.....	4
Agriculture, April 5, 1950.....	4

As a result of these conferences we are now formulating tentative programs for these fields, taking into account the possible costs of each.

Mr. Simon is strongly of the opinion that we need a Technical Institute type of program which would have the effect of qualifying us for reimbursement from federal funds under the Smith-Hughes and George Barden Acts.

Our present need is for strong leadership and expert planning in this area. Authorization is therefore requested for employing a supervisor in vocational education who can help us determine the proper handling of such a program, assist us in obtaining necessary staff, and offer direction and guidance as courses are set up.

Upon recommendation by the President of the University, Mr. Lyerla moved that further exploration of the project of a Technical Institute type of program be approved. He further moved that, as recommended, the President of the University be authorized to employ a supervisor in Vocational Education who would be qualified to handle such a program. The motion was seconded by Dr. Brown and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

President Morris was asked to report back to the Board concerning the employment of such a supervisor.

Name for New Training School Building

- H. The State Division of Architecture and Engineering has requested copy for an inscription in stone to be placed at the entrance of the new Training School building. We have asked our faculty members to make nominations, and will present their proposals to the Board at the April 24 meeting, with a request that the Board select a name for the building from among those suggested by the faculty.

President Morris recommended to the members of the Board that action on this matter be postponed until a later meeting. He said he felt that more suggestions for names for the new Training School should be secured, especially from civic groups in the area which the College serves, before any definite action is taken by the Board. This met with the approval of the members of the Board.

Authorization for Employing Nursing Educator

- I. Authorization is requested for the immediate employment of a trained person to plan the development of a nursing education program, working cooperatively with the University of Illinois Medical School and with other State agencies concerned with the training of nurses.

The responsibilities of the nursing educator would be to study the needs of Southern Illinois as regards graduate nurses at the three-year level, graduate nurses at the baccalaureate level, and practical nurses;

and to determine the prospective supply of students available in the area. The nursing educator would also aid in the selection and development of a possible faculty for a department of nursing and would advise the nursing students in their training, both on the University campus and in the affiliated hospitals. The nursing educator would also help arrange affiliations with suitable hospitals in the area for clinical training for nurses.

We have received from Miss Emily Cardew, Coordinator of the Affiliation Program in Nursing of the University of Illinois, a statement of qualifications for such a nursing educator and have begun a preliminary investigation of the availability of persons with these qualifications.

After a thorough discussion, Mr. Kenneth L. Davis moved that upon the recommendation of the President of the University, a Nursing Educator be employed. The motion was seconded by Mr. Lyerla and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

President Morris was asked to report back to the Board concerning the employment of the Nursing Educator.

Training of Vocational Agriculture Teachers

- J. It is our understanding that Illinois State Normal University is seeking approval from the State Vocational Education Board for the training of vocational agriculture teachers under the Smith-Hughes Act. At present, the University of Illinois is the only institution of higher learning in Illinois accredited for this work.

It is our view that if a second college or university in Illinois is to be accredited, Southern Illinois University should have precedence. In view of the differences in agricultural conditions and opportunities between Northern and Southern Illinois, in view of the lack of facilities for vocational education in this end of the State, and in view of our plans and the plans of Southern Illinois high schools to establish programs in vocational training to meet regional needs, it is requested that the Board of Trustees go on record as favoring any action by the State Vocational Education Board which would leave open the possibility of training vocational agriculture teachers at Southern and as opposing any action which might prejudice the opportunities of Southern Illinois and Southern Illinois University in this regard.

Mr. Lyerla made a motion that the Board go on record as favoring any action by the State Vocational Education Board which would leave open the possibility of training vocational agriculture teachers at Southern Illinois University and as opposing any action which might prejudice the opportunities of Southern Illinois and Southern Illinois University in this regard. This motion was seconded by Dr. Brown and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

Authorization to Option Land For Recreational Development at Little Grassy Lake

- K. It has been our intention to obtain land just to the west of Little Grassy Lake for the purpose of developing a program in recreation and outdoor education. The land available from the Fish and Wildlife Service, however, constitutes a very narrow strip to the west of the lake. In order to provide the necessary recreation areas, hiking trails, riding paths,

etc., as well as to tie this area into our outdoor education development at Giant City Park, land in depth is needed.

The additional land required consists of 160 acres, which has been appraised for \$5300.

Authorization is requested, therefore, for obtaining options on this land until such time as the Fish and Wildlife Service is ready to turn over to us for educational uses the government land to the west of Little Grassy Lake. It is feared that if an option is not obtained immediately, the property will be developed and will become unduly expensive to acquire.

Mr. Lyerla made a motion that authorization to option land for recreational development at Little Grassy Lake, as recommended by the President of the University, be approved. The motion was seconded by Mr. Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

The Chairman of the Board announced that the next meeting of the Board of Trustees will be held on Monday, May 22, at 10:00 a.m. in the offices of the Board, 1301 South Thompson Street, Carbondale, Illinois. The Board of Trustees of the University of Illinois will be invited for luncheon and for the afternoon session of the meeting. He stated that the Board would be duly notified if it becomes necessary to make any change in the hour of the meeting.

A motion for adjournment was made by Mr. Kenneth L. Davis, seconded by Mr. Lyerla, and unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

Robert W. Davis, Chairman

Leo J. Brown, Secretary

PROCEEDINGS AND MINUTES

Of the meeting of the Board of Trustees of Southern Illinois University
which convened at 1:00 p.m. on Monday, May 29, 1950
in the offices of the Board, 1301 South Thompson Street,
Carbondale, Illinois

The following members were present:

Robert W. Davis, Chairman
Leo J. Brown, Secretary
Kenneth L. Davis
Guy A. Gladson
O. W. Lyerla
Alice DiGiovanna, Administrative Assistant

The following members were absent:

Lindell W. Sturgis
John Page Wham
Vernon L. Nickell, ex-officio

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant to the
President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern
Illinois University

The meeting was called to order by the Chairman, General Robert W. Davis. He stated that the Committee representing the Coal Belt Fire Protective Association was to appear before the Board at this time. He then introduced to the members of the Board Mr. V. L. Stocks, Secretary of the Coal Belt Fire Protective Association, and requested him to discuss the proposal made by the Coal Belt Fire Protective Association that Southern Illinois University purchase an aerial ladder pumper truck.

Mr. Stocks stated that he was appearing as spokesman for the Coal Belt Fire Protective Association for the purpose of urging Southern Illinois University to purchase a mobile unit aerial ladder pumper truck. He stated that the need for such a unit is great to both the University and to the fifty mile square area which the proposed equipment will serve. This truck, he said, is the only type of equipment that would be effective in case of fire in one of the large campus buildings. He further stated that if the University purchased such a truck it would be state owned and state operated and the Association would ask for use of it only in cases of emergency, and that the fire chief at the scene of the fire would assume the responsibility for calling out the truck. If and when the mobile unit should be called into the area, Southern Illinois University would be protected, he continued, as fire equipment from surrounding towns would be called in to stand by at the University until the mobile unit returned. He said that the Association was now working out a system of dispatching fire trucks by short wave radio communication in order to give more efficient service. Mr. Stocks stated that a complete aerial ladder pumper truck with a 100 foot ladder would cost approximately \$37,000, while an aerial ladder truck, without pumper, would cost approximately \$20,000. He said that the company from which the truck was purchased would train men to man the equipment, and that it would probably require four firemen to do an efficient job. Mr. Stocks said he would appreciate it if a committee of the Board would be appointed to work with the Committee of the Coal Belt Fire Protective Association to map out a cooperative fire fighting program for Southern Illinois. He thanked the members of the Board for the opportunity of appearing before them and stressed the fact that he and the organization which he represented were interested only in fire protection for Southern Illinois.

General Davis thanked Mr. Stocks and stated that the Board would give his proposal serious consideration.

The next item for discussion was the purchase of dairy products. Mr. Gordon Parrish, representing the New Era Dairy in Carbondale, Illinois, appeared before the Board. He stated that the New Era Dairy was no longer furnishing milk to the University because at the present time their milk was not considered Grade A by the Jackson County Health Department. He said, however, that the Director of the Health Department had informed him that more tests of New Era milk had been completed and that in all probability by June 15, 1950, the New Era Dairy would be approved as a dispenser of Grade A milk, at which time, the Dairy would present its bid on supplying milk to Southern Illinois University.

Dr. Brown, Secretary, read the minutes of the Board meeting held on April 24, 1950. General Davis requested a vote of the approval of the Minutes as presented. The vote was as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Present
O. W. Lyerla.....	Yea

The next item for discussion was that of setting the dates for Board meetings to be held during the summer months. President Morris stated that he would like to ask the members of the Board if it would be possible to make the summer meeting dates flexible. He explained that he was making this request because through a recent ruling of the Attorney General, the Board of Trustees must assume full responsibility in the letting of all contracts and that the minutes of the meetings of the Board must show approval of all contracts to be let. As a result of this new procedure in the letting of contracts, President Morris stated that our building program will be expedited if the Board can plan to meet immediately after the bids have been opened. After a thorough discussion, it was the consensus of the members of the Board that the dates of the summer meetings be left open with the exception of the July 24 meeting, which is to be a joint meeting with the Board of Trustees of the University of Illinois. It was recommended to President Morris by the members of the Board that the bids on future contracts be opened in Chicago and a representative of the Board be present at the openings. It was further recommended that President Morris notify the Chairman of the Board immediately upon receipt of the notification of dates for the opening of bids on contracts so that arrangements can be made for a Board meeting to be held immediately following the scheduled opening of bids and also to insure that a member of the Board will be present at such openings.

General Davis stated that plans were not completed for the July 24 joint meeting with the University of Illinois Board, but that as soon as all arrangements were made the members of the Board would be duly notified.

General Davis stated that the Commencement Exercises of the University would be held on June 11, and that all members of the Board had been invited to be present and to participate in the exercises. He said that in the past the Director of Registration and Education for the State of Illinois and a member of the Teachers College Board had presented the diplomas to the graduates. He said that he had asked the Director of Alumni Services to see what the customary procedure for presentation of diplomas is in other universities and that the report received was that it is standard practice for the President of the University to present the diplomas to the graduates.

After some discussion, Mr. Lyerla moved the the President of the University present the diplomas to the graduates at Commencement Exercises. The motion was seconded by Mr. Gladson and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University.

**Proposed Extension of University of Illinois Civil Service to Other
State-Supported Colleges and Universities**

- A. At a meeting of the Council on Higher Education of the Six State-supported universities and colleges in Illinois at Charleston Wednesday, April 26, 1950, the University of Illinois expressed a willingness to see its Civil Service System extended to the five other State-supported universities and colleges.

There was a general agreement among the representatives of the colleges and universities that an effort should be made to have this done at the next General Assembly. The fact that the position classifications used by the State and its departments do not fit a university or college type of organization, the fact that the State Civil Service system has been markedly slow and ineffective in appointing needed and qualified personnel, and the fact that the six schools of the State operate already effectively under a single Retirement System are the chief arguments for this change.

The support of the Board of Trustees for Southern Illinois University's participation in this movement is therefore requested.

After a thorough discussion, Mr. Lyerla moved that, as recommended by the President of the University, the Board of Trustees support Southern Illinois University's participation in the movement to extend the University of Illinois Civil Service System to the other State-supported colleges and universities. The motion was seconded by Mr. Gladson and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.. . . .	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea

Changes in Faculty-Administrative Pay Roll

- B. Approval is requested for the following additions to and changes in the Faculty-Administrative pay rolls:

1. Permanent Appointments

- Dr. Harry Ammon was appointed Assistant Professor in History at a monthly salary of \$450.00, effective September 11, 1950. Dr. Ammon received his Bachelor's and Master's degrees from Georgetown University and his Doctor's degree from the University of Virginia. He served for one year as Instructor at the University of Miami, two years at Tulane University as Assistant Professor, and one year at Sweet Briar College as Assistant Professor. A statement of his qualifications has been mailed to the members of the Board.
- Mr. Warren E. Buffum was appointed Executive Assistant in Education and Administration, to serve as Auditor in the Business Office, at a monthly salary of \$333.33, effective April 24, 1950. Mr. Buffum received his Bachelor's degree from the University of Washington and was associated with the Atlas Imperial Diesel Engine Company for three years as a Junior Accountant. A statement of his qualifications has been mailed to the members of the Board.
- Mr. Albert J. Croft was appointed Instructor in Speech at a monthly salary of \$440.00, effective September 11, 1950. Mr. Croft received his Bachelor's degree from Nebraska Wesleyan University and his Master's degree from Northwestern, and has two additional years of advanced graduate study at Northwestern. Mr. Croft was an Instructor in Army Administration classes, an Instructor at

Iowa State Teachers College, and a Teaching Assistant at Northwestern University. A statement of his qualifications has been mailed to the members of the Board.

- d. Miss Vivian L. Drake was appointed Instructor in the University Library at a monthly salary of \$350.00, effective June 5, 1950. Miss Drake received her Bachelor's degree from Miami University and her Library Science degree from Columbia University. She was Assistant Librarian in the Cincinnati Public Library for three years, and at Bard College for one year, Acquisitions Librarian at Vassar for three years, and Supervisor of the Acquisitions Department of the University of Cincinnati, for four years. A statement of her qualifications has been mailed to the members of the Board.
- e. Mr. Reino S. Freeman was appointed Assistant Professor in Zoology at a monthly salary of \$400.00, effective September 11, 1950. Mr. Freeman received his Bachelor's degree from Duluth State Teachers College and his Master's from the University of Minnesota, and expects to receive his Doctor's this summer from the University of Minnesota. Mr. Freeman has served for five years as a Laboratory Assistant, a Teaching Assistant, and Research Assistant at the University of Minnesota. A statement of his qualifications has been mailed to the members of the Board.
- f. Mr. Homer George was appointed Faculty Assistant in Chemistry at a monthly salary of \$200.00, effective July 1, 1950. He has already served for one year as a storeroom clerk for the Chemistry Department, and has previously served at the University of Illinois in a similar capacity.
- g. Dr. Wendell Edgar Keepper was appointed Professor and Chairman of the Department of Agriculture and Director of the Agricultural Program at a monthly salary of \$710.00, effective July 1, 1950. Dr. Keepper received his Bachelor's degree from the University of Illinois, and his Master's and Doctor's degrees from Cornell University. He was an Extension Instructor in Marketing at Cornell for four years, and since 1938 has been a full Professor at Pennsylvania State College. A statement of his qualifications has been mailed to the members of the Board.
- h. Mr. John F. H. Lonergan was appointed Assistant Professor and Landscape Architect at a monthly salary of \$500.00, effective July 1, 1950, or earlier if he can come. He received his Bachelor's degree from the University of Illinois. For five years he was a planning engineer in industry and was for four years landscape architect at Washington State College. He is at present an Assistant Professor of Landscape Architect at Ohio State University. A statement of his qualifications has been mailed to the members of the Board.
- i. Mr. Burnett H. Shryock was appointed Professor and Chairman of the Art Department at a monthly salary of \$600.00, effective September 11, 1950. Mr. Shryock received his Bachelor's degree from the University of Illinois and his Master's degree from Teachers College, Columbia University, and has had two years of advanced study at the American Academy of Art and the Art Institute of Chicago. Mr. Shryock was previously on the staff of Southern's Art Department, serving for nine years as Associate Professor and Chairman of the Art Department. He then became Professor and Chairman of the Art Department at the University of Kansas City, and is now Director of the New Orleans Academy of Art. A statement of his qualifications has been mailed to the members of the Board.
- j. Dr. Irving W. Stout was appointed Professor of Education at a monthly salary of \$650.00, effective September 11, 1950. He received his Bachelor's degree from Platteville State Teachers College, and his Master's and Doctor's degrees from Northwestern University. Dr. Stout has had seven years of experience in guidance on the secondary school level, was on the staff of Northwestern

University for two years, was Director of Pupil Personnel of the Milwaukee Public Schools for two years, and was Director of the Psycho-Educational Clinic of the Training School of the Milwaukee State Teachers College for two years. He is at present Associate Professor of Education at New York University. A statement of his qualifications has been mailed to the members of the Board.

2. Special Temporary Appointments

- a. Miss Mabel Carney was appointed Professor of Education at a monthly salary of \$500.00, effective for the period from June 12, 1950, through August 18, 1950. Miss Carney received her Bachelor's and Master's degrees from Teachers College, Columbia University. She served on the faculty of Columbia University for 25 years and has taught at Southern during the summer sessions of 1948 and 1949; she will teach an off-campus Education workshop.
- b. Miss Claudine M. Craddock was appointed part-time Faculty Assistant supervising student teachers in Home Economics at a monthly salary of \$25.00, effective for the period extending from May 1, 1950, through June 9, 1950. Miss Craddock has her Bachelor's degree from the College of Education and Industrial Arts, Wilberforce, Ohio.
- c. Mr. Earl Dawes was appointed Instructor in Education at a monthly salary of \$425.00, effective for the period from July 17, 1950, through August 18, 1950. Mr. Dawes has his Bachelor's degree from Southern and his Master's degree from Washington University. He is at present on the staff of McKendree College and has previously taught at Southern.
- d. Mr. Jack Fiscus was appointed Faculty Assistant in the Information Service at a monthly salary of \$225.00, effective for the period from July 3, 1950, through September 15, 1950. Mr. Fiscus will assist with our fair exhibits program.
- e. Miss Ruth Jane Glass was appointed Instructor in the University Library at a monthly salary of \$325.00 effective for the period from June 19, 1950, through August 25, 1950. Miss Glass has her Bachelor's degree from Arkansas State Teachers College and her Library Science degree from the University of Illinois, and has had ten years of experience as a librarian.
- f. Mrs. Ruby Henderson was appointed Instructor in Education at a monthly salary of \$400.00, effective for the period from June 19, 1950, through August 18, 1950. Mrs. Henderson received her Bachelor's degree from Southern and her Master's degree from Northwestern, and will teach in off-campus workshops.
- g. Mrs. Mary C. Livingston was appointed Faculty Assistant in the University Library at a monthly salary of \$190.00, effective for the period from April 24, 1950, through June 9, 1950. Mrs. Livingston received her Bachelor's degree from Southern and has had three years of experience in the library of Purdue University.
- h. Mr. Donald I. Raines was appointed half-time Faculty Assistant in Physical Education for Men at a total salary of \$220.00, effective for the period from June 1, 1950, through July 31, 1950. Mr. Raines will assist in the Camping Workshop.
- i. Miss Audre Ross was appointed Instructor in Education at a monthly salary of \$400.00, effective for the period from June 12, 1950, through August 18, 1950. Miss Ross received her Master's degree from Northwestern University, has had 28 years of experience in teaching, and has taught previously in Education workshops at Southern.
- j. The following will have special appointments for the summer session extending from June 12, 1950, through August 4, 1950, at the ranks and monthly salaries indicated:
 - (1) Miss Christina K. Aiassi, Instructor in the University School, \$335.00. Miss Aiassi has her Bachelor's degree from Southern and her Master's degree from the University of Illinois, and has had 27 years of experience in teaching. She has previously served on Southern's staff.

- (2) Mr. Anthony Kooiker, Lecturer in Music, \$500.00. Mr. Kooiker received his Bachelor's degree from Northwestern University and his Master's degree from the University of Rochester, and has undertaken advanced study toward his Doctor's degree. He was Associate Professor of Music at Central College for four years, and has been an accompanist for Albert Spalding for the last three years.
- (3) Mr. William Miner, Lecturer in the University School, \$485.00. Mr. Miner has his Bachelor's degree from Knox College, his Master's degree from Indiana University, and has had two years of experience as a teaching fellow at Indiana University.
- (4) Mr. William E. Simeone, Assistant Professor in English, \$400.00. Mr. Simeone received his Bachelor's and Master's degrees from the University of Wisconsin, and expects to receive his Doctor's degree from the University of Pennsylvania in June 1950. He has had three years of experience as Graduate Assistant and Assistant Instructor in English in the Universities of Wisconsin and Pennsylvania.
- (5) Mr. Lawrence Voss, Lecturer in Speech, \$400.00. Mr. Voss received his Bachelor's and Master's degrees from Cornell University and has had 19 years of experience in teaching.

3. Reappointments

- a. Mr. Jefferson D. Ashby was reappointed half-time Faculty Assistant in the Child Guidance Clinic at a monthly salary of \$110.00, effective for the period from June 12, 1950, through August 4, 1950.
- b. Mrs. Dorothy Sager Beltz was reappointed three-fourths time Faculty Assistant in the Teacher Training Division at a monthly salary of \$210.00, effective for the period from June 12, 1950, through September 1, 1950. Mrs. Beltz has her Bachelor's degree from Southern and has served in the Teacher Training Division since March, 1949.
- c. Mr. Frank A. Bridges was reappointed Instructor in Health Education at a monthly salary of \$425.00, effective for the period from August 7, 1950, through August 11, 1950. Mr. Bridges will conduct a Driver Education seminar.
- d. Miss Lura Elizabeth Evans was appointed Instructor in the Dean of Women's Office at a monthly salary of \$400.00, effective for the period from June 12, 1950, through September 1, 1950. Miss Evans has her Bachelor's and Master's degrees from Florida State University and has been teaching in the Department of Physical Education for Women. She will serve as a temporary replacement for Miss Haddock.
- e. Miss Fresia Fierro was reappointed Assistant Instructor in Foreign Languages at a monthly salary of \$325.00, effective for the period from September 11, 1950, through June 8, 1951.
- f. Miss Lillian Knudson was reappointed Assistant Professor in Home Economics at a total salary of \$112.50, effective for the period from June 21, 1950, through June 26, 1950. Miss Knudson is at present on Southern's staff and will assist in summer workshops.
- g. Miss Annemarie Krause was reappointed Assistant Professor in Geography at a monthly salary of \$415.00, effective for the period from July 5, 1950, through July 14, 1950. Miss Krause is to conduct a Giant City workshop.
- h. Mr. Alvin C. Lopinot was reappointed half-time Faculty Assistant in Zoology at a monthly salary of \$110.00, effective for the period from June 12, 1950, through August 4, 1950.
- i. Mr. John D. Parsons was reappointed half-time Faculty Assistant in Zoology at a monthly salary of \$110.00, effective for the period from June 12, 1950, through August 4, 1950.
- j. Mr. Daniel John Schneider was reappointed Instructor in English at a monthly salary of \$375.00, effective for the period from June 12, 1950, through August 4, 1950.

- k. Mr. Kenneth George Smith was reappointed half-time Faculty Assistant in the Bookstore at a monthly salary of \$110.00, effective for the period from June 12, 1950, through August 4, 1950.
 - l. Mr. Philip R. Strange was reappointed half-time Faculty Assistant in the Child Guidance Clinic at a monthly salary of \$110.00, effective for the period from June 12, 1950, through August 4, 1950.
 - m. Mr. Carl Laverne Swisher was reappointed half-time Faculty Assistant in Geography at a monthly salary of \$110.00, effective for the period from June 12, 1950, through August 4, 1950.
 - n. Mr. Charles Eugene Waddy was reappointed Assistant Instructor assigned to the Physical Plant at a monthly salary of \$300.00, effective for the period from June 12, 1950, through September 1, 1950.
 - o. Mr. Jack W. West was reappointed half-time Faculty Assistant in Zoology at a monthly salary of \$110.00, effective for the period from June 12, 1950, through August 4, 1950.
 - p. Miss Roberta Wheeler was reappointed Faculty Assistant in Women's Physical Education at a monthly salary of \$260.00, effective for the period from September 11, 1950, through June 8, 1951.
 - q. Miss Phoebe Eleanor Wilkins was reappointed half-time Faculty Assistant in Guidance and Special Education, at a monthly salary of \$125.00, effective for the period from June 12, 1950, through August 4, 1950.
 - r. Mrs. Eleanor Young was reappointed Faculty Assistant in the University School at a monthly salary of \$300.00, effective for the period from September 11, 1950, through June 8, 1951.
4. Changes in Terms of Appointments
- a. Miss Louise Lemmon, part-time Faculty Assistant to supervise student teachers in Home Economics in the Eldorado Township High School, was appointed for the period from March 20, 1950, through June 9, 1950, but there was no demand for her services during part of this period, and so she served from March 20, 1950, through April 28, 1950, instead.
 - b. Mrs. Marjory Lyons, who has previously been approved for a summer appointment as Instructor in Physical Education for Women at a monthly salary of \$400.00, has indicated her willingness to serve as assistant in the residence hall for two months of the summer of 1950. It is recommended that she be granted a maintenance allowance of \$20.00 a month in addition to the cash salary of \$400.00 a month already approved for her.
 - c. Mrs. Mary C. Rea, part-time Faculty Assistant to supervise student teachers in Home Economics in the Johnston City Township High School, was appointed for the period from March 20, 1950, through June 9, 1950, but there was no demand for her services during part of this period, and so she served from March 20, 1950, through April 28, 1950, instead.
5. Resignations
- a. Mr. Dan Cox, part-time Faculty Assistant in the Physical Plant, resigned effective April 28, 1950, since it had become necessary for him to devote more time to his studies.
 - b. Mrs. Margaret M. Rafalko, Faculty Assistant in the Biological Research Laboratory, resigned effective May 15, 1950. Her husband had previously resigned from our staff at the end of the winter term.

Dr. Brown moved that the additions to and changes in the Faculty-Administrative Pay Roll, as recommended by the President of the University, be approved as submitted. The motion was seconded by Mr. Ken-

neth L. Davis and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea

Report on Faculty Reactions to the Klein Report

- C. The Faculty Committee on the Study and Recommendation of University Procedures, to which was referred Dean Klein's report on the internal organization of the University, has been holding a series of meetings and has almost completed its summaries of faculty opinion and its suggestions for possible revisions which would help Dr. Klein's report to meet local needs and conditions. It is now apparent that many features of the Klein Report, as well as of the faculty's comments on it, will require special consideration. We therefore suggest that the Board of Trustees invite the Faculty Procedure Committee to the next Board meeting for a discussion of the changes proposed. Meanwhile, individual faculty members can present their comments to Mr. Gladson, Chairman of the Board's committee on this matter, as previously requested by the Board.

President Morris presented to the members of the Board three sections of the proposed *Klein Report* showing revisions suggested by the Faculty Committee to Study and Recommend University Procedures. He called attention to the recommended revisions of the Report and in particular to a Resolution suggested by the Faculty Committee concerning the granting of honorary degrees. He stated that as he viewed the question, there were three alternatives which the Board could consider on this matter.

1. Grant no honorary degrees at Southern Illinois University
2. The Board of Trustees grant honorary degrees if and when it is desirable
3. The Board of Trustees working with a Faculty Committee select those individuals who shall be granted honorary degrees

Dr. Brown moved that the Board should reserve the right, in the event of the establishment of a Faculty Committee on the awarding of honorary degrees, to initiate candidates for honorary degrees and to accept or reject candidates proposed for such degrees by the Faculty through its Committee. The motion was seconded by Mr. Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea

Mr. Gladson stated that he was very well pleased with the work that had been done on the *Klein Report* by the Faculty Committee to Study and Recommend University Procedures. He suggested that the Committee of the Board and Dr. Klein meet with the Faculty Committee to discuss the Report.

Mr. Lyerla moved that the Committee of the Board, consisting of Mr. Guy A. Gladson, Chairman, and Mr. John Page Wham, along with Dr. Arthur J. Klein, meet with the Faculty Committee to Study and Recommend University Procedures on some Saturday in the very near future to discuss the suggested revisions to the *Klein Report*. The motion was seconded by Dr. Brown and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea

Report on Internal Budget and Pay Rolls for 1950-1951

- D. The internal budget of the University and the pay rolls for 1950-1951 are being prepared by the President's Office and the Business Office for submission to the Board and, subject to their completion and presentation by May 29, approval of them is requested.

The members of the Board were presented copies of the annual internal budget for the year July 1, 1950 to June 30, 1951. President Morris also presented to the members of the Board copies of the proposed Faculty-Administrative pay roll for the nine months of the academic year 1950 to 1951. After some discussion, it was agreed by the members of the Board that they wished to have some time to study these documents and that action on this matter be deferred until the June meeting of the Board. At the suggestion of General Davis, the Executive Committee was asked to meet and to make recommendations concerning the proposed annual budget at the June meeting of the Board. Mr. Lyerla, Chairman of the Executive Committee, stated that he would call the meeting in the very near future.

Approval of Summer Pay Rolls and Conditions of Appointment

- E. Presented herewith is the pay roll showing the distribution of the faculty and administrative salaries for the summer of 1950. Approval of the salaries as indicated is hereby requested.

The approval of the summer pay rolls with the exception of the June portions of the salaries was deferred until the June meeting of the Board for the reason that salaries for the June pay roll were previously established and approved while the July, August, and September portions of the salaries are a part of the annual 1950-51 budget which was deferred for the purpose of further study.

Resolution Concerning Rerouting of U. S. Highway 51

- F. Approval is requested for transmitting to Governor Stevenson the following resolution commending Director Charles P. Casey of the Department of Public Works and Buildings for his interest in our problem of rerouting U. S. Highway 51, and requesting the Governor's support in taking care of the hazards to life and the barrier to our future development which exist as a result of the present location of Highway 51.

"Whereas, U. S. Highway 51 now runs directly through the campus of Southern Illinois University and in the line of students, faculty members, and visitors moving from one building to another on the University campus; and

"Whereas, the Division of Highways of the State Department of Public Works and Buildings has long contemplated the rerouting of Highway 51 alongside the railroad right-of-way on the east side of the campus; and

"Whereas, Director Charles P. Casey of the Department of Public Works and Buildings has recently expressed interest in solving this problem; and

"Whereas, at a conference at Carbondale, May 22, 1950, Mr. H. H. Harrison, Traffic Engineer of the Division of Highways in Springfield, and Mr. B. W. Lollar and Mr. E. L. Sherertz of the office of District Nine of the Illinois Division of Highways, assisted us in studying and working toward a solution of this problem,

"BE IT RESOLVED that the Board of Trustees of Southern Illinois University herewith expresses its commendation of Director Casey and of the staff of the Division of Highways for the concern they have shown in safety conditions on the campus at Carbondale, and requests their continued interest and support of the Governor of Illinois in removing the hazards to life and the hindrance to our campus development program which exist as a result of the present location of Highway 51."

Mr. Kenneth L. Davis moved the adoption of the above Resolution concerning the rerouting of U. S. Highway 51, as recommended by the President

of the University. The motion was seconded by Mr. Lyerla and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea

President Morris was directed to ask Senator Crisenberry to personally present to Governor Stevenson the Resolution concerning the rerouting of U. S. Highway 51.

Official Seal for the Southern Illinois University Board of Trustees

- G. At the December 19, 1948, meeting of the Teachers College Board, a new official University seal was approved for Southern Illinois University. It is apparently necessary now to have also an official seal for the Board of Trustees of Southern Illinois University, containing such information as would make it available for the use of the Board in approving the issuance of bonds for self-liquidating building projects and possibly for other purposes.

We recommend the adoption by the Board of Trustees of the seal pictured below, which is a simple modification of the official University seal:



Mr. Kenneth L. Davis moved the adoption of the seal as it appears above as the official seal for the Board of Trustees of Southern Illinois University. The motion was seconded by Mr. Lyerla and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea

Report on Conferences with the Attorney General and Request for Authorization to Obtain Official Opinions

- H. In view of recent conferences in the office of the Attorney General, it appears that important changes in our present operating policies are indicated by opinions he now holds concerning the legal status of the Board of Trustees of Southern Illinois University. It is requested that the Chairman of the Board be authorized to request official opinions from the Attorney General concerning such matters as may be decided

by an appropriate committee of the Board of Trustees. As a matter of record, a copy of a letter under date of May 25, addressed to Attorney General Ivan A. Elliott to confirm understandings already reached, is hereto attached.

SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois, May 25, 1950

Honorable Ivan A. Elliott
Attorney General
Supreme Court Building
Springfield, Illinois
Dear General Elliott:

It was pleasant to meet with you again Wednesday and to have opportunity to receive from you opinions concerning "some features of the statutory framework surrounding the Board of Trustees of Southern Illinois University" as contained in a document of that title prepared by Dr. M. M. Chambers. Your interpretations are being transmitted to our Board of Trustees and I shall communicate with you if it is the feeling of the Board that further conferences are desired. In order that errors on my part may be avoided, I am summarizing my understandings of the interpretations you and your staff presented verbally in our conference. Will you please confirm the following summary, if accurate, correct any misimpressions which I may have stated, or note any items which I have omitted?

SUMMARY OF THE CONFERENCE

- I. With specific reference to "Summary: The Present Picture and Some Suggestions for Consideration" beginning on Page 28 of *Some Features of THE STATUTORY FRAMEWORK Surrounding the BOARD OF TRUSTEES OF SOUTHERN ILLINOIS UNIVERSITY*, Report of a Study Made in August, 1949, by Dr. M. M. Chambers, the following points were noted as opinions of the Attorney General in relation to various items of the Summary:
 - A. Item 1. Custody of Funds. (a) Non-permanent or current operating funds.
 1. *The first sentence should read: The Board must comply with Section 6a-1 of the Act Relating to State Finance, as amended 1949.*
 2. *The last sentence "On the authority of Subsection 6 of Section 8 of the charter of 1949, . . ." is correct, but it would be safer to put such funds into the Southern Illinois University Foundation until further legislative clarification.*
 - B. Item 1. Custody of Funds. (b) Permanent funds or endowments.
Correct as stated.
 - C. Item 2. Acquisition of land.
Correct as stated. Section 31 of the Act Relating to State Finance does not apply to Southern Illinois University.
 - D. Item 3. Self-liquidating Building Projects.
Correct as stated.
 - E. Item 4. Planning the Physical Plant.
Correct as stated.
 - F. Item 5. Letting of Contracts.
*Correct as stated except that there is no Section 39 of the Act Relating to State Finance, and Section 31 does not apply. It is not known what other section may have been intended by Dr. Chambers.**
 - G. Item 6. Disbursing.
Correct as stated.

* Dr. Chambers intended Section 30. Because of an inadvertence, Section 39 was substituted. Section 30 does apply to Southern Illinois University.

- H. Item 7. Accounting.
Correct as stated with the recommendation that all except the first sentence be disregarded.
- I. Item. 8. Financial Reporting.
Correct as stated.
- J. Item 9. Budgeting.
Correct as stated.
- K. Item. 10. Purchasing of Commodities.
The first sentence correct as stated, with the following additional notations:
 - 1. *All postage and printing must be purchased through the Department of Finance.*
 - 2. *Land must be purchased through the Department of Finance if purchased with State funds.*
 - 3. *The Attorney General advises that coal be purchased through the Department of Finance or, at least, be purchased on bids.*
- L. Item 11. Employing Personnel.
Correct as stated.
- M. Item 12. Government of Students.
No ruling because none is requested. The Attorney General recommends that legislation be sought to clarify the issue of scholarships.

II. Additional Interpretations Indicated:

A. Legal Counsel.

Southern Illinois University is a public corporation or body politic and as such can have legal counsel. It is suggested that amending legislation be undertaken to include the statement "established as a body politic" in the laws creating the Board of Trustees of the University, in order to completely clarify the situation.

B. Condemnation of Land.

- 1. *The University can operate on its own if land is purchased with private funds, including self-liquidating funds. However, it should be noted that in the event any buildings are erected on land with money provided through State revenue, title to such land must be cleared by the Attorney General.*
- 2. *The University should work through the Department of Finance in condemnation proceedings involving land to be purchased with funds from State revenue with the land purchased in the name of the State of Illinois for the use of Southern Illinois University.*
 - (a) *A field representative of the Attorney General should be a matter of record.*
 - (b) *Legal counsel of the University may carry the burden of the case.*
- 3. *The request for condemnation suit to be instituted by the Attorney General's office must come from the Department of Finance.*

C. Acquisition of Land without Condemnation.

The same points as listed under "B. Condemnation of Land" above, applies here.

D. Contracts for Buildings, etc.

*It is recommended that the Board of Trustees of Southern Illinois University follow Section 28 of the Finance Act.**

E. Contracts on Buildings and Major Repairs of Buildings Involving Amounts in Excess of \$1,000.00.

- 1. *The Board of Trustees of Southern Illinois University is specifically responsible for the opening of bids and must open them as a Board or specifically delegate the opening.*

*This was intended to be Section 28 of the Civil Administrative Code.

2. *Awarding of contracts cannot be delegated but must be made by resolution of the Board, presumably on the basis of lowest and best bidder.*
3. *All contracts should be filed and referred to in the minutes of the Board in such a way as to identify the contract.*

III. Field Representatives of the Attorney General.

The Attorney General graciously agreed to the appointment of such field representative or field representatives as would be agreeable to the University in the case of instituting condemnation proceedings for acquisition of land.

Very truly yours,
/S/ Delyte W. Morris
Delyte W. Morris
President

DWM:mmm
Enclosure

President Morris stated that a follow-up conference with the Attorney General concerning present operating policies of the University is to be held on June 7. He said that Mr. Wham had suggested that a Committee of the Board be appointed and be authorized to prepare a list of legal questions to present to the Attorney General and to request official rulings on such questions. Mr. Gladson suggested that the Chairman of the Board, Mr. Wham, and President Morris prepare such a list of questions.

After some discussion, Mr. Lyerla moved that a Committee composed of the Chairman of the Board, and Mr. Wham, along with President Morris be authorized to prepare a list of legal questions and ask for official rulings from the Attorney General. The motion was seconded by Dr. Brown and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea

Study of Reorganization of the College of Vocations and Professions

- I. It has become apparent that the organization of the College of Vocations and Professions may require certain changes if the departments in that College are to function most effectively. As far as we know, there is no parallel in any other university for Southern's College of Vocations and Professions. It was originally planned to do work similar to that which is now proposed for our Technical Institute, and its original title was College of Vocations. Later on, the title was changed to College of Vocations and Professions, and many departments which were related to each other only in the loose sense that they provided some form of professional or vocational competence to our students were grouped together in this College.

For example, Art and Music are now departments within this College. In most universities, these departments are located in a School of Fine Arts. Speech is often assigned to the College of Liberal Arts and Sciences, with the work in Drama sometimes included as one of the Fine Arts. Similarly, at most universities, Agriculture and Home Economics are departments in a distinct school or schools, and Business Administration, instead of being within a college, is usually a college or school itself.

Southern Illinois University has advanced far enough along the trail of its development as a University to consider seriously the reorganization of the College of Vocations and Professions into a number of distinct schools or colleges, each of which could develop more effectively if it were given the opportunity to work out its own curricula and to perfect its own program.

We therefore request the endorsement of the Board for entering into a program of reorganization of the College of Vocations and Professions throughout the next year. Studies will be made of the most effective type of reorganization, and the resulting plans will be presented at later meetings of the Board.

After a thorough discussion, Mr. Kenneth L. Davis moved that, as recommended by the President of the University, appropriate officials of the University be authorized to enter into a program of planning the reorganization of the College of Vocations and Professions. The motion was seconded by Mr. Lyerla and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea

Recommendation of Auditors

- J. We have received a request from the State Auditor's office for a recommendation of a firm of auditors to make our annual post audit. Last year our audit was made by Mersinger and Allison, Certified Public Accountants of Springfield and East St. Louis.

Mr. Miles found the work of this firm to be satisfactory and therefore recommends the retention of this firm for this year's annual audit. Approval is requested for passing on his recommendation to the State Auditor.

No action was taken on this item.

Mr. Gladson stated that it is always advisable to have outside auditors make the annual post audit; however, he said that since the sole responsibility for the financial program of the University is that of the Board of Trustees, the Board should also assume the responsibility of the selection and employment of the auditing firm. He suggested that Mr. Miles make a complete investigation of this question and report back to the Board at its next meeting. He further suggested that Mr. Miles secure the names of the firms who make the audits at the University of Illinois or at Northwestern University. This suggestion was unanimously approved by the members of the Board.

Application Form for Government Surplus Buildings

- K. Attached is a copy of a resolution and certification form which must be submitted with applications to the Federal Government for government surplus buildings, such as those recently inspected at Camp Ellis. Authorization is requested for the President to act as the agent of Southern Illinois University in these matters and for the use of this resolution and certification form.

RESOLUTION AND CERTIFICATION

(Sample)

Resolution authorizing.....Delyte W. Morris.....to sign
(Name of Person)
sales agreement and all other documents concerning purchase of property
from Federal Security Agency, U. S. Office of Education.

Resolution I.

Be it resolved that.....Delyte W. Morris, President.....
(Person, Title)
ofSouthern Illinois University.....
(Legal Name of School Corporate Body)
he and hereby is authorized to sign an agreement of sale entered into
with the United States of America, acting by and through the Federal

Security Agency, U. S. Office of Education, for the purchase of surplus buildings at
 (Name of Installation)
 and that the said.....Southern Illinois University.....
 (Legal Name of School Corporate Body)
 agrees thereby to be bound to the terms and conditions of said agreement.

Resolution II.

Be it resolved further that said.....Delyte W. Morris.....be and he is
 (Person)
 hereby authorized on behalf of.....Southern Illinois University.....
 (School)
 to perform any and all other acts necessary to complete aforesaid purchase.

Certificate I.

I,.....Leo J. Brown....., duly elected,
 (Name of Person)
 qualified, and acting.....Secretary.....
 (Title)
 of.....the Board of Trustees of Southern Illinois University.....do
 (School)
 hereby certify that the above is an accurate and correct copy of a Resolution adopted by theBoard of Trustees.....
 (Governing Body)
 of.....Southern Illinois University.....at a meeting thereof held
 (School)
 on the 29th day of May, 1950 at.....Carbondale, Illinois,.....
 (Location)
 and that said Resolution has not been admended or rescinded.
 Dated at
 (Location where signed)
 thisday of, 1950
 Board of Trustees, Southern Illinois University, by

 (Signature) Secretary

Mr. Kenneth L. Davis moved that the President of the University be authorized to act as the agent of Southern Illinois University for the purchase of property from the Federal Security Agency, U. S. office of Education. He further moved that the Board approve the adoption of the above resolution and certification form. The motion was seconded by Mr. Gladson and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....Yea
 Leo J. Brown.....Yea
 Kenneth L. Davis.....Yea
 Guy A. Gladson.....Yea
 O. W. Lyerla.....Yea

Approval of Revised Stipulation for Employment of Maintenance Laborers

- L. At the April 24 meeting of the Board of Trustees, we reported a difficulty concerning the employment of laborers and provided the Board with copies of a proposed stipulation for maintenance employees suggested by the International Hod Carriers', Building and Common Laborers' Union of America.

Item 1 of this Stipulation was to the effect that all maintenance employees should become members of the Union. The Board of Trustees recommended that the agreement be referred back to the University administration and the Union officials with a request that this item be deleted and that the President report the results to the Board.

We have now received from Mr. Delmar Shackleton, Business Representative of Local Union No. 227 of the International Hod Carriers', Building and Common Laborers' Union of America, a revised Stipulation from which the objectionable item has been deleted. Approval is re-

quested for our entering into an agreement with the Union on these terms:

STIPULATION FOR LABOR EMPLOYEES

This Stipulation, made and entered into by and between SOUTHERN ILLINOIS UNIVERSITY of Carbondale, Illinois, Party of the First Part, hereinafter referred to as the "Employer", and Local No. 227 of the International Hod Carriers', Building and Common Laborers' Union of America, affiliated with the American Federation of Labor, hereinafter referred to as "Union", whose endeavor is to create and maintain harmony in the execution of an understanding for the maintenance employees of the said University. The following paragraphs are hereby mutually agreed by both of the above mentioned parties.

1. It is mutually agreed by both parties that the laborers shall perform all maintenance work required in maintaining the University; that these Laborers be allowed to perform new construction which may be required in maintaining the University to a sum not to exceed fifty per cent (50%) of the payroll of permanent laborers in any one month.
2. It is further understood and agreed that all the maintenance employees shall receive the wage of two hundred and nine dollars (\$209.00) per month.
3. This Stipulation and provisions thereof shall continue in full force and be binding upon the respective parties hereto until theday of....., 19....., and from year to year thereafter, unless changed by the parties hereto in writing; if changes are desired, then Party desiring changes must notify the other party in writing sixty (60) days prior to expiration date after which notice the change or changes shall be considered. Signed thisday of , 19.....

PARTY OF THE FIRST

PART:

SOUTHERN ILLINOIS
UNIVERSITY

By:

PARTY OF THE SECOND

PART:

Local No. 227, INTERNATIONAL
HOD CARRIERS', BUILD-
ING AND COMMON LABOR-
ERS' UNION OF AMERICA,
AFL.

By:

After a thorough discussion of the Stipulation For Labor Employees, Mr. Gladson suggested that under Article 3, the date of the Stipulation should be limited to June 30, 1951.

Mr. Lyerla moved that the Stipulation For Labor Employees be referred back to the Union officials with the request that Article 3 be revised as follows:

This Stipulation and provisions thereof shall continue in full force and be binding upon the respective parties hereto until the 30th day of June, 1951. Either Party to this Contract considering or desiring changes in the Contract will notify the other Party in writing not less than sixty (60) days prior to expiration date.

The motion was seconded by Dr. Brown and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea

Authorization for the Further Planning of Self-Liquidating Dormitories

- M. Our program for the erection of self-liquidating dormitories has run into the difficulty that the plans make necessary the closing of Thompson Street between Grand Avenue and Mill Street and the purchase of land

adjacent to the closed street. It now appears that this land will be obtain only by condemnation proceedings. The resulting delay may seriously hinder our program for developing student residence facilities. We have discussed with Schaeffer, Hooton, and Wilson, the architects for these dormitories alternative locations, particularly one just to the south of Harwood Avenue across from the present residence hall and the old power plant. The Board is requested to give authorization to follow the most expedient alternative.

After a thorough discussion, Mr. Lyerla moved that as requested, the President of the University be authorized to follow the most expedient alternative in the location of the site for self-liquidating dormitories. The motion was seconded by Dr. Brown and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea

Authorization for Negotiating with a Bonding Company

- N. Our program for the erection of self-liquidating dormitories calls not only for determination of the location and the plans to be used but also for certain financial arrangements. At this time we desire to take the necessary steps which will eventually lead to the disposition of bonds by the agents of some company such as J. T. Swartz or Barcus, Kindred and Company for the financing of dormitories. We therefore request authorization to proceed to negotiate with various bonding companies to obtain estimates of the cost of financing, and to proceed up to the point of approving contracts for self-liquidating dormitories.

After a thorough discussion, Mr. Lyerla moved that the President of the University be authorized to proceed to negotiate with reputable and recognized bonding companies to obtain estimates of the cost of financing, and to proceed up to the point of approving contracts for self-liquidating dormitories. The motion was seconded by Dr. Brown and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea

General Davis stated that there had been considerable discussion concerning the publication of faculty salaries. He said the University Faculty Senate have protested to the Administration the publication of faculty salaries. After some discussion, it was agreed by the members of the Board that the publishers be asked not to print faculty salaries.

The Board meeting was adjourned at 5:30 p.m.

Robert W. Davis, Chairman

Leo J. Brown, Secretary

PROCEEDINGS AND MINUTES

Of a Called Meeting of the Board of Trustees of Southern Illinois University
which convened at 4:30 p.m., on Saturday, June 10, 1950,
in the offices of the Board, 1301 South Thompson Street,
Carbondale, Illinois

The following members were present:

Robert W. Davis, Chairman
Leo J. Brown, Secretary
Kenneth L. Davis
Guy A. Gladson
O. W. Lyerla
John Page Wham
Alice DiGiovanna, Administrative Assistant

The following members were absent:

Lindell W. Sturgis
Vernon L. Nickell, ex-officio

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois
University
Dr. Charles D. Tenney, Administrative Assistant to the
President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern
Illinois University

The meeting was called to order by the Chairman, General Robert W. Davis, who stated that the first item of business was the setting of the date for the next meeting of the Board. After some discussion, it was generally agreed by the members of the Board that the next meeting be held on Monday, June 19, 1950, at 1:00 p.m.

General Davis stated that Dr. Brown had been serving as the representative of the Board of Trustees on the Board of Directors of the Southern Illinois University Foundation, completing the unexpired term of Mrs. Helen Rose Pegelow, who had been the representative of the Teachers College Board.

The term of office has now expired, he stated, and it was his recommendation that Dr. Brown be reappointed as the Representative of the Board of Trustees to serve as a member of the Board of Directors of the Southern Illinois University Foundation for a term of three years. It was unanimously agreed by the members of the Board that Dr. Leo J. Brown be appointed as the Representative of the Board of Trustees on the Board of Directors of the Southern Illinois University Foundation.

The next item for discussion was the awarding of honorary degrees. Dr. Morris presented to the members of the Board a Report from the Faculty Committee on Honorary Degrees. The following is taken from the Report:

SOUTHERN ILLINOIS UNIVERSITY CARBONDALE, ILLINOIS

June 7, 1950

Dr. D. W. Morris, President
Southern Illinois University
Dear Dr. Morris:

In response to your request, the newly elected faculty Committee on Honorary Degrees submits the following report with unanimous approval:

1. The committee believes that it is proper and desirable for the university to honor men and women who have achieved national promi-

ence in their professions or careers or who have contributed notably to the advancement of social welfare or to the arts or sciences, including both former students of the university and others. The first persons so recognized, it is thought, should be the most distinguished living representatives of the university's former students, three of whom stand out clearly: Dr. Percival Bailey, Dr. Dallas B. Phemister, and Mr. W. W. Vandever. . . .

The committee recommends that action on the matter of honors be postponed until the 1951 June Convocation, and that in the meantime it be permitted to prepare a careful and thorough report based on detailed investigation of the most desirable procedure. . . .

2. In later deliberations, the committee would like to study the possibility of establishing an achievement award for former students, possibly a medal or plaque with suitable inscription, and to plan systematically for awarding honorary degrees to carefully selected persons of national eminence.

3. If the Board of Trustees wishes to proceed with awarding honorary degrees at this time, the committee recommends that Drs. Bailey and Phemister be granted degrees of D.Sc. and Mr. Vandever the degree of LL.D.

Respectfully submitted,
FACULTY COMMITTEE ON
HONORARY DEGREES
Douglas E. Lawson
W. C. McDaniel
Ted R. Ragsdale
Willis G. Swartz
Robert D. Faner, Chairman
James W. Neckers
(member, not present)

Mr. Gladson moved that the Faculty Committee on Honorary Degrees be informed that the Board of Trustees viewed with favor their general recommendations concerning the awarding of honorary degrees and will await further specific recommendations from the Committee concerning the awarding of honorary degrees to outstanding individuals. The motion was seconded by Dr. Brown and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

In further discussing the Report from the Faculty Committee on Honorary Degrees, the members of the Board agreed that it would not be expedient, because of the time element, to confer degrees on Dr. Percival Bailey and Dr. Dallas B. Phemister at the 1950 June Convocation. However, they were of the opinion that it would be very appropriate at this time to award an honorary degree to Mr. W. W. Vandever, since he was delivering the Commencement Address.

After a thorough discussion, Mr. Gladson moved that the Honorary Degree of Doctor of Laws be conferred on Mr. W. W. Vandever at the 1950 June Convocation. The motion was seconded by Mr. Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

President Morris stated that bids had been received on two projects:

1. The lighting of the Stadium
2. The purchase of additional bleachers for the Stadium

After a thorough discussion, Mr. Lyerla moved that the President of the University be authorized to proceed on the procurement of lights for the Stadium and on the purchase of bleachers for the Stadium, and to make preliminary acceptance of the lowest and best bids on these projects. The motion was seconded by Dr. Brown and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

The Board meeting adjourned at 6:00 p.m.

Robert W. Davis, Chairman

Leo J. Brown, Secretary

PROCEEDINGS AND MINUTES

Of the meeting of the Board of Trustees of Southern Illinois University
which convened at 1:00 p.m. on Monday, June 19, 1950,
in the offices of the Board, 1301 South Thompson Street,
Carbondale, Illinois

The following members were present:

Robert W. Davis, Chairman
Kenneth L. Davis
Guy A. Gladson
O. W. Lyerla
John Page Wham
Alice DiGiovanna, Administrative Assistant

The following members were absent:

Leo J. Brown, Secretary
Lindell W. Sturgis
Vernon L. Nickell, ex-officio

Also present were:

Dr. Delyte W. Morris, President,
Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant
to the President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager,
Southern Illinois University

The meeting was called to order by General Robert W. Davis who stated that the first item of business was the consideration of the Minutes of the meetings of the Board held on May 29, 1950 and June 10, 1950.

Mr. Lyerla moved that the Minutes of the meeting of the Board held on May 29, 1950, be approved as submitted. The motion was seconded by Mr. Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

Mr. Gladson moved that the Minutes of the called meeting of the Board held on June 10, 1950, be approved as submitted. The motion was seconded by Mr. Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

Mr. Lyerla, Chairman of the Executive Committee of the Board, stated that the members of the Executive Committee had individually made thorough study of the proposed Annual Internal Budget for 1950-51 for the University and through a three-way telephone conversation had arrived at unanimous approval of the Budget as presented by the University Administration. He further stated that the Executive Committee recommended to the Board the approval of the 1950-51 University Budget as presented.

After a thorough discussion, the members of the Board unanimously approved the Annual Internal Budget for 1950-51 with the following exceptions:

1. A discussion of the salary of the President of the University brought about an increase in salary of \$1,000.00 per annum.

The motion to increase the salary of the President of the University in the amount of \$1,000.00 per annum was made by Mr. Lyerla, seconded by Mr. Kenneth L. Davis and unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

2. Consideration of the salary of the Administrative Assistant to the Board brought a motion by Mr. Lyerla that the salary of the Administrative Assistant to the Board be increased \$300.00 per annum. The motion was seconded by Mr. Kenneth L. Davis. The motion passed. The vote was as follows:

Robert W. Davis.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Nay
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

A copy of the Annual Budget for 1950-51 is appended hereto and made a part of these Minutes.

Discussion of adjustment of the salary of Mr. Frank Bridges was brought up by a member of the Board and after discussion with President Morris, Mr. Kenneth L. Davis moved that the annual salary of Mr. Frank Bridges, Instructor in Health Education, be increased from \$3,825.00 to \$4,005.00. The motion was seconded by Mr. Lyerla and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University.

Changes in Non-Academic Employees Pay Rolls from January 1, 1950, to the Present

A. For the information of the Board of Trustees, we are reporting the following changes in the pay rolls for non-academic employees for the period extending from January 1, 1950, to the present:

NEW EMPLOYEES

Office	Name and Classification	Effective Date	Monthly Salary Rate	Annual Salary Rate
	Blood, Virginia Ann, Clerk Stenographer I....	6/ 7/50	\$140.00	\$ 1,680.00
	Mohler, Barbara Jean, Clerk Stenographer I..	3/10/50	140.00	1,680.00
	Davie, Joseph L., Tabulating Mach. Op. I....	6/ 1/50	160.00	1,920.00
	Burton, Jane Elizabeth, Bkbp. Mach. Op. I..	6/ 1/50	140.00	1,680.00
	Trobaugh, Anne, Clerk Typist I.....	1/ 3/50	125.00	1,500.00
	Wargo, Grace, Clerk Typist I.....	2/ 6/50	125.00	1,500.00
	Veach, Helen Perryman, Clerk II.....	2/ 9/50	160.00	1,920.00
	Hall, George, Lab. Tech. I.....	6/ 5/50	140.00	1,680.00

Physical Plant

Gotway, Otto E., Pl. Maint. Eng. I.....	4/10/50	\$ 305.00	\$ 3,660.00
Davitz, Woodrow, Maint. Equip. Op.....	1/ 4/50	225.00	2,700.00
Mitchell, Tosco, Laborer Maint.....	4/ 3/50	125.00	1,500.00

Farm

Penrod, Lon, Farm Hand (Temporary).....	5/22/50	125.00	1,500.00
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Auxiliary Enterprises

Morgan, Dora Ella, Cook I.....	2/21/50	130.00	1,560.00 ¹
Travelstead, Lela Mae, Cook I.....	2/21/50	130.00	1,560.00 ¹

RECLASSIFICATIONS

Name	Old Classification	New Classification	Effective Date
Beasley, Frederic L....	Maint. Worker ²	Stat. Fireman	7/1/50
Alexander, Earl	Laborer Maint. ³	Maint. Worker	6/1/50
Cundiff, Lenvill	Laborer Maint. ³	Maint. Worker	6/1/50
Freeman, Cliff	Laborer Maint. ³	Maint. Worker	6/1/50
Green, Vernor	Laborer Maint. ³	Maint. Worker	6/1/50
Hale, James Roy.....	Laborer Maint. ³	Maint. Worker	6/1/50
Hall, Villa	Laborer Maint. ³	Maint. Worker	6/1/50
James, Robert Lee....	Laborer Maint. ³	Maint. Worker	6/1/50
McCalister, William..	Laborer Maint. ³	Maint. Worker	6/1/50
Mitchell, Tosco	Laborer Maint. ³	Maint. Worker	6/1/50
Taylor, Jettie.....	Laborer Maint. ³	Maint. Worker	6/1/50
Wesley, George	Laborer Maint. ³	Maint. Worker	6/1/50
Williams, James	Laborer Maint. ³	Maint. Worker	6/1/50

CHANGE IN SALARY

Name and Classification	Former Salary	New Salary	Effective Date
Gotway, Otto E., Pl. Maint. Eng. I.....	\$305.00	\$355.00	6/ 1/50
Nelson, LeRoy, Florest I.....	193.00	215.00	6/ 1/50

TERMINATION OF SERVICES

Name, Classification and Department	Effective Date
Brookshire, Earl ⁴ , Watchman I, Ill. Ord. Plant.....	
Cox, Raymond ⁴ , Watchman I, Ill. Ord. Plant.....	
Entsminger, H. E. ⁴ , Stationary Fireman, Ill. Ord. Plant.....	
Ferrill, Janice (Resigned), Clerk Typist I, President's Office.....	3/31/50
Harris, Lee C. ⁴ , Stationary Fireman, Ill. Ord. Plant.....	
Karnes, Virginia R. (Resigned), Clerk Stenographer I, Registrar....	4/30/50
Trobaugh, Gus (Retired), Storekeeper I, Purchasing Agent.....	

LEAVES OF ABSENCE

Name and Classification	Beginning Date
Merkel, Charlie (Disability), Labor (Maintenance).....	2/6/50

RETURN FROM LEAVE OF ABSENCE

Name and Classification	Effective Date
Throgmorton, Grace R. (Disability), Domestic.....	5/1/50

Mr. Gladson moved that the changes in the Non-Academic Employees Pay Rolls from January 1, 1950, to the present, as recommended by the

¹ Does not include maintenance allowance of \$10.00 a month.

² Salary changed from Maint. Worker rate to \$250.00 per month.

³ Salary changed from Laborer Maint. rate to \$209.00 per month.

⁴ Terminated because of budgetary and operational requirements. Employee appointed on a 30-day renewal basis.

President of the University, be approved as submitted. The motion was seconded by Mr. Wham and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

Changes in Faculty-Administrative Pay Roll

B. Approval is requested for the following additions to and changes in the Faculty-Administrative pay rolls:

A. Permanent Appointments

1. Dr. Anthony Raso was appointed Associate Professor of Physiology and Associate University Physician at a monthly salary of \$525.00, effective July 1, 1950. Dr. Raso received his Doctor of Medicine degree from Washington University, and served for one year as an intern at St. Louis City Hospital. He will replace Dr. John R. Bucar, resigned. A statement of his qualifications has been mailed to the members of the Board.
2. Mrs. June Todd was appointed Faculty Assistant in the Registrar's Office to serve as Admissions Officer, at a monthly salary of \$250.00, effective June 1, 1950. Mrs. Todd received her B. S. in Ed. from Southern and has served as a student assistant in the Registrar's Office. She will replace Mrs. Allyn W. Carter, who is resigning.

B. Special Temporary Appointments

1. Mrs. Florence Camp was appointed Faculty Assistant in the University School at a total salary of \$12.00, effective for May 24, 1950, only. Mrs. Camp substituted for Mrs. Meehan.
2. Dr. Sina Mott was appointed Associate Professor in the University School at a monthly salary of \$485.00, effective June 5, 1950, through June 9, 1950. Dr. Mott substituted for Mrs. Swan during the last week of school.
3. Mr. Earl Eugene Parkhill was appointed Faculty Assistant in the Duplicating Service at a monthly salary of \$225.00, effective for the period from June 12, 1950, through September 1, 1950. Mr. Parkhill has his B. S. from Southern and has been a student worker in the Duplicating Service.
4. Mr. John S. Rendleman was appointed Faculty Asst. in the President's Office at a monthly salary of \$350.00, effective for the period from June 12, 1950, through September 1, 1950. Mr. Rendleman has a B. S. from the University of Illinois, and is working toward his J. D. degree.
5. Mr. Harold C. Smith was appointed Lecturer and Special Consultant in Guidance and Special Education at a monthly salary of \$450.00, effective for the period from June 19, 1950, through August 4, 1950. He received his M. A. from the University of Missouri, and has done advanced graduate work at Ohio State University, and has for the last four years been Principal of the Elias Michael School for Orthopedically Handicapped Children.
6. Mr. Virgil E. Spruell, Jr., was appointed Faculty Assistant in the Office of the Supervisor, Veterans' Housing Projects, at a monthly salary of \$225.00, effective for the period from May 1, 1950, through September 1, 1950. He received his B. S. from Southern and has been a student helper in the Veterans' Housing Projects Supervisor's Office.
7. Miss Mary Jean Vaupel was appointed Faculty Assistant in Practice Supervision at a monthly salary of \$275.00, effective for the period from July 3, 1950, through September 8, 1950. She received her B. Ed. degree from Southern and has served as a Faculty Assistant in Southern's Mathematics Department.

8. The following will have special appointments for the summer session extending from June 12, 1950, through August 4, 1950, at the ranks and monthly salaries indicated:
- a. Mr. Charles W. Allen, Instructor in Industrial Education, \$360.00. Mr. Allen has his Bachelor's degree from Southern and his Master's degree from the University of Illinois.
 - b. Mr. Lloyd Rollan Dewitt, Lecturer in Journalism, \$405.00. Mr. Dewitt has his Bachelor's and Master's degrees from the University of Illinois. He has had twenty-five years experience as a teacher of English and Journalism in the Mt. Vernon Township High School and five years experience as a part-time photographer and correspondent for the *St. Louis Post-Dispatch*.
 - c. Miss Mary Grant, Instructor in Geography, \$375.00. Miss Grant has her Bachelor's and Master's degrees from the University of Illinois. She has had four years' experience teaching in a junior high school, one year in senior high school, and eight years as an Instructor at Mississippi State College for Women and the University of Illinois. She previously taught one summer at Southern.
 - d. Dr. Lowell Hicks, Assistant Professor in Chemistry, \$425.00. Dr. Hicks has his Bachelor's degree from Southern and his Master's and Doctor's degrees from the University of Illinois. He has had five years' experience as a Research Chemist, and since 1944 has been head of the Chemistry Department at Franklin College, Franklin, Indiana.
 - e. Mr. Robert Dale Kissack, half-time Faculty Assistant in Physical Education for Men, \$110.00. Mr. Kissack attended Eastern Illinois State College and has his Bachelor's degree from Southern.
 - f. Miss Irene Anna Liebig, Instructor in University School, \$350.00. Miss Liebig has her Bachelor's degree from Illinois State Normal University and her Master's degree from Iowa State College. She has done additional work at Northwestern University, Colorado State College, and the University of Illinois, and is now teaching at Carthage College.
 - g. Dr. Russell S. Merkel, Assistant Professor in Education, \$450.00. Dr. Merkel has his Bachelor's degree from Southern Illinois University and his Master's and Doctor's degrees from Indiana University, and has also attended the University of Wisconsin and Washington University. He has had seventeen years' experience teaching in Illinois public schools, five years of experience in personnel work for the National Youth Administration at Indiana State Teachers College, three years' experience as the State Supervisor of Adult Education, two years' experience as Superintendent of the school at the Soldiers and Sailors Children's Home, and for the past five years has been Chairman of the Education Department at Indiana Central College.
 - h. Dr. Bernard John Oliver, Jr., Assistant Professor in Sociology, \$500.00. Dr. Oliver has a Bachelor's degree from Park College, a Bachelor's degree from Yale University, a Master's degree from Western Reserve University, and a Doctor's degree from Yale University, and has attended Indiana University and Michigan State College. He has had two years' experience as Assistant Professor at Florida Southern College, two years as Associate Professor at Baldwin-Wallace College, Berea, Ohio, and since 1949 has been an Associate Professor at Albion College, Albion, Michigan.
 - i. Mr. Nolan A. Rosan, one-third time Instructor in Education, \$150.00. Mr. Rosan has his Bachelor's degree from Ewing College and his Master's degree from the University of Michigan, and has done additional work at the University of

Michigan and Washington University. He is now Principal of the Carbondale Community High School.

- j. Mr. Byrl Loren Simms, Faculty Assistant in Journalism, \$250.00. Mr. Simms has his Bachelor's degree from Southern. He has had one year's experience as a clerk and photographer in a photographic studio and one year's experience as a student photographer in the Photographic Service Department at Southern.
- k. Mrs. Nell Bradley Smith, half-time Faculty Assistant in University School, \$137.50. Mrs. Smith has her Bachelor's degree from Southern Illinois University and has had three years' teaching experience at the Marion, Illinois, High School.
- l. Miss Evelyn L. Waller, Instructor in Education, \$350.00. Miss Waller has her Master's degree in Library Science from the University of Illinois and is at present Librarian at the Manual Training High School in Peoria, Illinois.
- m. Miss Rachel Wilkes, Instructor and Librarian in University School, \$325.00. Miss Wilkes has her Bachelor of Arts degree from the University of Tennessee and the Bachelor of Science in Library Science from George Peabody College for Teachers. She has served as a Library Assistant during the summers at the University of Illinois for the past five years, and is at present Assistant Librarian at the Centralia Township High School and Junior College, Centralia, Illinois.

C. Reappointments

1. Mr. Vern E. Baird was reappointed Faculty Assistant in the Biological Research Laboratory at a monthly salary of \$325.00, effective for the period from June 12, 1950, through August 15, 1950.
2. Mr. Lyle Melton Beltz was reappointed half-time Faculty Assistant in Agriculture at a monthly salary of \$110.00, effective for the period from June 12, 1950, through August 4, 1950.
3. Mrs. Maxine Blackman was reappointed Faculty Assistant in the Information Service at a monthly salary of \$275.00, effective for the period from June 12, 1950, through September 1, 1950.
4. Mr. Henry M. Torella was reappointed Faculty Assistant in Physics at a monthly salary of \$250.00, effective for the period from June 12, 1950, through August 4, 1950.
5. Mrs. Mabel Bracewell was reappointed Faculty Assistant in Education at a monthly salary of \$275.00, effective for the period from June 12, 1950, through August 4, 1950.
6. Miss Alice Aleen Brennan was reappointed Faculty Assistant in the Dean of Men's Office at a monthly salary of \$275.00, effective for the period from June 12, 1950, through September 1, 1950.
7. Miss Rosalie Helen Brown was reappointed Instructor in the University School at a monthly salary of \$350.00, effective for the period from June 12, 1950, through August 4, 1950.
8. Mr. James Francis Cannon was reappointed half-time Faculty Assistant in the Extension Division at a monthly salary of \$110.00, effective for the period from July 1, 1950, through September 8, 1950.
9. Miss D. Maxine Clements was reappointed Faculty Assistant in the Office of the Dean of the College of Vocations and Professions at a monthly salary of \$250.00, effective for the period from June 12, 1950, through September 1, 1950.
10. Mr. Robert Files Etheridge was reappointed Assistant Instructor in the Dean of Men's Office at a monthly salary of \$335.00, effective for the period from June 12, 1950, through September 1, 1950.
11. Mr. Thomas D. Evans was reappointed Assistant Instructor in the Dean of Men's Office at a monthly salary of \$315.00, effective for the period from June 12, 1950, through September 1, 1950.

12. Mr. Carl B. Ferrell was reappointed Faculty Assistant in the Biological Research Laboratory at a monthly salary of \$275.00, effective for the period from June 12, 1950, through September 1, 1950.
13. Miss Fresia Fierro was reappointed half-time Faculty Assistant in Foreign Languages at a monthly salary of \$110.00, effective for the period from June 12, 1950, through August 4, 1950.
14. Mr. Woodrow Fildes was reappointed Instructor in the Department of Mathematics at a monthly salary of \$335.00, effective for the period from June 12, 1950, through August 4, 1950.
15. Mrs. June Fischer was reappointed five-ninths time Faculty Assistant in the University Health Service at a monthly salary of \$100.00, effective for the period from June 12, 1950, through August 4, 1950.
16. Mr. Lawrence Gallick was reappointed half-time Faculty Assistant in the University Library at a monthly salary of \$110.00, effective for the period from June 12, 1950, through June 30, 1950.
17. Mr. Harry Allen Grater, Jr., was reappointed half-time Faculty Assistant in the Dean of Men's Office to serve in the Testing Service, at a monthly salary of \$110.00, effective for the period from June 12, 1950, through September 1, 1950. Mr. Grater's appointment in the Veterans' Guidance Center was cancelled for the period from June 12, 1950, through June 30, 1950.
18. Mrs. Juanita A. Gross was reappointed Faculty Assistant in the University Library at a monthly salary of \$190.00, effective for the period from June 12, 1950, through June 30, 1950.
19. Mr. Donald R. Grubb was reappointed Instructor in Journalism at a monthly salary of \$335.00, effective for the period from June 12, 1950, through August 4, 1950.
20. Mr. John Gunderson was reappointed Instructor in Industrial Education at a monthly salary of \$375.00, effective for the period from June 12, 1950, through August 4, 1950.
21. Mr. Billy O. Hoyle was reappointed Instructor in Mathematics and Assistant in the Office of the Dean, College of Liberal Arts and Sciences, at a monthly salary of \$385.00, effective for the period from June 12, 1950, through September 1, 1950.
22. Miss Kathryn Sims Johnson was reappointed Faculty Assistant in the University Library at a monthly salary of \$190.00, effective for the period from June 12, 1950, through August 4, 1950.
23. Mr. Rexel D. Karnes was reappointed half-time Faculty Assistant in Sociology at a monthly salary of \$110.00, effective for the period from June 12, 1950, through August 4, 1950.
24. Mrs. Mary C. Livingston was reappointed Faculty Assistant in the University Library at a monthly salary of \$190.00, effective for the period from June 12, 1950, through August 4, 1950.
25. Mr. William McBride was reappointed one-third time Instructor in Health Education at a monthly salary of \$116.50, effective for the period from June 12, 1950, through August 4, 1950.
26. Mrs. Betty Lou Mitchell was reappointed three-fourths time Faculty Assistant in English at a monthly salary of \$210.00, effective for the period from June 12, 1950, through August 4, 1950.
27. Mr. William Evans Moss was reappointed half-time Faculty Assistant in English at a monthly salary of \$110.00, effective for the period from June 12, 1950, through August 4, 1950.
28. Mr. John Mulkin was reappointed Faculty Assistant in the Information Service at a monthly salary of \$250.00, effective for the period from June 12, 1950, through September 1, 1950.
29. Mr. Gus E. Paris was reappointed Instructor in History at a monthly salary of \$335.00, effective for the period from June 12, 1950, through August 4, 1950.
30. Mr. William F. Price was reappointed Faculty Assistant in the Alumni Service at a monthly salary of \$350.00, effective for the period from June 12, 1950, through September 1, 1950.

31. Mr. Carl Pride was reappointed Instructor in Mathematics at a monthly salary of \$400.00, effective for the period from June 12, 1950, through August 4, 1950.
32. Mr. Anthony R. Puleo was reappointed Faculty Assistant in the University Library at a monthly salary of \$190.00, effective for the period from June 12, 1950, through September 1, 1950.
33. Miss Marjorie Ann Raback was reappointed Faculty Assistant in the University Library at a monthly salary of \$190.00, effective for the period from June 12, 1950, through June 30, 1950.
34. Mr. William Randle was reappointed Instructor in the Veterans' Administration Guidance Center at a monthly salary of \$370.00, effective for the period from June 12, 1950, through September 1, 1950.
35. Mr. John L. Roach was reappointed half-time Faculty Assistant in Sociology at a monthly salary of \$110.00, effective for the period from June 12, 1950, through August 4, 1950.
36. Mrs. Ana M. Russo was reappointed Faculty Assistant in the Health Service at a monthly salary of \$235.00, effective for the period from June 12, 1950, through September 1, 1950.
37. Mr. David Sanders was reappointed half-time Faculty Assistant in Botany at a monthly salary of \$110.00, effective for the period from June 12, 1950, through August 4, 1950.
38. Mr. William B. Sanders was reappointed half-time Faculty Assistant in Geography at a monthly salary of \$110.00, effective for the period from June 12, 1950, through August 4, 1950.
39. Mrs. Nedra M. Seibert was reappointed Faculty Assistant in the University Library at a monthly salary of \$190.00, effective for the period from June 12, 1950, through June 30, 1950.
40. Mr. Julius R. Swayne was reappointed Faculty Assistant in the Zoology Department at a monthly salary of \$275.00, effective for the period from June 12, 1950, through August 4, 1950.
41. Mrs. Jane Tierney was reappointed Faculty Assistant in the Placement's Office at a monthly salary of \$215.00, effective for the period from June 12, 1950, through September 1, 1950.
42. Mr. Arnold E. Turner was reappointed Instructor in the Business Administration Department at a monthly salary of \$350.00, effective for the period from June 12, 1950, through August 4, 1950.
43. Dr. Robert C. Turner was reappointed Associate Professor of English effective for the period from June 12, 1950, through August 4, 1950. Dr. Turner is to serve for two weeks at a monthly salary of \$490.00 and for six weeks at a monthly salary of \$500.00.
44. Mr. William Joseph Vogt was reappointed half-time Faculty Assistant in English at a monthly salary of \$110.00, effective for the period from June 12, 1950, through August 4, 1950.
45. Mr. Gerald Edward Webb was reappointed one-third time Faculty Assistant in Health Education at a monthly salary of \$73.33, effective for the period from June 12, 1950, through August 4, 1950.
46. Mr. Roy Keith Weshinskey was reappointed half-time Faculty Assistant in English at a monthly salary of \$110.00, effective for the period from June 12, 1950, through August 4, 1950.

D. Leaves of Absence Without Pay

1. Miss E. Opal Stone, Assistant Professor in the University Library, has been granted a leave of absence without pay for the period extending from June 26, 1950, through August 18, 1950.
2. Mrs. Marjorie Stull, Instructor in the University Library has been granted a leave of absence without pay for the period from June 1, 1950, through September 8, 1950.

E. Changes in Appointments and Salaries

1. Miss Ruth Jane Glass, Instructor in the University Library, is to receive a salary of \$81.25 in June, rather than \$162.50, as listed in the summer pay roll schedule.

2. Dr. Robert D. Faner, Associate Professor of English, has been assigned to the President's Office for the two months of the summer term extending from June 12, 1950, through August 4, 1950, at no change in rank and salary already approved for him. He will assist in the preparation of certain reports, bulletins and other publications of the University.
3. Dr. W. C. McDaniel, Acting Chairman of the Department of Mathematics, has requested that he be permitted to carry a half-time schedule this summer rather than a full schedule as originally planned. He will therefore be carried at half his approved salary for the two months of the summer session.
4. Miss Mildred Weakley who had been appointed Instructor in the University School Library at a monthly salary of \$350.00, effective for the period from June 12, 1950, through August 4, 1950, has notified the Director of Libraries that she has accepted another position and will not be able to serve on our staff this summer.
5. Miss Phoebe E. Wilkins who was appointed half-time Faculty Assistant in the Guidance and Special Education Department at a monthly salary of \$125.00, effective for the period from June 12, 1950, through August 4, 1950, has been changed to a three-fourth time Faculty Assistant at a monthly salary of \$200.00 because of an increase in her duties.

F. Resignation

Mrs. Allyn W. Carter, Faculty Assistant in the Registrar's Office, has resigned effective June 30, 1950. She will leave with her husband, who has completed his course at Southern.

G. Changes in Rank

It is recommended that the following changes in rank of faculty members be approved:

1. Dr. Floyd F. Cunningham, of the College of Liberal Arts and Sciences, from the rank of Associate Professor to the rank of Professor, effective September 11, 1950.

Dr. Cunningham, who has been Chairman of our Department of Geography since 1947, has a fine record as a scholar and school administrator. He is the author of a laboratory manual "Geography of North America for College Students", published by John Wiley and Sons, and the collaborator with C. F. Jones of Northwestern University on another laboratory manual "Geography of South America", published by Henry Holt and Company. He has recently been invited by the Beckley-Cardy Company to assume the senior authorship of a series of text books on geography for elementary schools. He is also the writer of approximately a dozen magazine articles and book reviews.

Dr. Cunningham served as Chairman of the Department of Geography at State Teachers College, Florence, Alabama, for 18 years before coming to Southern. He was a member of the Geography staff at Biarritz University, Biarritz, France, in 1945 and 1946, and lectured in Geography for the U. S. Army in 32 German and three Austrian cities. He served as President of the National Council of Geography Teachers for three years and as Secretary for four years; and was one of the ten United States delegates to the International Geography Congress held in Warsaw, Poland, in 1944. He also served as President of the Illinois Council of Geography Teachers for two years and as consultant for the Educational Policies Commission in Washington, D. C., for eight years. He is listed in "International World Who's Who", "Who's Who in America", "American Men of Science", and "Whos Who in American Education".

Dr. Cunningham has been particularly active in carrying the activities of the Geography Department out into Southern Illinois and in extending his help to civic and community groups. Since

coming to Southern, he has taught a number of extension courses and has conducted six one-week conservation workshops out in the area. He has also made a dozen or more talks to civic groups in various Southern Illinois cities from Mt. Vernon to Cairo, has lectured over the radio on conservation, has participated in conferences on the Big Muddy basin and on forestry, and has sponsored the local chapter of Gamma Theta Upsilon, the National Geography Honor Society. He is past Lieutenant-Governor for Kiwanis for the State of Alabama, and was active in organizing the Carbondale Kiwanis group. He has also served since coming here as a trustee of the First Methodist Church of Carbondale.

2. Dr. William H. Freeberg, of the College of Education, from the rank of Instructor to the rank of Assistant Professor, effective September 11, 1950.

Dr. Freeberg, who is one of the younger members of our faculty, has been on the staff of the Department of Physical Education for Men since 1942, and has made a reputation for himself in the field of out-door education. During the past year he was awarded the degree of Doctor of Recreation by Indiana University, the first degree of its kind ever awarded. He has been in demand for reports on his research findings on recreational legislation, has presented papers at national conferences, and has published his results in national journals.

As a result of Dr. Freeberg's expertness in out-door education, we have asked him to direct a summer camping and out-door education program at Giant City State Park during the present summer.

He has already met with success in coordinating the programs of various departments and in obtaining the help of State Officials for this venture.

His off-campus activities include work as a consultant to surrounding cities and towns in organizing their recreation programs, park programs, and community centers. He has also served as Regional Camping Director for the Boy Scouts of America and is a member of the Carbondale park and city recreation planning group.

3. Dr. Margaret Kaeiser, of the College of Liberal Arts and Sciences, from the rank of Assistant Professor to the rank of Associate Professor, effective September 11, 1950.

Dr. Kaeiser, who has been a member of the Botany Department at Southern since 1947, has already distinguished herself in scholarship and teaching. She has published a report "Embryo Development in *Taxodium Ascendens*" in the *Transactions of the Illinois Academy of Science* (December, 1949). At the meeting of the Illinois Academy of Science last May she gave a report on one of her current research projects "The Structure of the Woods of the Three Southern Illinois Red Cedars". She is engaged in a cooperative research project with the University of Illinois on the Tropical *Podocarpus*. As a result of this work she has formed contacts with international authorities on tropical woods and has been invited to submit an article to the *Wood Collectors Magazine*. She has also been invited to read a paper at the Botanical Society of America next September. She was recently offered a position as research assistant to Dr. Paul B. Sears, distinguished botanist at Yale University, but has preferred to remain at Southern.

According to the chairman of her department, she has developed rapidly as a teacher and has taken on a great deal of extra work in one of our under-staffed departments.

Dr. Kaeiser has several times been called upon to talk to local garden groups and has also served as Vice-President, and delegate to the State meeting, of the American Association of University Women.

4. Dr. W. C. McDaniel, of the College of Liberal Arts and Science, from the rank of Associate Professor to the rank of Professor, effective September 11, 1950.

Upon recommendation of Dean Abbott, we are also designating Dr. McDaniel as Chairman of the Department of Mathematics, effective July 1, 1950. During the past three years he has served as Acting Chairman.

Dr. McDaniel has been active in local, state, and national mathematical organizations. In October, 1949, he was elected to the Board of Trustees of the Illinois Council of Teachers of Mathematics. Last spring he was elected Chairman of the Illinois section of the Mathematical Association of America and was Vice-President of this Association during the year 1949. He is a member of the American Mathematical Association and National Council of Teachers of Mathematics and has sponsored conferences for Southern Illinois Mathematics teachers during the summer session.

Dr. McDaniel's work on the campus has also been quite valuable. He is a member of the University Budget Committee, of the Salary Schedule Committee, and of the Council Advisory to the President. He has served as Secretary of the University Graduate Council, as financial advisor to the Homecoming Committee, as a member of the Advisory Committee of the College of Liberal Arts and Sciences, as faculty representative for the Blue Cross Hospital Service, and as a member of the Board of Trustees of the Jackson County Teachers Credit Union.

Dr. McDaniel has also lent his talents as a mathematician to statistical studies of Southern Illinois and Southern Illinois University. These studies have been of great value to us in providing arguments in Southern's behalf before the State General Assembly.

In spite of the burden of these activities, Dr. McDaniel has continued to serve effectively and well as a teacher and as Acting Chairman of the Mathematics Department.

Mr. Kenneth L. Davis moved that the additions to and changes in the Faculty-Administrative Pay Rolls, as recommended by the President of the University, be approved as submitted. The motion was seconded by Mr. Lyerla and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

Report on Contracts and Orders Awarded During the Period July 1, 1949 to May 31, 1950 Amounting to \$1,000.00 or Over

A. Chargeable Against Operating Funds

State Purchase Orders

No. F-37265	A. W. Sikking Company, Springfield, Illinois, Lamp Bulbs (Annual)	\$ 1,059.33
No. F-38388	Authorized Refrigeration Sales and Service, East St. Louis, Illinois, Air Conditioning Units.....	1,125.00
No. F-42160	Milton Oil Co., Clayton, Mo., Gasoline (Annual)	1,800.00
No. F-44338	American Hospital Supply Corp., Evanston, Ill., Microscope	1,146.00
No. F-45764	Peabody Coal Co., Chicago, Ill., Coal (Annual) ..	11,380.00
No. F-45892	Tom Endsley Coal Co., DeSoto, Ill., Coal (Annual)	11,500.00
No. F-48915	A. W. Sikking Co., Springfield, Water Coolers..	2,252.28
No. F-49874	International Harvester Co., Springfield, Ill., International Truck	2,502.40

No. F-50250	Metropolitan Chevrolet Co., Springfield, Ill., Dump Truck	\$ 2,244.77
No. F-52568	Vienna Nursery, Vienna, Ill., Plants and Shrubs	1,671.00
No. F-52572	Shamrock Nursery, Mt. Vernon, Ill., Floral Plants	1,219.00
No. F-52574	Harvey B. Hartline Farm, Makanda, Ill., Plants and Shrubs	1,293.75
No. F-60048	Standard Chemical Co., Springfield, Ill., Vacuum Motor and Floor Scrubber.....	1,087.04
No. F-56364	Crown Office Supply Co., Chicago, Ill., Office Furniture	1,000.05
No. F-52998	Benassi Office Supply Co., Hillsboro, Ill., Office Furniture	1,298.00

Superintendent of Printing Orders

No. 83797	Book Shop Bindery, Chicago, Ill., Binding of Books and Magazines.....	5,283.00
No. 88314	Paper, Printing and Office Supplies, Revolving Fund, Springfield, Ill., Mimeograph Paper.....	1,240.00
No. 2060	Hanson-Bennett Magazine Agency, Chicago, Ill., Periodical Subscriptions (Annual).....	8,263.25
No. 2857	Book Shop Bindery, Chicago, Ill., Binding of Books	2,000.00
No. 2951	Phillips Brothers, Springfield, Ill., Printing Uni- versity Annual Bulletin.....	3,700.00
No. 5068	Steelograph, Inc., Chicago, Ill., Diplomas.....	1,036.00
No. 6683	Birmingham and Prosser Co., Chicago, Ill., Paper Stock for Annual Bulletins	1,220.40
No. 8794	Book Shop Bindery, Chicago, Ill., Binding of Books and Magazines.....	1,000.00

University Orders for Delivery

No. 122	Coronet Films, Inc., Chicago, Ill., Lease of 31 Films	1,935.00
No. 226	Houghton Mifflin Co., Chicago, Ill., Bookstore Books (Bought from Publishers).....	2,340.00
No. 229	Ginn and Co., Chicago, Ill., Bookstore Books (Bought from Publishers)	1,626.50
No. 236	Southwestern Publishing Co., Chicago, Ill., Book- store Books (Bought from Publishers).....	1,038.25
No. 251	Carbondale Lumber Co., Carbondale, Ill., Lumber	1,956.15
	Other Bidders:	
	Colp Lumber Co.....\$	2,288.30
	Builders' Lumber & Supply....	2,167.40
	Stotlar Lumber Co.(Did not Bid on 12 Items costing Approx. \$1,600.00)	738.00
	Pyramid Roofing & Lumber Co. No Bid	
No. 396	Shapleigh Hardware Co., St. Louis, Mo., Hard- ware	1,977.68
	Other Bidders:	
	H. Channon Co. \$	1,178.85 ¹
	McMaster-Carr Supply Co.....	2,314.75
	Brodhead-Garrett Co.	854.23 ²

¹ Did not bid on 18 items costing approximately
\$1,000.00

² Did not bid on 36 items costing approximately
\$1,361.70

No. 585	Thomas Y. Crowell Co., New York City, Book- store Books (Bought from Publishers).....	1,110.00
No. 687	National Heating & Stoker Co., Carbondale, Ill., Repair of Furnaces.....	2,640.00
	Other Bidders:	
	G. W. Walters.....\$	3,577.50
	Eddings Bros.	3,208.00

No. 1367	Gen. Electric Supply Corp., St. Louis, Mo., Electrical Supplies	\$ 1,307.92
	Other Bidders:	
	Westinghouse Electric Co.....	\$ 1,547.49
	Mt. Vernon Electric Co.....	1,418.48
	Graybar Electric Co.....	1,623.40
No. 2410	R. J. Brunner Co., Carbondale, Ill., Soundsciber Dictating Machines	1,043.44
	Other Bidders:	
	Gray Mfg. Co. (Referred to R. J. Brunner, Exclusive Agent)	
No. 2604	Carbondale Lumber Co., Carbondale, Ill., Lumber and Hardware.....	1,157.40
	Other Bidders:	
	Colp Lumber Co.....	\$ 1,290.00
	Swofford Lumber Co.....	1,335.50
	Stotlar Lumber Co.....	No Bid
	Pyramid Roofing & Lumber Co.	No Bid
No. 2643	Encyclopedia Britannica, Films, Inc., Wilmette, Ill., Lease 252 Films.....	4,243.20
No. 2676	Bausch & Lomb Optical Co., Rochester, N. Y., Laboratory Equipment	1,411.24
No. 2995	Coronet Instructional Films, Chicago, Ill., Lease 21 Films	1,012.50
No. 3005	Carbondale Lumber Co., Carbondale, Ill., Lumber	2,033.95
	Other Bidders:	
	Colp Lumber Co.....	\$ 2,202.50
	Builders Supply Co.....	2,439.50
No. 3021	Coronet Instructional Films, Chicago, Ill., Lease 52 Films	1,225.75
No. 3062	Encyclopedia Britannica, Wilmette, Ill., Lease 84 Films	1,614.66
No. 4009	Edward Hines Lumber Co., Chicago, Ill., Hines Pre-fabricated Library Shelving.....	1,954.00
	Other Bidders:	
	Central Office Equipment Co..	No Bid
	Damiecke I. Paul.....	No Bid
No. 4029	McGraw-Hill Book Co., New York Bookstore Books(Bought from Publishers).....	1,092.00
No. 4257	Mr. Harry W. Manley, University of Illinois, Urbana, Illinois, Writing Business Office Manual of Procedures	1,720.00
No. 4411	Encyclopedia Britannica, Wilmette, Ill., Lease 253 Films	3,978.00
No. 4757	Colp Lumber Co., Carbondale, Ill., Lumber.....	1,644.45
	Other Bidders:	
	Reiman Lumber Co.....	\$ 1,607.50
	(Did not bid on 5 items costing approx. \$200)	
	Carbondale Lumber Co.....	1,725.55
	Murphysboro Lumber Co.....	1,734.90
No. 4758	Carbondale Lumber Co., Carbondale, Ill., Lumber	1,792.10
	Other Bidders:	
	Murphysboro Lumber Co.....	\$ 1,912.20
	Colp Lumber Co.....	2,006.55
	Reiman Lumber Co.....	1,076.00
	(Did not bid on 13 items costing approx. \$1,000)	

Architect's Contracts

No. 66400	L. H. Paul Plumbing and Heating Co., Carbon-	
	dale, Ill., Construction of Cold Water Mains....\$	9,757.00
	Other Bidders:	
	Triangle Construction Co.....\$	10,000.00
	Fowler Plumbing & Heating Co.	14,400.00
	Holdren Construction Co.....	16,997.50
	J. W. McKinney.....	10,000.00

B. Chargeable Against Capital Funds**Library Building—First Unit:**

A. & E. 66138	Consoer, Townsend & Associates, Chicago, Ill., Preparation of Plans and Specifications for Tunnels—Library	8,676.00
A. & E. 66253	Frank A. Randall and Sons, Chicago, Ill., Struct- ural Engineering Services—Library.....	15,000.00
A. & E. 66254	E. R. Gritschke, Chicago, Ill., Mechanical En- gineering Services—Library	20,000.00
University 4331	R. W. Mudra, Hinsdale, Ill., Preparation of Site Plans—Library	3,403.92
University 4335	Chance S. Hill, Oak Park, Ill., Consultation and Advisory Services on Site Plans—Library.....	1,702.00

Power Plant and Service Shops:

A. & E. 6689	Federal Constructors, Chicago, Ill., Construction —General Work, First Unit of Service Shops Original Contract	\$314,800.00
	Extra (2 bays).....	44,400.00
		<hr/>
	Other Bidders:	359,200.00
	Blauner Cons. Co., Chicago, Ill.	424,400.00
	Mayfair Cons. Co., Chicago, Ill.	354,800.00
	J. L. Simmons Co., Decatur, Ill.	358,333.00
	Wm. R. Goss & Co., Chicago, Ill.	340,250.00
	Edgar Stephens & Sons, Cairo, Ill.	321,000.00
	Lloyds Builders, Inc., Chicago, Ill.	346,500.00
A. & E. 6690	L. H. Paul Plumbing and Heating Co., Carbon- dale, Ill., Heating, Ventilating, and Plumbing Work—First Unit of Service Shops Original Contract	\$ 61,000.00
	Extra (2 bays).....	10,354.00
		<hr/>
	Other Bidders:	71,354.00
	L. H. Prentice Co., Chicago, Ill.	75,830.00
	H. P. Reger & Co., Chicago, Ill.	79,477.00
	Northwestern Heating & Plumb- ing Co., Chicago, Ill.....	No Bid
	Gallaher & Speck, Inc., Chi- cago, Ill.	No Bid
	Economy Plumbing & Heating Co., Chicago, Ill.....	77,100.00
	Fowler Plumbing & Heating Co., Centralia, Ill.....	77,000.00
A. & E. 6691	H. Chapline Electrical Co., Webster Groves, Mo. Electrical Work—First Unit of Service Shops Original Contract	\$ 23,900.00
	Extra (2 bays).....	3,150.00
		<hr/>
	Other Bidders:	27,050.00
	Anderson Electric Co., Dan- ville, Ill.	29,164.00
	Phillips Electric Co., Belleville, Ill.	25,695.00

A. & E.	6692	Armstrong Cork Co., Lancaster, Pennsylvania, Pipe Covering—First Unit of Service Shops Original Contract\$ 4,128.00 Extra (2 bays)..... 926.00 \$ 5,054.00
		Other Bidders:
		Standard Asbestos Mfg. Co., Chicago, Ill.\$ 6,874.00
		Mundet Cork Corp., St. Louis, Mo. 7,310.00
		Paul J. Krez Co., Chicago, Ill.. 7,500.00
		Philip Carey Mfg. Co., St. Louis Mo. 8,680.00
A. & E.	6693	Gallaher and Speck, Belleville, Ill., Elevator Serv- ice—First Unit of Service Shops..... 7,318.00
		Other Bidders: None
A. & E.	66106	Consoer, Townsend & Associates, Chicago, Ill., Preparation of Plans and Specifications for Ad- ditions to Power Plant..... 17,224.88
A. & E.	66327	McCoy and Wilson, Mt. Vernon, Ill., Preparation of Plans and Specifications—Second Unit of Service Shops 4,050.00
A. & E.	66326	McCoy and Wilson, Mt. Vernon, Ill., Supervision of Construction Work—First Unit of Service Shops 4,229.78
University	4333	R. W. Mudra, Hinsdale, Ill., Preparation of Plans and Specifications for Site Development—Power Plant 2,127.45
University	4336	Chance S. Hill, Oak Park, Ill., Consultation and Advisory Services—Site Plans—Power Plant... 1,063.72
Life Science Building:		
A. & E.	66167	Holabird, Root, and Burgee, Chicago, Ill., Plans and Specifications for Life Science Building.... 51,651.00
A. & E.	66139	Consoer, Townsend, & Associates, Chicago, Ill., Plans and Specifications for Tunnels and Me- chanical Services 4,230.00
University	4330	R. W. Mudra, Hinsdale, Ill., Plans and Specifica- tions—Site Development 1,276.47
Training School:		
A. & E.	66168	Holabird, Root & Burgee, Chicago, Ill., Plans and Specifications—Additions to Training School... 43,470.00
University	4332	R. W. Mudra, Hinsdale, Ill., Plans and Specifica- tions for Site Development—Training School... 5,509.41
University	4338	Chance S. Hill, Oak Park, Ill., Consultation and Advisory Services Pertaining to Preparation of Site Plans 2,754.70
A. & E.	65450	Federal Constructors, Chicago, Ill., General Work —Construction of Training School Extras August 15, 1949\$ 2,435.00 September 23, 1949..... 1,278.00 May 22, 1950..... 1,314.00 5,027.00
A. & E.	65451	L. H. Prentice Company, Chicago, Ill., Heating and Ventilating Work—Training School Extras: July 29, 1949..... 18,800.00
A. & E.	65452	Economy Plumbing and Heating Company, Chi- cago, Ill., Plumbing Work—Training School Extras: August 18, 1949..... 2,406.00
A. & E.	65453	Phillips Electric Company, Belleville, Ill., Elec- tric Wiring—Training School Extras: August 15, 1949..... 2,366.00

Mr. Kenneth L. Davis moved that the Contracts and Orders awarded during the period of July 1, 1949 to May 31, 1950, amounting to \$1,000.00 or over, as listed in the above report, be confirmed and approved as submitted. The motion was seconded by Mr. Lyerla and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

Discussion concerning the awarding of contracts, in accordance with the ruling from the Attorney General that it is mandatory for the Board of Trustees to award all contracts, led to the proposal by Mr. Miles that a report of all contracts and orders amounting to \$1,000.00 or more issued during a calendar month be submitted to the members of the Board for their consideration at the following monthly Board Meeting. This proposal met with the approval of the Board members.

Mr. Gladson suggested that Mr. John S. Rendleman, Faculty Assistant in the President's Office on legal matters, examine all contracts and that if he has any questions concerning them he arrange for a consultation with Mr. Wham. This suggestion met with the approval of the members of the Board.

REPORT ON ANNUAL AUDIT

- D. Mersinger and Allison, Certified Public Accountants of Springfield and East St. Louis, have been designated by the Auditor of Public Accounts to make an examination of the records of the University for the fiscal year ended June 30, 1950. At the May 29, 1950 meeting of the Board, Mr. Miles was requested to obtain information regarding the responsibility of the audit firm and other information regarding responsibility for payment of the auditing services.

At the request of Mr. Miles, the Carbondale National Bank has made inquiries of one bank each in Springfield and East St. Louis regarding the character and ability of the auditing firm, and at the present writing, one letter has been received from the National Stock Yards National Bank which reads as follows:

"We have your letter of the 8th, regarding Mersinger & Allison, C.P.As. of East St. Louis.

"We have personally known the members of this firm for several years. We also know that they enjoy a good local reputation and their reports have been readily accepted by banks in our community. I have every reason to feel that your customer will be well pleased with their service."

In a conversation with Mr. R. E. Willis, Chief Clerk in the State Auditor's Office, Mr. Miles was informed that an agreement had been made between the Department of Registration and Education and the Auditor's Office several years ago which provided that audits be made on the basis of the fiscal year and that payment therefor shall be made as follows:

Every other year the Auditor's Office will pay for the complete cost of the audit, and in other years, the Auditor's Office will pay for one-third of the cost of the audit.

Since the complete cost of the audit for 1949 was paid by the Auditor's Office, the University would be expected to pay for two-thirds of the cost of the audit for 1950.

Mr. Miles states that the firm of George Rossetter, Certified Public Accountants of Chicago, made the audit for the University of Illinois for the fiscal year ended June 30, 1949.

Mr. Lyerla moved that the Firm of Mersinger and Allison be approved to make the official audit for the Board of Trustees of the records of the University for the fiscal year ended June 30, 1950, and that the University be obligated to pay the amount certified as the University's share by the

State Auditor. The motion was seconded by Mr. Wham and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

Report on Proposal for Reappraisal of Properties Adjoining Training School Site

- E. We quote below for the consideration of the Board a letter received from Attorney Everett Prosser of Carbondale proposing reappraisal of properties adjoining the Training School site now under consideration for condemnation. Attorney Prosser is making this proposal in behalf of his clients, certain of the property owners involved:

"In confirmation of our conference of Wednesday, June 14th, I am herewith submitting in writing a proposition of settlement on behalf of my clients the Delta Sigma Epsilon Sorority, D. M. Karr, Gilbert Etherton, J. Ward Marberry, and Harry Flynn.

"The property owners have authorized me to suggest the appointment of a new appraisal committee, the committee to be appointed as follows: one member by the administration office of Southern Illinois University, one member by the above described property owners, and the third member to be appointed by those appointed in the method set out above. The said committee to be limited to qualified licensed appraisers, real estate brokers, officers of banking institutions, or others whose qualifications and knowledge of current real estate prices in and for Jackson County qualify them as such appraisers. The members of the original appraisal committee to be disqualified to serve on this new committee.

"It being understood and agreed that a written agreement be prepared stating that the decision as to value of this property as found by the committee is to be accepted as final both by the land holders and by the University. With the further provision that a prepared statement describing the property, its present condition and use thereof which statement would be read to the appraisers group before entering upon the premises and making their appraisal.

"We shall be pleased to have you make any suggestions that you feel advisable as to the mechanics of setting up the new appraisal group or the rules under which they are to operate.

"Please be advised that this offer is being made on behalf of the property owners with the desire to reach an amicable settlement without the necessity of a costly condemnation proceedings or the animosity which would naturally develop. May I have your early reply as to the possibility of this program being accepted."

It was the consensus of the members of the Board that if Mr. Prosser's suggestion concerning the appointment of a new appraisal committee to appraise the property in question was followed, it might create a precedent which would lead to future difficulties.

After a thorough discussion, Mr. Wham moved that the Board decline Mr. Prosser's proposal for reappraisal of property adjoining the Training School Site. The motion was seconded by Mr. Lyerla and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

Acquisition of Animals for Experimental Purposes

F. . . . It was recommended by President Morris that Dr. Kaplan be empowered to make contact with sellers and purchase dogs for experimental purposes throughout the Southern Illinois area. This will necessitate the erection by the University of a dog pound. It is suggested that this be erected by the Physical Plant staff in an appropriate location on the campus to aid Dr. Kaplan in his experiments.

After a thorough discussion, Mr. Kenneth L. Davis moved that, as recommended by the President of the University, Dr. Kaplan, Acting Chairman of the Physiology Department, be empowered to make contact with sellers and purchase dogs for experimental purposes. He further moved that the University officials be authorized to erect a dog pound. The motion was seconded by Mr. Wham and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea
O. W. Lyerla.....	Yea
John Page Wham.....	Yea

The Board meeting was adjourned at 4:00 p.m.

Robert W. Davis, Chairman	Leo J. Brown, Secretary
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APPENDIX

SOUTHERN ILLINOIS UNIVERSITY ANNUAL INTERNAL BUDGET July 1, 1950 to June 30, 1951

As Approved by the Board of Trustees
June 19, 1950

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Exhibit A

GENERAL CURRENT FUNDS

Comparative Summary of Estimated Income and
Departmental Appropriations

July 1, 1950 to June 30, 1951

Estimated Income:

Educational Operations:

	1949-50	1950-51
State Appropriations	\$ 2,669,315.00	\$ 2,531,319.00
Student Fees	341,950.00	344,700.00
Sales and Services—Departments.....	22,550.00	25,300.00
U. S. Government Contracts.....	10,500.00	5,000.00
Total Educational Operations.....	\$ 3,044,315.00	\$ 2,906,319.00

Auxiliary Enterprises:

Bookstore	\$ 82,350.00	\$ 81,250.00
Cafeteria	55,000.00	56,000.00
Canteen	48,000.00	48,000.00
Chautauqua Street Veterans' Housing	44,300.00	44,600.00
Residence Hall	45,350.00	45,150.00
Total Auxiliary Enterprises.....	\$ 275,000.00	\$ 275,000.00
COMBINED TOTALS	\$ 3,319,315.00	\$ 3,181,319.00

Departmental Appropriations and Unappropriated Surplus:

Educational Operations:

General Administration and		
General Expense	\$ 434,338.00	\$ 504,772.00
Instruction	1,315,860.00	1,643,824.00
Research	26,574.00	53,907.00
Extension	17,412.00	12,532.00
Libraries	157,774.00	183,016.00
Physical Plant	635,586.00	610,126.00
Refunds	3,000.00	3,000.00
U. S. Government Contracts.....	29,034.00	29,295.00
Total Educational Operations.....	\$ 2,619,578.00	\$ 3,040,472.00

Auxiliary Enterprises:

Bookstore	\$ 74,850.00	\$ 61,250.00
Cafeteria	55,094.00	56,000.00
Canteen	39,700.00	38,000.00
Chautauqua Street Veterans' Housing		
Project	39,652.00	44,600.00
Residence Hall	40,032.00	45,150.00
Total Auxiliary Enterprises.....	\$ 249,328.00	\$ 245,000.00
COMBINED TOTALS	\$ 2,868,906.00	\$ 3,285,472.00

Unappropriated Surplus:

Educational Operations	\$ 424,737.00	\$ (134,153.00) ¹
Auxiliary Enterprises	25,672.00	30,000.00
	<hr/>	<hr/>
Total Unappropriated Surplus	\$ 450,409.00	(104,153.00)
	<hr/>	<hr/>
	\$ 3,319,315.00	\$ 3,181,319.00
	<hr/>	<hr/>

¹ Excess chargeable against Unappropriated Surplus carried forward from preceding year.

Exhibit B**Comparative Statement of Estimated Income**

	Estimated 7/ 1/49 to 6/30/50	Estimated 7/ 1/50 to 6/30/51
I. Educational and General:		
A. State Appropriations:		
1. Personal Services	\$ 1,933,168.00	\$ 1,933,168.00
2. Contractural Services	321,992.00 ¹	183,993.00 ²
3. Office Expenses—Postage	8,000.00	8,000.00
4. Office Expenses—Other	12,975.00	12,975.00
5. Travel	25,192.00	25,193.00
6. Commodities	171,725.00	171,725.00
7. Stationery, Printing and Office Supplies	17,202.00	17,203.00
8. Equipment	126,525.00	126,526.00
9. Employer Contributions to the Uni- versity Retirement System of Illi- nois	52,536.00	52,536.00
	<hr/>	<hr/>
Total	\$ 2,669,315.00	\$ 2,531,319.00
	<hr/>	<hr/>
B. Student Fees:		
1. Registration Fees:		
a. Belleville Residence Center (Grad- uate)		\$ 600.00
b. Belleville Residence Center (Un- dergraduate)		1,000.00
c. University (Graduate)	\$ 33,200.00	40,350.00
d. University (Undergraduate)	287,500.00	272,150.00
e. Extension	17,000.00	25,000.00
f. Matriculation	200.00	100.00
2. Graduate Theses		1,200.00
3. Gymnasium Fees	250.00	200.00
4. Laboratory Fees	1,200.00	1,200.00
5. Library Fees	1,200.00	1,000.00
6. Miscellaneous Penalties	400.00	700.00
7. Transcript of Credit Fees.....	1,000.00	1,200.00
	<hr/>	<hr/>
Total	\$ 341,950.00	\$ 344,700.00
	<hr/>	<hr/>

¹ Includes Major Repairs \$180,000.00.

² Includes Major Repairs \$67,000.00.

C. Sales and Services—Departments:

	Estimated 7/ 1/49 to 6/30/50	Estimated 7/ 1/50 to 6/30/51
1. Farm:		
a. Sales—Livestock	\$ 2,000.00	\$ 2,000.00
b. Sales—Milk	1,200.00	1,000.00
c. Sales—Miscellaneous	200.00	200.00
d. Sales—Poultry and Poultry Prod- ucts	1,000.00	800.00
e. Sales—Vegetables and Fruits....	200.00	200.00
f. Transfer—(Non-Cash)	800.00	800.00
2. Rentals—Real Property	9,400.00	8,500.00
3. Refunds, Rebates and Commissions.	650.00	500.00
4. Sales—Miscellaneous	3,000.00	2,000.00
5. Film Services	4,000.00	9,000.00
6. Testing Services	100.00	100.00
7. Salary Refunds		200.00 ¹
Total	\$ 22,550.00	\$ 25,300.00
Total Educational and General	\$ 3,033,815.00	\$ 2,901,319.00

II. U. S. Government Contracts:

A. Veterans' Administration Guidance Center Contract	\$ 10,500.00	\$ 5,000.00
Total Educational Operations.....	\$ 3,044,315.00	\$ 2,906,319.00

III. Auxiliary Enterprises:

A. Bookstore:		
1. Sales:		
a. Supplies	\$ 30,000.00	\$ 30,000.00
b. Books	7,000.00	7,000.00
2. Transfers—(Non-Cash)	19,100.00	20,000.00
3. Penalties	250.00	250.00
4. Rental Fees	26,000.00	24,000.00
Total	82,350.00	81,250.00
B. Cafeteria:		
	Estimated 7/ 1/49 to 6/30/50	Estimated 7/ 1/50 to 6/30/51
1. Sales:		
a. Regular	\$ 50,500.00	\$ 50,000.00
b. Banquets	3,000.00	3,000.00
2. Transfers—(Non-Cash)	1,500.00	3,000.00
Total	\$ 55,000.00	\$ 56,000.00
C. Canteen:		
1. Sales	48,000.00	48,000.00
D. Chautauqua Street Veterans' Housing Project:		
1. Rentals	43,950.00	44,100.00
2. Miscellaneous Services.....	350.00	500.00
3. Miscellaneous		
Total	\$ 44,300.00	\$ 44,600.00

¹ Does not include refunds into General Revenue.

	Estimated 7/ 1/49 to 6/30/50	Estimated 7/ 1/50 to 6/30/51
E. Residence Hall:		
1. Room and Board.....	\$ 45,000.00	\$ 45,000.00
2. Extra Meals and Lodging.....	100.00	100.00
3. Transfers—(Non-Cash)	250.00	50.00
Total	\$ 45,350.00	\$ 45,150.00
Total Auxiliary Enterprises.....	\$ 275,000.00	\$ 275,000.00
COMBINED TOTALS	\$ 3,319,315.00	\$ 3,181,319.00

Exhibit C

Comparative Summary of Departmental Appropriations

Educational Operations	1949-50	1950-51
General Administration and General Expense:		
Board of Trustees	\$.....	\$ 7,450.00
President	51,897.00	49,589.00
Administration—General	59,715.00
Business Manager	14,005.00	20,884.00
Auditor	6,855.00	4,850.00
Bursar	8,795.00	10,095.00
Chief Accountant	22,835.00	26,842.00
Personnel Office	8,385.00	7,940.00
Purchasing Agent	23,718.00	25,921.00
Registrar	44,506.00	49,254.00
Dean of Men.....	19,360.00	14,840.00
Dean of Women.....	21,990.00	20,975.00
Health Service	16,319.00	14,179.00
Lectures and Consultant Services.....	825.00	2,500.00
Placements	9,615.00	16,225.00
Testing Service	8,625.00	3,100.00
Alumni Records and Services.....	24,322.00	28,957.00
Fair Exhibits	4,315.00	2,900.00
General Publications	3,360.00	516.00
Information Service	24,922.00	14,722.00
Receptions	1,283.00	4,327.00
Visitation	265.00	1,050.00
Auditing	1,500.00
Campus and Building Planning.....	1,000.00
Catalogs and Announcements.....	5,000.00	6,000.00
Commencement	800.00	2,200.00
Diamond Jubilee	9,430.00
Duplicating Expense	20,766.00	14,546.00
Freight and Express.....	6,000.00	6,000.00
General Printing	5,000.00	5,000.00
Government Surplus Property.....	850.00
Institutional Memberships	1,200.00	1,210.00
Men's Lounge	2,860.00
Photographic Expense	2,260.00	5,870.00
Retirement Contributions	52,536.00	52,536.00
Student Center	4,160.00
Survey of University Internal Organi- zation
University Post Office.....	2,994.00	4,089.00
University Telephone Exchange	7,795.00	14,480.00
Total General Administration and General Expense	\$ 434,338.00	\$ 504,772.00

Instruction:	1949-50	1950-51
Instruction—General	\$	\$ 60,150.00
Adult Education	7,801.00
Belleville Residence Center.....	1,000.00
Graduate Studies	3,960.00	10,733.00
Graduate Studies—General	24,750.00
Total	(\$ 3,960.00)	(\$104,434.00)

College of Liberal Arts and Sciences:

Administration—Dean	\$ 12,028.00	\$ 10,098.00
College of Liberal Arts and Sciences—		
General	\$ 96,615.00
Botany	30,370.00	31,228.00
Chemistry	44,801.00	45,175.00
English	93,992.00	93,985.00
Foreign Language	40,830.00	41,380.00
Geography	29,445.00	32,165.00
Government	31,875.00	30,380.00
History	52,025.00	46,235.00
Mathematics	42,970.00	25,335.00
Microbiology	25,500.00	12,933.00
Philosophy	7,615.00	8,105.00
Physics	29,525.00	30,850.00
Physiology	22,605.00	14,525.00
Psychology	1,500.00
Sociology	30,143.00	27,120.00
Zoology	45,130.00	42,518.00
Total	(\$538,854.00)	(\$590,147.00)

College of Vocations and Professions:

Administration—Dean	\$ 12,443.00	\$ 11,022.00
College of Vocations and Professions—		
General	66,150.00
Agriculture	27,647.00	32,715.00
Art	21,244.00	32,632.00
Business Administration	42,952.00	37,891.00
Economics	18,080.00	19,355.00
Home Economics	33,975.00	31,580.00
Home Management House.....	1,510.00	1,475.00
Industrial Education	51,108.00	51,540.00
Journalism	13,220.00	11,883.00
Music	52,795.00	48,250.00
Speech	33,693.00	40,810.00
Total	(\$308,667.00)	(\$385,303.00)

College of Education

Administration—Dean	\$ 11,285.00	\$ 11,405.00
College of Education—General.....	60,120.00
Education	73,925.00	57,000.00
Guidance and Special Education.....	16,465.00	38,627.00
Health Education	18,410.00	18,595.00
Physical Education—Men (Academic).	49,165.00	36,932.00
Physical Education—Men (Non-Academic)	23,761.00
Physical Education—Women	29,515.00	24,340.00
Practice Supervision	30,225.00	18,505.00
Practice—University School	157,952.00	177,380.00
Total	(\$386,942.00)	(\$466,665.00)

Organized Activities Relating to Instruction:

	1949-50	1950-51
Audio-Visual Aids Service.....	\$ 37,160.00	\$ 41,905.00
Child Guidance Clinic.....	3,095.00	3,383.00
Curriculum Materials Service.....	1,550.00 ¹
Experimental Farm	21,077.00	20,695.00
Museum	14,555.00	31,292.00
Total	(\$ 77,437.00)	(\$ 97,275.00)
Total Instruction	\$ 1,315,860.00	\$ 1,643,824.00

Research:

Research—General	\$.....	\$ 17,385.00
Biological Research Laboratory	17,949.00	24,916.00
Research Projects:		
Agricultural Mechanics	350.00
Business Enterprises in Mexico.....	200.00
Chinese Economic Thought.....	1,125.00	500.00
Conifers of Southern Illinois.....	518.00	503.00
Cycles in American Foreign Policy....	125.00
Dialectal Characteristics of So. Ill....	240.00	220.00
Electrochemical	600.00	100.00
Endocrine Research	1,845.00	2,130.00
Fisheries Management	1,725.00
Folklore of Southern Illinois.....	210.00
Frontier Women in U. S. History.....	140.00	100.00
Illinois State Government.....	300.00
Philosophy of Science.....	425.00
Primary Education	225.00
Problems in Cytology.....	525.00
Projects in Illinois History.....	200.00	150.00
17th Century English History.....	265.00	250.00
Sociology of Southern Illinois.....	1,135.00	665.00
Soil Minerals	695.00
South American History.....	200.00
Southern Illinois Herbarium.....	2,025.00
Southern Ill. Public Libraries.....	200.00
Stratigraphic Geology in Southern Ill..	290.00
Studies in History.....	340.00	150.00
Teaching Loads	422.00
Wildlife Management	1,138.00
Total Research	\$ 26,574.00	\$ 53,907.00
Extension	\$ 17,412.00	\$ 12,532.00

Libraries:

Libraries—General	\$.....	\$ 8,685.00
General Library	147,269.00	164,394.00
Tilton-Lincoln Library	990.00	1,090.00
University School Library.....	9,515.00	8,847.00
Total Libraries	\$ 157,774.00	\$ 183,016.00

¹ Included with General Library.

Physical Plant:

Physical Plant—General	\$	\$ 16,125.00
Administration	22,394.00	27,410.00
Maintenance	145,177.00	193,152.00
Major Repairs	180,000.00	67,000.00
Operation	163,841.00	180,179.00
Power Plant and Utilities.....	124,174.00	126,260.00

Total Physical Plant.....	\$ 635,586.00	\$ 610,126.00
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Refunds	\$ 3,000.00	\$ 3,000.00
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U. S. Government Contracts:

U. S. Gvernment Contracts—General..	\$	\$ 3,510.00
Ordnanace Plant Veterans' Housing Project—Contract No. Ill-V-11329....	22,029.00	23,075.00
Veterans' Administration Guidance Center Contract	7,005.00	2,710.00

Total U. S. Government Contracts	\$ 29,034.00	\$ 29,295.00
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Total Educational Operations.....	\$ 2,619,578.00	\$ 3,040,472.00
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Auxiliary Enterprises:

Bookstore	\$ 74,850.00	\$ 61,250.00
Cafeteria	55,094.00	56,000.00
Canteen	39,700.00	38,000.00
Chautauqua Street Veterans' Housing Project	39,652.00	44,600.00
Residence Hall	40,032.00	45,150.00

Total Auxiliary Enterprises	\$ 249,328.00	\$ 245,000.00
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COMBINED TOTALS	\$ 2,868,906.00	\$ 3,285,472.00
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BOARD OF TRUSTEES**Personal Services—Regular:**

DiGiovanna, Alice, Executive Assistant.....	(12)	\$ 3,900.00
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Personal Services—Student		800.00
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Other Current Expenses		2,750.00
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Total		\$ 7,450.00
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PRESIDENT**Personal Services—Regular:**

Morris, D. W., President.....	(12)	\$ 15,000.00
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Tenney, Charles D., Executive Assistant...	(12)	6,660.00
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(See Philosophy)	(12)	(2,220.00)
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(Total Salary)	(12)	(8,880.00)
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Nelson, Lois H., Executive Assistant.....	(12)	4,680.00
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Pitkin, Minnie Mae, Instructor.....	(12)	4,680.00
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Comstock, Jaunita Cooper, Cl. Steno II..	(12)	2,508.00
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McCauley, Wanda Lee, Cl. Steno I.....	(12)	2,448.00
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McSherry, Patricia, Cl. Steno II.....	(12)	2,448.00
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....., Cl. Steno I.....	(12)	1,680.00
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....., Cl. Typist I.....	(12)	1,500.00
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(Replacing Ferrill)		\$ 41,604.00
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Personal Services—Student		1,300.00
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Other Current Expenses.....		6,685.00
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Total		\$ 49,589.00
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ADMINISTRATION—GENERAL**Personal Services—Regular:****Replacements for:**

Blackman	\$ 2,475.00
Brennan	2,340.00
Drummond	4,500.00
Etheridge, R.	2,700.00
Janes	2,475.00
Mulkin	2,250.00
Price, W.	2,475.00
Reilly	7,200.00
Russo	2,115.00
Tierney	1,800.00
Webb, O.	2,385.00

New Positions:

Vice-President	9,900.00
Director Area Services.....	7,200.00
Superintendent of Stores.....	3,000.00
Fiscal Supervisor of Auxiliary Enterprises...	4,000.00
Cost Accountant	2,900.00

\$ 59,715.00**Personal Services—Student****Other Current Expenses****Total**\$ 59,715.00**BUSINESS MANAGER****Personal Services—Regular:**

Miles, Edw. V., Jr., Executive Assistant... (12)	\$ 8,520.00
Gallegly, Robert L., Executive Assistant.. (12)	6,000.00
Perry, Wilma Nell, Clerk Stenographer II.. (12)	2,904.00
Malzahn, Carolyn, Clerk Stenographer I.. (12)	1,860.00

\$ 19,284.00**Personal Services—Student** 600.00**Other Current Expenses** 1,000.00**Total**\$ 20,884.00**AUDITOR****Personal Services—Regular:**

Buffum, Warren E., Executive Assistant.. (9)	\$ 3,105.00
Summer Session	1,035.00

\$ 4,140.00**Personal Services—Student** 130.00**Other Current Expenses** 580.00**Total**\$ 4,850.00**BURSAR****Personal Services—Regular:**

Etherton, Lucile H., Executive Assistant.. (9)	\$ 3,015.00
Summer Session	1,005.00
Derosett, Katherine, Clerk Typist I..... (12)	1,560.00
Trobaugh, Anne, Clerk Typist I..... (12)	1,560.00

\$ 7,140.00**Personal Services—Student** 1,700.00**Other Current Expenses** 1,255.00**Total**\$ 10,095.00

CHIEF ACCOUNTANT**Personal Services—Regular:**

Benedict, Bruce W., Executive Assistant..(9)	\$ 3,600.00	
Summer Session	(3)	1,200.00
Doolin, M. Fidella, Account Clerk.....	(12)	3,120.00
Kristan, Rosemarie, Clerk Typist II.....	(12)	2,172.00
O'Brien, Loyce Laverne, Bkg. Mach. Op. I..	(12)	2,040.00
Reichert, Joan Marie, Clerk Stenographer I	(12)	1,740.00
....., Bkg. Mach. Oper. I.....	(12)	1,680.00
(Replacing Allen)		
....., Clerk I.....	(12)	1,500.00
....., Account Clerk	(12)	2,280.00
....., Clerk I.....	(4)	500.00
....., Clerk I.....	(4)	500.00
....., Clerk I.....	(4)	500.00
....., Clerk I.....	(4)	500.00
		<hr/> \$ 21,332.00
Personal Services—Student		2,750.00
Other Current Expenses.....		2,760.00
		<hr/>
Total		\$ 26,842.00
		<hr/>

PERSONNEL OFFICE**Personal Services—Regular:**

Crichton, Jane Wallace, Executive Asst...(9)	\$ 3,015.00	
Summer Session	(3)	1,005.00
Hill, Margaret Townes, Clerk Typist I....	(12)	1,560.00
		<hr/> \$ 5,580.00
Personal Services—Student		1,500.00
Other Current Expenses.....		860.00
		<hr/>
Total		\$ 7,940.00
		<hr/>

PURCHASING AGENT**Personal Services—Regular:**

Beach, Cornelia L., Executive Assistant...(9)	\$ 3,690.00	
Summer Session	(3)	1,230.00
Keough, Rosemary, Clerk Typist II.....	(12)	2,376.00
Killingsworth, Dolores, Clerk Typist I....	(12)	2,316.00
Hart, Lucille, Clerk Typist II.....	(12)	2,304.00
Haney, Joe, Stores Clerk.....	(12)	2,040.00
Perryman, Helen, Clerk II.....	(12)	1,980.00
Dale, Jane Marie, Clerk Typist I.....	(12)	1,560.00
		<hr/> \$ 17,496.00
Personal Services—Student		5,800.00
Other Current Expenses.....		2,625.00
		<hr/>
Total		\$ 25,921.00
		<hr/>

REGISTRAR

Personal Services—Regular:

Shank, Marjorie, Executive Assistant.....	(12)	\$ 4,680.00	
(See Geography	(12)	(1,560.00)	
(Total Salary)	(12)	(6,240.00)	
Melton, Norma Trotter, Fac. Asst.....	(12)	3,600.00	
Murray, Earl W., Fac. Asst.....	(12)	3,600.00	
Eberhart, Wilma Sue Jackson, Fac. Asst...	(12)	3,180.00	
Carter, Allyn W., Fac. Asst.....	(12)	3,000.00	
.....			
(Replacing Karnes), Cl. Steno I.....	(12)	1,680.00	
Allen, Margaret, Clerk Typist II.....	(12)	2,304.00	
Lorentz, Pauline Fay, Clerk Stenographer I	(12)	2,040.00	
....., Tab. Mach. Oper. I.....	(12)	1,920.00	
			\$ 26,004.00
Personal Services—Student			8,050.00
Other Current Expenses.....			15,200.00
Total			\$ 49,254.00

DEAN OF MEN

Personal Services—Regular:

Davis, I. Clark, Dean.....	(9)	\$ 4,950.00	
Rector, Alice P., Instructor.....	(9)	3,285.00	
Summer Session	(3)	2,745.00	
			\$ 10,980.00
Personal Services—Student			1,500.00
Other Current Expenses.....			2,360.00
Total			\$ 14,840.00

DEAN OF WOMEN

Personal Services—Regular:

Shuman, Helen Anna, Executive Assistant (9)	\$ 2,295.00 ¹	
Haddock, Ruth, Assistant Professor.....	(9)	4,050.00	
Pulliam, Mabel, Executive Assistant.....	(9)	3,645.00	
Ott, Loretta, Faculty Assistant.....	(9)	2,475.00	
Summer Session	(3)	4,155.00	
			\$ 16,620.00
Personal Services—Student			3,000.00
Other Current Expenses.....			1,355.00
Total			\$ 20,975.00

¹ Sabbatical leave at half pay.

HEALTH SERVICE

Personal Services—Regular:

Manering, Naomi Hampton, Faculty Asst..	(9)	\$ 2,610.00	
Bradley, Edna, Faculty Assistant.....	(9)	2,385.00	
Mezo, Jane Nunn, Faculty Assistant.....	(9)	2,160.00	
Goetz, Helen Thomas, Faculty Assistant..	(9)	1,350.00 ¹	
Summer Session	(3)	2,835.00	
			\$ 11,340.00
Personal Services—Student			1,025.00
Other Current Expenses			1,814.00
Total			\$ 14,179.00

¹ Half-time.

LECTURES AND CONSULTANT SERVICES

Personal Services—Regular	
Personal Services—Student	
Other Current Expenses	\$ 2,500.00
Total	\$ 2,500.00

PLACEMENTS

Personal Services—Regular:	
Bryant, Roye R., Executive Assistant..... (9) \$	4,950.00
Etheridge, Veda Hallem, Faculty Asst.... (9)	2,385.00
Summer Session	(3) 2,445.00
	\$ 9,780.00
Personal Services—Student	4,000.00
Other Current Expenses	2,445.00
Total	\$ 16,225.00

TESTING SERVICE

Personal Services—Regular	
Personal Services—Student	\$ 500.00
Other Current Expenses	2,600.00
Total	\$ 3,100.00

ALUMNI RECORDS AND SERVICES

Personal Services—Regular:	
Alexander, Orville, Professor..... (9) \$	4,455.00
(See Government)	(9) (1,485.00)
(Total Salary)	(9) (5,940.00)
Enrietto, Marjory Morse, Executive Asst.. (9)	3,060.00
Summer Session	(3) 2,505.00
Crouch, Helen June, Clerk Stenographer I. (12)	2,172.00
	\$ 12,192.00
Personal Services—Student	2,600.00
Other Current Expenses	14,165.00
Total	\$ 28,957.00

FAIR EXHIBITS

Personal Services—Regular	
Personal Services—Student	\$ 300.00
Other Current Expenses	2,600.00
Total	\$ 2,900.00

GENERAL PUBLICATIONS

Personal Services—Regular	
Personal Services—Student	
Other Current Expenses	\$ 516.00
Total	\$ 516.00

INFORMATION SERVICE**Personal Services—Regular:**

White, Myrtle, Clerk Typist I.....(12)	\$ 2,112.00	\$ 2,112.00
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Personal Services—Student.....		3,500.00
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Other Current Expenses.....		9,110.00
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Total		\$ 14,722.00
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RECEPTIONS**Personal Services—Regular:**

Richardson, Ressie, Cook I.....(12)	\$ 2,052.00 ¹	\$ 2,052.00
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Personal Services—Student		400.00
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Other Current Expenses		1,875.00
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Total		\$ 4,327.00
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VISITATION

Personal Services—Regular		
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Personal Services—Student		
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Other Current Expenses.....		\$ 1,050.00
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Total		\$ 1,050.00
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AUDITING

Personal Services—Regular		\$
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Personal Services—Student		
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Other Current Expenses		
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Total		\$
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CAMPUS AND BUILDING PLANNING

Personal Services—Regular		
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Personal Services—Student		
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Other Current Expenses.....		\$ 1,000.00
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Total		\$ 1,000.00
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CATALOGS AND ANNOUNCEMENTS

Personal Services—Regular		
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Personal Services—Student		
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Other Current Expenses.....		\$ 6,000.00
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Total		\$ 6,000.00
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COMMENCEMENT

Personal Services—Regular		
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Personal Services—Student		
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Other Current Expenses.....		\$ 2,200.00
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Total		\$ 2,200.00
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¹ Does not include maintenance allowance of \$10.00 per month.

DUPLICATING EXPENSE**Personal Services—Regular:**

Adams, Francis Warren, Dupl. Mach. Supvr.(12)	\$ 3,360.00	
Jarrett, Hazel M., Clerk I.....(12)	2,316.00	
		\$ 5,676.00

Personal Services—Student	3,750.00
Other Current Expenses.....	5,120.00

Total\$ 14,546.00

FREIGHT AND EXPRESS

Personal Services—Regular	
Personal Services—Student	
Other Current Expenses	\$ 6,000.00

Total\$ 6,000.00

GENERAL PRINTING

Personal Services—Regular	
Personal Services—Student	
Other Current Expenses.....	\$ 5,000.00

Total\$ 5,000.00

GOVERNMENT SURPLUS PROPERTY

Personal Services—Regular	
Personal Services—Student	\$ 200.00
Other Current Expenses.....	650.00

Total\$ 850.00

INSTITUTIONAL MEMBERSHIPS

Personal Services—Regular	
Personal Services—Student	
Other Current Expenses.....	\$ 1,210.00

Total\$ 1,210.00

PHOTOGRAPHIC EXPENSE**Personal Services—Regular:**

Horrell, C. William, Instructor.....(9)	\$ 2,400.00	
(See Journalism)	(9)	(1,200.00)
(Total Salary)	(9)	(3,600.00)
Summer Session	(2)	540.00
		\$ 2,940.00

Personal Service—Student	1,800.00
Other Current Expenses	1,130.00

Total\$ 5,870.00

RETIREMENT CONTRIBUTIONS

Personal Services—Regular	
Personal Services—Student	
Other Current Expenses.....	\$ 52,536.00

Total\$ 52,536.00

STUDENT CENTER

Personal Services—Regular	
Personal Services—Student	\$ 1,200.00
Other Current Expenses.....	2,960.00
Total	\$ 4,160.00

SURVEY OF UNIVERSITY INTERNAL ORGANIZATION

Personal Services—Regular	
Personal Services—Student	
Other Current Expenses.....	
Total	

UNIVERSITY POST OFFICE

Personal Services—Regular:	
Butler, Dorothy, Clerk I.....(12)	\$ 2,304.00
....., Clerk I.....(12)	1,500.00
	\$ 3,804.00
Personal Services—Student	
Other Current Expenses.....	285.00
Total	\$ 4,089.00

UNIVERSITY TELEPHONE EXCHANGE

Personal Services—Regular:	
Cresse, Mabel Switch Board Operator I..(12)	\$ 1,560.00
Flatt, Florence, Switch Board Operator I..(12)	1,620.00
....., Switch Board Operator I.(12)	1,500.00
	\$ 4,680.00
Personal Services—Student	600.00
Other Current Expenses	9,200.00
Total	\$ 14,480.00

INSTRUCTION—GENERAL

Personal Services—Regular:	
Replacements for:	
Culp	\$ 675.00
Misselhorn	675.00
New Positions:	
Director, Technical Institute.....	8,500.00
Supervisor, Industrial Arts, Technical Inst...	6,000.00
Supervisor, Household Arts, Technical Inst..	6,000.00
Supervisor, Business, Technical Institute...	6,000.00
Instructors, Technical Institute (15 at \$1,200.00)	18,000.00
Supervisor, Nursing Education.....	6,000.00
Executive Dean of Faculties.....	8,300.00
	\$ 60,150.00
Personal Services—Student	
Other Current Expenses	
Total	\$ 60,150.00

ADULT EDUCATION**Personal Services—Regular:**

Dey, Raymond H., Executive Assistant....(9)	\$ 2,588.00	
(See Extension)	(9)	(2,587.00)
(Total Salary)	(9)	(5,175.00)
Summer Session	(3)	863.00
Mohler, Barbara Jean, Clerk Stenographer I(12)		1,740.00
		<hr/>
		\$ 5,191.00

Personal Services—Student	400.00
Other Current Expenses	2,210.00
	<hr/>

Total\$ 7,801.00

BELLEVILLE RESIDENCE CENTER

Personal Services—Regular	
Personal Services—Student	
Other Current Expenses	\$ 1,000.00
	<hr/>

Total\$ 1,000.00

GRADUATE STUDIES**Personal Services—Regular:**

Swartz, Willis G., Professor.....(9)	\$ 4,440.00	
(See Government)	(9)	(2,220.00)
(Total Salary)	(9)	(6,660.00)
Summer Session	(3)	1,480.00
Ferrell, Vivian M., Clerk Steno. I.....(12)		2,448.00
		<hr/>
		\$ 8,368.00

Personal Services—Student	1,000.00
Other Current Expenses	1,365.00
	<hr/>

Total\$ 10,733.00

GRADUATE STUDIES—GENERAL**Personal Services—Regular:****Replacement for:**

25 Graduate Assistants at \$990.00.....	\$ 24,750.00	
	<hr/>	\$ 24,750.00

Personal Services—Student	
Other Current Expenses	
	<hr/>

Total\$ 24,750.00

**COLLEGE OF LIBERAL ARTS AND SCIENCES—
ADMINISTRATION—DEAN****Personal Services—Regular:**

Abbott, T. W., Dean.....(9)	\$ 4,440.00	
(See Government)	(9)	(2,220.00)
(Total Salary)	(9)	(6,660.00)
Summer Session	(3)	1,480.00
Eastman, Margaret, Clerk Steno. I.....(12)		2,448.00
		<hr/>
		\$ 8,368.00

Personal Services—Student	
Other Current Expenses	1,730.00
	<hr/>

Total\$ 10,098.00

COLLEGE OF LIBERAL ARTS AND SCIENCES—GENERAL

Personal Services—Regular:

Replacements for:

Borella, H.	\$ 2,385.00
Clark, G.	3,465.00
Clark, M. M.	1,530.00
Fildes	3,465.00
Gersbacher	5,625.00
Hoyle	3,465.00
Krause	4,050.00
Lentz	5,400.00
McCrary	3,690.00
Meyer	3,600.00
Mitchell, B.	1,890.00
Pride	3,465.00
Schneider, D.	3,150.00
Stahlheber	3,465.00
Stone, H.	3,465.00
Swayne	2,475.00
Travis	3,465.00
Ward	2,790.00
Zimmerschied	4,050.00

New Positions:

Assistant Professor of Botany	4,050.00
Associate Professor of Chemistry	4,725.00
Assistant Professor of Geography	4,050.00
Assistant Professor of Government.....	4,050.00
Professor Philosophy	5,400.00
Assistant Professor of Physiology.....	4,050.00
Professor of Psychology.....	5,400.00

\$ 96,615.00

Personal Services—Student	
Other Current Expenses.....	

Total\$ 96,615.00

BOTANY

Personal Services—Regular:

Welch, Walter B., Professor..... (9)	\$ 5,850.00
Kaeiser, Margaret, Assistant Professor.... (9)	4,680.00
Marberry, William M., Assistant Professor. (9)	2,318.00
(See Physical Plant-Operation)..... (9)	(2,317.00)
(Total Salary)	(4,635.00)
Voight, John W., Assistant Professor..... (9)	4,140.00
Summer Session	4,040.00

\$ 21,028.00

Personal Services—Student	1,500.00
Other Current Expenses.....	8,700.00

Total\$ 31,228.00

CHEMISTRY**Personal Services—Regular:**

Neckers, J. W., Professor.....(9)	\$ 6,525.00
Abbott, T. W., Dean.....(9)	2,220.00
(See Col. of L. A. S.—Admin.—Dean).....(9)	(4,440.00)
(Total Salary)(9)	(6,660.00)
Van Lente, Kenneth A., Professor.....(9)	5,940.00
Scott, Robert A., Professor.....(9)	5,625.00
Hadley, Elbert H., Associate Professor..(9)	5,310.00
Stone, Hal, Instructor.....(9) ¹
George, Homer A., Faculty Assistant.....(9)	1,800.00
Summer Session(2)	6,340.00
	<hr/> \$ 33,760.00

Personal Services—Student	1,400.00
Other Current Expenses	10,015.00

Total\$ 45,175.00

ENGLISH**Personal Services—Regular:**

Schneider, W. B., Professor(9)	\$ 6,435.00
Faner, Robert D., Associate Professor....(9)	5,445.00
Harris, Jesse W., Associate Professor.....(9)	5,445.00
Winn, Georgia Gantt, Associate Professor..(9)	5,310.00
Coleman, E. C., Associate Professor.....(9)	5,085.00
Wilson, Henry L., Associate Professor.....(9)	4,725.00
Barbour, Frances M., Associate Professor.(9)	4,680.00
Neely, Julia, Associate Professor.....(9)	4,680.00
Burns, Winifred, Assistant Professor....(9)	4,500.00
Turner, Robert C., Associate Professor....(9)	4,500.00
Barber, Julia M., Assistant Professor.....(9)	4,320.00
Krappe, Edith S., Assistant Professor....(9)	4,320.00
Camp, G. C., Assistant Professor.....(9)	4,050.00
Lingle, Fred K., Assistant Professor.....(9)	4,050.00
Rainbow, Raymond S., Instructor.....(9)	3,915.00
Smith, Mae T., Instructor.....(9)	3,915.00
Summer Session(2)	16,750.00
	<hr/> \$ 92,125.00

Personal Services—Student	500.00
Other Current Expenses	1,360.00

Total\$ 93,985.00

FOREIGN LANGUAGE**Personal Services—Regular:**

Peacock, Vera L., Professor.....(9)	\$ 6,300.00
Davis, J. Cary, Associate Professor.....(9)	5,400.00
Hartwig, Hellmut A., Associate Professor..(9)	5,040.00
Barry, Mary Eileen, Associate Professor..(9)	4,950.00
Smith, Madeleine M., Assistant Professor.(9)	4,140.00
Neufeld, Anna K., Assistant Professor....(9)	4,050.00
Fierro, Fresia, Asssitant Instructor.....(9)	2,925.00
Summer Session(2)	7,290.00
	<hr/> \$ 40,095.00

Personal Services—Student	365.00
Other Current Expenses	920.00

Total\$ 41,380.00

¹ Leave without pay.

GEOGRAPHY

Personal Services—Regular:

Cunningham, Floyd F., Assoc. Professor.. (9)	\$ 5,445.00	
Harris, Stanley E., Jr., Assoc. Professor.. (9)	4,725.00	
Shank, Majorie, Ex. Assistant	(9)	1,170.00
(See Registrar)	(9)	(3,510.00)
(Total Salary)	(9)	(4,680.00)
Beimfohr, Oliver W., Instructor..... (9)	4,275.00	
Price, Dalias A., Assistant Professor..... (9)	4,185.00	
Krause, Annemarie, Assistant Professor.. (9)	2,025.00 ¹	
Summer Session	(2)	4,850.00
Pierce, J. M., Emeritus..... (9)	1,700.00	
		<hr/>
		\$ 28,375.00

Personal Services—Student 825.00

Other Current Expenses..... 2,965.00

Total\$ 32,165.00

GOVERNMENT

Personal Services—Regular:

Swartz, Willis G., Professor..... (9)	\$ 2,220.00	
(See Graduate Studies)	(9)	(4,440.00)
(Total Salary)	(9)	(6,660.00)
Alexander, Orville, Professor..... (9)	1,485.00	
(See Alumni Records and Services)... (9)	(4,455.00)	
(Total Salary)	(9)	(5,940.00)
Klingberg, Frank L., Associate Professor. (9)	5,445.00	
Turner, Max, Associate Professor..... (9)	5,040.00	
Morton, Ward M., Associate Professor.... (9)	4,950.00	
McGrath, Robert A., Assistant Professor.. (9)	4,230.00	
Summer Session	(2)	5,550.00
		<hr/>
		\$ 28,920.00

Personal Services—Student 600.00

Other Current Expenses..... 860.00

Total\$ 30,380.00

HISTORY

Personal Services—Regular:

Briggs, Harold E., Professor..... (9)	\$ 5,850.00	
Pitkin, Wm. A., Associate Professor..... (9)	5,040.00	
Caldwell, Norman W., Associate Professor. (9)	4,950.00	
Cherry, George L., Associate Professor... (9)	4,725.00	
Wright, John I., Associate Professor..... (9)	4,500.00	
Ammon, Harry, Assistant Professor..... (9)	4,050.00	
Baxter, Joseph R., Assistant Professor.... (9)	4,005.00	
Pardee, Charles J., Assistant Professor.... (9)	3,690.00	
Summer Session	(2)	8,200.00
		<hr/>
		\$ 45,010.00

Personal Services—Student 500.00

Other Current Expenses 725.00

Total\$ 46,235.00

¹ Sabbatical leave at half pay.

MATHEMATICS**Personal Services—Regular:**

McDaniel, Wilbur C., Associate Professor..(9)	\$ 5,445.00	
Rodabaugh, Louis D., Associate Professor..(9)	5,175.00	
Black Amos, Associate Professor.....(9)	5,040.00	
Wright, Alice K., Assistant Professor.....(9)	4,050.00	
Summer Session(2)	4,400.00	
		\$ 24,110.00

Personal Services—Student	350.00
Other Current Expenses	875.00

Total\$ 25,335.00

MICROBIOLOGY**Personal Services—Regular:**

Lindegren, Carl C., Professor.....(9)	\$ 1,609.00	
(See Biological Research Laboratory..(9)	(4,826.00)	
(Total Salary)(9)	(6,435.00)	
Mather, Adaline N., Assistant Professor..(9)	2,115.00	
(See Biological Research Laboratory).(9)	(2,115.00)	
(Total Salary)(9)	(4,230.00)	
Raut, Caroline, Assistant Professor.....(9)	1,057.00	
(See Biological Research Laboratory).(9)	(3,173.00)	
(Total Salary)(9)	(4,230.00)	
Summer Session(2)	1,062.00	
		\$ 5,843.00

Personal Services—Student	1,200.00
Other Current Expenses	5,890.00

Total\$ 12,933.00

PHILOSOPHY**Personal Services—Regular:**

Tenney, Charles D., Ex. Assistant.....(9)	\$ 1,665.00	
(See President)(9)	(4,995.00)	
(Total Salary)(9)	(6,660.00)	
Plochmann, George Kimball, Instructor...(9)	3,915.00	
Summer Session(2)	1,425.00	
		\$ 7,005.00

Personal Services—Student	445.00
Other Current Expenses	655.00

Total\$ 8,105.00

PHYSICS**Personal Services—Regular:**

Young, Otis B., Professor(9)	\$ 5,580.00	
Arvin, Martin Joseph, Associate Professor.(9)	4,905.00	
Lucke, William H., Assistant Professor..(9)	4,680.00	
Zimmerschied, Charlotte, Asst. Professor..(9)	2,250.00 ¹	
Summer Session(2)	3,900.00	
		\$ 21,315.00

Personal Services—Student	1,400.00
Other Current Expenses	8,135.00

Total\$ 30,850.00

¹ Sabbatical leave at half pay.

PHYSIOLOGY**Personal Services—Regular:**

Kaplan, Harold M., Associate Professor..(9)	\$ 5,040.00	
Summer Session	(2)	1,120.00
		<u>\$ 6,160.00</u>

Personal Services—Student	1,210.00
Other Current Expenses	7,155.00

Total\$ 14,525.00

PSYCHOLOGY

Personal Services—Regular	
Personal Services—Student	\$ 450.00
Other Current Expenses	1,050.00

Total\$ 1,500.00

SOCIOLOGY**Personal Services—Regular:**

Johnson, Joseph K., Professor.....(9)	\$ 6,255.00	
Tudor, William J., Associate Professor...(9)	5,445.00	
Harlan, William H., Assistant Professor..(9)	4,500.00	
Petroff, Louis, Assistant Professor.....(9)	4,050.00	
Summer Session	(2)	4,500.00
		<u>\$ 24,750.00</u>

Personal Services—Student	1,090.00
Other Current Expenses	1,280.00

Total\$ 27,120.00

ZOOLOGY**Personal Services—Regular:**

Gersbacher, Willard Marion, Professor...(9)	\$ 2,858.00 ¹	
Foote, Charles L., Associate Professor....(9)	5,310.00	
Stein, Hilda A., Associate Professor.....(9)	4,500.00	
Lewis, William M., Assistant Professor..(9)	4,230.00	
Klimstra, Willard D., Assistant Professor..(9)	4,230.00	
Freeman, Reino S., Assistant Professor...(9)	3,600.00	
Summer Session	(2)	5,495.00
....., Lab. Tech. I.....(12)	1,680.00	
		<u>\$ 31,903.00</u>

Personal Services—Student	1,400.00
Other Current Expenses	9,215.00

Total\$ 42,518.00

**COLLEGE OF VOCATIONS AND PROFESSIONS—
ADMINISTRATION—DEAN****Personal Services—Regular:**

Rehn, Henry Joseph, Dean.....(9)	\$ 4,894.00	
(See Business Administration)	(9)	(1,631.00)
(Total Salary)	(9)	(6,525.00)
Summer Session	(3)	1,470.00
Austin, Mabel, Clerk Stenographer I.....(12)	2,448.00	
		<u>\$ 8,812.00</u>

Personal Services—Student	600.00
Other Current Expenses	1,610.00

Total\$ 11,022.00

¹ Sabbatical leave at half pay.

COLLEGE OF VOCATIONS AND PROFESSIONS—GENERAL

Personal Services—Regular:

Replacements for:

Babcock	\$ 4,050.00
Bartley	3,465.00
Buckman, E.	3,375.00
Buckman, V.	2,250.00
Clements	2,475.00
Gunderson	3,555.00
Klingberg, L.	765.00
Lynn, P.	675.00
McIntosh, E.	585.00
Nichols	3,465.00
Roach	2,700.00
Turner, A.	3,465.00
Vogler	3,465.00
Wharton	4,050.00

New Positions:

Instructor in Agriculture.....	3,465.00
Professor of Business Administration.....	5,400.00
Associate Professor of Economics.....	4,725.00
Assistant Professor of Forestry.....	4,050.00
Assistant Professor of Home Economics...	4,050.00
Faculty Assistant in Photography.....	1,800.00
Instructor in Speech.....	4,320.00

\$ 66,150.00

Personal Services—Student
Other Current Expenses.....

Total\$ 66,150.00

AGRICULTURE

Personal Services—Regular:

Keeper, W. E., Professor.....(9)	\$ 6,390.00
Tucker, Lowell R., Associate Professor..(9)	5,175.00
Reed, Alex, Assistant Professor.....(9)	4,320.00
Clark, Marshall G., Assistant Professor...(9)	4,005.00
Woods, Harvey S., Instructor.....(9)	945.00
(See Experimental Farm)(9)	(2,835.00)
(Total Salary)(9)	(3,780.00) ¹
Fehrman, Benjamin C., Instructor.....(9)	3,690.00
Summer Session(3)	6,175.00

\$ 30,700.00

Personal Services—Student	800.00
Other Current Expenses.....	1,215.00

Total\$ 32,715.00

¹ Does not include maintenance allowance of \$20.00 a month.

ART

Personal Services—Regular:

Shryock, Burnett H., Professor	(9)	\$ 5,400.00	
Watkins, Ben P., Assistant Professor....	(9)	4,320.00	
McMillan, R. W., Assistant Professor....	(9)	4,005.00	
Farnham, Emily, Assistant Professor....	(9)	3,825.00	
Roach, Lula D., Assistant Professor.....	(9)	2,550.00 ¹	
Ervin, Kenneth A., Instructor.....	(9)	3,555.00	
Summer Session	(2)	5,257.00	
			\$ 28,912.00
Personal Services—Student			910.00
Other Current Expenses.....			2,810.00
Total			\$ 32,632.00

¹ Sabbatical leave at half pay, winter and spring terms.

BUSINESS ADMINISTRATION

Personal Services—Regular:

Scott, John W., Professor.....	(9)	\$ 6,075.00	
Rehn, Henry Joseph, Dean	(9)	1,631.00	
(See Col. of Voc. & Prof.—Adm.—Dean.)	(9)	(4,894.00)	
(Total Salary)	(9)	(6,525.00)	
DuFrain, Viola Maude, Associate Professor (9)		4,905.00	
Ogden, Susie E., Assistant Professor.....	(9)	4,500.00	
Buboltz, Van A., Assistant Professor....	(9)	4,320.00	
Barron, Mary Noel, Assistant Professor..	(9)	3,960.00	
Summer Session	(2)	5,645.00	
			\$ 31,036.00
Personal Services—Student			1,000.00
Other Current Expenses.....			5,855.00
Total			\$ 37,891.00

ECONOMICS

Personal Services—Regular:

Maverick, Lewis A., Professor.....	(9)	\$ 5,850.00	
Morrison, Vernon G., Assistant Professor..	(9)	4,680.00	
Baker, Iris B., Instructor.....	(9)	3,465.00	
Summer Session	(2)	3,110.00	
			\$ 17,105.00
Personal Services—Student			800.00
Other Current Expenses.....			1,450.00
Total			\$ 19,355.00

HOME ECONOMICS

Personal Services—Regular:

Quigley, Eileen Elliott, Professor.....	(9)	\$ 5,715.00	
Babcock, Gladys, Assistant Professor....	(9) ¹	
Knudsen, Lillian, Assistant Professor.....	(9)	4,230.00	
Barnes, Mary Louise, Assistant Professor..	(9)	4,185.00	
Van Mason, Caroline E., Instructor.....	(9)	3,555.00	
Summer Session	(2)	3,930.00	
Hammerschmidt, Gertrude, Domestic	(12)	1,440.00	
			\$ 23,055.00
Personal Services—Student			1,000.00
Other Current Expenses.....			7,525.00
Total			\$ 31,580.00

¹ Leave without pay.

HOME MANAGEMENT HOUSE

Personal Services—Regular	
Personal Services—Student	
Other Current Expenses	\$ 1,475.00
Total	\$ 1,475.00

INDUSTRIAL EDUCATION**Personal Services—Regular:**

Bicknell, W. C., Professor.....(9)	\$ 6,210.00	
Schroeder, J. Henry, Professor.....(9)	5,400.00	
English, Robert W., Assistant Professor..(9)	4,500.00	
Johnson, Marvin Ervin, Instructor.....(9)	3,780.00	
Kohler, Richard J. C., Instructor.....(9)	3,780.00	
Benson, Willard A., Instructor.....(9)	3,465.00	
Aller, Charles W., Instructor.....(9)	3,240.00	
Summer Session	6,750.00	
		\$ 37,125.00

Personal Services—Student	2,750.00
Other Current Expenses	11,665.00
Total	\$ 51,540.00

JOURNALISM**Personal Services—Regular:**

Steffes, Robert A., Instructor.....(9)	\$ 3,825.00	
Horrell, C. William, Instructor.....(9)	1,200.00	
(See Photographic Expense)	(9)	(2,400.00)
(Total Salary)	(9)	(3,600.00)
Grubb, Donald Ray, Instructor.....(9)	3,285.00	
Summer Session	(2)	1,848.00
		\$ 10,158.00

Personal Services—Student	400.00
Other Current Expenses	1,325.00
Total	\$ 11,883.00

MUSIC**Personal Services—Regular:**

Kesnar, Maurits, Professor.....(9)	\$ 5,580.00	
Wakeland, Floyd V., Associate Professor..(9)	4,680.00	
McIntosh, David S., Associate Professor..(9)	4,500.00	
Moe, Kate E., Assistant Professor.....(9)	4,050.00	
Wharton, John S., Assistant Professor....(9)	2,003.00 ¹	
Mueller, Robert E., Instructor.....(9)	3,960.00	
Fischer, Gilbert R., Instructor.....(9)	3,780.00	
Olsson, Phillip H., Instructor.....(9)	3,600.00	
Vogler, Helen Matthes, Instructor.....(9) ²	
Summer Session	(2)	7,267.00
		\$ 39,420.00

Personal Services—Student	1,500.00
Other Current Expenses	7,330.00
Total	\$ 48,250.00

¹ Sabbatical leave at half pay.² Sick leave.

SPEECH

Personal Services—Regular:

Talley, C. Horton, Professor.....	(9)	\$ 6,120.00	
McLeod, Archibald, Associate Professor..	(9)	5,310.00	
Robbins, Buren Calvin, Assistant Professor	(9)	4,680.00	
Garbutt, Cameron W., Assistant Professor	(9)	4,140.00	
Croft, Albert J., Instructor.....	(9)	3,960.00	
Hunsinger, Paul, Instructor.....	(9)	3,915.00	
Summer Session	(2)	6,250.00	
			\$ 34,375.00
Personal Services—Student			800.00
Other Current Expenses.....			5,635.00
Total			\$ 40,810.00

COLLEGE OF EDUCATION—ADMINISTRATION—DEAN

Personal Services—Regular:

Lawson, Douglas E., Dean.....	(9)	\$ 4,995.00	
(See Education)	(9)	(1,665.00)	
(Total Salary)	(9)	(6,660.00)	
Summer Session	(3)	2,000.00	
Cleland, Betty, Clerk Stenographer I.....	(12)	2,100.00	
			\$ 9,095.00
Personal Services—Student			300.00
Other Current Expenses.....			2,010.00
Total			\$ 11,405.00

COLLEGE OF EDUCATION—GENERAL

Personal Services—Regular:

Replacements for:

36 Practice Supervisors in Affiliated Schools	
at \$225.00	\$ 8,100.00
Beltz, D.	1,890.00
Bracewell, M.	1,260.00
Brown, R.	3,465.00
Chaney	1,800.00
Etheridge, F.	3,600.00
Evans	3,465.00
Lockwood	3,465.00
Parker	1,575.00
Gross, C.	4,050.00
Swan	2,475.00
Winkler	900.00

New Positions:

Professor of Education (Service Bureau)....	5,400.00
Associate Professor of Health Education....	4,725.00
Associate Professor of Physical Education	
for Men (Football Coach).....	5,400.00
Associate Professor of Physical Education	
for Women	4,725.00
Instructor in University School	3,825.00

		\$ 60,120.00
Personal Services—Student		
Other Current Expenses.....		
Total		\$ 60,120.00

EDUCATION

Personal Services—Regular:

Warren, Fount G., Professor.....(9)	\$ 5,715.00	
(See Col. of Educ.—Admin.—Dean)....(9)	(4,995.00)	
(Total Salary)	(6,660.00)	
Ragsdale, Ted R., Professor.....(9)	5,940.00	
Stout, Irving W., Professor.....(9)	5,850.00	
Merwin, Bruce W., Professor.....(9)	1,800.00	
(See Guid. & Spec. Ed.).....(9)	(3,600.00)	
(Total Salary)	(5,400.00)	
Dykhouse, Claude J., Associate Professor..(9)	5,310.00	
Randolph, Victor, Associate Professor.....(9)	5,130.00	
Fishback, Woodson W., Associate Professor(9)	5,130.00	
Jordan, Roy V., Assistant Professor.....(9)	4,500.00	
Malone, Willis E., Assistant Professor.....(9)	4,230.00	
Summer Session	9,950.00	
		\$ 54,720.00
Personal Services—Student		770.00
Other Current Expenses.....		1,510.00
Total		\$ 57,000.00

GUIDANCE AND SPECIAL EDUCATION

Personal Services—Regular:

Hiskey, Marshall S., Professor.....(9)	\$ 6,120.00	
Thalman, W. A., Professor.....(9)	4,387.00	
(See Ch. Guide. Clinic)	(1,463.00)	
(Total Salary)	(5,850.00)	
Merwin, Bruce W., Professor.....(9)	3,600.00	
(See Education)	(1,800.00)	
(Total Salary)	(5,400.00)	
Phelps, Wm. Neal, Professor.....(9)	5,400.00	
Stewart, Maude A., Associate Professor..(9)	5,040.00	
Bischof, Ledford J., Instructor.....(9)	3,825.00	
Summer Session	6,305.00	
		\$ 34,677.00
Personal Services—Student		900.00
Other Current Expenses.....		3,050.00
Total		\$ 38,627.00

HEALTH EDUCATION

Personal Services—Regular:

Denny, Florence E., Assistant Professor..(9)	\$ 4,320.00	
Bridges, A. Frank, Instructor.....(9)	4,005.00	
Phillips, Frances K., Instructor.....(9)	3,825.00	
Summer Session	2,660.00	
		\$ 14,810.00
Personal Services—Student		1,500.00
Other Current Expenses.....		2,825.00
Total		\$ 18,595.00

PHYSICAL EDUCATION—MEN (ACADEMIC)

Personal Services—Regular:

Franklin, Cecil C., Jr., Assistant Professor.....	(9)	\$ 4,005.00	
Martin, Glenn, Associate Professor.....	(9)	1,293.00	
(See P. E.—Men—Non-Academic)....	(9)	(3,882.00)	
(Total Salary)	(9)	(4,175.00)	
Lingle, Leland P., Associate Professor....	(9)	3,645.00	
(See P. E.—Men—Non-Academic)....	(9)	(1,215.00)	
(Total Salary)	(9)	(4,860.00)	
Holder, Lynn C., Assistant Professor.....	(9)	2,227.00	
(See P. E.—Men—Non-Academic)....	(9)	(2,228.00)	
(Total Salary)	(9)	(4,455.00)	
Freeberg, Wm. H., Instructor.....	(9)	4,050.00	
Wilkinson, James J., Instructor.....	(9)	2,802.00	
(See P. E.—Men—Non-Academic)....	(9)	(933.00)	
(Total Salary)	(9)	(3,735.00)	
O'Brien, Wm. E., Assistant Instructor....	(9)	1,575.00	
(See P. E.—Men—Non-Academic)....	(9)	(1,575.00)	
(Total Salary)	(9)	(3,150.00)	
Summer Session	(2)	4,355.00	
Heffington, Charles, Stores Clerk.....	(12)	1,560.00	
			\$ 25,512.00
Personal Services—Student			2,500.00
Other Current Expenses.....			8,920.00
Total			\$ 36,932.00

PHYSICAL EDUCATION—MEN (NON-ACADEMIC)

Personal Services—Regular:

Martin, Glenn, Associate Professor.....	(9)	\$ 3,882.00	
(See P. E.—Men—Academic).....	(9)	(1,293.00)	
(Total Salary)	(9)	(5,175.00)	
Lingle, Leland P., Associate Professor....	(9)	1,215.00	
(See P. E.—Men—Academic)	(9)	(3,645.00)	
(Total Salary)	(9)	(4,860.00)	
Holder, Lynn C., Assistant Professor.....	(9)	2,228.00	
(See P. E.—Men—Academic).....	(9)	(2,227.00)	
(Total Salary)	(9)	(4,455.00)	
Wilkinson, James J., Instructor.....	(9)	933.00	
(See P. E.—Men—Academic).....	(9)	(2,802.00)	
(Total Salary)	(9)	(3,735.00)	
O'Brien, Wm. E., Assistant Instructor....	(9)	1,575.00	
(See P. E.—Men—Academic)	(9)	(1,575.00)	
(Total Salary)	(9)	(3,150.00)	
Summer Session	(3)	3,278.00	
Mazurek, Walter O., Stores Clerk.....	(12)	2,160.00	
			\$ 15,271.00
Personal Services—Student			1,500.00
Other Current Expenses.....			6,990.00
Total			\$ 23,761.00

PHYSICAL EDUCATION—WOMEN**Personal Services—Regular:**

Davies, Dorothy, Professor.....	(9)	\$ 5,715.00	
Stehr, Jean, Instructor.....	(9)	3,915.00	
Muzzey, Dorothy M., Assistant Professor.....	(9)	3,780.00	
Wheeler, Mary Roberta, Faculty Assistant.....	(9)	2,340.00	
Summer Session	(2)	3,500.00	
			\$ 19,250.00

Personal Services—Student			1,400.00
Other Current Expenses.....			3,690.00

Total \$ 24,340.00

PRACTICE SUPERVISION**Personal Services—Regular:**

Neal, Charles D., Associate Professor.....	(9)	\$ 5,265.00	
Bracewell, George, Associate Professor....	(9)	4,500.00	
Summer Session	(3)	3,000.00	
			\$ 12,765.00

Personal Services—Student			1,200.00
Other Current Expenses.....			4,540.00

Total \$ 18,505.00

PRACTICE—UNIVERSITY SCHOOL**Personal Services—Regular:**

Mees, John D., Assistant Professor.....	(9)	\$ 5,040.00	
Willard, Charles B., Associate Professor..	(9)	5,040.00	
Entsminger, Mary Edwin, Assoc. Professor	(9)	4,500.00	
Hall, Dilla, Assistant Professor	(9)	4,500.00	
Mott, Sina M., Associate Professor.....	(9)	4,500.00	
Bach, E. Louise, Assistant Professor.....	(9)	4,320.00	
Fulkerson, Elbert, Assistant Professor....	(9)	4,320.00	
Shake, Shelby S., Assistant Professor.....	(9)	4,140.00	
Rieke, Evelyn Davis, Assistant Professor..	(9)	3,960.00	
Plochmann, Carolyn G., Instructor.....	(9)	3,915.00	
Rogers, Ora D., Assistant Professor.....	(9)	3,915.00	
Paterson, Charles, Assistant Professor..	(9)	3,870.00	
Carey, Margaretta A., Instructor.....	(9)	3,825.00	
Edwards, Troy M., Instructor.....	(9)	3,825.00	
Fligor, R. J., Instructor.....	(9)	3,825.00	
Johnson, Robert Ashford, Instructor.....	(9)	3,825.00	
Lane, Mabel Sickman, Instructor.....	(9)	3,825.00	
Meehan, Elizabeth C., Instructor.....	(9)	3,825.00	
Wood, Eugene S., Instructor.....	(9)	3,825.00	
Goodwin, Tina, Assistant Professor.....	(9)	3,780.00	
Smith, Gladys Leah, Assistant Professor..	(9)	3,780.00	
Van Trump, Ruby, Assistant Professor....	(9)	3,780.00	
Gibbons, M. Alberta, Assistant Professor..	(9)	3,690.00	
Sanders, Madge Troutt, Assistant Professor	(9)	3,690.00	
Teel, Harley R., Assistant Professor.....	(9)	3,690.00	
Casebier, V. Eleanor, Instructor.....	(9)	3,600.00	
Lockwood, Bonnie A., Instructor.....	(9)	1,800.00 ¹	
Plummer, John F., Jr., Instructor.....	(9)	3,600.00	
Stotlar, John W., Instructor.....	(9)	3,600.00	
Treece, Madelyn, Instructor.....	(9)	3,600.00	
Starck, Helen, Instructor	(9)	3,420.00	

¹Sabbatical leave at half pay.

Spradling, Zita, Instructor.....	(9)	3,330.00	
Young, Eleanor, Faculty Assistant.....	(9)	2,700.00	
Pearce, Tony Lorene, Faculty Assistant..	(9)	1,800.00	
Gross, Chalmer A., Assistant Professor....	(9) ²	
Summer Session	(2)	29,575.00	
Clark, Lula R., Emeritus.....	(9)	1,240.00	
King, Florence, Emeritus.....	(9)	1,200.00	
Hincheliff, Patricia, Clerk Stenographer I.	(12)	1,740.00	
			\$162,410.00
Personal Services—Student			2,685.00
Other Current Expenses.....			12,285.00
Total			\$177,380.00

² Leave without pay.

AUDIO-VISUAL AIDS SERVICE

Personal Services—Regular:

Ingli, Donald A., Assistant Professor.....	(9)	\$ 4,410.00	
Borella, Betty, Faculty Assistant.....	(9)	2,250.00	
Summer Session	(3)	2,220.00	
			\$ 8,880.00
Personal Services—Student			5,000.00
Other Current Expenses.....			28,025.00
Total			\$ 41,905.00

CHILD GUIDANCE CLINIC

Personal Services—Regular:

Thalmen, W. A., Professor.....	(9)	\$ 1,463.00	
(See Guid. & Spec. Ed.)	(9)	(4,387.00)	
(Total Salary)	(9)	(5,850.00)	
Summer Session	(2)	325.00	
			\$ 1,788.00
Personal Services—Student			650.00
Other Current Expenses.....			945.00
Total			\$ 3,383.00

EXPERIMENTAL FARM

Personal Services—Regular:

Woods, Harvey S., Instructor.....	(9)	\$ 2,835.00 ¹	
(See Agriculture)	(9)	(945.00)	
(Total Salary)	(9)	(3,780.00)	
Summer Session	(3)	945.00	
Emery, Hollis R., General Farmer.....	(12)	2,760.00	
Hamilton, Delbert, Garden Farmer.....	(12)	2,580.00	
Penrod, Lon, Farm Hand (Temp.).....	(9)	1,125.00	
			\$ 10,245.00
Personal Services—Student			2,000.00
Other Current Expenses.....			8,450.00
Total			\$ 20,695.00

¹ Does not include maintenance allowance of \$20.00 per month.

MUSEUM**Personal Services—Regular:**

Kelley, J. Charles, Professor.....	(9)	\$ 5,400.00	
Allen, John W., Instructor.....	(9)	3,825.00	
Waters, Loraine Lillian, Instructor.....	(9)	3,375.00	
Bennett, Esther Vorena, Faculty Assistant.....	(9)	2,700.00	
Summer Session	(3)	5,100.00	
Peithman, Irvin M., Mus. Technician I.....	(12)	4,032.00	
			\$ 24,432.00
Personal Services—Student			3,000.00
Other Current Expenses.....			3,860.00
Total			\$ 31,292.00

RESEARCH—GENERAL**Personal Services—Regular:****Replacements for:**

Baird	\$ 2,925.00
Ferrill, C.	2,610.00
Rafalko, M.	2,475.00
Turok	2,475.00

New Positions:

Director of Bureau of Research.....	6,900.00	
		\$ 17,385.00

Personal Services—Student	
Other Current Expenses.....	
Total	\$ 17,385.00

BIOLOGICAL RESEARCH LABORATORY**Personal Services Regular:**

Lindegren, Carl C., Professor.....	(9)	\$ 4,826.00	
(See Microbiology)	(9)	(1,609.00)	
(Total Salary)	(9)	(6,435.00)	
Mather, Adaline N., Assistant Professor...	(9)	2,115.00	
(See Microbiology)	(9)	(2,115.00)	
(Total Salary)	(9)	(4,230.00)	
Raut, Caroline, Assistant Professor	(9)	3,173.00	
(See Microbiology)	(9)	(1,057.00)	
(Total Salary)	(9)	(4,230.00)	
Lindegren, Gertrude S., Res. Assistant....	(9)	2,610.00	
Summer Session	(3)	4,242.00	
			\$ 16,966.00

Personal Services—Student	1,000.00
Other Current Expenses.....	6,950.00
Total	\$ 24,916.00

BUSINESS ENTERPRISE IN MEXICO

Personal Services—Regular	
Personal Services—Student	\$ 150.00
Other Current Expenses	50.00
Total	\$ 200.00

CHINESE ECONOMIC THOUGHT

Personal Services—Regular	
Personal Services—Student	\$ 500.00
Other Current Expenses.....	
Total	\$ 500.00

CONIFERS OF SOUTHERN ILLINOIS

Personal Services—Regular	
Personal Services—Student	\$ 308.00
Other Current Expenses	195.00
Total	\$ 503.00

CYCLES IN AMERICAN FOREIGN POLICY

Personal Services—Regular	
Personal Services—Student	\$ 50.00
Other Current Expenses.....	75.00
Total	\$ 125.00

DIALECTAL CHARACTERISTICS OF SOUTHERN ILLINOIS

Personal Services—Regular	
Personal Services—Student	\$ 50.00
Other Current Expenses	170.00
Total	\$ 220.00

ELECTROCHEMICAL

Personal Services—Regular	
Personal Services—Student	
Other Current Expenses	\$ 100.00
Total	\$ 100.00

ENDOCRINE RESEARCH

Personal Services—Regular	
Personal Services—Student	\$ 805.00
Other Current Expenses.....	1,325.00
Total	\$ 2,130.00

FISHERIES MANAGEMENT

Personal Services—Regular	
Personal Services—Student	\$ 300.00
Other Current Expenses.....	1,425.00
Total	\$ 1,725.00

FOLKLORE OF SOUTHERN ILLINOIS

Personal Services—Regular	
Personal Services—Student	\$ 60.00
Other Current Expenses	150.00
Total	<u>\$ 210.00</u>

FRONTIER WOMEN IN U. S. HISTORY

Personal Services—Regular	
Personal Services—Student	
Other Current Expenses	\$ 100.00
Total	<u>\$ 100.00</u>

ILLINOIS STATE GOVERNMENT

Personal Services—Regular	
Personal Services—Student	\$ 300.00
Other Current Expenses	
Total	<u>\$ 300.00</u>

PHILOSOPHY OF SCIENCE

Personal Services—Regular	
Personal Services—Student	\$ 400.00
Other Current Expenses	25.00
Total	<u>\$ 425.00</u>

PROJECTS IN ILLINOIS HISTORY

Personal Services—Regular	
Personal Services—Student	
Other Current Expenses	\$ 150.00
Total	<u>\$ 150.00</u>

17th CENTURY ENGLISH HISTORY

Personal Services—Regular	
Personal Services—Student	\$ 100.00
Other Current Expenses	\$ 150.00
Total	<u>\$ 250.00</u>

SOCIOLOGY OF SOUTHERN ILLINOIS

Personal Services—Regular	
Personal Services—Student	\$ 350.00
Other Current Expenses	315.00
Total	<u>\$ 665.00</u>

SOUTH AMERICAN HISTORY

Personal Services—Regular	
Personal Services—Student	\$ 200.00
Other Current Expenses	
Total	\$ 200.00

SOUTHERN ILLINOIS HERBARIUM

Personal Services—Regular	
Personal Services—Student	\$ 400.00
Other Current Expenses.....	1,625.00
Total	\$ 2,025.00

SOUTHERN ILLINOIS PUBLIC LIBRARIES

Personal Services—Regular	
Personal Services—Student	
Other Current Expenses.....	\$ 200.00
Total	\$ 200.00

STRATIGRAPHIC GEOLOGY IN SOUTHERN ILLINOIS

Personal Services—Regular	
Personal Services—Student	\$ 100.00
Other Current Expenses.....	190.00
Total	\$ 290.00

STUDIES IN HISTORY

Personal Services—Regular	
Personal Services—Student	\$ 50.00
Other Current Expenses.....	100.00
Total	\$ 150.00

WILDLIFE MANAGEMENT

Personal Services—Regular	
Personal Services—Student	\$ 300.00
Other Current Expenses.....	838.00
Total	\$ 1,138.00

EXTENSION

Personal Services—Regular:	
Dey, Raymond H., Executive Assistant...(9)	\$ 2,587.00
(See Adult Education).....(9)	(2,588.00)
(Total Salary)	(5,175.00)
	\$ 2,587.00
Personal Services—Student.....	700.00
Other Current Expenses.....	9,245.00
Total	\$ 12,532.00

LIBRARIES—GENERAL

Personal Services—Regular:

Replacements for:

Hankla	\$ 3,465.00	
Johnson, K.	1,710.00	
Raback	1,800.00	
Seibert	1,710.00	
	<hr/>	\$ 8,685.00

Personal Services—Student	
Other Current Expenses.....	

Total\$ 8,685.00

GENERAL LIBRARY

Personal Services—Regular:

Muller, Robert H., Professor.....(9)	\$ 5,580.00	
Stone, Elizabeth Opal, Assistant Professor (9)	4,410.00	
Kerley, Ruby, Assistant Professor.....(9)	3,960.00	
Dewey, Harry, Instructor.....(9)	3,915.00	
Kite, Grace E., Assistant Professor.....(9)	3,915.00	
Heicke, Dorothy E., Assistant Professor..(9)	3,780.00	
Shubert, Esther Marian, Asst. Professor..(9)	3,780.00	
Lynn, Thelma, Assistant Professor.....(9)	3,690.00	
Cundall, Zella, Instructor.....(9)	3,465.00	
Hankla, Golda, Instructor.....(9)	1,665.00 ¹	
Melvin, Mary Belle, Instructor.....(9)	3,330.00	
Tollafield, Ronald Charles, Instructor....(9)	3,330.00	
Drake, Vivian L., Instructor.....(9)	3,150.00	
Summer Session	(2)	13,325.00
Arnold, Mary Karraker, Clerk Steno. I....(12)	2,160.00	
Ferguson, Thedabel, Clerk Typist I.....(12)	1,560.00	
Jeremiah, Betty, Clerk Typist I.....(12)	1,560.00	
Kabara, Irene, Clerk Typist I.....(12)	1,560.00	
Post, Roberta, Clerk Typist I.....(12)	1,560.00	
Wargo, Grace Ann, Clerk Typist I.....(12)	1,560.00	
Wells, Mary Ann, Clerk Typist I.....(12)	1,560.00	
Woods, Vivian Celestine, Clerk Typist I..(12)	1,560.00	
....., Clerk Typist I.....(12)	1,500.00	
....., Clerk Typist I.....(12)	1,500.00	
	<hr/>	\$ 77,375.00

Personal Services—Student	12,510.00
Other Current Expenses	74,519.00

Total\$164,394.00

TILTON-LINCOLN LIBRARY

Personal Services—Regular	
Personal Services—Student	\$ 360.00
Other Current Expenses	730.00

Total\$ 1,090.00

¹ Sabbatical leave.

UNIVERSITY SCHOOL LIBRARY

Personal Services—Regular:

Stull, Marjorie, Instructor.....	(9)	\$ 3,375.00	
Summer Session	(2)	750.00	
			\$ 4,125.00

Personal Services—Student			1,500.00
Other Current Expenses.....			3,222.00

Total		\$ 8,847.00
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PHYSICAL PLANT—GENERAL

Personal Services—Regular:

Replacements for:

Waddy	\$ 2,925.00
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New Positions:

Architectural Designer	7,200.00
Supervisor of Construction	6,000.00

	\$ 16,125.00
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Personal Services—Student	
Other Current Expenses	

Total	\$ 16,125.00
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PHYSICAL PLANT—ADMINISTRATION

Personal Services—Regular:

Howe, William A., Executive Assistant..	(9)	\$ 5,175.00
Lonergan, John F. H., Assistant Professor..	(9)	4,500.00
Summer Session	(3)	3,225.00
Forster, Mary A., Clerk Stenographer II...	(12)	2,100.00
Gottway, Otto E., Plant Maintenance Eng. I	(12)	4,800.00

	\$ 19,800.00
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Personal Services—Student	1,000.00
Other Current Expenses	6,010.00

Total	\$ 27,410.00
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PHYSICAL PLANT—MAINTENANCE

Personal Services—Regular:

Durham, Wm., Brick Mason.....	(12)	\$ 6,264.00
Betts, Charles L., Plumber.....	(12)	4,698.00
Loy, Charles E., Plumber.....	(12)	4,698.00
Loy, Frank R., Plumber.....	(12)	4,698.00
Marten, W. E., Plumber.....	(12)	4,698.00
Michael, H. A., Plumber.....	(12)	4,698.00
McCormick, Clyde, Electrician.....	(12)	4,280.40
Ozburn, Wm. L., Electrician.....	(12)	4,280.40
Renner, Henry J., Electrician.....	(12)	4,280.40
Weber, Rudolph, Electrician.....	(12)	4,280.40
Hogue, Robert, Carp. Foreman	(12)	4,698.00
Schwegman, Virgil, Carp. Foreman.....	(12)	4,698.00
Dotson, George E., Carpenter.....	(12)	4,176.00
Hagler, Ned J., Carpenter.....	(12)	4,176.00
Kinsey, Carl B., Carpenter.....	(12)	4,176.00
McIntosh, Wm. V., Carpenter.....	(12)	4,176.00

Ross, Arthur L., Carpenter.....(12)	4,176.00	
Smith, Robert E., Carpenter.....(12)	4,176.00	
White, Jackie D., Carpenter.....(12)	4,176.00	
Callaway, Wm., Painter (Temp.).....(12)	3,654.00	
Cogdill, Lee V., Painter.....(12)	3,654.00	
Gamble, Roy C., Painter.....(12)	3,654.00	
Gustin, Charles, Painter (Temp.).....(12)	3,654.00	
Hagler, Carl I., Painter.....(12)	3,654.00	
Harris, Guy R., Painter.....(12)	3,654.00	
Matthews, Wm., Painter.....(12)	3,654.00	
Stawarczik, Victor, Painter.....(12)	3,654.00	
Crowell, Donald, Laborer (Bldg.).....(12)	2,714.40	
....., Carp. (Temp.).....(4)	1,392.00	
....., Carp. (Temp.).....(4)	1,392.00	
....., Carp. (Temp.).....(4)	1,392.00	
....., Carp. (Temp.).....(4)	1,392.00	
....., Carp. (Temp.).....(4)	1,392.00	
....., Carp. (Temp.).....(4)	1,392.00	
		\$125,802.00
Personal Services—Student.....	3,000.00	
Other Current Expenses	64,350.00	
Total		\$193,152.00

PHYSICAL PLANT—MAJOR REPAIRS

Personal Services—Regular	
Personal Services—Student	
Other Current Expenses.....	\$ 67,000.00
Total	\$ 67,000.00

PHYSICAL PLANT—OPERATION

Personal Services—Regular:

Marberry, William M., Assistant Professor (9)	\$ 2,317.00
(See Botany)(9)	(2,318.00)
(Total Salary)(9)	(4,635.00)
Summer Session(2)	515.00
Widdows, Joe, Bldg. and Grds. Supervisor..(12)	4,032.00
Alexander, Raymond B., Maint. Equip Op..(12)	2,714.40
Carter, Ralph Dale, Maint. Equip. Op.....(12)	2,714.40
Davitz, Woodrow, Maint. Equip Operator.(12)	2,714.40
Lewis, James H., Maint. Equip. Operator.(12)	2,714.40
McCutcheon, Edward, Maint. Equip. Op..(12)	2,714.40
Pearson, Eugene, Maint. Equip. Operator.(12)	2,714.40
Ragsdale, Van H., Maint. Equip. Operator.(12)	2,714.40
McNeill, Lee, Grounds Foreman.....(12)	2,676.00
Nelson, LeRoy, Florist I.....(12)	2,376.00
King, Thomas J., Janitor III.....(12)	2,520.00
Biggs, George O., Janitor I.....(12)	2,316.00
Knight, Ira Dennie, Janitor I.....(12)	2,316.00
Loveall, Guy, Janitor I.....(12)	2,316.00
Wiggins, Howard Arthur, Janitor I.....(12)	2,316.00
Evans, Charles R., Janitor I.....(12)	2,304.00
Sutton, Wayne, Janitor I.....(12)	2,244.00
Anderson, William J., Janitor I.....(12)	2,148.00
Clutts, Dennis, Janitor I.....(12)	2,148.00
Crossland, Thelbert E., Janitor 1.....(12)	2,148.00
Jamison, James, Janitor I.....(12)	2,148.00
Lewis, Norah, Janitor I.....(12)	2,148.00
Lingle, Cloman, Janitor I.....(12)	2,148.00

Peters, D. A., Janitor 1.....(12)	2,148.00	
Pollard, Calvin Ramey, Janitor I.....(12)	2,148.00	
Valentine, Columbus, Janitor I.....(12)	2,148.00	
Alexander, Earl, Lab. Maint.(12)	2,148.00	
Cundiff, Lenville, Lab. Maint.(12)	2,148.00	
Fox, Harry, Lab. Maint.....(12)	2,148.00	
Hale, James Roy, Lab. Maint.....(12)	2,148.00	
Hall, Villa, Lab. Maint.(12)	2,148.00	
James, Robert Lee, Lab. Maint.....(12)	2,148.00	
McCallister, William, Lab. Maint.(12)	2,148.00	
Taylor, Jettie, Lab. Maint.....(12)	2,148.00	
Williams, James, Lab. Maint.....(12)	2,148.00	
Mosely, Statsie C., Lab. Maint.....(12)	2,088.00	
Mitchell, Tosco, Lab. Maint.....(12)	1,800.00	
Thornton, John W., Watchman II.....(2)	428.00	
....., Watchman II(10)	2,140.00	
(Replacing Thornton)		
Isham, Robert, Watchman I.....(12)	2,316.00	
Newberry, J. A., Watchman I.....(12)	2,316.00	
Turner, Wm. Lenard, Watchman I.....(12)	2,148.00	
Holder, Dallas R., Watchman I.....(12)	2,040.00	
Metcalf, Rolland R., Watchman I.....(12)	2,040.00	
Beggs, Elsie, Domestic.....(12)	2,100.00	
Valentine, Ima Mae, Domestic.....(12)	2,100.00	
		\$107,429.00
Personal Services—Student		24,900.00
Other Current Expenses.....		47,850.00
Total		\$180,179.00

POWER PLANT AND UTILITIES

Personal Services—Regular:

Sitter, Ralph H., Plant Maint. Eng. II.....(12)	\$ 5,616.00	
Anderson, Fred, Stat. Fireman.....(12)	3,060.00	
Dunning, David E., Stat. Fireman.....(12)	3,060.00	
Spelbring, Dale E., Stat. Fireman.....(12)	3,060.00	
Whitnell, Clarence E., Stat. Fireman.....(12)	3,060.00	
Baggett, Robert J., Maint. Worker.....(12)	2,460.00	
Beasley, Fredric L., Maint. Worker.....(12)	2,460.00	
Eddy, Joseph, Maint. Worker.....(12)	2,460.00	
Kelley, Vernon, Maint. Worker.....(12)	2,460.00	
Miller, Fred, Maint. Worker.....(12)	2,460.00	
Freeman, Cliff, Lab. Maint.....(12)	2,148.00	
Merkel, Charlie C., Lab. Maint.....(12)	2,148.00	
Westley, George, Lab. Maint.(12)	2,148.00	
		\$ 36,600.00
Personal Services—Student		360.00
Other Current Expenses.....		89,300.00
Total		\$126,260.00

REFUNDS

Personal Services—Regular	
Personal Services—Student	
Other Current Expenses	\$ 3,000.00
Total	\$ 3,000.00

U. S. GOVERNMENT CONTRACTS—GENERAL

Personal Services—Regular:

Replacements for:

Randle	\$ 3,510.00	
		\$ 3,510.00

Personal Services—Student	
Other Current Expenses	

Total	\$ 3,510.00
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ORDNANCE PLANT VETERANS' HOUSING PROJECT-CONTRACT
NO. ILL-V-11329

Personal Services—Regular:

Wolfe, Ernest R., Executive Assistant..... (9)	\$ 1,958.00	
(See Chautauqua Street Veterans' Housing Project)	(9)	(1,957.00)
(Total Salary)	(9)	(3,915.00)
Summer Session	(3)	653.00
Entsminger, H. E., Stat. Fireman..... (12)		2,904.00
Harris, Lee C., Stat. Fireman..... (12)		2,904.00
Lewis, Hiram, Stat. Fireman..... (12)		2,808.00
Rogers, V. H., Stat. Fireman..... (12)		2,808.00
Cov, Raymond R., Watchman I..... (12)		2,244.00
Hammock, Charlie C., Watchman I..... (12)		2,148.00
Brookshire, Earl L., Watchman I..... (12)		2,100.00
Green, Vernor L., Lab. Maint..... (12)		2,148.00
		\$ 22,675.00

Personal Services—Student	
Other Current Expenses	400.00

Total	\$ 23,075.00
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VETERANS' ADMINISTRATION GUIDANCE CENTER CONTRACT

Personal Services—Regular:

Hamilton, Helen, Clerk Stenographer II.. (12)	\$ 2,400.00
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Personal Services—Student	
Other Current Expenses	310.00

Total	\$ 2,710.00
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BOOKSTORE

Personal Services—Regular:

Trobaugh, Carl, Executive Assistant..... (9)	\$ 2,835.00	
....., Faculty Assistant	(9)	990.00
Summer Session	(3)	1,275.00
Swan, Ethel F., Clerk I	(12)	1,820.00
		\$ 7,020.00

Personal Services—Student	4,280.00
Other Current Expenses	49,950.00

Total	\$ 61,250.00
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CAFETERIA

Personal Services—Regular:

Windate, Lyda, Food Ser. Supervisor.....	(2)	\$	508.00 ¹	
....., Faculty Assistant.....	(7)		1,778.00 ¹	
Summer Session	(3)		762.00 ¹	
Faggett, Edith, Cook I	(12)		2,208.00 ²	
Bain, Mamie, Cook I.....	(12)		2,004.00 ²	
Donaby, George, Janitor I.....	(12)		1,908.00 ²	
Hardy, Elizabeth, Sub. Cook I.....	(8)		1,240.00 ³	
Mendenall, Marie, Domestic	(12)		1,872.00 ²	
Schneider, Virginia, Clerk Typist I.....	(12)		2,040.00	
Throgmorton, Grace, Domestic.....	(12)		1,872.00 ²	
Wright, Beatrice, Sub. Cook I.....	(8)		1,240.00 ²	
....., Cook I.....	(12)		1,440.00 ²	
				\$18,872.00
Personal Services—Student				8,000.00
Other Current Expenses.....				29,128.00
Total				\$ 56,000.00

¹ Does not include maintenance allowance of \$10.00 per month.² Does not include maintenance allowance of \$20.00 per month.³ Does not include maintenance allowance of \$20.00 per month prorated on basis of actual time worked.

CANTEEN

Personal Services—Regular:

....., Faculty Assistant.....	(9)	\$	1,710.00	
Summer Session	(3)		570.00	
Morgan, Dora E., Cook I.....	(12)		1,620.00 ¹	
Travelstead, Lela Mae, Cook I.....	(12)		1,620.00 ¹	
				\$ 5,520.00
Personal Services—Student				6,000.00
Other Current Expenses.....				26,480.00
Total				\$ 38,000.00

¹ Does not include maintenance allowance of \$10.00 per month.

CHAUTAUQUA STREET VETERANS' HOUSING PROJECT

Personal Services—Regular:

Wolfe, Ernest R., Executive Assistant.....	(9)	\$	1,957.00	
(See Ordnance Plant Veterans' Housing				
Project-Contract No. Ill-V-11329).....	(1,958.00)			
(Total Salary)	(3,915.00)			
....., Faculty Assistant.....	(9)		2,025.00	
Summer Session	(3)		1,327.00	
				\$ 5,309.00
Personal Services—Student				2,700.00
Other Current Expenses.....				36,591.00
Total				\$ 44,600.00

RESIDENCE HALL

Personal Services—Regular:

Vogely, Maxine, Executive Assistant.....	(9)	\$ 3,465.00 ¹	
Summer Session	(3)	1,155.00 ¹	
Allen, Jesse, Janitor I.....	(12)	2,316.00	
Bowers, Frances, Cook I.....	(12)	2,208.00 ²	
Crawshaw, Minnie, Sub. Cook I.....	(5)	725.00 ²	
Foster, Verla, Cook I.....	(12)	2,208.00 ²	
Rentfro, Bertha, Cook I.....	(12)	2,208.00 ²	
Smith, Ethel, Domestic.....	(12)	1,560.00	
....., Sub. Domestic.....	(2)	230.00	
			\$ 16,075.00

Personal Services—Student..... 1,425.00

Other Current Expenses..... 27,650.00

Total\$ 45,150.00

¹ Does not include maintenance allowance of \$30.00 per month.

² Does not include maintenance allowance of \$20.00 per month.

Exhibit A

SOUTHERN ILLINOIS UNIVERSITY
ANNUAL INTERNAL BUDGET, 1950-51
STUDENT ACTIVITY FUNDS

Statement of Estimated Income

Term	Estimated Enrollment	Actual 1948-49	Estimated 1949-50	Estimated 1950-51
Fall Term, 1950.....	3,000	\$ 22,500.00
Winter Term, 1950-51.....	2,850	21,375.00
Spring Term, 1951.....	2,70020,250.00
Summer Term, 1951.....	2,000	11,500.00
		<u>\$ 78,568.24</u>	<u>\$ 70,438.00</u>	<u>\$ 75,625.00</u>

Exhibit B

STUDENT ACTIVITY FUNDS

Statement of Proposed Expenditures

Activity	Allotment 1948-49	Allotment 1949-50	Requested by Fiscal Officer 1950-51	Recommended by Budget Committee and approved by President
Alumni-Student Promotional Activities	\$ 1,750.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Class of '51.....	450.00
Class of '52.....	300.00
Class of '53.....	150.00
Contingent	1,750.00	2,000.00	2,000.00	2,000.00
Convocation
Debate	1,000.00	1,500.00	2,000.00	1,800.00
Egyptian	8,000.00	8,000.00	8,000.00	8,000.00
Freshman Group Activities.	450.00	350.00	375.00	350.00
Homecoming	750.00	1,000.00	1,000.00	1,000.00
Hospitalization	7,500.00	9,500.00	10,500.00	10,500.00
Intramural Athletics	500.00	500.00
Lectures & Entertainments.	7,000.00	5,250.00	5,250.00	5,250.00
Library Specials & Activities	80.00	80.00	150.00	80.00
Little Theatre
Music	2,000.00	2,000.00	2,500.00	2,300.00
Obelisk	10,500.00	10,500.00	10,500.00	10,500.00
Pep Activities	100.00	200.00	200.00
Social Activities	500.00	500.00	500.00	500.00
Spring Carnival	500.00	750.00	750.00	750.00
Student Council	1,000.00	1,000.00	1,800.00	1,400.00
Student Handbook	750.00	800.00	800.00	800.00
Student Publicity Services ..	400.00	500.00	550.00	520.00
Student Welfare	75.00	100.00	75.00	75.00
Swimming Fund	600.00	600.00	600.00	600.00
University Athletics	21,000.00	22,000.00	24,000.00	23,000.00
Week-End Social Committee	1,000.00	1,500.00	1,600.00	1,600.00
Women's Athletics	1,500.00	1,500.00	1,500.00	1,500.00
Totals	<u>\$ 68,105.00</u>	<u>\$ 71,030.00</u>	<u>\$ 76,650.00</u>	<u>\$ 75,625.00</u>

BY-LAWS OF THE BOARD OF TRUSTEES OF SOUTHERN ILLINOIS UNIVERSITY

ARTICLE I. Meetings of the Board.

Section 1. Regular Meetings. Regular Meetings of the Board shall be held at least once each quarter of the academic year on the campus of the University. Additional regular meetings may be scheduled by the Board. Written notice of all regular meetings and of the agenda therefor shall be given by the Secretary to each member of the Board and to the President of the University not less than ten days prior to such meetings.

Section 2. Special Meetings. Special meetings of the Board may be called by the Chairman of the Board upon his own initiative and he shall call a special meeting upon the request of three members. Notice of such meeting shall be given by written or telegraphic notice to all members of the Board at least twenty-four hours prior thereto. Such notice shall designate the time, place, and agenda of the meeting and the source of the call.

Section 3. Quorum. A majority of the members of the Board shall constitute a quorum for the transaction of business except as otherwise provided by these By-Laws. Any number less than a quorum present at a meeting, duly called, may adjourn from time to time until a quorum shall be in attendance.

Section 4. Action in Regular and Special Meetings. At all regular and special meetings it shall be valid to act on any subject within the power of the Board except as provided elsewhere in these By-laws. It shall be the policy of the Board, however, except in case of emergency, to act only upon matters set forth in the agenda or the consideration of which any absent member or members shall have had adequate prior notice.

Section 5. Place of Meetings. All regular quarterly meetings of the Board shall be held at the Southern Illinois University and other regular and special meetings shall be held on the campus unless otherwise ordered by the Board or another place of meeting is indicated in the written notice for a special meeting.

Section 6. Order of Business. The business at each regular or special meeting of the Board shall be conducted in the following manner unless otherwise authorized by appropriate Board action:

- A. Roll call of members.
- B. Reading and approval of minutes of last meeting.
- C. Reading and action with respect to minutes of prior Committee Meetings.
- D. Selection of officers.
- E. Reports and recommendations of the President of the University.
- F. Reports and recommendations of the Treasurer.
- G. Reports of Committees.
 1. Permanent Committees.
 2. Special Committees.
- H. Communications, petitions, and memorials.
- I. Unfinished Business.
- J. New Business.

Section 7. Rules of Procedure. Board meetings shall be conducted according to Roberts rules of parliamentary procedure, except as modified by the Board. The ayes and noes shall be called and entered upon each vote and any motion involving money shall be by call of the roll. Others may be by voice vote.

Section 8. Minutes. Minutes of the proceedings of the Board shall be kept by its Secretary, personally or by a competent deputy designated by the Board. Minutes of meetings of and actions recommended by the committees of the Board shall be kept by a secretary designated by each such Committee and shall be submitted to the Board for approval. They shall

be deposited with the Secretary of the Board. Action of the Board which utilizes material presented by reports or other documents shall, by the Secretary, be presented in the Minutes in such form as to include the full text of the action so that reference to other reports and documents is not necessary in order to determine the exact meaning of the action taken.

ARTICLE II. Officers of the Board.

Section 1. Election of Officers. The Board shall, at its first regular quarterly meeting of each fiscal year, elect by secret ballot from its own membership and by a majority vote of those present, a Chairman, a Vice-Chairman, and a Secretary, who shall hold office until their successors are elected and qualified.

Section 2. Determination of Duties. The officers of the Board shall perform the duties expressly enjoined upon them by the laws of this State and by the By-laws and Statutes of this Board and such other incidental duties as pertain to their respective offices.

Section 3. Duties of the Chairman and Vice-Chairman of the Board. The Chairman of the Board shall preside over all meetings of the Board. He shall, subject to the provisions of Article I, Section 2, with respect to notice, call the Board or Executive Committee into regular or special session at such times as he may deem it desirable or necessary or at any time upon the petition of three or more members of the Board. He shall have authority to decide any disputes as to the application or meaning of the By-laws and other legislation of the Board, but his decision shall be referred to the next regular or special meeting of the Board for final judgment and adjudication by the Board.

In the absence of the Chairman of the Board, in the event that he is unable to act as such, or in the event that the office becomes vacant, the Vice-Chairman shall act as Chairman of the Board and perform all the duties of the Chairman. In the absence of the Chairman and Vice-Chairman the members of the Board present shall select a Chairman pro tempore.

Section 4. Duties of the Secretary of the Board.

- A. He shall attend all meetings of the Board and shall keep a full and accurate record in a suitable book provided for that purpose of all votes and acts of the Board.
- B. He shall promptly furnish a copy of the Minutes of each regular or special meeting of the Board and of the Executive Committee to all members of the Board and to the President of the University.
- C. He shall notify all committees of their appointment and shall furnish to them a copy of all resolutions or orders assigning functions to such committees.
- D. He shall record all calls for meetings of the Board and shall notify all members of such meetings.
- E. He shall keep a record in a separate book of the names of all members of the Board of Trustees, the dates of their appointments, and the dates of the expiration of their terms of office, and a file of all reports made by the committees of the Board.
- F. He shall keep in a separate book a current complete record and text of the By-laws of the Board and shall publish the same, from time to time as directed by the Board.
- G. He shall keep in a separate book a current and complete record and text of the Statutes of the Board and shall publish the same from time to time as directed by the Board.
- H. Immediately after any change, amendment, or addition to the By-laws, Statutes or Regulations of the Board, he shall furnish the President of the University with an official copy of the text thereof.
- I. He shall keep a separate record of all donations made to the institution, including Board action relating thereto.

Section 5. The Treasurer. The Treasurer of the Board of Trustees shall furnish a bond in such amount as the Board may require from time to time, but not for less than Ten Thousand Dollars.

ARTICLE III. Committees of the Board.

Section 1. Permanent Committees.

- A. The Executive. The Executive Committee shall consist of the Chairman and of two other members of the Board elected at the first regular meeting in each fiscal year. The Executive Committee shall have authority to transact such routine business as may arise during the recess of the Board and to act for the Board in all matters of an emergency nature upon which immediate decisions are necessary for the present welfare of the University.

Actions of the Executive Committee shall not become binding until ratified by the Board. All actions taken by this Committee shall be reported in writing to the Board at its next regular or special meeting for approval and ratification and shall be entered in full upon the Minutes of such meeting of such Board.

Section 2. Special Committees. Special committees may be appointed from time to time as the Board may deem expedient. Each committee shall be automatically discharged at the close of each fiscal year unless the Board takes specific action to extend its life beyond that period.

ARTICLE IV. Buildings.

Section 1. Buildings. The selection and employment of architects for all buildings of the University; the adoption of plans, specifications and details for such buildings; and the receiving of bids and awarding of contracts for the same shall be by the Board of Trustees.

Section 2. Superintendence of Construction. After any contract shall have been awarded for the construction of a new building, superintendence of the construction of such new building and its acceptance upon completion shall be under the general oversight of a special committee consisting of the President of the University, the members of the Board of Trustees, the Business Manager of the University, the Director of the Physical Plant, and the dean or head of the College or department to be served by such building, when completed, shall be an advisory member of such special committee.

ARTICLE V. Board Legislation.

Section 1. Classification of Board Legislation. Legislation by the Board shall be classified as (1) By-laws, (2) Statutes of the Board, and (3) Regulations.

Section 2. By-laws of the Board. Legislation concerning the organization, procedures, and functions of the Board of Trustees itself shall be classified as By-laws of the Board.

Section 3. Statutes of the Board. Legislation concerning the basic structure of the internal operating organization of the University shall be classified as Statutes of the Board.

Section 4. Regulations of the Board. Legislation concerning detailed matters of institutional organization and operation shall be classified as Regulations of the Board.

Section 5. Amendment of Board Legislation. The By-laws and Statutes of the Board may be changed or amended and additional By-laws and Statutes may be adopted at any regular or special meeting of the Board by vote of a majority of the total membership of the Board, provided that not less than two weeks' notice of the intention to change, amend, or add to the By-laws or Statutes in whole or in part (which notice may be included in the call for the meeting) shall have been given to the members of the Board of Trustees. Such notice shall be in writing and shall include the exact wording of the legislation proposed.

The Regulations of the Board may be changed and amended, and additional Regulations may be adopted at any regular or special meeting of the

Board upon the unanimous vote of the members thereof without prior formal notice, or by a majority vote of a regular quorum upon notice given as provided in Article I, Section 2. Such changes, amendments, and additions shall be upon formal motion, indicating specifically the change in, amendment of, or addition to the Regulations of the Board that is intended. An action of the Board which fails to embody such indication shall not have the status of a Regulation.

Section 6. Policy Concerning Consultation. It will be a policy of the Board, whenever practicable, to submit to appropriate subordinate University authority for comment and recommendation, prior to final action by the Board, any proposed Statutes or Regulations of the Board with respect to the internal operation of the University. The Board's freedom of action with respect to matters thus submitted shall not, however, be restricted by the recommendations made.

ARTICLE VI. Judicial Authority.

The Board retains its final judicial authority with respect to the interpretation and enforcement of the By-laws, Statutes, and Regulations of the Board and with respect to any controversy that may arise thereunder. It also retains its freedom to refuse jurisdiction, when in its opinion the judgment of subordinate authority should be determinative. The Board also retains its power to withdraw any specific case from the jurisdiction of the President or of any other agency of the University when, in the opinion of the Board, such action will best serve the purposes of justice.

ARTICLE VII. The Election of the President of the University.

The President of the University shall be the chief administrative officer of the internal operating organization of the University and shall be selected from time to time by the Board. No less than five affirmative votes shall be required for the initial election of a President of the University. His initial term of office shall be for not less than one year and he shall, thereafter, continue in such office at the will of the majority of the Board, who from time to time shall fix his salary. It will be the policy of the Board to confer with a special committee named by the University Faculty prior to the selection of a new president.

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Annual Report

BOARD OF TRUSTEES

1950-1951



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ANNUAL REPORT

OF THE

Board of Trustees

OF

Southern Illinois University

For the Year Ending June 30, 1951



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LETTER OF TRANSMITTAL

Carbondale, Illinois, June 30, 1951

Honorable Adlai E. Stevenson,
Governor of Illinois:

Sir: We have the honor to submit to you herewith, in compliance with the law, the second annual report of the Board of Trustees of Southern Illinois University for the fiscal year, July 1, 1950, to June 30, 1951.

Respectfully yours,

Kenneth L. Davis, Secretary

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BOARD OF TRUSTEES

MEMBERS

Dr. Leo J. Brown.....505 West Walnut Street, Carbondale
 Mr. Kenneth L. DavisBox 357, Harrisburg
 Mr. Robert W. Davis.....200 North University Avenue, Carbondale
 Mr. Guy A. Gladson.....426 Central Avenue, Wilmette
 Mr. O. W. Lyerla.....204 South 11th Street, Herrin
 Mr. Lindell W. Sturgis.....City National Bank, Metropolis
 Mr. John Page Wham.....212 East Broadway, Centralia
 Mr. Vernon L. Nickell, Ex-Officio.....Springfield
 State Superintendent of Public Instruction

OFFICERS

Leo J. Brown, Chairman.....Carbondale
 O. W. Lyerla, Vice-Chairman.....Herrin
 Kenneth L. Davis, Secretary.....Harrisburg
 Edward V. Miles, Jr., Treasurer.....Carbondale
 Business Manager, Southern Illinois University.

EXECUTIVE COMMITTEE

Leo J. Brown, Chairman Lindell W. Sturgis John Page Wham

PROCEEDINGS AND MINUTES

Of the Joint Meeting of the Board of Trustees of Southern Illinois University
and the University of Illinois which convened at 9:30 a. m. on
Monday, July 24, 1950, in the Women's Residence Hall on
the Campus of Southern Illinois University,
Carbondale, Illinois.

The following members of Southern Illinois University Board were present:

Robert D. Davis, Chairman
Kenneth L. Davis
Guy A. Gladson
O. W. Lyerla
Lindell W. Sturgis
John Page Wham
Alice DiGiovana, Administrative Assistant

The following members were absent:

Leo J. Brown, Secretary
Vernon L. Nickell, ex-officio

The following members of the University of Illinois Board were present:
Honorable Adlai E. Stevenson, Governor of the State of Illinois, ex-officio

Kenney E. Williamson, President
Wirt Herrick
R. Z. Hickman
Doris S. Holt
Frances B. Watkins

Also present were:

Dr. George D. Stoddard, President, University of Illinois
Mr. Coleman R. Griffith, Provost, University of Illinois
Mr. Lloyd Morey, Comptroller, University of Illinois
Mr. A. J. Janata, Assistant to the President and Secretary of the
Board of Trustees, University of Illinois
Dean H. P. Rusk, College of Agriculture, University of Illinois
Professor G. W. Kammlade, Dixon Springs Experiment Station
Dr. Delyte W. Morris, President, Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant to the President,
Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois
University
Mr. J. F. Wright, Director of Public Information, University of
Illinois
Miss Fran Myers, University Editor, "Champaign News-Gazette"
Mr. Frank Weller, Reporter, "Carbondale Free Press"
Mr. John Mulkin, Reporter, Southern Illinois University Information
Service
Mr. Bill Hollada, Editor, "The Egyptian", Southern Illinois University
student publication

The meeting was called to order at 9:30 a.m. by General Robert W. Davis, Chairman of the Board of Trustees, Southern Illinois University. He welcomed all the guests present, stating that Southern was honored to entertain the University of Illinois Board of Trustees and administrators and that it welcomed the opportunity to hold the second joint meeting of the Boards of Trustees in Carbondale.

General Davis then introduced President Morris, who in turn welcomed the guests present, stating that he felt these meetings were a good omen for higher education in Illinois and would afford an opportunity for sharing of ideas and coordination of efforts toward common goals.

General Davis then introduced President Stoddard who acknowledged the welcomes, stating that he, too, felt that such meetings were of great import to education in Illinois. He suggested that previous to further joint meetings of the two Boards, the staffs of the two institutions should meet for technical and professional discussions and prepare material for presentation to the joint Boards for consideration.

General Davis then introduced Mr. Kenney E. Williamson, President of the University of Illinois Board of Trustees, who stated that he wished to express the appreciation of the entire Board of the University of Illinois for the kind invitation to be present and participate in this joint meeting. He said that President Stoddard's suggestion concerning further joint meetings was an excellent one and that he felt the Board as a whole would approve such a move. He further stated that as he viewed higher education in Illinois, there was no place for competition but only for wholehearted cooperation.

The Chairman then introduced the Governor of the State of Illinois, the Honorable Adlai E. Stevenson. Governor Stevenson stated that he was delighted to be in attendance at this meeting. He said that he felt the administrative structure of higher education in Illinois presented a problem. At the present time, he said, the structure seems complex, as we have the University of Illinois, supported by public funds, with an elected Board of Trustees; Southern Illinois University, supported by public funds, with an appointed Board of Trustees; and the teachers colleges of the State, supported by public funds, with an appointed Board of Trustees and administered through one of the State code departments. He further stated that sometimes there is a want of coordination between the universities and some of the other State agencies. He said he felt that everyone concerned should work toward better administrative control of higher education in the State of Illinois.

In discussing the economic situation in Southern Illinois, Governor Stevenson stated that the area must look to Southern Illinois University for assistance and that he felt this situation could be greatly improved because Southern Illinois does have enormous assets and possibilities. In closing, the Governor stated that he was of the opinion that joint meetings, such as the one being held today between these two Boards and the administrators of the two Universities, were very desirable and probably should be held more often. He said that he saw great value in President Stoddard's suggestion of meetings between the technical and administrative staffs of the Universities to discuss mutual problems to be presented to the joint Boards.

The group made a tour of the campus of Southern Illinois University and then adjourned for luncheon.

EXECUTIVE SESSION

The Board reconvened at 1:30 p.m. in the offices of the Board at 1301 South Thompson Street.

The following members were absent:

Leo J. Brown, Secretary
Guy A. Gladson
Vernon L. Nickell, ex-officio

The meeting was called to order by the Chairman, who stated that the first item of business was the consideration of the Minutes of the meeting of the Board, held on June 19, 1950.

Lindell W. Sturgis moved that the Minutes of the meeting of the Board, held on June 19, 1950, be approved as submitted. The motion was seconded

by John Page Wham and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University.

Approval of June 1950 Graduates

- A. Approval is requested for the graduation of the following students who completed their studies for degrees as indicated at the end of the spring term 1950:

GRADUATE SCHOOL

MASTER OF ARTS DEGREE

Name and Town	Major Subject
Woodrow M. Fildes, Murphysboro.....	Mathematics
Willis E. McCray, Jr., West Frankfort.....	Biological Science
Jeanette Hoffman Neckers, Carbondale.....	English
Emma Marsh Welch, Carbondale.....	Foreign Language

GRADUATE SCHOOL

MASTER OF SCIENCE IN EDUCATION DEGREE

Name and Town	Major Subject
Dan Cox, West Frankfort.....	Educational Administration and Supervision
Robert P. Enrietto, Carbondale.....	Guidance and Counseling
Thomas D. Evans, East St. Louis.....	Guidance and Counseling
E. G. Fitzgerald, Chicago.....	Educational Administration and Supervision
Thomas William Floyd, Alvin.....	Social Science
Mildred Rendleman Friedline, Carbondale.....	Social Science
Claudine Richardson Janes, Mt. Sterling, Ohio.....	Guidance and Counseling
Kenneth M. Jobe, Anna.....	Educational Administration and Supervision
James Garner John, Mt. Carmel.....	Educational Administration and Supervision
Orland L. Kelley, Christopher.....	Educational Administration and Supervision
Zetta Arnette Lee, West Frankfort.....	Educational Administration and Supervision
Laline Lawis Lord, Jonesboro.....	Clinical Psychology
Blanche M. Lucas, West Frankfort.....	Educational Administration and Supervision
Pete Makuh, Benld.....	Educational Administration and Supervision
Ethel Inez Martin, West Frankfort.....	Educational Administration and Supervision
Harold D. Mieure, Marion.....	Educational Administration and Supervision
Loren E. Pinson, Marion.....	Educational Administration and Supervision
Viola Loraine Poirot, Belleville.....	Elementary Education
James Edward Polston, Carbondale.....	Educational Administration and Supervision
William Clifton Qualls, Carbondale.....	Educational Administration and Supervision
Claude J. Rose, Jr., Jonesboro.....	Educational Administration and Supervision
Daisy Rotramel, West Frankfort.....	Educational Administration and Supervision

Edward Glenn Rountree, Tamaroa.....	Education Administration and Supervision
William Raymond Staudacher, Marion.....	Educational Administration and Supervision
Benjamin Franklin Thomas, East St. Louis.....	Social Science
Clyde Ozment Travelstead, Marion.....	Educational Administration and Supervision
Mamie Walker, Carterville.....	Elementary Education
Delbert Aaron Waller, Eldorado.....	Educational Administration and Supervision
Phoebe Eleanor Wilkins, Alto Pass.....	Clinical Psychology
Howard Wright, Golconda.....	Educational Administration and Supervision

COLLEGE OF EDUCATION BACHELOR OF SCIENCE IN EDUCATION DEGREE

Name and Town	Major Subject
Stobert B. Abney, Harrisburg.....	Social Science
Gerald K. Archer, Thompsonville.....	Physical Education
Wallace Baldwin, Herod	Geography
Henry Barnard, Jr., Chester.....	History
Robert Barra, Johnston City.....	Social Studies
William E. Batts, Herrin.....	History
Ina Baudison, Pinckneyville	Latin
William Joseph Bauer, Freeburg.....	Physical Education
Leona Carolyn Becker, Johnston City.....	Elementary Education
Wanda Mildred Bennett, Royalton.....	Home Economics
Wilma Billington, Cassopolis, Michigan.....	Physical Education
Barbara Lee Blackford, Fairfield.....	English
John Noah Boyd, McLeansboro.....	Industrial Education
Karl Dietrich Bramstedt, Mascoutah.....	Industrial Education
Amanda Brehe, Belleville.....	Home Economics
Melba Lenora Brown, Herrin.....	Elementary Education
Jack L. Bullar, DeSoto.....	Social Studies
Lawrence L. Burks, Herrin.....	Speech
Glenn R. Byars, Christopher.....	Industrial Education
Phyllis Rae Canning, Sparta.....	English
Robert Walter Carmody, Fieldon.....	Social Studies
Billy Neil Carr, Murphysboro.....	Mathematics
Vivian Cash, Marion.....	Elementary Education
John M. Catlin, Harrisburg.....	Health Education
Carter C. Caudle, Chester.....	History
Benjamin Perry Chaney, Carrier Mills.....	Business Administration
Charles Carr Cleland, Murphysboro.....	Government
Bylla Irene Cline, Granite City.....	Elementary Education
Thurza Madge Collins, Murphysboro.....	English
Jo Anne Connelly, Cairo.....	History
Betty Lou Conner, Mulkeytown.....	Zoology
Salvatore Sam Corona, West Frankfort.....	Government
Charles Lewis Cottrell, DuQuoin.....	Social Studies
Phoebe Faye Cox, Makanda.....	Physical Education
Van Eugene Craig, Johnston City.....	Industrial Education
Helen B. Craine, Murphysboro.....	Business Administration
Mary Virginia Cralley, Carmi.....	History
Walter V. Creswell, Carbondale.....	Industrial Education
Frederick O. Criminger, Jr., Louisville, Kentucky.....	Social Studies
George L. Criminger, Carbondale.....	History
Darrell Glenn Cunningham, Herrin.....	Geography
N. June Cunningham, Pinckneyville.....	Business Administration
Malcolm Dagley, Norris City.....	Elementary Education
Owen O. Davis, Dongola.....	Social Studies
Robert Edward DeLany, Marion.....	Sociology
Helen Marie Dick, Herrin.....	English
Jackson Muir Drake, West Frankfort.....	Government

Name and Town	Major Subject
Ella Eblin, Kell	English
Loren M. Eddleman, Dongola	Social Studies
John David Edwards, Pittsburg	Industrial Education
Betty Bain Elam, Anna	Physical Education
George Elston, Jr., Carbondale	Mathematics
Gale Calvert Emery, Murphysboro	English
Robert C. Etherton, Murphysboro	Physics
Charles Kelland Evans, Marion	Mathematics
Roy W. Evans, Johnston City	English
Elberta Jean Ewbank, Vandalia	Physical Education
Mona Lou Fagan, Robinson	English
Bob G. Farris, Johnston City	Physical Education
Lorena Farmer Feazel, Raleigh	English
Donald Wayne Ferguson, Sumner	Mathematics
Lodema Ferrell, Harrisburg	Elementary Education
Nola Faye Finley, Carmi	English
Flora Harrelson Foltz, Eldorado	Art
Lois Lucille Foltz, Patoka	English
Willard G. Franks, Harrisburg	Physical Education
Glenna Jane Fritts, St. Louis, Missouri	Art
Frederick Wayne Fritzinger, Anna	Journalism
Jimmy Dale Froman, Harrisburg	Chemistry
Lawrence Robert Gaddie, Carbondale	Social Studies
Mario Gallo, Christopher	Social Studies
Clinton Z. Garbs, Okawville	Physical Education
Phyllis Beimfohr Garbs, Okawville	English
Arthur Paul Garner, Marion	Industrial Education
Dorris Lee Garner, Cobden	Industrial Education
Norris Lee Garner, Wayne City	Elementary Education
Hugo Adolph Gartner, Cartersville	Speech
Luella Gates, Harrisburg	Home Economics
Thomas M. Gher, Carbondale	Physical Education
James Wilford Gidcumb, Carmi	History
Antoine Stephen Godar, Hardin	Social Studies
Jeanne Gorden, Vienna	French
Pauline Karlee Grandon, Rinard	English
Harry Allen Grater, Jr., Carbondale	Psychology
Milton Kinney Grooms, Jr., Mt. Vernon	Music
Frank Freeman Groves, Cartersville	Music
William Paul Gurley, East St. Louis	Music
David Wayne Guy, Pinckneyville	Mathematics
Joseph Lud Hanson, Murphysboro	Business Administration
Kenneth Gustave Hardway, Martinsville	Speech
Donald Loren Harvick, Roxana	Speech
Vernon Dale Hedges, Ewing	Industrial Education
Marion L. Hediger, Pocahontas	Elementary Education
Charles Raymond Heinz, Gillespie	Physical Education
Marjorie R. Hemphill, Golconda	Physical Education
Lois G. Hewitt, Carbondale	Physical Education
Janice D. Hocher, Collinsville	Psychology
Carl E. House, Karnak	Government
Joseph Edward Hughes, West Frankfort	Physical Education
Robert Howard Hutchison, Herrin	Social Studies
Glen James, Galatia	Government
Hannah Joe, Cairo	Elementary Education
Paul Deneen John, Mt. Carmel	Social Studies
Phyllis Johnson, Christopher	Speech
Mary Anita Johnston, Carbondale	English
Carl Jones, Jr., Carbondale	History
Muriel Newton Jones, Johnston City	Elementary Education
Frank William Kassner, Harrisburg	Mathematics
William Henry Keene, Jr., Carbondale	Physical Education
Dean W. Kessler, Freeburg	Business Administration

Name and Town	Major Subject
C. Wayne King, Carbondale.....	Geography
Lena Mae Flynn King, Elizabethtown.....	Elementary Education
George John Kiriakos, Carbondale.....	Government
Robert Dale Kissack, Hoopeston.....	Physical Education
Joyce Love Knight, Marion.....	Elementary Education
Mattie Wade Rosie Knight, Rio Hondo, Texas.....	Kindergarten- Primary Education
Shirley Jean Koesterer, Granite City.....	Physical Education
Dorothy W. Kunz, Vandalia.....	Home Economics
Evah H. Lager, West Frankfort.....	Elementary Education
Mary Lou Leathers, Oblong.....	English
William Franklin Ledbetter, Murphysboro.....	Music
Mildred Leffler, Benton	Zoology
Ralph A. Leinicke, Ava.....	Physical Education
Angelo V. Leoni, Belleville.....	Mathematics
Howard M. Leslie, McLeansboro.....	Social Studies
Alma Murphy Lightfoot, Stonefort.....	Business Administration
James Roy Lightle, Murphysboro.....	Art
Estel Edwin Logan, Louisville.....	Social Studies
Jack W. Long, Flora.....	Physical Education
Mildred Lorenz, Waterloo.....	Elementary Education
James Roy Lovin, Benton.....	Physical Education
Robert L. Malone, Carbondale.....	Social Studies
John H. Manken, Gorham.....	Geography
Mary Esther Marlman, Karnak.....	Physical Education
Max H. Mason, Paxton.....	Elementary Education
Jack Kinrade Mawdsley, Granite City.....	History
Hugh McCabe, Jr., Stonefort.....	English
Oma Lee McClerren, Thompsonville.....	Business Administration
Robert A. McCluskey, Cartersville.....	English
Leslie McCollum, Jr., Johnston City.....	Physical Education
Ellen Marie McCullough, Sesser.....	History
Jack Albert McDowell, Percy.....	Industrial Education
Val J. McFadin, West Frankfort.....	Government
John Samuel McFeron, Anna.....	Mathematics
Donald McGill, Cartersville.....	History
Gordon McGinnis, Carbondale.....	Mathematics
Betty Jean McKeown, Lawrenceville.....	Sociology
Charles E. McManus, West Frankfort.....	Government
Ida Mae McReynolds, Thompsonville.....	Home Economics
Norman H. Meyers, Wayne City.....	Social Studies
Mildred Elizabeth Michels, Granite City.....	Elementary Education
Malcolm Leroy Milliner, Mt. Vernon.....	Industrial Education
David Mills, Johnston City.....	Industrial Education
Patricia Ann Minor, Mt. Vernon.....	Sociology
Marion L. Moake, Marion.....	Physical Education
Curtis W. Mundell, Benton.....	Sociology
Ralph J. Myers, Grand Chain.....	Art
James Riley Neunlist, Thompsonville.....	Mathematics
Marion Rufus Newman, Carmi.....	Mathematics
Norman L. Nilsson, Granite City.....	Physical Education
Marjorie Cosgrove Nolen, Johnston City.....	Elementary Education
William Y. Nolen, Carmi.....	Mathematics
Gladys Ruth Norman, Carbondale.....	English
George E. Novak, Jr., West Frankfort.....	Government
Myron B. O'Hara, Jr., Chester.....	Government
Gene Owen Osburn, Dahlgren.....	Social Studies
Robert F. Osowski, Johnston City.....	History
Harrison Eugene Pallett, DuQuoin.....	Music
Earl E. Parkhill, Benton.....	Physics
J. Gordon Parkhurst, West Frankfort.....	Industrial Education
Patricia Ann Patterson, Carbondale.....	Physical Education
Arthur A. Pingolt, Staunton.....	History

Name and Town	Major Subject
Bertha P. Pixley, West Salem.....	Home Economics
Carl Martin Planinc, Johnston City.....	Social Studies
Marilyn E. Provart, DuQuoin.....	Art
Charles Dewey Pruitt, Carbondale.....	Mathematics
Melba Pruitt, Carbondale.....	Home Economics
Sarah W. Purdy, DuQuoin.....	Elementary Education
Marjorie Raback, Sesser.....	Spanish
Otto Ray Readhead, West Frankfort.....	Business Administration
Carolyn Reinbold, Herrin.....	Physical Education
Arthur Douglas Relford, East St. Louis.....	Music
Betty Lucille Rhoads, Bethalto.....	Kindergarten-Primary Education
Guy Blackwell Righter, Denville, New Jersey.....	Industrial Education
Dorothy Rippelmeyer, Waterloo.....	Elementary Education
George Melvin Robertson, Pittsburg.....	Mathematics
Antonio Romano, Carbondale.....	Geography
Lela May Armm Runck, Murphysboro.....	Elementary Education
David Sanders, Carbondale.....	Botany
George F. Sawyer, Carbondale.....	Physical Education
Walter J. Schneider, DuQuoin.....	Social Studies
Robert Schultz, Flora.....	Physics
Richard Clinton Seelman, Flora.....	Physical Education
Warren Frederick Seibert, Carbondale.....	Industrial Education
Ruth Eileen Shafer, Granite City.....	English
Patricia Ann Shinn, Vienna.....	English
Blanche Short, Broughton.....	Physical Education
Martha Faye Sisk, DuQuoin.....	Kindergarten
Conan Noral Smith, West Frankfort.....	Health Education
Martha Faye Sisk, DuQuoin.....	Kindergarten-Primary Education
Marguerite Jean Spiroff, Houghton, Michigan.....	English
Billy Eugene Stanhouse, DuQuoin.....	Industrial Education
Robert F. Steinbrook, Eldorado.....	Industrial Education
Mary Phyllis Stevens, Murphysboro.....	Physical Education
Harold Roland Stroup, Carbondale.....	English
Thomas A. Stubbs, Shawneetown.....	Government
Harlan Eugene Suits, Herod.....	Mathematics
Herschel Laverne Suits, Herod.....	Geography
Carl Laverne Swisher, Mulkeytown.....	Elementary Education
Marion William Tally, Mounds.....	Social Studies
Berl T. Tate, Buckner.....	Government
William H. Tate, Jr., West Frankfort.....	Physical Education
Gerald Max Taylor, West Frankfort.....	Mathematics
Pete Tedeschi, West Frankfort.....	Physics
Grace Rushing Thompson, Marion.....	Elementary Education
Herbert Russell Thompson, Carbondale.....	History
Nellie M. Todd, Iuka.....	Home Economics
Alma Jean Tottleben, Carterville.....	Elementary Education
Katherine Trapani, Johnston City.....	History
Catherine Venegoni, Christopher.....	Elementary Education
Ruth Anita Verble, Wolf Lake.....	Home Economics
Richard Frank Vorwald, Granite City.....	Mathematics
Mildred Marie Waidelis, Harrisburg.....	Art
Bessie Simpson Warren, Carbondale.....	Elementary Education
Doris Jackson Waters, Metropolis.....	Geography
William Earl Waters, East St. Louis.....	Geography
Everett Weaver, Carbondale.....	Chemistry
Ruth Ann Wildy, New Athens.....	Home Economics
Jerrold Evans Williams, Salem.....	History
Betty Eleanor Wilson, Palestine.....	Elementary Education
William P. Wilson, Mt. Vernon.....	Social Studies
Harold Edwin Womble, Centralia.....	Industrial Education
Frances Wood, Cairo.....	English
D. Jean Young, Carterville.....	Physical Education
James William Young, Marion.....	History
Ernest Yuhas, Harrisburg.....	Business Administration

**COLLEGE OF LIBERAL ARTS AND SCIENCES
BACHELOR OF ARTS DEGREE**

Name and Town	Major Subject
Harold Russell Akers, Beckemeyer.....	English
John Earl Arnold, West Frankfort.....	Sociology
Donald L. Balsover, Springerton.....	Government
Frank John Bietto, Benld.....	Government
Charles Wesley Blessin, Mt. Vernon.....	Chemistry
James C. Bowling, Dowell.....	Sociology
Charles H. Boyd, Carbondale.....	Government
J. R. Boyd, Springfield.....	Chemistry
Betsy Bennett Burnam, Herrin.....	Mathematics
William J. Burns, Chicago.....	Government
James Francis Cannon, Marion.....	Government
Robert Chase Child, Quincy.....	Sociology
Joseph B. Clarida, Centralia.....	Geography
Jack E. Collins, Wood River.....	Government
John Henry Craig, Jr., Herrin.....	Botany
Weldon Dillow, Dongola.....	Mathematics
LaVern Lee Dudenbostel, Percy.....	Mathematics
Robert E. Dudenbostel, Pinckneyville.....	Chemistry
Robert Arnold Edmonds, Royalton.....	Government
Sam Byron Eubanks, Lawrenceville.....	Government
Mary Evelyn Fearnside, Mt. Carmel.....	English
Charles Clifton Francis, Caseyville.....	Sociology
Harvey F. Gardner, Benton.....	Psychology
Louie George Gaskins, Harrisburg.....	History
Charles Thomas Goss, Marion.....	Mathematics
Frank Freeman Groves, Carterville.....	Music
Thomas Joseph Gunhouse, Mokena.....	Zoology
Ralph Louis Hanebutt, Evansville.....	Sociology
Donald J. Hankla, Anna.....	Botany
Robert Stewart Harrell, Cobden.....	Art
Robert Dean Hayton, Carbondale.....	Geography
Laurel Michael Henley, West Frankfort.....	Chemistry
William Martin Irvin, Belle Rive.....	Zoology
Jewel R. Johnson, Cairo.....	Sociology
Maurice D. Kidd, Metropolis.....	Geography
Robert Eugene Lanier, Anna.....	Sociology
Hubert Joseph Loftus, Chicago.....	Government
Robert Eugene Maedeker, Carbondale.....	Government
Louis Manfredo, Marion.....	Government
Charles M. Medearis, Centralia.....	History
Kenneth K. Mitchell, Harrisburg.....	Physics
Paul M. Morrison, Decatur.....	Art
Darwin Eugene Neihaus, West Frankfort.....	Physics
Richard L. Newby, Danville.....	English
Hannah Troutt Parsons, Carbondale.....	Zoology
John D. Parsons, Carbondale.....	Zoology
James E. Pemberton, Steeleville.....	Zoology
Helen M. Perryman, Carbondale.....	Sociology
Ernest Eucl Eugene Poole, Belleville.....	Zoology
Clayton G. Pratt, Carbondale.....	Geography
Paul E. Pursell, Pinckneyville.....	Government
Orville Edward Pyle, Tamaroa.....	Physics
Billy E. Reiman, Carbondale.....	Chemistry
George Wallace Rich, Cobden.....	Government
Charles Richardson, Carbondale.....	Physiology
Sherwin Lee Sanders, Sandoval.....	Zoology
James Terry Shafter, Carbondale.....	Sociology
Estelle E. Smith Shifley, Merced, California.....	History
Warren M. Stookey, Millstadt.....	Sociology
Thomas Jefferson Throgmorton, Jr., Carbondale.....	Chemistry
Theodore VanWinkle, Broughton.....	Geography

Name and Town	Major Subject
Wendell L. Ward, Marion.....	Chemistry
Erskine Lee Webb, Ewing.....	Zoology
Walter B. Welch, Jr., Carbondale.....	Zoology
Troy L. Wilkinson, Marion.....	Zoology
DeLores Jean Williams, Collinsville.....	Government
Robert B. Wright, Jr., Herrin.....	Geography

**COLLEGE OF LIBERAL ARTS AND SCIENCES
BACHELOR OF SCIENCE**

Wellington Cady Thalman, Carbondale.....	Zoology
Charles K. Williams, West Frankfort.....	Physics

**COLLEGE OF VOCATIONS AND PROFESSIONS
BACHELOR OF SCIENCE DEGREE**

Bill L. Aldridge, Wolf Lake.....	Agriculture
Paul Edwards Allen, Carbondale.....	Business Administration
Robert Eugene Bonham, Jr., Carbondale.....	Agriculture
Louis S. Brouillette, Murphysboro.....	Business Administration
James Warren Burch, Carbondale.....	Business Administration
Conley Welch Burgess, Carbondale.....	Economics
John Thomas Chaney, Carbondale.....	Business Administration
Howard George Chattillion, East St. Louis.....	Industrial Education
Carrell A. Clem, Jr., Herrin.....	Industrial Education
Jack L. Collier, Herrin.....	Business Administration
Nunzie Anthony Corona, Brooklyn, New York.....	Business Administration
Mary Alice Newsome Dell, Marion.....	Journalism
Russell Eugene Fairburn, East St. Louis.....	Business Administration
Wesley Joseph Ford, Dongola.....	Business Administration
Donald Frederick Foss, Bridgeport.....	Industrial Education
Walter S. Frazer, Rockwood.....	Industrial Education
Carl Dean Gaerig, DuQuoin.....	Business Administration
James L. Gent, Carbondale.....	Business Administration
W. Neil Hediger, Centralia.....	Industrial Education
Wilbur M. Hemmer, DuQuoin.....	Industrial Education
Ralph E. Henderson, Zeigler.....	Business Administration
Mary Ann Holland, Marion.....	Business Administration
Maurice D. Holland, West Frankfort.....	Industrial Education
Harry Micheal Jackson, Chester.....	Industrial Education
Billy Charles Kemper, Tamms.....	Business Administration
William E. Lienesch, O'Fallon.....	Business Administration
Billy Dean Mann, Herrin.....	Industrial Education
John Nelson Martin, Carbondale.....	Industrial Education
Ellis Leslie Mitchell, Carbondale.....	Business Administration
Alfred Charles Mor, Gillespie.....	Business Administration
Robert Earl Murphy, Herrin.....	Speech
Bobby Ray Neighbors, Belleville.....	Industrial Education
Joseph A. Niemann, Breese.....	Business Administration
Claude O. Parker, Effingham.....	Business Administration
Rebekah L. Poirot, Nashville.....	Art
Ronald W. Quigley, Swanwick.....	Business Administration
Dale D. Ray, Centralia.....	Business Administration
Robert L. Ruff, East St. Louis.....	Business Administration
Calvin L. Sanders, Pittsburg.....	Business Administration
Leo A. Schumacher, Jr., Carbondale.....	Economics
John Russell Senti, Carbondale.....	Industrial Education
Eugene Shaffer, Jr., Elkhartville.....	Business Administration
William F. Sheffield, Chicago.....	Business Administration
Charles D. Sheffler, West Frankfort.....	Art
Byrl Loren Sims, Marion.....	Art
Walter Emerson Smith, Caruthersville, Missouri....	Business Administration

Name and Town	Major Subject
Virgil Edward Spruell, Jr., Carbondale.....	Business Administration
Thomas Harry Stacey, Chicago.....	Agriculture
Joe Stanley Stevens, Marion.....	Industrial Education
Charles Elmer Taylor, Benton.....	Business Administration
Paul Leslie Turner, Marion.....	Industrial Education
Elmer Earl Wallace, Harrisburg.....	Business Administration
Billy Jean White, Carbondale.....	Business Administration
Loren Charles Wilson, Chicago.....	Business Administration

A motion was made by Kenneth L. Davis and seconded by Lindell W. Sturgis that the June 1950 Graduates, as submitted by the President of the University, be approved. The vote was unanimous with each member recording his vote as follows:

Robert W. Davis.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Changes in Faculty-Administrative Pay Roll

B. Approval is requested for the following additions to and changes in the Faculty-Administrative pay rolls:

A. Permanent Appointments:

1. Mr. John Dean Anderson was appointed Instructor in Speech and Guidance and Special Education at a monthly salary of \$450.00, effective September 11, 1950. Mr. Anderson received his Bachelor of Arts degree from Colorado College, his Master of Science from Utah State Agricultural College, and has done advanced graduate study at Ohio State University. He has served as a graduate assistant at Ohio State University and as a speech therapist at the Cerebral Palsy Treatment Center. A statement of his qualifications has been mailed to the members of the Board.
2. Mr. William Treleaven Andrew was appointed Instructor in Agriculture at a monthly salary of \$425.00, effective September 11, 1950. Mr. Andrew received his Bachelor of Science degree from the University of Alberta, his Master of Science from Utah State Agricultural College, and has completed advanced graduate study at Michigan State College. He has had experience as a graduate assistant at the Dominion Experimental Station and at Utah State Agricultural College, and has served as a research assistant at Michigan State College. A statement of his qualifications has been mailed to the members of the Board.
3. Mr. Robert A. Harper was appointed Assistant Professor of Geography at a monthly salary of \$450.00, effective September 11, 1950. Mr. Harper received his Bachelor of Philosophy, Bachelor of Science, and Master of Science degrees from the University of Chicago, and is to receive his Doctor of Philosophy from the University of Chicago in 1950. He has served as an academic assistant and research associate at the University of Chicago. A statement of his qualifications has been mailed to the members of the Board.
4. Mr. Paul McKinley Hoffman was appointed Assistant Professor of Business Administration at a monthly salary of \$575.00, effective September 11, 1950. Mr. Hoffman received his Bachelor of Commercial Science degree from Rider College; Bachelor of Arts from State Teachers College, Montclair, New Jersey; Master of Arts from the University of Michigan; Master of Business Administration from the New York University Graduate School of Business Administration; and has completed advanced graduate study toward his doctorate at New York University. Mr. Hoffman maintained his own public accountant's firm for eight years, was

an Instructor at the College of Paterson, Farm Labor Assistant at Rutgers University, Associate Professor at New Jersey State Teachers College, and Associate Professor at Bucknell University. A statement of his qualifications has been mailed to the members of the Board.

5. Mr. James William Jackson was appointed Faculty Assistant in Botany and Physical Plant Administration at a monthly salary of \$300.00, effective August 7, 1950. Mr. Jackson will receive his Bachelor of Science from Southern in August, 1950. During seven years with the U. S. Marine Corps, Mr. Jackson served as Training Officer, Special Services Officer, Legal Officer and Education Officer.
6. Mr. Jesse Carl Kennedy was appointed Instructor in History at a monthly salary of \$400.00, effective September 11, 1950. Mr. Kennedy received his Bachelor of Science in Agriculture at the University of Georgia, and has completed the study for his doctorate except his dissertation at the University of Chicago. He has been an Instructor in the Army and a counselor at the University of Chicago. A statement of his qualifications has been mailed to the members of the Board.
7. Miss Marjorie Latchaw was appointed Instructor in the University School to supervise physical education for girls, at a monthly salary of \$425.00, effective September 11, 1950. Miss Latchaw received her Bachelor of Arts degree from Iowa State Teachers' College, her Master of Arts degree from the State University of Iowa, and has done advanced graduate study at Iowa. She has had 15 years of experience on the secondary school level, two of which were spent on campus schools at Iowa State Teacher's College and the State University of Iowa. A statement of her qualifications has been mailed to the members of the Board.
8. Dr. Abraham M. Mark was appointed Assistant Professor of Mathematics and Director of the Statistical Service at a monthly salary of \$475.00, effective September 11, 1950. Dr. Mark received his Bachelor of Arts from Brooklyn College, and his Master of Science and Doctor of Philosophy from Cornell University. He served for three years as a teaching assistant at Cornell University, and three years as an Instructor at the University of Wisconsin. A statement of his qualifications has been mailed to the members of the Board.
9. Dr. Helma C. Miller was appointed Research Associate in the Biological Research Laboratory at a monthly salary of \$425.00, effective July 1, 1950. Dr. Miller received her Bachelor of Science and Doctor of Philosophy degrees from Johns Hopkins University. She has had six years of experience as an Instructor and Research Associate at Johns Hopkins University, and has been a Research Associate at the University of Chicago. A statement of her qualifications has been mailed to the members of the Board.
10. Mr. Harves Christian Rahe was appointed Assistant Professor of Business Administration at a monthly salary of \$500.00, effective September 11, 1950. Mr. Rahe has his Bachelor of Science degree from Indiana State Teachers College, his Master of Arts from Columbia University, and has done advanced graduate study at Indiana University. Mr. Rahe has had ten years experience on the college level as an Instructor, two of which were spent at Southern. A statement of his qualifications has been mailed to the members of the Board.
11. Miss Marjorie Savage was appointed Instructor in Home Economics at a monthly salary of \$425.00, effective September 11, 1950. Miss Savage received her Bachelor of Science from the Mississippi State College for Women, and her Master of Science from Iowa State College. She has had eight years of experience as a teacher on the secondary school level, was for two summers supervisor of College Nursery schools at Henderson State Teach-

ers College and Delta State Teachers College, and was Assistant Professor at Lindenwood College. A statement of her qualifications has been mailed to the members of the Board.

B. Special Temporary Appointments

1. Mr. Charles D. Butler was appointed Faculty Assistant in the President's Office at a monthly salary of \$200.00, effective for the period from June 5, 1950, through September 1, 1950. He will receive his Bachelor of Science degree from Southern in August, 1950, and has served as a student worker in the President's Office.
2. Dr. Eli Borkon was appointed part-time Professor and Acting Director of the Student Health Service at a monthly salary of \$350.00, effective June 23, 1950, and for as long as his services are needed. Dr. Borkon who has previously served in our Health Service, has his Doctor of Philosophy and his Doctor of Medicine degrees from the University of Chicago.
3. Mrs. Margaret Seymour Gardner was appointed half-time Assistant Instructor in the Child Guidance Clinic at a monthly salary of \$125.00, effective for the period from September 11, 1950, through June 8, 1951. She received her Bachelor of Music degree and Master of Music from Northwestern University, and was a music instructor and Guidance and Visual Education Coordinator at Fair Plain School, Benton Harbor, Michigan.
4. Mr. Robert C. Oestreich was appointed half-time Graduate Assistant in Geography at a monthly salary of \$110.00, effective for the period from June 12, 1950, through August 4, 1950. Mr. Oestreich received his Bachelor of Science in Education from Concordia College. His appointment will enable the Geography Department to offer another section of Geography 100.
5. Dr. Maurice Ogur was appointed Lecturer and Consultant in the Biological Research Laboratory, effective from July 1, 1950, through August 31, 1950. Dr. Ogur's fee is to be paid from restricted funds.
6. Mr. Carl J. Rigney was appointed Assistant Professor of Physics at a monthly salary of \$450.00, effective for the period from September 11, 1950, through June 8, 1951. He received a Bachelor of Electrical Engineering from the University of Louisville, a Master of Science degree from Northwestern University, and expects to receive a Doctor of Philosophy from Northwestern this fall. He was a Teaching Assistant at Northwestern University for three years. He will substitute for Miss Charlotte Zimmerschied, who will be on leave.
7. Mr. Loren W. Slentz was appointed Instructor in Chemistry at a monthly salary of \$400.00, effective for the period from September 11, 1950, through June 8, 1951. He received his Bachelor of Science and Master of Arts degrees from Stanford University. He was Assistant Instructor in Physical Sciences at Stanford University and is now instructor in general chemistry at San Mateo Junior College. He will substitute for Mr. Hal Stone, who will be on leave.
8. Miss Frances Tapella was appointed Faculty Assistant in the Office of the Dean of the College of Education at a monthly salary of \$225.00, effective for the period from August 21, 1950, through June 8, 1951. She will receive her Bachelor of Science in Education from Southern in August, 1950. She was employed for three years as a clerk-stenographer by the Illinois Public Aid Commission, and for four years as a part-time student worker in the Office of the Purchasing Agent at Southern. She will replace Mrs. Bonnie Lockwood.
9. Dr. William J. Tudor, Associate Professor of Sociology, was appointed for the period from August 21, 1950, through September 1, 1950, at a monthly salary of \$605.00 to prepare the material for the area research projects for Southern's exhibit at the DuQuoin Fair.

10. Miss Cleo Ulm was appointed Instructor in Physical Education for Women at a monthly salary of \$375.00, effective for the period from September 11, 1950, through June 8, 1951. She received her Bachelor of Science from Southern, and Master of Arts from the University of Illinois. She has had four years of experience in Physical Education on the secondary school level.
11. Mr. William H. Waller was appointed Football Coach and Instructor in Physical Education for Men at a monthly salary of \$475.00, effective for the period from July 17, 1950, through June 8, 1951. He received his Bachelor of Science and Master of Science from the University of Illinois. He was a professional football player for four years, has had eight years of experience in coaching on the high school level, has served as a Field Director with the American Red Cross, and has been on the staff of the University of Illinois and of Yakima Valley Junior College, Yakima, Washington.
12. Mr. Marvin C. Zoschke was appointed Instructor in Music at a monthly salary of \$350.00, effective for the period from September 11, 1950, through June 8, 1951. He received his Bachelor of Music degree from Kansas University, and his Master of Music from Northwestern University. He was for one year an assistant in string classes at Kansas University, and for one year was a grade assistant in Lawrence, Kansas, supervising practice teaching in strings.

C. Reappointments

1. Mr. Henry M. Borella was reappointed Faculty Assistant in Physics at a monthly salary of \$265.00, effective September 11, 1950, through June 8, 1951.
2. Miss Alice Aleen Brennan was reappointed Faculty Assistant in the Dean of Men's Office at a monthly salary of \$275.00, effective for the period from September 11, 1950, through June 8, 1951.
3. Miss Rosalie Helen Brown was reappointed Instructor in the University School at a monthly salary of \$380.00, effective for the period from September 11, 1950, through June 8, 1951.
4. Miss D. Maxine Clements was reappointed Faculty Assistant in the Office of the Dean of College of Vocations and Professions at a monthly salary of \$265.00, effective for the period from September 11, 1950, through June 8, 1951.
5. Mr. Walter D. Craig was reappointed half-time Faculty Assistant in Journalism at a monthly salary of \$110.00, effective for the period from June 12, 1950, through August 4, 1950.
6. Mr. Robert Files Etheridge was reappointed Assistant Instructor in the Dean of Men's Office at a monthly salary of \$335.00, effective for the period from September 11, 1950, through June 8, 1951.
7. Miss Lura Elizabeth Evans was reappointed Instructor in Physical Education for Women at a monthly salary of \$420.00, effective September 11, 1950.
8. Mr. Thomas D. Evans was reappointed Assistant Instructor in the Testing Service at a monthly salary of \$315.00, effective for the period from September 11, 1950, through June 8, 1951.
9. Mr. Woodrow M. Fildes was reappointed Instructor in Mathematics at a monthly salary of \$385.00, effective for the period from September 11, 1950, through June 8, 1951.
10. Dr. Eugene Fitzpatrick was reappointed Assistant Professor of Guidance and Special Education at a monthly salary of \$475.00, effective September 11, 1950.
11. Mr. Harry Allen Grater, Jr. was reappointed half-time Graduate Assistant in the Child Guidance Clinic at a monthly salary of \$110.00, effective for the period from September 11, 1950, through June 8, 1951.
12. Mr. Donald R. Grubb was reappointed Instructor in Journalism at a monthly salary of \$365.00, effective September 11, 1950.

13. Mr. John James Gunderson was reappointed Instructor in Industrial Education at a monthly salary of \$400.00, effective September 11, 1950.
14. Mr. Billy O. Hoyle was reappointed Instructor in Mathematics, and Assistant in the Office of the Dean of the College of Liberal Arts and Sciences at a monthly salary of \$385.00, effective for the period from September 11, 1950, through June 8, 1951.
15. Miss Kathryn Simms Johnson was reappointed Faculty Assistant in the General Library at a monthly salary of \$190.00, effective September 11, 1950.
16. Mrs. Carolyn Livingston was reappointed Faculty Assistant in the General Library at a monthly salary of \$190.00, effective September 11, 1950.
17. Mrs. Naomi Manering was reappointed Faculty Assistant in the Health Service at a monthly salary of \$290.00, effective for the period from August 7, 1950, through August 17, 1950.
18. Mr. Roy Meyer was reappointed Instructor in Geography at a monthly salary of \$400.00, effective for the period from September 11, 1950, through June 8, 1951.
19. Mrs. Betty Lou Hill Mitchell was reappointed to the English Department. From September 11, 1950, through December 1, 1950, Mrs. Mitchell will serve as a three-fourths time Faculty Assistant at a monthly salary of \$225.00; and from December 4, 1950, through June 8, 1951, she will serve as an Assistant Instructor at a monthly salary of \$300.00.
20. Mr. Earl Eugene Parkhill was reappointed Faculty Assistant in the Duplicating Service at a monthly salary of \$225.00, effective for the period from September 11, 1950, through June 8, 1951.
21. Mr. Carl Pride was reappointed Instructor in Mathematics at a monthly salary of \$425.00, effective for the period from September 11, 1950, through June 8, 1951.
22. Mr. Anthony R. Puleo was reappointed Faculty Assistant in the General Library at a monthly salary of \$200.00, effective September 11, 1950.
23. Miss Marjorie Ann Raback was reappointed Faculty Assistant in the General Library at a monthly salary of \$190.00, effective September 11, 1950.
24. Mr. Robert S. Resnick was reappointed Instructor in Music at a monthly salary of \$375.00, effective September 11, 1950.
25. Mr. David Sanders was reappointed Assistant Instructor in Botany at a monthly salary of \$250.00, effective for the period from September 11, 1950, through June 8, 1951.
26. Mrs. Nedra Midjaas Seibert was reappointed Faculty Assistant in the General Library at a monthly salary of \$190.00, effective September 11, 1950.
27. Mr. Byrl Loren Sims was reappointed Faculty Assistant in the Journalism Department at a monthly salary of \$250.00, effective for the period from August 28, 1950, through June 8, 1951.
28. Mr. Virgil E. Spruell, Jr. was reappointed Faculty Assistant in the Chautauqua Housing Project at a monthly salary of \$225.00, effective September 11, 1950, through June 8, 1951.
29. Mrs. Peggy Coleman Swan was reappointed Faculty Assistant in the University School at a monthly salary of \$275.00, effective for the period from December 4, 1950, through June 8, 1951.

D. Change of Appointment

1. Mr. C. William Horrell, Instructor in Journalism, is to serve on Southern's staff for two weeks rather than four weeks as listed in the summer salary schedule. Therefore, he should not have been listed for a June salary.
2. Miss Annemarie Krause, Assistant Professor of Geography at a monthly salary of \$415.00, was appointed for the period from August 7, 1950, through August 18, 1950. Since the workshop

which she was to conduct will not be offered, Miss Krause's appointment was cancelled.

3. Mrs. Mabel Sickman Lane, Instructor in the University School, is teaching at the University of Florida this summer and will not serve on Southern's staff. Therefore, her summer appointment has been cancelled.
4. Mr. Dalias A. Price, Assistant Professor of Geography, was appointed for the period from August 7, 1950, through August 25, 1950, at a monthly salary of \$445.00. Since one of the three workshops which Mr. Price was to conduct will not be offered, his special appointment will be effective through August 18, 1950, only.

E. Adjustment in Salary

1. Miss Gladys W. Babcock, Assistant Professor of Home Economics, was given an adjustment in salary from \$460.00 a month to \$480.00 a month plus \$10.00 maintenance because of the added duties involved in supervising the Home Management House.
2. Miss Ruth Jane Glass, Instructor in the General Library, is to receive a salary of \$81.25 in September. The summer salary schedule listed no September salary for Miss Glass.
3. Mr. Donald A. Ingli, Assistant Professor and Director of the Audio-Visual Aids Service, is to receive a salary of \$490.00 in August and \$245.00 in September. The summer salary schedule lists an August salary of \$245.00 and no September salary.
4. Mr. E. G. Lentz, University Professor of History, was given an adjustment of salary, for the period from July 1, 1950, through August 31, 1950, of \$25.00 a month. A monthly salary of \$700.00 was previously approved for Mr. Lentz.

F. Leave Without Pay

1. Miss Alice Aleen Brennan, Faculty Assistant in the Dean of Men's Office was granted a leave without pay for the period from July 17, 1950, through July 21, 1950.
2. Mr. Royce R. Bryant, Executive Assistant and Director of the Placement Service has been granted a leave without pay effective for the period from August 14, 1950, through September 1, 1950, so that he may attend graduate school at Washington University.

G. Extension of Disability Leave

Mrs. Dorothy M. Muzzey, Assistant Professor of Physical Education for Women, has requested an extension of her disability leave for the period from September 11, 1950, through June 8, 1951.

H. Resignations

1. Miss Ruth Haddock, Assistant Professor and Assistant to the Dean of Women, resigned effective June 10, 1950. Miss Haddock has accepted a position as Assistant Dean of Women at Syracuse University.
2. Mrs. Carolyn Plochmann, Instructor in the University School, has resigned effective September 11, 1950, upon the advice of her physician.
3. Dr. Carl N. Reilly, Associate University Physician and Director of the Student Health Service, resigned effective June 30, 1950. Dr. Reilly plans to continue his studies in medicine.
4. Miss Audre Ross, Instructor in Education, resigned effective July 15, 1950, because of ill health.

Kenneth L. Davis moved that the additions to and changes in the Faculty-Administrative Pay Rolls, as recommended by the President of the University,

be approved as submitted. The motion was seconded by O. W. Lyerla and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

C. Report on Contracts and Orders Awarded During the Month of June, 1950, Amounting to \$1,000.00 or over.

A. Chargeable Against Operating Funds.

State Purchase Orders

No. F-62422	Vogler Motor Company, Inc., Carbondale, Illinois, Ford Truck	\$ 1,567.50
No. F-62424	Vogler Motor Company, Inc., Carbondale, Illinois, Ford Truck	1,167.50
No. F-65070	Punzak Air Conditioning & Sales Company, Springfield, Illinois, 2 Carrier Air Conditioning Units	1,262.00
No. F-66299	Brodhead Motor Company, East St. Louis, Illinois, Ford Sedan	1,244.22
No. F-66504	Jefferson Motors, Mt. Vernon, Illinois, Pontiac Sedan	1,638.28
No. F-66862	Eugene Dietzgen Company, Chicago, Illinois, Drafting Equipment	1,020.42
No. F-67015	Multigraph Sales Agency, St. Louis, Missouri, Multigraph Machine	3,650.00
No. F-67042	Ralph C. Coxhead Corporation, Springfield, Illinois, Vari-type Machine (Complete Unit).....	2,500.00
No. F-67356	Erio Sales & Engineering Company, Springfield, Illinois, 3 only Air Conditioning Units.....	1,124.67
No. F-67362	Covingtons', Springfield, Illinois, 2 only Pianos	1,081.00
No. F-67717	Peerless Camera Stores, Inc., New York, N. Y., Photographic Equipment	1,357.00
No. F-67724	Varsity Studio and Camera Shop, Carbondale, Illinois, Photographic Equipment	1,117.98
No. F-67725	The Camera Shop, Inc., Springfield, Illinois, Photographic Equipment	2,119.63
No. 4969	Pictosound Movie Service, St. Louis, Missouri, 238 Films	6,200.00

B. Chargeable Against Capital Funds

Contracts

A. & E. 65450	Federal Constructors, Inc., Chicago, Ill., Construction of Training School, Extra—Changing grade of asphalt tile in 59 rooms.....	1,160.85
A. & E. 65450	Federal Constructors, Inc., Chicago, Ill., Construction of Training School, Extra—To provide stainless steel screens and change certain wood doors to hollow metal doors	2,487.00
A. & E. 66368	Consoer, Townsend & Associates, Chicago, Ill., Architectural and Engineering Services—Tunnel Additions—Power Plant	14,577.55
A. & E. 66401	Leonard V. James, La Grange, Illinois, Illuminating Engineering Services—Library	500.00
Univ. 4339	Chance S. Hill, Oak Park, Ill., Landscape Architectural Services and Adjacent Planning—Library	10,000.00

Lindell W. Sturgis moved that the Contracts and Orders awarded during the month of June 1950, amounting to \$1,000.00 or over, as listed in the above report, be confirmed and approved as submitted. The motion was seconded by O. W. Lyerla and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Approval of Requisitions

D. Now that arrangements have been made whereby the University may do its own buying (except for printing and postage items), prescribed requisition forms will not be prepared for relay to Springfield, except for printing and postage items.

In lieu thereof, the University will use its own requisition forms for obtaining the needs of departments and offices. The question of approval of such internal requisitions immediately arises, and purchasing procedures have been prepared to comply with the present policy of the Board that all requisitions amounting to \$500.00 or more must be approved by the Executive Committee. Inasmuch as we are now reporting to the Board all contracts and orders amounting to \$1,000.00 or more, it is suggested that the amount for requisitions to be approved by the Executive Committee be made the same as the amount for requisitions reported to the Board, namely, either \$500.00 or \$1,000.00 for both.

O. W. Lyerla moved that the Executive Committee continue to approve Requisitions in the amount of \$500.00 or more, as has been the practice in the past, and that all Contracts and Orders amounting to \$500.00 or more be reported to the Board of Trustees. The motion was seconded by Lindell W. Sturgis and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Approval of Increase in Student Hospitalization Fees

E. At an election conducted by the Student Council, the student body of Southern Illinois University voted to increase the student activity fee for all undergraduate students \$1.00 per term in order to provide additional funds for hospitalization benefits.

The addition of this money to the Student Hospitalization Fund will make possible largely increased services to the students and greater protection for student illnesses and injuries.

At present, approximately \$1.15 per student per quarter is allotted to the Hospitalization Fund. The increase in fees would therefore allow nearly double the coverage possible. It has been estimated that coverage such as the following can be provided:

- Accident—the actual cost of physician's services and hospital service including X-rays and dental treatment up to \$100.00.
- Sickness—up to \$40.00 for hospital expenses for sickness in any nine-months school year.
- Physicians' or surgeons' fees—up to \$25.00 in any nine-months school year.
- Consultation—up to \$15.00 for consultation services rendered by physicians where ordered by the Student Health physician in any nine-months school year.

The period covered would include all vacations except the summer vacation.

Certain exclusions would also be necessary as follows:

- (a) Dental treatment, except treatment made necessary by virtue of infection with organisms of Vincent's angina and by injury to natural teeth.
- (b) Services rendered by the Student Health Service for which no charge is made to the student.
- (c) Preventative medicine or vaccines.
- (d) Medications other than those ordinarily provided at the discretion of the Student Health Service Director.
- (e) Special or expensive drugs and medications.
- (f) Refraction for glasses.
- (g) Elective surgery.

Approval is therefore requested for increasing the student activity fee \$1.00 per term for each undergraduate student to cover increased hospitalization benefits, effective the fall term of 1950.

O. W. Lyerla moved that, as voted by the student body of Southern Illinois University and recommended by the President of the University, the student activity fee be increased \$1.00 per term for each under-graduate student to cover increased hospitalization benefits, effective the fall term of 1950. The motion was seconded by John Page Wham and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Approval of Weekly Change in Rate for Room and Board at Residence Hall

- F. The Director of our Women's Residence Hall has recommended an increase in the rate charged for room and board from \$10.00 per week to \$12.00 per week. Operating costs of the Hall have increased considerably; and since, as an auxiliary enterprise, the Hall must pay its own way, this increased cost must be met by the students.

Authorization is therefore requested for a charge of \$12.00 per week for room and board at the Residence Hall, effective the fall term of 1950.

John Page Wham moved that, as recommended by the Director of the Women's Residence Hall and the President of the University, a charge of \$12.00 per week for room and board at the Residence Hall be approved, effective the fall term of 1950. The motion was seconded by O. W. Lyerla and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Resolution Concerning Condemnation Suits

- G. Approval is requested for the following resolution governing condemnation suits for land. This resolution duplicates in part the resolution approved by the Board of Trustees at its February 13, 1950 meeting, but it has been made more specific in order to expedite legal procedures for the condemnation of tracts involved:

Resolution

WHEREAS, the Board of Trustees of Southern Illinois University in regular session assembled this twenty-fourth day of July, 1950, has, on this date and on previous occasions, approved certain plans for the growth and expansion of Southern Illinois University at Carbondale, Illinois; and

WHEREAS, the Board of Trustees did pass a resolution in regular session assembled on the thirteenth day of February, 1950, authorizing the acquisition of certain lands to provide additional grounds for the location of buildings, site development, and the expansion of facilities for Southern Illinois University; and

WHEREAS, it has been impossible to acquire by purchase the following tracts:

certain parts of:

Tract 7-a	Tract 7-e
Tract 7-b	Tract 7-f
Tract 7-c	Tract 7-g
Tract 7-d	Tract 7-h

and all of:

Tract 38	Tract 70
Tract 55	Tract 87
Tract 55-a	

all being located in the County of Jackson, State of Illinois, and more particularly described in the resolution of the thirteenth day of February, 1950, said descriptions being incorporated herein by reference, the same as if set forth in full herein.

AND WHEREAS, said unacquired tracts are necessary for the immediate expansion of Southern Illinois University and reasonable offers of purchase based on able appraiser opinions have all been refused by the respective landowners interested in said tracts;

BE IT RESOLVED, by the Board of Trustees of Southern Illinois University that it proceed to condemn Tracts 7-a, 7-b, 7-c, 7-d, 7-e, 7-f, 7-g, 7-h for the erection of a storm water drain, as a site for a dormitory and cafeteria, and for a road and parking spaces for the Training School.

BE IT FURTHER RESOLVED, that Tracts 55, 55-a, and 70 be acquired by condemnation as necessary for the erection of a storm water drain, and

BE IT FURTHER RESOLVED, that Tract 38 be acquired by condemnation as necessary for use as a Student Activity Building, and

BE IT FURTHER RESOLVED, that Tract 87 be acquired by condemnation as necessary for the construction of the Life Science Building.

John Page Wham moved the adoption of the above resolution concerning condemnation suits for land. The motion was seconded by Lindell W. Sturgis and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Extension of Services

H. Mr. J. W. Thornton, Watchman II, has applied for a deferment of his retirement from September 1, 1950, until September 1, 1951. If granted, this would be Mr. Thornton's third such deferment. We believe that as far as his services are concerned, he could be of value for another year.

Mrs. Lyda Windate, Food Service Supervisor, is also requesting deferment from September 1, 1950, until September 1, 1951. This would be the fourth such deferment for Mrs. Windate.

We have requested Mrs. Windate to make the facilities of the Cafeteria available to the Home Economics Department for work in institutional management. It is thought that ultimately the Cafeteria will become an auxiliary service of the Home Economics Department so that it can serve not only as a facility for dining but also as an adjunct of our instructional program. We have informed Mrs. Windate that it is necessary to effect such economies in buying and serving as would insure the Cafeteria's operating without substantial loss. She has agreed to comply with these requests. From the standpoint of her services and the state of her health, we believe that she also could serve well for another year.

The Board of Trustees is requested to take what action it deems advisable upon Mr. Thornton's and Mrs. Windate's requests for extension of service beyond the retirement age.

Lindell W. Sturgis moved the extension of service for one year, from September 1, 1950, until September 1, 1951, for Mr. J. W. Thornton, Watchman II, and for Mrs. Lyda Windate, Food Service Supervisor. The motion was seconded by O. W. Lyerla and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Report on Procurement on Non-Academic Employees

- I. Under the present Board of Trustees at Southern Illinois University all personnel requisitions for positions classified under Civil Service have been sent to the Civil Service Commission. In the case of any requisition for which there have been no eligible and acceptable certified personnel available from Civil Service, the requisition has been referred to the Governor's Advisory Committee on Employment. Prior to June 21, 1950, positions have remained vacant until filled by the Governor's Advisory Committee. Furthermore, individuals sent to us by the Governor's Advisory Committee have necessarily been employed in the specific positions for which they were originally requisitioned.

The result of these procedures has been great delay, often amounting to several months, in the filling of these positions and consequent difficulty in operating efficiently the offices and activities of the University.

On June 21, 1950, the President conferred with Mr. Lawrence Irvin, Administrative Assistant to the Governor, and at this conference the following agreements on the alteration of these procedures were reached:

1. If, after sixteen (16) days from the date of mailing a personnel requisition from the University to the Governor's Office there has been no acceptable candidate recommended for appointment to the position concerned, the University is to advise Mr. Irvin by letter with reference to the requisition number concerned that the requisition is cancelled, and at that time the University is to proceed to fill the position without recommendation.
2. In cases of recommended referrals from the Governor's Office, the University is to take the initiative in shifting the individual recommended for one position to another position bearing a different requisition number, if, in its opinion, the individual is better qualified for another available position, at which time the Governor's Office will be informed of the change.

The above report was received for record.

Acquisition of Land

J. Approval of the following proposal is requested:

Tract Owner	Depth (without Street)		Running Feet	Appraisal and Offer	Offer A (owners' first offer)	Offer B (owner's revised offer)	Tentative Proposal Agreeable to Owners
7-a Mrs. J. M. Etheron	85'	(60')	130'	\$3,900	\$(4,500)	\$4,500	\$4,500
7-b Flynn	85'	(60')	68½'	2,055	10,103.75	4,650	2,740
7-c Marberry	85'	(60')	68½'	2,055	10,103.75	4,650	2,740
7-d Gib Etherton	65'	(40')	82'	2,050	7,995	4,000	3,280
7-e D. M. Karr	50'	(25')	75'	1,500	6,150	14,500	9,740
7-f D. M. Karr	50'	(25')	60'	1,200	4,920 (9,250)		
7-g D. M. Karr	50'	(25')	54'	1,080	4,428		
7-h Stotlar, et al.	50'	(25')	54'	1,890	3,240	2,000	2,000
TOTALS			592'	\$15,730	\$60,690.50	\$34,300	\$25,000

Lindell W. Sturgis moved that the acquisition of land, as listed above and recommended by the President of the University, be approved. The motion was seconded by Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Robert W. Davis.....Yea
 Kenneth L. Davis.....Yea
 O. W. Lyerla.....Yea
 Lindell W. Sturgis.....Yea
 John Page Wham.....Yea

The next item for consideration was the By-laws of the Board of Trustees as recommended by the Committee on By-laws consisting of Guy A. Gladson, Chairman, and John Page Wham, being as follows:

BY-LAWS OF THE BOARD OF TRUSTEES OF SOUTHERN ILLINOIS UNIVERSITY

ARTICLE I. Meetings of the Board

Section 1. Regular Meetings.

Regular meetings of the Board shall be held at least once each quarter of the academic year on the campus of the University. Additional regular meetings may be scheduled by the Board. Written notice of all regular meetings and of the agenda therefor shall be given by the Secretary to each member of the Board and to the President of the University not less than ten days prior to such meetings.

Section 2. Special Meetings.

Special meetings of the Board may be called by the Chairman of the Board upon his own initiative and he shall call a special meeting upon the request of three members. Notice of such meeting shall be given by written or telegraphic notice to all members of the Board at least twenty-four hours prior thereto. Such notice shall designate the time, place, and agenda of the meeting and the source of the call.

Section 3. Quorum.

A majority of the members of the Board shall constitute a quorum for the transaction of business except as otherwise provided by these By-laws. Any number less than a quorum present at a meeting, duly called, may adjourn from time to time until a quorum shall be in attendance.

Section 4. Action in regular and special meetings.

At all regular and special meetings it shall be valid to act on any subject within the power of the Board except as provided elsewhere in these By-laws. It shall be the policy of the Board, however, except in case of emergency, to act only upon matters set forth in the agenda or the consideration of which any absent member or members shall have had adequate prior notice.

Section 5. Place of Meetings.

All regular quarterly meetings of the Board shall be held at the Southern Illinois University and other regular and special meetings shall be held on the campus unless otherwise ordered by the Board or another place of meeting is indicated in the written notice for a special meeting.

Section 6. Order of Business.

The business at each regular or special meeting of the Board shall be conducted in the following manner unless otherwise authorized by appropriate Board action:

- A. Roll call of members.
- B. Reading and approval of minutes of last meeting.
- C. Reading and action with respect to minutes of prior Committee Meetings.
- D. Selection of officers.
- E. Reports and recommendations of the President of the University.
- F. Reports and recommendations of the Treasurer.
- G. Reports of Committees.
 1. Permanent Committees.
 2. Special Committees.
- H. Communications, petitions, and memorials.
- I. Unfinished Business.
- J. New Business.

Section 7. Rules of Procedure.

Board meetings shall be conducted according to Roberts rules of parliamentary procedure, except as modified by the Board. The ayes and noes shall be called and entered upon each vote, and any motion involving money shall be by call of the roll. Others may be by voice vote.

Section 8. Minutes.

Minutes of the proceedings of the Board shall be kept by its Secretary personally or by a competent deputy designated by the Board. Minutes of meetings of and actions recommended by the committees of the Board shall be kept by a secretary designated by each such Committee and shall be submitted to the Board for approval. They shall be deposited with the Secretary of the Board. Action of the Board which utilizes material presented by reports or other documents shall, by the Secretary, be presented in the Minutes in such form as to include the full text of the action so that reference to other reports and documents is not necessary in order to determine the exact meaning of the action taken.

ARTICLE II. Officers of the Board.

Section 1. Election of Officers.

The Board shall, at its first regular quarterly meeting of each fiscal year, elect by secret ballot from its own membership and by a majority vote of those present, a Chairman, a Vice-Chairman, and a Secretary, who shall hold office until their successors are elected and qualified.

Section 2. Determination of Duties.

The officers of the Board shall perform the duties expressly enjoined upon them by the laws of this State and by the By-laws and Statutes of this Board and such other incidental duties as pertain to their respective offices.

Section 3. Duties of the Chairman and Vice-Chairman of the Board.

The Chairman of the Board shall preside over all meetings of the Board. He shall, subject to the provisions of Article I, Section 2, with respect to notice, call the Board or Executive Committee into regular or special session at such times as he may deem it desirable or necessary or at any time upon the petition of three or more members of the Board. He shall have authority to decide any disputes as to the application or meaning of the By-laws and other legislation of the Board, but his decision shall be referred to the next regular or special meeting of the Board for final judgment and adjudication by the Board.

In the absence of the Chairman of the Board, in the event that he is unable to act as such, or in the event that the office becomes vacant, the Vice-Chairman shall act as Chairman of the Board and perform all the duties of the Chairman. In the absence of the Chairman and Vice-Chairman the members of the Board present shall select a Chairman pro-tempore.

Section 4. Duties of the Secretary of the Board.

- A. He shall attend all meetings of the Board and shall keep a full and accurate record in a suitable book provided for that purpose of all votes and acts of the Board.
- B. He shall promptly furnish a copy of the Minutes of each regular or special meeting of the Board and of the Executive Committee to all members of the Board and to the President of the University.
- C. He shall notify all committees of their appointment and shall furnish to them a copy of all resolutions or orders assigning functions to such committees.
- D. He shall record all calls for meetings of the Board and shall notify all members of such meetings.
- E. He shall keep a record in a separate book of the names of all members of the Board of Trustees, the dates of their appointments, and the dates of the expiration of their terms of office, and a file of all reports made by the committees of the Board.
- F. He shall keep in a separate book a current complete record and text of the By-laws of the Board and shall publish the same, from time to time, as directed by the Board.
- G. He shall keep in a separate book a current and complete record and text of the Statutes of the Board and shall publish the same from time to time as directed by the Board.
- H. Immediately after any change, amendment, or addition to the By-laws, Statutes or Regulations of the Board, he shall furnish the President of the University with an official copy of the text thereof.
- I. He shall keep a separate record of all donations made to the institution, including Board action relating thereto.

Section 5. The Treasurer.

The Treasurer of the Board of Trustees shall furnish a bond in such amount as the Board may require from time to time, but not for less than Ten Thousand Dollars.

ARTICLE III. Committees of the Board.

Section 1. Permanent Committees.

A. The Executive

The Executive Committee shall consist of the Chairman and of two other members of the Board elected at the first regular meeting

in each fiscal year. The Executive Committee shall have authority to transact such routine business as may arise during the recess of the Board and to act for the Board in all matters of an emergency nature upon which immediate decisions are necessary for the present welfare of the University.

Actions of the Executive Committee shall not become binding until ratified by the Board. All actions taken by this Committee shall be reported in writing to the Board at its next regular or special meeting for approval and ratification and shall be entered in full upon the Minutes of such meeting of such Board.

Section 2. Special Committees.

Special committees may be appointed from time to time as the Board may deem expedient. Each such committee shall be automatically discharged at the close of each fiscal year unless the Board takes specific action to extend its life beyond that period.

ARTICLE IV. Buildings

Section 1. Buildings.

The selection and employment of architects for all buildings of the University; the adoption of plans; specifications and details for such buildings; and the receiving of bids and awarding of contracts for the same shall be by the Board of Trustees.

Section 2. Superintendence of Construction.

After any contract shall have been awarded for the construction of a new building, superintendence of the construction of such new building and its acceptance upon completion shall be under the general oversight of a special committee consisting of the President of the University, the members of the Board of Trustees, the Business Manager of the University, the Director of the Physical Plant; and the dean or head of the College or department to be served by such building, when completed, shall be an advisory member of such special committee.

ARTICLE V. Board Legislation.

Section 1. Classification of Board Legislation.

Legislation by the Board shall be classified as (1) By-laws, (2) Statutes of the Board, and (3) Regulations.

Section 2. By-laws of the Board.

Legislation concerning the organization, procedures, and functions of the Board of Trustees itself shall be classified as By-Laws of the Board.

Section 3. Statutes of the Board.

Legislation concerning the basic structure of the internal operating organization of the University shall be classified as Statutes of the Board.

Section 4. Regulations of the Board.

Legislation concerning detailed matters of institutional organization and operation shall be classified as Regulations of the Board.

Section 5. Amendment of Board Legislation.

The By-laws and Statutes of the Board may be changed or amended and additional By-laws and Statutes may be adopted at any regular or special meeting of the Board by vote of a majority of the total membership of the Board, provided that not less than two weeks' notice of the intention to change, amend, or add to the By-laws or Statutes in whole or in part (which notice may be included in the call for the meeting) shall have been given to the members of the Board of Trustees. Such notice shall be in writing and shall include the exact wording of the legislation proposed.

The Regulations of the Board may be changed and amended, and additional Regulations may be adopted at any regular or special meeting of the Board upon the unanimous vote of the members thereof without prior formal notice, or by a majority vote of a regular quorum upon notice given as provided in Article I, Section 2. Such changes, amendments, and additions shall be upon formal motion, indicating specifically the change in, amendment of, or addition to the Regulations of the Board that is intended. An action of the Board which fails to embody such indication shall not have the status of a Regulation.

Section 6. Policy Concerning Consultation.

It will be a policy of the Board, whenever practicable, to submit to appropriate subordinate University authority for comment and recommendation, prior to final action by the Board, any proposed Statutes or Regulations of the Board with respect to the internal operation of the University. The Board's freedom of action with respect to matters thus submitted shall not, however, be restricted by the recommendations made.

ARTICLE VI. Judicial Authority.

The Board retains its final judicial authority with respect to the interpretation and enforcement of the By-laws, Statutes, and Regulations of the Board and with respect to any controversy that may arise thereunder. It also retains its freedom to refuse jurisdiction, when in its opinion the judgment of subordinate authority should be determinative. The Board also retains its power to withdraw any specific case from the jurisdiction of the President or of any other agency of the University when, in the opinion of the Board, such action will best serve the purposes of justice.

ARTICLE VII. The Election of the President of the University.

The President of the University shall be the chief administrative officer of the internal operating organization of the University and shall be selected from time to time by the Board. No less than five affirmative votes shall be required for the initial election of a President of the University. His initial term of office shall be for not less than one year and he shall, thereafter, continue in such office at the will of the majority of the Board, who from time to time shall fix his salary. It will be the policy of the Board to confer with a special committee named by the University Faculty prior to the selection of a new president.

After discussion and upon motion duly made by Lindell W. Sturgis and seconded by Kenneth L. Davis it was:

RESOLVED, That the recommendations of said committee be accepted and the said By-laws be and they are hereby adopted as the By-laws of the Board of Trustees of Southern Illinois University.

Each member of the Board recorded his vote as follows:

Robert W. Davis.....	Yea
Kenneth L. Davis.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

The next item of discussion was the printing of the Minutes of the meetings of the Board of Trustees for the year July 1, 1949, to June 30, 1950. By unanimous consent, the Board accepted for publication the proof as submitted by the Chairman of the Board. However, after further discussion it was agreed and directed that the By-laws above adopted shall also be printed and included in some appropriate place within the bound volume of said printed minutes of meetings.

The next item of business was the annual election of officers. On motion of Lindell W. Sturgis, seconded by O. W. Lyerla, the following candidates were nominated: Leo J. Brown, Chairman, Kenneth L. Davis, Secretary. By secret written ballot, the nominees were unanimously elected.

John Page Wham moved the nomination of O. W. Lyerla as Vice-Chairman of the Board. The motion was seconded by Lindell W. Sturgis. By secret written ballot, the nominee was unanimously elected.

Officers for the Board of Trustees for the Fiscal Year 1950-51:

Leo J. Brown, Chairman
O. W. Lyerla, Vice-Chairman
Kenneth L. Davis, Secretary

The next meeting of the Board of Trustees will be held on Monday, September 11, 1950, at 1:00 p.m., in the offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

On motion of John Page Wham, seconded by Lindell W. Sturgis, and unanimously passed, the Board Meeting was adjourned at 4:30 p.m.

Robert W. Davis, Chairman

Leo J. Brown, Secretary

PROCEEDINGS AND MINUTES

Of the Meeting of the Board of Trustees of Southern Illinois University
which convened at 1:00 p. m. on Monday, September 18, 1950,
in the Offices of the Board, 1301 South Thompson Street,
Carbondale, Illinois.

The following members were present:

- Leo J. Brown, Chairman
- O. W. Lyerla, Vice-Chairman
- Kenneth L. Davis, Secretary
- Robert W. Davis
- Lindell W. Sturgis
- John Page Wham
- Alice DiGiovana, Administrative Assistant

The following members were absent:

- Guy A. Gladson
- Vernon L. Nickell, ex-officio

Also present were:

- Dr. Delyte W. Morris, President, Southern Illinois University
- Dr. Charles D. Tenney, Administrative Assistant to the
President, Southern Illinois University
- Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois
University

The meeting was called to order by the Chairman, Leo J. Brown, who
stated that on behalf of the members of the Board of Trustees, he wished
to express to General Robert W. Davis, retiring Chairman of the Board,
the heartfelt appreciation of the members of the Board of Trustees for the
excellent and efficient manner in which he conducted the office of Chairman
of the Board of Trustees of Southern Illinois University in its first year
of existence.

The new Chairman then presented General Davis with a gavel on which
was engraved the inscription:

“General Robert W. Davis
First Chairman
Board of Trustees
Southern Illinois University
1949-1950”

The Chairman stated that the first item of business was the considera-
tion of the Minutes of the meeting of the Board held on July 24, 1950.

Robert W. Davis moved that the Minutes of the meeting of the Board
held on July 24, 1950, be approved as submitted. The motion was seconded
by O. W. Lyerla and was unanimously passed with each member recording
his vote as follows:

- Leo J. Brown.....Yea
- O. W. Lyerla.....Yea
- Kenneth L. Davis.....Yea
- Robert W. Davis.....Yea
- Lindell W. Sturgis.....Yea
- John Page Wham.....Yea

The next item for consideration was the election of the Executive Committee of the Board of Trustees. On motion of Robert W. Davis, seconded by O. W. Lyerla, Lindell W. Sturgis and John Page Wham were unanimously elected to serve on the Executive Committee of the Board for the fiscal year 1950-51; the other member on the Executive Committee and its Chairman, as provided for in the By-Laws of the Board, adopted July 24, 1950, to be the Chairman of the Board of Trustees, Leo J. Brown. The vote was as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Lindell W. Sturgis.....	Present
John Page Wham.....	Present

The next matter for consideration was the appointment of a member of the Board to serve on the Board of Directors of the Southern Illinois University Foundation. Dr. Brown stated that it was his recommendation that Robert W. Davis be appointed as the representative of the Board of Trustees to serve as a member of the Board of Directors of the Southern Illinois University Foundation for the term July 1, 1950, to June 30, 1951. This recommendation met with the unanimous approval of the members of the Board.

The next item for consideration was the representation of Southern Illinois University on the Retirement Board of the University Retirement System of Illinois. The Chairman read the following letter from Mr. Lloyd Morey, Comptroller, University Retirement System of Illinois:

UNIVERSITY RETIREMENT SYSTEM OF ILLINOIS
URBANA

July 26, 1950

General Robert W. Davis
200 North University Avenue
Carbondale, Illinois

Dear General Davis:

At the meeting of the Board of Trustees of the University Retirement System on July 25, I had an opportunity to present the question which I discussed briefly with you in Carbondale on July 24, as to representation of Southern Illinois University in the Retirement Board.

I am sending you a copy of Act governing the Retirement System including all amendments to this date. I am also sending you a copy of a booklet describing the System and a copy of its last Annual Report. As you will observe from Section 2.2 (page 5) of the Act, there is no specific provision for representation of Southern Illinois University. Prior to the creation of the present Board, the institution was represented through the representative of the Normal School Board (Teachers College Board) and the Director of Registration and Education. No change in the legal setup of the Retirement Board could be accomplished except by action of the General Assembly. Such action no doubt should be considered by it at the next session, if the present organization of S. I. U. continues.

As an interim arrangement, the Retirement Board voted on July 25 to extend an invitation to the Board of Trustees of Southern Illinois University to name a member of its Board to attend meetings of the Retirement Board and receive information concerning its actions. If your Board acts on this invitation, the representative so-named will be invited to all meetings, will receive copies of the agenda and minutes of all meetings, and advice of other pertinent actions. He would not have a vote in the meetings, but he would be given every opportunity to participate in the discussion and present any comments relating to S. I. U.

Should you take action in accordance with that suggestion, please let us know the person designated, and we shall be glad to cooperate with him. The minutes of meetings of the Retirement Board are regularly sent to the President of each participating institution.

May I express again my appreciation of the fine hospitality that your Board and others connected with S. I. U. extended to those of us from the University of Illinois who had the pleasure of visiting your campus on July 24?

Cordially yours,
Lloyd Morey
Comptroller

After some discussion, John Page Wham moved that the Chairman appoint a representative from the Board of Trustees of Southern Illinois University to represent the University on the Retirement Board of the University Retirement System of Illinois. The motion was seconded by Lindell W. Sturgis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Chairman Brown appointed John Page Wham to represent Southern Illinois University on the Retirement Board of the University Retirement System of Illinois.

Chairman Brown stated that the Federal Government is creating a National Research Council, the purpose of which is to subsidize various research projects. Twenty-four outstanding scientists and educators in all fields are to be appointed as members of the Board of this National Research Council. He stated that he had written letters in the name of this Board recommending Dr. Carl C. Lindegren to be appointed as a member of the National Research Council Board. The members of the Board present stated no objection.

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University:

Approval of August 1950 Graduates

A. Approval is requested for the graduation of the following students who completed their studies for degrees as indicated at the end of the summer term 1950:

COLLEGE OF LIBERAL ARTS AND SCIENCES BACHELOR OF ARTS DEGREE

Name and Town	Major Subject
James W. Baugher, Eldorado.....	History
Randell Eugene Blockley, Benton.....	Chemistry
Jean Reginald Boatright, Harrisburg.....	Zoology
George Gerald Carmack, East Carondelet.....	Government
A. Louis Cartwright, East St. Louis.....	Zoology
John Robert Crosley, Christopher.....	Government
Lindell Eugene DeJarnett, Metropolis.....	Music
David Edward Elder, Cobden.....	Zoology
George A. Ferguson, Tamaroa.....	Psychology
Robert Ray Friedman, Fairfield.....	Sociology
Robert C. Fuson, Jr., Casey.....	Sociology
Dolan Ward Ginger, West Frankfort.....	English
Donald R. Harriss, Christopher.....	Sociology
Dorothy Lou Helmer, DuQuoin.....	English
Donald Lee Henry, Murphysboro.....	Government
R. Wayne Isaacs, DuQuoin.....	Psychology
Carl L. Jones, Carbondale.....	Government

Name and Town	Major Subject
Marion Edward Kallenbach, Crossville.....	Botany
James Francis Kerr, Jr., Chicago.....	Mathematics
William Robert Lawrence, Tunnel Hill.....	Mathematics
Nick Arthur Masters, Carbondale.....	Government
Vernon David Matthews, Roxana.....	Botany
Carl E. Mezo, Carbondale.....	Physiology
Louis V. Miller, DuQuoin.....	Botany
Vernon Moore, Harrisburg.....	Sociology
Joseph L. Novak, Ashley.....	Zoology
Esther Patricia Pajak, Harvey.....	Chemistry
Harold Ernest Perkins, Benton.....	Zoology
James Lee Pflasterer, Belleville.....	Chemistry
Harry C. Pirtle, Alto Pass.....	Government
Carl Roy Ree, Rockford.....	Chemistry
Madge Elder Roberson, Eldorado.....	English
Thomas J. Robinson, West Frankfort.....	Government
Jack Daniel Simmons, Rosiclare.....	History
Thomas Harold Smith, DuQuoin.....	Chemistry
Harold E. Spencer, Bluffs.....	Geography
Herbert K. Stallings, Springerton.....	Government
Gertrude A. Troesken, Chicago.....	Economics
Mary Isabel Judith Wilson, East St. Louis.....	History
Ray H. Wolf, East St. Louis.....	History

COLLEGE OF LIBERAL ARTS AND SCIENCES BACHELOR OF SCIENCE

John Willis Johnson, Carterville.....	Geography
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COLLEGE OF EDUCATION BACHELOR OF SCIENCE IN EDUCATION DEGREE

Alice Anna Baker, Percy.....	Elementary Education
Vincent A. Banks, Carbondale.....	Government
Wesley Bartimus, Brownstown.....	Elementary Education
Lyle M. Beltz, Cobden.....	Industrial Education
Marjorie E. Best, Carlinville.....	Kindergarten-Primary Education
Betty Ann Biehl, Benton.....	Home Economics
Jetta Ruth Lively Blair, Brighton.....	Home Economics
William Nelson Boese, Murphysboro.....	History
Olive Boner, West Frankfort.....	Elementary Education
Earl Martin Bonnette, Jr., Mt. Vernon.....	Social Studies
Annalee Lucile Bowers, DuBois.....	Elementary Education
Charles Raymond Boyer, Benton.....	Elementary Education
Thelma J. Bradshaw, Decatur.....	Elementary Education
Frank Brashier, Carmi.....	Business Administration
George S. Bruder, Warsaw.....	Mathematics
Eugene T. Burwell, Johnston City.....	Government
Earl Byers, Thompsonville.....	Mathematics
Daisy Palmer Calhoun, Mounds.....	Elementary Education
Stephen William Clark, Marion.....	Elementary Education
Metella Bernice Cochran, Pomona.....	English
Robert W. Colborn, Flora.....	Physical Education
Pette Allen Corsa, Carbondale.....	Kindergarten-Primary Education
Portia Weber Cross, Carmi.....	Elementary Education
Paul G. Dale, West Frankfort.....	Elementary Education
Claude A. Davis, Anna.....	Elementary Education
Mont Davis, Jr., Creal Springs.....	Social Studies
May Ann Deitz, Belleville.....	Elementary Education
Johanna Carolyn Deters, Carlyle.....	Speech
Betty Barcroft Dodd, Olney.....	English
Grace Helen Miller Duff, Tamms.....	Elementary Education
Elaine Endling, Benton.....	English

Martina Ernsting, Steeleville.....	Elementary Education
Muriel Morris Espy, Pulaski.....	History
Helen Maxine Etherton, Pittsburg.....	Business Administration
Odis Wayne Fulton, Pinckneyville.....	Economics
Betty McHenry Gray, Jonesboro.....	Music
Aileen Barnard Gross, Chester.....	Elementary Education
Kenneth J. Gross, Chester.....	Mathematics
Verla Baird Gwaltney, Eldorado.....	Elementary Education
Lois Bradley Hall, Brookport.....	Elementary Education
William Doyle Hancock, Pinckneyville.....	Business Administration
Betty Ann Heisner, Pinckneyville.....	Geography
William E. Helton, Carbondale.....	Social Studies
Milton Henry, Carbondale.....	Sociology
Olin Lloyd Hileman, Madison.....	Elementary Education
Truman Thamer Hill, Benton.....	Physical Education
Rufus R. Hindman, Gorham.....	Elementary Education
Agnes Hoyle, Ramsey.....	Elementary Education
Helen Huffman, Grand Tower.....	Elementary Education
Margaret E. Hughes, Benton.....	Zoology
Claude Angus Jarrett, Murphysboro.....	English
Marian Elizabeth Johnson, Kinmundy.....	Physical Education
Augusta Sumner Johnston, Carbondale.....	Elementary Education
Harriet Fields Jordan, Enfield.....	Elementary Education
Maxine V. Kaelin, Centralia.....	English
Elizabeth Little Kell, Mt. Vernon.....	Elementary Education
Carol Patrick Kelly, Murphysboro.....	Art
Bessie Scarborough Kerley, Harrisburg.....	English
Doris Catherine Hamann Kern, Belleville.....	Elementary Education
Alethea Louise Kessler, Cairo.....	Elementary Education
Billie Eleanor King, Elkhville.....	Elementary Education
Frederic Eugene Kingston, Carbondale.....	Social Studies
Isabel E. Klein, Phoenix, Arizona.....	History
Ruth C. Lamb, Herrin.....	Elementary Education
John Alden Ledbetter, Murphysboro.....	Art
LaNell Glenn Lesseg, Granite City.....	Elementary Education
Clara Mae Lewis, Sesser.....	Kindergarten-Primary Education
Hazel Ruth Littell, Mounds.....	English
Louie Allen Lockard, Cobden.....	Elementary Education
Donald G. Lucy, Sparta.....	History
Maxine Mann, Carterville.....	Elementary Education
Charles Franklin Martin, Jr., West Frankfort.....	Industrial Education
Errah C. Martin, Alton.....	Elementary Education
R. Clyde Martin, Jonesboro.....	Elementary Education
Mildred Lee Martindale, Huntington, West Virginia.....	Zoology
Daniel Warren McClerren, Thompsonville.....	Mathematics
James Robert McGee, Granite City.....	Geography
Celia Belle Gill McGovern, Christopher.....	English
Mabel McNeill, Herrin.....	Elementary Education
Gertrude Hawkins McPhail, Herrin.....	Elementary Education
Charles E. Miller, Dixon Springs.....	History
John Robert Miller, McLeansboro.....	Speech
David Samuel Mills, Sumner.....	Health Education
Pete Roland Milosevich, Zeigler.....	Physical Education
Helen L. Morrow, Cobden.....	Home Economics
Paul W. Moss, Marion.....	Physical Education
Maralyn L. Niebruegge, Waterloo.....	Elementary Education
Lydia Jane North, Carbondale.....	English
Capitola Jones Nulty, Stonefort.....	Elementary Education
Irene Elizabeth Oberheu, Olmsted.....	Spanish
Mary Alice Ohms, Marion.....	Business Administration
Charles Cantardo Palia, Spring Valley.....	Zoology
Leila Vesta Partee, Tampa, Florida.....	English
Harold Lee Patterson, Mt. Vernon.....	Mathematics
Michael Pekelnicky, Carbondale.....	Health Education-Physiology
Norma Evelyn Pitchford, Waggoner.....	Physical Education

Name and Town	Major Subject
Warren G. Priest, Harrisburg.....	Elementary Education
Selma Gertrude Richter, Olmsted.....	Elementary Education
Conrad W. Robison, Sesser.....	Sociology
Richard Wood Sanders, Wayne City.....	Elementary Education
John P. Schneider, Metropolis.....	Social Studies
Carlotta Schuetze, East St. Louis.....	Elementary Education
Juanita Sadie Scott, Franklin.....	Elementary Education
Bernice L. Sheffer, Zeigler.....	Elementary Education
Nellie S. Simmons, Herrin.....	Elementary Education
Esther Joyce Stephens, Royalton.....	Elementary Education
James Lee Stephens, Anna.....	Physical Education
Anna Samson Stevens, Clayton.....	Latin
Auda A. Stone, Eldorado.....	Elementary Education
Gloria Marie Stone, Tilden.....	Home Economics
Adrian Keith Stonecipher, Salem.....	History
Mary Elsie Taake, Centralia.....	Elementary Education
Clara C. Taggart, Chester.....	Elementary Education
Frances Catherine Tapella, Herrin.....	English
L. Velva Tate, Dix.....	Kindergarten-Primary Education
Hazel Miller Taylor, Sparta.....	Elementary Education
Howard G. Thurman, Salem.....	History
Betty Turner, Monsanto.....	Elementary Education
John Olen Turner, Cypress.....	Elementary Education
Dorothy June Walker, West Frankfort.....	Elementary Education
James Clyde Warren, Bluford.....	Elementary Education
Patricia Whalen, Brookport.....	Elementary Education
Aster Lee Wright Wheelles, Makanda.....	Elementary Education
Arthur F. Whitten, Vandalia.....	Industrial Education
Lillian Albers Winning, Murphysboro.....	Physical Education
William Meredith Wolfinbarger, Corpus Christi, Texas.....	History
Helen Freres Young, Marion.....	Elementary Education

COLLEGE OF VOCATIONS AND PROFESSIONS BACHELOR OF MUSIC DEGREE

Kent Werner, Belleville.....	Music
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COLLEGE OF VOCATIONS AND PROFESSIONS BACHELOR OF SCIENCE DEGREE

Richard Charles Brown, DuQuoin.....	Agriculture
Louis Henry Brusatti, Murphysboro.....	Business Administration
Charles D. Butler, Harrisburg.....	Business Administration
Wilbur Harry Clendenin, Rockwood.....	Industrial Education
Charles Eugene Dycus, Carbondale.....	Business Administration
Harold J. Hartley, Carbondale.....	Agriculture
James W. Jackson, Waterloo.....	Economics
Charles Raymond Lemons, Cairo.....	Business Administration
Mary Alice Ohms, Marion.....	Business Administration
Alvis Dean Ramsey, DuQuoin.....	Business Administration
Charles N. Risley, Mt. Carmel.....	Economics
Thomas Alvin Scully, Jr., Belleville.....	Business Administration
Delores Sharp, Penton.....	Home Economics
Howard Raymond Strohl, Mattoon.....	Business Administration
Louis Dean Young, DuQuoin.....	Industrial Education

GRADUATE SCHOOL MASTER OF ARTS DEGREE

Dorothy Sager Beltz, Paris, Tennessee.....	English
George Washington Beltz, Marion.....	English
Robert R. Curtis, Carbondale.....	History

Name and Town	Major Subject
Raymond Joseph Goeddel, Waterloo.....	Mathematics
Alvin C. Lopinot, Belleville.....	Zoology
William Evans Moss, Carbondale.....	English
Robert Pulliam, Carbondale.....	English
Paul William Reeder, Nashville.....	Government
Joseph Rezetka, Benton.....	Mathematics
John L. Roach, Grand Chain.....	Sociology
Virginia Miller Sikkell, Anna.....	History
Nina Louise Theiss, Collinsville.....	English
Harold E. Todd, Carbondale.....	English
Mary Jean Vaupel, Carbondale.....	Mathematics
Adam Kung-wen Wen, Shanghai, China.....	Economics
Roy Keith Weshinskey, Marissa.....	English

MASTER OF SCIENCE DEGREE

Jack W. West, Anna.....	Zoology
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GRADUATE SCHOOL

MASTER OF SCIENCE IN EDUCATION DEGREE

John Robert Armstrong, Carbondale.....	Social Science
Jefferson D. Ashby, West Frankfort.....	Clinical Psychology
Harry Banycky, West Frankfort.....	Guidance and Counseling
Denzel E. Berry, Ashley.....	Social Science
Eldon Ellis Bethard, Raymond.....	Educational Administration and Supervision
Lester Albert Bickel, Collinsville.....	Educational Administration and Supervision
Ruth Dixon Bryan, Marion.....	Educational Administration and Supervision
Sadie Bryant, Harvey.....	Elementary Education
Charles Stewart Chandler, Carbondale.....	Clinical Psychology
Jason J. Collins, Marion.....	Educational Administration and Supervision
Clyde Bert Crain, Hurst.....	Educational Administration and Supervision
William Davies, Jr., Centralia.....	Educational Administration and Supervision
Marjorie Mae DeLap, Broughton.....	Elementary Education
Ralph Francis Dewey, Cave-in-Rock.....	Educational Administration and Supervision
Frederick Monroe Dinkelman, Centralia.....	Educational Administration and Supervision
James Beaupre Dodd, Olney.....	English
George Dohanich, Herrin.....	Educational Administration and Supervision
Warren Robert Eberhart, Blue Island.....	Educational Administration and Supervision
Dixie Elaine Hardy, Piney Woods, Mississippi.....	Guidance and Counseling
John Henry Kieser, Bone Gap.....	Educational Administration and Supervision
Myrtle Wiggs Lord, Jonesboro.....	Educational Psychology
Edward A. Martin, Percy.....	Educational Administration and Supervision
Nora Kreher McManus, Dahlgren.....	Biological Sciences
Samuel Semple McPhail, West Frankfort.....	Guidance and Counseling
Charles Harold Mescher, Cairo.....	Educational Administration and Supervision
Aubrey A. Montgomery, Grafton.....	Physical Science
Norbert J. Moorleghe, Mascoutah.....	Educational Administration and Supervision
Clifford Paul Murrie, Carbondale.....	Guidance and Counseling
George Hamilton Otrich, Anna.....	Educational Administration and Supervision
Albert Owens, Jr., Johnston City.....	Guidance and Counseling

Name and Town	Major Subject
Donald Ivan Raines, Carbondale.....	Educational Administration and Supervision
Elliott Eugene Reiman, Murphysboro.....	Education Administration and Supervision
Carl L. Rody, St. Louis, Missouri.....	English
Ivan L. Russell, Carterville.....	Clinical Psychology
William W. Sanders, Herrin.....	Educational Administration and Supervision
Martin Paul Schroedel, Pinckneyville.....	Guidance and Counseling
Joe Spagnoli, Hurst.....	Educational Administration and Supervision
Philip R. Strange, Lawrenceville.....	Clinical Psychology
W. Dean Taylor, Mulberry Grove.....	Guidance and Counseling
Thomas Winn Watts, Valier.....	Guidance and Counseling
Robert L. Wells, Hurst.....	Educational Administration and Supervision
William David Whiteside, Vienne.....	Guidance and Counseling
Charles F. Woolard, Eldorado.....	Clinical Psychology
Elmer O. Ziegler, Murphysboro.....	Educational Administration and Supervision

John Page Wham moved the approval of the August 1950 graduates as submitted by the President of the University. The motion was seconded by Robert W. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Changes in Faculty-Administrative Pay Roll

B. Approval is requested for the following additions to and changes in the Faculty-Administrative pay rolls:

A. Permanent Appointments

1. Mr. Russell Lee Bush was appointed Instructor in Physical Education for Men at a monthly salary of \$410.00, effective September 11, 1950. He received his Bachelor of Arts from Iowa State Teachers College and has done additional graduate work at Purdue. He has served as a wrestling coach on the staff of Purdue University. He is replacing Mr. James Wilkinson, resigned. A statement of his qualifications has been mailed to the members of the Board.
2. Miss Mary Rose Colombo was appointed Executive Assistant in Education and Administration, and Alumni Recorder at a monthly salary of \$320.00, effective August 1, 1950. Miss Colombo received her Bachelor of Education and Master of Science in Education from Southern Illinois University and has had seventeen years experience as a high school teacher. She is replacing Mrs. Marjorie Enrietto, resigned. A statement of her qualifications has been mailed to the members of the Board.
3. Mr. Milton T. Edelman was appointed Instructor in Economics at a monthly salary of \$450.00, effective September 11, 1950. He received his Bachelor of Science degree from the University of Chicago and his Master of Business Administration from the University of Pennsylvania, and has completed advanced graduate work at the University of Illinois. He has served on the staff of the University of Illinois. A statement of his qualifications has been mailed to the members of the Board.
4. Miss Leah Farr was appointed Instructor and Assistant Dean of Women at a monthly salary of \$420.00, effective August 21, 1950. She received her Bachelor of Science from the Utah State Agri-

cultural College, and her Master of Arts degree from Syracuse University. She was for ten years a teacher in the Ogden City Schools, was an Assistant Director of the Texas-New Mexico Division of the U. S. O., and an Assistant Student Dean at Syracuse University. She is replacing Miss Ruth Haddock, resigned, and will serve as Acting Dean of Women during the current academic year. A statement of her qualifications has been mailed to the members of the Board.

5. Mr. Willard C. Hart has been appointed Instructor in Industrial Education and Construction Supervisor in the Architectural Services at a monthly salary of \$545.00, effective November 1, 1950, or earlier if he can come. He received his Bachelor of Science from the University of Illinois, served as a District Building Engineer for the W. P. A., and for four years was a Building Construction Supervisor for private architectural firms. A statement of his qualifications has been mailed to the members of the Board.
6. Mr. John Frank Hosner was appointed Instructor in Agriculture at a monthly salary of \$350.00, effective September 11, 1950. He received his Bachelor of Science from Michigan State College, and Master of Forestry from Duke University, and has served as a District Forester for the State of Illinois. A statement of his qualifications has been mailed to the members of the Board.
7. Miss Hester L. Johnson was appointed Assistant Professor and Director of Nursing Education at a monthly salary of \$500.00, effective September 11, 1950. She received her Bachelor of Science from Boston University and her Master of Arts degree from Teachers College, Columbia University. For the past 14 years Miss Johnson has served as Supervisor and Assistant Director of Nurses, at various Eastern hospitals, and is at present Director of the School of Nursing and Nursing Service at Memorial Hospital, Worchester, Massachusetts. A statement of her qualifications has been mailed to the members of the Board.
8. Mr. Leo Kaplan was appointed Assistant Professor of Botany at a monthly salary of \$450.00, effective September 11, 1950. Mr. Kaplan received his Bachelor of Arts degree from the American International College and his Master of Arts degree from Harvard University. He has had experience as a Teaching Fellow at Harvard University, served as an Instructor on the staffs of Quincy City Hospital and Massachusetts General Hospital, and as a plant pathologist on Harvard's staff. A statement of his qualifications has been mailed to the members of the Board.
9. Mr. G. Sanderson Knaus has been appointed Lecturer in Art and the Art Service Department at a monthly salary of \$400.00, effective September 25, 1950. He attended the Cleveland School of Art, Western Reserve University, the Chicago Academy of Fine Art, and Chicago Art Institute. He has served as a layout and production artist in private industry and as a teacher at the New Orleans Academy of Art.
10. Mr. Donald E. Koontz was appointed Instructor in Chemistry at a monthly salary of \$425.00, effective September 11, 1950. Mr. Koontz received his Bachelor of Science degree from Youngstown College, and his Master of Science and Doctor of Philosophy from the University of Pittsburgh. He has had experience as a graduate teaching assistant at the University of Pittsburgh. A statement of his qualifications has been mailed to the members of the Board.
11. Miss Patricia McSherry was appointed Faculty Assistant in the President's Office at a monthly salary of \$225.00, effective September 1, 1950. She received her Bachelor of Arts degree from the University of Illinois, and has worked in the President's Office for one year.
12. Miss Delores Manfredini was appointed Faculty Assistant in the Museum at a monthly salary of \$250.00, effective August 7, 1950.

Miss Manfredini received her Bachelor of Education degree from Southern, was for six years a teacher on the secondary school level, and has had experience in scientific and historical research and in publications preparation.

13. Mr. Daniel Orloff was appointed Instructor in Mathematics at a monthly salary of \$425.00, effective September 11, 1950. He received his Bachelor of Science and Master of Science from the University of Chicago and expects to finish his Doctor of Philosophy degree this year. He has served as an Assistant Instructor on the staff of the University of Chicago. A statement of his qualifications has been mailed to the members of the Board.
14. Mrs. Mary Preble was appointed Instructor in the University School at a monthly salary of \$380.00, effective September 11, 1950. She received her Bachelor of Science in Education from Boston University, and her Master of Arts from the State University of Iowa. She has had six years of experience in teaching on the elementary and secondary level, and has served on the staff of Western College, Oxford, Ohio. She is replacing Mrs. Carolyn Plochmann, resigned. A statement of her qualifications has been mailed to the members of the Board.
15. Dr. William O. Winter was appointed Assistant Professor of Government at a monthly salary of \$450.00, effective September 11, 1950. He received his Bachelor of Arts and Master of Arts degrees from the University of Missouri, and his Doctor of Philosophy degree from the University of Michigan. He has served as an economist with the War Labor Board, and as an Instructor at Christian College and the University of Missouri. A statement of his qualifications has been mailed to the members of the Board.

B. Term Appointments

1. Miss Wanda Bennett was appointed Faculty Assistant in the Registrar's Office at a monthly salary of \$190.00, effective for the period from July 3, 1950, through August 25, 1950. She received her Bachelor of Science in Education degree from Southern and was a student assistant in the Registrar's Office for four years.
2. Mr. Robert Eugene Bonham, Jr., was appointed Research Associate for the research project in fisheries management, at a monthly salary of \$250.00, effective for the period from July 3, 1950, through September 1, 1950. He received his Bachelor of Science degree from Southern.
3. Mr. Wesley G. Bovinet has been appointed one-fourth time Lecturer in Adult Education at a monthly salary of \$56.00, effective for the period from October 1, 1950, through January 31, 1951. Mr. Bovinet received his Bachelor of Education degree from Southern Illinois University and his Master of Arts from Colorado State College of Education. He has had thirteen years of experience in teaching on the secondary school level.
4. Miss Anne Gibson Buis was appointed Instructor in Home Economics at a monthly salary of \$475.00, effective for the period from September 11, 1950, through June 8, 1951. She received a Bachelor of Science degree from George Peabody College and from the University of Tennessee, and has done advanced graduate study at Ohio State University. She has served on the staff of the University of Tennessee and was an Assistant Professor at the Norris Experimental School, Norris, Tennessee.
5. Dr. Charles C. Colby has been appointed Lecturer in Geography at a monthly salary of \$700.00, effective for the period from February 1, 1951, through June 8, 1951. Dr. Colby received his Bachelor of Science and Doctor of Philosophy from the University of Chicago. He has had 38 years of experience in teaching on the college level, was for 32 years on the staff of the University of Chicago, and was for six years chairman of the department of geography. He has also served on the staff of the University of Illinois and is at present at the University of California.

6. Mr. John D. Corn was appointed Assistant Instructor in Physical Education for Men and Coach at a monthly salary of \$350.00, effective for the period from September 11, 1950, through June 8, 1951. He received his Bachelor of Science in Education from Southern and has completed additional study toward his Master's degree. Mr. Corn has served as coach at the Benton Township High School.
7. Mr. Walter V. Creswell was appointed one-fourth time Assistant Instructor in the University School at a monthly salary of \$55.00, effective for the period from September 11, 1950, through June 8, 1951. He received his Bachelor of Science from Southern and will assist Mr. Plummer in Industrial Education courses.
8. Dr. James A. Diefenbeck was appointed Assistant Professor of Philosophy at a monthly salary of \$425.00, effective for the period from September 11, 1950, through June 8, 1951. Dr. Diefenbeck received his Bachelor of Arts from Williams College, and his Master of Arts and Doctor of Philosophy from Harvard University.
9. Miss Beatrice M. Flori was appointed Instructor in Zoology at a monthly salary of \$325.00, effective for the period from September 11, 1950, through June 8, 1951. She received her Bachelor of Education degree from Eastern Illinois State College, and her Master of Science from the University of Illinois. She has served as a Research Assistant on the staff of the University of Illinois.
10. Dr. William Hartnett was appointed one-fourth time Lecturer in Physiology at a monthly salary of \$120.00, effective for the period from September 11, 1950, through June 8, 1951. Dr. Hartnett, who was formerly a staff member of the Veterans' Hospital at Marion, Illinois, is now associated with the Carbondale Clinic.
11. Miss Erika Amalia Hillen was appointed one-fourth time Assistant Instructor in Foreign Languages at a monthly salary of \$55.00, effective for the period from September 11, 1950, through June 8, 1951. Miss Hillen received her degree from Heidelberg University and has taught German, French, and English.
12. Mr. Rexel D. Karnes was appointed Assistant Instructor of Sociology at a monthly salary of \$325.00, effective for the period from September 11, 1950, through June 8, 1951. Mr. Karnes received his Bachelor of Science in Education from Southern Illinois University.
13. Mr. Harry W. McMurtrie was appointed Faculty Assistant in Adult Education at a total salary of \$30.00, effective August 7, August 9, and August 11, 1950 only. Mr. McMurtrie, who received his Bachelor of Education from Southern, assisted in a short course in driver training.
14. Mr. William M. Marberry, Assistant Professor of Botany, was given a special short term appointment for the period extending from August 7, 1950, through September 1, 1950, at a monthly salary of \$515.00. He was assigned to the Grounds department handling landscape plantings.
15. Mr. Harold Lee Patterson was appointed Faculty Assistant in the Alumni Service at a monthly salary of \$250.00, effective for the period from August 15, 1950, through June 8, 1951. Mr. Patterson received his Bachelor of Science in Education from Southern.
16. Mr. Roderich Pfeiffer was appointed one-fourth time Assistant Instructor in Foreign Languages at a monthly salary of \$55.00, effective for the period from September 11, 1950, through June 8, 1951. He attended Humboldt and Freie Universities in Berlin and has taken teacher education courses.
17. Mr. Paul W. Reeder was appointed Research Associate for the Survey of University Internal Organization at a monthly salary of \$250.00, effective for the period from August 7, 1950, through September 1, 1950. Mr. Reeder received his Bachelor of Arts and Master of Arts degrees from Southern and has completed research for the American Association of University Professors.

18. Mrs. Ruth Wells Rushing was appointed Faculty Assistant in the Health Service at a monthly salary of \$225.00, effective for the period from September 11, 1950, through June 8, 1951. She received her R. N. from Passavant Memorial Hospital, Jackson-ville, Illinois, and has had seventeen years of experience in nursing.
 19. Miss Mary Cleta Scholtes was appointed Instructor in Home Economics at a monthly salary of \$450.00, effective for the period from September 11, 1950, through June 8, 1951. She received her Bachelor of Arts degree from the University of Minnesota, Master of Science from Iowa State College, and Master of Arts from the University of Minnesota. She has had experience on the elementary school level and has served as an instructor on the staffs of Iowa State College and the University of Minnesota.
 20. Mr. William Jasper Shackelford was appointed Faculty Assistant in the Museum at a monthly salary of \$300.00, effective August 7, 1950, through June 8, 1951. He received his Bachelor of Arts de-
gree from the University of Texas and has served as a Research Assistant on research projects of the School of American Re-
search.
 21. Mrs. Alice M. Sheahan was appointed half-time Faculty Assistant in the Health Service at a monthly salary of \$112.50, effective for the period from September 11, 1950, through June 8, 1951. She received her Bachelor of Science from St. Xavier College for Women, and her R. N. from Mercy Hospital, Chicago, has com-
pleted additional post-graduate work at Charity Hospital, New Orleans, Louisiana, and has had six years of experience in nursing.
 22. Mr. Ernest J. Simon was appointed Associate Professor of Indus-
trial Education, Associate Director of Adult Education, and Direc-
tor of the Technical Institute at a monthly salary of \$710.00, effec-
tive for the period from September 1, 1950, through June 30, 1951. Mr. Simon received his Bachelor of Science and Master of Sci-
ence from the University of Illinois. He has had thirty-two years
of experience in industrial education, and for the past seven
years has been Director of Vocational Education of the State of
Illinois.
 23. Miss Anne Marie Thibaud was appointed half-time Assistant In-
structor in Foreign Languages at a monthly salary of \$110.00,
effective for the period from September 11, 1950, through June 8,
1951. Miss Thibaud has attended Notre Dame de Sion, Grenoble,
France, the Sorbonne, Paris, and has received an English Cer-
tificate from the Faculte des Lettres, Grenoble.
 24. Mr. M. Stanley Wilson was appointed Faculty Assistant in Physi-
cal Education for Men—Non-Academic, at a monthly salary of
\$300.00, effective for the period from September 5, 1950, through
June 8, 1951. He attended St. Olaf College and the College of
Swedish Massage and has had experience in college football and
baseball and in professional baseball.
- C. The following teachers in public schools have been appointed as practice supervisors at monthly salaries of \$25.00 for the three months of the fall term of 1950:

Name	School	Subject	Fall Term Salary
Anderson, Willie	Attucks	Mathematics-Music	\$75.00
Armstrong, Laverne	Carterville H. S.	Business	75.00
Bencini, Edward	Murphysboro H. S.	Phy. Edu.-Mathematics	75.00
Berrier, Jewell	Murphysboro H. S.	English	75.00
Bevis, Dora	Springmore School	Third Grade	75.00
Brown, Bill	West Frankfort H. S.	Physical Education	75.00
Charon, Sybil	West Frankfort H. S.	Physical Education	75.00
Collins, Walter	West Frankfort H. S.	American His.-Gov't.	75.00
Cox, Dorothy	Carterville H. S.	Mathematics	75.00
Davis, Luella	Attucks	History-English	75.00

Name	School	Subject	Full Term Salary
Dean, W. S. B.....	Carterville	Physics	75.00
Dozier, Stephen	Murphysboro H. S.....	English	75.00
Dameron, Glenn	Herrin H. S.....	Business	75.00
Grant, Alice	West Frankfort H. S....	English	75.00
Hedges, Jack	West Frankfort H. S....	American History	75.00
Hoye, Alice	West Frankfort H. S....	Speech	75.00
Ikard, Missanna	Attucks	English-History	75.00
Kitchell, Madelynne ..	Red Bud H. S.....	Home Economics	75.00
Lee, Thelma	Attucks	Business	75.00
McBride, William	Lincoln Jr. High.....	Physical Education	75.00
Nave, Velma	West Frankfort H. S....	English	75.00
Parrish, Lucy	Carbondale Com. H. S..	Business	75.00
Reps, John	Lincoln Jr. High.....	English	75.00
Russell, J. D.....	Attucks	Phy. Educ.-Sociology...	75.00
Smith, Gladys	Carterville H. S.....	History	75.00
Stephens, Opal	Anna-Jonesboro H. S..	Physical Education	75.00
Stroup, D. M.....	Carbondale Com. H. S..	Mathematics	75.00
Tripp, Charles	Herrin H. S.....	Chemistry-Physics	75.00
Trulove, Jewell	Brush	Fourth Grade	75.00
Wathen, John	Murphysboro H. S.....	History-Geography	75.00
Watson, Irene	Carterville H. S.....	English	75.00
Webb, Mary	Benton H. S.....	Home Economics	75.00

D. The following have been appointed half-time Graduate Assistants at monthly salaries of \$110.00 for the nine months of the academic year extending from September 11, 1950, through June 8, 1951:

Name and Degree	Assignment
Imogene C. Beckemeyer, (See note)	Mathematics
William Joseph Burns, B. A., 1950 (Southern Ill. Univ.).....	Government
James Francis Cannon, B. A., 1950 (Southern Ill. Univ.)....	Extension Service
Robert Chase Child, B. A., 1950 (Southern Ill. Univ.).....	Sociology
Joan Rose Eaton, B. S., 1950 (to be conferred—Southern Ill. Univ.)...	English
David Edward Elder, B. S., 1950 (to be conferred—Southern Ill. Univ.)	Zoology
Flora H. Foltz, B. S., 1950 (Southern Ill. Univ.)	Art
Harvey F. Gardner, B. A., 1950 (Southern Ill. Univ.).....	Dean of Women
Miss Beckemeyer will teach only non-credit courses until she receives her degree. She lacks 8 quarter hours for the B. S. in Ed.	
Norma L. Giddings, B. F. A., 1950 (Univ. of Ill.)	Extension Service
Donald J. Hankla, B. A., 1950 (Southern Ill. Univ.)	Zoology
Millicent Casper Hankla, B. S. in Ed., 1949 (Southern Ill. Univ.)..	Mathematics
Betty Ann Heisner, B. S. in Ed., 1950 (Southern Ill. Univ.).....	Geography
Louis Rendleman Karraker, B. A., 1949 (Southern Ill. Univ.).....	History
Herman Leroy Kirkpatrick, B. S. in Ed., 1947 (Southern Ill. Univ.)..	Bookstore
Hubert Joseph Loftus, B. A., 1950 (Southern Ill. Univ.).....	Government
John Edward Lubach, B. A., 1950 (North Central College).....	Guidance and Special Education
Lloyd L. Patheal, Jr., To be conferred, 1950 (Southern Ill. Univ.).....	Guidance and Special Education
Ernest Eugene Poole, B. A., 1950 (Southern Ill. Univ.)	Biological Research Laboratory
Hugh M. Satterlee, B. A., 1950 (Blackburn College)	General Library
Warren F. Seibert, B. S. in Ed., 1950 (Southern Ill. Univ.).....	Guidance and Special Education
Charles G. Smith, B. S., 1948 (Southern Ill. Univ.)	Zoology
Richard Frank Vorwald, B. S. in Ed., 1950 (Southern Ill. Univ.)..	Economics
Mary Isable Wilson, B. A., 1950 (Southern Ill. Univ.).....	History
Ava H. Wolf, (See note)	English

Miss Wolf will receive her degree in June, 1951 and will do research in the English department.

E. Reappointments

1. Dr. James Benziger was reappointed Associate Professor of English at a monthly salary of \$590.00, effective September 11, 1950.
2. Mr. Norman G. Bitterman was reappointed half-time Lecturer and Field Representative in the President's Office at a monthly salary of \$350.00, effective July 31, 1950. He received his Bachelor of Science and Master of Science degrees from the University of Illinois, and is at present Executive Director of Southern Illinois Incorporated.
3. Mrs. Maxine Blackman was reappointed Faculty Assistant in the Information Service at a monthly salary of \$290.00, effective for the period from September 11, 1950, through June 8, 1951.
4. Mr. Charles D. Butler was reappointed Faculty Assistant in the President's Office at a monthly salary of \$200.00, effective September 11, 1950.
5. Mrs. Olive Boone Culp has been reappointed one-fourth time Lecturer in Adult Education at a monthly salary of \$90.00, effective for the period from October 1, 1950, through December 31, 1950.
6. Mr. Carl Behla Ferrell was reappointed Assistant Instructor in Physiology at a monthly salary of \$325.00, effective for the period from September 11, 1950, through June 8, 1951.
7. Dr. William H. Freeberg was reappointed Assistant Professor of Outdoor Education at a monthly salary of \$450.00, effective for the period from August 7, 1950, through August 11, 1950. Dr. Freeberg was on the staff at Giant City for one week beyond the regular summer session.
8. Mr. Lawrence Gallick was reappointed Faculty Assistant in the General Library at a monthly salary of \$190.00, effective for the period from September 11, 1950, through January 13, 1951.
9. Mrs. Claudine Janes was reappointed Assistant Instructor and Counselor for Women in the Dean of Women's Office at a monthly salary of \$350.00, effective September 11, 1950. Mrs. Janes received her Bachelor of Science in Education degree from Ohio State University, and her Master of Science in Education degree from Southern Illinois University.
10. Mr. William McBride was reappointed one-fourth time Assistant Instructor in Health Education at a monthly salary of \$87.50, effective for the period from September 11, 1950, through June 8, 1951.
11. Mr. Jack Smith McCrary was reappointed Instructor in Sociology at a monthly salary of \$410.00, effective September 11, 1950.
12. Mrs. Naomi Manering was reappointed Faculty Assistant in the Student Health Service at a monthly salary of \$290.00, effective for the period from August 7, 1950, through August 17, 1950.
13. Miss Margaret Miller was reappointed one-half time Faculty Assistant in the Health Service at a monthly salary of \$120.00, effective for the period from September 11, 1950, through June 8, 1951.
14. Mr. Roscoe Misselhorn has been reappointed one-fourth time Lecturer in Adult Education at a monthly salary of \$90.00, effective for the period from October 1, 1950, through December 31, 1950.
15. Mr. John W. Mulkin was reappointed Faculty Assistant in the Information Service at a monthly salary of \$300.00, effective for the period from September 11, 1950, through June 8, 1951.
16. Dr. Balaji D. Mundkur was reappointed Research Associate in the Biological Research Laboratory at a monthly salary of \$425.00, effective September 4, 1950.

17. Mr. William Randle was reappointed Instructor in the Veterans' Guidance Center at a monthly salary of \$400.00, effective for the period from September 11, 1950, through June 8, 1951.
18. Mr. John S. Rendleman was reappointed Faculty Assistant in the President's Office at a monthly salary of \$350.00, effective for the period from September 11, 1950, through September 22, 1950.
19. Mr. N. A. Rosan was reappointed one-fourth time Instructor in Education at a monthly salary of \$100.00, effective for the period from September 11, 1950, through December 1, 1950.
20. Mrs. Ana M. Russo was reappointed Faculty Assistant in the Student Health Service at a monthly salary of \$250.00, effective for the period from September 11, 1950, through June 8, 1951.
21. Dr. William E. Simeone was reappointed Assistant Professor of English at a monthly salary of \$425.00, effective September 11, 1950.
22. Dr. R. F. Sondag was reappointed one-fourth time Lecturer in Health Education at a monthly salary of \$140.00, effective for the period from September 11, 1950, through June 8, 1951. Dr. Sondag is Medical Director of the Jackson County Health Department.
23. Mr. Julius Swayne was reappointed Faculty Assistant in Zoology at a monthly salary of \$275.00, effective for the period from August 7, 1950, through September 1, 1950.
24. Mrs. Jane Tierney was reappointed Faculty Assistant in the Placement Service at a monthly salary of \$215.00, effective September 11, 1950.
25. Mrs. Edna Spires Travis was reappointed Instructor in English and Assistant Director of Anthony Hall, effective September 11, 1950. Mrs. Travis is to receive \$385.00 a month of which amount \$355.00 will be in cash and \$30.00 will be maintenance at Anthony Hall.
26. Miss Jean Vaupel was reappointed Instructor in Practice Supervision at a monthly salary of \$350.00, effective September 11, 1950.
27. Mr. Lawrence Voss was reappointed Lecturer in Speech at a monthly salary of \$400.00, effective September 11, 1950. Mr. Voss is to be reclassified as an Assistant Professor upon receipt of his doctorate.
28. Mr. Charles Eugene Waddy was reappointed Assistant Instructor in the Physical Plant at a monthly salary of \$300.00, effective September 11, 1950.
29. Mr. Clyde V. Winkler was reappointed one-fourth time Instructor in Education at a monthly salary of \$100.00, effective for the period from September 11, 1950, through December 1, 1950.

F. Change of Status

Because their duties during the coming year will be primarily in instruction, we request that the following Faculty Assistants be designated as Assistant Instructors, with no change in assignments and salaries:

Miss Roberta Wheeler, Physical Education for Women
Mrs. Eleanor Young, University School
Mrs. Betty Lou Mitchell, English

G. Changes in Salary, Terms of Appointment, and Duties

1. Mrs. Helen Thomas Goetz, former half-time Faculty Assistant in the Student Health Service at a monthly salary of \$150.00, has been changed to a full-time Faculty Assistant at a monthly salary of \$310.00, effective for the period from September 11, 1950, through June 8, 1951. She will be assigned to the University School.
2. Mr. Roy Vail Jordan, Assistant Professor of Education at a monthly salary of \$500.00, has been designated Director of the Tilton-Lincoln Library, effective August 7, 1950, at no change in salary or rank.

3. Mrs. Jane N. Mezo, Faculty Assistant in the Student Health Service, has been granted an increase in her monthly salary from \$240.00 to \$250.00, effective September 11, 1950.

H. Cancellation of Sabbatical Leave

Dr. Willard M. Gersbacher, Professor and Chairman of the Department of Zoology, has requested cancellation of the Sabbatical leave approved for him at the April 24, 1950, Board meeting, because the international situation has made it impossible for him to carry out his plans for travel and study. Approval is requested for his appointment on a full-time basis at his present salary rate of \$635.00 per month for the academic year 1950-1951.

I. Leave Without Pay

1. Mr. Raymond H. Dey, Executive Assistant in Education and Administration and Director of the Extension Division, was granted a leave without pay for the period extending from August 14, 1950, through September 1, 1950 to continue work on his Doctor's degree.
2. Miss Lura Evans, Instructor in the Dean of Women's Office was granted a leave of absence without pay for the period from August 21, 1950, through August 25, 1950.
3. Mrs. Naomi H. Manering, Faculty Assistant in the Health Service, was granted a leave without pay, effective for the period from September 11, 1950, through December 1, 1950.
4. Dr. Lewis A. Maverick, Professor and Chairman of the Department of Economics, has been granted a leave of absence without pay for the period extending from March 19, 1951, through June 8, 1951, in order that he may give a series of lectures on economics.

J. Resignations

1. Mrs. Marjory Enrietto, Executive Assistant in Education and Administration and Alumni Recorder in the Alumni Service, resigned, effective September 8, 1950. Mrs. Enrietto has accepted a position in Colorado.
2. Miss Frances Etheridge, Assistant Professor of Physical Education for Women, resigned July 21, 1950. Miss Etheridge has been on military leave in the Women's Army Corps since 1942, and informs us that she will remain in the Service.
3. Mrs. Veda Hallam Etheridge, Faculty Assistant in the Placement Service, has resigned, effective September 2, 1950.
4. Mr. William F. Price, Faculty Assistant in the Alumni Service, resigned, effective August 5, 1950, to enter law school.
5. Mrs. Olive E. Webb, Faculty Assistant in the President's Office, resigned, effective September 15, 1950. She will leave with her husband who has completed his graduate work at Southern.
6. Mr. James J. Wilkinson, Instructor in Physical Education for Men, resigned, effective August 4, 1950, to accept a position at Oregon State College.

K. Changes in Rank and Assignment

It is recommended that the following changes in rank and assignment of faculty members be approved:

1. Dr. John D. Mees, Assistant Professor and Principal of the University School, to be promoted to the rank of Associate Professor with a salary increase from \$560.00 per month to \$580.00 per month and to be assigned as half-time Associate Director of the Illinois Secondary Schools Curriculum Program, effective September 25, 1950. Since the last payrolls were made up Mr. Mees has received his Doctor of Education degree from Indiana University. Articles based upon his thesis are to be published soon, and he has already published an article on "What Makes A Good School?" in the *Educational Press Bulletin* for October 1948.

Dr. Mees received his Bachelor of Education degree from Southern Illinois University and his Master of Science degree from the University of Illinois. Before coming to Southern in 1946 as Principal of the University School, he taught at the Vergennes, Villa Grove, and Thornton Township high schools. Since coming to Southern he has served as Chairman of the Consultant Team of the Norris City Curriculum Project, as Chairman of the general meeting of the Illinois Secondary Schools Curriculum Project in 1949, and as a member of various workshops and committees related to the Secondary Schools Curriculum Program.

Dr. Mees has done very effective work, both in improving the morale and spirit of cooperation of the University School staff and in establishing good working relationships between the University School and other public schools in the area.

2. Dr. Willis G. Swartz, Professor of Government and Chairman of the Graduate Council, to be appointed as Dean of the Graduate College, effective September 25, 1950. Dr. Swartz, who has been a member of our staff since 1930, has established a fine reputation as a scholar and educational administrator. He is a specialist in the field of Government and has published articles in the *Journal of Economic and Business History*, the *Journal of American History*, and other learned journals. He received his Bachelor's, Master's, and Doctor's degrees from the State University of Iowa, and also took graduate work at Clark University. Throughout his career as a student he was awarded scholarships and fellowships, including the Carnegie Fellowship in International Law in 1927 and 1928. He has also been a member of numerous honorary organizations, including Phi Beta Kappa, Kappa Delta Pi, Zeta Sigma Pi, Pi Gamma Mu, and Kappa Phi Kappa.

His experience includes a term as Head of the Department of History and Political Science at Sterling College from 1925 to 1927, Assistant Professor of Government at Oregon State College in 1929-1930, Professor and Chairman of the Department of Government at Southern Illinois University since 1930, and Visiting Professor in Political Science at the University of Illinois in 1946.

Since 1943, he has been Chairman of the Graduate Council of Southern Illinois University and in that capacity has taken the lead in developing our Graduate program, which has grown from an enrollment of fewer than ten to more than three hundred students. During his career at Southern, he has been an active member of faculty committees too numerous to mention.

Dr. Swartz has also been recognized off-campus as an outstanding member of our staff. He has been listed in *Young Men of America* and *Who's Who in American Education*; and he has served as an officer of the Illinois Council for Social Studies and as a member of the National Council of the American Association of University Professors. In 1939, he was invited by the Carnegie Endowment for International Peace as one of twenty-five Americans to participate in a conference on international problems at McGill University.

Dr. Swartz' promotion to a deanship will not greatly change his present responsibilities in developing the graduate program but will simply give him the status to which this work entitles him. He will retain his professorship of Government but will relinquish his department chairmanship as soon as a new chairman can be designated.

Lindell W. Sturgis moved that the additions to and changes in the Faculty-Administrative Pay Rolls, as recommended by the President of the University, be approved as submitted. The motion was seconded by O. W.

Lyerla and was unanimously passed, with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Supplement to Section B

Reports on Faculty Appointments

Authorization is requested for the release to the press of statements prepared by the University Information Service concerning changes in the faculty-administrative payroll, in lieu of the matters presented to the Board for its action.

In reporting personnel matters, we may often find it desirable to present to the Board confidential materials concerning certain appointments. Furthermore, it has always been local practice to hold faculty salaries as a confidential matter between the administration of the University and individual faculty members. The recent publication of certain faculty salaries in the press has occasioned a great deal of unnecessary disturbance to the individuals whose salaries have been published. As a State institution, of course, our salaries are a matter of public record, and it is possible for persons who are entitled to the information to obtain it by application to the State Auditor's office. The publication of faculty salaries simply to satisfy purely local interests or idle curiosity does not seem to have any useful purpose.

Attached hereto is a statement in the form of a publicity release covering the appointments presented at this meeting of the Board of Trustees. It is requested that this statement be given to the press instead of Section B of the Board Report.

Carbondale, Ill., Sept. 19—A total of 124 faculty appointments were approved by the Southern Illinois University Board of Trustees at its regular meeting held on Monday, Sept. 18.

Included in the total were 15 new continuing appointments, 24 term appointments, and 29 reappointments. Also receiving appointments were 32 public school teachers who will serve as student teaching supervisors and 24 graduate students who will serve as half-time graduate assistants.

Among the new appointments was Miss Leah Farr as Assistant Dean of Women. She recently received her Master's degree from Syracuse University. She was for ten years a teacher in the Ogden (Utah) City Schools, was an assistant director of the Texas-New Mexico Division of the U.S.O. and an assistant student dean at Syracuse. Miss Farr replaces Miss Ruth Haddock, and will serve as Acting Dean of Women during the present school year.

Russell Lee Bush was appointed Instructor in Physical Education for Men, replacing Mr. James Wilkinson. He will serve as wrestling coach and assistant coach in football. Formerly, he served as wrestling coach at Purdue University where he received his Master's degree.

Milton T. Edelman was appointed Instructor in Economics. He received his Bachelor's degree from the University of Chicago and his Master's from the University of Pennsylvania. He recently completed advanced graduate work at the University of Illinois where he also served on the faculty.

The position of Alumni Recorder has been assigned to Miss Mary Rose Colombo. She received both her Bachelor's and Master's degrees from S. I. U. For seventeen years, she served as an instructor in business at Herrin high school.

Willard C. Hart will assume the duties of Instructor in Industrial Education and Construction Supervisor in the Architectural Services beginning November 1. He has held the positions of District Building Engineer for the W.P.A. and four years as building construction supervisor for private architectural firms.

John Frank Hosner was appointed Instructor in Agriculture. He holds a Master's degree in forestry from Duke University and has served as District Forester for the State of Illinois.

Miss Hester L. Johnson will direct the University's new program of Nursing Education. She holds the M. A. degree from the Teachers College at Columbia University. For the past 14 years, she has served as supervisor and assistant director of nurses at several Eastern hospitals.

Dr. Leo Kaplan, formerly a plant pathologist on the staff of Harvard University, has been appointed Assistant Professor of Botany. He received his M. A. degree from Harvard and has served on the teaching staff of both the Quincy City Hospital and the Massachusetts General Hospital.

G. Sanderson Knaus will serve as Lecturer in Art and the Art Service Department. He has served as layout and production artist in private industry and as a teacher at the New Orleans Academy of Art. He will arrive September 25.

Dr. Donald E. Koontz has been appointed Instructor in the Chemistry Department. He was awarded his Ph.D. degree from the University of Pittsburgh and served on the staff of that institution.

Miss Patricia McSherry will serve as Faculty Assistant in the President's Office, replacing Mrs. Olive Webb. She has worked in that office for one year as assistant director of personnel. She received her Bachelor's degree from the University of Illinois.

Miss Dolores Manfredini was appointed Faculty Assistant in the Museum. She is a graduate of S.I.U. and has served as a high school teacher for the past six years. She has had experience in the preparation of scientific and historical research publications.

Mr. Daniel Orloff will serve as Instructor in Mathematics. He received both the B.A. and M.A. degrees from the University of Chicago and expects to finish his doctor's degree this year. He has served as assistant instructor at the University of Chicago.

Mrs. Mary Preble, coming from Western College at Oxford, Ohio, has been appointed as Instructor in University School. She holds the master's degree from the State University of Iowa. She has taught for six years in elementary and secondary schools.

Dr. William O. Winter was appointed Assistant Professor in the Government Department. He received his Ph.D. from the University of Michigan. He held the position of economist on the War Labor Board and on the faculty of both the University of Missouri and Christian College.

One of the leading geographers in the nation has been given a term appointment in the Department of Geography and Geology. Dr. Charles C. Colby taught geography at the University of Chicago for 32 years. Part of the time was spent as chairman of the department. At Southern, he will teach senior and graduate courses. At the present time, he is serving as a special instructor at the University of California.

Miss Anne Gibson Buis was given a term appointment as Instructor in Home Economics. She has taught at the University of Tennessee and the Norris Experimental School at Norris, Tennessee.

Dr. James A. Diefenbeck will serve as Assistant Professor of Philosophy on a term appointment. He received both the M.A. and Ph.D. degrees from Harvard.

Mr. Ernest J. Simon, for the past seven years Director of Vocational Education for Illinois, was given a term appointment as Associate Professor of Industrial Education, Associate Director of Adult Education, and Director of the Vocational-Technical Institute.

Miss Mary Cleta Scholtes will serve as Instructor in the Home Economics Department. She has taught in elementary schools and on the faculty of the University of Minnesota and Iowa State College.

John Corn, an S. I. U. graduate, has been appointed Assistant Instructor in Physical Education. He will teach Physical Education and serve as line coach for the football team. He taught at Benton high school last year.

Other term appointments include: Miss Wanda Bennett as Faculty Assistant in the Registrar's Office; Robert Eugene Bonham, Jr., Research Assistant in Fisheries Management; Wesley G. Bovinet, Lecturer in Adult Education; Walter Creswell, Assistant Instructor in University School.

Miss Beatrice M. Flori, Instructor in Zoology; Dr. William Hartnett, Lecturer in Physiology; Miss Erika Amalia Hillen, Assistant Instructor in Foreign Languages; Rexel D. Karnes, Assistant Instructor in Sociology; Harry W. McMurtrie, Faculty Assistant in Adult Education.

Harold Lee Patterson, Faculty Assistant in Alumni Service; Roderich Pfeiffer, Assistant Instructor in Foreign Languages; Paul W. Reeder, Research Associate for the Survey of University Internal Organization; Mrs. Ruth Wells Rushing, Faculty Assistant in the Health Service; William Jasper Shackelford, Faculty Assistant in the Museum; Mrs. Alice M. Sheahan, Faculty Assistant in the Health Service; Miss Anne Marie Thibaud, Assistant Instructor in Foreign Languages; and M. Stanley Wilson, Faculty Assistant in Physical Education for Men.

Public school teachers who have been appointed to supervise student teachers and the schools in which they teach include: Willie Anderson, Attucks of Carbondale; LeVerne Armstrong, Carterville; Edward Bencini, Murphysboro; Jewell Berrier, Murphysboro; Dora Bevis, Springmore of Carbondale; Bill Brown, West Frankfort; Sybil Charon, West Frankfort; Walter Collins, West Frankfort.

Dorothy Cox, Carterville; Luella Davis, Attucks; W. S. B. Dean, Carterville; Stephen Dozier, Murphysboro; Glenn Dameron, Herrin; Alice Grant, West Frankfort; Jack Hedges, West Frankfort; Alice Hoye, West Frankfort; Missanna Ikard, Attucks; Madelynne Kitchell, Red Bud; Thelma Lee, Attucks; William McBride, Lincoln of Carbondale; Velma Nave, West Frankfort; Lucy Parrish, Carbondale.

John Reps, Lincoln; J. D. Russell, Attucks; Gladys Smith, Carterville; Opal Stephens, Anna-Jonesboro; D. M. Stroup, Carbondale; Charles Tripp, Herrin; Jewell Trulove, Brush; John Wathen, Murphysboro; Irene Watson, Carterville; and Mary Webb, Benton.

S. I. U. graduate students who have been appointed half-time graduate assistants and the fields to which they have been assigned include: Imogene C. Beckemeyer, mathematics; William Joseph Burns, government; James Cannon, Extension Service; Robert Chase Child, sociology; Joan Rose Eaton, English; David Edward Elder, zoology; Flora H. Foltz, Art; Harvey F. Gardner, Office of the Dean of Women; Norma L. Giddings, Extension Service.

Donald J. Hankla, zoology; Millicent Casper Hankla, mathematics; Betty Ann Heisner, geography; Louis Rendleman Karraker, history; Herman Leroy Kirkpatrick, bookstore; Hubert Joseph Loftus, government.

John Edward Lubach, guidance and special education; Lloyd L. Patheal, Jr., guidance and special education; Ernest Eugene Poole, Biological Research Laboratory; Hugh M. Satterlee, general library; Warren F. Seibert, guidance and special education; Charles G. Smith, zoology; Richard Frank Vorwald, economics; Mary Isable Wilson, history; and Ava H. Wolf, English.

Faculty members who have received reappointments include: Dr. James Benziger, Associate Professor of English; Norman G. Bittermann, Lecturer and Field Representative in the President's Office; Mrs. Maxine Blackman, Faculty Assistant in Information Service; Charles D. Butler, Faculty Assistant in the President's Office; Mrs. Olive Boone Culp, Lecturer in Adult Education.

Carl Behla Ferrell, Assistant Instructor in Physiology; Dr. William H. Freeberg, Assistant Professor of Outdoor Education; Lawrence Gallick, Faculty Assistant in the General Library; Mrs. Claudine Janes, Assistant Instructor and Counselor for Women in the Office of the Dean of Women.

William McBride, Assistant Instructor in Health Education; Jack Smith McCrary, Instructor in Sociology; Mrs. Naomi Manering, Faculty Assistant in the Health Service; Miss Margaret Miller, Faculty Assistant in the Health Service; Roscoe Misselhorn, Lecturer in Adult Education; John W. Mulkin, Faculty Assistant in Information Service; Dr. Balaji D. Mundkur, Research Associate in the Biological Research Laboratory; William Randle, Instructor in the Veteran's Guidance Center; John S. Rendleman, Faculty Assistant in the President's Office; N. A. Rosan, Instructor in Education.

Mrs. Ana M. Russo, Faculty Assistant in the Health Service; Dr. William E. Simeone, Assistant Professor of English; Dr. R. F. Sondag, Lecturer in Health Education; Julius Swayne, Faculty Assistant in Zoology.

Mrs. Jane Tierney, Faculty Assistant in the Placement Service; Mrs. Edna Spires Travis, Instructor in English and Assistant Director of Anthony Hall; Miss Jean Vaupel, Instructor in Practice Teaching Supervision; Lawrence Voss, Lecturer in Speech; Charles Eugene Waddy, Assistant Instructor in the Physical Plant; and Clyde V. Winkler, Instructor in Education.

Three persons were given a change in status from Faculty Assistant to Assistant Instructor. They are: Miss Roberta Wheeler, Physical Education for Women; Mrs. Eleanor Young, University School; and Mrs. Betty Lou Mitchell, English.

Additional changes in status were given to the following: Mrs. Helen Thomas Goetz from part-time to full-time Faculty Assistant in Health Service; Mr. Roy Vail Jordan to Director of Tilton-Lincoln Library.

Dr. Willard M. Gersbacher's sabbatical leave was cancelled at his request because the international situation made it impossible for him to carry out his plans for travel and study.

The Board of Trustees also accepted six resignations. Mrs. Marjory Enrietto, Executive Assistant in Education and Administration and Alumni Recorder in the Alumni Service, resigned to accept a teaching position in Colorado. Miss Frances Etheridge, Assistant Professor in Physical Education for Women, has been on military leave in the Women's Army Corps since 1942. She resigned her position at Southern to remain in the Service.

Mrs. Veda Hallam Etheridge, Faculty Assistant in the Placement Service, resigned as of September 2. William F. Price, Faculty Assistant in Alumni Service, resigned to attend law school. Mrs. Olive Webb, Faculty Assistant in the President's Office, resigned to go with her husband who will enter graduate school at the University of Illinois. James J. Wilkinson, Instructor in Physical Education for Men and wrestling coach, resigned to accept a position at Oregon State College.

Carbondale, Ill., Sept. 19—Dr. John D. Mees, Assistant Professor and Principal of the University School at Southern Illinois University has been assigned as half-time Associate Director of the Illinois Secondary Schools Curriculum Program, effective September 25, 1950. By action of the Board of Trustees at its regular meeting held on September 18, he has also been promoted to an Associate Professorship. Dr. Mees this spring received his Doctor of Education degree from Indiana University. He received his Bachelor of Education degree from Southern Illinois University and his Master of Science degree from the University of Illinois. Before coming to Southern in 1946 as Principal of the University School, he taught at the Vergennes, Villa Grove, and Thornton Township high schools. Since coming to Southern he has served as Chairman of the Consultant Team of the Norris City Curriculum Project, as Chairman of the general meeting of the Illinois Secondary Schools Curriculum Project in 1949, and as a member of various workshops and committees related to the Secondary Schools Curriculum Program.

Carbondale, Ill., Sept. 19—Dr. Willis G. Swartz, Professor of Government and Chairman of the Graduate Council of Southern Illinois University has been appointed as Dean of the Graduate College, effective September 25, 1950. Dr. Swartz, who has been a member of the staff since 1930, is a specialist in the field of Government and has published articles in the *Journal of Economic and Business History*, the *Journal of American History*, and other learned journals. He received his Bachelor's, Master's, and Doctor's degrees from the State University of Iowa, and also took graduate work at Clark University. Throughout his career as a student he was awarded scholarships and fellowships, including the Carnegie Fellowship in International Law in 1927 and 1928. He has also been a member of numerous honorary organizations, including Phi Beta Kappa, Kappa Delta Pi, Zeta Sigma Pi, Pi Gamma Mu, and Kappa Phi Kappa.

His experience includes a term as Head of the Department of History and Political Science at Sterling College from 1925 to 1927, Assistant Professor of Government at Oregon State College in 1929-1930, Professor and Chairman of the Department of Government at Southern Illinois University since 1930, and Visiting Professor in Political Science at the University of Illinois in 1946. Since 1943, he has been Chairman of the Graduate Council of Southern Illinois University and in that capacity

has taken the lead in developing the Graduate program, which has grown from an enrollment of fewer than ten to more than three hundred students.

Dean Swartz has also received much off-campus recognition. He has been listed in Young Men of America and Who's Who in American Education; and he has served as an officer of the Illinois Council for Social Studies and as a member of the National Council Association of University Professors. In 1939, he was invited by the Carnegie Endowment for International Peace as one of twenty-five Americans to participate in a conference on international problems at McGill University.

Dean Swartz will retain his professorship in Government, but a new chairman will be designated for the Government department.

After a thorough discussion, O. W. Lyerla moved that, as recommended by the President of the University, all information concerning Faculty-Administrative Pay Rolls be prepared by the University Information Service for release to the press. The motion was seconded by Robert W. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown	Yea
O. W. Lyerla	Yea
Kenneth L. Davis	Yea
Robert W. Davis	Yea
Lindell W. Sturgis	Yea
John Page Wham	Yea

C. Report on Contracts and Orders Awarded During the Months of July and August, 1950, Amounting to \$500.00 or Over.

A. Chargeable Against Operating Funds

State Purchase Orders

No. F-71223	Baldwin Piano Company, St. Louis, Mo., Two Hamilton Pianos, (Cancels Purchase Order F-67362 to Covingtons' Reported June 30, 1950)	\$ 1,110.00
No. F-71564	Gates Radio Company, Quincy, Illinois, Radio Broadcasting Equipment for Speech Department	13,053.74

Superintendent of Printing Orders

No. SP-15332	Book Shop Bindery, Chicago, Illinois, Binding Books and Magazines for General Library.....	\$ 10,000.00
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University Purchase Orders

No. 5219	General Electric Supply Corp., St. Louis, Mo., Miscellaneous Electrical Supplies	1,073.82
	Other Bidders:	
	Westinghouse Elec. Co.	1,228.42
	Glasco Elec. Co.	1,135.63
	Graybar Elec. Co.	758.16 ¹

¹ Did not bid on lamp fixtures amounting to \$375.00.

No. 5292	Standard Supply Co., Louisville, Ky., Cadaver Tables. No other available source. Authorized by President to order by wire for cadavers for Dr. Kaplan	950.00
No. 5395	International Business Machines Corp., East St. Louis, Illinois, Electric Typewriter	510.00
No. 5413	Odyssey Press, New York, N. Y., Bookstore Books	2,041.87
No. 5420	MacMillan Company, Chicago, Illinois, Bookstore Books	988.26
No. 5421	Houghton Mifflin Co., Chicago, Illinois, Bookstore Books	1,667.00
No. 5463	Carbondale Lumber Co. Carbondale, Illinois, Lumber	1,907.50

Other Bidders:

Stotlar Lumber Co.	1,632.40 ¹
Colp Lumber Co.	2,562.20
Builders Lumber & Supply.....	1,450.80 ²
Murphysboro Lumber Co.	2,162.40
Reiman Lumber Co.	No Bid

¹ Did not bid on 5 items amounting to approx. \$1,100.00.² Did not bid on 5 items amounting to approx. 1,100.00.

No. 5464	Murphysboro Lumber Co., Murphysboro, Illinois, Lumber and Roofing	762.50
	Other Bidders:	
	Stotlar Lumber Co.	1,162.50
	Colp Lumber	1,001.00
	Builders Lumber & Supply.....	1,069.00
	Carbondale Lumber Co.	794.50
	Reiman Lumber Co.	No Bid
No. 5478	R. J. Brunner Co., Carbondale, Illinois, Royal Typewriters and Ditto Equipment. No other bids available—Exclusive Dealer	506.69
No. 5479	Marchant Calculator Co., Evansville, Indiana, Two Marchant Calculators. No other bids avail- able—Exclusive Dealer	804.00
No. 5500	Blackwell-Wielandy Co., St. Louis, Missouri, Folding Chairs and Tables	770.64
	Other Bidders:	
	Crown Institutional Equip Co. ...	798.00
	Metropolitan Supply Co.	787.80
No. 5504	Oliver Machinery Co., St. Louis, Missouri, Oliver Lathe for Industrial Education.....	621.00
No. 5505	E. H. Sheldon Co., St. Louis, Missouri, Sheldon Work Bench for Industrial Education.....	509.75
No. 5509	Bausch & Lomb Optical Co., Rochester, New York, Refractometer	585.00
No. 5510	Bausch & Lomb Optical Co., Rochester, New York, Steroscopic Microscope	600.00
No. 5272	John Sexton & Co., Chicago, Illinois, Residence Hall—Canned Goods	603.28
	Other Bidders:	
	Reid Murdoch	631.21
	B. A. Railton Co.	642.13
No. 5273	Reid Murdoch, Chicago 80, Illinois, Residence Hall—Canned Goods	888.45
	Other Bidders:	
	John Sexton	717.90 ¹
	B. A. Railton Co.	886.52 ²
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	¹ Did not bid on 4 items amounting to approx. \$234.88.	
	² Department Head preferred Reid Murdoch's brand of goods.	
No. 5489	Interior Steel Equipment Co., Cleveland, Ohio, 5 Herbarium Cases	770.75
	Other Bidders:	
	Jack Sheaan	1,000.00
	Michaels' Art Bronze Co.....	No Bid
No. 5547	L. E. Ashby, Jr., Harrisburg, Illinois, Rock Phos- phate Delivered and Spread	1,140.00
	Other Bidders:	
	Fruit Exchange Supply Company....	No Bid
No. 5555	Triangle Construction Co., ¹ Carbondale, Illinois, Concrete	685.00

¹ The only ready-mixed concrete dealers in this vicinity.

No. 5598	McMaster Carr, Chicago, Illinois, Miscellaneous Hardware	643.89
	Other Bidders:	
	Shapleigh Hardware	516.80 ¹
	Woodward Hardware	No Bid
	H. Channon	No Bid
	Brodhead Garrett	No Bid
	¹ Did not bid on 30 items amounting to approx. \$311.61.	
No. 5599	Shapleigh Hardware, St. Louis, Missouri, Miscellaneous Hardware	1,654.99
	Other Bidders:	
	McMaster Carr	1,731.92 ¹
	Woodward Hardware	No Bid
	H. Channon	No Bid
	Brodhead Garrett	No Bid
	¹ Did not bid on 7 items amounting to approx. \$109.50.	
No. 5600	Henry Holt and Company, New York, New York, Bookstore Books. Ordered directly from Publisher	770.63
No. 5604	The Associated Press, A. M. Moses, New York, New York, Teletype Receiving Unit for Journalism. The above Teletype is connected directly to the Associated Press in New York City.....	648.50
No. 5620	Thomas Y. Crowell Company, New York, New York, Bookstore Books. Ordered directly from Publisher	1,110.00
No. 5629	McGraw Hill Book Company, New York, New York, Bookstore Books. Ordered directly from Publisher	1,141.60
No. 5640	Encyclopedia Britannica Films, Wilmette, Illinois. Rental of Films for Audio-Visual Aids Department	543.11
No. 5654	Clifton Warren, Carbondale, Illinois, Crushed rock and stone	693.00
	Other Bidders:	
	Carbondale Lumber	765.00
	Lloyd Fligor	720.00
No. 5691	Dictaphone Corporation, St. Louis, Missouri, Dictaphone and accessories. Only available source	760.00
No. 5719	Gates Rubber Company, St. Louis, Missouri, 2,000 feet garden hose. Only bidder, also only available source	724.40
No. 5731	Kewanee Mfg. Co., Evanston, Illinois, Laboratory Furniture for Chemistry Department	2,894.56
	Other Bidders:	
	E. H. Sheldon	No Bid ¹
	W. M. Welch	No Bid ¹
	Leonard Petersen	No Bid ¹
	¹ The above companies could not meet specifications.	
No. 5740	Morris Supply Co., DuQuoin, Illinois, Toilet Tissue and Paper Towels	580.00
	Other Bidders:	
	Smith Scharf Paper Co.	716.80
	Butler Paper Company	600.00
	Graham Paper Company	No Bid

No. 5781	City Janitor Supply Company, St. Louis, Mo., Janitor Supplies	1,159.25
	Other Bidders:	
	Finnel Systems, Inc.	253.00 ¹
	John Holcomb	108.20 ²
	Vestal Chemical Co.	No Bid
	Huntington Laboratories	No Bid
	George E. Lund	591.25 ³
	Midland Chem. Supplies	453.75 ⁴
	Burlin & Co.	331.60 ⁵
	The Hillyard Co.	322.75 ⁶
	Franklin Research	No Bid
	¹ Did not bid on 22 items amounting to approx. \$1,107.25.	
	² Did not bid on 22 items amounting to approx. \$1,324.25.	
	³ Did not bid on 26 items amounting to approx. \$1,534.25.	
	⁴ Did not bid on 26 items amounting to approx. \$1,440.50.	
	⁵ Did not bid on 23 items amounting to approx. \$1,242.25.	
	⁶ Did not bid on 25 items amounting to approx. \$1,328.18.	
No. 5791	Blackwell-Wielandy Co., St. Louis, Missouri, 350 window shades	585.35
	Other Bidders:	
	Henges Co. for E. W. A. Rowles	1,747.10
	Jos. Helleny and Sons	853.55
	Beckley Cardy	No Bid
No. 5792	General Electric Supply Corp., St. Louis, Mis- souri, Electrical Supplies	597.42
	Other Bidders:	
	Westinghouse Elec. Co.	No Bid
	Glasco Elec. Co.	645.39
	Mt. Vernon Elec. Co.	609.04
	Brown Supply Co.	648.52
No. 5793	Mt. Vernon Electric Supply Co., Mt. Vernon, Illinois, Elec. Supplies	658.78
	Other Bidders:	
	General Elec. Supply Corp.....\$	1,213.12
	Westinghouse Elec. Co.....	No Bid
	Glasco Elec. Co.....	733.85
	Brown Supply.....	903.05
No. 5799	Fisher Scientific Co., St. Louis, Mo., Chemical Equipment	713.60
	Others Bidders:	
	E. H. Sargent.....	815.75
	W. M. Welch Co.	21.50 (1 item) ¹
	Central Scientific.....	54.00 (3 items) ²
	Schaar	No Bid
	¹ Did not bid on 8 items amounting to approx. \$1,139.25.	
	² Did not bid on 4 items amounting to approx. \$ 772.25.	
No. 5801	McGraw Hill Book Company, New York, New York, Bookstore Books.....	843.65
	Ordered directly from Publishers	
No. 5807	Vogler Motor Company, Carbondale, Illinois, 3 Ford Cars.....	3,985.50
	Others Bidders:	
	Brewster	\$ 5,079.60
	Morgan Jewell.....	4,764.42
	Harold Grob (Chev.)	5,102.55
	Down State Chev. Co.....	4,986.00
	Hall Chev. Co.....	No Bid
	Sullivan Motors.....	No Bid
	City Motors Sales.....	No Bid
	Sinio-Henley Motor Sales.....	No Bid
	Hubler Motor Sales.....	No Bid
	Marion Motors.....	No Bid
	Wahlevend Motor & Equip.....	No Bid

No. 5816	DeLaval Separator Company, Chicago, Illinois, Milking Machine.....	591.45
	Other Bidder:	
	Rite-Way Prod. Co.....	No Bid
No. 5821	Ludoivici-Celadon Company, Chicago 3, Illinois, Special made Spanish Tile to Match Aud. Roof. (Only Source of Supply)	800.00
No. 5822	Encyclopaedia Britannica Films, Wilmette, Illinois, Lease of 30 Films for year. (Only source of Supply)	648.72
No. 5823	Coronet Instr. Films, Chicago, Illinois, Lease of 30 Films for year. (Only source of Supply for Films Requested)	1,440.00
No. 5824	McGraw-Hill Book Company, New York, New York, Lease of Filmstrip Series. (Only Source of Supply for Requested Filmstrip)	722.61
No. 5829	Teaching Films Custodian, New York, New York, Lease of Films. (Only Source of Supply for Requested Films)	2,080.00
No. 5830	Carbondale Concrete Prod. Co., Carbondale, Illinois, Cement Blocks	1,615.00
	Other Bidder:	
	Peyton Block Co.	1,742.50
No. 5831	Triangle Construction Co., Carbondale, Illinois, Ready-mixed concrete. (The only ready-mixed concrete dealers in this vicinity)	6,865.00
No. 5832	Carbondale Lumber Co., Carbondale, Illinois, Lumber	11,763.35
	Other Bidders:	
	Swafford Lumber Co.	No Bid
	Colp Lumber Co.	12,608.50
	M'boro Lumber Co.	No Bid
	Stotlar Lumber Co.	No Bid
No. 5863	Scott, Foreman and Co., Chicago, Illinois, Book-store Books. (Ordered directly from Publisher)	533.32
No. 5886	Recordak Corp., St. Louis, Mo., Micro-File Machine	3,887.00
	Other Bidders:	
	Remington Rand (Smaller Machine)	1,375.00
	Diebald, Inc.	No Bid
	Precision Microfilming	No Bid
No. 5890	Coronet Films, Chicago, Illinois, Lease of 60 Films. (Only Source of Supply for Films Requested)	1,027.51
No. 5922	Swain & Meyers, Inc., Decatur, Illinois, Canteen Furniture	1,463.90
	Other Bidders:	
	So. Eq. Co., St. Louis, Mo.....	1,464.04
	Duke Mfg. Co.	1,666.40
	Bensingers	1,562.11
	Albert Pick, Chicago, Ill.	2,068.60
No. 5932	International Business Machines Corp., E. St. Louis, Ill., Master Time Control, including installation	2,673.00
	Other Bidders:	
	General Electric Supply Corp....	No Bid
	Standard Elec. Time	1,376.75 ¹
	National Time & Signal Corp...	No Bid
	Schulmerick Electronics	No Bid

¹ Installation on the above would cost \$6,000.00.

No. 5942	E. H. Sargent and Company, Chicago, Illinois, Chemical and Scientific Supplies.....	834.37
	Other Bidders:	
	Wilkins-Anderson	896.54
	Central Scientific Co.	725.25 ¹
	Fisher Scientific Co.	779.34 ²
	W. M. Welch	No Bid
	Schaar and Company	880.12
¹ Did not bid on 32 items amounting to approx. \$931.11		
² Did not bid on 15 items amounting to approx. 479.63.		
No. 5943	Schaar and Company, Chicago, Illinois, Chemical and Scientific Supplies	1,852.75
	Other Bidders:	
	Wilkins-Anderson	1,771.46 ¹
	Central Scientific Co.	1,806.30 ²
	Fisher Scientific Co.	1,751.08 ³
	W. M. Welch	No Bid
	E. H. Sargent	1,799.07 ⁴
¹ Did not bid on 29 items amounting to approx. \$597.96.		
² Did not bid on 35 items amounting to approx. 995.80.		
³ Did not bid on 15 items amounting to approx. 479.63.		
⁴ Did not bid on 2 items amounting to approx. 70.56.		
No. 5946	Fisher Scientific Co., St. Louis, Mo., Chemical and Scientific Supplies	1,586.63
	Other Bidders:	
	Wilkins-Anderson	1,220.26 ¹
	Central Scientific	1,410.68 ²
	W. M. Welch	No Bid
	Schaar and Co.	1,488.05 ³
	E. H. Sargent	1,498.12 ⁴
¹ Did not bid on 29 items amounting to approx. \$597.96.		
² Did not bid on 35 items amounting to approx. 995.80.		
³ Did not bid on 17 items amounting to approx. 319.80.		
⁴ Did not bid on 2 items amounting to approx. 75.00.		
No. 5969	Marchant Calculator Co., Evansville, Indiana, Calculator	586.50
	No other bids, Marchant Calculator requested No substitute.	
No. 6056	W. Shiller and Company, St. Louis 1, Mo., Film Supplies	1,053.26
	Other Bidders:	
	Eastman Kodak Store	1,060.22
	Varsity Camera	1,143.31
No. 6067	Carbondale Lumber Co., Carbondale, Illinois, 60 items of hardware, doors, screen wire, lumber, tile and cement for Phy. Pl.-Main. on Q-No.133	5,508.97
	Other Bidders: (Bids sent 7-27-50)	
	Swafford Lumber	No Bid as of 8-23
	Colp Lumber	No Bid as of 8-23
	Pyramid	No Bid as of 8-23
	Reiman	No Bid as of 8-23
	Stotlar	No Bid as of 8-23
No. 6093	Mike McKinney, Carbondale, Illinois, 310 tons of agricultural limestone, delivered and spread....	1,085.00
	No other source.	
No. 6126	Chicago Pump Company, Chicago 18, Illinois, 2 Condensation Pumps	680.00
	Other Bidders:	
	W. D. Allen	890.40
	Henry Pelter	No Bid
	James B. Clow and Son.....	No Bid

No. 6148	Phillips Pet. Corp., Carbondale, Illinois, 20,000 gallons gasoline	3,680.00
	Other Bidders:	
	Shell Pet. Corp.	3,741.60
	Standard Oil Co.	3,980.00
	Socony-Vacuum	No Bid
No. 6184	James B. Clow and Sons, Chicago, Illinois Power Plant Supplies	792.52
	Other Bidders:	
	Crane Co.	985.20
	N. O. Nelson	No Bid
	Hoe Supply Co.	380.41 ¹
	M'boro Lumber Co.	No Bid
	¹ Did not bid on 3 items amounting to approx. \$493.66.	
No. 6194	Dave Maloney Electric, Murphysboro, Illinois, Heating and Air Conditioning of Pres. Office....	3,850.00
	Other Bidders:	
	Fowler Plumbing & Heating.....	No Bid
	McKnight Refrigeration	No Bid
	Jack M. Storey, Air Sales.....	No Bid
No. 6155	Ohmlac Paint & Refining Company, Chicago 38, Illinois, Material for Waterproofing Stadium (10 days delivery)	819.25
	Other Bidders:	
	Dave Maloney	819.25 ¹
	Elaterite Paint & Mfg.	No Bid

¹ 30 days delivery.**Contracts**

A. & E. 66456	Jenkins, Merchant & Nankivil, Springfield, Illinois, Engineering Services for Stadium Flood-lighting and Steel Grandstands	3,403.00
Univ. 4345	Table Grove Material Company, Table Grove, Illinois, Dismantlement of Buildings at Camp Ellis	31,000.00
	Other Bidders:	
	J. C. Williams	36,903.60
	Leo N. Logan	No Bid
	Edw. Collins	No Bid
	John Wilson	No Bid
	Jerry Wilmot	No Bid
	Edgar Stephens & Sons	No Bid
	J. L. Simmons	No Bid
	Chas. Oliver & Sons	No Bid
	R. & R. Construction Co.	No Bid
	Landis Construction Co.	No Bid
	Jesse Walker	No Bid
Univ. 4346	Clifton Warren, Carbondale, Illinois, Transportation of Buildings at Camp Ellis.....	\$ 27,030.00
	Other Bidders:	
	Jerry Wilmot	No Bid
	Paul Madison	No Bid
	Edward Collins	No Bid
	John Wilson	No Bid
	Edgar Stephens & Sons	No Bid
	J. L. Simmons Co.	No Bid
	Leo N. Logan	No Bid
	J. C. Williams & Sons.....	No Bid
	Chas. Oliver & Sons	No Bid
	R & R Construction Co.	No Bid
	Landis Construction Co.	No Bid

A. & E. 66426	Safety Bleacher Company, Springfield, Illinois, Portable Steel Grandstand	50,575.96
	Other Bidders:	
	Bailey & Himes, Inc.	52,726.32
A. & E. 66425	Safway Steel Products	52,629.00
	B & F Hi-Line Construction Corp., Rockford, Illi- nois, Stadium Floodlighting	36,283.00
	Other Bidders:	
A. & E. 66496	Laverenz Electric Co.	43,648.00
	Wood Elec. Co., Inc.	38,185.00
	Robinson Elec. Co., Inc.	55,277.00
	Anderson Elec., Inc.	38,336.00
	J. T. Mapel	53,425.00
	Blades-Campbell	38,686.00
	Square Deal Electric	38,422.00
A. & E. 66496	Jenkins, Merchant & Nankivil, Springfield, Illi- nois, Contract for Engineering Services Prepara- tion of Plans and Specifications for Major Re- pairs	5,728.10
	Do Not Have the Bids on This.	

B. Chargeable Against Capital Funds

University Purchase Orders

No. 5834	E. & I. Cooperative Service, Inc., New York, New York, Office Equipment for Training School	6,003.85
	Other Bidders:	
	R. J. Brunner Company	6,465.60
	All Steel Equipment Co.	7,329.65
	Art Metal Construction Co.	No Bid
	Globe Wernicke Co.	No Bid
	Standard Pressed Steel Co.	No Bid
	Remington-Rand, Inc.	7,157.86
	Blackwell-Wielandy	No Bid
	Globe Furniture & Stat. Co.	8,335.85
	General Fireproofing Co.	5,574.01 ¹
	E. W. A. Rowles	No Bid

¹ Did not bid on 5 items amounting to approx. \$2,606.80.

No. 5835	R. J. Brunner Company, Carbondale, Illinois, Office Equipment for Training School	13,791.89
	Other Bidders:	
	All Steel Equipment Co.	15,291.40
	Art Metal Construction Co.	No Bid
	Globe Wernicke Company	No Bid
	Standard Pressed Steel Co.	No Bid
	Remington-Rand, Inc.	14,602.00 ¹
	E. & I. Coop. Company.	11,140.40 ²
	Blackwell-Wielandy	No Bid
	Globe Furniture & Stat. Co.	17,199.68
	E. W. A. Rowles	No Bid
	General Fireproofing Co.	18,228.13 ³

¹ Did not bid on 21 items amounting to approx. \$1,987.18.² Did not bid on 20 items amounting to approx. 3,201.14.³ Did not bid on 7 items amounting to approx. 936.59.

No. 5836	R. J. Brunner Company, Carbondale, Illinois, Office Equipment for Training School	3,727.57
	No other bidders—Brunner is exclusive dealer for this district.	
No. 5838	American Seating Company, 4053 Lindell Boule- vard, St. Louis 8, Missouri, Furnishings for Train- ing School	9,467.65
	Other Bidders:	
	Blackwell-Wielandy Co.	No Bid
	E. W. A. Rowles	No Bid

	Jasper Seating Co.	No Bid	
	Adirondack Chair Co.	No Bid	
	Peabody Seating Co.	No Bid	
	Joseph Helleny & Sons.....	No Bid	
	Metropolitan Supply Co.	9,414.05 ¹	
	¹ Did not meet specifications.		
No. 5839	R. J. Brunner Company, Carbondale, Illinois, Office Equipment for Training School		1,155.00
	No other bidders—Brunner is exclusive dealer for this district.		
No. 6120	A. S. Aloe Company, 1831 Olive Street, St. Louis, Missouri, Medical Furnishings for Training School		575.07
	Other Bidders:		
	Hospital Equipment Corp.	No Bid	
	V. Mueller & Co.	640.50	
	Southern Equipment Co.	No Bid	
	Clay-Adams Co.	No Bid	
	Max Wocher & Sons	469.90 ¹	
	General Fireproofing Co.	No Bid	
	¹ Did not bid on 2 items amounting to approx. \$128.25.		
No. 6123	Gamble Hinged Music Company, 218 South Wabash Avenue, Chicago 4, Illinois, Furnishings for Training School		862.05
	Other Bidders:		
	Kirkpatrick's Record Corner	701.40 ¹	
	Lyon & Healy	No Bid	
	Baldwin Piano Co.	No Bid	
	Interstate Supply Co.	No Bid	
	Paschedag Music House	No Bid	
	¹ Did not meet specifications.		
No. 6124	Baldwin Piano Company, 916 Olive Street, St. Louis, Missouri, Furnishings for Training School		3,100.00
	Other Bidders:		
	Covington's	No Bid ¹	
	Gamble Hinged Music Co.....	No Bid ¹	
	Lyon & Healy	No Bid ¹	
	Paschedag Music House	No Bid	
	¹ Did not carry Baldwin Pianos, and therefore could not meet specifications.		
No. 6125	Childcraft Equipment Company, 634 Columbus Avenue, New York 24, New York, Furnishings for Training School		775.00
	Other Bidders:		
	E. W. A. Rowles	No Bid	
	Beckley-Cardy Co.	No Bid	
	Blackwell-Wielandy	No Bid	
No. 6132	Burroughs Adding Machine Co., 704 North 12th Street, St. Louis, Missouri, Office Equipment for Training School		527.85
	No other bidder—Exclusive dealer for this district.		
No. 6134	Felt & Tarrant Mfg. Co., Comptometer Division, 1735 North Paulina St., Chicago 22, Illinois, Office Equipment for Training School		601.80
	No other bidder—exclusive dealer for this machine.		
No. 6136	Singer Sewing Machine Co., Carbondale, Illinois, Sewing Machine, Iron, and Vacuum for Training School		1,169.19
	No other bidder—exclusive dealer for this district.		

No. 6138	Theatre Production Service, 1430 Broadway, New York 18, N. Y., Stage Equipment for Training School	1,245.77
	Other Bidders:	
	Ward-Leonard Co.	No Bid
	Cutler-Hammer Co.	No Bid
	Knoxville Scenic Studies	1,494.00
No. 6142	Central Scientific Company, 1700 Irving Park Boulevard, Chicago, Illinois, Microscope for Training School	982.70
	Other Bidders:	
	General Biological Supply House	982.80
	Bausch & Lomb Co.	No Bid
No. 6143	W. M. Welch Scientific Company, 1515 Sedgwick Street, Chicago, Illinois, Scientific Equipment for Training School	1,096.35
	Other Bidders:	
	Central Scientific Co.	787.61 ¹
	E. H. Sargent Co.	No Bid
	Schaar & Co.	357.13 ²
	¹ Did not bid on 27 items amounting to approx. \$493.75.	
	² Did not bid on 61 items amounting to approx. 727.70.	
No. 6144	Central Scientific Company, 1700 Irving Park Boulevard, Chicago, Illinois, Scientific Equipment for Training School	624.28
	Other Bidders:	
	W. M. Welch Scientific Co.	774.37
	E. H. Sargent Co.	No Bid
	Schaar and Company	396.87 ¹
	¹ Did not bid on 39 items amounting to approx. \$283.54.	

Contracts

A. & E. 66393	Federal Constructors, Inc., Chicago, Illinois, Construction of Greenhouses—General Work	32,780.00
	Other Bidders:	
	J. L. Simmons Co., Decatur, Ill.	46,333.00
	Lloyds Builders, Inc., Chicago, Ill.	55,700.00
A. & E. 66394	L. H. Prentice Co., Chicago, Illinois, Construction of Greenhouses—General Work	13,100.00
	Other Bidders:	
	Economy Plumbing and Heating Co., Chicago, Ill.	16,525.00
	A. Kilander & Co., Chicago, Ill.	18,555.00
	Fowler Plumbing and Heating Co. Centralia, Ill.	No Bid
	E. M. Hays Plumbing & Heating, Champaign, Ill.	No Bid
	L. H. Paul Plumbing & Heating, Carbondale, Ill.	15,496.00
A. & E. 66395	L. H. Paul Plumbing & Heating, Carbondale, Illinois, Construction of Greenhouses—Plumbing Work	3,215.00
	Other Bidders:	
	L. H. Prentice Co., Chicago, Ill.	No Bid
	Economy Plumbing & Heating, Chicago, Ill.	5,743.00
	E. M. Hays Plumbing & Heating Co., Champaign, Ill.	No Bid
	A. Kilander & Co., Chicago, Ill.	No Bid
	Fowler Plumbing & Heating Co., Centralia, Ill.	No Bid

A. & E. 66396	H. Chapline Electrical Co., Webster Groves, Missouri, Construction of Greenhouses—Electrical Work	2,825.00
	Other Bidders:	
	Phillips Electric Co., Belleville, Ill.	3,870.00
	Anderson Electric Inc., Danville, Ill.	3,150.00
	Lawless Electric Contractors, Inc., Belleville, Ill.	3,328.00
A. & E. 66402	Triangle Construction Company, Kankakee, Illinois, Site Development for Library.....	19,753.75
	Other Bidders:	
	J. W. McKinney Construction Company, Carbondale, Ill.	38,026.85
	E. T. Simonds Construction Company, Carbondale, Ill.	31,919.00
A. & E. 66491	J. C. Williams and Sons, Carbondale, Illinois, Construction of exterior stairways—Training School	50,066.00
	Other Bidders:	
	Federal Constructors, Chicago, Ill.	No Bid
	J. L. Simmons Company, Decatur, Ill.	No Bid
	Lloyds Builders, Inc., Chicago, Ill.	No Bid
	Stephens and Sons Construction Co., Cairo, Ill.	No Bid
	R & R Construction Company, Alton, Ill.	No Bid
	Charles Oliver and Sons, Carbondale, Ill.	No Bid
	J. W. McKinney, Carbondale, Ill.	No Bid
A. & E. 66493	Len A. Maune Company, St. Louis, Missouri, Lavatory Furniture—Training School	37,261.50
	Other Bidders:	
	Art Metal Construction Company, Jamestown, New York	No Bid
	Kewanee Manufacturing Company Evanston, Ill.	No Bid
	Remington-Rand, Chicago, Ill.	No Bid
	Globe Furniture Company, Chicago, Ill.	No Bid
	Business Efficiency Aids, Skokie, Ill.	No Bid
	Art Metal Construction Company, Chicago, Ill.	No Bid
A. & E. 66495	Berger Manufacturing Company, Canton, Ohio, Metal Lockers for Training School.....	10,679.61
	Other Bidders:	
	Fred Medart Products, Inc., St. Louis, Mo.	11,858.00
A. & E. 66395	L. H. Paul Plumbing and Heating Company, Carbondale, Illinois, Extra—Changing location of sewer, water, and gas mains for construction of greenhouses	1,374.00
	No other bidders.	
A. & E. 66507	Edgar Stephens and Sons Construction Co., Cairo, Illinois, Construction of Tunnels and Mechanical Services for Library and Life Science Buildings—General Work	79,708.00
	Other Bidders:	
	Federal Constructors, Inc., Chicago, Ill.	80,000.00
	Hunsaker Supply Company, Carbondale, Ill.	120,000.00

	J. L. Simmons Company, Decatur, Ill.	104,369.00
	J. C. Williams & Sons, Carbondale, Ill.	No Bid
	Chas. Oliver & Sons, Carbondale, Ill.	No Bid
	Wolfes-Jensen & Company, Chicago, Ill.	No Bid
	Wm. R. Goss Co., Chicago, Ill.	No Bid
	Mayfair Construction Co., Chicago, Ill.	No Bid
	Lloyds Builders, Inc., Chicago, Ill.	No Bid
	R & R Construction Co., Alton, Ill.	No Bid
	Blauner Construction Co., Chicago, Ill.	No Bid
	Kuhne-Simmons Co., Champaign, Ill.	No Bid
A. & E. 66508	L. H. Prentice & Company, Chicago, Illinois, Construction of Tunnels and Mechanical Services for Library and Life Science Buildings—Piping Work	89,840.00
	Other Bidders:	
	Fowler Plumbing and Heating Co., Centralia, Ill.	93,770.00
	Associated Piping Contractors, Chicago, Ill.	93,560.00
	Economy Plumbing & Heating Co., Chicago, Ill.	91,800.00
	L. H. Paul Plumbing & Heating Co., Carbondale, Ill.	94,880.00
	Petersburg Plumbing & Heating Co., Petersburg, Ill.	91,886.00
	S. J. Reynolds Co., Chicago, Ill.	No Bid
	George S. Walker, Decatur, Ill.	No Bid
	S. E. McDaniel & Co., Decatur, Ill.	No Bid
	Fred White, Mattoon, Ill.	No Bid
	Bellis & Miller, Champaign, Ill.	No Bid
	E. M. Hays, Champaign, Ill.	No Bid
	Fleming & Kilgore, Alton, Ill.	No Bid
A. & E. 66509	J. W. McKinney Construction Co., Carbondale, Illinois, Construction of Tunnels and Mechanical Services for Library and Life Science Buildings—Installation of Sewers	10,257.50
	Other Bidders:	
	Triangle Construction Co., Kankakee, Ill.	11,200.00
	Santucci Construction Co., Skokie, Ill.	No Bid
	States Improvement Co., Chicago, Ill.	No Bid
	J. A. Ross Co., Chicago, Ill.	No Bid
	Robert A. Black, Chicago, Ill.	No Bid
	Caldwell Engineering Co., Jacksonville, Ill.	No Bid
	Sangamo Construction Co., Springfield, Ill.	No Bid
	Jansen & Schaefer, Inc., Pekin, Ill.	No Bid
	John Mackler Co., Chicago Heights, Ill.	No Bid
A. & E. 66510	Triangle Construction Co., Kankakee, Illinois, Construction of Tunnels and Mechanical Services for Library and Life Science Buildings—Water Mains	5,200.00

Other Bidders:

	J. W. McKinney Construction Co., Carbondale, Ill.	9,380.00
	Santucci Construction Co., Skokie, Ill.	No Bid
	States Improvement Co., Chicago, Ill.	No Bid
	J. A. Ross Co., Chicago, Ill.	No Bid
	Robert A. Black, Chicago, Ill.	No Bid
	Caldwell Engineering Co., Jack- sonville, Ill.	No Bid
	Sangamo Construction Co., Spring- field, Ill.	No Bid
	Jansen & Shaefer, Inc., Pekin, Ill.	No Bid
	John Mackler Co., Chicago Heights, Ill.	No Bid
A. & E. 66511	Anderson Electrical Company, Danville, Illinois, Construction of Tunnels and Mechanical Serv- ices for Library and Life Science Buildings— Electrical Work	109,511.00
	Other Bidders:	
	Blades-Campbell, Decatur, Ill. ...	134,000.00
	Southwest Electric Co., Chicago, Ill.	No Bid
	H. Chapline Electric Co., Webster Groves, Mo.	No Bid
	Meade Electric Co., Chicago, Ill. ...	No Bid
	Emerson Comstock Co., Chicago, Ill.	No Bid
	Leiter Electric Co., Peoria, Ill.	No Bid
	Foster Electric Co., Peoria, Ill.	No Bid
	Wilson Electric Co., Rockford, Ill.	No Bid
	Public Electric Construction Co., Chicago, Ill.	No Bid
	Divane Bros., Chicago, Ill.	No Bid
	Garden City Engineering Co., Chi- cago, Ill.	No Bid

Robert W. Davis moved that the contracts and orders awarded during the months of July and August, 1950, amounting to \$500.00 or over, as listed in the above report, be confirmed and approved as submitted. The motion was seconded by O. W. Lyerla and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

D. Resolutions Accepting Bids

RESOLUTION accepting bids for Construction of Tunnels and Mechanical Services for the Library and Life Science Buildings at Southern Illinois University, Carbondale, Illinois.

WHEREAS, bids have been received (see schedule attached) for the construction of tunnels and mechanical services for the Library and the Life Science Buildings, more specifically described in the plans and specifications on file with the Treasurer of this Board; and

WHEREAS, the following bids, accompanied by certified checks or bank drafts, were the lowest and the best bids received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
A. & E. 66507	General	Edgar Stephens & Sons Cairo, Illinois	\$ 79,708.00	\$4,000.00
A. & E. 66508	Piping	L. H. Prentice Co. Chicago, Illinois	89,840.00	4,500.00
A. & E. 66509	Installation of Sewers	J. W. McKinney Const. Co. Carbondale, Illinois	10,257.50	2,000.00
A. & E. 66510	Installation of Water Mains	Triangle Construction Co. Kankakee, Illinois	5,200.00	800.00
A. & E. 66511	Electrical	Anderson Electric Co. Danville, Illinois	109,511.00	5,475.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bids be accepted by the Board of Trustees of Southern Illinois University and the contracts be awarded to the bidders in accordance with the terms of their bids.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidders of the award of the contracts to them.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contracts.

NAME OF INSTITUTION	Southern Illinois University
LOCATION	Carbondale, Illinois
JOB	Tunnels and Mechanical Services for Library and Life Science Buildings
TRADE	Tunnel Piping Work
DATE OF OPENING	Tues., August 15, 1950—2:30 P. M. CST

PROPOSAL NO. 1	PROPOSAL NO. 1A
For all equipment, materials and labor for furnishing and installation complete and ready for use, all tunnel piping for Tunnels and Mechanical Services for Library and Life Science Buildings, Southern Illinois University as shown on drawings and as specified.	In event that standard weight black steel pipe be used in place of heavy (extra) black steel pipe for all condensate return and vacuum pump discharge piping, DEDUCT from proposal No. 1, the sum of:

Name of Contractor	Time to Complete:		Certified Check
Fowler Plumbing and Heating Company 217 E. 2nd Street Centralia, Illinois	93,770.00 (140 c. days)	2,420.00	\$4,700.00
Associated Piping Contractors, Inc. 1223 West 18th St. Chicago 8, Ill.	93,560.00 (as required)	1,800.00	4,700.00
L. H. Prentice Co. 1048 W. Van Buren St. Chicago, Ill.	89,840.00	2,018.00	4,500.00
Economy Plumbing and Heating Co. 1308 S. Pulaski Road Chicago, Ill.	91,800.00	2,150.00	4,600.00

L. H. Paul Plumbing & Heating 901 W. Sycamore Carbondale, Ill.	94,880.00	2,950.00	4,744.00
Petersburg Plumbing and Heating Co. 117 N. Main St. Petersburg, Ill.	91,886.00 (with G.C.)	2,186.00	4,600.00
NAME OF PROJECT	Southern Illinois University		
LOCATION	Carbondale, Illinois		
JOB	Tunnels and Mechanical Services for Library and Life Science Buildings		
TRADE	General Work		
DATE OF OPENING	Tues. August 15, 1950—2:30 P.M. CST		

PROPOSAL NO. 1

For materials and labor for furnishing, and installation complete and ready for use, the General Work required for Tunnels and Mechanical Services for Library and Life Science Buildings, at Southern Illinois University, Carbondale, Ill., all as shown on drawings and as defined in specifications. The sum of:

Name of Contractor	Time of Completion	Certified Check
Federal Constructors, Inc. 173 West Madison Street Chicago, Illinois	\$80,000.00 (270 c. days)	\$4,000.00
Edgar Stephens & Sons, Inc. 216 Tenth Street Cairo, Illinois	79,708.00 (125 c. days)	4,000.00
Hunsaker Supply and Construction Company West Main Street Carbondale, Illinois	120,000.00 (200 c. days)	6,000.00
J. L. Simmons Company, Inc. 2146 N. Woodford St. Decatur, Illinois	104,369.00 (180 c. days)	6,000.00

SEWERS AND WATER MAINS
TUNNELS AND MECHANICAL SERVICES FOR
LIBRARY AND LIFE SCIENCE BUILDINGS
SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

Date of opening of proposals: Tues., Aug. 15, 1950, 2:30 P.M. (CST)

NAME OF CONTRACTOR					
J. W. McKinney Const. Company Box 322 Carbondale, Ill.	\$10,257.50 30 c.days	PROPOSAL NO. 1—For all equipment, materials and labor for the furnishing and installation complete and ready for use, of all sewers, manholes, alterations and connections to existing sewers, and appurtenances required for the Sewers for Tunnels and Mech. Svs. for Library and Life Science Bldgs. at Southern Illinois University, Carbondale, Ill. all as shown on drawings and defined in the specifications for the sum of:	TIME OF COMPLETION		
Triangle Const. Co. 480 N. Evergreen St. Kankakee, Ill.	\$11,200.00 75 c.days	PROPOSAL NO. 2—For all equipment, materials and labor for the furnishing and installation, complete and ready for use, of all water mains, valves, fittings, meter vaults, connections to existing mains and appurtenances required for the Water Mains and Tunnels and Mechanical Svs. for the Library and Life Science Bldgs. at the Southern Ill. Univ., Carbondale, Ill., all as shown on drawings and as defined in the specifications for the sum of:	TIME OF COMPLETION		
	\$210.00	PROPOSAL NO. 2A—For all equipment, materials and labor for the furnishing and installation, complete and ready for use, of all water mains, valves, fittings, meter vaults, connections to existing mains, and appurtenances required for Water Mains for Tunnels and Mech. Svs. for the Library and Life Science Bldgs. at the Southern Ill. Univ., Carbondale, Ill., all as shown on drawings and defined in the specifications using all asbestos-cement pressure water pipe in lieu of the cast iron water pipe specified, DEDUCT the sum of:			
	\$19,484.00 45 c.days	PROPOSAL NO. 3—For all equipment, materials and labor for the furnishing and installation, complete and ready for use, of all sewers, manholes, alterations and connections to existing sewers and appurtenances required, all water mains, valves, fittings, meter vault, connections to existing mains and appurtenances required for the Sewer and Water Mains for Tunnels and Mech. Svs. for Library and Life Science Bldgs. at Southern Ill. Univ. at Carbondale, Ill. all as shown on drawings and defined in the spec. for the sum of:	TIME OF COMPLETION		
	\$210.00	PROPOSAL NO. 3A—For all equip., mater., and labor for the furnishing and installation, complete and ready for use, of all sewers, manholes, alterations and connections to existing sewers and appurtenances required, all water mains, valves, fittings, meter vault, connections to existing mains and appurtenances required for the Sewers and Water Mains for Tunnels and Mech. Svs. required for Library and Life Science Bldgs. at S. I. U. Carbondale, Ill., all as shown on drawings and defined in the specifications using all asbestos-cement pressure water pipe, in lieu of the cast iron water pipe specified, DEDUCT the sum of:			
	\$2,000		CERTIFIED CHECK		
	800				

ELECTRICAL WORK FOR
TUNNELS AND MECHANICAL SERVICES FOR
LIBRARY AND LIFE SCIENCE BUILDINGS
SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

Date of opening of
proposals: Tues. Aug. 15,
1950, 2:30 P.M. CST

NAME OF CONTRACTOR	PROPOSAL NO. 1—For the Electrical work for Tunnels and Mechanical Services for Library and Life Science Buildings, Southern Illinois University, Carbondale, Ill., all complete as shown on the drawings and as specified, the sum of:	PROPOSAL NO. 1A—In the event that the secondary service from the new transformer substation to the Animal House as described in Alternate Proposal No. 1A, is omitted, DEDUCT from Proposal No. 1 the sum of:	PROPOSAL NO. 1B—In the event that the primary switch-gear is equipped with oil circuit breaker instead of air circuit breaker as described in Alternate Proposal No. 1B, ADD or DEDUCT the sum of:	CERTIFIED CHECK
Anderson Electric Co., Inc. 5 McDonald St. Danville, Illinois	\$109,511.00	\$2,095.00	No change	\$5,475.00
Blades-Campbell 610 N. Water St. Decatur, Illinois	\$134,000.00	2,000.00	No change	\$6,700.00

RESOLUTION accepting bid for Construction of Exterior Stairways—Training School Building at Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see schedule attached) for the construction of Exterior Stairways—Training School Building, more specifically described in the plans and specifications on file with the Treasurer of this Board; and

WHEREAS, the following bid, accompanied by a bid bond was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
A. & E. 66491	General	J. C. Williams & Sons Carbondale, Illinois	\$ 50,066.00	Bid Bond

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

GENERAL WORK
COMPLETION OF TRAINING SCHOOL
EXTERIOR STAIRWAYS
SOUTHERN ILLINOIS UNIVERSITY
CARBONDALE, ILLINOIS

Date of opening: Wednesday, July 5, 1950, 2:30 P.M. (CST)

NAME OF CONTRACTOR	PROPOSAL NO. 1—For completion of Training School, construction of exterior stairways, Southern Illinois University, Carbondale, Illinois as shown on the drawings and as specified, the sum of: TIME TO COMPLETE:	ALTERNATE PROPOSOL NO. 1-A—For the addition of blue stone, and slate paving on specific platforms, as shown on the drawings and according to the specifications, ADD to Proposal No. 1, the sum of: ADD	For the substitution of Southern Illinois stone as described under Special Provisions, for stone for facings and copings as described under Section IV, Article 4.002e, second paragraph, ADD or DEDUCT to or from Proposal No. 1 the sum of: ADD OR DEDUCT	CERTIFIED CHECK
J. C. Williams & Sons 942 W. Main Street Carbondale, Illinois	\$50,066.00 120 c.da.	\$1,008.00	No change	Bid Bond

RESOLUTION accepting bid for Site Development for Library Building, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see schedule attached) for the site development for the Library Building, more specifically described in the plans and specifications on file with the Treasurer of this Board; and

WHEREAS, the following bid, accompanied by a certified check or bank draft, was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
A. & E. 66402	General	Triangle Construction Co. Kankakee, Illinois	\$ 19,753.75	600.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of this bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

NAME OF INSTITUTION	Southern Illinois University
LOCATION	Carbondale, Illinois
JOB	Development of General Site for Library
TRADE	General Work
DATE OF OPENING PROPOSALS	Tuesday, May 16, 1950, 2:30 P.M. (CST)

PROPOSAL NO. 1
Development of General Site,
Library, Southern Illinois Uni-
versity, Carbondale, Illinois,
as shown on drawings and as
specified

Name of Contractor		Time to Complete	Certified Check
Triangle Construction Co. 480 N. Evergreen Kankakee, Illinois	19,753.75	120 c. days	600.00
J. W. McKinney Constr. Co. Box 322 Carbondale, Illinois	38,026.85	90 c. days	1,200.00
E. T. Simonds Constr. Co. Carbondale, Illinois	31,919.00	45 c. days	1,000.00

RESOLUTION accepting bids for Equipment for the Training School Building at Southern Illinois University, Carbondale, Illinois

WHEREAS, bids have been received (see schedule attached) for Equipment for the Training School Building, more specifically described in the plans and specifications on file with the Treasurer of this Board; and

WHEREAS, the following bids, accompanied by certified checks or bank drafts, were the lowest and best bids received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
A. & E. 66493	Laboratory Furniture	Len A. Maune Co. St. Louis, Missouri	\$ 37,261.50	\$1,250.00
A. & E. 66495	Metal Lockers	Berger Manufacturing Co. Canton, Ohio	10,679.61	320.29

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bids be accepted by the Board of Trustees of Southern Illinois University and the contracts be awarded to the bidders in accordance with the terms of their bids.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidders of the award of the contracts to them.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contracts.

NAME OF INSTITUTION	Southern Illinois University
LOCATION	Carbondale, Illinois
JOB	Training School Building
TRADE	Laboratory Furniture
DATE OF OPENING PROPOSALS	Wednesday, July 5, 1950 - 2:30 PM (CST)

Name of Contractor	PROPOSAL NO. 1 Complete Laboratory Furniture Training School Bldg., Southern Illinois University Carbondale, Illinois, as shown on drawings and as specified Time to Complete		Certified Check
Len A. Maune Company 8500 Eager Road, St. Louis 17, (Brentwood) Missouri.	37,261.50 90-100 c. days	1,250.00	

NAME OF INSTITUTION	Southern Illinois University
LOCATION	Carbondale, Illinois
JOB	Training School Building
TRADE	Metal Lockers
DATE OF OPENING	Tues., July 18, 1950-2:30 PM (CST)

Reqn: P.I. No. 1 (66th) H.B. 515 (bal. to be determined later)
Code 9990-4165.03-621

PROPOSAL NO. 1

Complete Installation of metal lockers for Training School Building, Southern Illinois University, Carbondale, Illinois, as shown on drawings and as spec. the sum of:

Name of Contractor	Time of Completion	Certified Check
Fred Medart Products, Inc. 3535 DeKalb Street St. Louis 18, Missouri	11,858.00 (90-100 days)	\$ 400.00
Berger Manufacturing Division Republic Steel Corporation 1038 Belven Avenue, N.E. Canton, Ohio	10,679.61 (See note on proposal) 60 c. days	302.39

Kenneth L. Davis moved the adoption of the above resolutions as recommended by the President of the University concerning the acceptance of bids for construction of Tunnels and Mechanical Services for the Library and Life Science Buildings; for the construction of Exterior Stairways for the Training School Building; for the Site Development of the Library Building; and for Equipment for the Training School Building. The motion was seconded by Robert W. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....Yea
O. W. Lyerla.....Yea
Kenneth L. Davis.....Yea
Robert W. Davis.....Yea
Lindell W. Sturgis.....Yea
John Page Wham.....Yea

Concession Space for Mr. W. W. Trobaugh

E. Mr. W. W. Trobaugh has for many years operated a small filling station and store in a University-owned building at 1214 South Thompson Street. It now becomes necessary to demolish this building to provide space for one of the temporary buildings from Camp Ellis. Since Mr. Trobaugh is over seventy years old and since he would be deprived of a means of making a living if his business were destroyed, we have promised him to obtain Board consideration for allowing him to rent concession space in the structure to be placed on the site at 1214 South Thompson Street.

Mr. Trobaugh has provided us with the following confidential statement concerning his financial status in support of his request to continue operating his business on University property:

"We own a five room house at 508 South Beveridge, just a home not an income house; an 80 acre farm which we rent. During the year 1949, we received \$464.52 from the farm and spent \$430.13 on it. We have \$1747.00 in the bank.

"You spoke about the price we got for our income home at the corner of Harwood and Thompson. The State deducted \$60.00 for taxes to be paid in 1948. This deduction, the attorney's fee and the Federal income tax made the cost of selling about \$1500.00 which only left \$14,500.00 for our income home. We paid the University \$1300.00 for the privilege of living in the house we formerly owned from October 1, 1947 to June 1, 1949. With the meager sum we have left, if the source of earning a living was taken from me, we would soon be in destitute circumstances.

"My wife suffered a stroke the 29th of last June, and while we have cared for her in the home and avoided a hospital bill, it takes money to pay the doctor and keep someone in the home to care for her.

"As I told you, we have my invalid brother living with us. He will be 83 years old on September 15, 1950. He has been receiving \$34.00 per month from the Old Age Assistance, but his check was only \$32.00 this month."

Approval is requested for granting Mr. Trobaugh concession space on this basis.

It was unanimously agreed by the members of the Board present that the above request was a matter to be handled by the Administration of the University as it deemed best.

Approval of Regulations for Student Conduct

F. The Dean of Men and Dean of Women have requested approval by the Board of Trustees of the following regulations concerning student conduct. These regulations have been in effect by tradition at Southern Illinois University for many years. They have been established by the President, his authorized representatives, and faculty and student committees. It is the belief of the Deans that approval of these regulations by the Board would be of advantage to them in carrying out their duties:

- "(1) Undergraduates and graduate students of Southern Illinois University are expected to conduct themselves at all times according to standards of good taste. In addition, failure to show proper respect for good order, morality, integrity, and the rights of others will be regarded as cause for their being liable to placement on disciplinary probation, suspension from classes for a definite period of time, or expulsion from the University by authorized representatives of the University.
- "(2) A student at Southern Illinois University arrested and convicted on charge of law violation shall be considered as subject to disciplinary action by authorized representatives of the University.
- "(3) Students who have failed to discharge either their just financial obligations to the University for whatever cause or financial obligations to others for food and shelter may be suspended from the University by authorized representatives of the University pending settlement of the obligation. In case any student leaves the University without fulfilling the obligation, he may be denied a transcript of his grades or refused registration in the University for future work.
- "(4) Any student who furnishes false or misleading information on admission, registration, personnel, or any other blanks or, who alters university records, is subject to disciplinary action by the authorized representatives of the University.
- "(5) The use of intoxicating liquors by students shall not be permitted in buildings or on the premises of Southern Illinois University; or in or on the premises of dormitories, fraternity houses, sorority houses, or private homes in which students reside; or at the location of functions of organized student groups. Students violating this section may be subject to disciplinary action by the authorized representatives of the University.
- "(6) Dishonesty in class or laboratory work or tests is regarded as a serious offense and is subject to disciplinary action by the instructor and the authorized representatives of the University."

Approval is requested for the above regulations.

The above report was received for record. It was unanimously agreed by the members of the Board present that this was a matter to be handled by the Administration of the University.

Resolutions Concerning Relocation of Route 51

- G. Since the rerouting of Highway 51 to the east side of the campus entails the granting of certain rights and uses to the Division of Highways in the Department of Public Works and Buildings of the State of Illinois, the passage of the following resolutions making possible the relocation of the Highway is requested:

RESOLUTION AUTHORIZING EXECUTION OF NECESSARY RIGHT OF WAY INSTRUMENTS IN CONNECTION WITH RELOCATION OF STATE BOND ISSUE ROUTE 2 (United States Traffic Route 51) THROUGH SOUTHERN ILLINOIS UNIVERSITY LANDS.

WHEREAS, The Division of Highways of the Department of Public Works and Buildings of the State of Illinois has presented a Right of Way Dedication, Channel Change Agreement and Levee Agreement to the Board of Trustees of Southern Illinois University requesting that jurisdiction over land covered in said Right of Way Dedication be transferred to said Division of Highways for the purpose of a public highway, (State Bond Issue Route 2) that said Division of Highways be given the right, easement and privilege to construct and maintain a new channel over the land covered in said Channel Change Agreement and that said Division of Highways be given the right, easement and privilege to construct and maintain a levee over the land covered in said Levee Agreement; has asked permission to enter upon the following described tract and construct a connection between the existing driveway and proposed highway:

DESCRIPTION

The easterly 200 feet of the parcel of land bounded on the northeast by a line situated 50 feet distant southwesterly from and parallel to the Located Centerline of S. B. Route 2, as relocated in January, 1950, bounded on the southeast by a line through Sta. 107 + 75 on said centerline, normal to the local tangent to said centerline at said Station 107 + 75 and bounded on the northwest by the northwesterly side of the sidewalk along the northwest side of the existing driveway extending southwesterly from Grand Avenue in the City of Carbondale at its intersection with Illinois Avenue in said City; being part of the SW $\frac{1}{4}$, SE $\frac{1}{4}$ Section 21, T. 9S., R. 1W of the 3rd P. M. in the city of Carbondale, County of Jackson, State of Illinois.

The location of said centerline and of said Station is filed in the Jackson County Recorder's office in Plat Record 8 on Page 25. and has asked permission to enter upon the NW $\frac{1}{4}$ NE $\frac{1}{4}$ Section 28, T. 9S., R.1W. of the Third Principle Meridian and construct a storm sewer from the Southern Illinois University Lake west of Station 112 + 00 on the Centerline of proposed highway east to the proposed highway, and

WHEREAS, The Board of Trustees of Southern Illinois University feels that it is for the best interest of said University that the above requests be granted,

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Southern Illinois University that the Chairman of said Board be and he is hereby authorized and directed to execute said Right of Way Dedication, Channel Change Agreement and Levee Agreement (copies of which are attached hereto and considered part hereof) and deliver same to said Division of Highways, same to be approved by the President of Southern Illinois University.

BE IT FURTHER RESOLVED that said Chairman be and he is hereby authorized and directed to execute and deliver the following letter of permission:

Mr. C. A. Case
District Engineer
Division of Highways
Carbondale, Illinois

Dear Sir:

Pursuant to authority given by the Board of Trustees of Southern Illinois University I hereby notify you of the grant made by the Board of Trustees the right, easement and privilege to the Division of Highways of the Department of Public Works and Buildings, State of Illinois to enter upon the NW $\frac{1}{4}$ NE $\frac{1}{4}$ Section 28, T. 9S., R. 1W. of the 3rd P. M. and construct a storm sewer from the Lake west of Station 112 + 00 on the Centerline of S. B. Route 2, as relocated in January, 1950, east to the proposed pavement on said route and I further notify you of the grant by the Board of Trustees to said Division of Highways the right, easement and privilege to enter upon the following described tract and construct a connection between the existing driveway which intersects Grand Avenue in the City of Carbondale at Illinois Avenue in said city and the proposed pavement on said route:

DESCRIPTION

The easterly 200 feet of the parcel of land bounded on the northeast by a line situated 50 feet distant southwesterly from and parallel to the Located Centerline of S. B. Route 2, as relocated in January, 1950, bounded on the southeast by a line through Sta. 107 + 75 on said centerline, normal to the local tangent to said centerline at said Station 107 + 75 and bounded on the northwest by the northwesterly side of the sidewalk along the northwest side of the existing driveway extending southwesterly from Grand Avenue in the City of Carbondale at its intersection with Illinois Avenue in said City; being part of the SW $\frac{1}{4}$ SE $\frac{1}{4}$ Section 21, T. 9S., R. 1W. of the 3rd P. M. in the City of Carbondale, County of Jackson, State of Illinois.

The location of said centerline and of said Station is filed in the Jackson County Recorder's office in Plat Record 8 on page 25.

It is understood by said Board and by the University authorities that the northerly 200 feet of said existing driveway will be removed when the proposed connection is built.

Very truly yours,

APPROVED:
President
Southern Illinois University

Chairman
Board of Trustees of
Southern Illinois University

DEDICATION OF RIGHT OF WAY FOR PUBLIC ROAD PURPOSES

THIS INDENTURE WITNESSETH, That the Grantor, the Board of Trustees of Southern Illinois University, a corporate agency of the State of Illinois, located at Carbondale, Illinois, for and in consideration of the sum of one dollar (\$1.00) in hand paid by the State of Illinois acting by and through the Department of Public Works and Buildings, or on its behalf, the receipt whereof is hereby acknowledged, and the benefits resulting from the maintenance of the public highway, herein referred to, does, by these presents, hereby grant, convey and dedicate to the People of the State of Illinois, for the purpose of a public highway, a tract of land situated in the County of Jackson and State of Illinois, and described as follows:

All that strip of land bounded on the northeast by the right of way of the Illinois Central Railroad and bounded on the southwest by a line situated 50 feet distant southwesterly from and parallel to the Located Centerline of S. B. Route 2, as relocated in January, 1950. Said strip to begin at Grand Avenue in said city and to extend in a southeasterly direction to a line normal to said centerline at Sta. 127 + 67.0 on said centerline, a distance of 2430 feet, more or less, as measured along said centerline; thence continuing with

All that part of a strip of land 160 feet wide, 80 feet evenly on each side of said Centerline, lying west of the said right of way of the Illinois Central Railroad. Said strip to begin at said line normal to said centerline at Sta. 127 + 67 and to extend southwardly and southwestwardly to a line normal to said centerline at Sta. 155 + 00, a distance of 2718.1 feet as measured along said centerline; thence continuing with

All that strip of land 210 feet wide, 80 feet northwesterly of and 130 feet southeasterly of said centerline. Said strip to begin at said line normal to said centerline at Sta. 155 + 00 and to extend in a southwesterly direction to a line normal to said centerline at Sta. 157 + 68.4 a distance of 268.4 feet, as measured along said centerline; thence continuing with

All that strip of land of varying width bounded on the northwest by a line situated 80 feet distant northwesterly from and parallel to said centerline and bounded on the southeast by a straight line passing through a point located 130 feet distant southeasterly from said centerline at said Sta. 157 + 68.4, as measured normal to said centerline at said Sta. 157 + 68.4, and passing through a second point located 170 feet distant southeasterly from said centerline at Sta. 167 + 00, as measured normal to the local tangent to said centerline at said Sta. 167 + 00. Said strip to begin at said line normal to said centerline at said Sta. 157 + 68.4 and to extend in a southwesterly direction to line through Sta. 160 + 00 on said centerline, normal to the local tangent to said centerline at said Sta. 160 + 00, a distance of 231.6 feet as measured along said centerline; thence continuing with

All that strip of land of varying width bounded on the west by the existing right of way of S. B. Route 2 and bounded on the southeast by said straight line passing through a point located 130 feet distant southeasterly from said centerline at Sta. 157 + 68.4 and passing through a second point located 170 feet distant southeasterly from said centerline at Sta. 167 + 00. Said strip to begin at said line through Sta. 160 + 00 and to extend in a southwesterly direction to the south line of said Section 28, Sta. 167 + 40, a distance of 740 feet as measured along said centerline.

Also, all that triangular shaped parcel of land bounded on the east by said existing right of way of S. B. Route 2, bounded on the south by said south line of Section 28 and bounded on the northwest by a line situated 80 feet distant northwesterly from and parallel to said centerline.

The location of said centerline and of said Stations is filed in the Jackson County Recorder's office in Plat Record 8 on page 25.

All being located in the SW $\frac{1}{4}$ SE $\frac{1}{4}$ Sec. 21 and in W $\frac{1}{2}$ NE $\frac{1}{4}$, W $\frac{1}{2}$ SE $\frac{1}{4}$ and SE $\frac{1}{4}$ SW $\frac{1}{4}$ Sec. 28; all in T. 9S., R. 1W. of the 3rd P. M., being part within the City of Carbondale, in the County of Jackson, State of Illinois.

Full right, power and authority is hereby granted, conveyed and dedicated to the grantee herein to plant, grow, cultivate and maintain trees, plants and shrubs or any of them and also to do and perform any other lawful acts of highway landscaping which may be considered proper by the grantee on the above described tract of land.

IN WITNESS WHEREOF, the Grantor has hereunto set its hand and seal this..... day of, A. D. 19....

APPROVED
..... (Seal)
President
Southern Illinois University

BOARD OF TRUSTEES
SOUTHERN ILLINOIS UNIVERSITY
..... (Seal)
Chairman

State of Illinois }
County of Jackson } SS

I....., a Notary Public in and for said County,
In the State aforesaid, DO HEREBY CERTIFY that

Chairman of the Board of Trustees of Southern Illinois University and , President of Southern University, personally known to me to be such officers and also known to me to be the persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that as such officers they signed, sealed and delivered the said instrument as the free and voluntary act of said Board of Trustees and of said University respectively, for the uses and purposes there in set forth, and that they were duly authorized to execute same by said Board of Trustees.

Given under my hand and notarial seal, this.....day of.....
A. D. 1950

.....
Notary Public

AGREEMENT CONCERNING LAND FOR A STREAM CHANNEL CHANGE

KNOW ALL MEN BY THESE PRESENTS, That the Board of Trustees of Southern Illinois University, a corporate agency of the State of Illinois, of Carbondale, in the County of Jackson, and State of Illinois, party of the first part, hereby covenants and agrees with the State of Illinois, acting by and through the Director of the Department of Public Works and Building, party of the second part, as follows:

FIRST. The party of the first part hereby represents that it has jurisdiction over the tract of land situated in the County of Jackson and State of Illinois, (of which the State of Illinois is the owner in fee simple) and described as follows, to-wit:

All that strip of land bounded on the northwest by a line situated 80 feet distant southeasterly from and parallel to the Located Centerline of S. B. Route 2, as relocated in January, 1950 and bounded on the southeast by a line situated 350 feet distant southeasterly from and parallel to said centerline. Said strip to begin at the southwest right of way line of the Illinois Central Railroad and to extend in a southwesterly direction to a line normal to said centerline at Sta. 143 + 92.0 = 144 + 06.9 Ahead, a distance of 1300 feet, more or less; thence continuing with

All that strip of land bounded on the northwest by a line situated 80 feet distant southeasterly from and parallel to said centerline and bounded on the southeast by a line situated 250 feet distant southeasterly from and parallel to said centerline. Said strip to begin at said Sta. 143 + 92.0 = 144 + 06.9 Ahead and to extend in a southwesterly direction to a line normal to said centerline at Sta. 156 + 00, a distance of 1193.1 feet as measured along said centerline.

The location of said centerline and of said stations is filed in the Jackson County Recorder's office in Plat Record 8 on page 25.

All being located in the SW $\frac{1}{4}$ NE $\frac{1}{4}$ and W $\frac{1}{2}$ SE $\frac{1}{4}$ Section 28, T. 9 S., R. 1 W. of the 3rd P. M. in the County of Jackson, State of Illinois.

SECOND. The party of the first part hereby agrees with the party of the second part that for and in consideration of the sum of one dollar (\$1.00) paid to the party of the first part by the party of the second part, or on behalf of said party, and the receipt of which is hereby acknowledged, the said party of the second part may and is hereby granted the right, easement and privilege to enter upon the tract of land described above and excavate a new stream channel over the same; provided further, that wherever it is necessary for the fence to be removed in order to afford access to the said tract, said removal and replacement shall be made by the party of the first part.

THIRD. The party of the first part hereby further agrees that the party of the second part may at any time in the future enter upon the said tract to remove any obstructing materials or objects from the said stream channel.

FOURTH. The said party of the first part hereby further agrees, for and in consideration of the sum herein named, to waive all damages of every name and nature that may accrue to it or the premises above described

because of said stream channel change or because of any excavation or removal of material under this agreement.

To these covenants and this agreement party of the first part hereby binds itself, its successors and assigns forever.

IN WITNESS WHEREOF, The party of the first part hereby signs, seals and delivers this instrument to the party of the second part thisday of 19.....

APPROVED:	BOARD OF TRUSTEES
.....	SOUTHERN ILLINOIS UNIVERSITY
President
Southern Illinois University	Chairman

State of Illinois }
County of Jackson } SS.

I,, a Notary Public in and for said County, In the State aforesaid, DO HEREBY CERTIFY that
....., Chairman of the Board of Trustees of Southern Illinois University and, President of Southern Illinois University, personally known to me to be such officers and also known to me to be the person whose names are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that as such officers they signed, sealed and delivered the said instrument as the free and voluntary act of said Board of Trustees and of said University respectively, for the uses and purposes therein set forth, and that they were duly authorized to execute same by said Board of Trustees.

Given under my hand and notarial seal, this day of
A. D. 1950

.....
Notary Public

AGREEMENT CONCERNING LAND FOR A LEVEE

KNOW ALL MEN BY THESE PRESENTS, That the Board of Trustees of Southern Illinois University, a corporate agency of the State of Illinois, of Carbondale, in the County of Jackson, and State of Illinois, party of the first part, hereby covenants and agrees with the State of Illinois, acting by and through the Director of the Department of Public Works and Buildings, party of the second part, as follows:

FIRST. The party of the first part hereby represents that it has jurisdiction over the tract of land situated in the County of Jackson and State of Illinois, (of which the State of Illinois is the owner in fee simple) and described as follows, to-wit:

All that parcel of land bounded on the southeast by a line situated 80 feet distant northwesterly from and parallel to the Located Centerline of S. B. Route 2, as relocated in January, 1950, bounded on the south by the flow line of the existing stream which crosses said centerline at Sta. 155 + 40 on said centerline, bounded on the west by the existing right of way of old S. B. Route 2 and bounded on the north by a line through Sta. 154 + 00 on said centerline, normal to said existing right of way of old S. B. Route 2.

The location of said centerline and of said Stations is filed in the Jackson County Recorder's office in Plat Record 8 on page 25.

All being located in the SW $\frac{1}{4}$ SE $\frac{1}{4}$ Section 28, T. 9 S., R. 1 W. of the 3rd P. M. in the County of Jackson, State of Illinois.

SECOND. The party of the first part hereby agrees with the party of the second part that for and in consideration of the sum of one dollar (\$1.00) paid to the party of the first part by the party of the second part, or on behalf of said party, and the receipt of which is hereby acknowledged, the said party of the second part may and is hereby granted the right, easement and privilege to enter upon the tract of land described above and con-

struct and maintain a levee on the same; provided further, that wherever it is necessary for the fence to be removed in order to afford access to the said tract, said removal and replacement shall be made by party of the first part.

THIRD. The party of the first part hereby further agrees that the party of the second part may at any time in the future enter upon the said tract to remove any obstructing materials or objects from the said levee.

FOURTH. The said party of the first part hereby further agrees, for and in consideration of the sum herein named, to waive all damages of every name and nature that may accrue to it or the premises above described because of said levee or because of any hauling or placing of material under this agreement.

To these covenants and this agreement party of the first part hereby binds itself, its successors and assigns forever.

IN WITNESS WHEREOF, The party of the first part hereby signs, seals and delivers this instrument to the party of the second part this..... day of19....

APPROVED:

BOARD OF TRUSTEES

.....SOUTHERN ILLINOIS UNIVERSITY
President
Southern Illinois University Chairman

State of Illinois }
County of Jackson } SS.

I....., Notary Public in and for said County, In the State aforesaid DO HEREBY CERTIFY that.....
....., Chairman of the Board of Trustees of Southern Illinois University and, President of Southern Illinois University, personally known to me to be such officers and also known to me to be the persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that as such officers they signed, sealed and delivered the said instrument as the free and voluntary act of said Board of Trustees and of said University respectively, for the uses and purposes, therein set forth, and that they were duly authorized to execute same by Board of Trustees.

Given under my hand and notarial seal, this.....day of.....
A. D. 1950

.....
Notary Public

Lindell W. Sturgis moved the adoption of the above resolutions concerning the Relocation of Route 51. The motion was seconded by O. W. Lyerla, and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Resolution Concerning Rental of University Property

H. At the February 13, 1950, meeting of the Board of Trustees, a resolution was passed enabling the President to lease and rent the property of others for University uses. It is also desirable, however, for the University on occasion to lease or rent its own property for various uses. To that end, approval of the following resolution is requested:

Resolution

WHEREAS, it becomes necessary from time to time for Southern Illinois University to lease and rent property, which it owns, to various persons; and

WHEREAS, it is desirable that the Board of Trustees have a duly authorized agent to negotiate the renting and leasing, the terms and conditions of the leases, and various vacation notices when it becomes necessary for Southern Illinois University to use the properties which are leased;

NOW THEREFORE, BE IT RESOLVED, that Delyte W. Morris, President of Southern Illinois University, be empowered to do the acts aforementioned on behalf of and as agent for the Board of Trustees of Southern Illinois University.

After a thorough discussion of the above resolution, John Page Wham suggested that the resolution be revised as follows:

Resolution

WHEREAS, it becomes necessary from time to time for Southern Illinois University to lease and rent property, which it owns, to various persons; and

WHEREAS, it is desirable that the Board of Trustees have a duly authorized agent to negotiate the renting and leasing, the terms and conditions of the leases, and various vacation notices when it becomes necessary for Southern Illinois University to use the properties which are leased;

NOW, THEREFORE, BE IT RESOLVED, that Delyte W. Morris, President of Southern Illinois University, be empowered to do the acts aforementioned on behalf of and as agent for the Board of Trustees of Southern Illinois University; all subject, however, to approval of and ratification by the Board of Trustees of Southern Illinois University.

O. W. Lyerla moved the adoption of the above resolution as revised. The motion was seconded by Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Resolution Concerning Opinions from the Attorney General

- I. The Attorney General of the State of Illinois has requested the designation of some individual as representative of Southern Illinois University to serve as an agent for the Board of Trustees in requesting legal opinions. Approval it requested for the following resolution which would designate the President of the University as this agent:

Resolution

WHEREAS, Southern Illinois University is supported by and is a corporate agency of the State of Illinois, and

WHEREAS, it becomes necessary from time to time that the Board of Trustees be informed by the Attorney General of the State of Illinois of their legal rights, duties, and obligations; and

WHEREAS, Delyte W. Morris is the President of Southern Illinois University and the administrative officer appointed by the Board of Trustees of Southern Illinois University;

NOW, THEREFORE, BE IT RESOLVED, that Delyte W. Morris be empowered to inquire, for and as the agent of the Board of Trustees of Southern Illinois University, from the Attorney General of the State of Illinois his opinion in regard to matters which will arise from time to time involving legal questions in connection with Southern Illinois University.

John Page Wham moved the adoption of the above resolution concerning requests for legal opinions from the Attorney General. The motion was

seconded by Lindell W. Sturgis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Approval of Master of Arts Curriculum in Geography and Geology

- J. The Graduate Council has recommended that the Department of Geography and Geology, which has previously been approved for graduate work on the basis of its library and laboratory facilities, now be approved for a curriculum leading to the Master of Arts degree.

Effective the fall term 1950 three members of the Geography and Geology staff will have qualified for membership on the Graduate Faculty by virtue of possessing the Doctor's degree. It is also anticipated that three other members of the staff will receive their Doctor's degree within the coming calendar year.

Approval of a Master of Arts curriculum in Geography and Geology is therefore requested.

Kenneth L. Davis moved that, as recommended by the President of the University and the Graduate Council, the Department of Geography and Geology be approved for a curriculum leading to the Master of Arts degree. The motion was seconded by Lindell W. Sturgis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Financing of Self-Liquidating Dormitories

- K. Mr. J. Cecil Sullivan of Harrisburg has requested an opportunity to appear before the Board of Trustees at the October Board meeting or at a specially-called meeting to present a collaborative proposal for issuing bonds to be used in financing our self-liquidating dormitories.

The following individuals and firms also have expressed interest in this proposed bond issue:

J. T. Swartz & Company
 Urbana, Illinois
 Barcus, Kindred & Company
 231 S. LaSalle Street
 Chicago, Illinois
 Mr. Rosse Patterson
 Illinois Municipal Bond Company
 Murphysboro, Illinois
 Mr. Roy D. O'Brien
 Ketcham & Nongard, Securities Investment
 Chicago, Illinois
 Mr. Richard Morey
 A. G. Edwards and Sons
 St. Louis, Missouri
 Mr. Clifton P. Walker, Jr.
 Paul H. Davis & Company
 Chicago, Illinois
 Mr. E. S. Emerson
 Emerson, Roche & Company
 San Antonio, Texas

It is requested that Mr. Sullivan be invited to present his proposal either at the next regular meeting of the Board of Trustees or at a meet-

ing specially called for this purpose. It is also suggested that invitations be sent to the other bonding companies interested to send representatives to the same meeting for the individual presentation of their proposals.

After a thorough discussion of the above information, Kenneth L. Davis moved that a special meeting of the Board of Trustees be held on Friday evening, October 13, at 6:00 p. m. at the Marion Motel, Marion, Illinois, to which meeting all representatives of interested bonding companies should be invited, at which time they could present their proposals for the issuance of bonds to be used in financing the Self-Liquidating Dormitories. The motion was seconded by Robert W. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Dr. Brown, Chairman, stated that the next item was the consideration of contracts for four proposed new buildings, the Life Science Building, the Animal House, and the two additions to the Training School, namely, the Industrial Arts shop and the Swimming pool. He stated that the bids were opened on September 7, 1950, and that they greatly exceeded the amounts of the monies appropriated for the buildings.

At this time Mr. C. Herrick Hammond, Director of the State Division of Architecture and Engineering, and Mr. Joseph F. Booton, Chief of Design of the State Division of Architecture and Engineering, and Mr. J. C. Sherrick, of the architectural firm of Holabird, and Root, and Burgee, were called into the meeting. Mr. Hammond stated that his offices had made inquiry of other contractors to see if it would be possible to get additional bids on the proposed buildings. He said he felt that it would be possible to get other bids, but whether or not they would be any lower than the present figures, would be impossible to predict. In continuing, he said that in analyzing some of the figures on the present bids he had reached the following conclusions: (1) On the Life Science Building the General Work bid is a good bid. However, the bid on the Heating and Ventilating is too high; in fact, he said the Heating and Ventilating bid is almost double what he felt it should be. (2) In the case of the bids on the Industrial Arts shop, those on the General Work, the Plumbing, and the Electrical work are all high, he stated. (3) In the case of the bids for the Swimming Pool, he felt that both the General Work and the Plumbing bids are too high. (4) The bids on the Animal House are completely out of line, he said, every bid being excessively high.

Mr. Booton stated that the general contract on the Industrial Arts shop was 38% higher than he had anticipated. He said it might be possible, if the Board and the Administration of the University desired, to build three of the proposed buildings now, omitting the Industrial Arts shop, and using the monies appropriated for the shop in the other three buildings. However, he said he makes this suggestion as a last resort, for not only would it necessitate securing the approval of the Department of Finance, but also as a general policy, it is not advisable to reduce the number of buildings for which monies have been appropriated.

Both Mr. Hammond and Mr. Booton stated that all of the bids could be discarded and new bids taken if the Board desires.

After a thorough discussion, it was the consensus of the members of the Board present that the Chairman of the Board and the President of the University should meet with Governor Stevenson and acquaint him with all the facts concerning the bids on the proposed buildings, after which they should request his counsel on the best procedure to follow.

On motion of John Page Wham, seconded by Kenneth L. Davis, the Board meeting was adjourned at 5:30 p.m.

Leo J. Brown, Chairman

Kenneth L. Davis, Secretary

PROCEEDINGS AND MINUTES

Of a Special Meeting of the Board of Trustees of Southern Illinois University
which convened at 6:00 p. m. on Friday, October 13, 1950,
at the Marion Motel, Marion, Illinois.

The following members were present:

Leo J. Brown, Chairman
O. W. Lyerla, Vice-Chairman
Kenneth L. Davis, Secretary
Robert W. Davis
John Page Wham
Alice DiGiovana, Administrative Assistant

The following members were absent:

Guy A. Gladson
Lindell W. Sturgis
Vernon L. Nickell, ex-officio

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois University
Mr. John S. Rendleman, Assistant in President's Office, Southern Illinois University
Mr. George C. Bulloch, Jr., representing Negley, Jens and Rowe
Mr. J. David Everard, representing John Nuveen and Company
Mr. Arthur Hoffman, representing Paul H. Davis and Company
Mr. S. E. Johanigman, representing The Milwaukee Company
Mr. William D. McCabe, representing Emerson and Company
Mr. Dyer H. McCowen, representing The White-Phillips Company, Inc.
Mr. Robert G. Miley, representing Midland Securities Company
Mr. Vincent Newman, representing Barcus, Kindred and Company
Mr. Rosse Patterson, representing the Illinois Municipal Bond Company; G. H. Walker and Company; Bleuer, Heitner and Glynn
Mr. D. M. Rutherford, representing Benjamin Lewis and Company
Mr. J. Cecil Sullivan, representing Midland Securities Company
Mr. J. T. Swartz, representing J. T. Swartz and Company
Mr. Harry Young, representing Midland Securities Company

The meeting was called to order by the Chairman, Leo J. Brown, who stated that the first item of business was to determine the date for the next meeting of the Board. After discussion, it was unanimously agreed by the members present that the next meeting of the Board will be held on Monday, November 13, at 1:00 p.m. in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

Chairman Brown then stated that this special meeting was called to hear proposals from representatives of interested bonding companies concerning the issuance of bonds to be used in financing self-liquidating dormitories at Southern Illinois University. He stated that one of the outstanding questions in his mind was, "Should there be open bidding on the bonds or should the bidding be handled through negotiation?" It was the consensus of the members of the Board present that this was a question to be decided after the representatives of the bonding companies had been interviewed.

The representatives from the bonding firms were all called into the meeting and were introduced to the members of the Board. There was general discussion concerning the issuance of the bonds and it was agreed by the representatives present that they would need more information concerning the proposed dormitories before any definite statements could be made from the representative companies. It was also agreed that individual interviews at this time would be much more satisfactory than the group interview. The bondsmen then drew lots and were called into the meeting individually.

The first group to appear before the Board were the representatives from The White-Phillips Co., Inc. of Chicago, Illinois, and Negley, Jens & Rowe of Peoria, Illinois, represented by Mr. Dyer H. McCowen and Mr. George C. Bulloch, Jr., respectively. Chairman Brown questioned the two representatives as to the best method to be used in issuing the bonds; that is, should it be by negotiation or by open bidding. Mr. Bulloch and Mr. McCowen felt that there were arguments for both methods but that they believed negotiation would be the better procedure. As to the percent of interest which would be asked, they said this depended upon many factors, especially the time limit, and that they could give no definite figure at this time since there was not enough information at hand. However, they felt that the interest should be close to 2.74. Mr. Bulloch stated that the two companies represented would like to draw up a Prospectus, which work they would do on a contingent basis, and if bonds were not issued and it was impossible to build the proposed dormitories, then the Board and University would be under no obligation to pay for their work. Both of the gentlemen present stated that if they were furnished with additional information, they could set their interest rate within a two weeks period.

The next group to appear before the Board consisted of a combination of bonding companies as follows: Barcus, Kindred & Co. of Chicago, Illinois, represented by Mr. Vincent Newman; J. T. Swartz and Co., Urbana, Illinois, represented by Mr. J. T. Swartz; Midland Securities Co. of Harrisburg, Illinois, represented by Mr. J. Cecil Sullivan and Mr. Harry Young. Mr. Newman acted as spokesman for the group and in answer to the question concerning the best method for issuing the bonds, he stated that he felt that negotiation would be more satisfactory in this instance. He further stated that as he viewed the proposal, a Prospectus should be prepared. If, he said, the companies which he represents did the work, they would charge a sliding scale percentage of the total value of the bonds issued as the fee for the work in preparing the Prospectus. He further stated that they would recommend an interest rate and if they were awarded the bonds, there would be no charge for the preparation of the Prospectus. If, on the other hand, he said, they were not awarded the bonds, then they would be entitled to the fee for the preparation of the Prospectus. Chairman Brown asked if they could give us a flat fee for the preparation of the Prospectus. Mr. Newman stated that they could do this and that their fee would be approximately \$15,000. As to the rate of interest which they would ask, Mr. Newman said he was not prepared to give a definite figure. He would say, however, that the interest rate would be commensurate with the rates which prevailed at the Teachers Colleges when they were considering like projects. Those rates were:

Western Illinois Teachers College.....	2.91
Illinois State Normal.....	2.72
Northern Illinois Teachers College.....	2.79

The next representative was Mr. J. David Everard, representing John Nuveen and Company of Chicago, Illinois, and A. G. Edwards and Sons of St. Louis, Missouri. When asked the question on the best method of issuing the bonds, Mr. Everard stated that as a rule he favored negotiation proceedings, but that in this issuance, he felt public bidding would be the better of the two methods. As to the preparation of a Prospectus, he stated that the companies he represented could prepare this for approximately \$10 a bond, making a total of \$10,000 for a million dollar issue. He said that he was not prepared nor did he have enough information to quote an interest

rate at this time, but that he felt safe in saying his companies' rates would be approximately 2.75 to 3%.

The next representatives who appeared were Mr. Arthur M. Hoffman of Paul H. Davis and Company of Chicago, Illinois, and Mr. S. E. Johanigman of the Milwaukee Company of Milwaukee, Wisconsin. Mr. Johanigman stated that the firms herein represented would prefer open bidding on the issuance of the bonds and that they were not interested in entering into a Proceedings Contract. He stated that since this was the first venture of this type for Southern Illinois University he felt it more important that the loan be properly set and that the University deal with established and reputable firms than for the University to shop around for low interest rates. Mr. Wham asked what firm or firms he considered most competent to prepare a Prospectus. Mr. Johanigman said that he would unconditionally recommend John Nuveen and Company or Barcus, Kindred & Company.

The next representative to appear was Mr. William D. McCabe of Emerson & Company, San Antonio, Texas. Mr. McCabe stated that he was of the opinion that the bonds should be sold at public sale. He said that his company would be interested in preparing a Prospectus and that their fee for the preparation of this would be one-half of 1% of the total issuance of the bonds. He said his company was interested in this issuance. He felt, however, that he did not have enough information concerning the whole project to give even an estimate as to the amount of interest which would be charged. He said his guess would be that the interest would probably be around 2.9.

The next representative to appear before the members of the Board was Mr. Rosse Patterson, representing the Illinois Municipal Bond Company, Murphysboro, Illinois, and two associate firms, G. H. Walker & Co., St. Louis, Missouri, and Bleuer, Heitner, and Glynn of St. Louis, Missouri. Mr. Patterson stated that it was immaterial to the firms he represented whether the bonds be issued by negotiation or by public sale. However, he felt that in the long run it would be somewhat better to have a negotiated contract, with the bidder handling the Prospectus and stating the price they would pay for the bonds. He stated that his company would be interested in preparing a Prospectus. In conclusion, he said that it was his recommendation that the University negotiate a contract with some firm in which they have confidence and contract with this firm to furnish a Prospectus.

The next representative to appear was Mr. D. M. Rutherford of Benjamin Lewis & Company of Chicago, Illinois. Mr. Rutherford stated that as to the method of issuing the bonds, he preferred that this be handled by negotiation. He said his company would be interested, however, in preparing a Prospectus. As to the rate of interest, he said he did not have enough information on the issuance to make even a good approximation, but roughly speaking, he thought the rate would be around 3%.

The members of the Board discussed the various firms and their proposals. Mr. Wham suggested that we have our own Prospectus prepared and then negotiate on the basis of that. He felt that we should find a reputable firm who would do this job for approximately \$5,000. Mr. Lyerla stated that he was of the opinion that we should have our own Prospectus prepared and then put the bonds out for open bidding.

On motion of Robert W. Davis, seconded by O. W. Lyerla, the following Resolution was unanimously adopted:

Resolution

BE IT RESOLVED that the Board accept the joint proposal of Barcus, Kindred & Company, Midland Securities Company, and J. T. Swartz & Company to make the necessary surveys and perform the other services in connection with the financing of the proposed liquidating dormitories at Southern Illinois University, including a prospectus of the project and the revenue bonds thereby required, PROVIDED, HOWEVER, that there be no charge for such services should said firms, or any of them become the

purchaser of said revenue bonds, if and when issued, and that otherwise their total charges, on such account, shall be a fee equal to 1 per cent of the par amount of the bonds issued, if any.

AND, BE IT FURTHER RESOLVED that if the foregoing conditional acceptance be accepted by Barcus, Kindred & Company, Midland Securities Company and J. T. Swartz & Company, the chairman and secretary shall be and are hereby authorized to execute, on behalf of the Board, a proper contract, in writing, to such effect.

The vote was as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
John Page Wham.....	Yea

The Board Meeting adjourned at 11:30 p.m.

Leo J. Brown, Chairman	Kenneth L. Davis, Secretary
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PROCEEDINGS AND MINUTES

Of the Meeting of the Board of Trustees of Southern Illinois University
which convened at 1:00 p. m. on Monday, November 13, 1950,
in the Offices of the Board, 1301 South Thompson Street,
Carbondale, Illinois.

The following members were present:

Leo J. Brown, Chairman
O. W. Lyerla, Vice-Chairman
Kenneth L. Davis, Secretary
Robert W. Davis
Guy A. Gladson
John Page Wham
Vernon L. Nickell, ex-officio
Alice DiGiovana, Administrative Assistant

The following member was absent:

Lindell W. Sturgis

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University
Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant to the
President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois
University

The meeting was called to order by the Chairman, Leo J. Brown, who stated that the first item of business was the reading of the Minutes of the meeting of the Board held on September 18, 1950.

Robert W. Davis moved that the Minutes of the meeting of the Board held on September 18, 1950, be approved as submitted. The motion was seconded by O. W. Lyerla and was passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Present
John Page Wham.....	Yea

O. W. Lyerla moved that the Minutes of the Special Meeting of the Board held on October 13, 1950, be approved as submitted. The motion was seconded by Robert W. Davis and was passed. The vote was as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Present
John Page Wham.....	Yea

Chairman Brown stated that the Bonding firms of Barcus, Kindred and Company, J. T. Swartz and Company, and Midland Securities and Company, were proceeding with the preparation of the Prospectus. He said that they now have a preliminary report ready concerning the proposed issue of \$1,300,000 student residence revenue bonds. It was the consensus of the members of the board that the bonding firms work through the regular

channels of the University on all preliminary reports and that only the final report be presented to the Board for consideration.

Mr. Gladson, Chairman of the Committee on Rules, Regulations, and By-Laws of the Board of Trustees, stated that there were a few items in the Report that had not been completely worked out by the President and the Faculty. The revised Report, he said, will be presented at the next meeting of the Board.

At this time the date for the next meeting of the Board was discussed. Chairman Brown stated that Mr. Vandever had written concerning the possibility of a joint meeting with the Alumni Association Board. After some discussion, O. W. Lyerla moved that the next meeting of the Board be a luncheon and afternoon meeting with the Alumni Association Board, such meeting to be held on December 9, 1950, at 12:00 o'clock. The motion was seconded by Robert W. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

Chairman Brown stated that the City Council of the City of Carbondale would appreciate an expression from the Board of Trustees concerning any zoning regulations which the Board would like established, designating the area of the same. At the suggestion of President Morris, it was unanimously agreed by the members of the Board that the President of the University should present a statement to the Board and to the City Council of Carbondale concerning the areas which should be restricted as far as the construction of business buildings is concerned. Upon the suggestion of Mr. Wham, unanimously approved by the members of the Board, the Chairman of the Board was instructed to write a letter to the City Council thanking them for their interest and their offer in this matter and informing them that President Morris will submit a statement concerning the areas which, for the best interests of the University, should be restricted as far as the construction of business buildings is concerned.

The next item for consideration was the bids received on permanent improvements. President Morris presented a summary of the bids on the proposed buildings, namely the Life Science Building, the Industrial Education Building, the Physical Education Building, the Service Building-Unit 2, and the Library. He stated that bids were obtained in three ways:

1. Base bids on all work for all buildings
2. Base bids for all work on separate buildings
3. Base bids by Trades for all work on all buildings

Bids were also received on various alternates, he said.

The bids were then tabulated on two bases, he stated, namely, (1) Economy and (2) Desirable. The Economy basis, he said, eliminated certain alternates involving primarily interior work which, if accepted, would leave the buildings incompleated, while the Desirable basis accepted all alternates which were necessary for the proper completion of the buildings.

No bids were received, he said, from electrical contractors for all the electrical work for all of the buildings.

President Morris further stated that the lowest bid received for all work for all buildings was from Federal Constructors which amounted to \$5,300,600 on the Economy basis, and to \$5,608,000 on the Desirable basis.

President Morris presented each member of the Board with charts showing all the bids received on all of the buildings. He also presented to the members of the Board the following summary statement:

**Summary Statement of Funds Available for Construction of
Life Science Building, Sub-Station, and Animal Building;
Industrial Education Building and Physical Education Build-
ing; Service Building; and Library Building**

Building	Allotment for Construction	Allotment for Equipment	Total
Life Science Group	\$975,426.00	\$147,807.00	\$1,123,233.00
Industrial Education	390,000.00	39,000.00	429,000.00
Physical Education	512,000.00	25,000.00	537,000.00
Service Building	107,275.00	107,275.00
Library	1,697,348.00	300,000.00	1,997,348.00
	<hr/> \$ 3,682,049.00	<hr/> \$511,807.00	<hr/> \$ 4,193,856.00

Fund Shortage if Allotment for Equipment is Used

Lowest Total Bid (Federal)	\$5,608,000.00
Funds Available	4,193,856.00
Shortage	<hr/> \$1,414,144.00

Fund Shortage if Allotment for Equipment is not Used

Lowest Total Bid (Federal)	\$5,608,000.00
Funds Available	3,682,049.00
Shortage	<hr/> \$1,925,951.00

After a thorough discussion, O. W. Lyerla moved that the Chairman of the Board appoint a committee of the Board who, along with the appropriate administrators of the University, working with the state architect's office and the Governor's office, could do what they deem necessary to bring the building bids to a conclusion. He further moved that the committee report their proposals and recommendations to the members of the Board. The motion was seconded by Robert W. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

Chairman Brown appointed the following committee: O. W. Lyerla, Robert W. Davis, and Kenneth L. Davis.

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University.

Resolution on Condemnation of Land

- A. February 13, 1950, and again July 24, 1950, resolutions were enacted concerning acquisition of tracts of land necessary for campus enlargement. As a part of the preparation of materials for institution of legal proceedings for condemnation of certain of these tracts of land the Attorney General's office has requested that he have at hand a resolution of the Board of Trustees of Southern Illinois University which consolidates the materials of the two previous resolutions and is limited to the specific tracts to be a matter of suit at this time. Therefore, approval is requested for the following resolution:

Resolution

WHEREAS, the Board of Trustees of Southern Illinois University in regular session assembled this thirteenth day of November, 1950, has, on this date and on previous occasions, approved certain plans for the growth, campus enlargement and expansion of Southern Illinois University at Carbondale, Illinois; and

WHEREAS, in order to provide additional grounds for the location of buildings, site development, and the expansion of facilities necessary for such campus enlargements, it will be necessary to acquire certain tracts and parcels of real estate, NOW THEREFORE,

BE IT RESOLVED, by the Board of Trustees of Southern Illinois University, that it is necessary for campus enlargement to acquire for use by Southern Illinois University, the following parcels of real estate all located in the County of Jackson, State of Illinois:

Tract 38

Lot One (1) in Ellen S. Allen's Subdivision of Outlot 126 in the City of Carbondale, Illinois excepting a strip of ground 70 feet in width off the east side thereof, Jackson County, Illinois.

Tract 55

Lot Seven (7) in L. B. Wilson's addition to City of Carbondale, Illinois, as per Book 5 of Plats, Page 44.

Tract 55-a

Lot Eight (8) in L. B. Wilson's Subdivision, being a part of Outlot 119 in the City of Carbondale, Jackson County, Illinois.

Tract 70

Commencing at the Southeast corner of the Southeast Quarter of the Southwest Quarter of Section 21, Township 9 South, Range 1 West of the 3rd P. M., and running thence West 25 feet to a point thence running North 25 feet to a point, thence running West along the North side of Chautauqua Street 350 feet to the point of beginning; said point of beginning being marked by an iron pipe driven in the ground. From said point of beginning running thence West 178 feet along the north side of Chautauqua Street to a point marked by an iron pipe set in concrete, then running North 227 feet to a point marked by an iron pipe set in concrete, thence running East parallel to Chautauqua Street 178 feet to a point marked by an iron pipe set in the ground, thence running South 227 feet to the point of beginning, being a part of Outlot 119 in the City of Carbondale, Illinois, all in accordance with a survey and plat made by Roy S. Huffman, Registered Illinois Land Surveyor No. 241, and recorded in Surveyor's Record Volume 3, Page 109, County Recorder's Office of Jackson County, Illinois; situated in the City of Carbondale, in the County of Jackson and State of Illinois.

Tract 87

Commencing at the Northeast corner of the Northwest Quarter of Section 28, running West along the Section Line 790 feet to place of beginning, thence West 70 feet, thence South 200 feet, thence east 70 feet, thence north 200 feet to place of beginning, all in Section 28, Town 9 South, Range 1 West of the Third Principal Meridian, Jackson County, Illinois.

AND WHEREAS, said unacquired tracts are necessary for the immediate expansion and campus enlargement of Southern Illinois University and reasonable offers of purchase based on able appraiser opinion have all been refused by the respective landowners interested in said tracts:

BE IT RESOLVED, by the Board of Trustees of Southern Illinois University that it proceed to condemn Tracts 38, 55, 55-a, 70, 87, to be acquired for necessary campus enlargement.

Chairman of the Board of Trustees for
Southern Illinois University, Carbondale,
Illinois.

ATTEST:

Secretary of the Board of Trustees
for Southern Illinois University,
Carbondale, Illinois.

John Page Wham moved the adoption of the above Resolution on Condemnation of Land as recommended by the President of the University. The motion was seconded by O. W. Lyerla and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

Changes in Faculty-Administrative Pay Roll

B. Approval is requested for the following additions to and changes in the Faculty-Administrative pay rolls:

A. Permanent Appointments

1. Mr. Jacob Olav Bach has been appointed Instructor in Education at a monthly salary of \$550.00, effective January 29, 1951. He received his Bachelor of Science degree from La Cross State Teacher's College, his Master of Science from the University of Wisconsin and is at present doing work toward his Doctor of Philosophy at Wisconsin. He is now a teacher and liaison officer at the University of Wisconsin. A statement of his qualifications has been mailed to the members of the Board.
2. Mr. Gordon K. Butts was appointed Instructor in Education and Assistant Director of the Audio-Visual Aids Service at a monthly salary of \$350.00, effective September 13, 1950. Mr. Butts received his Bachelor of Science and Master of Science degrees from the University of Indiana and completed additional graduate work at Indiana, where he was on the staff of the Photographic Laboratory. A statement of his qualifications has been mailed to the members of the Board.
3. Mr. Wayne Mann was appointed Executive Assistant in Education and Administration and Director of Alumni Services at a monthly salary of \$500.00, effective September 20, 1950. Mr. Mann received his Bachelor of Education degree from Southern Illinois University, his Master of Arts degree from Stanford University, and has done additional graduate work at Stanford. He was Director of the Fremont Evening School, Sunnyvale, California, and an Instructor in the Palo Alto School System. A statement of his qualifications has been mailed to the members of the Board.
4. Mr. Irvin M. Peithman was appointed Faculty Assistant in the Museum at a monthly salary of \$350.00, effective October 1, 1950. Mr. Peithman has been a civil service employee of the University since 1931. He has established a state-wide reputation in archeology by virtue of his discovery and study of Southern Illinois artifacts.

B. Term Appointments

1. Mrs. Florence Camp was appointed Faculty Assistant in the University School effective for nine and one-half days, Septem-

- ber 27 ($\frac{1}{2}$ day) through October 10, 1950, at a total salary of \$114.00. She substituted for Mrs. Meehan, who was ill.
2. Mr. Billy N. Carr was appointed one-fourth time Assistant Instructor in Mathematics at a monthly salary of \$55.00, effective for the period from September 11, 1950, through June 8, 1951. Mr. Carr received his Bachelor of Science in Education degree from Southern.
 3. Mr. Walter Correll was appointed part-time Assistant Instructor and Practice Supervisor in Physical Education in the Carbondale Community High School at a monthly salary of \$25.00, effective for the period from September 11, 1950, through December 1, 1950.
 4. Mr. Robert C. Etherton was appointed half-time Graduate Assistant in Physics at a monthly salary of \$110.00, effective for the period from September 11, 1950, through June 8, 1951.
 5. Mr. Clarence France was appointed half-time Assistant Instructor in Botany at a monthly salary of \$110.00, effective for the period from October 16, 1950, through June 8, 1951. He received his Bachelor of Science degree from the University of Nebraska and will replace Mr. Walter B. Welch, Jr., resigned.
 6. Mrs. Evalee McGee was appointed Assistant Instructor in the Vocational-Technical Institute at a monthly salary of \$275.00, effective for the period from October 16, 1950, through January 5, 1951. She has had 16 years of experience as a saleslady and for six years has taught classes in retailing. Mrs. McGee will teach off-campus sales courses for adults employed in the retail and wholesale fields.
 7. Miss Ellen Marie McCullough was appointed Faculty Assistant in the Duplicating Service at a monthly salary of \$200.00, effective for the period from September 11, 1950, through June 8, 1951. She received her Bachelor of Science degree from Southern and has been employed as a student assistant in the Duplicating Service for three years.
 8. Mr. Malcolm L. Milliner was appointed $\frac{3}{8}$ time Assistant Instructor in Industrial Education at a monthly salary of \$93.75, effective for the period from September 18, 1950, through January 20, 1951. He received his Bachelor of Science degree from Southern and has been employed as a cabinet maker by the Famous-Barr Company.
 9. Miss Vesta Morgan was appointed part-time Assistant Instructor and Practice Supervisor in Home Economics at Carbondale Community High School at a monthly salary of \$25.00, effective for the period from October 2, 1950, through December 1, 1950.
 10. Mr. James Kenneth O'Brien was appointed $\frac{1}{3}$ time Assistant Instructor in Industrial Education at a monthly salary of \$83.33, effective for the period from September 18, 1950, through December 1, 1950. He received his Bachelor of Education degree from Southern and has had seven years teaching experience.
 11. Miss Arsicel Reese was appointed part-time Assistant Instructor and Practice Supervisor in Business in the Anna-Jonesboro High School at a monthly salary of \$25.00, effective for the period from September 11, 1950, through December 1, 1950.
 12. Mr. Louis F. Renfro, Jr., was appointed $\frac{1}{3}$ time Assistant Instructor in Industrial Education at a monthly salary of \$83.33, effective for the period from September 13, 1950, through December 1, 1950. He received his Bachelor of Science degree from Southern and was formerly a Faculty Assistant in the Industrial Education Department.
 13. Mr. Guy Blackwell Righter was appointed $\frac{1}{3}$ time Assistant Instructor in Industrial Education at a monthly salary of \$83.33,

effective for the period from September 14, 1950, through December 1, 1950. He received his Bachelor of Science degree from Southern and has been employed as an Instructor in Aeronautical Mechanics.

14. Mr. Paul H. Tippy was appointed half-time Assistant Instructor in the University School at a monthly salary of \$200.00, effective for the period from October 1, 1950, through June 30, 1951. He received his Bachelor of Education degree from Southern and has had five years experience in teaching. Mr. Tippy is to work on the Citizenship Education Project of the Illinois Secondary School Curriculum Program.
15. Mrs. Alma Todd was appointed part-time Assistant Instructor and Practice Supervisor in Home Economics at the Carbondale Community High School at a monthly salary of \$25.00, effective for the period from October 2, 1950, through December 1, 1950.
16. Mr. Walter B. Welch, Jr., was appointed $\frac{1}{2}$ time Assistant Instructor in Botany at a monthly salary of \$110.00, effective for the period from September 11, 1950, through December 1, 1950. He received his Bachelor of Arts degree from Southern and is at present working toward his Master of Arts degree.
17. Mrs. Afton Wolfe was appointed part-time Assistant Instructor and Practice Supervisor in English at the West Frankfort High School at a monthly salary of \$25.00, effective for the period from September 11, 1950, through December 1, 1950.
18. Mrs. Nancy Nesbitt Yaxley has been appointed Faculty Assistant in the Placement's Service at a monthly salary of \$200.00 effective for the period from December 4, 1950, through March 9, 1951. She received her Bachelor of Science from the University of Illinois and was secretary to the Placement Director of Geneseo State Teacher's College.
19. The following have been appointed half-time Graduate Assistants at monthly salaries of \$110.00 for the period from December 4, 1950, through June 8, 1951:

Name	Degree	Assignment
George L. Criminger	B. S. in Ed. Southern Illinois University	Clint Clay Tilton Library
George A. Ferguson	B. A. Southern Illinois University	Education
Pauline Grandon	B. S. in Ed. Southern Illinois University	General Library
Margaret Lane	(Completing B. A. in Dec.) Southern Illinois University	General Library
Joe L. Simms, Sr.	B. Ed. Southern Illinois University	Education

C. Reappointments

1. Mr. Vern E. Baird was reappointed Faculty Assistant in the Biological Research Laboratory at a monthly salary of \$325.00, effective October 23, 1950.
2. Mrs. Mabel Bracewell was reappointed Assistant Instructor in the University School at a monthly salary of \$275.00, effective for the period from September 11, 1950, through June 8, 1951.
3. Mr. George R. Carter was reappointed $\frac{1}{2}$ time Assistant Instructor in Physics at a monthly salary of \$175.00, effective for the period from September 11, 1950, through June 8, 1951.
4. Mrs. Martha Clark was reappointed $\frac{3}{5}$ time Assistant Instructor in English at a monthly salary of \$180.00, effective for the period from September 11, 1950, through December 1, 1950.
5. Mrs. Bonnie Lockwood, Instructor in the University School at a monthly salary of \$400.00, was reappointed through September 1, 1950, for two additional weeks during the summer.

6. Mr. William J. Vogt was reappointed $\frac{3}{4}$ time Assistant Instructor in English at a monthly salary of \$165.00, effective for the period from September 11, 1950, through December 1, 1950.

D. Substitute Teacher

Approval is requested for Mrs. Lucille H. Fligor to serve as a substitute teacher in case of illness or emergency in the University School. In the event that she does serve, she will be listed on the pay roll as a Faculty Assistant and paid at a uniform rate of twelve dollars per day. She has had six years of teaching experience in elementary and nursery schools. She has the Bachelor of Science in Education degree from Southern.

E. Changes in Terms of Appointment

1. Miss Erika A. Hillen, who was previously approved for an appointment as a $\frac{1}{4}$ time Assistant Instructor in the Foreign Languages Department at a monthly salary of \$55.00, effective for the period from September 11, 1950, through June 8, 1951, has been changed to a $\frac{1}{2}$ time Assistant Instructor at a monthly salary of \$110.00, for the same period, because of the large enrollment in German conversation classes.
2. Mr. Roderich Pfeiffer, who was previously approved for an appointment as a $\frac{1}{4}$ time Assistant Instructor in the Foreign Languages Department at a monthly salary of \$55.00, effective for the period from September 11, 1950, through June 8, 1951, has been changed to a $\frac{1}{2}$ time Assistant Instructor at a monthly salary of \$110.00, for the same period, because of the large enrollment in German conversation classes.

F. Leaves of Absence

1. Mr. Russell Lee Bush, Instructor in Physical Education for Men, was granted an indefinite military leave of absence without pay, effective October 7, 1950. Mr. Bush was recalled to active military duty.
2. Approval has been granted for a leave of absence for Dr. Bruce W. Merwin, Professor of Education, because of illness. It is recommended that a sixty day sick leave with full pay be applied in Dr. Merwin's case. His leave of absence will therefore extend for the period from October 23, 1950, to December 15, 1950.

G. Changes in Title, Rank, and Salary

1. Dr. John O. Anderson, former Instructor in Guidance and Special Education and Speech at a monthly salary of \$450.00, was given an increase in rank to Assistant Professor at a monthly salary of \$480.00, effective September 11, 1950, as a result of having completed work for his Doctor's degree in accordance with an agreement made at the time of his appointment.
2. Dr. Robert W. English, of the College of Vocations and Professions, from the rank of Assistant Professor to the rank of Associate Professor, effective November 20, 1950, with a salary increase from \$500.00 per month to \$520.00 per month.

Dr. English, who has been a member of our staff since 1940, received his Doctor of Education degree from Pennsylvania State College last June.

While at work on his dissertation, he served as Associate State Supervisor for the New York State Department of Education, and selections from his dissertation are being published by the University of the State of New York and in the *American School Board Journal*. Dr. English has already published several articles in professional journals, including the *American Vocational Journal*, the *Industrial Arts and Vocational Education Magazine*, and *Southwestern School News*.

After teaching in the Granite City High School and being appointed to our staff, he was loaned to the Illinois State Board for Vocational Education, serving as an Assistant State Supervisor. From March, 1944, to March, 1946, he was a Lieutenant in the United States Navy.

Dr. English has received commendations for his work as an industrial educator off-campus as well as on, being listed in *Who's Who in American Education* and *Who's Who in Chicago and Illinois*, and having served as an officer of the Illinois Industrial Education Association and the Egyptian Round-table of Industrial Education Teachers.

3. Mr. Paul Hunsinger, of the College of Vocations and Professions, from the rank of Instructor to Assistant Professor, effective November 20, 1950, with a salary increase from \$435.00 per month to \$480.00 per month.

Mr. Hunsinger has completed all of the requirements for his Doctor's degree at Northwestern University. Before coming to our staff in 1949, he served on the faculty of North Central College, Morningside College, and Northwestern University. He has also served as pastor of the Salem Evangelical Church in Chicago and of Diversey Parkway Evangelical Church in Chicago. Mr. Hunsinger has published an article on the oral interpretation of the Bible and at the present has a book manuscript in the hands of the Macmillan Company, which is considering its publication. While on our campus, he has made a survey study of the oral interpretation of the Bible by ministers of various faiths and has engaged in organizing a Speakers Bureau which sponsors student speakers at various organizational meetings throughout the area.

4. Mr. Herman Leroy Kirkpatrick, whose appointment as a half-time Graduate Assistant in the Bookstore at a monthly salary of \$110.00, effective for the period from September 11, 1950, through June 8, 1951, was previously approved, has been changed to a Faculty Assistant for the same period at no change in salary.
5. Dr. Mabel S. Lane, of the University School, from the rank of Instructor to the rank of Assistant Professor, effective November 20, 1950, with a salary increase from \$425.00 per month to \$470.00 per month.

Since the last pay rolls were made out, Dr. Lane has received the degree of Doctor of Education from Washington University in St. Louis, thereby qualifying for promotion to the rank of Assistant Professor. She has been a member of the University School staff as a specialist in Social Studies since 1943. Dr. Lane has become well-known both on and off the campus as an excellent scholar and teacher. She is listed in *Who's Who in American Education* and is the co-author of articles and reports to be published shortly by the Illinois Secondary School Curriculum Program and in the *Teacher Education Journal*. She was a member of the panel for the National Association of Student Teaching in 1949 and has served as a consultant in curriculum for a number of public school groups. During the summer of 1950, she served as co-ordinator of student teachers at the University of Florida Laboratory School, in which she held the rank of Visiting Professor.

6. Dr. Willis E. Malone, Assistant Professor of Education, has received an increase in salary from \$470.00 per month to \$500.00 per month, effective November 20, 1950, in recognition of his receiving the Doctor of Philosophy degree from Ohio State University since the annual pay rolls were made out.
7. Mr. John W. Mulkin, Faculty Assistant in the Information Service, has been designated Acting Director of the Information Service, effective September 25, 1950, with no change in rank or salary.
8. Mr. William O'Brien, of the College of Education, from the rank of Assistant Instructor to the rank of Instructor, effective

November 20, 1950, with a salary increase from \$350.00 per month to \$400.00 per month.

Mr. O'Brien has been on our staff since 1948. Since last year's pay rolls were made up, Mr. O'Brien has received his Master's degree from Indiana University, thereby qualifying himself for the rank of Instructor. He has been serving as a teacher of Physical Education, backfield coach in football, and assistant basketball coach. Both Mr. C. C. Franklin, Acting Chairman of the Department of Physical Education for Men, and Mr. Glenn Martin, Director of Athletics, regard him as one of the most effective and promising members of their respective staffs.

9. Dr. George K. Plochmann, Assistant Professor of Philosophy, has received an increase in salary from \$435.00 per month to \$470.00 per month, effective November 20, 1950, in recognition of his receiving his Doctor of Philosophy degree from the University of Chicago since the annual pay rolls were made out.
10. Dr. Harves Christian Rahe, former Assistant Professor of Business Administration at a monthly salary of \$500.00, has been changed to an Associate Professor at a monthly salary of \$550.00, effective September 25, 1950, as a result of having recently received his Doctor's degree from Indiana University, in accordance with an agreement made at the time of his appointment.
11. Mrs. Peggy Coleman Swan, whose appointment as a Faculty Assistant in the University School at a monthly salary of \$275.00, for the period from December 4, 1950, through June 8, 1951, has been previously approved, has been reclassified an Assistant Instructor at no change in salary and assignment since her duties will be primarily in instruction.
12. Mrs. Jane Tierney, Faculty Assistant in the Placements Service, received an increase in monthly salary from \$215.00 to \$235.00, effective September 25, 1950, because she assumed additional responsibilities following the resignation of Mrs. Veda Etheridge.
13. The following half-time Graduate Assistants whose appointments have been previously approved at monthly salaries of \$110.00, effective for the period from September 11, 1950, through June 8, 1951, have been reclassified as Assistant Instructors, because their duties are primarily in instruction:

Imogene Beckemeyer	Mathematics
Norma L. Giddings	Adult Education
Millicent C. Hankla	Mathematics
Louis R. Karraker	History

H. Change of Assignment

It is recommended that Dr. Orville Alexander, Professor of Government, be assigned the Chairmanship of the Department of Government, replacing Dean Willis G. Swartz, effective immediately.

Dr. Alexander, who has been a member of the Government Department of Southern since 1938 and Director of the Alumni Service since 1946, is recognized as an outstanding authority in Illinois government. A notable recognition of his scholarly performance was his recent appointment as a project director on the research staff of the Commission to Study State Government, popularly known as the "Little Hoover" Commission. Dr. Alexander will write many important segments of the report of this Commission, which is expected to be a pioneer work on state government of considerable importance. He has been on the staff of the Illinois Legislative Council at various times since 1942, including two years spent as acting director of research, during which time he made scores of studies concerning various aspects of Illinois government. He remained a consultant to the Illinois Legislative Council after he returned to Southern in 1946. Dr. Alexander is an active member of the Midwest Political Science Association.

He has rendered outstanding service to the University through his direction of legislative programs and his authorship of significant

legislation affecting the University, including the act changing the status of the University, the bill changing Southern's name, and the bill creating the separate Board of Trustees. Many important University events owe their success to Dr. Alexander's chairmanship; he has been general chairman of Homecoming for ten years, and chairman of Commencement for four years.

Dr. Alexander's services as a speaker are much in demand by groups throughout Southern Illinois and the entire State. In his capacity as the first Director of Alumni Services he increased membership in the Alumni Association by more than 1400%. He is at present zone chairman of Lions International, and is one of Southern Illinois' most active members of that organization.

I. Cancellation of Appointments

1. Mr. Edward Bencini, Assistant Instructor to supervise student teachers in Physical Education and Mathematics at Murphysboro High School, was appointed for the period from September 11, 1950, through December 1, 1950, but there was no demand for his services and so his appointment has been cancelled.
2. Miss Joan Rose Eaton, Graduate Assistant in English, was appointed for the period from September 11, 1950, through June 8, 1951, but the beginning effective date has been changed to December 4, 1950, cancelling the fall term appointment.
3. Miss Velma Nave, Assistant Instructor to supervise student teachers in English at the West Frankfort High School, was appointed for the period from September 11, 1950, through December 1, 1950, but there was no demand for her services during this period and so her appointment was cancelled.

J. Change of Duties

Mr. Earl W. Murray, former Faculty Assistant in the Registrar's Office at a monthly salary of \$300.00, has been transferred to the Statistical Service Department effective October 23, 1950, with no change in rank and salary.

K. Resignations

1. Dr. Caroline Raut, Assistant Professor of Microbiology, resigned effective October 28, 1950, to accept a position in the Detroit Institute of Cancer Research.
2. Mr. Byrl L. Sims, Faculty Assistant in Journalism, resigned effective October 25, 1950. He received his notice to report for induction into the Army.
3. Mr. Walter B. Welch, Jr., half-time Assistant Instructor in the Botany Department, resigned effective October 14, 1950, to accept a high school teaching position.

A discussion of the above recommendations ensued. Guy A. Gladson stated that he was not in favor of the Vocational-Technical Institute, and that he was of the belief that Southern Illinois University should not undertake the task of vocational education in the area. He further stated that he questioned the appointment of Dr. Orville Alexander as Chairman of the Department of Government. He said that he recognized Dr. Alexander's ability, but that he felt that it was not of a character to justify his appointment to the chairmanship of a department. Mr. Gladson further suggested the appointment of a Board Committee on Faculty Personnel, such committee to review all appointments to the faculty before they are presented to the Board. Dr. Brown stated that he felt that all proposed faculty appointments should be presented to the Board before such faculty members are actually employed. He asked Dr. Morris if this would be possible. Dr. Tenney stated that it had been the practice in the past, except in two or three emergency instances, to send to each Board member a list of all proposed permanent appointments. These lists, he said, were submitted to the members of the Board in order to give them the time and opportunity to review the qualifications of all prospective faculty members before the individuals are employed. He went on to say that this was not the case in terminal or temporary appointments. Both

Dr. Morris and Dr. Tenney were of the opinion that if the administration were not permitted to proceed with terminal and temporary appointments, and with an occasional permanent appointment, as they have in the past, the University might lose many excellent applicants for faculty positions.

O. W. Lyerla moved that the additions to and changes in the Faculty-Administrative Pay Roll, as recommended by the President of the University, be approved as submitted. The motion was seconded by Robert W. Davis and was passed. The vote was as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea, in part as hereinafter set forth*
John Page Wham.....	Yea

* Guy A. Gladson voted "Yea" on all additions to and changes in the Faculty-Administrative Pay Roll with the exception of the following appointments, to which appointments his vote was "Nay":

¹ Mrs. Evalie McGee, Assistant Instructor in the Vocational Institute.

² Dr. Orville Alexander as Chairman of the Department of Government.

C. Report on Contracts and Orders Awarded During the Months of September and October, 1950, Amounting to \$500.00 or Over.

Contracts and Orders Awarded During the Month of September, 1950, Amounting to \$500.00 or Over

A. Chargeable Against Operating Funds

State Purchase Orders

No. F-75465	Haddaway Coal Company, St. Louis, Missouri, 2,000 Tons Coal.....	\$ 9,140.00
No. F-75468	Pittsburgh & Midway Coal Company, Chicago, Illinois, 2,000 Tons Coal.....	9,500.00
No. F-75469	Tom Endsley, Desoto, Illinois, 2,000 Tons Stoker Coal	11,500.00

Superintendent of Printing Orders

No. SP-15873	Phillips Brothers, Springfield, Illinois, Printing Minutes of Board of Trustees.....	1,175.00
No. SP-15983	Journal Printing Company, Springfield, Illinois, Printing and Binding Inaugural Ceremonies Book	1,500.00

University Purchase Orders

No. 6240	Westinghouse Electric Supply Company, St. Louis, Missouri, Electrical Supplies—Camp Ellis Buildings	578.68
	Bidders:	
	Mt. Vernon Elec. Co.,.....	\$ 651.87
	Graybar Elec. Co.....	719.66
	Gen. Elec. Supply Corp.....	No Bid
No. 6246	Hoe Supply Company, Christopher, Illinois Plumbing Supplies—Camp Ellis Buildings.....	2,097.14
	Bidders:	
	American Radiator & Std. Sani- tary	No Bid
	Crane Company.....	No Bid
	James B. Clow.....	No Bid
	Murphysboro Supply Co.....	No Bid
No. 6247	Swain & Myers, Inc., Decatur, Illinois, Furniture —Canteen	573.45
	(No bids—Ordered to Match Furniture Receiv- ed on Order No. 5922)	

No. 6248	Mt. Vernon Electric Company, Mt. Vernon, Illinois, Electrical Supplies—Camp Ellis Buildings	2,123 74
	Bidders:	
	General Electric Supply.....	No Bid
	Graybar Electric Company.....\$	2,585.63
	Westinghouse Electric Company	2,598.62
No. 6253	Jos. Helleny & Sons, Herrin, Illinois, Furniture—Residence Hall.....	565.50
	Bidders:	
	Stix, Baer & Fuller.....	No Bid
	Carson, Pirie Scott.....	No Bid
	Lammert Furniture Company....	No Bid
	Famous-Barr Company.....	No Bid
No. 6320	Vogler Motor Company, Carbondale, Illinois School Bus—Ordinance Plant Housing Project	\$4,026.80
	Bidders:	
	Reo Motors, Inc., Lansing, Mich.	No Bid
	Downstate Chevrolet Company, Carbondale	4,500.00
	Cardwell Motors, Murphysboro, Illinois	No Bid
	Pearl Motor Company, Anna, Ill.	3,576.00 ¹
	Harold Grob Motor Company, Murphysboro, Ill.	4,040.32 ¹
	Ford Motor Company, Marion, Ill.	No Bid
	Porter Bros. Motor Company, Murphysboro, Ill.	No Bid
	Jefferson Motors, Mt. Vernon, Ill.	No Bid
	¹ Motor did not meet specifications.	
No. 6336	Educational Publishers, St. Louis, Missouri, Books—Bookstore	1,030.00
No. 6371	Eaton Farm & Home Store, Carbondale, Illinois, Ice Maker—Chemistry Department.....	595.00
	Bidders:	
	General Electric Supply Company	630.00
	York Refrigeration Sales.....	1,000.00
No. 6373	Koppers Company, Inc., Carbondale, Illinois, Creosoted Pine Poles—Camp Ellis Buildings....	872.00
	Bidders:	
	T. J. Moss Tie Company.....	990.40
No. 6378	Hoe Supply Company, Christopher, Illinois, Pipe & Fittings—Camp Ellis Buildings.....	3,088.39
	Bidders:	
	McMaster Carr Company	1,777.80 ¹
	Henry Petter	No Bid
	James B. Clow.....	No Bid
	Crane Company	No Bid
	Amer. Rad. & Std. Sant. Corp....	No Bid
	¹ Did not bid on any of the pipe items. Scarcity of pipe justified emergency rush order without splitting orders.	
No. 6399	Machinery Dealers, Chicago, Illinois, Table Saw and Accessories—Physical Plant.....\$	894.77
	Bidders:	
	Shefrin Machinery Supply, Kansas City, Missouri.....\$	693.00 ¹
	Glenn Goodman, Carbondale.....	No Bid
	¹ Substitute—Not Satisfactory.	
No. 6410	Pictosound Movie Service, Carbondale, Illinois, Audio-Visual Aids Equipment—Audio Visual Aids Department	1,664.50
	Bidders:	
	Bell & Howell	
	(Referred to Pictosound Dealer)	No Bid

No. 6445	Allen Foods, Inc., O'Fallon, Illinois, Canned Goods—Canteen	694.90
	Bidders:	
	Reid Murdock.....\$	476.15 ¹
	John Sexton.....	112.60 ²
	Sprague Warner.....	414.64 ³
	B. A. Railton.....	282.75 ⁴
	A. Frooman & Assoc.....	464.72 ⁵
	¹ Did not bid on items amounting to approx. \$469.80.	
	² Did not bid on items amounting to approx. 517.30	
	³ Did not bid on items amounting to approx. 333.70.	
	⁴ Did not bid on items amounting to approx. 465.60.	
	⁵ Did not bid on items amounting to approx. 342.00.	
Nos. 6519)	Ideal Pure Milk Company, Carmi, Illinois, Dairy	
6520)	Products—Cafeteria, Canteen, and Res. Hall,	
6521)	October 1, 1950 to December 31, 1950.....	6,483.74
6523)		
6524)		
	Bidders:	
	Midwest Dairy Products Company	\$6,516.34
	New Era Dairy.....	6,601.80
	Pevely Dairy.....	6,779.80
	St. Louis Dairy.....	No Bid
No. 6538	Modine Mfg. Company, Racine, Wisconsin, 12 Unit Heaters (Modine)—Physical Plant.....	576.18
	Bidders:	
	W. D. Allen Mfg. Company.....\$	721.60
	McMaster Carr.....	No Bid
No. 6547	Service Blueprint Company, St. Louis, Missouri, Versaliner Whiteprinter—Industrial Ed.....	1,008.95
	Bidders:	
	Peck & Harvey.....\$	1,028.85
	Eugene Dietzgen	995.00 ¹
	Charles Bruning Company.....	899.00 ²
	¹ Plus freight from Chicago on 800 lbs.	
	² Substitute—Not equal.	
No. 6585	General Electric Supply Corporation, St. Louis, Missouri, Lamp Bulbs—Physical Plant.....	806.55
	Bidders:	
	Graybar Electric Company.....\$	808.59
	Westinghouse Electric Company.	923.05
	Brown Supply Company.....	No Bid

University Contracts

No. 4347	Lumber Dealers Service Company, Fairfield, Illinois, Repairs to Gymnasium Roof—Major Repairs	2,750.00
No. 4348	Dr. Gerhard Hartman and Dr. Glen E. Clasen, Hospital Consultants, 306 Lee Street, Iowa City, Iowa, Consulting and Research Service—Campus and Building Planning.....	6,600.00

B. Chargeable Against Capital Funds**Contracts**

A. & E. 66542	Triangle Construction Company, Kankakee, Illinois, Site Development including Drives and Walks—Training School.....	48,667.50
	Other Bidders:	
	J. E. McCoy Construction Co., Carbondale, Illinois.....\$	68,973.50
	Sangamo Construction Co., Springfield, Illinois.....	No Bid
	Sankey Bros., Springfield, Illinois	No Bid

	Fleming & Kilgore, Alton, Illinois	No Bid	
	Stephens & Sons, Construction Co., Cairo, Illinois.....	No Bid	
A. & E. 66551	Remington Rand, Inc., Chicago, Illinois, Library Equipment—Training School.....		11,153.75
	Other Bidders:		
	Art Metal Construction Co., Chicago, Illinois	No Bid	
	Angus Snead MacDonald Corp., Orange, Virginia	No Bid	
	Virginia Metal Products Corp., Chicago, Illinois	No Bid	
	Breeze Library & Equip. Co., Newark, New Jersey.....	No Bid	
A. & E. 66543	Fred Medart Products Company, St. Louis, Missouri, Gymnasium Equipment including Seats, Back-stops, Electric Scorer and Timer—Training School Building.....		\$ 12,874.00
	Other Bidders:		
	Len A. Maune Company, St. Louis Missouri	No Bid	
	Wayne Iron Works, Wayne, Pennsylvania	No Bid	
	Potomac Engineering Corp. (40-60 ds), Chicago, Illinois.....		\$ 3,566.95 ¹
	¹ Did not bid on gymnasium seats.		
A. & E. 65454	Standard Asbestos Manufacturing Co., Extra-Furnishing and Installing Pipe Covering Protectors—Training School Building.....		961.00

Reports on Contracts and Orders Awarded During the Month of October, 1950, Amounting to \$500.00 or Over

A. Chargeable Against Operating Funds

Superintendent of Printing Orders

No. SP-19020	Carbondale Herald, Carbondale, Illinois, Printing and Binding Directory of Southern Illinois Newspapers for Research Directory of Southern Illinois Newspapers	633.00
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University Purchase Orders

No. 6543	McGraw-Hill Book Company, New York, New York, Bookstore Books (Bought Direct from Publisher)	500.00
No. 6676	Doane Agricultural Service, St. Louis, Missouri, Consulting Service for Agricultural Research and Experimental Farm Development.....	5,000.00
	(No other source)	
No. 6687	National Heating and Stoker Company, Carbondale, Illinois, Furnish and repair Furnaces and Stokers for Outlying Buildings. Physical Plant—Maintenance	1,130.00
	Bidders:	
	Eddings Brothers	\$ 3,097.00
	G. W. Walters.....	No Bid
No. 6693	Carbondale Lumber Company, Carbondale, Illinois, Lumber for Physical Plant—Maintenance..	2,767.50
	Bidders:	
	Colp Lumber Company	945.00
	(Did not bid on 8 items amounting to approximately \$1,842.50)	
	Swafford Lumber Company	No Bid
	Reiman Lumber Company	No Bid

No. 6697	Morris Supply Company, DuQuoin, Illinois, Paper Towels for Physical Plant—Operation...	600.00
	Bidders:	
	George E. Lunde	No Bid
	Midland Chem. Lab.	No Bid
	Hill Produce	No Bid
No. 6712	Carbondale Lumber Company, Carbondale, Illi- nois, Lumber for Camp Ellis Buildings	638.50
	Bidders:	
	Builders Lumber	No Bid
	Colp Lumber	No Bid
No. 6716	Pittsburg Carving Company, Pittsburg, Pennsylv- ania, Foamglass Pipe and Fitting Insulation for Physical Plant—Maintenance	748.29
	(No other Bid)	
No. 6718	Colp Lumber Company, Carbondale, Illinois, Lumber for Physical Plant—Maintenance.....	992.50
	Bidders:	
	Carbondale Lumber Company ...	No Bid
	Stotlar Lumber Company	No Bid
No. 6724	Hoe Supply Company, Christopher, Illinois, Valves, Traps, Tees, etc. for Camp Ellis Buildings	922.80
	Bidders:	
	American Radiator and Standard	
	San.	1,051.40
	N. O. Nelson	1,050.39
	James B. Clow	1,125.39
No. 6728	American Radiator & Standard San. Corporation, E. St. Louis, Illinois, Pipe, Nipples, Tees, etc. for Power Plant—Maintenance	1,058.02
	Bidders:	
	Hoe Supply Company	1,329.10
	Crane Company	No Bid
	N. O. Nelson	No Bid
	James B. Clow	No Bid
No. 6729	H. Channon Company, Evanston, Illinois, Door Hinges, Hooks, Screws, Sashes, etc. for Physical Plant—Maintenance	619.87
	Bidders:	
	McMaster-Carr Supply Company..	No Bid
	Hoe Supply Company	No Bid
	Brodhead-Garrett Company	149.45
	(Did not bid on items amounting to approximately \$547.00)	
No 6780	Joseph Helleny and Sons, Herrin, Illinois, Paint and varnish for Physical Plant—Maintenance...	596.10
	Bidders:	
	Patterson Sargent	39.00 ¹
	Sawyer Paint Company	604.88
	Wagner Paint Company	No Bid
	Seck-DeVault Company	No Bid
	¹ Did not bid on items amounting to approx. \$557.10.	
No. 6789	Varsity Studio, Carbondale, Illinois, Process Tanks, etc. for Photo Expense	629.90
	Bidders:	
	Eastman Kodak	541.05 ¹
	W. Schiller and Company	594.99 ²
	² Did not bid on items amounting to approx. \$189.00.	
No. 6828	Westinghouse Electric Supply Company, St. Louis, Missouri, Outlet Boxes, Switches, Con- nectors, Couplings, Wire, Pipe Hangers, etc. for Physical Plant—Maintenance	1,610.34

		Bidders:	
No. 6871		Brown Supply	3,884.01
		Mt. Vernon Electric	1,659.80
		General Electric Supply	No Bid
		Robertson, Crecelius, Ghent Ins., Harrisburg, Illinois, Car Insurance for Transportation Service	606.76
		Bidders:	
No. 6900		Dill Investment	806.50
		Cherry Insurance	No Bid
		Clyde L. Smith	No Bid
		Roger Kimmel	No Bid
No. 6915		Carbondale Lumber Company, Carbondale, Illinois, Insulation Board for Camp Ellis Buildings	1,621.50
		Bidders:	
		Colp Lumber Company	No Bid
		Stotlar Lumber Company	No Bid
No. 6922		Smysor Lumber Company	1,837.50
		Reiman Lumber Company	1,800.00
		Graybar Electric Company, St. Louis, Missouri, Powerstats for Speech Department	1,003.56
		Bidders:	
No. 6922		General Electric Supply Corp.....	1,045.44
		Westinghouse Electric Company..	No Bid
		Superior Electric Company	1,056.00
		Joseph Helleny and Sons, Herrin, Illinois, Electric Ranges for Home Economics Department...	507.40
		Bidders:	
No. 6922		Bradley Hardware	No Bid
		Home Appliance	540.00
		Draper Furniture Company	No Bid

University Contracts

No. 66575	Consoer, Townsend & Associates, Chicago, Illinois, For Architectural Services—Engineering Services for Steam Tunnel Additions; completion of Power Plant	4,950.00
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B. Chargeable Against Capital Funds

Contracts

A. & E. 66508	L. H. Prentice Company, Chicago, Illinois, Extra—Tunnel Piping work for return of condensation to receiving tank—First Unit of Library.....\$	547.00
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Robert W. Davis moved that the contracts and orders awarded during the months of September and October, 1950, amounting to \$500 or over, as listed in the above report, be confirmed and approved as submitted. The motion was seconded by Guy A. Gladson and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

D. Resolutions Accepting Bids

RESOLUTION accepting bid for Site Development including Drives and Walks—Training School Building, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see schedule attached) for site development including drives and walks for the Training School Building, more specifically described in the plans and specifications on file with the Treasurer of this Board; and

WHEREAS, the following bid, accompanied by a bid bond was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
A. & E. 66542	Site De- velopment	Triangle Const. Co.	\$48,667.50	\$1,500.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

NAME OF INSTITUTION	Southern Illinois University
LOCATION	Carbondale, Illinois
JOB	Completion of Training School Site Development
TRADE	Site Work
DATE OF OPENING	Tues., August 29, 1950—2:30 P. M. CST

PROPOSAL NO. 1

For Site Work, Completion of Training School Site Development Southern Illinois University, as shown on drawings, in accordance with attached specifications and of the following Unit Prices:

Name of Contractor	Time to Complete	Certified Check
Triangle Construction Co., Kankakee, Illinois	\$ 48,667.50 (175 c. days)	\$1,500.00
J. F. McCoy, Carbondale, Illinois	68,973.50 (90 c. days)	2,100.00

RESOLUTION accepting bid for Library Equipment—Training-School Building, Southern Illinois University, Carbondale, Ill.

WHEREAS, bid has been received (see schedule attached) for library equipment for the Training School Building, more specifically described in the plans and specifications on file with the Treasurer of the Board; and

WHEREAS, the following bid, accompanied by a bid bond was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
A. & E. 66551	Library Equipment	Remington Rand, Inc.	\$ 11,153.75	\$ 334.75

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

NAME OF INSTITUTION	Southern Illinois University
LOCATION	Carbondale, Illinois
JOB	Training School Building
TRADE	Library Equipment
DATE OF OPENING	Tues., August 29, 1950—2:30 P. M. CST

PROPOSAL NO. 1

For complete fabrication, delivery, installation of Library Equipment for Training School Building, Southern Illinois University, Carbondale, Illinois, as shown on the drawings and as specified the sum of:

Name of Contractor	Time of Completion	Certified Check
Remington-Rand, Inc. Chicago, Illinois	\$ 11,153.75 (120 c. days)	\$ 334.75

RESOLUTION accepting bid for Gymnasium Equipment including Seats, Back-stops, Electric Scorer and Timer—Training School Building, Southern Illinois University, Carbondale, Ill.

WHEREAS, bid has been received (see schedule attached) for gymnasium equipment including seats, back-stops, electric scorer and timer for the Training School Building, more specifically described in the plans and specifications on file with the Treasurer of this Board; and

WHEREAS, the following bid, accompanied by a bid bond was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
A. & E. 66543	Gymnasium Equipment	Fred Medart Products Company	\$ 12,874.00	\$ 400.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

NAME OF INSTITUTION	Southern Illinois University
LOCATION	Carbondale, Illinois
JOB	Training School Building
TRADE	Gymnasium Equipment
DATE OF OPENING	Tues., August 29, 1950—2:30 P.M. CST

PROPOSAL NO. 1

For installation of Gymnasium Equipment for Training School Building, Southern Illinois University, Carbondale, Illinois, as shown on the drawings and as specified, the sum of—

Name of Contractor	Time of Completion	Certified Check
Potomac Engineering Corp Chicago, Illinois	\$ 3,566.95(a) (45-60 c. days)	\$ 107.00
Fred Medart St. Louis, Mo.	12,874.00 (120 c. days)	400.00

(a) Does not include bid on gymnasium seats.

RESOLUTION accepting bid for Pipe Covering Work as Extra on Contract 65450—Training School Building, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see letter attached) for pipe covering work for the Training School Building, more specifically described in the plans and specifications on file with the Treasurer of this Board; and

WHEREAS, the following bid was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price
A. & E. 65454	Pipe Covering	Standard Asbestos Mfg. Co.	\$ 961.00

NOW THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

C O P Y

STATE OF ILLINOIS

Department of Public Works and Buildings

DIVISION OF ARCHITECTURE AND ENGINEERING

September 6, 1950

TO: D. W. Morris, President
Southern Illinois University
Carbondale, Illinois

FROM: Architectural Assistant

SUBJECT: Southern Illinois University, Carbondale,
Illinois—Training School Building
Pipe Covering Work—Contract No. 65454

Through an error a representative of this office instructed the Plumbing Contractor on the subject project to install pipe hangers of such size as are necessary to accommodate Stembridge Manufacturing Company's pipe covering protectors and the pipe covering at the points of the pipe supports on all hot and cold water mains located in the basement, pipe spaces areas, tunnels and trenches under the first floor of the Training School Building as it has been the practice of this office to provide pipe covering protectors in such installations.

The Plumbing Contractor has installed the larger pipe hangers in accordance with our representative's instructions and at no additional cost to the State. We now find that the Stembridge Manufacturing Company's pipe covering protectors were not included in the contract specifications for pipe covering and in as much as they should be provided for the protection of the covering at the hanger points we recommend that they be included in

the present contract of the Standard Asbestos Manufacturing Company for pipe covering work.

We have secured a proposal from the Standard Asbestos Manufacturing Company in the amount of \$961.00 for the furnishing and installation of the protectors which in the opinion of this office is fair and reasonable and we recommend its acceptance.

In the event you concur in our recommendation please provide this office with the necessary authority to instruct the Standard Asbestos Manufacturing Company to proceed with the work as an addition to their present Contract Number 65450 for pipe covering work.

Yours very truly,

DIVISION OF ARCHITECTURE AND ENGINEERING

/S/ C. W. Macardell

Architectural Assistant

CWM:E

CC W. L. Hooker

C. B. Walsh

RESOLUTION accepting bid for Tunnel Piping Work as Extra on Contract A. & E. 66508—First Unit of Library Building—Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see letter attached) for tunnel piping work for the first unit of the Library Building, more specifically described in the plans and specifications on file with the Treasurer of this Board; and

WHEREAS, the following bid was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price
A. & E. 66508	Tunnel Piping Work	L. H. Prentice Company	\$ 547.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

C O P Y

October 18, 1950

TO: L. H. Prentice Company
1048-1050 W. Van Buren St.,
Chicago 7, Illinois

FROM: Supervising Architect

SUBJECT: Southern Illinois University, Carbondale,
Illinois—Tunnels and Mechanical Services
for Library and Life Science Building

I have been directed to notify you of the acceptance of your proposal, dated September 29, 1950, in the amount of FIVE HUNDRED FORTY-SEVEN and 00/100 DOLLARS (\$547.00), for the following additional work:

Furnish all necessary labor and materials to install and remove a temporary condensate return line connecting the condensate return line in the pipe tunnels to the suction of the vacuum pump in the pump house. Piping to be 3" with screwed fittings and be run on the floor to the tunnel. Connection to the present 6" condensate line to be made by removing the present valve and installing a reducing elbow.

A formal order will be forwarded you for signature coincident with its execution by the officers so authorized to execute the order for the State.

Pending receipt of the above order, it is requested that this letter be taken as authority to proceed with the work.

Yours very truly,
DEPARTMENT OF PUBLIC WORKS
AND BUILDINGS
S/S C.H.H.
Supervising Architect

CHH*MM

cc E. B. Elsner
cc D. W. Morris
cc Carl Nall
cc Consoer, Townsend & Associates
cc Wm. Hooker (2)
cc M. Walsh P. Lehnen

66508

Guy A. Gladson moved the adoption of the above Resolutions, as recommended by the President of the University, concerning the acceptance of bids for the site development, including drives and walks—Training School Building; for Library equipment—Training School Building; for gymnasium equipment, including seats, back stops, electric scorer, and timer—Training School Building; for pipe covering work as an extra on Contract 65450—Training School Building; and for tunnel piping work as an extra on Contract A. & E. 66508 for the first unit of the Library building. The motion was seconded by John Page Wham and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....Yea
O. W. Lyerla.....Yea
Kenneth L. Davis.....Yea
Robert W. Davis.....Yea
Guy A. Gladson.....Yea
John Page Wham.....Yea

E. Report on Rental Properties (Prepared as of September 30, 1950)

Tract No.	Acquired From	Location	Tenant	Monthly Rental
25	Kenneth Van Lente	1307 S. Thompson	Kenneth VanLente	\$30.00
30	R. G. Trobaugh	1215 S. Thompson	W. A. Howe	41.50
34	Helen Baldwin	210 W. Harwood	Helen Baldwin	25.00
42	Nettie Gunn	1300 S. Thompson	Wm. Randle	65.00
45	W. H. Barrett	1214 S. Thompson	W. W. Trobaugh	20.00
51	Johnson	315 W. Grand	E. J. Simon	50.00
79	Ross McNeill, et al.	516 W. Grand	Lee McNeill	25.00
88	C. E. & L. F. Keifer	1310 S. Thompson	Carl Lindegren	65.00
89	Thompson Estate	1312 S. Thompson	Raymond Dey	65.00
90-e	C. Holliday & L. Helton	R. F. D. No. 2	Hollis Emery	10.00
96	M. T. Lollar McCorkle	906 S. Illinois	Ben Watkins	35.50
97	Edw. V. Miles, Jr.	908 S. Illinois	Edw. V. Miles, Jr.	45.00
103, 103-a	John S. Lewis	903 S. Lewis	Clark Davis	50 00
103, 103-a	John S. Lewis	907 S. Lewis	Bruce Benedict	50.00
103, 103-a	John S. Lewis	103 E. Park Apt. 1	Paul Hunsinger	50.00
103, 103-a	John S. Lewis	103 E. Park Apt. 2	Robert C. Johnson	57.00
103, 103-a	John S. Lewis	103 E. Park Apt. 3	James Porter	35.00
103, 103-a	John S. Lewis	103 E. Park Apt. 4	Dr. Koontz	50.00
105	Thompson Estate	Thompson's Lake	Fishing Club	500.00 (Yearly)

Report on Residential Properties Used for Educational Purposes
(Prepared as of September 30, 1950)

Tract No.	Acquired From	Location	Use
7	Margaret B. Karraker	902 S. University	University School Music
26	T. H. Hess	1305 S. Thompson	Harvey Woods-Residence
27	Katie Neville	1303 S. Thompson	Storage
28	J. M. Crawshaw	1301 S. Thompson	Board of Trustees
29-29a	Wm. Stevens Estate	1217 S. Thompson	Vacant
31	W. W. Trobaugh	313 W. Harwood	Photo Service
32	L. C. Peterson, et al.	309 W. Harwood	Home Management House
33a	Pulliam, Lentz, Abbott, Warren McIntosh, Bowden	209 W. Harwood	Health Service
35	F. A. Feirke	211 W. Harwood	Health Service
36	Ruth Tromly	215 W. Harwood	Personnel Deans
37	Julia Carter Hale	910 S. University	Student Center
37a	Julia Carter Hale	300 W. Grand	Canteen & Campus Police
37b	Julia Carter Hale	304 W. Grand	Guidance & Special Educ.
37c	Julia Carter Hale	306 W. Grand	College of Education
40	Eldo Fox	204 W. Grand	Geography & Geology
45	W. H. Barrett	1216 S. Thompson	Agriculture Hall
49	Marian Helton	1112 S. Thompson	Art Department
50	C. C. Hall	1100 S. Thompson	College Cafeteria
50	C. C. Hall	1102 S. Thompson	Art Center
73	John S. Lewis	1014 S. Thompson	Information Service & Alumni
74	Merriman	1010 S. Thompson	Extension—Placements Service
75	A. L. & O. G. Bradley	1008 S. Thompson	President's Office
76	Susan Armstrong	1006 S. Thompson	Dr. Morris—residence
78	L. R. Coffey	518 W. Grand	Vacant
80	Geo. W. Schroeder	514 W. Grand	Storage
81	Forrest Sawyer	512 W. Grand	Refinishing Shop
81a	Charles D. Tenney	510 W. Grand	Vacant
82	Ralph R. Krupp	500 W. Grand	Vacant
82	Ralph R. Krupp	500½ W. Grand	Vacant
82b	Y. W. C. A.	402 W. Grand	Univ. Paint Shop
82c	Y. M. C. A.	400 W. Grand	Vets Guidance Center
84	Julia Carter Hale	312 W. Grand	Speech Department
85	Randall Carter	310 W. Grand	Audio-Visual Aids
86	Edgar Carter	308 W. Grand	Duplicating Service
88a	Isabel Moser	1310½ S. Thompson	Storage
90c	C. Holliday & L. Helton	R. F. D. No. 2	Vacant
94	Mary J. Moss	821 S. University	Athletic Department
98	R. R. Colp	910 S. Illinois	Foreign Language
99	T. L. & Nella Bryant	903 S. Illinois	Foreign Language Annex
100	Martin Chaney & G. P. Crawshaw	905 S. Illinois	Music Hall
101	Charles W. Biggs	909 S. Illinois	Music Hall Annex

Guy A. Gladson moved that the above Report on Rental Properties, as presented by the President of the University, be received for the record. The motion was seconded by John Page Wham and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

**Proposed Agreement with the American Federation
of State, County, and Municipal Employees**

- F. Upon the recommendation of the President of the University, John Page Wham moved that the Report concerning the Proposed Agreement with the American Federation of State, County, and Municipal Employees be tabled to provide an opportunity for further study by the members of the Board. The motion was seconded by Guy A. Gladson and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

The original or an amended form of the Proposed Agreement with the American Federation of State, County, and Municipal Employees will appear in the Minutes of the meeting of the Board when adopted.

**Proposed Budget Request for the Biennium Extending from
June 1, 1951, Through June 30, 1953**

- G. As a result of the past help of the General Assembly and the Governor of Illinois, Southern Illinois University is making definite progress toward establishing a well-rounded program of instruction, research, and area service. To maintain this program during the full two years of the Biennium 1951-53, to consolidate certain gains already made, and to implement a small number of recently established activities for which there is pressing demand in the area are the purposes behind this budget request.

The request as submitted to the Board of Trustees herewith has been greatly scaled down from the total requests made by our department and office heads, all of whom are under severe pressure to expand their services in this growing University. In personal services, for example, the total proposed by the various agencies of the University was \$8,246,107, a figure which represents the needs only of established departments, not of our most recent ventures. The University Budget Committee, after reviewing these requests, recommended a reduction to \$5,810,029, which is a percentage decrease of 29.54 and represents a drastic cutting back of proposed offerings for many departments.

The total requested by the departments and offices for Other Current Expenses for the next biennium was \$4,277,848. After a review of these requests, the University Budget Committee recommended a reduction to \$3,449,148, which is a percentage decrease of 19.37. Again, these figures represent a cutting back of the needs of departments already established, and do not take into account the needs of our latest service agencies for Southern Illinois.

It is doubtful that with present askings even the normal rate of growth for many of the established departments of the University can be maintained. In spite of this, it seems essential to request special support for certain programs recently started and greatly needed in this area. These are the Vocational-Technical Institute; the Nursing Education Program; Horticulture, Dairying, and Poultry Raising; and the Community Service Program. Their needs are set forth apart from those of the established program in the functional analysis of the budget request below.

I. STATUTORY INCREASES

The share of Southern Illinois University in the University Retirement System of Illinois is computed on an actuarial basis, and because of increases in staff, increases in salary, and increases in the number of retired staff members will require an additional \$6,888 the forthcoming biennium.

II. INCREASES NECESSARY TO MAINTAIN AND DEVELOP THE PRESENT ESTABLISHED PROGRAM

A. Extending Salaries and Wages of Present Staff

Of the \$1,428,693 increase requested for salaries and wages \$1,298,693 is necessary to retain the present staff. This increase is computed as follows:

Extending on a two-year basis 61½ faculty-administrative positions added during the present biennium because reductions in the current appropriation made it impossible to employ them for the full biennium.....	\$ 511,392
Extending on a two-year basis 11 non-academic positions added during the present biennium.....	65,362
Extending on a two-year basis increases made during the present biennium for 436 members of the faculty-administrative staff	101,081
Extending on a two-year basis increases made during the present biennium for 168 non-academic employees.....	36,227
Automatic increments for members of the faculty-administrative staff.....	147,240
Merit increases for members of the faculty-administrative staff	368,455
Merit increases for non-academic employees.....	68,936
Total	\$ 1,298,693

B. New Personnel

In addition, there are a small number of positions unfilled because of resignations, protracted leaves, and necessary commitments to established departments. For these we are requesting an additional \$130,000, which would represent not more than a dozen additional full-time positions for the next biennium.

A tentative list of these positions is as follows:

Professors (5 at \$16,800).....	\$ 84,000
Chairman, Health Education Department	
Chairman, Psychology Department	
Chairman, Journalism Department	
Director of Educational Services	
Economics Instruction and Research	
Associate Professor (1 at \$11,500).....	11,500
Special Education	
Executive Assistants (3 at \$11,500).....	34,500
Dean of Students	
Director of Auxiliary Enterprises and Services	
Superintendent of Stores	
Total	\$ 130,000

C. Other Current Expenses

The growth of our departments during the present biennium makes it necessary to provide additional monies if they are to operate at their present level during the two years of the new biennium. A total increase of \$1,252,962 in Other Current Expenses is therefore being requested.

Additional space now being provided in permanent buildings under construction and in 27 converted barracks buildings from Camp Ellis will make mandatory increases in operating expenses if this new space is to be effectively used. The University Training School, the Physical Plant, and a number of other departments have requested increases in their operating budgets posited on their occupancy of this additional space.

The University Library must adjust its present program of acquisition to the new space which should be ready for it before the 1951-53 biennium ends. The various Life Science departments must also make ready during the new biennium for occupancy of the new building being constructed for them.

I. REVOLVING INCREASES COVERED BY ADDITIONAL INCOME

Such auxiliary enterprises of the University as its Residence Halls, Bookstore, Cafeteria, and Canteen have been expanding, and it is estimated that they will produce additional income for the 1951-53 biennium amounting to \$70,000, for which an increase in appropriation will be necessary.

* * * * *

Sections I, II, and III above cover appropriations requested simply to maintain and consolidate our present program at its present level. The total increase in appropriations requested for this purpose is \$2,758,543, which is a percentage increase of 42.43. But if certain highly desirable programs which have been recently established and which should be developed and strengthened during the biennium ahead are to have proper support, additional funds will be necessary, as indicated below.

V. INCREASES NECESSARY TO STRENGTHEN SERVICE PROGRAMS TO SOUTHERN ILLINOIS

A. Vocational-Technical Institute

A program of non-degree, short courses aimed to meet the needs of those citizens of Southern Illinois who do not require college degrees but who could be greatly benefited by course work of a very practical nature is the objective of the recently established Vocational-Technical Institute. Conferences with business men, labor leaders, educators, and other citizens have revealed an active demand in the area for courses in such fields and occupations as coal-mining, trades construction, oil mechanics, machine shop, printing, commercial art, welding, refrigeration and air conditioning, industrial drafting, dental technicians, etc.

Such a program, requiring as it does not only specially trained instructors who have practical backgrounds in their specialties and who can work with labor and management, but also equipment such as will actually be used by workers on the job, is an excellent investment for Southern Illinois. Southern Illinois University is doing what it can to get the program started now, and is ready and willing to maintain and develop it during the next biennium if funds can be made available.

It is estimated that the campus and field staff of a well-developed vocational-technical institute program will require \$642,000 in personal services monies. Other current expenses including the necessary equipment and commodities, will come to \$267,000. The total amount ear-marked for this new program is therefore \$909,100.

B. Nursing Education

There is no need to go into detail here concerning the deplorable scarcity of properly-trained nurses in Southern Illinois, since this matter has previously been investigated and reported at length.

If the existing plans for a program in this field are to be carried out next biennium, \$53,000 in personal services monies and \$15,500 for other current expenses will be required, making a total of \$68,500.

C. Horticulture, Dairying, and Poultry Raising

The kind of agriculture program required for Southern Illinois is obviously different from that required for other sections of Illinois. Here the emphasis should be on diversified small-scale farming. Such a program requires special attention to fruits, vegetables, dairy products, and poultry, and will in no way conflict with or duplicate unnecessarily the type of training given elsewhere in the state.

To develop serviceable programs in horticulture, dairying, and poultry raising will require \$126,040 in personal services monies and \$125,000 in other current expenses, making a total of \$251,040.

D. Community Service

Southern Illinois University is attempting to develop services for the business men and communities of the area. Courses in insurance, public speaking, retail merchandising, and others have been and are being offered. They have proved to be popular and useful beyond all our expectations. Surveys of the resources and needs of various Southern Illinois communities are being made and should be continued on a wider basis.

It is estimated that \$37,000.00 will be required for personal services and \$13,000 for other current expenses to carry on this work. The sum of \$50,000 will enable us to provide small-business men and community leaders with consultant and research services which will assist them in developing a self-sustaining economy in this region.

To put these four growing programs on a healthier basis means an increase of \$1,278,640 in the appropriations requested for Southern Illinois University. The total request for the new biennium is therefore \$10,537,817, or an increase of 62.10% over the appropriations for the biennium 1949-51.

* * * * *

Attached is a one-page summary of Southern Illinois University's budget request for the biennium extending from July 1, 1951 through June 30, 1953. It is requested that the Board of Trustees recommend this request to the State Budgetary Commission, the General Assembly, and the Governor of Illinois.

Summary of Proposed Request for State Appropriations for Operation 1951-53

	General Revenue	Income Educational Operations	Income Auxiliary Enterprises	Total
66th G. A. Appropriations	\$ 5,200,634	\$ 750,000	\$ 550,000	\$ 6,500,634
I. Statutory Increases:				
A. Employer Contributions to the University Retirement System	6,888	6,888
II. Increases Necessary to Maintain and Develop the Present Established Program:				
A. Extending Salaries and Wages of Present Staff	1,298,693	1,298,693
B. New Personnel	130,000	130,000
C. Other Current Expenses	1,172,962	80,000	1,252,962
III. Revolving Increases Covered by Additional Income:				
A. Increases Resulting from Increased Volume of Business of Auxiliary Enterprises	70,000	70,000
Total Increases Necessary to Maintain Present Program	2,608,543	80,000	70,000	2,758,543
Percent Increase over 1949-51.....	50.16%	10.67%	12.73%	42.43%
IV. Increases Necessary to Strengthen Service Programs to Southern Illinois:				
A. Vocational-Technical Institute	909,100	909,100
B. Nursing Education	68,500	68,500
C. Horticulture, Dairying and Poultry Raising	251,040	251,040
D. Community Service	50,000	50,000
Total Increases Necessary for Recently Established Service Programs	1,278,640	1,278,640
Total Increases	3,887,183	80,000	70,000	4,037,183
Percent Total Increases	74.74%	10.67%	12.73%	62.10%
Total Requested 67th G. A.....	\$ 9,087,817	\$ 830,000	\$ 620,000	\$10,537,817

A thorough discussion of the budget request for the next biennium ensued. Robert W. Davis was of the opinion that the Nursing Education budget was not adequate. Guy A. Gladson stated that he was not in favor of Section IV of the Report which provides for monetary increases necessary to

strengthen Service Programs to Southern Illinois. He said that he was of the opinion that the monies requested for these Service Programs should be used to strengthen the established schools and the graduate school of the University.

Robert W. Davis moved that the Budget Request for State Appropriations for Operations for the Biennium extending from July 1, 1951 through June 30, 1953, as recommended by the President of the University, be approved as submitted with one exception, that is, that the Nursing Education program allotment be increased to \$137,000, thus changing the total budget request to \$10,606,317. The motion was seconded by Kenneth L. Davis and was passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
	in part as herein- after set forth ¹
John Page Wham.....	Yea

¹ Guy A. Gladson voted "Yea" on Parts I, II, and III of the Budget Request. On Part IV of the Budget Request his vote was "Nay".

A revised copy, as adopted and approved by the Board of Trustees, of the request for State Appropriations for Operation for the Biennium 1951-53 follows:

Summary of Proposed Request for State Appropriations for Operation
1951-53

As revised, approved, and adopted by the Board of Trustees of
Southern Illinois University, in session, November 13, 1950

	General Revenue	Income Educational Operations	Income Auxiliary Enterprises	Total
66th G. A. Appropriations	\$ 5,200,634	\$ 750,000	\$ 550,000	\$ 6,500,634
I. Statutory Increases:				
A. Employer Contributions to the Uni- versity Retirement System	6,888	6,888
II. Increases Necessary to Maintain and De- velop the Present Established Program:				
A. Extending Salaries and Wages of Present Staff	1,298,693	1,298,693
B. New Personnel	130,000	130,000
C. Other Current Expenses	1,172,962	80,000,.....	1,252,962
III. Revolving Increases Covered by Addi- tional Income:				
A. Increases Resulting from Increased Volume of Business of Auxiliary Enterprises	70,000	70,000
Total Increases Necessary to Main- tain Present Program	2,608,543	80,000	70,000	2,758,543
Percent Increase over 1949-51	50.16%	10.67%	12.73%	42.43%
IV. Increases Necessary to Strengthen Serv- ice Programs to Southern Illinois:				
A. Vocational-Technical Institute ...	909,100	909,100
B. Nursing Education	137,000	137,000
C. Horticulture, Dairying and Poultry Raising	251,040	251,040
D. Community Service	50,000	50,000

Total Increases Necessary for Recently Established Service Programs	1,347,140	1,347,140
Total Increases	3,955,683	80,000	70,00	4,105,683
Percent Total Increases	76.06%	10.67%	12.73%	63.16%
Total Requested 67th G. A.....	\$ 9,156,317	\$ 830,000	\$ 620,000	\$10,606,317

**SUMMARY REPORT OF THE
BUSINESS MANAGER**

For the Quarter

July 1, 1950 to September 30, 1950

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Carbondale, Illinois
November 13, 1950

TO THE BOARD OF TRUSTEES OF
SOUTHERN ILLINOIS UNIVERSITY:

Transmitted herewith is the summary report of the Business Manager for the quarter July 1, 1950 to September 30, 1950.

CURRENT INCOME (Schedule B)

The total estimated income realized during the quarter for Educational Operations is \$2,615,074.00 or 90% of the total income budgeted.

The total estimated income realized for the quarter for Auxiliary Enterprises is \$60,418.00 or 22% of the total income budgeted.

DEPARTMENTAL APPROPRIATIONS (Schedule C)

Departmental appropriations for Educational Operations for the year total \$3,585,258.00. Expenditures and encumbrances chargeable against these appropriations total \$611,584.00 and \$512,893.00 respectively, leaving an available balance of \$2,460,781.00. Expenditures and encumbrances constitute 31% of the amount budgeted.

Departmental appropriations for Auxiliary Enterprises for the year total \$285,554.00. Expenditures and encumbrances chargeable against these appropriations total \$52,977.00 and \$87,094.00 respectively, leaving an available balance of \$145,483.00. Expenditures and encumbrances constitute 49% of the amount budgeted. It should be stated, however, that encumbrances chargeable against Auxiliary Enterprises include encumbrances applicable to the quarter ending December 31, 1950 for which revenue has not yet been collected.

RESTRICTED FUNDS (Schedule D)

The balance of these funds at the beginning of the fiscal year July 1, 1950 was \$39,100.00, receipts for the quarter amounted to \$31,335.00 and disbursements amounted to \$29,715.00 leaving a balance of \$40,720.00 as of September 30, 1950.

Since the last report to the Board, the University has received the following restricted funds:

For Student Activities:

Student Activity Fees	\$ 25,852.50	
Other Income	2,782.14	\$ 28,635.00

For Scholarships:

B'Nai Brith Scholarship.....	2,000.00	
Ill. Assoc. of Colored Women.....	200.00	
Ill. Fed. of Women Clubs.....	500.00	2,700.00

Total	\$ 31,335.00
-------------	--------------

LOAN FUNDS

Since the last report to the Board the total principal of loan funds has decreased as follows:

Return of U. S. Student War Loans.....	(\$284.00)
Interest	6.35

(\$277.65)

STATE APPROPRIATIONS (Schedule E)

State appropriations for Educational Operations for the biennium (July 1, 1949 to June 30, 1951) total \$5,950,634.00. Expenditures and encumbrances chargeable against these appropriations to date total \$2,952,306.00 and \$2,406,446.00 respectively, leaving a balance of \$591,882.00. Expenditures and encumbrances constitute 90% of the amount budgeted.

State appropriations for Auxiliary Enterprises for the biennium (July 1, 1949 to June 30, 1951) total \$550,000.00. Expenditures and encumbrances chargeable against these appropriations to date total \$266,975.00 and \$157,343.00 respectively, leaving a balance of \$125,682.00. Expenditures and encumbrances constitute 78% of the amount budgeted.

State appropriations for capital additions for the biennium total \$9,257,256.00. Expenditures and encumbrances chargeable against these appropriations to date total \$2,106,692.00 and \$1,487,647.00 respectively, leaving an available balance of \$5,662,917.00. Expenditures and encumbrances constitute 39% of the total appropriation.

UNAPPROPRIATED SURPLUS—EDUCATIONAL OPERATIONS (Schedule F)

Estimated budget income for the year 1950-51 plus the balance of unappropriated surplus carried forward from the preceding year, designated for Educational Operations, total \$3,273,276.00. Departmental appropriations chargeable against such income during the quarter ended September 30, 1950 were as follows:

Annual Internal Budget Appropriations 1950-51.....	\$ 3,040,472.00
Additional Departmental Appropriations Approved by the President July 1, 1950 to September 30, 1950.....	140,839.00
Total	<u>\$ 3,181,311.00</u>

Departmental appropriations cancelled during the quarter ended September 30, 1950 amounted to \$10,565.00.

The balance unappropriated as of September 30, 1950 totaled \$102,530.00.

UNAPPROPRIATED SURPLUS—AUXILIARY ENTERPRISES (Schedule G)

Estimated budget income for the year 1950-51 plus the balance carried forward from the preceding year, designated for Auxiliary Enterprises, totaled \$323,918.00. Departmental appropriations chargeable against such income during the quarter ended September 30, 1950 were the annual internal budget appropriations amounting to \$245,000.00. The balance unappropriated as of September 30 totals \$78,918.00.

Yours sincerely,
Edw. V. Miles, Jr.
Business Manager

SCHEDULE A

BALANCE SHEET September 30, 1950

I. Current Funds—Assets

A. General Funds:

1. Educational Operations:

Unexpended State Appropriations

General Revenue	\$ 2,554,693
Income Fund	235,295
Estimated Income	291,245
Inventories	8,814
Due From Auxiliary Enterprises	216

\$ 3,090,263

2. Auxiliary Enterprises:

Unexpended State Appropriations:

Income Fund	92,631
Estimated Income	214,582
Due From Educational Operations	4,498

311,711

\$ 3,401,974

B. Restricted Funds:

Cash on hand and in Bank.....	48,893	
Cash in Savings Account.....	3,000	
		<u>51,893</u>
Total Current Fund Assets.....		<u>\$ 3,453,867</u>

I-a. Current Funds—Liabilities and Surplus

A. General Funds:

1. Educational Operations:

Departmental appropriations	2,973,674	
Appropriated for Working Capital:		
Inventories	9,561	
Due to Auxiliary Enterprises	4,498	
Unappropriated Surplus ...	102,530	
	<u>3,090,263</u>	

2. Auxiliary Enterprises:

Departmental Appropriations	232,577	
Due to Educational Operations	216	
Unappropriated Surplus ...	78,918	
	<u>311,711</u>	

3,401,974

B. Restricted Funds:

Appropriated for Savings Account....	3,000	
Expendable Balances	40,720	
Unappropriated Student Activity Fees	8,173	
	<u>51,893</u>	

Total Current Funds—Liabilities and Surplus \$ 3,453,867

II. Plant Funds—Assets

A. Unexpended:

Completion Appropriation	\$ 17,909	
Reappropriations	524,636	
Regular Appropriations	6,608,019	
	<u>\$ 7,150,564</u>	

B. Invested:

Land, Buildings, and Improvements.....	6,342,341	
Equipment	1,108,105	
	<u>7,450,446</u>	

Total Plant Funds Assets \$14,601,010

II-a. Plant Funds—Liabilities and Balances

A. Unexpended:

Funds for Plant Additions:

Encumbered	979,305	
Unencumbered	6,171,259	
	<u>7,150,564</u>	

B. Invested:

Net Investment in Plant	7,450,446	
-------------------------------	-----------	--

Total Plant Funds—Liabilities and Balances..... \$14,601,010

III. Loan Funds—Assets			
Cash	4,930		
Notes Receivable	1,767		
		<u> </u>	\$ 6,697
III-a. Loan Funds—Liabilities and Balances			
Fund Balances			<u>\$ 6,697</u>
IV. Agency Funds—Assets			
Petty Cash	310		
Cash in Bank	30,699		
		<u> </u>	\$ 31,009
IV-a. Agency Funds—Liabilities and Balances			
Fund Balances			<u>\$ 31,009</u>

SCHEDULE B

Summary Statement of Estimated Income
General Current Funds
September 30, 1950

	Estimated Budget Income	Amount Realized	Amount Unrealized
I. EDUCATIONAL OPERATIONS:			
Student Fees.....	\$ 344,700	\$ 77,135	\$ 267,565
State Appropriations.....	2,531,319	2,531,319
Sales and Services—Depts.....	25,300	5,894	19,406
U. S. Government Contracts.....	5,000	726	4,274
Total	<u>\$ 2,906,319</u>	<u>\$ 2,615,074</u>	<u>\$ 291,245</u>
Per Cent.....	100%	90%	10%
II. AUXILIARY ENTERPRISES:			
Bookstore	\$ 81,250	\$ 22,410	\$ 58,840
Cafeteria	56,000	12,062	43,938
Canteen	48,000	5,976	42,024
Chautauqua Street Veterans' Housing Project.....	44,600	9,845	34,755
Residence Hall.....	45,150	10,125	35,025
Total	<u>275,000</u>	<u>60,418</u>	<u>214,582</u>
Per Cent.....	100%	22%	78%
COMBINED TOTALS.....	<u>\$ 3,181,319</u>	<u>\$ 2,675,492</u>	<u>\$ 505,827</u>

SCHEDULE C

**Summary Statement of Departmental Appropriations
For Operation and Maintenance
July 1, 1950 to September 30, 1950**

	Amount Budgeted ¹	Expendi- tures	Encum- brances	Available Balance
I. EDUCATIONAL OPERATIONS:				
General Administra- tion and General Expense	\$ 587,247	\$ 133,256	\$ 59,244	\$ 394,747
Instruction	1,736,136	271,381	101,097	1,363,658
Research	73,474	12,462	10,636	50,376
Extension	16,582	4,023	1,369	11,190
Library	214,169	34,471	24,470	155,228
Physical Plant.....	928,067	150,585	310,487	466,995
Refunds	4,645	282	576	3,787
U. S. Government Contracts	24,938	5,124	5,014	14,800
Total	\$ 3,585,258	\$ 611,584	\$ 512,893	\$ 2,460,781
Per Cent.....	100%	17%	14%	69%
II. AUXILIARY ENTERPRISES:				
Bookstore	\$ 73,267	\$ 19,221	\$ 22,717	\$ 31,329
Cafeteria	59,571	12,739	14,185	32,647
Canteen	44,653	7,379	15,839	21,435
Chau. St. Vet. Hous. Proj.	56,925	3,404	25,299	28,222
Residence Hall.....	51,138	10,234	9,054	31,850
Total	\$ 285,554	\$ 52,977	\$ 87,094	\$ 145,483
Per Cent.....	100%	18%	31%	51%
COMBINED TOTALS	\$ 3,870,812	\$ 664,561	\$ 599,987	\$ 2,606,264

¹ Includes Unexpended Balances at close of preceding fiscal year 6-30-50.

SCHEDULE D

**Summary Statement of Receipts and Disbursements
Restricted Current Funds
July 1, 1950 to September 30, 1950**

	Balance 7-1-50	Receipts	Disburse- ments	Balance 9-30-50
Student Activities.....	\$ 25,677	\$ 28,635 ¹	\$ 22,729	\$ 31,583
Research	10,212	5,323	4,889
Instructional	2,431	793	1,638
Scholarship	780	2,700	870	2,610
Total	\$ 39,100	\$ 31,335	\$ 29,715	\$ 40,720

¹ Activity fees are credited quarterly as realized in cash.

SCHEDULE E

Summary Statement of State Appropriations
July 1, 1950 to September 30, 1950

	Amount ¹	Expendi- tures ²	Encum- brance	Available Balance
I. For Operation and Maintenance:				
A. For Educational Operations:				
General Revenue	\$ 5,200,634	\$ 2,645,941	\$ 2,197,198 ³	\$ 357,495
Income Fund.....	750,000	306,365	209,248	234,387
Total	\$ 5,950,634	\$ 2,952,306	\$ 2,406,446	\$ 591,882
Per Cent	100%	50%	40%	10%
B. For Auxiliary Enterprises Income Fund	550,000	266,975	157,343	125,682
Per Cent	100%	49%	29%	22%
Total Operation and Main- tenance	\$ 6,500,634	\$ 3,219,281	\$ 2,563,789	\$ 717,564
II. For Capital Additions:				
Completion Appropriation.....	\$ 182,000	\$ 164,091	\$ 17,909
Reappropriation	1,975,256	1,450,620	496,728	27,908
Regular Appropriation	7,100,000	491,981	973,010	5,635,009
Total	\$ 9,257,256	\$ 2,106,692	\$ 1,487,647	\$ 5,662,917
Per Cent	100%	23%	16%	61%
Combined Totals	\$15,757,890	\$ 5,325,973	\$ 4,051,436	\$ 6,380,481

¹ Appropriation for Biennium July 1, 1949—June 30, 1951.
² Expenditures for Biennium to date, July 1, 1949—September 30, 1950.
³ Personal Services:
 For Admin.-Academic Employees\$ 1,376,648
 Non-Academic Employees 360,400
Other Current Expenses
\$ 1,737,048
460,150
\$ 2,197,198

SCHEDULE F

Summary Statement of Unappropriated Surplus
General Current Funds—Educational Operations
September 30, 1950

Balance: July 1, 1950.....	\$ 366,957
ADD:	
Estimated Budget Income for 1950-1951.....	2,906,319
Total	\$ 3,273,276
DEDUCT:	
Departmental Appropriations as per Internal Budget 1950-1951	\$ 3,040,472
Additional Departmental Appropriations Approved by President 7-1-50—9-30-50	
Business Manager.....	\$ 500
Auditor	1,400
Bursar	1,250
Registrar	2,800
Alumni Records and Services...	664
Lectures and Consultant Serv- ices	25
Visitation	100
Campus & Building Planning...	3,100
Inaugural Ceremonies	1,550
Survey of University Internal Organization	5,000
University Telephone Exchange	202
University Post Office	450

Zoology	425		
Art	280		
Home Economics	14,023		
Home Management	137		
Music	4,125		
Nursing Education	2,705		
Agricultural Geography of Southern Illinois	390		
Directory of Eating, Sleeping and Meeting Facilities in Southern Illinois	325		
Directory of Southern Illinois Newspapers	120		
Fisheries Management	563		
Industries and Resources of Southern Illinois	440		
Library Science	300		
Properties of Anodic Films	500		
Sociology of Southern Illinois...	3,440		
Physical Plant Operation.....	2,025		
Camp Ellis Buildings.....	84,000		
Architectural Services.....	5,000		
Ordinance Plant Veterans' Hous- ing Project	5,000	140,839	3,181,311
			<u>91,965</u>

ADD:

Departmental Appropriations Lapsed 9-30-50:

Diamond Jubilee	3	
Problems in Cytology	410	
Ordinance Plant Veterans' Hous- ing Project	10,152	10,565

Balance Unappropriated 9/30/50

\$ 102,530

SCHEDULE G

**Summary Statement of Unappropriated Surplus
General Current Funds—Auxiliary Enterprises
September 30, 1950**

Balance: July 1, 1950 \$ 48,918

ADD:

Estimated Budget Income for 1950-1951.....	275,000
Total	<u>\$323,918</u>

DEDUCT:

Departmental Appropriations as Per Internal Budget 1950-1951.....	245,000
--	---------

Balance Unappropriated 9/30/50.....\$ 78,918

The above report was received for the record.

The Board meeting was adjourned at 5:30 p.m.

Leo J. Brown, Chairman

Kenneth L. Davis, Secretary

PROCEEDINGS AND MINUTES

Of a Called Meeting of the Board of Trustees of Southern Illinois University
which convened at 5:00 p. m. on Monday, November 27, 1950,
in the Offices of the Board, 1301 South Thompson Street,
Carbondale, Illinois.

The following members were present:

Leo J. Brown, Chairman
O. W. Lyerla, Vice-Chairman
Kenneth L. Davis, Secretary
Robert W. Davis
John Page Wham
Alice DiGiovanna, Administrative Assistant

The following members were absent:

Guy A. Gladson
Lindell W. Sturgis
Vernon L. Nickell, ex-officio

Also present were:

Dr. Charles D. Tenney, Administrative
Assistant to the President, Southern
Illinois University
Mr. Edward V. Miles, Jr., Business Manager,
Southern Illinois University
Mr. Joseph F. Booton, Chief of Design,
State Division of Architecture and Engineering

The meeting was called to order by the Chairman, Leo J. Brown, who stated that he had been advised that it would be impossible for Mr. W. W. Vandever to arrange a meeting of the Directors of the Alumni Association for the joint meeting with the Board of Trustees of Southern Illinois University scheduled for December 9, 1950. He also pointed out that a special meeting of the Board might have to be called on short notice to consider the building program for the next biennium.

After some discussion, Robert W. Davis moved that the meeting of the Board, scheduled for December 9, 1950, be dispensed with and that the next regular meeting of the Board be held on Monday, January 22, 1951, at 1:00 p. m. in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois. The motion was seconded by John Page Wham and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
John Page Wham.....	Yea

Dr. Tenney stated that a letter had been received from Mr. John W. Crenshaw, Clerk, Pleasant Hill School, District No. 94, Carbondale, Illinois, requesting that the school, which is operating under very crowded conditions, be given the Trobaugh store building to be used for class rooms. Dr. Tenney stated that the Trobaugh building must be removed from its present location in order to make room for barracks buildings from Camp Ellis. The building he said, apparently has no net salvage value. The question arises, he continued, as to whether the University should give the building to the Pleasant Hill School, with the understanding that they will move the building, or whether the building should be advertised for sale and bids received on the same.

After some discussion, O. W. Lyerla moved that the Board go on record as contributing the Trobaugh store building to the Pleasant Hill School, District No. 94, Carbondale, Illinois, to be used to alleviate the crowded

condition at the school. The motion was seconded by Robert W. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
John Page Wham.....	Yea

The Chairman stated that this meeting of the Board was called to consider three proposals which the Administration of the University, in co-operation with the State Division of Architecture and Engineering, have prepared concerning the bids on the five new buildings. He said that he had discussed the various proposals with officials in the Governor's Office and had been advised that the Governor had no preferential method concerning the awarding of the contracts nor any preferential contractors, and that the Board of Trustees should make the decision concerning the approval of the proposals under consideration. Chairman Brown then asked Mr. Miles to report to the members of the Board the results of conferences with the State Architects.

Mr. Miles presented each member of the Board with the following analysis of the lowest proposals received:

ANALYSIS OF LOWEST PROPOSALS

(Date of Opening of Proposals—November 9, 1950—2:30 P.M. CST)

Life Science Building, Sub-Station, and Animal House

Industrial Education Building and Covered Passage

Physical Education Wing

Service Building—Unit No. 2

Library Building—Unit No. 1

	Plan A ¹	Plan B ²	Plan C ³
Trades:			
1. General—Goss	\$ 3,352,000	\$ 3,344,031 ⁴	\$ 3,340,000 ⁴
2. Mechanical—Economy	1,387,160	1,389,710 ⁵	1,391,000 ⁵
3. Electrical—Anderson	684,553	540,393 ⁶	467,463 ⁶
4. Elevator—Long	69,154	69,154	69,154
Totals	\$ 5,492,867	\$ 5,343,288	\$ 5,267,617
All Work—All Buildings—Federal	\$ 5,622,100	\$ 5,567,209 ⁷	\$ 5,539,440 ⁷
All Work—Individual Bldgs.			
1. Life Science—Mayfair.....	\$ 1,496,000	\$ 1,496,000	\$ 1,496,000
2. Industrial Educ.—Mayfair.....	559,500	559,500	559,500
3. Physical Educ.—Federal... ..	(583,200)	(583,200)	(583,200)
4. Service—R. and R.....	182,800	182,800	182,800
5. Library—Federal	(2,840,400)	(2,785,509) ⁷	(2,757,740) ⁷
Totals	(\$5,661,900) ⁸	(\$5,607,009) ⁸	(\$5,579,240) ⁸

¹ All plans, A, B, and C include basic bids and the following alternates: Industrial Education, No. 2 and No. 3; Physical Education, No. 2 and No. 3; Service, No. 3; Library No. 11.

² Plan B, including basic bids and standard alternates, allows for the substitution of troffer lighting for louverall lighting in 85 modules or bays of the Library (Alternates 4 and 14 and additional mechanical cost not covered by original bidding.)

³ Same as Plan B, except for substitution of troffer lighting for louverall lighting in 128 bays of the Library.

⁴ The cost of General Work has been reduced by \$93.75 per module for 85 modules in Plan B and 128 modules in Plan C.

⁵ The cost of Mechanical Work has been increased by \$30.00 per module for 85 modules in Plan B and 128 modules in Plan C.

⁶ The cost of Electrical Work has been reduced by \$1,696.01 per module for 85 modules in Plan B and 128 modules in Plan C.

⁷ Reductions and additions are included for 85 modules in Plan B and 128 modules in Plan C at a cost per module as follows: for General Work, reduction of \$93.75 per module; for Mechanical Work, addition of \$30.00 per module; for Electrical Work, reduction of \$382.03 per module. (The figure on Mechanical Work is an estimate based on Economy Company figure)

⁸ The items in parentheses are hypothetical since Federal Constructors Company is unwilling to enter into a contract for a portion of total work with remaining portion reinstatable prior to August 1, 1951.

Mr. Miles then discussed the three different plans as outlined in the above analysis. He stated that Plan A contained all of the basic bids plus the desirable alternates. Plan B, he continued, is the same as Plan A in all respects with the exception of the lighting in the first unit of the Library building. Plan B, he said, substituted troffer lighting for louverall lighting in the library with the exception of the first floor reading room. Plan C, he stated, calls for a complete substitution of troffer lighting for louverall lighting in the entire first unit of the Library building.

In regard to the pipe covering work, Mr. Miles stated that the E. J. Magg Plumbing and Heating Company of East St. Louis had withdrawn their bid of \$45,000 on pipe covering stating that it had been submitted through error and that they were not in the pipe covering business. Inasmuch as the next lowest bid was \$62,000, he continued, the University and the Division of Architecture and Engineering were recommending rejection of all of the pipe covering bids. Mr. Miles stated further that the University, through negotiations, had obtained two bids on pipe covering, the lower one being \$42,110 submitted by the Economy Plumbing and Heating Company which bid had been included in the Economy Plumbing and Heating Company bid on mechanical work and therefore included under Plans A, B, and C. The Economy Plumbing and Heating Company is willing to have the pipe covering work deferred, he said, until August, 1951, for re-instatement contingent upon the University obtaining an additional appropriation.

Mr. Miles stated that it was the recommendation of the administration of the University that Plan B on the Trades basis be approved.

Mr. Booton, representing the State Division of Architecture and Engineering, stated that in his estimation the bids by Trades were good bids. He then discussed the advantages of the two types of lighting proposed for the Library building stating that louverall lighting is the best lighting that can be used but that it is very expensive and that troffer lighting is a good lighting system and will give satisfactory results. He said he was of the opinion that it would be better to use both types of lighting in the first unit of the Library, as is indicated in Plan B, since funds are limited, and then, too, this plan would present the opportunity for research and experimentation and would provide information on lighting when the question arises when plans are being considered for building the additional units to the Library.

On motion of O. W. Lyerla, seconded by Robert W. Davis, the Board unanimously accepted the proposals listed under Plan B—Trades—for the construction of the Life Science Building, Sub-Station, and Animal House; Industrial Education Building and Covered Passage (Training School Building); Physical Education Wing (Training School Building); Service Building-Unit No. 2; Library Building-Unit No. 1; aggregating \$5,343,288 with the stipulation that contracts when drawn will provide for a deferment, until August 1, 1951, of items totaling \$1,671,239, the net amount of the contracts chargeable against current appropriations being \$3,672,049, computed as follows:

Contractor	Nature Of Work	Total Amount of Proposals	Work Deferred to 67th G. A.	Amount of Proposed Contracts 66th G. A.
McHugh Construction Co.-Goss Construction Co.....	General	\$ 3,344,031.00	\$ 705,982.00	\$ 2,638,049.00
Economy Plumbing & Heating Company	Mechanical	1,389,710.00	725,710.00	664,000.00
Anderson Electric Company.....	Electrical	540,393.00	205,393.00	335,000.00
Long Elevator & Mechanical Company	Elevators	69,154.00	34,154.00	35,000.00
Totals		\$ 5,343,288.00	\$ 1,671,239.00	\$ 3,672,049.00

He further moved that the President of the University be authorized and directed to notify the Division of Architecture and Engineering of the State of Illinois and the Contractors of the acceptance of the bids by the Board of Trustees of Southern Illinois University, subject to release of funds by the Governor of the State of Illinois.

The vote was as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
John Page Wham.....	Yea

Robert W. Davis moved that the Chairman of the Board be authorized and directed to write a letter of appreciation to the firm of Holabird, and Root, and Burgee for the many courtesies extended by them to the Board of Trustees and the Administration of the University. The motion was seconded by O. W. Lyerla and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
John Page Wham.....	Yea

The Board meeting was adjourned at 7:30 p.m.

Leo J. Brown, Chairman

Kenneth L. Davis, Secretary

PROCEEDINGS AND MINUTES

Of a Special Meeting of the Board of Trustees of Southern Illinois University
which convened at 4:00 p. m. on Friday, December 8, 1950,
in the Offices of the Board, 1301 South Thompson Street,
Carbondale, Illinois.

The following members were present:

Leo J. Brown, Chairman
O. W. Lyerla, Vice-Chairman
Kenneth L. Davis, Secretary
John Page Wham
Alice DiGiovanna, Administrative Assistant

The following members were absent:

Robert W. Davis
Guy A. Gladson
Lindell W. Sturgis
Vernon L. Nickell, ex-officio

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois University

The meeting was called to order by the Chairman, Leo J. Brown, who stated that the purpose of this called meeting was to discuss the building program at Southern Illinois University. He said that the Governor had rejected the recent application (see minutes of meeting of the Board held on November 27, 1950) for release of funds by the Board of Trustees of Southern Illinois University to start construction on the proposed five buildings—Life Science Building, Sub-Station, and Animal House; Industrial Education Building and Covered Passage (Training School Building); Physical Education Wing (Training School Building); Service Building—Unit No. 2; and Library Building—Unit No. 1. The Governor rejected such building program, he said, because the appropriated funds had become insufficient to permit a reasonable completion of all five buildings and, consequently, would unduly obligate the state legislature for further appropriations on such account. He went on to say that in order to save the building program it will be necessary to eliminate either the Library or the Life Science Building. If the Library is eliminated, he said, it will be possible to construct all four of the other buildings; that is, they can be built and completely equipped with monies already appropriated. He went on to say that the reduction in the proposed building program automatically cancels the bids by Trades and the bid on All Work—All Buildings. However, he said, the bids received on All Work—Individual Buildings are still applicable to the situation.

Mr. Miles stated that the officials in the Department of Finance in Springfield and in the Department of Architecture and Engineering were all agreeable and satisfied with the plan as discussed with the members of the Board by the Chairman and the President of the University by telephone, whereby the Library Building would be omitted from the list of proposed buildings and the other four buildings built and completely equipped. He then submitted the following information concerning the proposed transfer, by legislative action of the Illinois General Assembly, of funds from the Library appropriation to the other four respective appropriations:

Transfer from Library Appropriation:

\$ 263,049
\$ 301,400

\$ 664,077

To Appropriation for:

Service Shop Building—Unit No. 2
Industrial Education Building and
Covered Passage (Training School
Building)

and

Physical Education Wing (Train-
ing School Building)
Life Science Building, Sub-Station
and Animal House

Following full discussion and on motion of Kenneth L. Davis, seconded by John Page Wham, the Board unanimously accepted proposals of bids on All Work—Individual Buildings for the construction of the Life Science Building, Sub-Station, and Animal House; Industrial Education Building and Covered Passage (Training School Building); Physical Education Wing (Training School Building); Service Building—Unit No. 2, as follows:

Building	Contractors	Amount of Proposed Contracts
Life Science Building	Mayfair Construction Company	\$ 1,496,000
Industrial Education and Covered Passage (Training School Building)	Mayfair Construction Company	559,500
Physical Education Wing (Training School Building)	Federal Constructors	583,200
Service Shop—Unit No. 2	R and R Construction Company	182,800

and authorize and directed the President of the University to notify the Division of Architecture and Engineering of the State of Illinois and the individual contractors of each of the proposed buildings of the acceptance of the bids by the Board of Trustees of Southern Illinois University, subject to release of funds by the Governor of the State of Illinois. The vote was as follows:

Leo J. Brown.....Yea
O. W. Lyerla.....Yea
Kenneth L. Davis.....Yea
John Page Wham.....Yea

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University.

**Resolution Concerning Relinquishment and Transfer of the
Veterans Housing Project No. Ill-V-11329**

- A. In order for Southern Illinois University to obtain title to the buildings in the Veterans Housing Project No. Ill-V-11329 from the federal government through the Federal Public Housing Administration, approval of the following resolution is requested:

RESOLUTION

WHEREAS, the McGregor Act, Public Law 796, 80th Congress, approved by the President on June 28, 1948; as amended by Title VI of the Housing Act of 1950, Public Law 475, 81st Congress (Chapter 94—2nd Session) makes it possible for Southern Illinois University to request transfer and relinquishment of the Federal Government's Contractual and Property rights in the Title V project buildings only; said project is No. Ill-V-11329 consisting of four buildings containing 95 dwelling units and one building containing a recreation hall, a nursery and some storage space; and

WHEREAS, the said dwelling units, recreation hall, nursery and storage space are needed for the housing of World War II Veterans and other Educational purposes, it is requested that the removal requirement of Section 313 of the Lanham Act be waived; furthermore, it is requested all rights to

revenues and proceeds and all other property rights, title, and interest of the United States in and with respect to the foregoing temporary housing at the Illinois Ordnance Plant be transferred to Southern Illinois University;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Southern Illinois University that Southern Illinois University be permitted to receive the transfer of the ninety-five (95) dwelling units and the Recreation—Nursery—Storage Building as state property for housing Veterans, the University to operate and maintain the same at state expense;

BE IT FURTHER RESOLVED, that the Chief Legal Counsel of both the Board of Trustees of Southern Illinois University, and Southern Illinois University, be requested to support this request with his opinion to the effect that the above institution has authority to make the request hereinafter before authorized.

.....
Chairman, Board of Trustees
Southern Illinois University
.....

.....
Secretary, Board of Trustees
Southern Illinois University
.....

Upon recommendation of President Morris, following discussion and pursuant to motion of John Page Wham, seconded by O. W. Lyerla, the above resolution was unanimously adopted with each member recording his vote as follows:

Leo J. Brown.....Yea
O. W. Lyerla.....Yea
Kenneth L. Davis.....Yea
John Page Wham.....Yea

**Proposed Physical Plant Improvement Program
1951-53 Biennium**

B. Approval is requested for the following Capital Improvements Budget request for the Biennium beginning July 1, 1951, and ending June 30, 1953, this budget request to be submitted to the State Budgetary Commission, the next general assembly and the Governor:

**Proposed Physical Plant Improvement Program
1951-53 Biennium**

1. Library	\$ 2,840,400
2. For Furniture and Furnishings for Library.....	350,000
3. Acquisition of Land for Campus Enlargement	1,716,500
4. Dormitories	2,000,000
5. Tunnel Loop Completion.....	143,500
6. Power Plant Addition.....	650,000
7. General Campus Improvement.....	450,000
8. Site Development of Physical Education fields of Training School and drainage of adjacent areas.....	160,000
9. Farm Buildings.....	150,000
10. Industrial Education Building.....	3,152,100
11. Commerce Building.....	2,971,500
12. Administration Building.....	1,627,500
13. Health Unit.....	854,780
14. Education Building	840,000
15. Men's Physical Education and Community Center Building..	3,631,250
16. Special Education Building.....	2,970,000
17. Architects Fees.....	1,375,750
Total.....	\$ 25,883,280

After discussion, Kenneth L. Davis moved the adoption of the Proposed Physical Plant Improvement Program for the Biennium 1951-53 as recommended by the President of the University. The motion was seconded by O. W. Lyerla and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
John Page Wham.....	Yea

The Board meeting was adjourned at 6:00 P. M.

Leo J. Brown, Chairman

Kenneth L. Davis, Secretary

PROCEEDINGS AND MINUTES

Of the Meeting of the Board of Trustees of Southern Illinois University
which convened at 1:00 p. m. on Monday, January 22, 1951,
in the Offices of the Board, 1301 South Thompson Street,
Carbondale, Illinois.

The following members were present:

Leo J. Brown, Chairman
O. W. Lyerla, Vice-Chairman
Lindell W. Sturgis
John Page Wham
Alice DiGiovanna, Administrative Assistant

The following members were absent:

Kenneth L. Davis, Secretary
Robert W. Davis
Guy A. Gladson
Vernon L. Nickell, ex-officio

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant to the
President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois University
Mr. William H. Lyons, Director, Information Service, Southern Illinois University
Mr. John I. Wright, Mayor, City of Carbondale
Mr. Paul J. Brown, Member of Carbondale City Council
Mr. Cal Cavaness, Member of Carbondale City Council
Mr. E. V. Miller, Member of Carbondale City Council
Mr. Paul Hall, Consulting Engineer for City of Carbondale
Mr. D. M. Karr, representing property owners

Chairman Leo J. Brown called the meeting to order and, Secretary Kenneth L. Davis being absent, appointed John Page Wham as Secretary pro tempore.

The Chairman thereupon recognized, with a statement of pleasure, the members of the Carbondale City Council and called upon Mayor Wright for remarks. Mayor Wright stated that the Carbondale City Council wished to present a serious city drainage problem, being the flooding of the Mill Street area, between Poplar and Illinois Avenues, from unusual quantities of surface water said to be occasioned by University operations, particularly the campus development and building construction program. Mayor Wright then introduced Consulting Engineer Hall who displayed plats of the City of Carbondale, including the campus and the flood areas involved, and stated that he had made a technical survey and study of the situation and, as a result thereof, reached the conclusions that: 85 to 90 percent of the flood water in question comes directly from University property; that the present city sewer will carry but 20 percent of the University drainage; and that the only feasible solution of the problem is the installation of a new and larger sewer line to serve the University and the particular area.

Mayor Wright then stated that the City Council and the Carbondale citizens whose properties are affected were of the opinion that, under the circumstances, State funds should be appropriated for the necessary sewer

addition or improvement and that they would like to obtain the Board's support of a special appropriation bill, for that purpose, if and when presented to the State Legislature.

After further discussion the Members of the Board expressed interest in the problem and suggested collaboration thereon between appropriate representatives of the State Department of Architecture and Engineering, the Architects and Engineers of Southern Illinois University, and the Engineer or Engineers employed by the City of Carbondale, including a joint analysis of the drainage requirements taking into consideration the maximum run offs, from the City and from the University, both present and as can be expected in the future when the University building program is completed.

The members of the City Council, Consulting Engineer Hall, and Mr. D. M. Karr, representing property owners, expressed their appreciation for the Board's consideration of the matter and excused themselves from the meeting.

The Board then went into a brief executive session with President Morris and, at the conclusion thereof, Mrs. DiGiovanna, Dr. Tenney, Mr. Miles, and Mr. Lyons were recalled to the meeting.

Chairman Brown then asked President Morris to express the policy of the Board and the University in relation to the press. President Morris thereupon stated that the Members of the Board were of the unanimous opinion that the Director of Information Service should be present at all Board Meetings when the business to be discussed or transacted involves matters of public interest. It is deemed important, he continued, that the Director of Information Service be intimately familiar with the workings of the Board and the University.

Lindell W. Sturgis moved that the Minutes of the meeting of the Board held on November 13, 1950, be approved as submitted. The motion was seconded by O. W. Lyerla and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Lindell W. Sturgis moved that the Minutes of the called meetings of the Board held on November 27, 1950, and December 8, 1950, be approved as submitted. The motion was seconded by O. W. Lyerla and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

The next item for consideration was the policy to be followed in distributing the annual report of the Board of Trustees. Chairman Brown read the following letter from Mr. A. J. Janata, Secretary, Board of Trustees, University of Illinois:

(C O P Y)

THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ILLINOIS
Urbana

January 12, 1951

Dr. Leo J. Brown, Chairman
Board of Trustees
Southern Illinois University
Carbondale, Illinois

Dear Doctor Brown:

The Board of Trustees of the University of Illinois publishes a biennial report of its transactions. This report consists of the minutes of the meet-

ings held during the period. It includes the budgets and all appointments to the faculty (except those of part time assistants who do not have formal contracts of appointment) leaves of absence, resignations and other changes in status.

The last published report is for the period beginning July 1, 1948 and ending June 30, 1950. I shall send you a copy, under separate cover, in a few days.

The report is sent to the governor, in compliance with the following provision of the State Finance Act, at least 10 days before the convening of the General Assembly in regular session:

"Each officer of the executive department and all public institutions of the State shall, at least ten days preceding each regular session of the General Assembly, make and deliver to the Governor a biennial report of their acts and doings, respectively, arranged so as to show the acts and doings of each fiscal year separately, closing with the fiscal year preceding each regular session of the General Assembly"

We also send it later to all members of the General Assembly.

Within the University we distribute copies to the deans, directors, and general administrative officers—all officers who have occasion to use it for reference purposes in their work. The University Library also receives a supply for exchange purposes.

Sincerely yours,

/s/ A. J. Janata

A. J. Janata

Secretary, Board of Trustees

After full discussion John Page Wham moved that the annual report of the Board of Trustees of Southern Illinois University be distributed in a manner somewhat as adopted by the University of Illinois Board, or in other words, that printed copies of the Annual Report be sent to the Governor of the State of Illinois, to all members of the General Assembly, to administrators of the University as designated by the President, and to the University Library. The motion was seconded by O. W. Lyerla and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University.

Changes in Non-Academic Employees Pay Rolls from June 19, 1950, through December 31, 1950

- A. For the information of the Board of Trustees, we are reporting the following changes in the pay rolls for non-academic employees for the period extending from June 19, 1950, through December 31, 1950.

It is with regret that we report the death of Mr. John W. Thornton on December 25, 1950. Mr. Thornton, who was born October 11, 1879, had served the University as a Watchman since 1942, and at the time of his death was acting as Chief Watchman.

NEW EMPLOYEES

Name and Classification	Effective Date	Monthly Salary Rate	Annual Salary Rate
Office			
Logeman, Malcolm, Account Clerk.....	7-20-50	\$190.00	\$2,280.00
Swan, Vivien O., Clerk Stenographer II.....	9-12-50	165.00	1,980.00
Roberson, Dorothy I., Clerk Typist II.....	12-13-50	160.00	1,920.00
Williams, Virginia, Clerk Stenographer I.....	7-22-50	140.00	1,680.00

Wolff, Ann, Clerk Stenographer I.....	10-25-50	140.00	1,680.00
Blessing, Mary V., Clerk Typist I.....	10- 2-50	125.00	1,500.00
Grider, Frances Jean, Clerk Typist I.....	12-11-50	125.00	1,500.00
Hall, Betty Lou, Clerk Typist I.....	8- 9-50	125.00	1,500.00
Hurt, Shirley Sellars, Clerk Typist I.....	11- 3-50	125.00	1,500.00
Lingle, Betty Jane, Clerk Typist I.....	12- 1-50	125.00	1,500.00
Sutton, Betty Lou, Clerk Typist I.....	7-24-50	125.00	1,500.00
Waller, Lois Evelyn, Clerk Typist I.....	10- 2-50	125.00	1,500.00
Ballard, Dorothy Mary, Clerk I.....	7- 1-50	125.00	1,500.00
Overturf, Martha Ann, Switchboard Operator I.....	12- 1-50	125.00	1,500.00
Vogt, Wilma J., Switchboard Operator I.....	8- 1-50	125.00	1,500.00
Home Economics Department			
Hayes, Eurma C., Domestic	12-12-50	115.00	1,380.00
Physical Plant			
Cox, Earl L., Maintenance Worker.....	12-26-50	200.00	2,400.00

TEMPORARY EMPLOYEES (three-months basis, subject to extension)

Name and Classification	Effective Date	Monthly Salary Rate
Office		
Bash, Charles Edward, Clerk I.....	7-11-50	\$125.00
Brown, Robert Wilson, Clerk I.....	7-11-50	125.00
Freeman, Paul L., Clerk I.....	7-11-50	125.00
Newsome, John Richard, Clerk I.....	7-11-50	125.00
Physical Plant		
Anderson, C. L., Carpenter	7-14-50	\$348.00 (PR) ¹
Bandy, Carl, Carpenter	12- 5-50	348.00 (PR) ¹
Bell, David F., Carpenter	12- 4-50	348.00 (PR) ¹
Berry, Claude W., Carpenter	8-28-50	348.00 (PR) ¹
Born, Henry, Carpenter	10-23-50	348.00 (PR) ¹
Brenning, Herbert John, Carpenter	9-12-50	348.00 (PR) ¹
Chitty, Fern, Carpenter	11-27-50	348.00 (PR) ¹
Coker, Houston, Carpenter	11-27-50	348.00 (PR) ¹
Dillow, Pearl M., Carpenter	8-30-50	348.00 (PR) ¹
Dotson, Robert E., Carpenter	12-19-50	348.00 (PR) ¹
Eisfelder, William, Carpenter	11-29-50	348.00 (PR) ¹
Fulmer, Frank, Carpenter	12-11-50	348.00 (PR) ¹
Helton, Clifton O., Carpenter	12-18-50	208.80 (PR) ²
Jones, Herman, Carpenter	7-17-50	348.00 (PR) ¹
Lambert, Wayne, Carpenter	12- 4-50	348.00 (PR) ¹
Leach, Fount, Carpenter	7- 3-50	348.00 (PR) ¹
Lovelace, Leslie, Carpenter	11-27-50	348.00 (PR) ¹
Lyerla, A. C., Carpenter	9-25-50	348.00 (PR) ¹
Montgomery, Ross S., Carpenter	9- 5-50	348.00 (PR) ¹
Naas, Raymond, Carpenter	12- 5-50	348.00 (PR) ¹
Padgett, Carl A., Carpenter	12- 5-50	348.00 (PR) ¹
Pickens, S. H., Carpenter	9- 5-50	348.00 (PR) ¹
Schoolcraft, Art Lee, Carpenter	12-18-50	208.80 (PR) ²
Severs, Clarence, Carpenter	8-29-50	348.00 (PR) ¹
Shane, Guy, Carpenter	9-18-50	348.00 (PR) ¹
Smith, Arlie, Carpenter	7-13-50	348.00 (PR) ¹
Smith, Dausa A., Carpenter	9- 6-50	348.00 (PR) ¹
Steh, Frank, Jr., Carpenter	7-24-50	348.00 (PR) ¹
Stewart, Ward, Carpenter	9- 7-50	348.00 (PR) ¹
Updike, H. E., Carpenter	7-17-50	348.00 (PR) ¹
Walker, Jesse Ray, Carpenter	7-18-50	348.00 (PR) ¹
Wallace, Lawrence E., Carpenter	12- 7-50	348.00 (PR) ¹
Wilson, Ira, Carpenter	10- 2-50	348.00 (PR) ¹
Yates, John W., Carpenter	9-21-50	348.00 (PR) ¹

¹ Based on the prevailing rate of \$2.00 per hour for Carpenters.² Based on the prevailing rate of \$1.20 per hour for Apprentice Carpenter.

Cook, Arthur W., Plumber	11- 1-50	391.50 (PR) ³
Etherton, Claude W., Plumber	11- 2-50	391.50 (PR) ³
Dierks, Everett, Maintenance Worker	12- 1-50	209.00
Halstead, Roscoe, Maintenance Worker	10-25-50	209.00
Hartline, Gilbert L., Maintenance Worker	9- 1-50	209.00
Hestand, Stanley F., Maintenance Worker.....	8-28-50	209.00
Leach, Jack L., Maintenance Worker.....	8-23-50	209.00
Macaluso, Charles, Maintenance Worker	8-25-50	209.00
McGee, Dausa L., Maintenance Worker.....	10-18-50	209.00
Mifflin, Russell, Maintenance Worker	9-20-50	209.00
Niemeyer, Adolph H., Maintenance Worker	8-30-50	209.00
Page, Louie E., Maintenance Worker.....	11-27-50	209.00
Payne, Ernest D., Maintenance Worker.....	10-13-50	209.00
Pierson, Joseph L., Maintenance Worker.....	8-31-50	209.00
Pribble, Ernest Lee, Maintenance Worker.....	9-26-50	209.00
Rich, David L., Maintenance Worker.....	9- 8-50	209.00
Russell, James T., Maintenance Worker.....	10- 9-50	209.00
Schmidt, James E., Maintenance Worker.....	12- 1-50	209.00
Severs, George W., Maintenance Worker.....	10-16-50	209.00
Toler, Irvin, Maintenance Worker	9- 6-50	209.00
Wheatley, A. S., Maintenance Worker.....	11- 6-50	209.00

³ Based on the prevailing rate of \$2.25 per hour for Plumbers.

RECLASSIFICATIONS

Name, Former Classification, New Classification	Effective Date
Killingsworth, Dolores L., Clerk Typist I, Clerk II.....	8- 1-50
Bullar (Jeremiah), Betty, Clerk Typist I, Clerk Stenographer I.....	7- 1-50
Sutton, Betty Lou, Clerk Typist I, Clerk Stenographer I.....	12-16-50
McCauley, Wanda Lee, Clerk Stenographer I, Clerk Typist I.....	9- 1-50
Delley, Vernon, Maintenance Worker, Stationary Fireman.....	11-13-50
Fox, Harry, Laborer (Maint.), Janitor I.....	7- 1-50
Leach, Jack L., Maintenance Worker, Maint. Equip. Op. ¹	10- 1-50
Macaluso, Charles, Maintenance Worker, Maint. Equip. Op.....	10- 1-50

CHANGE IN SALARY

Name and Classification	Former Salary	New Salary	Effective Date
Davie, Joseph L., Tab. Mach. Op. I.....	\$160.00	\$200.00	9- 1-50
Heffington, Charles L., Stores Clerk	130.00	150.00	10- 1-50
Ferguson, Thedabel, Clerk Typist I.....	130.00	140.00	7- 1-50
Hill, Margaret T., Clerk Typist I.....	130.00	140.00	7- 1-50
Woods, Vivian C., Clerk Typist I.....	130.00	140.00	7- 1-50
McCormick, Clyde L., Electrician	356.70	378.45 ²	5- 4-50
Ozburn, W. L., Electrician	356.70	378.45 ²	5- 4-50
Renner, Henry J., Electrician	356.70	378.45 ²	5- 4-50
Weber, Rudolph Wm., Electrician	356.70	378.45 ²	5- 4-50
Callaway, Wm. M., Painter	304.50	348.00 ³	10- 7-50
Cogdill, Lee V., Painter	304.50	348.00 ³	10- 7-50
Gamble, Roy C., Painter	304.50	348.00 ³	10- 7-50
Gustin, Charles, Painter	304.50	348.00 ³	10- 7-50
Hagler, Carl I., Painter	304.50	348.00 ³	10- 7-50
Harris, Guy R., Painter	304.50	348.00 ³	10- 7-50
Matthews, Wm., Painter	304.50	348.00 ³	10- 7-50
Stawarczik, Victor, Painter	304.50	348.00 ³	10- 7-50

¹ Status also changed from temporary to provisional appointment.

² Prevailing rate for Electricians changed from \$2.05 per hour to \$2.175 per hour.

³ Prevailing rate for Painters changed from \$1.75 per hour to \$2.00 per hour. The monthly wage is based on a computation for a 174-hour month.

LEAVES OF ABSENCE

Name and Classification	Beginning Date	Terminal Date
Lewis, James H., Maintenance Equipment Operator....	9- 1-50	2-28-51
McIntosh, Wm. V., Carpenter	9- 1-50	2-28-51
Mosley, Statsie C., Laborer (Maintenance)	8-17-50	

RETURN FROM LEAVE OF ABSENCE

	Effective Date
Bain, Herman, Watchman I.....	8-1-50

TERMINATION OF SERVICE

Name, Classification and Department	Effective Date
Allen, Margaret (Resigned), Clerk Typist II, Registrar.....	10- 7-50
Arnold, Mary K. (Resigned), Clerk Stenographer I, General Library..	6-30-50
Bash, Charles E. (Resigned), Clerk I, Chief Accountant.....	9- 8-50
Brown, Robert W. (Resigned), Clerk I, Chief Accountant.....	8-27-50
Chitty, Fern ¹ , Carpenter, Physical Plant	12-13-50
Crossland, Thelbert E. (Resigned), Janitor I, Physical Plant.....	12-31-50
Eisfelder, Wm., Carpenter, Physical Plant	12-13-50
Flatt, Florence (Resigned), Switchboard Op. I, Univ. Tele. Exch.....	9-27-50
Freeman, Paul L. (Resigned), Clerk I, Chief Accountant.....	7-31-50
Hammerschmidt, Gertrude (Resigned), Domestic, Home Economics..	9-30-50
Hestand, Stanley F., Maintenance Worker, Physical Plant.....	9-28-50
Koenigsmark, Shirley A. (Resigned), Bookkeeping Machine Operator I, Chief Accountant	8-15-50
Lewis, James H. (Resigned), Maint. Equip. Op., Physical Plant.....	12-15-50
Lorentz, Pauline Fay (Resigned), Clerk Stenographer II, Registrar...	12-31-50
Metcalfe, Rolland R. (Resigned), Watchman I, Physical Plant.....	8-31-50
Newsome, John Richard (Resigned), Clerk I, Chief Accountant.....	8-29-50
Niemeyer, Adolph H. (Resigned), Maintenance Worker, Physical Plant	9-30-50
Payne, Ernest D. (Resigned), Maintenance Worker, Physical Plant...	11- 1-50
Pickens, S. H. ¹ , Carpenter, Physical Plant	12-13-50
Reichert, Joan M. (Resigned), Clerk Stenographer I, Chief Accountant	12-15-50
Rich, David (Resigned), Maintenance Worker, Physical Plant.....	9-22-50
Severs, George, Maintenance Worker, Physical Plant.....	12-21-50
Shane, Guy ² , Carpenter, Physical Plant	11- 3-50
Steh, Frank, Jr. (Resigned), Carpenter, Physical Plant.....	9- 9-50
Thornton, John W. (Death), Watchman II, Physical Plant.....	12-25-50
Udike, H. E. (Resigned), Carpenter, Physical Plant.....	11- 9-50
Wells, Mary Ann (Resigned), Clerk Typist I, General Library.....	8-31-50

¹ Termination of temporary appointment because of inability to keep up with production.

² Inability to obtain a union card.

Lindell W. Sturgis moved that the Changes in Non-academic Employees Pay Rolls from June 19, 1950, through December 31, 1950, as recommended by the President of the University, be approved as submitted. The motion was seconded by O. W. Lyerla and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

It was generally agreed by the members of the Board present that the University physician should examine all personnel of the University who return to work after a leave of absence and also all personnel who apply for disability leave .

Changes in Faculty-Administrative Pay Roll

B. Approval is requested for the following additions to and changes in the Faculty-Administrative pay rolls:

A. Appointments

1. Mr. William H. Lyons was appointed Director of the Information Service and Instructor in Journalism at a monthly salary of \$475.00, effective January 15, 1951. He is replacing Mrs. Lorena Drummond Jean, resigned. He received his Bachelor of Arts degree from Monmouth College, and Master of Arts degree from the University of Colorado. He has had fourteen years of teaching experience and has served as a reporter and correspondent on the staff of the Kansas City Journal-Post, Emporia Gazette, and the Champaign News-Gazette. He has been for five years with the Information Service of the University of Illinois. A statement of his qualifications has been mailed to the members of the Board.
2. Miss Mary Jeanne Spooner was appointed Faculty Assistant in the Board of Trustees Office at a monthly salary of \$190.00, effective December 1, 1950. She received her Bachelor of Science in Education degree from Southern and has been employed as a student worker on the campus since 1947.

B. Term Appointments

1. Mr. Donald W. Brown was appointed $\frac{1}{2}$ time Assistant Instructor in English at a monthly salary of \$110.00, effective for the period from December 4, 1950, through March 9, 1951. He received his Bachelor of Science degree from the University of Illinois.
2. Mrs. Florence Camp was appointed Faculty Assistant in the University School at a daily salary of \$12.00, effective December 11, 14 ($\frac{1}{2}$ day), and 15, 1950. She substituted for Miss Entsminger and Mrs. Treece.
3. Mr. Scott H. Courier was appointed $\frac{1}{16}$ th time Lecturer in Adult Education at a monthly salary of \$25.00, effective for the period from December 1, 1950, through March 31, 1951, to arrange local Adult Education classes. He received his Bachelor of Arts degree from the University of Illinois and has completed additional graduate work at Illinois. Mr. Courier is now Assistant Principal of Chester High School.
4. Mrs. Ellen E. Davis was appointed Faculty Assistant in the University School for October 30, 1950, at a total salary of \$12.00. She substituted for Dr. Mott, who was ill.
5. Mr. Sam B. Eubanks was appointed half-time Graduate Assistant in the General Library at a monthly salary of \$110.00, effective for the period from December 4, 1950, through June 8, 1951. He received his Bachelor of Arts degree from Southern.
6. Mrs. Lucille Fligor was appointed Faculty Assistant in the University School effective November 20, 21, 22, and 29, 1950, at a daily salary of \$12.00. She substituted for Miss Van Trump, who was ill.
7. Mr. Richard Paul Hibbs was appointed $\frac{1}{8}$ th time Lecturer in Adult Education, teaching speech classes at a monthly salary of \$64.00, effective for the period from November 1, 1950, through February 28, 1951. He received his Bachelor of Arts degree from Baker University, Baldwin City, Kansas, Master of Arts degree from the University of Wisconsin, and has completed additional graduate work at the University of Illinois.
8. Mr. D. W. Hortin was appointed $\frac{1}{16}$ th time Lecturer in Adult Education at a monthly salary of \$25.00, effective for the period from November 1, 1950, through February 28, 1951, to arrange local Adult Education classes. He received his Bachelor of Arts degree from McKendree College, his Master of Arts degree from the University of Illinois, and has completed additional graduate

work at Butler University and Southern, and is now Assistant Principal of the DuQuoin High School.

9. Mr. Daniel W. McClerren was appointed $\frac{1}{2}$ time Graduate Assistant in Education at a monthly salary of \$110.00, effective for the period from December 4, 1950, through June 8, 1951. He received his Bachelor of Science in Education degree from Southern.
10. Dr. Alexander Watson Miller was appointed $\frac{1}{4}$ th time Lecturer in Physiology at a monthly salary of \$120.00, effective for the period from January 2, 1951, through March 9, 1951. He received his Bachelor of Science and Doctor of Medicine degrees from Northwestern University, and has been on the staff of the School of Medicine of the University of Arkansas.
11. Mr. John Albert Pletcher was appointed Faculty Assistant in the Photographic Service and Journalism Department at a monthly salary of \$250.00, effective for the period from December 8, 1950, through June 8, 1951. He replaced Mr. Byrl Sims, who is on military leave. He received his Bachelor of Science degree from Indiana University, and has had experience as a free-lance photographer, and in photographic laboratory work.
12. Mr. Arthur W. Plumlee was appointed $\frac{1}{2}$ time Lecturer in the Vocational-Technical Institute, effective for the period from November 1, 1950, through November 30, 1950, at a monthly salary of \$128.00; from December 1, 1950, through December 31, 1950, at a monthly salary of \$168.00; and from January 1, 1951, through January 31, 1951, or longer if needed, at a monthly salary of \$176.00. He has been a miner for 35 years and also a mine inspector with the State Department of Mines and Minerals.
13. Mr. Willard E. Rodd was appointed Instructor in Sociology at a monthly salary of \$400.00, effective for the period from December 4, 1950, through June 8, 1951. He received his Bachelor of Arts degree from Southern, and his Master of Arts degree from Washington University. He has served as a Faculty Assistant on Southern's staff, as a Graduate Assistant at Washington University, and as an Instructor at Beloit College.
14. Mrs. Ernestine C. Taylor was appointed $\frac{1}{4}$ time Assistant Instructor in Music at a monthly salary of \$62.50, effective for the period from January 2, 1951, through March 9, 1951. She received her Bachelor of Science in Education degree from Southern, and has served on the staffs of the Lincoln School and the University School.
15. Mr. Walter Monroe Troutman was appointed Lecturer in the Vocational-Technical Institute, teaching machine shop classes, at a monthly salary of \$64.00, effective for the period from November 1, 1950, through December 31, 1950; and for the period from January 1, 1951, through January 31, 1951, or longer if needed, at a monthly salary of \$72.00. He received his Bachelor of Science degree from Southern and is at present a machine shop Instructor at the Herrin High School.
16. Mrs. Violet Trovillion was appointed Faculty Assistant in the Art Department at a monthly salary of \$220.00, effective for the period from December 4, 1950, through June 8, 1951. She attended Southern for three years, and has had seven years of experience in secretarial work.
17. Mrs. Gladys B. Tucker was appointed $\frac{1}{4}$ time Instructor in Home Economics at a monthly salary of \$87.50, effective for the period from December 4, 1950, through March 9, 1951. She received her Bachelor of Arts degree from Drury College, and her Master of Science degree from Kansas State College. She has had teaching experience at Kansas State College and on the high school level.
18. Mr. Norman E. White was appointed Lecturer in the Men's Physical Education Department at a monthly salary of \$440.00,

effective for the period from January 15, 1951, through June 8, 1951. He is replacing Mr. William O'Brien, who is on military leave. He received his Bachelor of Arts degree from Iowa State Teachers College, Master of Education degree from the University of Missouri, and Director of P. E. degree from Indiana University. He has had five years of experience in coaching.

19. Mr. James Williams was appointed 1/5th time Lecturer in the Vocational-Technical Institute, teaching carpentry classes, effective for the period from October 16, 1950, through October 31, 1950, at a monthly salary of \$36.00; for the period from November 1, 1950, through November 30, 1950, at a monthly salary of \$48.00; for the period from December 1, 1950, through December 31, 1950, at a monthly salary of \$36.00; and for the period from January 1, 1951, through January 31, 1951, or longer if needed, at a monthly salary of \$48.00. Mr. Williams has had seven years of experience as a carpenter and a carpenter foreman.
20. Mr. Vincent Alfred Zike was appointed 1/4 time Lecturer in the Vocational-Technical Institute, teaching blueprint reading, effective for the period from November 1, 1950, through December 31, 1950, at a monthly salary of \$64.00; and for the period from January 1, 1951, through January 31, 1951, or longer if needed, at a monthly salary of \$72.00. Mr. Zike received his Bachelor of Science degree from Worcester Polytechnic Institute. He has had experience as a Foundry Research Engineer, a sales engineer and a mechanical engineer.

C. The following teachers in public schools have been appointed as practice supervisors at monthly salaries of \$25.00 for the three months of the winter terms of 1950-1951:

Name, School and Subject	Winter Term Salary
Armstrong, La Verne, Carterville H. S., Business.....	\$75.00
Bain, Edgar, West Frankfort H. S., History-Geography.....	75.00
Carey, Myrtle, Herrin H. S., English.....	75.00
Collins, Walter, West Frankfort H. S., History-Government.....	75.00
Cox, Dorothy, Carterville H. S., Algebra-Trigonometry-Geometry.....	75.00
Davis, Luella, Attucks H. S., History-English.....	75.00
Dean, W. S. B., Carterville H. S., Physics.....	75.00
DeWitt, Lloyd R., Mt. Vernon H. S., Journalism.....	75.00
Dohanich, George, Herrin H. S., Physiology.....	75.00
Finley, Norman, Carbondale Comm., History-Civics.....	75.00
Fox, Mae, Brush School, Grade 6.....	75.00
Grant, Alice, West Frankfort H. S., English.....	75.00
Hastie, James, West Frankfort H. S., English.....	75.00
Hedges, Jack, West Frankfort H. S., History.....	75.00
Hopkins, Jewell, C'dale City Schools, Speech Correction.....	75.00
Hunter, Clay, Johnston City H. S., History-Geography.....	75.00
Ikard, Misanna, Attucks H. S., English-History.....	75.00
Jones, Howard L., Mt. Vernon H. S., Industrial Educ.	75.00
Kitchell, Madelyn, Red Bud H. S., Home Economics.....	75.00
Konya, Joe, West Frankfort H. S., Industrial Arts.....	75.00
Lightel, J. R., Attucks H. S., Art.....	75.00
McBride, William, Lincoln Jr. High, Health-Physical Educ.....	75.00
Morrison, Etna, Benton H. S., Mathematics.....	75.00
Morin, Joe, West Frankfort H. S., Physical Educ.....	75.00
Morgan, Vesta, Carbondale Comm., Home Economics.....	75.00
Parrish, Lucy, Carbondale Comm., Bookkeeping.....	75.00
Ragsdale, Lydia, Lincoln Jr. High, Grade 5.....	75.00
Reps, John, Lincoln Jr. High, Language Arts.....	75.00
Smith, Robert, Herrin H. S., Zoology-Biology.....	75.00
Stroup, D. M., Carbondale Comm., Algebra.....	75.00
Takach, Veta, Johnston City H. S., English.....	75.00

Todd, Alma, Carbondale Comm., Home Economics.....	75.00
Tripp, Charles, Herrin H. S., History.....	75.00
Watson, Irene, Carterville H. S., English.....	75.00
Webb, Mary, Benton H. S., Home Economics.....	75.00
Wetherington, William, Herrin H. S., Music.....	75.00

D. Reappointments

1. Mr. Lawrence Gallick was reappointed Faculty Assistant in the General Library at a monthly salary of \$190.00, effective January 15, 1951.
2. Mrs. Evalee McGee, Assistant Instructor in the Technical Institute, has been reappointed for the period from January 8, 1951, through June 8, 1951, at a monthly salary of \$300.00.
3. Mr. Nolan A. Rosan was reappointed $\frac{1}{4}$ time Instructor in Education at a monthly salary of \$100.00, effective for the period from December 4, 1950, through March 9, 1951.
4. Dr. Robert E. Smith was reappointed Lecturer in Industrial Education at a monthly salary of \$650.00, effective for the period from December 4, 1950, through June 8, 1951.
5. Mr. Clyde V. Winkler was reappointed $\frac{1}{4}$ time Instructor in Education, at a monthly salary of \$100.00, effective for the period from December 4, 1950, through March 9, 1951.

E. Changes of Title

Miss Elizabeth O. Stone, Assistant Professor in the University Library, has been designated Assistant Director, in charge of Public Services. Mr. Harry Dewey, Instructor in the University, has been designated Assistant Director in charge of Technical Services.

The Public Services unit of the Library includes the following divisions: Reference, Circulation, Education, and the University School Library. The Technical Services unit comprises the following divisions: Ordering, Cataloguing and Documents, and Continuations.

F. Changes of Appointment

1. Mrs. Maxine Blackman, Faculty Assistant formerly assigned to the Information Service, has been transferred to the Alumni Service, effective for the period from November 20, 1950, through June 8, 1951, at no change in rank or salary.
2. Mr. Richard Frank Vorwald, half-time Graduate Assistant formerly assigned to the Economics Department, has been transferred to the Statistical Service, effective for the period from December 4, 1950, through June 8, 1951, at no change in rank or salary.
3. Mrs. Alice Marie Sheahan, has been changed from a $\frac{1}{2}$ time Faculty Assistant in the Health Service, to a full-time Faculty Assistant at a monthly salary of \$225.00, effective for the period from January 1, 1951, through June 8, 1951.

G. Leaves of Absence

1. Mrs. Naomi H. Manering, Faculty Assistant in the Health Service, has been granted an extension of her leave of absence without pay. Her present leave, which expires December 1, 1950, has been extended through March 9, 1951.
2. The disability leave with pay granted to Dr. Bruce W. Merwin, Professor of Education, for the period from October 23, 1950, through December 15, 1950, was extended to December 21, 1950, and also a leave of absence without pay for the period from January 2, 1951, through March 9, 1951, has been granted because of illness.
3. Mr. William O'Brien, Instructor in the Men's Physical Education Department, has been granted a leave of absence without pay,

effective December 16, 1950. Mr. O'Brien was recalled to military duty.

4. Dr. Victor Randolph, Associate Professor in the Education Department, has been granted a leave of absence without pay, effective for the period from December 16, 1950, through June 8, 1951. Dr. Randolph is taking a temporary position with the U. S. Office of Education.
5. Dr. W. J. Tudor, Associate Professor of Sociology, has been granted a leave of absence without pay for the period extending from December 16, 1950, through June 8, 1951. He has received a Fulbright award for teaching abroad.

H. Cancellation of Appointments and Resignations

1. Dr. E. L. Borkon's temporary appointment as Professor and Acting Director of the Student Health Service, was cancelled effective December 16, 1950, and Dr. Anthony Raso was named Acting Director.
2. Mr. Walter V. Creswell, $\frac{1}{4}$ th time Assistant Instructor in the University School, resigned effective December 16, 1950. He was recalled to active duty.
3. Mrs. Olive Boone Culp's appointment as a Lecturer in the Adult Education Department was cancelled effective October 31, 1950. Mrs. Culp is ill and is physically unable to continue teaching.
4. Mrs. Pauline K. Grandon whose appointment as a $\frac{1}{2}$ time Graduate Assistant in the General Library at a monthly salary of \$110.00, effective for the period from December 4, 1950, through June 8, 1951, had been previously approved, has declined to accept the appointment.
5. Mr. Richard Paul Hibbs, $\frac{1}{8}$ th time Lecturer in Adult Education, resigned effective December 1, 1950, because his duties as Principal of the DuQuoin High School required all of his time.
6. Miss Kathryn S. Johnson, Faculty Assistant in the General Library, resigned effective December 16, 1950, to be married.
7. Miss Margaret Miller, Faculty Assistant in the Health Service, resigned effective December 16, 1950, to be married.
8. Mr. Joe L. Simms, Sr., Graduate Assistant in Education, resigned effective December 4, 1950, to accept a teaching position.

John Page Wham moved the approval of the additions to and changes in the Faculty-Administrative Pay Rolls as recommended by the President of the University. The motion was seconded by Lindell W. Sturgis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

C. Report on Contracts and Orders Awarded During the Months of November and December, 1950, Amounting to \$500.00 or Over

Contracts and Orders Awarded During the Month of November, 1950, Amounting to \$500 or Over

A. Chargeable Against Operating Funds

Superintendent of Printing Orders

No. S. P. 20352	John S. Swift Company, Inc., 17 North Loomis Street, Chicago 7, Illinois, Planographing Annual Report of Bus. Mgr.	\$ 642.75
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University Purchase Orders

No. 6969	American Book Company, Chicago, Illinois, Bookstore Books (Purchased from Publisher).....	600.00
No. 6997	Vienna Nursery Company, Vienna, Illinois, Flowers and Shrubs for Physical Plant Operations	877.50
	Bidders:	
	H. B. Hartline Nursery.....\$ 585.00 ¹	
	Wayside Gardens	No Bid
¹ Did not bid on items amounting to approx. \$527.50.		
No. 7027	H. B. Hartline Nursery, Makanda, Illinois, Trees and Shrubs for Physical Plant Operations.....	599.00
	Bidders:	
	Vienna Nursery	No Bid
	Wayside Gardens	No Bid
No. 7029	General Electric Supply Corporation, St. Louis, Missouri, Daybright Lights for Home Economics	798.00
	Bidders:	
	General Electric Company	No Bid
	Joseph Helleny & Sons.....	1,168.00
	Brown Supply	No Bid
No. 7037	Eddings Brothers, Carbondale, Illinois, Furnish and Install Furnace for Power Plant and Utilities for 500 West Grand	885.00
	Bidders:	
	National Plumbing and Heating..	895.00
	G. W. Walters	No Bid
No. 7047	Singer Sewing Machine Company, Carbondale, Illinois, Sewing Machine for Home Economics Department	1,248.24
	(No other source in this territory)	
No. 7072	R. J. Brunner, Carbondale, Illinois, Bookcase for Business Administration	888.93
	Bidders:	
	National Office Furniture Co.....	No Bid
	E & I Cooperative Service.....	No Bid
	Springfield Stationery Co.	No Bid
	Blackwell-Wielandy	No Bid
No. 7074	Baldwin Piano Company, St. Louis, Missouri, Piano for Residence Hall	1,796.40
	Bidders:	
	(Baldwin Piano Company only source in this territory for Baldwin Piano requested)	
No. 7087	Brodhead-Garrett Company, Cleveland, Ohio, Lumber for Industrial Education.....	605.50
	Bidders:	
	Carbondale Lumber Company....	No Bid
	Colp Lumber Company.....	703.40
	Stotlar Lumber Company.....	No Bid
	Swafford Lumber Company.....	No Bid
No. 7143	Marchant Calculating Company, Evansville, Indiana, Calculator for Statistical Service.....	728.28
	(No other source in this territory)	
No. 7185	Gaylord Brothers, Inc., Syracuse, New York, Card Catalogue Cabinets for General Library... ..	739.45
	Bidders:	
	R. J. Brunner	No Bid
	Crown Office Supply.....	No Bid
	Blackwell-Wielandy	No Bid
No. 7198	Karoll's General Merchandise, 1240 South Halstead Street, Chicago, Illinois, Turkish Towels for University School.....	710.00

Bidders:		
No. 7326	George McArthur and Sons.....	No Bid
	W. M. Welch Manufacturing Company, Chicago, Illinois, Chemistry Supplies for University School	518.95
Bidders:		
	Chicago Apparatus Company.....	No Bid
	E. H. Sargent Company.....	198.86 ¹
	Fisher Scientific Company.....	317.12 ²
	Schaar and Company.....	451.18 ³
¹ Did not bid on items amounting to approx. \$400.00.		
² Did not bid on items amounting to approx. \$226.94.		
³ Did not bid on items amounting to approx. \$115.00.		
No. 7522	Dictaphone Corporation, St. Louis, Missouri, Dictaphone for Technical Institute.....	728.80
(No other bid—no other source for this machine)		
No. 7543	J. K. Monteith and Assoc., 8221 Clayton Road, St. Louis, Missouri, Cabranette Kitchen for Physical Plant—Maintenance (In President's Office, Bradley House)	606.00
Bidders:		
	Rossia, Louis Soda Fountain Co.	No Bid
	Baxter Steel Equipment Company	No Bid
	Peerless-Built-In Fixtures.....	No Bid
	Federal Equipment Company....	No Bid
	Parsons Corporation	No Bid
B. Chargeable Against Capital Funds		
No. 7166	Carbondale Lumber Company, Carbondale, Illinois, Lumber and Nails for Construction of Dormitories	806.65
Bidders:		
	Pyramid Lumber Company.....	No Bid
	Murphysboro Lumber Company..	833.01
	Reiman Lumber Company.....	No Bid
	Stotlar Lumber Company.....	906.97
	Colp Lumber Company.....	No Bid
	Builders Lumber Company.....	No Bid
No. 7210	Stotlar Lumber Company, Carbondale, Illinois, Roofing, Cement, Etc. for Construction of Dormitories	1,259.70
Bidders:		
	Colp Lumber Company	1,575.00
	Carbondale Lumber Company....	No Bid
	Swafford Lumber Company.....	No Bid
	Reiman Lumber Company.....	No Bid
	Murphysboro Lumber Company..	1,325.00
No. 7378	Paschedag Music House, West Frankfort, Illinois, Instruments for Training School.....	977.68
Bidders:		
	Lyon and Healy.....	1,094.10
	A. W. Sikking Company.....	857.38 ¹
	Ed Cullinan Music Shop.....	No Bid
¹ Substituted for instruments asked for on Requisition.		
No. 7379	Daniels Surgical and Medical Supplies, Chicago, Illinois, Therapy Unit for Training School.....	625.00
Bidders:		
	Illinois Electric Corporation.....	870.00
	Burdick Corporation	719.87
	William Rocke Company, Inc.....	900.00
No. 7381	Potomac Engineering Company, Chicago, Illinois, Bars and Tennis Tables for Training School	1,270.00

Bidders:

Len A. Maune.....	1,289.45 ¹
Veath's	No Bid
Lane Stewart	No Bid
Fred Medart	No Bid
Narragansett	922.55 ²

¹ Did not bid on items amounting to approx. \$147.50.² Did not bid on items amounting to approx. \$147.50.
Substituted Specifications.

No. 7386

Precision Electronics Company, Chicago, Illinois,
Permaflex Phones, etc. for Training School..... 1,820.00**Bidders:**

Maico Hearing Company.....	1,211.25 ¹
Telex Precision Hearing Company	No Bid
Beltone Hearing Service.....	No Bid
Zenith Radio Corporation.....	No Bid

¹ Items amounting to approx. \$600.00 not bid on.
Some items did not meet specifications.

No. 7387

Yates American Machine Company, Beloit, Wis-
consin, Speed Lathe for Training School..... 508.95
(No other bid as there is no other source for
this lathe)

No. 7388

Colcord Wright Machine Company, St. Louis,
Missouri, Lathes, etc. for Training School..... 6,695.03**Bidders:**

Brodhead-Garrett Company.....	364.63 ¹
Sligo Company.....	2,794.70 ²
Orr Iron Company.....	No Bid
H. Channon Company.....	No Bid
Yates American.....	No Bid
Glenn Goodman.....	6,445.20 ³
Modern Engineering.....	No Bid

¹ Items amounting to approx. \$6,400.00 not bid on.² Items amounting to approx. \$3,950.00 not bid on.³ Items amounting to approx. \$352.45 not bid on.

No. 7389

Brodhead-Garrett Company, Cleveland, Ohio, In-
dustrial Education Furnishings for Training
School 2,240.10**Bidders:**

Colcord Wright	118.50 ¹
Sligo Company	447.00 ²
Orr Iron Company	No Bid
H. Channon Company	No Bid
Yates American	No Bid
Glenn Goodman	511.91 ³
Modern Engineering	11.00 ⁴

¹ Items amounting to approx. \$2,200.00 not bid on.² Items amounting to approx. \$1,835.67 not bid on.³ Items amounting to approx. \$1,800.00 not bid on.⁴ Items amounting to approx. \$2,229.57 not bid on.

No. 7390

Yates American Machine Company, Beloit, Wis-
consin, Hand Jointer and Band Saw for Training
School 898.00**Bidders:**

Colcord Wright	468.15 ¹
Brodhead-Garrett	No Bid
Sligo Company	No Bid
Orr Iron Company.....	No Bid
H. Channon Company	No Bid
Glenn Goodman	1,196.81
Modern Engineering Company...	No Bid

¹ Items not bid on in the amount of approx. \$421.00.

Item bid on not according to specifications.

No. 7391	Mr. Glenn Goodman, Carbondale, Illinois, Saws and Drill Press for Training School.....	1,328.93
	Bidders:	
	Colcord Wright	1,060.87 ¹
	Brodhead-Garrett Co.	633.55 ²
	Sligo Company	229.25 ³
	Orr Iron Company	No Bid
	H. Channon Company	No Bid
	Yates American	No Bid
	Modern Equipment Company ...	No Bid
	¹ Did not bid on items amounting to approx. \$248.95.	
	² Did not bid on items amounting to approx. \$795.60.	
	³ Did not bid on items amounting to approx. \$1,072.53.	
No. 7541	Crane Company, St. Louis, Missouri, Water Sleeves, plugs, spigots, etc. for construction of dormitories	1,132.49
	Bidders:	
	James B. Clow Company.....	1,106.51 ¹
	American Rad. & Std. San.....	No Bid
	Henry Petter	No Bid
	Hoe Supply Company	1,151.15
	¹ Issued to Crane because Clow could not deliver for from 20 to 25 weeks.	
No. 7542	Central Mine Supply Company, Mt. Vernon, Illinois, Pipes, Couplings, Tees, etc. for construction of dormitories	703.29
	Bidders:	
	(No other bid. Fastest delivery from this company)	
Contracts		
A. & E. 65453	Phillips Electric Company, Belleville, Illinois, Extra—Additional Lighting of Corridors—Training School	5,790.00
A. & E. 66607	Federal Constructors, Chicago, Illinois, Installation of Built-in Equipment—Training School....	30,297.00
	No other bidders.	
A. & E. 66609	Globe Furniture and Stationery Company, Chicago, Illinois, Installation of Built-in Metal Work—Training School	3,495.00
	Other Bidders:	
	Art Metal Construction Company	
	Chicago, Illinois	2,132.09 ¹
	All Steel Equipment Company Chicago, Illinois	No Bid
	General Fireproofing Company, Chicago, Illinois	No Bid
	¹ Did not bid on storage cabinets and other cases.	
A. & E. 66608	Pontiac Millwork Company, Pontiac, Michigan, Millwork for installation of Built-in Equipment—Training School	19,340.00
	Other Bidders:	
	The West Woodworking Company, Chicago, Illinois	38,970.00
	Woodworking Corporation of America, Chicago, Illinois	21,256.00
	Hartman Sanders Company, Chicago, Illinois	No Bid
	Theo. F. Kartheiser, Chicago, Illinois	No Bid
	Huttig Sash and Door Company, St. Louis, Missouri	No Bid

A. & E. 66611	Phillips Electric Company, Belleville, Illinois, Electrical Work—Installation of Built-in Equipment—Training School	916.00
	No Other Bidders.	
A. & E. 66610	Economy Plumbing and Heating Company, Chicago, Illinois, Plumbing Work—Installation of Built-In Equipment—Training School	1,333.00
	No Other Bidders.	
A. & E. 66628	American Seating Company, Grand Rapids, Michigan, Auditorum Chairs—Training School..	6,168.26
	No Other Bidders.	

**Report on Contracts and Orders Awarded During the Month of
December, 1950, Amounting to \$500.00 or Over**

A. Chargeable Against Operating Funds

Superintendent of Printing Orders

No. S. P. 20954	W. M. Welch Manufacturing Company, Chicago 10, Illinois, Diplomas for Registrar	780.00
No. S. P. 21079	Murname Paper Company, Chicago 10, Illinois, Stock paper for stationery to be printed for General Printing	1,424.34

University Purchase Orders

No. 7620	R. J. Brunner Company, Carbondale, Illinois, Typewriters for General Library	870.93
	No other bid. No other source.	
No. 7649	E. H. Sheldon and Company, 25 E. Jackson Blvd., Chicago 4, Illinois, All purpose tables for Home Ec. Dept.	747.92
	Bidders:	
	Bovince Manufacturing Company 1,159.20	
	J. W. Rhea	No Bid
No. 7658	Bridgeport Paper Company, Inc., New York, N. Y., Toilet Tissue for Physical Plant Operations	989.00
	Bidders:	
	Graham Paper Company	No Bid
	Morris Supply Company	No Bid
No. 7698	National Heating and Plumbing, Carbondale, Illinois, Boilers for Power Plant and Utilities....	1,456.75
	Bidders:	
	Eddings Brothers	No Bid
	G. W. Walters	No Bid
	J. H. Conley & Sons	No Bid
	L. H. Paul Plumbing & Heating..	No Bid
No. 7663	Harry H. Wallace, Harrisburg, Illinois, Damp-proof compound and gray rubber floor enamel for Camp Ellis Buildings	551.50
	Bidders:	
	Garland Company (Manufacturer	
	—above Company dealer)	No Bid
	(No other source)	
No. 7484	H. W. Wilson Company, New York, N. Y., Subscriptions for General Library	586.17
	No other bid. No other source, published by this Company.	
No. 7634	Hanson-Bennett Magazine Agency, Chicago 7, Illinois, Subscriptions for General Library	3,652.82
	Bidders:	
	Moore-Cottrell	No Bid
	Stechert Heffner	No Bid
	F. A. Faxon	No Bid

No. 7729	Karrols General Merchandise, Chicago, Illinois, Gym towels for P. E. Men (Academic).....	675.00
	Bidders:	
	Marshall Field and Company.....	No Bid
	Famous-Barr Company	No Bid
No. 7793	Veath's Sport Mart, Carbondale, Illinois, P. E. Supplies for University School	773.31
	Bidders:	
	Athletic House	715.79 ¹
	Lowe and Campbell	774.71 ²
	Bailey and Himes	393.87 ³
	A. G. Spaulding	No Bid
	Markwort	757.48 ⁴
	¹ Did not bid on items amounting to approx. \$98.05.	
	² Did not bid on items amounting to approx. \$8.25.	
	³ Did not bid on items amounting to approx. \$321.60.	
	⁴ Did not bid on items amounting to approx. \$26.00.	
No. 7825	Clark Sanding Machine Company, St. Louis, Missouri, Floor scrubber for Physical Plant Operations	1,113.40
	Bidders:	
	Multi Cleaner Products	1,207.50
	Brewer Electric Co.	No Bid
	Finnell Systems	1,219.10
	Pro-Tex All Company	1,147.40
No. 7826	Multi-Clean Products, Inc., St. Paul 1, Minnesota, Vacuum cleaner for Physical Plant Operations..	630.00
	No other bid. No other source.	
No. 7824	A. J. Griner Company, Kansas City, Missouri, Field Microscopes for Zoology	2,282.40
	Bidders:	
	Bausch & Lomb Optical Co.	2,401.20
	American Optical Company	2,401.20
	C. W. Alban Company	2,282.40
No. 7841	Vogler Motor Company, Carbondale, Illinois, For Truck for Physical Plant Operations.....	1,729.28
	Bidders:	
	Down-State Chevrolet Co.	1,995.00
	Hunter-Owens	No Bid
	Harold Grob	1,950.00
	Brewster Motors	2,142.00
	Morgan-Jewell Motor Co.	1,733.50
	Sims-Henley Motor Sales	No Bid
	Anna-Jonesboro Motor Co.	No Bid
No. 7867	Jos. Helleny & Sons, Inc., Herrin, Illinois, Card tables and chairs for Physical Plant Operations	1,087.00 ¹
	Bidders:	
	Paeco Supply	1,692.40
	Albert Pick	No Bid
	Rhodes Burford	No Bid
	E. H. Sheldon	No Bid
	¹ Bid recommended by Director of Physical Plant from samples submitted.	
No. 7888	McGraw Hill Book Company, New York 18, N. Y., Books for Bookstore	595.00
	No other bid. No other source.	
No. 7905	Best Universal Lock Company, Inc., Indianapolis, Indiana, Night latch for Physical Plant Maintenance	539.00
	No other source acceptable.	
No. 7898	J. T. Blankenship, Murphysboro, Illinois, Field Engineering work and Survey party for Physical Plant Administration	1,800.00
	Order to confirm contract with Blankenship.	

No. 7847	J. K. Montieth & Associates, St. Louis, Missouri, Custom built kitchen for Home Economics De- partment	6,632.82
	Bidders:	
	St. Charles Manufacturing Co.....	No Bid
	Jos. Helleny & Sons	No Bid
	Williams Firestone	No Bid
No. 7943	Pictosound Movie Service, St. Louis 3, Missouri, Film strip library for Audio-Visual Aids Service	1,330.37
	No other bid. No other source.	
No. 7981	Mr. J. E. Stone, Representative for IBM Corp., E. St. Louis, Illinois, I.B.M. Electric Typewriter for Alumni Records and Services.....	586.50
	No other bid. No other source.	
No. 7994	General Radio Company, 920 S. Michigan Ave., Chicago 5, Illinois, Equipment for research in Physics Department.....	1,095.00
	Bidders:	
	Gates Radio Co.	No Bid
	Allied Radio Co.	No Bid
	Walter Ashe Radio Service.....	No Bid

B. Chargeable Against Capital Funds

University Purchase Orders

No. 7926	Carbondale Lumber Company, Carbondale, Illi- nois, Lumber for Construction of Dormitories...	1,547.66
	Bidders:	
	Murphysboro Lumber Co.	1,633.36
	Colp Lumber Company	1,616.71
	Stotlar Lumber Company	1,684.02
No. 7952	Graybar Electric Company, St. Louis 3, Missouri, Cable, switchboxes, wire, friction tape, etc. for Construction of Dormitories.....	2,569.55 ¹
	Bidders:	
	General Electric Supply Co.	2,839.46
	Mt. Vernon Electric Co.	2,538.27
	Westinghouse Electric Co.	2,466.34

¹ The Director of the Physical Plant specified that he wanted the material from Graybar, as it is a better grade of material; therefore, meets specifications.

No. 7654	Hobart Brothers Company, Troy, Ohio, Electric Welder for Training School	500.35
	No other bid. No other source.	

Contracts

A. & E. 66637	R & R Construction Company, Alton, Illinois, Installation of Tunnel Additions—Completion of Power Plant—General Work.....	174,960.00
	Other Bidders:	
	J. C. Williams & Sons, Carbon- dale, Illinois	232,620.00
	Edgar A. Stephens & Sons, Cairo, Illinois	186,432.00
	James McHugh Construction Co. & William R. Goss Company, Chicago, Illinois	259,800.00
	J. L. Simmons Co., Inc., Decatur, Illinois	204,737.00
A. & E. 66638	American Power Piping Corporation, St. Louis, Missouri, Installation of Piping for Tunnel Ad- ditions—Completion of Power Plant.....	120,000.00

Other Bidders:	
	Standard Asbestos Mfg. Co., Chicago, Illinois No Bid
	Asbestos & Magnesia Materials Co., Chicago, Illinois No Bid
	L. H. Prentice Company, Chicago, Illinois 170,750.00
	Fowler Plumbing & Heating Co., Centralia, Illinois 165,990.00
	A. Kilander & Company, Chicago, Illinois 164,350.00
	Paul J. Krez Company, Chicago, Illinois, No Bid
	S. E. McDaniel & Co., Inc., Decatur, Illinois 160,118.00
A. & E. 66638	American Power Piping Corporation, St. Louis, Missouri, Installation of Pipe Covering—Tunnel Additions—Completion of Power Plant..... 38,500.00
Other Bidders:	
	Standard Asbestos Mfg. Co., Chicago, Illinois 39,976.00
	Asbestos & Magnesia Materials Co., Chicago, Illinois 40,975.00
	L. H. Prentice Company, Chicago, Illinois No Bid
	Fowler Plumbing & Heating Co., Centralia, Illinois No Bid
	A. Kilander & Co., Chicago, Ill. No Bid
	Paul J. Krez Company, Chicago, Illinois 42,106.00
	S. E. McDaniel & Co., Inc., Decatur, Illinois No Bid
A. & E. 6691	H. Chapline Electrical Company, Webster Groves, Missouri, Extra—Installation of Electrical Services—Service Shops Building..... 5,551.56
	Extra—Furnishing and Installing Fibre Ducts—Service Shops Building 602.21
A. & E. 66607	Ken-Lee Hardware Company, Chicago, Illinois, Finish hardware for Miscellaneous Equipment—Training School Building 1,360.00
Other Bidders:	
	Midwest Hardware Company, Chicago, Illinois 1,712.00
	Illinois Hardware Company, Chicago, Illinois 1,629.00
	Howell Hardware Co., Chicago, Illinois 1,300.00
	Clark & Barlow Hardware Co., Chicago, Illinois No Bid
	Cobb, Whyte & Laemmer, Chicago Illinois No Bid
	Goedert Hardware Company, Oak Park, Illinois No Bid

Lindell W. Sturgis moved that the contracts and orders awarded during the months of November and December 1950, amounting to \$500 or over, as listed in the above report, be confirmed and approved as submitted. The motion was seconded by O. W. Lyerla and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

D. Resolutions Accepting Bids

RESOLUTION accepting bid for Additional Lighting of Corridors as an Extra on Contract 65453—Training School Building, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see letter attached) for additional lighting of corridors of the Training School Building, more specifically described in the letter attached, and

WHEREAS, the following bid was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price
A. & E. 65453	Additional Lighting	Phillips Electric Company	\$ 5,790.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

C O P Y

November 6, 1950

TO: Phillips Electric Co.,
600 Lebanon Ave.,
Belleville, Illinois

FROM: Supervising Architect

SUBJECT: Southern Illinois University, Carbondale,
Illinois—Training School Building

I have been directed to notify you of the acceptance of your proposal, dated October 16, 1950, resulting in a net additional charge of FIVE THOUSAND SEVEN HUNDRED NINETY AND 00/100 DOLLARS (\$5,790.00), for the following:

Removing two lights, 20 watt open tube fixtures in the corridors, and replacing those fixtures with four lamp, glass panelled units which will provide more adequate lighting.....	\$ 6,155.00
Deduct for the type "E" fixtures delivered and mostly installed	365.00

Net total\$ 5,790.00

A formal order will be forwarded you for signature coincident with its execution by the officers so authorized to execute the order for the state.

Pending receipt of the above order, it is requested that this letter be taken as authority to proceed with the work.

Yours very truly,

DEPARTMENT OF PUBLIC WORKS
AND BUILDINGS/S/ C. Herrick Hammond
Supervising Architect

CHH*MM

cc E. B. Elsner
cc D. W. Morris
cc Noble J. Puffer
cc Carl Nall
cc Nelson & Nettnin, Inc.
cc M. Walsh
cc P. Lehnen Code 9990-4100 for
cc. Jos. Fagan 9990-4165.03

65453

RESOLUTION accepting bid for the installation of Built-in Equipment—Training School Building, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see letter attached) for the installation of built-in equipment for the Training School Building, more specifically described in the letter attached, and

WHEREAS, the following bid was the lowest and best bid received in view of the circumstances:

Contract Number	Work	Contractor	Contract Price
A. & E. 66607	Installation of Built-in Equipment	Federal Constructors	\$30,297.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

RESOLUTION accepting bid for Installation of Built-in Metal Work—Training School Building, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see letter attached) for the installation of built-in metal work for the Training School Building, more specifically described in the letter attached, and

WHEREAS, the following bid was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price
A. & E. 66609	Installation of Built-in Metal Work	Globe Furniture and Stationery Company	\$ 3,495.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

RESOLUTION accepting bid for Millwork—Installation of Built-in Equipment—Training School Building, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see letter attached) for millwork—installation of built-in equipment for the Training School Building, more specifically described in the letter attached, and

WHEREAS, the following bid was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price
A. & E. 66608	Millwork for Installation of Built-in Equipment	Pontiac Millwork Company	\$19,340

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

RESOLUTION accepting bid for Electrical Work—Installation of Built-in Equipment—Training School Building, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see letter attached) for electrical work for the installation of built-in equipment for the Training School Building, more specifically described in the letter attached, and

WHEREAS, the following bid was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price
A. & E. 66611	Electrical Work for Installation of Built-in Equipment	Phillips Electric Co.	\$916.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

RESOLUTION accepting bid for Plumbing Work—Installation of Built-in Equipment—Training School Building, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see letter attached) for plumbing work—installation of built-in equipment for the Training School Building, more specifically described in the letter attached, and

WHEREAS, the following bid was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price
A. & E. 66610	Plumbing Work for Installation of Built-in Equipment	Economy Plumbing and Heating Co.	\$1,333.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

C O P Y

Department of Public Works and Buildings
DIVISION OF ARCHITECTURE AND ENGINEERING
November 17, 1950

TO: Mr. Ed. V. Miles
Business Manager
Southern Illinois University
Carbondale, Illinois

FROM: J. F. Booton

SUBJECT: Southern Illinois University
Carbondale, Illinois
Training School Building
Miscellaneous Equipment

As per your request, we are listing herein the various contractors who bid on the miscellaneous equipment and the amounts of their proposals. We mailed out plans and specifications to six (6) millwork contractors and received proposals from only three (3) contractors. The others returned their plans stating they were unable to bid same at this time.

On the metal case work, we sent out plans to four (4) contractors and only received proposals from two, the others declined to bid.

Proposals on the electric and plumbing work were received from the contractors now doing work at the Training School. A proposal for all other work in connection with the miscellaneous equipment, such as erection of millwork, painting, glass, masonry work, etc., was received from Federal Constructors, Inc., who are the general contractors for the Training School Building.

The following proposals were received on the various trades: For All work other than Metal Cases and Millwork.

Federal Constructors, Inc., \$31,172.00, including finished hardware.

In the event the Fountain is omitted deduct—\$2,135.00

In the event the Priming of all Woodwork is omitted deduct—\$875.00

No other proposals were requested

Metal Work such as Wardrobes, Shelving, Storage Cabinets & Counter

Art Metal Construction Company

For the Metal Counter in Administration Office only—\$2,132.09

They were unable to bid on the Storage Cabinets and other Metal Case Work.

Globe Furniture & Stationery Co.

For the Metal Counter.....	\$ 2,090.00	(Low Bid)
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All other Metal Work.....	1,405.00	(Low Bid)
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Total	\$ 3,495.00
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Millwork

Pontiac Millwork Co.....	\$ 19,340.00	(Low Bid)
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If priming of Millwork is omitted deduct.....	800.00
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West Woodworking Co.	38,970.00
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If millwork is to be primed add.....	740.00
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Woodwork Corporation of America.....	21,256.00
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If millwork is to be primed add.....	1,200.00
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Electric Work

Phillips Electric Co.	916.00
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No other proposals were requested.

Plumbing Work

Economy Plumbing & Heating Co.	1,333.00
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In the event the Fountain in Kindergarten is omitted deduct	359.00
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No other Proposals were requested.

In analyzing the above proposals we recommend that the priming of all millwork be done at the factory of the contractor furnishing the millwork, and therefore, we would not accept the deduction of \$800.00 of the Pontiac Millwork Company for this work, but would accept the deduction of \$875.00 for priming as mentioned in the proposal of Federal Constructors, Inc.

We expressed our views on the Fountain as mentioned in our letter of November 14, 1950.

We also wish to advise that action should be taken immediately, especially on the millwork and metal work, as these contractors have stated in their proposals that they will guarantee these bids for only 15 days which has already elapsed.

We trust this is the information you desire.

Very truly yours,

/s/ J. F. Booton
Chief of Design

JFB:GLM:GL

cc: Wheeler

cc: Springfield

cc: Miller

RESOLUTION accepting bid for the Fabrication and Installation of Auditorium Chairs—Training School Building, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see schedule attached) for the fabrication and installation of auditorium chairs for the Training School Building, more specifically described in the plans and specifications on file with the Treasurer of the Board, and

WHEREAS, the following bid, accompanied by a bid bond was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
A. & E. 66628	Fabrication and Installation of Auditorium Chairs	American Seating Co.	\$6,168.26	\$200.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

NAME OF INSTITUTION	Southern Illinois University
LOCATION	Carbondale, Illinois
JOB	Training School Building
TRADE	Auditorium Chairs
DATE OF OPENING OF PROPOSALS	Tues. Nov. 14, 1950—2:30 P. M. CST

PROPOSAL NO. 1

For complete fabrication delivery and installation of Auditorium Chairs for Training School Building, Southern Ill. University, Carbondale, Illinois as shown on drawings and as specified, the sum of:

Name of Contractor	Time of Completion	Certified Check
American Seating Company 9th and Broadway Grand Rapids, Michigan	6,168.26	200.00

RESOLUTION accepting bid for Installation of Tunnel Additions—Completion of Power Plant, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see schedule attached) for installation of Tunnel Additions for the completion of the Power Plant, more specifically described in the plans and specifications on file with the Treasurer of this Board, and

WHEREAS, the following bid, accompanied by a bid bond was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
A. & E. 66637	Installation of Tunnel Additions	R & R Construction Company	\$174,960.00	\$5,400.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

NAME OF INSTITUTION	Southern Illinois University
LOCATION	Carbondale, Illinois
JOB	Tunnel Additions—Completion of Power Plant
TRADE	General Work
DATE OF OPENING OF PROPOSALS	Tuesday, November 28, 1950, 2:30 P.M. CST

PROPOSAL NO. 1

For the materials and labor for the furnishing and installation complete and ready for use, the General Work required for the Tunnel Additions—Completion of Power Plant at Southern Illinois University, Carbondale, Illinois, all as shown on drawings and as defined in the specifications for the sum of:

Name of Contractor	Time of Completion	Certified Check
R. & R. Construction Co. 735 Park Drive Alton, Illinois	\$174,960.00 180 c. days	\$5,400.00
J. C. Williams & Sons 940 W. Main St. Carbondale, Illinois	232,620.00	1,300.00 5,700.00
Edgar A. Stephens & Sons, Inc. 216—10th St. Cairo, Illinois	186,432.00 240 c. days	5,700.00
James McHugh Construction Co. and William R. Goss Company 8316 S. Ellis Ave. Chicago, Illinois	259,800.00 150 consecutive days	4,500.00 4,500.00
J. L. Simmons Co., Inc. 2146 N. Woodford St. Decatur, Illinois	204,737.00 180 c. days	7,500.00

RESOLUTION accepting bid for Installation of Piping for Tunnel Additions and Installation of Pipe Covering for Tunnel Additions—Completion of Power Plant, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see schedule attached) for the installation of piping for tunnel additions and the installation of pipe covering for tunnel additions—completion of Power Plant, more specifically described in the plans and specifications on file with the Treasurer of this Board, and

WHEREAS, the following bid, accompanied by a bid bond was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
A. & E. 66638	Installation of Piping Installation of Pipe Covering	American Power Piping Corp.	\$120,000.00 38,500.00	} \$6,000

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

NAME OF INSTITUTION	Southern Illinois University
LOCATION	Carbondale, Illinois
JOB	Completion of Power Plant
TRADE	Tunnel Additions
DATE OF OPENING	Tues., November 28, 1950—2:30 P.M. CST

PROPOSAL NO. 6
For all equipment, materials and labor for the furnishing and installation, complete and ready for use, of all Tunnel Piping, including steam, condensate return, drips, drains, and sump ejectors, required between Station 0+00 and Station 29+35.43 for the Tunnel Additions—Completion of Power Plant Southern Illinois University, Carbondale, Illinois, all as shown on the drawings and as defined in the Specifications, the sum of:

PROPOSAL NO. 12
For all equipment, materials and labor for the furnishing and installation, complete and ready for use, of all Pipe Covering required between Station 0+00 and Station 29+35.43 on both Steam and Condensate Return Piping for the Tunnel Additions—Completion of Power Plant, Southern Illinois University, Carbondale, Illinois, all as shown on the drawings and as defined in the specifications, the sum of:

Contractor	Time of Completion	Time of Completion	Certified Check
Standard Asbestos Mfg. Co. Chicago, Ill.		\$ 39,976.00 45 c. days	\$ 1,200.00
The Asbestos & Magnesia Materials Co..... Chicago, Ill.		40,975.00 90 c. days	1,230.00
L. H. Prentice Co. Chicago, Ill.	\$170,750.00 200 c. days	5,123.00
Fowler Plumbing & Heating Co..... Centralia, Ill.	165,990.00 300 c. days	4,810.00
A. Kilander & Co. Chicago, Ill.	164,350.00 320 c. days	4,930.50
Paul J. Krez Company Chicago, Ill.		42,106.00 as required	1,263.18
American Power Piping Corp. St. Louis, Mo.	120,000.00 240 c. days	38,500.00 260 c. days	6,000.00
S. E. McDaniel & Co..... Decatur, Ill.	160,118.00 with G.C.	4,805.00

RESOLUTION accepting bid for Installation of Electrical Services and Furnishing and Installing Fibre Ducts—Service Shops Building, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see letter attached) for the installation of electrical services and the furnishing and installing of fibre ducts for the Service Shops Building, more specifically described in the letter attached, and

WHEREAS, the following bid was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price
A. & E. 6691	Installation of Electrical Services	H. Chapline Electrical Company	\$ 5,551.56
	Furnishing and Installing Fibre Ducts		602.21
			<hr/> \$ 6,153.77 <hr/>

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

December 22, 1950

TO: H. Chapline Electrical Co.,
679 E. Big Bend Boulevard
Webster Groves 19, Mo.

FROM: Supervising Architect

SUBJECT: Southern Illinois University, Carbondale, Illinois—Service Building and Shops

I have been directed to notify you of the acceptance of your proposals, dated November 3, 1950, totalling SIX THOUSAND ONE HUNDRED FIFTY-THREE AND 77/100 DOLLARS (\$6,153.77), for the following work:

Electrical work for Service Building and Shops; Furnishing and installing service required, complete in all details, per marked-up electrical plans, involving underground fibre duct, 500,000 C. M. 600 volt VCLC cable, 1000 ampere bus duct, 600 ampere bus duct, bus duct cable tap box, 600 ampere circuit breaker for installing in power house transformer vault, excavation, concreting, backfilling and other incidentals, the sum of	\$ 5,551.56
Furnishing and installing four 2" fibre ducts from the manhole outside the power plant to the Service Building for the above services, including adapters, duct spacers, concreting, excavation and backfilling but no wires or cables, the sum of.....	602.21
Net total extra.....	<hr/> \$ 6,153.77

A formal order will be forwarded you for signature coincident with its execution by the officers so authorized to execute the order for the State.

Pending receipt of the above order, it is requested that this letter be taken as authority to proceed with the work.

Yours very truly

DEPARTMENT OF PUBLIC WORKS AND BUILDINGS
Supervising Architect

CHH*MM

From Req. P. I. 2 (66th)

Code 9990-4191.02-621

S. B. 682

cc E. B. Elsner

cc D. W. Morris

cc Carl Nall

cc McCoy and Wilson

cc Jos. A. Fagan

cc M. Walsh

cc P. Lehen

6691

RESOLUTION accepting bid for Finish Hardware for Miscellaneous Equipment—Training School Building, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see schedule attached) for finish hardware for miscellaneous equipment for the Training School Building, more specifically described in the plans and specifications on file with the Treasurer of this Board, and

WHEREAS, the following bid was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price
A. & E. 66607	Finish Hardware for Miscellaneous Equipment	Ken-Lee Hardware Company	\$ 1,360.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

NAME OF INSTITUTION Southern Illinois University

LOCATION Carbondale, Illinois

JOB Finish Hardware for Miscellaneous Equipment
Training School Building

DATE OF OPENING PRO-9:00 A. M., Tuesday
POSALS December 26, 1950

Name	Bid	Remarks
Ken-Lee Hardware Co.	\$ 1,360.00	Firm Price
Midwest Hardware Co.	1,712.00	f. o. b. job subject to change up to time of delivery
Illinois Hardware Co.	1,629.00	Subject to price time of delivery
Howell Hardware Co.	1,300.00	Subject to price changes
Clark & Barlow Hardware Co.	Did not bid	
Cobb, Whyte & Laemmer	Did not bid	
Goedert Hardware Co.	Did not bid	

O. W. Lyerla moved the adoption of the above resolutions as recommended by the President of the University concerning the acceptance of bids for Additional Lighting of Corridors as Extra on Contract 65453—Training School Building; for installation of Built-in Equipment—Training School Building; for Installation of Built-in Metal Work—Training School Building; for Millwork—Installation of Built-in Equipment—Training School Building; for Electrical Work—Installation of Built-in Equipment—Training School Building; for Plumbing Work—Installation of Built-in Equipment—Training School Building; for the Fabrication and Installation of Auditorium Chairs—Training School Building; for Installation of Tunnel Additions—Completion of Power Plant; for Installation of Piping for Tunnel Additions and Installation of Pipe Covering for Tunnel Additions—Completion of Power plant; for Installation of Electrical Services and Furnishing and Installing Fibre Ducts—Service Shops Building; and for Finish Hardware for Miscellaneous Equipment—Training School Building. The motion was seconded by Lindell W. Sturgis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Approval of Master of Arts and Master of Science Curricula in Botany

E. The Graduate Council has recommended that the Department of Botany, which has previously been approved for graduate work on the basis of its library and laboratory facilities, now be approved for curricula leading to the Master of Arts and Master of Science degrees.

The Department will be able to undertake the new curricula by virtue of now having four full-time staff members with Doctor's degrees as members. These degrees represent specialization in such various subject matter areas as ecology and taxonomy, plant physiology, and morphology and cytology.

O. W. Lyerla moved that the Master of Arts and Master of Science curricula in Botany be approved as recommended by the President and the Graduate Council of the University. The motion was seconded by John Page Wham and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Approval of Graduate Offerings in Philosophy

F. The Graduate Council has recommended that the Department of Philosophy be approved to offer courses in curricula leading to the Master of Arts and Master of Science degrees.

The Department will be able to undertake the new curricula by virtue of having substantially improved the Library's holdings in philosophy books and periodicals, and also by the addition of two full-time staff members with Doctor's degrees during the past two years.

Until demand for the work in philosophy justifies a graduate major in the subject, only a graduate minor will be offered.

O. W. Lyerla moved that the Department of Philosophy be approved to offer courses in curricula leading to the Master of Arts and Master of Science degrees as recommended by the President and the Graduate Council

of the University. The motion was seconded by John Page Wham and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Fees for Non-Credit Courses

G. At the request of Mr. Raymond H. Dey, Director of the Division of Extension and Adult Education, Dean Henry J. Rehn of the College of Vocations and Professions and Mr. Ernest J. Simon, Director of the Vocational-Technical Institute, we recommend approval of the following schedule of fees for non-credit campus and extension short courses, series of lectures, workshops, conferences and similar instructional activities:

1. The basic tuition fee for non-credit courses, series of lectures, and workshops shall normally be \$1.00 per student for each five contact clock hours with the instructor. In certain instances, however, the director or dean arranging the course should have authority to vary this fee to meet the particular needs of the group or organization for which the program is being arranged. A series of lectures by the University staff organized for the benefit of a farm group, for instance, would probably have to be conducted as a service without charge, since farmers are accustomed to obtaining free service from the Agricultural Extension Division of the University of Illinois.
2. Flat fees varied according to the circumstances shall be charged organizations desiring particular courses where the organizations themselves wish to meet the cost of the course for their staff members. The basic cost for such courses will be estimated by the University agency furnishing the course, so that the total income will approximate that income which would be received if individual tuition rates were charged, assuming the group to be of normal size. This practice is especially useful where an individual organization or some government agency desires a course for its employees and wishes to know in advance the cost of the program, even though it is impossible to predict the exact enrollment. On some occasions, high-priced talent may be needed to conduct courses for certain business and professional groups, and it should be possible in these cases to charge a registration fee large enough to cover the complete cost of this kind of talent.
3. Fees for conferences are to be determined by the director of the University agency arranging them, so that the University will receive either partial or full help toward meeting the expense of conducting such conferences.

John Page Wham moved the approval of the schedule of fees for non-credit campus and extension courses, series of lectures, workshops, conferences, and similar instructional activities as recommended by the President of the University. The motion was seconded by Lindell W. Sturgis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Request for Retirement of Mr. Statsie C. Mosley

- H. Mr. Statsie C. Mosley, Labor Maintenance now on leave, has requested permission to retire from the service of Southern Illinois University at the earliest possible date and to obtain from the University Retirement System whatever benefits are due him. According to the regulations of the University Retirement System, any employee who has reached the age of 55 may apply for retirement, subject to the approval of the Board

of Trustees. Mr. Mosley, who was employed April 12, 1943, and was certified to the University Retirement System October 1, 1945, is now 59 years old, having been born November 22, 1891.

Approval is requested for Mr. Mosley's retirement effective February 1, 1951.

Lindell W. Sturgis moved the approval of the retirement of Mr. Statsie C. Mosley, Laborer Maintenance, effective February 1, 1951, as recommended by the President of the University. The motion was seconded by John Page Wham and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Resolution on Condemnation of Land

I. Approval is requested for the following resolution:

RESOLUTION

WHEREAS, the Board of Trustees of Southern Illinois University in regular session assembled this twenty-second day of January, 1951 has, on this date and on previous occasions, approved certain plans for the growth, campus enlargement and expansion of Southern Illinois University at Carbondale, Illinois: and

WHEREAS, in order to provide additional grounds for the location of buildings, site development, and the expansion of facilities necessary for such campus enlargements, it will be necessary to acquire certain tracts and parcels of real estate, NOW THEREFORE,

BE IT RESOLVED, by the Board of Trustees of Southern Illinois University, that it is necessary for campus enlargement to acquire for use by Southern Illinois University, the following parcels of real estate all located in the County of Jackson, State of Illinois:

Tract 29-3

The North Half of the Southeast Quarter and the North $\frac{1}{4}$ of the South $\frac{1}{2}$ of the Southeast Quarter in Section 29, Town 9 South, R 1 west of the 3rd P. M. in Jackson County, Illinois. 100 acres.

Tract 29-5

The North Half of the Northwest Quarter of Section 29, Town 9 South, R 1 west of the 3rd P. M. in Jackson County, Illinois. 80 acres.

Tract 29-13

The North Half of the South Half of the Northwest Quarter of Section 29, Town 9 South, Range 1 west of the 3rd P. M., in Jackson County, Illinois. 40 acres.

Tract 29-15

Forty acres off the South side of the South Half of the Northwest Quarter, of Section 29, Town 9 South, R 1 west of the 3rd P. M., in Jackson County, Illinois. 40 acres.

Tract 29-16a

The West Half of the Northeast Quarter of Section 29, Township 9 South, Range 1 west of the 3rd P. M., in Jackson County, Illinois, except the following: Commencing at the Northeast corner of the West Half of the Northeast Quarter of Section 29, Township 9 South, Range 1 west of the 3rd P. M., in Jackson County, Illinois, then running South along the east line of the said West Half, Twenty-five and one-half rods; thence West parallel with the North line of the said Northeast Quarter, Eighty rods; thence North twenty-five and one-half rods; thence east Eighty rods to the point of beginning.

Tract 30-3

The Northeast Quarter of the Northeast Quarter of Section 30, Town 9 South, R 1 west of the 3rd P. M., in Jackson County, Illinois. 40 acres.

AND WHEREAS, said unacquired tracts are necessary for the immediate expansion and campus enlargement of Southern Illinois University and reasonable offers of purchase based on able appraiser opinion have all been refused by the respective land-owners interest in said tracts:

BE IT RESOLVED, by the Board of Trustees of Southern Illinois University that it proceed to condemn Tracts 29-3, 29-5, 29-13, 29-15, 29-16a, 30-3, to be acquired for necessary campus enlargement.

John Page Wham moved the adoption of the above resolution on condemnation of land as recommended by the President of the University. The motion was seconded by Lindell W. Sturgis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Reaffirmation of Policy on Vocational-Technical Training and Nursing Education

- J. In an Associated Press release under date of January 8, 1951, it is reported that President Truman informed Congress about ten main subjects on which legislation will be needed affecting all aspects of mobilization. A number of these ten points were relevant to recent developments of Southern's program.

Mr. Truman's fifth point was "improvement of our agricultural laws, to help obtain the kinds of farm products we need for the defense effort". Southern's recent attempts to strengthen its vocational agriculture program and to undertake research designed to improve practical agriculture in Southern Illinois should help maintain general responsibility of universities and colleges in this program.

Mr. Truman's seventh point was "housing and training of defense workers, and the full use of all our manpower resources." The work in vocational training and retraining being undertaken in our vocational technical program should go far toward enabling Southern Illinois to meet this objective.

Mr. Truman's eighth point was "means for increasing the supply of doctors, nurses, and other trained medical personnel critically needed for the defense effort." The recent appointment of a Nursing Educator who is attempting to develop programs of nurses training at Southern is in line with this part of the President's program.

It is interesting to note that during the second World War, former President Pulliam was quick to see the need for vocational training in Southern Illinois. On May 19, 1941, he reported to the Teachers College Board that groups of auto mechanics, apprentice engineers, welders, and machine tool operators were being trained by Southern under the National Defense Education Program and with the cooperation of the Illinois Board for Vocational Education. On December 15, 1941, Mr. Pulliam recommended the appointment of a number of part-time workers to provide night courses for the quick training of clerical workers at the Illinois Ordnance Plant, which recommendation was approved. It was during the war years also that legislation was passed enabling Southern to enter into new programs, not only in the liberal arts and sciences, but also in vocational education. At its July 12, 1943, meeting, the Teachers College Board passed a resolution permitting Southern to proceed under the new powers granted it in Senate Bill No. 6, in response to a request from Mr. Pulliam that Southern be allowed to announce publicly courses of instruction providing liberal and vocational education offered at college level. On September 27, 1943, Mr. Pulliam

reported that the faculty and administration were moving as fast as circumstances permitted to expand the work of the University to include "such vocational training as the present facilities of the college will permit." He also reported that curriculum studies were being made for a new College of Vocations.

Just before the close of the second World War, on May 10, 1945, President Lay recommended to the Teachers College Board that the name of the College of Vocations be changed to "College of Vocations and Professions." Since some of its courses were professional, whereas others were vocational in nature, this recommendation was approved.

It is therefore plain that the need of vocational-technical training has long been recognized at Southern, and that it received special impetus in war-time situations.

On December 16, 1948, the report to the Teachers College Board showed that the Department of Registration and Education had requested Southern to consider the development of a nurses training program, and it was at this meeting that authorization was given to engage experts to conduct a survey on nursing education and pre-clinical medical training.

On July 1, 1949, Southern was placed under the present Board of Trustees. A survey of the minutes shows that these matters have been very much the concern of the present board also.

At the August 6, 1949, meeting of the board, to quote from page 5 of the minutes, "A motion was made by Mr. Gladson and seconded by Mr. Kenneth Davis to authorize the President of the University to appoint such Advisory Boards as he may deem necessary to advise the University concerning the establishment of terminal vocational courses in (1) Agriculture, (2) Industrial Education, and (3) Coal Mining Techniques." The motion was passed unanimously. At the April 24, 1950, board meeting (page 13 of the minutes), "Mr. Lyerla moved that further exploration of the project of a Technical Institute type of program be approved. He further moved that, as recommended, the President of the University be authorized to employ a supervisor in Vocational Education who would be qualified to handle such a program." The motion was passed. Page 14 of the minutes of the same meeting also gave the President authorization to employ a Nursing Education supervisor.

At the June 19, 1950, board meeting, the board unanimously approved the Annual Internal Budget for 1950-51 (with certain exceptions irrelevant to the present discussion). This budget provided for the following new positions: Director of the Technical Institute, Supervisor of Industrial Arts for the Technical Institute, Supervisor of Household Arts for the Technical Institute, Supervisor of Business for the Technical Institute, fifteen part-time instructors for the Technical Institute, and a Supervisor of Nursing Education.

At the September 18, 1950, board meeting, Mr. Ernest J. Simon's appointment as Director of the Technical Institute and Miss Hester L. Johnson's appointment as Director of Nursing Education were reported and approved.

At the November 13, 1950, board meeting, the 1951-53 biennial budget requests were approved, except that the request for Nursing Education was doubled.

Obviously it has been in the thinking and planning of Southern Illinois University's governing board and administrative officers for many years that special vocational training is needed in this area. The emergence of another distressing war situation, which may again put all our resources to a severe test, points to the wisdom of the plans that have already been considered.

The University has applied for a Naval R. O. T. C. unit, and has been informed that its application will be acted upon in the event of total mobilization. Correspondence is also under way with the Commanding Officer of the Fifth Army concerning a permanent peacetime R. O. T. C. unit for Southern. Requests are also being received from the U. S. Airforce concerning the possibility of our offering clerk-typist, and trades courses. All in all, it seems likely that the University will be further called upon for new types of service and training.

At this time, therefore, we request the board to reaffirm the policy which has led to the establishment of a Vocational-Technical Institute and a Nursing Education Department, each with its own director, so that work in these essential areas can proceed with due confidence and assurance.

The Board thereupon engaged in an extended consideration of its policy on vocational-technical training and nursing education, including the request presented by President Morris, for a reaffirmation of said policy.

During the course of discussion, it was recalled that at the April 24, 1950, Board Meeting, when the respective employments of supervisors in vocational education and nursing education were authorized, and prior to such authorization, President Morris had stated that he did not wish to negotiate with candidates for such positions unless the Board was of the definite opinion that the University should proceed with the two programs. John Page Wham then stated that the Board should not proceed with any programs which will divert funds necessary for the maintenance of the established colleges of the University; that the Board and University administration should practice economy to the full measure reasonably possible and consistent with the recognized needs; and that additional programs must be conservatively pursued with the realization that they are dependent upon additional funds through appropriations which will be forthcoming only if the Governor and the Legislature likewise agree that the programs are desirable as has been heretofore indicated. Chairman Brown, Mr. Lyerla, Mr. Sturgis, and President Morris all concurred and stated that vocational-technical training and nurses training have been proposed, adopted and are intended to be, at all times, pursued for reasons and in a manner wholly consistent therewith.

Lindell W. Sturgis then moved that the Board reaffirm its policy on and approval of the establishment of a Vocational-Technical Institute and the establishment of a Nursing Education Department and that it formally approve the addition of such units to the program of the University. The motion was seconded by O. W. Lyerla and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Report on Aerial Ladder Fire Truck

- K. For the information of the members of the Board, we have made inquiries through the Director of the Physical Plant concerning the purchase price and the cost of operation of an aerial ladder fire truck such as that proposed for the University's acquisition by the Egyptian Fire Fighters Association.

A standard type of aerial ladder truck, the La France, furnishes 65 feet of complete hydraulic operated cable and aerial ladder for approximately \$30,000 to \$32,000.

The La France Company also manufactures a truck known as the City Service Fire Truck which is equipped with a 65 foot aerial ladder, hydraulic operated, and a 750 gallon pump with 2000 feet of 2½ inch hose, 600 feet of 1½ inch hose, one 2½ inch Siamese nozzle and 1½ inch Siamese nozzle, two 1½ inch standard nozzles, two 2½ inch standard nozzles, one 2½ inch fog nozzle and one 1½ inch fog nozzle. This piece of equipment costs from \$45,000 to \$47,000.

The cost of maintaining and operating an aerial truck would be approximately \$3,500 to \$4,000 per month. Since personnel would have to be skilled in this type of operation, it would not be practical to attempt to use a crew of volunteers; hence, four men would have to be employed to cover all shifts 24 hours a day and 7 days a week.

The Director of the Physical Plant gives it as his opinion that the use value of the truck would be limited to the Carbondale area, since the opportunities of making rescues or fighting fire in the upper levels

of tall buildings remote from Carbondale would largely have disappeared by the time the aerial ladder truck could make its run.

The Director of the Physical Plant also states that Fire Chief Crain of the city of Carbondale is of the opinion that the City would not be able to house and maintain an aerial ladder truck, since the expense would be in excess of the value of the truck to the City of Carbondale and to the surrounding territory.

The above report was received for the record.

Authority to Lease Property to the City of Carbondale

- L. At the request of the Chairman of the Board, we have attempted to ascertain whether or not the Board could lease University property to the City of Carbondale on a long term basis for a nominal sum. This point has come up in connection with the question of allowing the city to build a fire station on University-owned land immediately to the east of Illinois Avenue and to the north of Grand Avenue.

Section 7 of Senate Bill Number 40, 66th General Assembly, provides that the Board shall have power to enter into contracts, to sue and be sued, to acquire, hold, and convey real and personal property, and to expend the funds appropriated to the University; provided that the Board in the exercise of the powers conferred by the Act shall not create any liability or indebtedness in excess of the funds appropriated to the University.

Since the power to convey is tantamount to the power to lease, there would seem to be no question of the Board's authority to lease property belonging to the University to the City of Carbondale.

The above report was received for the record.

Mr. John Wright, Mayor of the City of Carbondale, had informed the members of the Board earlier in the meeting that the city does not wish to request University-owned land for the construction of a fire station.

Proposed Agreement with the American Federation of State, County, and Municipal Employees

- M. Upon the recommendation of the President of the University, a report concerning the "Proposed Agreement with the American Federation of State, County, and Municipal Employees" was tabled. This report will be placed on the agenda for the next regular meeting of the Board of Trustees.

Resolution by the Illinois State Horticultural Society

- N. We have received from Mr. James N. Cummins, Secretary, Illinois State Horticultural Society, and Executive Secretary, Illinois Fruit Council, the attached resolution under date of December 13, 1950:

WHEREAS, the Illinois State Horticultural Society and the Illinois Fruit Council, in joint session this thirteenth day of December, 1950, do find that the actual transfer of the Illinois Horticultural Experiment Station from Olney, Illinois, to Carbondale, Illinois, has not been accomplished; and

WHEREAS, the transfer of the Experiment Station is to be done as a cooperative project of the University of Illinois and the Southern Illinois University, and the two Universities did in January, 1950, sign a contract for the movement, establishment and operation of this Experiment Station; and

WHEREAS, the main reason for the non-fulfillment of this contract is the failure of Southern Illinois University to purchase the parcels of land agreed as necessary for the Station; and

WHEREAS, money appropriated by the 66th General Assembly of the State of Illinois for this purpose has now been released for this purpose; and

WHEREAS, the transfer and re-establishment of this Experiment Station is essential to the horticultural industry of Illinois; THEREFORE

BE IT RESOLVED, that the Illinois State Horticultural Society and the Illinois Fruit Council strongly urge that Southern Illinois University proceed at once, in any way at their command, to acquire the lands necessary to fulfill their obligations under the joint cooperative agreement with the University of Illinois so that the Experiment Station project may proceed without further delay.

Submitted to the jointly assembled organizations by the resolutions committee: H. W. Day (chairman), H. B. Hartline, Roy Wieneke.

Adopted by the jointly assembled organizations by standing vote.

Transmitted to the President of Southern Illinois University by order of the President of Illinois State Horticultural Society and Illinois Fruit Council.

For the information of the Board, may we state that various parcels and tracts of land to the southwest of the present campus have been appraised with a view to their acquisition as horticultural and agricultural land; that we are negotiating with the owners of six tracts for the purchase of this land; but have been unable to obtain options within the appraisal price; and that as soon as expedient we shall undertake condemnation proceedings?

The above report was received for the record.

The Chairman of the Board was directed to inform Mr. James N. Cummins, Secretary, Illinois State Horticultural Society, and Executive Secretary, Illinois Fruit Council, that the Board of Trustees in session in Carbondale, Illinois, January 22, 1950, on resolution duly passed, are proceeding to acquire parcels and tracts of land to be used for horticultural and agricultural purposes.

SUMMARY REPORT OF THE BUSINESS MANAGER

for the period

July 1, 1950 to December 31, 1950

January 22, 1951

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Carbondale, Illinois, January 22, 1951

TO THE BOARD OF TRUSTEES OF SOUTHERN ILLINOIS UNIVERSITY:

Transmitted herewith is the summary report of the Business Manager for the period July 1, 1950 to December 31, 1950.

CURRENT INCOME (Schedule B)

The total estimated income realized during the past six months for Educational Operations is \$2,721,340.00 or 94% of the total income budgeted.

The total estimated income realized for the past six months for Auxiliary Enterprises is \$134,427.00 or 49% of the total income budgeted.

DEPARTMENTAL APPROPRIATIONS (Schedule C)

Departmental appropriations for Educational Operations for the year total \$3,622,198.00. Expenditures and encumbrances chargeable against these appropriations total \$1,491,137.00 and \$442,303.00 respectively, leaving an available balance of \$1,688,758.00. Expenditures and encumbrances constitute 53% of the amount budgeted.

Departmental appropriations for Auxiliary Enterprises for the year total \$309,354.00. Expenditures and encumbrances chargeable against these appropriations total \$132,563.00 and \$49,378.00 respectively, leaving an available balance of \$127,413.00. Expenditures and encumbrances constitute 59% of the amount budgeted.

RESTRICTED FUNDS (Schedule D)

The balance of these funds at the beginning of the fiscal year, July 1, 1950 was \$39,100.00, receipts for the past six months amounted to \$78,731.00 and disbursements amounted to \$74,428.00, leaving a balance of \$43,403.00.

Since the last report to the Board, the University has received the following restricted funds:

For Student Activities:

Student Activity Fees.....	\$ 21,356.00	
Other Income	18,357.00	
		\$ 39,713.00

For Scholarships:

Illinois Federation of Women's Clubs.....	1,000.00	
Knights Templar Educational Fund.....	250.00	
		1,250.00

For Research:

Citizenship Education Project Fund.....	1,820.00	
Post Doctoral Fellowship in Yeast Genetics...	1,200.00	
School Research Service.....	914.00	
U. S. Public Health Service.....	2,500.00	
		6,434.00

Total	\$ 47,397.00
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STATE APPROPRIATIONS (Schedule E)

State appropriations for Educational Operations for the biennium total \$5,950,634.00. Expenditures and encumbrances chargeable against these appropriations to date total \$3,833,141.00 and \$1,680,727.00 respectively, leaving a balance of \$436,766.00. Expenditures and encumbrances constitute 92% of the amount budgeted.

State appropriations for Auxiliary Enterprises for the biennium total \$550,000.00. Expenditures and encumbrances chargeable against these appropriations to date total \$347,067.00 and \$94,526.00 respectively, leaving a balance of \$108,407.00. Expenditures and encumbrances constitute 80% of the amount budgeted.

State appropriations for capital additions for the biennium total \$9,257,256.00. Expenditures and encumbrances chargeable against these appropriations to date total \$2,572,150.00 and \$1,479,156.00 respectively, leaving an available balance of \$5,205,950.00. Expenditures and encumbrances constitute 44% of the total appropriations.

RELEASES FOR LAND, BUILDINGS, AND ARCHITECTURAL SERVICES:

From the total new appropriations, \$2,304,991.87 has been released by the Governor for the following purposes:

Land \$ 345,000.00

Training School:

Completion of 1947-49 contracts	\$182,000.00	
Plans and specifications for additions.....	43,470.00	
Plans for site development.....	5,509.41	
Advisory services—site planning.....	2,754.70	
Construction of Exterior Stairways.....	50,066.00	
Site Development, Drives and Walks.....	48,667.50	
		\$ 332,467.61

Furniture and Furnishings for Training School:

Laboratory Furniture.....	37,261.50	
Metal Lockers.....	10,679.61	
Furniture and Furnishings.....	60,000.00	
Auditorium Chairs.....	6,168.26	
General Equipment.....	12,874.00	
Library Equipment.....	11,153.75	
Furniture and Furnishings.....	15,000.00	
Miscellaneous Built-in equipment.....	55,381.00	
		208,518.12

Power Plant and Service Shops:

Construction of first unit—Service Shops.....	475,000.00	
Plans and specifications for additions.....	17,224.88	
Plans and specifications second unit—Service Shops	8,279.78	
Plans for site development.....	2,127.45	
Advisory services—site planning.....	1,063.72	
Architectural—engineering services—tunnels..	14,577.55	
Tunnel Additions.....	333,460.00	
		851,733.38

Life Science Building:

Plans and specifications.....	55,881.00	
Plans for site development.....	1,276.47	
Advisory services—site planning	638.22	
Construction of greenhouses.....	51,920.00	
Relocating water, sewer, and gas mains.....	1,374.00	
Construction of tunnels and mechanical services	97,191.00	
		208,280.69

First Unit of Library Building:

Plans and specifications—tunnels.....	8,676.00	
Structural and mechanical engineering services	35,000.00	
Plans for site development.....	3,403.92	
Advisory services—site planning.....	1,702.00	
Advisory services—illumination.....	500.00	
Site development	19,753.75	
Plans for Library mall and adjacent planning...	10,000.00	
Consultant Services	83.90	
Construction of tunnels and mechanical services	197,325.50	
Temporary Piping.....	547.00	
		276,992.07

Construction of Dormitories:

Dismantlement, Transportation, and Reerection of Camp Ellis Buildings.....	82,000.00
Total	<u>\$ 2,304,991.87</u>

UNAPPROPRIATED SURPLUS—EDUCATIONAL OPERATIONS**(Schedule F)**

Estimated budget income for the year 1950-51 plus the balance of unappropriated surplus carried forward from the preceding year, designated for Educational Operations, total \$3,273,276.00. Departmental appropriations chargeable against such income during the period July 1, 1950 to December 31, 1950 were as follows:

Annual Internal Budget Appropriations 1950-51.....	\$ 3,040,472.00
Additional Departmental Appropriations Approved by the President July 1, 1950 to September 30, 1950	\$140,839.00
Additional Departmental Appropriations Approved by the President October 1, 1950 to December 31, 1950	35,728.00
	<u>176,567.00</u>
Total	<u>\$ 3,217,039.00</u>

Departmental appropriations cancelled during the period ended December 31, 1950 amounted to \$137.00 making the total cancelled for the fiscal period July 1, 1950 to December 31, 1950, \$10,702.00

The balance unappropriated as of December 31, 1950 totaled \$66,939.00.

UNAPPROPRIATED SURPLUS—AUXILIARY ENTERPRISES (Schedule G)

Estimated budget income for the year 1950-51 plus the balance carried forward from the preceding year, designated for Auxiliary Enterprises totaled \$323,717.00. Departmental appropriations chargeable against such income during the period July 1, 1950, to December 31, 1950, were as follows:

Annual Internal Budget Appropriations 1950-51.....	\$245,000.00
Additional Departmental Appropriations Approved by the President October 1, 1950, to December 31, 1950.....	23,800.00
Total	<u>\$268,800.00</u>

The balance unappropriated as of December 31, 1950, totalled \$55,117.00.

Yours sincerely,

Edw. V. Miles, Jr., Business Manager.

SCHEDULE A**BALANCE SHEET
December 31, 1950****I. Current Funds—Assets****A. General Funds:****1. Educational Operations:****Unexpended State Appropriations**

General Revenue.....	\$ 1,780,742
Income Fund.....	228,941
Estimated Income.....	184,979
Inventories	14,588
Due from Auxiliary Enterprises	334

\$ 2,209,584

2. Auxiliary Enterprises:			
Unexpended State Appropriations:			
Income Fund.....	89,647		
Estimated Income	140,573		
Due from Educational Op-			
erations	2,022	232,242	
			\$ 2,441,826
B. Restricted Funds:			
Cash on hand and in Bank.....		48,991	
Cash in Savings Account.....		3,000	
			51,991
Total Current Fund Assets.....			\$ 2,493,817
<hr/>			
I-a. Current Funds—Liabilities and Surplus			
A. General Funds:			
1. Educational Operations:			
Departmental Appropria-			
tions	\$ 2,131,061		
Appropriated for Working Capital:			
Inventories	9,562		
Due to Auxiliary Enter-			
prises	2,022		
Unappropriated Surplus....	66,939		
		\$ 2,209,584	
2. Auxiliary Enterprises:			
Departmental Appropria-			
tions	176,791		
Due to Educational Opera-			
tions	334		
Unappropriated Surplus....	55,117	232,242	
			2,441,826
B. Restricted Funds:			
Appropriated for Savings Account.....		3,000	
Expendable Balances.....		43,403	
Unappropriated Student Activity Fees		5,588	
			51,991
Total Current Funds—Liabilities and Surplus..			\$ 2,493,817
<hr/>			
II. Plant Funds—Assets			
A. Unexpended:			
Completion Appropriation	\$ 17,909		
Reappropriations	284,755		
Regular Appropriations	6,382,441		
			\$ 6,685,105
B. Invested:			
Land, Buildings, and Improvements.....	6,823,297		
Equipment	1,205,460		
			8,028,757
Total Plant Funds Assets.....			\$14,713,862
<hr/>			
II-a. Plant Funds—Liabilities and Balances			
A. Unexpended:			
Funds for Plant Additions:			
Encumbered	1,118,816		
Unencumbered	5,566,289		
			6,685,105

B. Invested:

Net Investment in Plant.....	8,028,757
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Total Plant Funds—Liabilities and Balances....	\$14,713,862
--	--------------

III. Loan Funds—Assets

Cash	4,549	
Notes Receivable	2,160	
		6,709

III-a. Loan Funds—Liabilities and Balances

Fund Balances	6,709
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IV. Agency Funds—Assets

Petty Cash	310	
Cash in Bank.....	20,769	
		\$ 21,079

IV-a. Agency Funds—Liabilities and Balances

Fund Balances	\$ 21,709
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SCHEDULE B

SUMMARY STATEMENT OF ESTIMATED INCOME

General Current Funds

December 31, 1950

	Estimated Budget Income	Amount Realized	Amount Unrealized
I. EDUCATIONAL OPERATIONS:			
Student Fees	\$ 344,700	\$ 177,231	\$ 167,469
State Appropriations	2,531,319	2,531,319
Sales and Services—Depts.....	25,300	11,772	13,528
U. S. Government Contracts.....	5,000	1,018	3,982
Total	\$ 2,906,319	\$ 2,721,340	\$ 184,979
Per Cent.....	100%	94%	6%
II. AUXILIARY ENTERPRISES:			
Bookstore	\$ 81,250	\$ 39,299	\$ 41,951
Cafeteria	56,000	37,219	18,781
Canteen	48,000	16,051	31,949
Chautauqua Street Veterans—			
Housing Project.....	44,600	21,352	23,248
Residence Hall.....	45,150	20,506	24,644
Total	275,000	134,427	140,573
Per Cent.....	100%	49%	51%
Combined Totals.....	\$ 3,181,319	\$ 2,855,767	\$ 325,552

SCHEDULE C

SUMMARY STATEMENT OF DEPARTMENTAL APPROPRIATIONS

For Operation and Maintenance

July 1, 1950 to December 31, 1950

	Amount Budgeted ¹	Expendi- tures	Encum- brances	Available Balance
I. EUDCATIONAL OPERATIONS:				
General Administration and General Ex- pense	\$ 592,183	\$ 277,266	\$ 53,219	\$ 261,698
Instruction	1,755,143	740,969	107,082	907,092
Research	80,827	31,955	5,252	43,620
Extension	16,582	10,794	1,789	3,999
Library	216,149	79,055	35,522	101,572
Physical Plant.....	931,733	334,571	238,997	358,165
Refunds	4,643	1,673	380	2,590
U. S. Government Con- tracts	24,938	14,854	62	10,022
Total	\$ 3,622,198	\$ 1,491,137	\$ 442,303	\$ 1,688,758
Per Cent.....	100%	41%	12%	47%
II. AUXILIARY ENTERPRISES:				
Bookstore	73,267	41,468	14,232	17,567
Cafeteria	81,571	36,978	1,026	43,567
Canteen	46,453	21,555	8,897	16,001
Chau. St. Vet. Hous. Proj.	56,925	8,970	21,945	26,010
Residence Hall.....	51,138	23,592	3,278	24,268
Total	\$ 309,354	\$ 132,563	\$ 49,378	\$ 127,413
Per Cent.....	100%	43%	16%	41%
Combined Totals.	\$ 3,931,552	\$ 1,623,700	\$ 491,681	\$ 1,816,171

¹ Includes Unexpended Balances at close of preceding fiscal year 6-30-50.

SCHEDULE D

Summary Statement of Receipts and Disbursements
Restricted Current Funds

July 1, 1950 to December 31, 1950

	Balance 7-1-50	Receipts	Disburse- ments	Balance 12-31-50
Student Activities	\$ 25,677	\$ 68,348 ¹	\$ 60,901	\$ 33,124
Research	10,212	6,433	10,135	6,510
Instructional	2,431	847	1,584
Scholarship	780	3,950	2,545	2,185
Total	\$ 39,100	\$ 78,731	\$ 74,428	\$ 43,403

¹ Activity fees are credited quarterly as realized in cash.

SCHEDULE E

**Summary Statement of State Appropriations
July 1, 1949 to December 31, 1950**

	Amount ¹	Expendi- tures ²	Encum- brances	Available Balance
I. For Operation and Maintenance:				
A. For Educational Operations:				
General Revenue ...	\$ 5,200,634	\$ 3,419,892	\$ 1,518,813 ³	\$ 261,929
Income Fund.....	750,000	413,249	161,914	174,837
Total	5,950,634	3,833,141	1,680,727	436,766
Per cent	100%	64%	28%	8%
B. For Auxiliary Enterprises:				
Income Fund.....	550,000	347,067	94,526	108,407
Per Cent	100%	63%	17%	20%
Total Operation and Maintenance.	6,500,634	4,180,208	1,775,253	545,173
II. For Capital Additions:				
Completion				
Appropriation ..	182,000	164,091	17,909
Reappropriation .	1,975,256	1,690,500	256,848	27,908
Regular				
Appropriation ..	7,100,000	717,559	1,204,399	5,178,042
Total	9,257,256	2,572,150	1,479,156	5,205,950
Per Cent	100%	28%	16%	56%
COMBINED				
TOTALS	\$15,757,890	\$ 6,752,358	\$ 3,254,409	\$ 5,751,123

¹ Appropriation for Biennium July 1, 1949 to June 30, 1951.² Expenditures for Biennium to date, July 1, 1949 to December 31, 1950.³ Personal Services:

For Admin.-Academic Employees.....	\$927,000.00	
Non-Academic Employees	216,000.00	
		\$ 1,143,000.00
Other Current Expenses		375,813.00
		<u>\$ 1,518,813.00</u>

SCHEDULE F

**Summary Statement of Unappropriated Surplus
General Current Funds—Educational Operations**

December 31, 1950

Balance: July 1, 1950	\$ 366,957
ADD:	
Estimated Budget Income for 1950-51.....	2,906,319
Total	<u>\$ 3,273,276</u>

DEDUCT:

Departmental Appropriations as per Internal Budget 1950-1951	\$ 3,040,472	
Additional Departmental Appropriations Approved by President 7-1-50—9-30-50.....	140,839	
Additional Departmental Appropriations Approved by President 10-1-50—12-31-50:		
Board of Trustees	\$ 850	
Personnel Office	300	
Art Expense	1,580	
Institutional Memberships	203	
Surplus Property Storage	300	
Statistical Services	3,125	
Technical Institute	7,500	
Geography	216	
Agriculture	1,150	
Art	679	
Nursing Education	12,685	
Cooperative Wildlife Research		
Studies	490	
Ecology	500	
Southern Illinois Blossom-Music		
Festival	3,700	
Wildlife Management	650	
Physical Plant—Administration ...	1,800	
	<u>35,728</u>	
Total		3,217,039
		<u>56,237</u>

ADD:

Departmental Appropriations Lapsed, 7-1-50—9-31-50	10,565	
Departmental Appropriations Lapsed, 10-1-50—12-31-50:		
Soil Minerals	137	
	<u>10,702</u>	
Balance Unappropriated, 12-31-50	\$ 66,939	

SCHEDULE G

Summary Statement of Unappropriated Surplus
General Current Funds—Auxiliary Enterprises
December* 31, 1950

Balance: July 1, 1950	\$ 48,917	
ADD:		
Estimated Budget Income for 1950-1951.....	275,000	
Total		323,917
DEDUCT:		
Departmental Appropriations as per Internal Budget 1950-1951	\$ 245,000	
Additional Departmental Appropriations Approved by the President 10-1-50—12-31-50:		
Canteen	\$ 1,800	
Cafeteria	22,000	
	<u>23,800</u>	
		268,800
Balance Unappropriated 12-31-50	\$ 55,117	

The above report was received for the record.

Policy Concerning Military and Emergency Leaves

- P. Since a large number of our faculty members are reserve officers and others are subject to the draft, it is desirable that a clean-cut policy concerning leaves of absence for military service or for activities related to possible war emergencies be formulated.

Obviously a faculty member serving in the armed forces or engaged in activities related to the emergency should not be penalized by the University for such service. We therefore request approval of the following policies, subject to any budgetary and salary ceilings which may prevail in the future:

1. Any faculty member or employee on military leave who returns to the University within one year after severance from service is possible shall come back to the staff with the rank at which he left and under the same conditions of tenure and temporary appointment. He may be assigned to new duties for which his training and experience qualify him if changes in organization make it impossible to return him to his original assignment.
2. All members of the staff on military leave shall upon their return receive salaries at the same rate at which they were paid when the leave became effective, plus the average of any increases made in their ranks during their absence.
3. Members of the staff who leave to enter the Red Cross, government service, or other forms of non-military service related to war activities shall apply for regular leaves of absence on a year-by-year basis.

John Page Wham moved the adoption of the policy concerning military and emergency leaves as recommended by the President of the University. The motion was seconded by Lindell W. Sturgis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

President Morris stated that there was a possibility of the establishment of an ROTC unit at Southern Illinois University, and that he would like to know the feeling of the members of the Board as to whether or not there should be compulsory participation in such a program for all able bodied male students.

After full discussion, O. W. Lyerla moved that the members of the Board look with favor on the establishment of an ROTC program at Southern Illinois University where the physically fit male students be required to participate if such obligatory participation be instrumental in securing the program, and requested the administration of the University to report back to the Board progress toward the establishment of such a program. The motion was seconded by John Page Wham and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

President Morris stated that negotiations were proceeding on the issuance of bonds for a self-liquidating dormitory. He stated that he had been working with Mr. George W. Mitchell, Director of Finance of the state of Illinois, and that Mr. Mitchell agreed that monies be transferred from the library appropriation to supplement the dormitory fund, if bids exceed estimates.

President Morris presented to the members of the Board the Doane Agricultural Survey, dealing with a long range agricultural research program keyed to the needs of the southern thirty-one counties in Illinois. The Board

agreed that the President should send a copy of this survey to Governor Adlai E. Stevenson and to Mr. George W. Mitchell, Director of Finance, State of Illinois.

President Morris stated that the report by Dr. John Dale Russell, Director of the Division of Higher Education, United States Office of Education, entitled "Report of the Study of the Structure of the State Tax-Supported System of Higher Education in Illinois," has just been released and that the members of the Board would receive copies as soon as they are available.

After discussion on the progress of the Klein report, O. W. Lyerla moved that final disposition of the Klein report be placed on the Agenda for the next regular meeting of the Board, and that the administration be directed to duplicate the latest revision of the report and send copies to the members of the Board prior to such meeting. The motion was seconded by Lindell W. Sturgis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

If a quorum can be obtained, a special Called meeting of the Board of Trustees will be held withing the next two weeks to act upon bids for the self-liquidating dormitory.

The date for the next regular meeting of the Board will be held during the last week in February or the first week in March, 1951, and will be determined at the convenience of the members of the Board.

On motion of O. W. Lyerla, seconded by John Page Wham, and unanimously passed, the meeting was adjourned.

Leo J. Brown, Chairman

John Page Wham, Secretary
(Pro Tempore)

PROCEEDINGS AND MINUTES

Of the Meeting of the Board of Trustees of Southern Illinois University
which convened at 1:00 p. m. on Friday, March 2, 1951, in the
Offices of the Board, 1301 South Thompson Street,
Carbondale, Illinois.

The following members were present:

Leo J. Brown, Chairman
O. W. Lyerla, Vice-Chairman
Kenneth L. Davis, Secretary
Guy A. Gladson
Alice DiGiovana, Administrative Assistant

The following members were present:

Robert W. Davis
Lindell W. Sturgis
John Page Wham
Vernon L. Nickell, ex-officio

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant to the
President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois
University
Mr. William H. Lyons, Director, Information Service, South-
ern Illinois University
Mr. Ted Swartz of the T. J. Swartz and Company

O. W. Lyerla, Vice-Chairman of the Board, presided at the opening of the meeting and announced that the Chairman had been unavoidably delayed but would be present at the meeting and assume his duties as Chairman upon his arrival. He thereupon recognized Mr. Ted Swartz of the J. T. Swartz and Company and called upon him for remarks concerning the status of the bond issue for the self-liquidating dormitory unit. Mr. Swartz presented each member of the Board with the following letter from Chapman and Cutler:

C O P Y

Law Offices of
CHAPMAN AND CUTLER
111 West Monroe Street
Chicago 3

February 15, 1951

Barcus, Kindred & Company
231 South LaSalle Street
Chicago 4, Illinois
Gentlemen:

We are answering your inquiries concerning enabling legislation presently effective to support the financing of dormitories at Southern Illinois University.

By Act approved June 27, 1947, the Southern Illinois Normal University located at Carbondale, Illinois, was redesignated to be known as Southern Illinois University, and under that name was invested with all of the rights, powers, duties, and privileges previously belonging to Southern Illinois Normal University. As of June 27, 1947, there was no law on the books giving Southern Illinois Normal University, as an entity distinct from other State educational institutions, any power or authority to accomplish a college building program through the issue of revenue bonds.

By Act approved June 30, 1949, the Board of Trustees of Southern Illinois University was authorized to accomplish a building program through an issue of revenue bonds, and said law is complete in itself.

By another Act approved July 1, 1949, the Board of Trustees of Southern Illinois University was created as the governing body of said University, and the Governor, by and with the advice and consent of the Senate, was authorized to appoint the members thereof, provided that such members so to be appointed by the Governor would hold office "for terms to expire on August 31, 1951."

It is thus apparent from the foregoing that the Board of Trustees of this University hold office only until August 31, 1951, and as such Board is not a constitutional office but the result solely and only of legislative enactment, there is no controlling general principle of law, with which we are familiar, that would support the right of any appointed member of said Board to hold over his term of office beyond that specified by the General Assembly in the Act so mentioned. This follows from the accepted legal principle that a delegated power must be construed strictly within the terms of the delegation to act.

Our attention has been called to an Act of the General Assembly appropriating for the biennium expiring June 30, 1951, certain sums of money to this University as State aid in the accomplishment of its building program. Under our Constitution all appropriations lapse at the end of the biennium for which they were made. Thus if these funds so appropriated by the General Assembly to this University are not used by June 30, 1951, the appropriation will lapse.

New legislation extending the term of office of the members of the Board to be effective prior to July 1, 1951, would have to be passed as emergency legislation, and approved by the Governor. Likewise, new legislation appropriating funds to this Board to be effective prior to July 1, 1951, would have to be passed as emergency legislation and approved by the Governor. Our Court, of course, considers the statement of facts as given by the General Assembly to support the emergency as a conclusion subject to judicial review. Therefore, in fact there would need to exist an emergency to support a recital thereof to accelerate the effective date of such legislation prior to July 1, 1951. We are, of course, in this Country undergoing some preparation for preparedness or defense, and crowded and inadequate housing conditions do create a problem of state-wide interest in a state supported institution of higher learning.

Bonds, as you know, issued by any public agency, whether state or municipal, are effective according to the law existing at the time the bonds are delivered and paid for. Thus bonds issued payable from revenues to provide in part funds to construct the dormitory contemplated and requiring for the accomplishment of such construction the availability and use of State aid by means of an appropriation from the General Assembly, would not be legally effective as an obligation unless the appropriation relied upon was in turn effective at the time of the delivery and payment of the bonds. This would preclude such a bond issue in advance of the effective date of the state appropriation so to be relied upon.

As to such an issue of bonds without, further, extending the term of office of the members of the Board of Trustees, a difficult problem arises because without any extension of such term of office the continuation of the building construction would not be subject to supervision and approval of the agency that authorized the building and created an obligation for the repayment of funds used in the construction cost. Even supposing the Board members would hold over, without any warrant of law, this is not a healthy situation and is not to be encouraged in respect of the incurring of an obligation for the repayment of money from a source that legally might

not be within the power of the hold-over Board members to control, to use, or to exercise any dominion thereon. For example, the construction contract would be entered into with the Board and also the performance bond filed by the contractor would run to the Board, and it is a serious legal problem to identify with any particularity or certainty who could enforce the contract or the performance bond obligations.

To support a legal issue of revenue bonds as contemplated, it will be needful for the General Assembly to extend the term of office of the members of the Board and to provide by a new appropriation bill the funds to be granted to the University to accomplish the building program, and legislation for these purposes must be legally effective at the time any such bonds are issued and delivered.

Yours very truly,

/s/ Chapman & Cutler

PWC:PJP

In discussing the contents of the above letter, it was Mr. Swartz's suggestion that a member of the Board and the President of Southern Illinois University talk with Mr. Paul Cutler of the firm of Chapman and Cutler and determine the most desirable policy to pursue concerning the issuance of the revenue bonds. This suggestion met with the unanimous approval of the members of the Board, and Mr. Gladson was asked by the Vice-Chairman to assume this responsibility.

Leo J. Brown, Chairman of the Board, arrived at the meeting and assumed his duties as presiding officer.

Discussion concerning the self-liquidating dormitory unit continued with President Morris stating that there was no immediate need for haste in the issuance of the revenue bonds if the contractors will accept contracts contingent upon the issuance of such bonds. It was his suggestion that the University use the general revenue funds that are now appropriated for the self-liquidating dormitory unit, start the building, and issue the bonds when the monies in the state appropriations are exhausted. This suggestion met with the unanimous approval of the Board.

Mr. Ted Swartz was excused from the meeting.

Kenneth L. Davis moved that the Minutes of the meeting of the Board held on January 22, 1951, be approved as submitted. The motion was seconded by O. W. Lyerla and was passed. The vote was as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Present

Mr. Miles then presented the following summary statement concerning the construction cost of the dormitory along with statements concerning the availability of funds and the status of the reallocation of the Library appropriation.

Construction Cost of Dormitory

(As recommended by Division of Architecture and Engineering
and approved by Southern Illinois University)

Direct Construction Cost:

General Work:

Base Bid (Federal).....	\$ 1,269,400.00	
Alternate 1-A Deduct.....	13,000.00	
	<hr/>	
	\$ 1,256,400.00	
Alternate 1-D Add.....	1,300.00	
Alternate 1-E Add.....	20,000.00	\$ 1,277,700.00
	<hr/>	
Heating, Temp. Control, Plumbing (Murphy).....		262,788.00
Ventilation (Zack Co.).....		17,150.00

Electrical		
Base Bid (Robinson)	119,695.72	
Alternate 1-A Add.....	2,000.00	121,695.72
		<hr/>
Kitchen Equipment (Bensinger).....		34,620.00
Total Direct Cost.....		1,713,953.72 ¹
<hr/>		
Landscaping	80,000.00	
Furniture	35,000.00	
Interest During Construction	68,250.00	
Contingencies	94,500.00	
Architectural Fees (4½ of \$1,713,954.00).....	77,128.00	
Total Cost		\$ 2,068,832.00
		<hr/> <hr/>
¹ Cost Square Foot	\$16.25	
Cost Cubic Foot	1.52	

Availability of Funds

Appropriation—Construction of Dormitory:		
Total	\$ 515,511.00	
Less Release Temp. Buildings	82,000.00	\$ 433,511.00
		<hr/>
Appropriation—Furniture & Furnishings.....	20,000.00	
Revenue Bonds	1,000,000.00	
Deficiency	615,321.00	
		<hr/>
		\$ 2,068,832.00
		<hr/> <hr/>

Library Appropriation

Total Appropriation	2,331,850.00	
Reallocations:		
Life Science Building	\$ 664,077.00	
Training School Additions	301,400.00	
Service Shops	263,049.00	
Dormitory	615,321.00	
		<hr/>
		\$ 1,843,847.00
Amount left for Contracts		
Outstanding & Contingencies	351,992.07	2,195,839.07
		<hr/>
Balance Cancelled		\$ 136,010.93
		<hr/> <hr/>

Mr. Miles then presented to the members of the Board copies of the bids received on the General Work and the Heating, Ventilating, Temperature Control, and Plumbing Work for the dormitory unit.

After full discussion and on motion of O. W. Lyerla, seconded by Kenneth L. Davis, the Board unanimously accepted proposals of bids on the self-liquidating dormitory unit, as recommended by the Division of Architecture and Engineering of the State of Illinois, and by the administration of Southern Illinois University, as follows:

	Contractors	Amount of Proposed Contracts
For General Work	Federal Constructors, Inc.....	\$ 1,277,700.00
For Ventilation	The Zack Company	17,150.00
For Heating, Temperature Control, and Plumbing	Robert E. Murphy and Associates	262,788.00
For Electrical Work	Robinson Electric Co., Inc.....	121,695.72
For Kitchen Equipment	The Bensinger Company.....	34,620.00
		<hr/> \$ 1,713,953.72

and authorized and directed the President of the University to notify the Division of Architecture and Engineering and the individual contractors the acceptance of the bids by the Board of Trustees of Southern Illinois University, all subject to the release of state appropriations by the Governor of the State of Illinois and to the ultimate sale of revenue bonds. The vote was as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea

A complete tabulation of all bids received on the self-liquidating dormitory unit are on file in the office of the Treasurer of the Board.

Mr. Miles reported to the members of the Board the results of the trial on the condemnation of land, presenting the following summary statements:

Property	Appraisal Price	Price Authorized by Jury
William Gray, Jr.	\$ 6,592	\$ 12,500
William Cox	8,792	16,000
Calhoun Cavaness	34,250	65,000
Wallace Jones	13,780	20,000
<hr/>		<hr/>
	\$ 63,414	\$ 113,500

After full discussion, Guy A. Gladson moved that the University purchase the Wallace Jones property at the award price, as recommended by Attorney Charles E. Feirich, University Legal Counsel, and that action on the Gray, Cox, and Cavaness properties proceed according to advice from Mr. Feirich upon his return to Carbondale. The motion was seconded by O. W. Lyerla and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea

Mr. Miles discussed with the members of the Board the proposed purchase of agricultural land to be used for research purposes. He presented the following summary statement of the farms under consideration and the appraisal price along with the price being asked by the individual owners.

Tract No.	Owner	Size	Appraisal Price (1949)	Present Asking Price
29-5	Earl Etherton.....	80 acres	\$ 8,400	\$ 32,000
29-16-a	Crawshaw	67 acres	10,095	30,000
29-13	Crawshaw	40 acres	5,600	15,000
29-15	J. J. McLafferty	40 acres	9,070	23,000
(\$22,000 if University provides temporary living quarters)				
29-3	Alliba Hay	100 acres	19,770	100,000
		327 acres	\$ 52,935	\$ 200,000

After full discussion of the above statements, it was the consensus of the members of the Board present that the University should continue with negotiations on the farm land and should consult Attorney Charles E. Feirich, University Legal Counsel, for his recommendations, such recommendations to be reported to the Board at the next meeting.

Mr. Gladson, Chairman of the Board's Committee on Rules, Regulations, and By-Laws of the Board of Trustees, stated that the proposed statutes have been submitted to the University faculty and that the faculty should be permitted to present their views to the faculty committee and the President.

Guy A. Gladson moved that the consideration of the report on Rules, Regulations, and By-Laws of the Board of Trustees be postponed until the next meeting of the Board at which time final action be taken on this matter. The motion was seconded by O. W. Lyerla and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University:

Approval of Resolutions Concerning ROTC

- A. As requested at the January 22, 1951, meeting of the Board of Trustees, we are reporting on the progress of our attempts to obtain a Reserve Officers Training Corps Unit for Southern Illinois University. Application forms have been filed for some time for an Army ROTC and a Navy ROTC respectively. We have just learned from the Office of Defense, that all presently allowable Army and Navy units have already been assigned, so that it now appears likely that we shall not receive approval for either Army ROTC or Navy ROTC unless the nation moves farther toward a program of total mobilization.

We were further informed, however, that 62 Air Force ROTC Units are to be located on University campuses during the summer and fall of this year, and we immediately applied for one of them. It would entail offering a basic course in Air Science and Tactics for all students during the first two years and an advanced course in various specialties which would be optional with students for their last two years. Staff, equipment, uniforms, and teaching materials would be provided by the Air Force. Space for offices, classrooms, storerooms, rifle ranges, and drill fields would be provided by the University.

In the event that Southern Illinois University should be approved for an Air Force ROTC Unit, or for that matter for an Army or Navy ROTC, we are requesting approval for the following resolutions which would

authorize us to proceed with the establishment of such a Unit on our campus:

(1) RESOLUTION CONCERNING ESTABLISHMENT OF AIR FORCE ROTC UNIT

WHEREAS, the Board of Trustees of Southern Illinois University has determined that military preparedness is essential to the continued welfare of country and state; and

WHEREAS, the Board of Trustees of Southern Illinois University wishes to facilitate the preparedness of this country; and

WHEREAS, the possibility of locating an Air Force Reserve Officer Training Corps Unit on the campus of Southern Illinois University has been investigated;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees, sitting in regular session, that an application for an Air Force Reserve Officer Training Corps Unit on the campus of Southern Illinois University be made, and

BE IT FURTHER RESOLVED that the President of Southern Illinois University, D. W. Morris, be and he is authorized by the Board to act in their stead in making such application and in making all other arrangements necessary for the establishment of such an Air Force Reserve Officer Training Corps Unit.

(2) RESOLUTION CONCERNING ESTABLISHMENT OF ARMY ROTC UNIT

WHEREAS, the Board of Trustees of Southern Illinois University has determined that military preparedness is essential to the continued welfare of country and state; and

WHEREAS, the Board of Trustees of Southern Illinois University wishes to facilitate the preparedness of this country; and

WHEREAS, the possibility of locating an Army Reserve Officer Training Corps Unit on the campus of Southern Illinois University has been investigated;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees, sitting in regular session, that an application for an Army Reserve Officer Training Corps Unit on the campus of Southern Illinois University be made, and

BE IT FURTHER RESOLVED that the President of Southern Illinois University, D. W. Morris, be and he is authorized by the Board to act in their stead in making such application and in making all other arrangements necessary for the establishment of such an Army Reserve Officer Training Corps Unit.

(3) RESOLUTION CONCERNING ESTABLISHMENT OF NAVY ROTC UNIT

WHEREAS, the Board of Trustees of Southern Illinois University has determined that military preparedness is essential to the continued welfare of country and state; and

WHEREAS, the Board of Trustees of Southern Illinois University wishes to facilitate the preparedness of this country; and

WHEREAS, the possibility of locating a Navy Reserve Officer Training Corps Unit on the campus of Southern Illinois University has been investigated;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees, sitting in regular session, that an application for a Navy Reserve Officer Training Corps Unit on the campus of Southern Illinois University be made, and

BE IT FURTHER RESOLVED that the President of Southern Illinois University, D. W. Morris, be and he is authorized by the Board to act in their stead in making such application and in making all other arrangements necessary for the establishment of such a Navy Reserve Officer Training Corps Unit.

Kenneth L. Davis moved that the above resolutions concerning the Establishment of an Air Force ROTC Unit, an Army ROTC Unit, and a Navy ROTC Unit, as recommended by the President of the University, be ap-

proved as submitted. The motion was seconded by Guy A. Gladson and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea

Changes in Faculty-Administrative Pay Roll

B. Approval is requested for the following additions to and changes in the Faculty-Administrative pay rolls:

A. Appointments

1. Mr. Frederick Carlton Ball was appointed Associate Professor of Art at a monthly salary of \$580.00, effective September 10, 1951. He received his Bachelor of Arts and Master of Arts degrees from the University of Southern California. He has served as an Instructor in the California College of Arts and Crafts, Instructor in the Sacramento High School, Instructor in the California School of Fine Arts, and Associate Professor at Mills College. He is at present an Associate Professor at the University of Wisconsin. He has achieved distinction through numerous exhibits and prizes for his work in ceramics, silver-smithing, and other crafts, A statement of his qualifications has been mailed to the members of the Board.
2. Dr. R. W. Bradshaw was appointed University Physician, Director of the Student Health Service, and Professor of Health Education, at a monthly salary of \$725.00, effective as soon as he can obtain his release from Oberlin College. He received his Bachelor of Arts degree from Oberlin College, Master of Public Health degree from the Harvard School of Public Health, and Doctor of Medicine degree from the Harvard Medical School. He is a Diplomate on the National Board of Internal Medicine. He served his internship at Harper Hospital, Detroit, Michigan; was a Special Member in Research of the Rockefeller Foundation; and Assistant Epidemiologist on the staff of the Commissioner of Health of the State of Virginia. He has been University Physician and Director of the Student Health Service, Oberlin College since 1925. He replaces Dr. E. L. Borkon, whose appointment was cancelled. A statement of his qualifications has been mailed to the members of the Board.
3. Mr. William W. Kelly, Jr., was appointed Faculty Assistant in the Architectural Services at a monthly salary of \$335.00, effective March 5, 1951. He has attended Southern Illinois University and has served for four years as an architectural draftsman with the firm of N. W. Overstreet, Jackson, Mississippi.
4. Miss Ilene Mae Kloepper was appointed Faculty Assistant in the Audio-Visual Aids Service at a monthly salary of \$260.00, effective July 1, 1951. She will receive her Bachelor of Science in Education degree from Southern in June and has had over two years of experience in the Audio-Visual Aids Service while a student. She will replace Mrs. Betty Borella.
5. Miss Ruth A. Monaweck was appointed Assistant Professor in Nursing Education at a monthly salary of \$420.00, effective March 1, 1951. She received her Bachelor of Philosophy degree from the University of Chicago, Master of Arts degree from the University of Michigan, and R. N. from the Henry Ford Hospital. She has had four years of experience as Assistant Director of Nurses at the Henry Ford Hospital and the Community Hospital of Battle Creek, Michigan, and seven years of experience as a hospital educational director. For the past three years she has been Assistant Chief of Nursing Education at the Veterans' Hospital, Whipple, Arizona. A statement of her qualifications has been mailed to the members of the Board.

6. Mr. Charles M. Pulley was appointed Director of the Architectural Services, Instructor in Art, and Executive Assistant in Education and Administration, at a monthly salary of \$650.00, effective March 15, 1951. He received his Bachelor of Science degree from the University of Illinois. He has served as a draftsman, chief engineer, and project architect for private construction firms, and for the past five years has served the firm of Wahl Snyder, Miami, Florida, as associate architect. A statement of his qualifications has been mailed to the members of the Board.
7. Mr. John S. Rendleman was appointed Acting Legal Counsel at a monthly salary of \$475.00, effective April 1, 1951, contingent upon his passing the Illinois Bar examination. He received his Bachelor of Science and Doctor of Law degrees from the University of Illinois, and will take his examination for the bar in March, 1951. He has served as a Faculty Assistant at Southern and as an Assistant in the office of the Legal Counsel at the University of Illinois. A statement of his qualifications has been mailed to the members of the Board.
8. Mr. William R. Winkelmeyer was appointed Faculty Assistant in the Veterans' Housing Project Office at a monthly salary of \$250.00, effective January 15, 1951. He received his Bachelor of Education and Master of Science in Education degrees from Southern Illinois University. He replaces Virgil E. Spruell, Jr., who is on military leave.

B. Term Appointments

1. Miss Pearl A. Bayne was appointed half-time Faculty Assistant in Health Education, effective for the period from March 19, 1951, through June 8, 1951. She received her R. N. degree from St. John's Hospital, Springfield, Illinois, and has been assigned to Southern by the State Department of Public Health which will take care of her salary. She has had experience as a Public Health Nurse.
2. Mr. Ralph Boatman was appointed Lecturer in Health Education at a monthly salary of \$525.00, effective for the period from March 19, 1951, through June 8, 1951. He received his Bachelor of Education degree from Southern and Master of Public Health degree from the University of North Carolina, and is at present completing work for his Doctor of Philosophy in Public Health degree at the University of North Carolina. He has already served as an Instructor at Southern.
3. Mrs. Florence Camp was appointed Faculty Assistant in the University School at a monthly salary of \$240.00, effective for the period from January 17, 1951, through January 23, 1951, and January 25, 1951. She substituted for Miss Entsminger, who was ill, and Miss Goodwin, who was off campus to attend a meeting.
4. Mrs. Lucille Fligor was appointed Faculty Assistant in the University School at a monthly salary of \$240.00, effective January 18, 1951, and January 19, 1951, and for the period from January 24, 1951, through January 29, 1951. She substituted for Miss Gladys Smith, who was off campus to attend a meeting, and Miss Ruby Van Trump, who was ill.
5. Dr. Shlomo Hestrin was appointed Research Associate in the Biological Research Laboratory, effective for the period from December 15, 1950, through March 15, 1951. Dr. Hestrin, who is Chairman of the Department of Microbiological Chemistry, Hadassah, Medical School, Hebrew University, Jerusalem, Israel, is to be paid from restricted funds granted to the University for research.
6. Mr. Lyle Jones was appointed one-third time Field Representative in the President's Office at a monthly salary of \$200.00, effective for the period from March 1, 1951, through June 8, 1951. He has served as Eastern Representative of the American Meat Institute, and as a Liaison Officer with the War Assets Administration.

He served for five years in the Army as a Chief Inspector with the rank of Lieutenant Colonel. For the past two years he was Director of the Washington office of the National Small Businessmen's Association.

7. Mr. Albert B. Mifflin was appointed half-time Graduate Assistant in Industrial Education at a monthly salary of \$110.00, effective for the period from March 19, 1951, through June 8, 1951. He received his Bachelor of Science in Education degree from Southern Illinois University.
8. Mr. Bill Travis Plater was appointed half-time Faculty Assistant in the Information Service at a monthly salary of \$110.00, effective for the period from February 12, 1951, through June 8, 1951. He has served on the staffs of the Metropolis News and the St. Louis Globe-Democrat, and is this year completing requirements for his Bachelor of Arts degree.
9. Miss Doris Jeanne Schwinn was appointed half-time Graduate Assistant in the Extension Division at a monthly salary of \$110.00, effective for the period from March 19, 1951, through June 8, 1951. She will receive her Bachelor of Science degree from Southern at the end of the current term.
10. Mr. Joe L. Simms was appointed half-time Graduate Assistant in the Geography Department at a monthly salary of \$110.00, effective for the period from March 19, 1951, through June 8, 1951. He will receive his Bachelor of Arts degree from Southern in June, 1951.
11. Mr. Julius Swayne was appointed half-time Faculty Assistant on the Southern Illinois Herbarium Research Project at a monthly salary of \$150.00, effective for the period from February 1, 1951, through June 30, 1951. He received his Bachelor of Science, Bachelor of Science in Education, and Master of Science degrees from Southern, and is at present doing advanced graduate work at the University of Illinois.
12. The following will have special appointments for the summer session extending from June 11, 1951, through August 3, 1951, at the ranks and salaries indicated:
 - a. Miss Dorothy F. Burge, Instructor in Education, \$400.00. Miss Burge received her Bachelor of Library Science degree from the University of Oklahoma, and Master of Science degree from Columbia University. She has served as Reference Librarian for the New York City Public Library, Analyst for the War Production Board and Head Librarian for the American Institute for Foreign Trade.
 - b. Mrs. Marjory D. Lyons, Instructor in Physical Education for Women, \$420.00. Mrs. Lyons has her Master of Arts degree from the University of Wisconsin and is Director of the Women's Physical Education Department at Ripon College. She served last summer on Southern's staff.

C. Reappointments

1. Mrs. Martha M. Clark was reappointed three-fifths time Assistant Instructor in English at a monthly salary of \$180.00, effective for the period from February 5, 1951, through June 8, 1951. She is temporarily replacing Miss Frances Barbour, who is ill.
2. Mrs. Juanita Gross was reappointed three-fifths time Assistant Instructor in English at a monthly salary of \$180.00, effective for the period from February 5, 1951, through June 8, 1951. She is temporarily replacing Miss Frances Barbour, who is ill.
3. Dr. Alexander Watson Miller was reappointed one-fourth time Lecturer in Physiology at a monthly salary of \$120.00, effective for the period from March 19, 1951, through June 8, 1951.
4. Mrs. Jeannette H. Neckers was reappointed half-time Assistant Instructor in Speech at a monthly salary of \$142.50, effective for the period from January 29, 1951, through June 8, 1951. She replaces Dr. John O. Anderson, who was recalled to military service.

5. Mr. James Kenneth O'Brien was reappointed one-fourth time Assistant Instructor in the University School at a monthly salary of \$55.00, effective for the period from January 15, 1951, through June 8, 1951. He replaces Mr. Walter V. Creswell, resigned.
6. Mr. Arthur Plumlee was reappointed one-fourth time Lecturer in the Vocational-Technical Institute at a monthly salary of \$88.00, effective for the period from February 1, 1951, through February 28, 1951.
7. Mr. N. A. Rosan was reappointed one-fourth time Instructor in Education at a monthly salary of \$100.00, effective for the period from March 19, 1951, through June 8, 1951.
8. Mr. Walter M. Troutman was reappointed one-fourth time Lecturer in the Vocational-Technical Institute at a monthly salary of \$64.00, effective for the period from February 1, 1951, through February 28, 1951.
9. Mr. C. V. Winkler was reappointed one-fourth time Instructor in Education at a monthly salary of \$100.00, effective for the period from March 19, 1951, through June 8, 1951.
10. Mr. Vincent Alfred Zike was reappointed one-fourth time Lecturer in the Vocational-Technical Institute at a monthly salary of \$64.00, effective for the period from February 1, 1951, through February 28, 1951.

D. Reassignment

Mr. William Randle, former Instructor in the Veterans Guidance Center at a monthly salary of \$400.00, effective for the period from September 11, 1950, through June 8, 1951, has been reassigned to the Vocational-Technical Institute effective for the period from February 16, 1951, through June 8, 1951, at no change in rank or salary. The Veterans Administration Guidance Center has been closed.

E. Adjustment in Salaries

1. Because of pay roll technicalities, Mr. William H. Lyons, Director of the Information Service, could not be paid the entire sum which was due to him for his services for the period from January 15, 1951, through January 26, 1951. Therefore it is requested that an adjustment in salary of \$77.50 in April and \$80.00 in May and June be approved for Mr. Lyons to cover this period for which he was not compensated.
2. Dr. William J. Tudor, Associate Professor of Sociology, is abroad serving as a coordinator in the rehabilitation of rural areas of Greece on a Fulbright Program Scholarship Award received by him through the U. S. Department of State. For part of the period he is away from the campus, from January 29, 1951, through June 23, 1951, Dr. Tudor is to be on a part-time appointment at a special salary of \$336.00 per month.

F. Change of Appointment

Mrs. Naomi Manering, Faculty Assistant in the Student Health Service, who has been on a maternity leave of absence without pay since September 11, 1950, is returning to the staff on a half-time basis, at a monthly salary of \$145.00, effective March 19, 1951.

G. Leaves of Absence Without Pay

1. Dr. John O. Anderson, Assistant Professor of Speech and Guidance and Special Education, was granted a military leave of absence without pay, effective January 29, 1951. He was recalled to active military duty.
2. Miss Frances M. Barbour, Associate Professor of English, was granted a leave of absence without pay, effective February 5, 1951. Miss Barbour is ill and the date of her return is not definite.

3. Mr. Jack Smith McCrary, Instructor in Sociology, was granted a leave of absence without pay, effective for the period from September 10, 1951, through June 6, 1952, for the purpose of continuing his studies toward the Doctor's degree.
4. Mrs. Jane N. Mezo, Faculty Assistant in the Student Health Service, was granted a maternity leave of absence without pay, effective for the period from February 15, 1951, through April 15, 1951.
5. Dr. John W. Scott, Professor of Business Administration was granted a leave of absence without pay, effective for the period from March 19, 1951, through June 8, 1951, to attend to private business.
6. Miss Helen A. Shuman, Dean of Women, was granted a leave of absence without pay, effective February 11, 1951. Miss Shuman is ill and the date of her return is not definite.
7. Mr. Virgil E. Spruell, Jr., Faculty Assistant in the Veterans Housing Office has been granted a military leave of absence without pay, effective February 26, 1951. He was recalled to active military duty.

H. Cancellation of Appointments

1. Mr. Clarence France's appointment as a half-time Assistant Instructor in Botany at a monthly salary of \$110.00 for the period from October 16, 1950, through June 8, 1951, was cancelled, effective December 1, 1950, because there was no further demand for his services.
2. Mr. Roderich Pfeiffer's appointment as a half-time Assistant Instructor in Foreign Languages at a monthly salary of \$110.00, effective for the period from September 11, 1950, through June 8, 1951, has been cancelled because it was impossible for him to arrive in this country before January 1, 1951.

I. Resignations

1. Mr. George R. Carter, half-time Assistant Instructor in Physics, resigned, effective March 10, 1951, because of the press of outside work.
2. Miss Vivian L. Drake, Instructor in the University Library, resigned, effective June 9, 1951, to return to library school.
3. Miss Lillian Knudson, Assistant Professor of Home Economics, resigned, effective June 9, 1951, to accept a position in another school.
4. Mrs. Ana M. Russo, Faculty Assistant in the Health Service, resigned, effective March 31, 1951, to continue her studies at St. Louis University.
5. Mr. James W. Jackson, Faculty Assistant in the Physical Plant-Operation Department, resigned, effective March 1, 1951, to accept another position.

O. W. Lyerla moved the approval of the additions to and changes in the Faculty-Administrative Pay Rolls as recommended by the President of the University. The motion was seconded by Kenneth L. Davis and was passed. The vote was as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson	Yea, in part as hereinafter set forth*

*Guy A. Gladson voted "Yea" on all Additions to and Changes in the Faculty Administrative Pay Roll with the exception of the following appointments to which appointments his vote was "Nay," not because of any lack of qualifications of the individuals concerned, but because of the fact that he is opposed to extending the offering of courses in the Vocational-Technical Institute and the Nursing Education Department:

1. Miss Ruth A. Monaweck, Assistant Professor in Nursing Education.
2. Mr. Arthur Plumlee, one-fourth time lecturer in the Vocational-Technical Institute.
3. Mr. Walter M. Troutman, one-fourth time lecturer in the Vocational-Technical Institute.
4. Mr. Vincent Alfred Zike, one-fourth time lecturer in the Vocational-Technical Institute.
5. Mr. William Randle, Instructor in the Vocational-Technical Institute.

C. Report on Contracts and Orders Awarded During the Period From January 1, 1951 to January 31, 1951, Amounting to \$500 or Over.

A. Chargeable Against Operating Funds

No. 8043	A. J. Griner Company, Kansas City, Missouri,...	
	Microscopes for Botany Department	\$ 1,678.50 ¹
	Bidders:	
	American Optical Company, Rochester, New York	\$ 1,678.50
	A. S. Aloe Co., St. Louis, Missouri	1,678.50
	Central Scientific Company, 1700 Irving Park Blvd., Chicago, Illinois	1,678.50
	¹ This company had the microscopes in stock and could make immediate shipment.	
No. 8067	L. Z. Overturf, 217 West Walnut St., Carbondale, Illinois, Bread for Cafeteria	716.82 ¹
	Bidders:	
	Lewis Brothers Bakery, Anna, Illinois	716.82
	Sobery's Tasty Pastries Bakery, Carbondale, Illinois	744.39
	Table Pride Bakery, West Frankfort, Illinois	No Bid
	¹ Total bid including buns, etc. was the lowest.	
No 8069	New Era Dairy, 220 S. Washington, Carbondale, Illinois, Milk for Cafeteria	2,356.29
	Bidders:	
	Ideal Pure Milk Co., Evansville, Ind.	2,565.39
	Midwest Dairy, DuQuoin, Illinois	No Bid
	Harrisburg Dairy Products, 502 S. McKinley, Harrisburg, Illinois	No Bid
	Pevely Dairy, Cape Girardeau, Missouri	2,640.98
No. 8070	New Era Dairy, 220 S. Washington, Carbondale, Illinois, Milk for the Canteen	2,196.00
	Bidders:	
	Ideal Pure Milk Co., Evansville, Ind.	2,454.00
	Midwest Dairy, DuQuoin, Illinois	No Bid
	Harrisburg Dairy Products, 502 S. McKinley, Harrisburg, Illinois	No Bid
	Pevely Dairy Co., Cape Girardeau, Missouri	2,324.00
No. 8071	New Era Dairy, 220 S. Washington, Carbondale, Illinois, Milk, Buttermilk, Ice Cream and Cottage Cheese for Residence Hall	831.55
	Bidders:	
	Midwest Dairy, DuQuoin, Illinois	No Bid
	Ideal Pure Milk Co., Evansville, Ind.	899.90
	Harrisburg Dairy Products, Harrisburg, Illinois	No Bid
	Pevely Dairy, Cape Girardeau, Missouri	935.35
No. 8077	Eastman Kodak Store, 1009 Olive Street, St. Louis 1, Missouri, Photographic supplies for Photographic Service	530.32
	Bidders:	
	Varsity Studio, Carbondale, Illinois	561.09 ¹
	W. Schiller & Co., 1109 Locust Street, St. Louis 1, Missouri	549.48

¹ Did not bid on items amounting to approximately \$40.08.

No. 8120	Reid-Murdoch Co., 325 N. LaSalle Street, Chicago, Illinois, Canned goods for the Cafeteria... Bidders:	1,388.44
	A. Frooman & Associates, 540 North Lake Shore Drive, Chicago, Illinois 1,067.76 ¹ John Sexton Company, 500 North Orleans, Chicago, Illinois..... 1,315.80 ² Sprague Warner Co., 901 West Division St., Chicago, Illinois.. 845.00 ³ Allen Foods, Inc., 115-121 W. 2nd St., O'Fallon, Illinois 1,104.00 ⁴ B. A. Railton Co., 3417-26 S. Kedzie Ave., Chicago, Illinois.... 1,025.40 ⁵	
	¹ Did not bid on items amounting to approximately \$163.20, also, quality not recommended by manager of Cafeteria. ² Did not bid on items amounting to approximately \$75.00. ³ Did not bid on items amounting to approximately \$262.44, also, quality not recommended by manager of Cafeteria. ⁴ Quality not recommended by manager of Cafeteria. ⁵ Did not bid on items amounting to approximately \$72.72.	
No. 8121	John Sexton Company, 500 North Orleans, Chicago, Illinois, Canned goods for Cafeteria..... Bidders:	1,250.12
	A. Frooman & Associates, 540 North Lake Shore Drive, Chicago, Illinois 1,420.84 Reid Murdoch Co., 325 North LaSalle St., Chicago, Illinois... 1,548.24 Sprague Warner Co., 901 West Division St., Chicago, Illinois.. 1,085.78 ¹ Allen Foods, Inc., 115-121 W. 2nd St., O'Fallon, Illinois 1,078.30 B. A. Railton Co., 3417-26 S. Kedzie Ave., Chicago 23, Illinois.. 1,205.05 ¹	
	¹ Quality not recommended by the manager of the Cafeteria.	
No. 8122	Sprague Warner Company, 901 W. Division St., Chicago, Illinois, Canned goods for the Cafeteria Bidders:	678.56
	A. Frooman & Associates, 540 North Lake Shore Drive, Chicago, Illinois 638.52 ¹ Reid-Murdoch Co., 325 North LaSalle St., Chicago, Illinois... 536.56 ² John Sexton Co., 500 North Orleans, Chicago, Illinois 650.60 ³ Allen Foods, Inc., 115-121 W. 2nd St., O'Fallon, Illinois..... 637.90 ⁴ B. A. Railton Co., 3417-26 S. Kedzie Avenue, Chicago, Illinois.. 608.70 ⁵	
	¹ Did not bid on items amounting to approximately \$169.00 ² Did not bid on items amounting to approximately \$189.40. ³ Did not bid on items amounting to approximately \$98.04. ⁴ Quality not recommended by manager of the Cafeteria. ⁵ Did not bid on items amounting to approximately \$91.80.	
No. 8123	Allen Foods, Inc., 115-121 W. 2nd St., O'Fallon, Illinois, Canned goods for the Cafeteria..... Bidders:	809.50
	A. Frooman & Associates, 540 North Lake Shore Drive, Chicago 11, Illinois 729.20 ¹ Reid-Murdoch Co., 325 North LaSalle St., Chicago, Illinois.... 942.26	
	¹ Did not bid on items amounting to approximately \$192.00.	

	John Sexton Co., 500 North Orleans, Chicago, Illinois.....	855.45
	Sprague Warner Co., 901 West Division St., Chicago, Illinois..	641.50 ²
	B. A. Railton Company, 3417-26 S. Kedzie Avenue, Chicago, Illinois	681.85 ² ..
	² Quality not recommended by manager of the Cafeteria.	
No. 8125	City Janitor Supply & Brush Co., 3421 Olive St., St., Louis, Missouri, Rags, brooms, sponges, mop heads, for Physical Plant Operations	646.80
	Bidders:	
	Clarke Paint and Paper Store, 306 Broadway Street, Centralia, Illinois	No Bid
	Borgsmiller Grocery Co., Murphysboro, Illinois	No Bid
	Finnell System, Inc., 3332 East Street, Elkhart, Ind.	No Bid
	Huntington Laboratories, Huntington, Ind.	761.95 ¹
	¹ Did not bid on items amounting to approximately \$185.30.	
No. 8129	New Era Dairy, 220 S. Washington, Carbondale, Illinois, Milk for the Cafeteria.....	700.68
	Bidders:	
	Ideal Pure Milk Co., Evansville, Ind.	767.88
	Midwest Dairy, DuQuoin, Illinois	No Bid
	Harrisburg Dairy Co., Harrisburg, Illinois	No Bid
	Pevely Dairy, Cape Girardeau, Missouri	820.80
No. 8138	Fisher Scientific Co., 2109 Locust St. St. Louis, Missouri, Analytical balance & weights for Microbiology	518.65
	Bidders:	
	W. M. Welch Scientific Co., 1515 Sedgwick St., Chicago, Illinois	No Bid
	A. S. Aloe Co., 1831 Olive St., St. Louis 3, Missouri.....	538.60
No. 8141	National Heating & Stoker Service, 902 Linden Avenue, Carbondale, Illinois, Repairing & installing stokers in outlying buildings for Power Plant and Utilities	1,445.00
	Bidders:	
	L. H. Paul Plumbing and Heating, Carbondale, Illinois	No Bid
	Eddings Brothers, Carbondale, Illinois	No Bid
	G. W. Walters, Carbondale, Illinois	No Bid
	Dave Maloney Electric Sales & Service, Murphysboro, Illinois..	2,074.00
No. 8145	Paramount Supplies, 600 West Adams Street, Chicago 6, Illinois, Materials for Camp Ellis Buildings	1,140.49
	Bidders:	
	Mt. Vernon Electric Co., Mt. Vernon, Illinois.....	1,033.45 ¹
	General Electric Supply Corp., 2653 Locust Street, St. Louis, Missouri	1,594.16

¹ The Director of the Physical Plant does not want material from here. He says they have been shipping inferior grade of material.

	Glasco Electric Co., 721-23 North 11th Street, St. Louis, Missouri	1,261.91	
	Graybar Electric Co., 2642 Washington Avenue, St. Louis 3, Missouri	1,449.28	
	Westinghouse Electric Co., 1011 Spruce Street, St. Louis, Missouri	1,207.84	
No. 8149	The Garland Company, Cleveland 5, Ohio, Paint for Physical Plant Maintenance		504.90
	Bidders:		
	Carbondale Paint & Wallpaper Co., Carbondale, Illinois	784.36	
	Seck-Devault Paint Mfg. Co. Springfield, Illinois	No Bid	
No. 8169	Charles J. Lane, 46 West Broadway, New York 7, N. Y., Herbarium cases for Botany Department..		945.00
	Bidders:		
	C. W. Alban, 3626 Olive Street, St. Louis 8, Missouri	No Bid	
	Interior Steel Equipment Co., 2352 East 69th Street, Cleveland 4, Ohio	1,027.50	
	Jack Sheean, 116 North Main Street, Bloomington, Illinois ...	No Bid	
	Michaels Art Bronze Co., 231-243 Court Street, Covington, Kentucky	No Bid	
No. 8209	Fisher Scientific Co., 2109 Locust Street, St. Louis, Missouri, Scientific equipment for Chemistry Department		3,360.95
	Bidders:		
	E. H. Sargent, 4647 W. Foster Avenue, Chicago 30, Illinois	3,357.00 ¹	
	¹ Did not bid on items amounting to approximately \$210.00.		
	Schaar and Company, 754 W. Lexington Street, Chicago 7, Illinois	2,681.95 ²	
	Central Scientific Co., 1700 Irving Park Blvd., Chicago Illinois....	2,969.50 ³	
	A. S. Aloe, Company, St. Louis, Missouri	3,161.45 ⁴	
	² Did not bid on items amounting to approximately \$310.00.		
	³ Did not bid on items amounting to approximately \$364.45.		
	⁴ Did not bid on items amounting to approximately \$100.00.		
	All items not according to specifications.		
No. 8123	McGraw Hill Book Co., 330 West 42nd Street, New York 18, N. Y., Films for Audio Visual Aids Service		517.60
	No other bid. No other source.		
No. 8233	Sprague Warner Company, 901 West Division, Chicago, Illinois, Fruit and vegetables for the Canteen		821.31
	Bidders:		
	A. Frooman & Associates, 540 North Lake Shore Drive, Chicago, Illinois	893.02	
	Reid-Murdoch Co., 325 North LaSalle Street, Chicago, Illinois..	892.98 ¹	
	John Sexton Co., 500 North Orleans, Chicago, Illinois	665.15 ²	
	¹ Did not bid on items amounting to approximately \$75.15.		
	² Did not bid on items amounting to approximately \$261.73.		

	B. A. Railton Co., 363-405 West Erie Street, Chicago, Illinois...	892.00 ³
	Allen Foods, 1141-51 S. 7th Street, St. Louis 4, Missouri.....	895.55
No. 8334	³ Did not bid on items amounting to approximately \$75.15. Best Universal Lock Company, 10 North Senate Avenue, Indianapolis, Indiana, Locks for Physical Plant Maintenance	530.50
	Bidders:	
	Yale & Towne Mfg. Co., Stamford, Connecticut	No Bid
	American Lock Company, 1145 West Garfield, Chicago, Illinois	No Bid
	A. J. Junkunc Brothers, 1145 West Garfield, Chicago Illinois	No Bid
	Chicago Lock Company, 2024 N. Racine, Chicago, Illinois	No Bid
No. 8359	Reid Murdoch & Co., 325 N. LaSalle St., Chicago, Illinois, Canned goods for Residence Hall.....	737.91
	Bidders:	
	John Sexton, 500 North Orleans, Chicago, Illinois	926.37
	Sprague Warner Co., 901 W. Division, Chicago, Illinois	719.04 ¹
	Allen Foods, 1141-51 S. 7th St., St. Louis 4, Missouri	713.60 ¹
	B. A. Railton Co., 363-405 W. Erie Street, Chicago, Illinois	727.90 ¹
No. 8373	¹ Some items do not meet required specifications. Shefrin Machinery & Supply Co., 1913 Broadway, Kansas City, Missouri, Chisels for Physical Plant Maintenance	580.35
	Bidders:	
	Orr Iron Company, 1100 Pennsylvania Street, Evansville, Ind...	631.30
	Mill Machinery & Supply Co., 2910 Washington, St. Louis, Missouri	631.22
	C. Glenn Goodman, 803 South Illinois, Carbondale, Illinois	628.07
	Skilsaw, Inc., 330 S. Jefferson, Chicago, Illinois	No Bid
	South Bend Lathe Works, South Bend, Ind.	No Bid
No. 8376	Cline-Vick Drug Store, 104 S. Illinois Avenue, Carbondale, Illinois, Photographic supplies for Audio Visual Aids	1,426.74
	Bidders:	
	Eastman Kodak, Inc., 1009 Olive Street, St. Louis, Missouri	1,415.68 ¹
	W. H. Schiller, 1109 Locust Street, St. Louis 1, Missouri	1,435.27
	Varsity Camera Shop, Carbondale, Illinois	1,584.90
No. 8396	¹ Did not bid on item amounting to approximately \$100.00. Robotyper St. Louis Co., 123 N. 8th Street, St. Louis 1, Missouri, Robotyper for Alumni Records and Services	2,091.00
	Bidders:	
	Teletype Corporation, 1400 W. Wrightwood, Chicago, Illinois..	No Bid
	American Automatic Typewriter Co., 614 N. Carpenter St., Chicago 22, Illinois	2,272.31

	Robolyter Corporation, 18050 Ryan Road, Detroit 34, Michigan	2,549.00	
No. 8415	American Type Founders Co., 2135 Pine Street, St. Louis 3, Missouri, Plate whirlers for Duplicating Expense		579.08
	No other bid. No other source.		
No. 8427	American Type Founders Co., 2135 Pine Street, St. Louis 3, Missouri, Boston Stitcher for Duplicating Expense		681.26
	Bidders:		
	Seybold Div.-Harris Seybold Potter, Washington and Louie Sts. Dayton, Ohio	No Bid	
	R. H. Goodrich and Co., West Haven, Conn.	No Bid	
	Saranac Industries, Main and Thomas St., Benton Harbor, Michigan	No Bid	
	Christenson Machine Co., 100 4th Street, Racine, Wisconsin	No Bid	
No. 8428	American Type Founders Co., 2135 Pine St., St. Louis 3, Missouri, Roscock perforator for Duplicating Expense		546.14
	Bidders:		
	Davidson Perforator Co., 7157—68th Place Glendale, L. I., N. Y.	No Bid	
	Di-Machine Corporation, 2711 Irving (West) Chicago, Illinois ...	No Bid	
	Russell Ernest Baum, 615 E. Chestnut, Philadelphia 6, Pa.	No Bid	
	Bates Manufacturing Co., Orange, N. J.	No Bid	
No. 8434	Globe Furniture and Stationery Co., 168 W. Monroe St., Chicago, Illinois, Fireproof filing cabinets for Pres. Office		900.00
	Bidders:		
	R. J. Brunner Co., Carbondale, Illinois	920.72	
	Blackwell Wielandy, 1605 Locust Street, St. Louis, Missouri	No Bid	
	Horder's, Inc., 231 S. Jefferson, Chicago 6, Illinois	961.20	
No. 8438	A. J. Griner Co., 1827 McGee Street, Kansas City 8, Missouri, Microtome for Zoology.....		552.00
	Bidders:		
	American Optical Co., Rochester, N. Y.....	552.00	
	Bausch & Lomb, Rochester 2, N. Y.	No Bid	
	A. S. Aloe Co., St. Louis, Missouri	559.00	
	General Biological Co., 761 E. 69th Place, Chicago 37, Illinois.....	552.00	
	C. W. Alban Co., St. Louis, Missouri	No Bid	
No. 8449	Colp Lumber Company, R. R. No. 2, Carbondale, Illinois, Lumber for Camp Ellis Buildings.....		960.00
	Bidders:		
	Carbondale Lumber Company, Carbondale, Illinois	960.00	
	Murphysboro Lumber Company, Murphysboro, Illinois	1,000.00	
	Reiman Lumber Company, Murphysboro, Illinois	No Bid	

No. 8450	N. O. Nelson Co., 4306-16 Duncan Ave., St. Louis 10, Missouri, Pipe, nipples, tees, etc. for Camp Ellis Buildings	1,308.99 ¹
	Bidders:	
	American Radiator & Standard Sanitary Corp., 21 N. 7th Street, E. St. Louis, Illinois.....	No Bid
	Crane Company, 30 S. 16th St., St. Louis, Missouri.....	No Bid
	Hoe Supply Co., Christopher, Illinois	1,209.02

¹ The Physical Plant Director recommended that the order be placed with this company because they are the only ones who can bid on some of the necessary items.

B. Chargeable Against Capital Funds

University Purchase Orders

No. 8312	Murphysboro Lumber Company, Murphysboro-Illinois, Lumber for Construction of Dormitories	1,188.00
	Bidders:	
	Carbondale Lumber Company, Carbondale, Illinois	1,440.00
	Colp Lumber Company, Carbondale, Illinois	1,260.00
	Stotlar Lumber Company, Carbondale, Illinois	1,285.20
	Swafford Lumber Company, Murphysboro, Illinois	1,320.00
No. 8378	Hoe Supply Company, Christopher, Illinois, Iron tees, cement, caulking, etc. for Construction of Dormitories	1,039.16
	Bidders:	
	Crane Company, 30 S. 16th St., St. Louis, Missouri	No Bid
	American Radiator & Standard Sanitary Corp. 21 North 7th Street, E. St. Louis, Illinois...	No Bid
	Murphysboro Supply Co., Murphysboro, Illinois	337.46 ¹
	McMaster Carr Company, 640 W. Lake Street, Chicago 6, Illinois	No Bid
	W. D. Allen Mfg. Company, 566 W. Lake Street, Chicago, Illinois..	No Bid

¹ Did not bid on items amounting to approximately \$744.28.

Guy A. Gladson moved that the contracts and orders awarded during the month of January, 1951, amounting to \$500 or over, as listed in the above report, be confirmed and approved as submitted. The motion was seconded by O. W. Lyerla and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea

D. Statements of Profit and Loss

BOOKSTORE

Statement of Profit and Loss

July 1, 1950 to December 31, 1950

	Supplies	Book Rental and Book Sales	Total	Per Cent
EARNED INCOME:				
Sales	\$ 11,638.13 ¹	\$ 8,094.02 ¹	\$ 19,732.15 ¹	
Rental Fees		14,401.19 ¹	14,401.19 ¹	
Penalties		154.40	154.40	
Transfers to Departments (Non-Cash)	5,596.56	5,596.56	
Total Earned Income..	17,234.69	22,649.61	39,884.30	100.0
COST OF GOODS SOLD:				
Inventory, 7/1/50.....	13,192.87	114,813.30	128,006.17	
Purchases	9,688.11 ²	27,189.21 ²	36,877.32 ²	
Available for Sale.....	22,880.98	142,002.51	164,883.49	
Inventory, 12/31/50	13,584.24	125,796.17	139,380.41	
Cost of Goods Sold.....	9,296.74	16,206.34	25,503.08	63.9
GROSS PROFIT	7,937.95	6,443.27	14,381.22	36.1
EXPENSES:				
Personal Services:				
Regular	1,700.00	1,700.00	3,400.00	
Student	899.87	899.88	1,799.75	
Total	2,599.87	2,599.88	5,199.75	13.0
Contractual Services:				
Repair and Maintenance of Furnishings and Equipment	5.15	5.15	10.30	.30
Office Expense:				
Postage and Postal Charges	3.37	3.38	6.75	.02
Travel	14.15	14.15	28.30	.08
Commodities:				
Stationery, Printing, and Office Supplies	19.50	19.50	39.00	.10
Total Expenses	2,642.04	2,642.06	5,284.10 ³	13.25
NET PROFIT	\$ 5,295.91	\$ 3,801.21	\$ 9,097.12	22.80
NET LOSS CORRESPOND- ING PRECEDING PERIOD			\$ 482.93	(1.09)

¹ Adjusted for variation in Accounts Receivable.² Adjusted for variation in Accounts Payable.³ Does not include charges for utilities furnished by Physical Plant nor charges for depreciation of equipment. Equipment purchased but not charged to operations during the period amounted to \$141.75.

CAFETERIA

Statement of Profit and Loss
July 1, 1950 to December 31, 1950

EARNED INCOME:

Per Cent

Sales:

Regular\$ 36,374.75¹
 Less: Deferred Income²..... 1,080.00

Net Regular Income..... \$ 35,294.75
 Banquets 561.75
 Transfers to Depts. (Non-Cash) 277.67

Total Earned Income..... 36,134.17 100.00

COST OF GOODS SOLD:

Inventory 7/1/50..... 6,654.02
 Purchases 22,528.76³

Goods Available for Sale..... 29,182.78
 Inventory 12/31/50..... 6,445.80

Cost of Goods Sold..... 22,736.98 62.9

GROSS PROFIT..... 13,397.19 37.1

EXPENSES:

Personal Services:

Regular\$ 9,317.33⁴
 Student 6,644.75 15,962.08 44.2

Contractual Services:

Telephone, Telegraph &
 Teletype60
 Repair & Maintenance of
 Furniture and Equip-
 ment 71.69
 Waste Removal, Cleaning
 & Exterminating Serv-
 ice 968.29⁵ 1,040.58 2.8

Office Expense:

Postage and Postal Charges..... 3.68

Commodities:

Stationery, Printing and
 Office Supplies 10.27
 Household, Laundry and
 Cleaning Supplies..... 1,526.12⁵ 1,536.39 4.3

18,542.73⁶ 51.3

NET LOSS \$ 5,145.54 14.2

NET LOSS CORRESPONDING PRECEDING

PERIOD \$ 7,678.24 37.3

¹ Adjusted for variation in Accounts Receivable.

² Value of meals on meal tickets outstanding December 31.

³ Excludes maintenance allowance of \$852.29 furnished employees, adjusted for variation in Accounts Payable.

⁴ Includes maintenance allowance of \$852.29 furnished employees.

⁵ Adjusted for variation in Accounts Payable.

⁶ Does not include charges for utilities or depreciation of equipment and furnishings. Equipment purchased and not charged to operation during period amounted to \$182.70.

CANTEEN
Statement of Profit and Loss
July 1, 1950 to December 31, 1950

EARNED INCOME:

		Per Cent
Sales:		
Regular	\$ 16,062.80 ¹	
Non Cash Transfers.....	8.01	
	16,070.81	
Total Earned Income.....		100.0
COST OF GOODS SOLD:		
Inventory 7/1/50	\$ 1,342.54	
Purchases	10,926.76 ²	
	12,269.30	
Available for Sale.....	1,870.87	
Inventory 12/31/50	1,870.87	
	10,398.43	
Cost of Goods Sold.....		64.7
GROSS PROFIT	5,672.38	35.3

EXPENSES:

Personal Services:

Regular	\$ 1,392.94		
Student	3,612.05	5,004.99 ³	31.1

Contractual Services:

Repair and Maintenance of Furniture and Equip- ment	264.80		
Telephone, Telegraph and Teletype	4.65		
Repair and Maintenance not otherwise Classified	17.80		
Waste Removal, Cleaning and Exterminating Serv- ices	467.30	754.55	4.7

Office Expense:

Postage and Postal Charges	1.27		
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¹ Adjusted for variation in Accounts Receivable.² Does not include maintenance of \$96.00 furnished employees and adjusted for variation in Accounts Payable.³ Includes maintenance of \$96.00 furnished employees.

Commodities:

Stationery, Printing and Office Supplies	\$ 15.88		
Household, Laundry and Cleaning Supplies.....	1,389.73		
Commodities not Other- wise Classified	233.60	\$ 1,779.60 ⁴	11.1
Total Expense		7,540.41 ⁵	46.9

NET LOSS	\$ 1,868.03	(11.6)
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NET LOSS CORRESPONDING PRECEDING

PERIOD	287.51 ⁶	(3.7)
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⁴ Adjusted for variation in Accounts Payable in amount \$140.39 (net).⁵ Does not include expenditures for utilities furnished by Physical Plant nor charges for depreciation on equipment. Equipment purchased but not charged to operations during the period amounted to \$1,699.92.⁶ Canteen commenced operation September 19, 1949.

RESIDENCE HALL

Statement of Profit and Loss
July 1, 1950 to December 31, 1950

EARNED INCOME:

	Dormitory	Dining Room	Total	Per Cent
Room and Board.....	\$ 4,949.52 ¹	\$ 11,548.88 ¹	\$ 16,498.40 ¹	
Extra Meals and Lodging..	313.87	732.38	1,046.25	
Transfers to Dept. (Non-Cash)				
Total Earned Income..	5,263.39	12,281.26	17,544.65	100.0

COST OF GOODS SOLD:

Inventory, 7/1/50		1,621.33	1,621.33	
Purchases		8,926.83 ²	8,926.83 ²	
Available for Sale.....		10,548.16	10,548.16	
Inventory, 12/31/50.....		1,957.90	1,957.90	
Cost of Goods Sold.....		8,590.26	8,590.26	49.0

GROSS PROFIT	5,263.39	3,691.00	8,954.39	51.0
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EXPENSES:

Personal Services:

Regular	3,168.00	5,216.59 ³	8,384.59	
Student	257.00	655.50	912.50	
	3,425.00	5,872.09	9,297.09	53.0

Contractual Services:

Repair and Maintenance of Furniture and Equipment	14.89	234.37	249.59	
Waste Removal, Cleaning and Exterminating Services	608.46	299.66	908.12	
Telephone and Telegraph..	4.12	4.13	8.25	
	627.47	538.16	1,165.63	6.6
Travel	49.80		49.80	.3

Commodities:

Household, Laundry and Cleaning Supplies.....	548.74 ⁴	793.60 ⁴	1,342.34 ⁴	
Medical, Scientific and Laboratory Supplies	5.84		5.84	
Stationery, Printing and Office Supplies	5.89	5.90	11.79	
	560.47	799.50	1,359.97 ⁵	7.8

Office Expenses:

Postage	3.65	3.65	7.30	
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¹Distribution Ratio is Dormitory 30% and Dining Room 70% and adjusted for variation in Accounts Receivable.²Excludes maintenance allowance of \$346.66 furnished employees and adjusted for variation in Accounts Payable.³Includes maintenance allowance of \$346.66 furnished employees.⁴Adjusted for variation in Accounts Payable.⁵Includes an inventory of supplies \$540.00.

Subscriptions, Information Ser. and Association Dues	101.85	101.85	
	105.50	3.65	109.15	.6
Total Expenses	4,768.24	7,313.40	11,981.64	68.3
NET LOSS	\$ 495.15	\$ (3,522.40)	\$ (3,027.25) ⁶	(17.3)
NET PROFIT CORRESPONDING PRECEDING PERIOD.....			\$ 1,811.58	9.7

⁶ Loss for period of 6 months during which time Residence Hall was closed during the summer for 5 weeks.

CHAUTAUQUA STREET VETERANS' HOUSING PROJECT

Statement of Profit and Loss July 1, 1950 to December 31, 1950

EARNED INCOME:			Per Cent
Rentals	\$ 21,663.63 ¹		
Miscellaneous Services	397.05		
Total Earned Income	22,060.68		100.0
COST OF OPERATIONS:			
Personal Services:			
Regular	\$ 2,205.00		
Student	1,160.00	\$ 3,365.00	15.3
Contractual Services:			
Telephone, Telegraph & Teletype15		
Repair and Maintenance of Machine and Equipment	205.00		
Gas and Electricity	5,822.40 ²		
Waste Removal, Cleaning and Exterminating Services	360.00	6,387.55	29.0
Office Expense:			
Postage and Postal Charges	16.32		
Surety Bonds and Insurance Premium	10.00	26.32	.1
Commodities:			
Stationery, Printing and Office Supplies	27.37		
Structural and Maintenance Materials and Fixtures	382.25		
Forage, Farm, and Garden Supplies	480.00	889.62	4.0
Total Expense		10,668.49	48.4
NET PROFIT		\$ 11,392.19	51.6
NET PROFIT CORRESPONDING PRECEDING PERIOD		\$ 13,900.62	54.8

¹ Adjusted for variation in Accounts Receivable.

² Adjusted for variation in Accounts Payable.

ORDNANCE PLANT VETERANS' HOUSING PROJECT

Statement of Profit and Loss
July 1, 1950 to December 31, 1950

EARNED INCOME:		Per Cent
Rent (less refunds)	\$ 14,601.01 ¹	
Sales and Services	203.31	
Bus Operation	498.80	
Miscellaneous	
Total Earned Income.....	15,303.12	100.0
COST OF OPERATIONS:		
Personal Services:		
Regular	\$ 6,891.00	
Student	6,700.52	\$ 13,591.52
		88.8
Contractual Services:		
Utilities	5,593.69 ²	
Repairs, Maintenance, and Replacements	9,589.55 ³	
Waste Removal, Cleaning and Exterminating Ser.	263.50	
Telephone, Telegraph and Teletype	85.53	
Freight and Express.....	21.97	15,554.24
		101.6
Travel	13.08	.1
Commodities:		
Stationery, Printing and Office Supplies	102.24	.6
Bus Operation	1,045.48	6.9
Total Expense	30,306.56 ⁴	198.0
NET LOSS	\$ 15,003.44	(98.0)
NET LOSS CORRESPONDING PRECEDING PERIOD		
	\$ 13,265.10	(69.9)

¹ Adjusted for variation in Accounts Receivable.² Adjusted for variation in Accounts Payable.³ Includes cost of exterior painting \$6,782.12.⁴ Does not include expenditures for equipment in the amount of \$4,675.88 made during the fiscal year.

O. W. Lyerla moved that the statements concerning Profit and Loss for Auxiliary Enterprises, July 1, 1950, to December 31, 1950, be confirmed and approved as presented. The motion was seconded by Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. BrownYea
 O. W. Lyerla.....Yea
 Kenneth L. Davis.....Yea
 Guy A. Gladson.....Yea

Approval of Doane Report

E. On December 20, 1950, the Doane Agricultural Service, Incorporated, of St. Louis, Missouri, submitted to us a Progress Report on an Agricultural Research Program for Southern Illinois University. This program is to encompass, cover, and be based upon:

- (A) Economic and agricultural management of farms and other agricultural activities in the area.

- (B) Types, forms, and kinds of agriculture in the area.
- (C) Co-ordinated present and future research planned by the University of Illinois, located at Champaign, Illinois, for Southern Illinois.
- (D) Discussions and contacts with various and representative farmers, businessmen, bankers, and community organization leaders.
- (E) Studies of statistical data concerning agriculture in Southern Illinois, and areas outside, which data may have an influence on future planning for Southern Illinois agricultural activities.
- (F) Studies of agricultural markets within and outside of Southern Illinois.
- (G) Studies of the use and effect of mechanization in agriculture in Southern Illinois.

One aspect of this long term study is particularly pressing. Since funds are available during the present biennium to begin a program of constructing farm buildings, the Doane Service has stressed in its preliminary report the problem of dividing the agricultural land of the University into appropriate units and locating buildings thereon. The recommendations of the Service follow:

General

Divide the approximately 800 acres of land to be operated by the Department of Agriculture of Southern Illinois University for research purposes into seven farms as indicated on the farm plat attached. Organize these farms as outlined below.

Through the years there will, of course, be experiments to show the effect of shifting the size and relationships of the farm enterprises on the various farm types which follow.

Farm No. 1 TWO-MAN DAIRY-HOG FARM—160 acres.

This farm of 160 acres is designed to test the management of a two-man unit. A cropping program of primarily grass and a livestock program of approximately 40 dairy cows plus replacements and 20 sows on a two litter system are recommended. These proposals require the following buildings:

- A. House 26' x 40' (one floor—no basement).
- B. Dairy Barn 40' x 120' to provide for bedding storage, loafing area, and a 4-cow (12' x 16') walk through milking parlor in the southwest corner with a milk room (10' x 18') and feed room (6' x 10') attached to the west end.
- C. Hay Feeder 26' x 72' open on all sides with hay feeding racks on all sides. Hay feeding racks on both ends should be hinged to provide easy access with machinery.
- D. Trench Silo 16' x 64' (140 ton).
- E. Calf Barn 26' x 39' to be partitioned into calf and maternity pens by movable partitions.
- F. Machine Shed 26' x 52' open to south.
- G. Toilet approximately 20' x 20'.
- H. Paved Lot 4692 sq. ft. of concrete south of the loafing barn.
- I. Silage Feeding Fence 114 ft. pressure treated.

Portable buildings to be used in the hog operation are not listed in this report, but will be covered in the final report.

Farm No. 2 ONE MAN STEER GRAZING—HOG FARM—180 acres.

This farm of 180 acres is designed to test the management of a 1-man or slightly larger unit. A cropping program of grass with approximately 35 acres of wheat and a livestock program of 75 steers and 30 sows on a two litter system is recommended. These proposals require the following permanent buildings:

- A. Barn 52' x 78' to be used for shelter, hay and straw storage.
- B. Machine Shed 26' x 52'.
- C. Beef Cattle Handling Equipment loading chute, handling pens, and scales.

Portable buildings for the hog operation are not listed.

Farm No. 3 ONE MAN BEEF COW-SHEEP-POULTRY FARM—
175 acres.

This farm of 175 acres is designed to test the management of a 1-man or slightly larger unit. A cropping program of grass with approximately 30 acres of wheat and 20 acres of farm forest and a livestock program of 30 beef cows, 120 ewes, and 500 hens are recommended. These proposals require the following buildings:

- A. Hay Feeder 26' x 52' with 20 foot sheds each side. The south shed to be used for housing the beef herd, the north shed to partially house the sheep.
- B. Sheep Shed 20' x 52' to be located north of the hay feeder.
- C. Bull and Ram Barn 20' x 20'.
- D. Machine Shed 26' x 52'.

Portable buildings for housing the laying flock are not listed in this report but will be covered in the final report.

FARM No. 4 ONE MAN SMALL DAIRY-POULTRY FARM—
60 acres.

This farm is designed to test the management of a 60-acre one-man unit or to demonstrate the steps toward a larger farm operation. A cropping program of primarily grass and a livestock program of approximately 15 dairy cows plus replacements and 1000 laying hens plus replacements are recommended.

These proposals require the following permanent buildings in addition to the house now on this farm:

- A. Loafing Barn 31' x 78' open to the south with a 2 cow tail-to-tail milking parlor approximately 6' x 20', feed room 5' x 10' and milk house 10' x 15' attached as one unit to the southeast end.
- B. Machine Shed 26' x 39' open to the south.
- C. Paved Lot 1500 sq. ft. of concrete lot south of the loafing barn.

Portable buildings for housing the laying flocks are not listed.

Farm No. 5 PART TIME SHEEP-POULTRY FARM—45 acres.

This farm of 45 acres is designed to test the management of a part-time farmer employed in industry. A cropping program of primarily grass and a livestock program of 80 ewes with lambs and 500 laying hens are recommended. These proposals require the following permanent buildings:

- A. General Purpose Barn 31' x 92' to be used for housing sheep, hay, straw, and machinery.
- B. Laying House—20' x 30' or 30' x 60'.

Portable buildings for brooding chicks are not listed in this report.

Farm No. 6 HORTICULTURE FARM—90 acres.

This farm of 90 acres is to be used for research in horticulture. This program requires the following permanent buildings:

- A. Machine Shed 26' x 78' with shop enclosed in one end, and insecticide storage.
- B. Propagation House 14' x 20'.

Farm No. 7 AGRONOMY PLOTS—45 acres.

This farm of 45 acres is to be used for soils and agronomy research. Storage and Laboratory facilities will be recommended as part of the campus buildings.

Approval is requested for our proceeding with our farm building program on the basis of and in accordance with the above recommendations.

After full discussion, O. W. Lyerla moved that the President of the University be authorized to proceed with the farm building program on the basis of, and in accordance with, the above recommendations. The motion was

seconded by Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea

At this point in the meeting, President Morris advised the members of the Board of the resignation of Mr. Walker Schwartz from the University Appraisal Committee. He further stated that it was his recommendation that the University Appraisal Committee be increased by two members, making a total of five members on the Committee.

O. W. Lyerla moved that the President of the University appoint a successor to Walker Schwartz on the University Appraisal Committee. He further moved that the University Appraisal Committee be expanded from the present three member committee to five members, the two additional new members to be appointed by the President of the University. The motion was seconded by Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea

Progress Report on Proposed Agreement with the American Federation of State, County, and Municipal Employees

F. At the past two regular meetings of the Board, we have submitted proposals from the American Federation of State, County, and Municipal Employees covering a new working agreement with them. These proposals have been tabled.

We have been consulting representatives of the Union about the various articles of this agreement, and will wish to recommend some modifications before requesting Board action upon these proposals. It is hoped that at the March meeting some of the points under discussion can be reported to the Board for early consideration and advice.

After discussion of the Proposed Agreement with the American Federation of State, County, and Municipal Employees, it was the consensus of the members of the Board present that the President of the University be directed to consult with the representatives of the Union and that a statement of policy be prepared to present to the members of the Board for their consideration.

Resolution Concerning Leasing of Property in the Crab Orchard National Wildlife Refuge

G. We are now in the process of completing leasing arrangements with the Fish and Wildlife Service of the Department of the Interior for the administration area now occupied by our Veterans Housing Project. For the completion of these arrangements the following resolution is required and its approval is therefore requested:

Resolution

RESOLVED, That the President of Southern Illinois University be and is hereby authorized and empowered in the name of and on behalf of the Board of Trustees of Southern Illinois University and under its corporate seal, to execute and deliver in the name of and on behalf of the Board of Trustees of Southern Illinois University and under its corporate seal, or otherwise, any instruments or agreements deemed necessary or proper by the Fish and Wildlife Service in connection with the leasing of the premises owned by The United States

of America and located on the Crab Orchard National Wildlife in Williamson County, Illinois.

O. W. Lyerla moved the approval of the above resolution concerning leasing of property in the Crab Orchard National Wildlife Refuge. The motion was seconded by Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea

President Morris stated that Mr. John Lannin who owns the corner property, directly across the street from the former Dowdell property presently owned by the University, is starting the construction of two houses on this land. President Morris stated that the property could be purchased now for \$11,500, and that it was his recommendation that the University proceed with this purchase.

O. W. Lyerla moved that the University purchase the John Lannin property, located at the corner of Park and Washington Avenues, for the amount of \$11,500, as recommended by the President of the University. The motion was seconded by Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Guy A. Gladson.....	Yea

The next meeting of the Board of Trustees will be held on Friday, April 13, 1951, at 1:00 p.m. in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The Board meeting was adjourned at 6:00 p.m.

Leo J. Brown, Chairman

Kenneth L. Davis, Secretary

PROCEEDINGS AND MINUTES

Of the Meeting of the Board of Trustees of Southern Illinois University
which convened at 1:00 p.m. on Friday, April 13, 1951, in the
Offices of the Board, 1301 South Thompson Street,
Carbondale, Illinois.

The following members were present:

Leo J. Brown, Chairman
O. W. Lyerla, Vice-Chairman
Kenneth L. Davis, Secretary
Robert W. Davis
Guy A. Gladson
John Page Wham
Vernon L. Nickell, ex-officio
Alice DiGiovana, Administrative Assistant

The following member was absent:

Lindell W. Sturgis

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant to the
President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois
University

Chairman Leo J. Brown called the meeting to order and stated that the first item of business was the consideration of the Minutes of the meeting of the Board held on March 2, 1951.

Robert W. Davis moved that the Minutes of the meeting of the Board held on March 2, 1951, be approved as submitted. The motion was seconded by O. W. Lyerla and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

Guy A. Gladson, Chairman of the Board's committee on Rules, Regulations, and By-Laws of the Board of Trustees, stated that he had met again last week with the Faculty Procedures Committee on the Rules, Regulations, and By-Laws, and that there were a few questions which they were unable to resolve. He continued that it was his thought and that of President Morris and the Faculty Procedures Committee that it would simplify matters if these questions were brought before the Board for discussion.

President Morris presented the following issues which had not been fully resolved.

I. Subject: Composition of University Faculty

Plan I Committee Report (Part III, Article V, Section 5, B)

President, Chief Officer of Instruction, Chief Executive Assistant, Business Manager, Registrar, Director of Library, Deans, Extension Director, Health Service Director, Area Services Director, all Pro-

fessors, all Associate Professors, "and those Assistant Professors who have served three years in that rank at Southern. (This three-year clause does not apply to those Assistant Professors on continuing appointments at the time these Statutes are adopted.)"

Plan II Faculty Amendment (Motion IX)

Same as in Plan I, except that all Assistant Professors and Instructors are included, regardless of length of service.

Plan III

Same as in Plan II, except that Assistant Professors and Instructors not on tenure are excluded.

Plan IV

All members of faculty administrative staff.

II. Subject: Legislative Body of University Faculty

Plan I Committee Report (Part III, Article V, Section 5)

The legislative functions of the faculty inhere in the University Faculty as defined excluding (a) instructors and (b) assistant professors who have served less than three years.

Plan II

Same as Plan I, except that (a) all assistant professors and instructors are included, or (b) all assistant professors and instructors on tenure are included, or (c) all members of faculty-administrative staff are included. (See Subject I)

Plan III

The legislative functions of the faculty inhere in a Faculty Senate, consisting of the upper ranks.

Plan IV

The legislative functions of the faculty inhere in an Executive Committee, elected by the faculty as defined in Plan II.

After full discussion on the subjects of the Composition of the University Faculty and the Legislative Body of the University Faculty, it was unanimously agreed by the members of the Board that Plan II concerning the Composition of the University Faculty be combined with Plan IV concerning the Legislative Body of the University, as listed above, and that the combined Policies be adopted and incorporated in the final Report. It was further agreed that the Executive Committee should be a large and representative committee.

III. Subject: Vacations

Plan I Committee Report (Part IV, Article V, Section 4)

"The time in the calendar year not covered by the contract period of annual service shall constitute a vacation period during which the staff member shall be free from institutional duty, except that appointment for any term of the year carries with it the obligation to perform such duties as advisement, preregistration, and attendance at convocations, which fall just before or after the calendar dates of the quarter but which are parts of the regular program."

Plan II Faculty Amendment (Motion XII)

"The times in the calendar year not covered by the contract periods of service shall constitute vacation periods during which the staff members shall be free from institutional duty."

Plan III Faculty Amendment (Motion XXV)

Same as Plan I, with addition of the following sentence: "Upon the recommendation of the appropriate administrative officer, the vacation

of a non-teaching faculty member may be scheduled during a contract period for the same amount of time that he or she is scheduled to work during a period not covered by the contract."

After full discussion on the subject of Vacations, it was unanimously agreed by the members of the Board that Plan I, as listed above, be adopted and incorporated in the final Report.

IV. Subject: Outside Employment

Plan I Committee Report (Part IV, Article V, Section 7)

"A full-time member of the faculty shall not, during his period of annual service, engage in a regular business or be employed for remuneration by other agencies than the University, except with the approval of the President and the Board of Trustees."

Plan II Faculty Amendment (Motion XXVII)

"No member of the academic faculty shall devote time and energy to interests outside his professional duties to the University to the extent of impairing his performance of professional duties to the University."

After full discussion, it was unanimously agreed by the members of the Board that Plan I, as listed above, be adopted and incorporated in the final Report.

V. Subject: Student Journalism

Plan I Committee Report (Part V, Article IV, Section III, B, 3)

"(The Campus Journalism Council shall) review continuously student publications to the end that these publications adequately represent the student body and reflect credit to the University."

Plan II Faculty Amendment (Motion XXVIII)

". . . review continuously student publications to the end that these publications truthfully represent the student body and faculty in a manner which approximates the highest standards of student collegiate journalism."

After full discussion, it was unanimously agreed by the members of the Board that Plans I and II on the subject of Student Journalism should be combined and adopted and incorporated in the final Report as follows:

The Campus Journalism Council shall review continuously student publications to the end that these publications shall truthfully and adequately represent the student body and faculty in a manner which approximates the highest standards of student collegiate journalism and reflect credit to the University.

VI. Subject: Student Affairs Office

Plan I Committee Report (Part III, Article III, Section 6, B, 2a)

The Student Affairs Office shall be administered by a Dean of Students and an Associate Dean of Students, who shall be of opposite sexes.

Plan II Faculty Amendment (Motion XLVI)

The Student Affairs Office shall be administered by a Dean of Men and a Dean of Women.

Plan III

The Student Affairs Office shall be administered by a Director of Student Affairs, assisted by a Dean of Men and a Dean of Women. For the present either the Dean of Men or the Dean of Women would serve also as Director of Student Affairs. Hence this plan would work now much as Plan I but would provide for future growth. It would also eliminate the term "Associate Dean" which seems to be unpopular with the faculty.

After full discussion, it was unanimously agreed by the members of the Board that Plan III, as listed above, with the following additional provision be adopted and incorporated in the final Report.

"The Dean of Men and the Dean of Women may be eligible to serve as the Director of Student Affairs"

VII. Subject: Student Representatives on Council on Intercollegiate Athletics

Plan I Committee Report (Part III, Article V, Section 6, A, 1)

The Committee Report makes the following provision for student representation on the Council on Intercollegiate Athletics: "two students of the University appointed for one-year terms by the President upon nomination of the Student Council."

Plan II Faculty Amendment (Motion XXXII)

The Faculty would substitute: "two students of the University elected for one-year terms by the Student Council with the approval of the President."

After full discussion, it was unanimously agreed by the members of the Board that Plan I, as listed above, be adopted and incorporated in the final Report.

VIII. Subject: Instructional Materials in Library

Plan I Committee Report, as amended. (Part III, Article III, Section 3, e, (1))

"The University Libraries shall receive, organize for use, and maintain materials for general University use such as books, periodicals, newspaper files, pamphlets, manuscripts, maps, charts, music scores, prints, films, microfilms, microcards, slides, and recordings purchased with University funds or acquired in any other manner by the University."

Plan II Faculty Amendment (Motion XXXIX)

Add the following sentence at the end: "Musical recordings and scores purchased by the music department with University funds and for use in regular music instruction should be retained and controlled by the music department."

After full discussion, it was unanimously agreed by the members of the Board that Plan I, as listed above, be adopted and incorporated in the final Report.

IX. Subject: Liaison Function of Student Deans

Plan I Committee Report (Part III, Article III, Section 6, B, 2, f)

"The Dean of Students and Associate Dean shall serve in a liaison capacity between students and the President, and between students and faculty in matters not pertaining to academic instruction."

Plan II Faculty Amendment (Motion XLIX, defeated)

Delete the last phrase, which reads "in matters not pertaining to academic instruction."

Plan III

"The Dean of Students and Associate Dean shall serve in a liaison capacity for students."

After full discussion, it was unanimously agreed by the members of the Board that Plan III, as hereby revised, be adopted and incorporated in the final Report.

"The Dean of Men, the Dean of Women, and the Director of Student Affairs may serve in a liaison capacity for students."

Chairman Brown asked President Morris if final agreement had been reached concerning the position of the University faculty in relation to communication with the Board of Trustees. President Morris stated that this question had been resolved. He said that there were two points which had to be considered. (1) Emergency channels of communication between faculty members and the Board of Trustees. (2) Channels through which faculty legislative action should regularly go to the Board. The first of these points, he said, is covered by the following amendment which the faculty, the Faculty Procedures Committee and he had agreed upon.

"Whenever the procedures outlined in the Statutes fail by default or design, the University Faculty may by a majority vote, at any regular or special meeting, ask the President or Acting President to send its recommendations to the Board. The President or Acting President shall either transmit them to the Board at its next regular meeting or notify the Faculty within ten days that he prefers not to do so. If the Faculty votes by a two-thirds majority at its next meeting following such notification to repeat its request, the President or Acting President shall be obligated to present the recommendations to the Board at the earliest opportunity."

President Morris stated that for regular faculty legislative action also, a channel similar to that in the above amendment had been agreed upon, namely, items of faculty legislation shall first go to the President or Acting President, who shall either transmit them to the Board at its next regular meeting or notify the Faculty within ten days that he prefers not to do so. If the Faculty votes by a two-thirds majority at its next meeting following such notification to repeat its request, the President or Acting President shall be obligated to present the recommendations to the Board at the earliest opportunity.

O. W. Lyerla moved the approval in principle, with the necessary editorial changes, of the February 10, 1951, revision of the proposed Rules, Regulations, and By-Laws of the Board of Trustees, incorporating in this document all amendments by the faculty approved by the Board's Committee on Rules, Regulations, and By-Laws, and all actions taken by the Board of Trustees as adopted by the Board in session April 13, 1951. The motion was seconded by Robert W. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University.

Approval of Department of Library Service

- A. Many requests come to the University from the public schools of the area for teachers prepared not only to offer work in English, history, or some other standard subject, but also to serve as school librarians. We also have a number of students who are interested in preparing for public library work, and certain of our departments request us to instruct on-campus students in library usage.

Thus far, courses in public school library work have been offered as education courses in the College of Education, and other library training has been provided on an informal basis. We are therefore recommending at this time the establishment of a Department of Library Service, with Dr. Robert H. Muller, Director of the University Libraries, as Chairman of the Department, effective June 11, 1951. This Department will be tentatively assigned to the College of Education, although

that assignment should be definitely considered as subject to change in view of the studies of University organization which are now going on.

It would not be advisable at this time to offer a degree in Library Science. The establishment of a department will, however, enable us to develop our present offerings into a minor in public school librarianship, which will satisfy the needs of the grade schools and high schools of the area. Pre-professional work for general librarians can also be given, and in general the present demands for instruction in this field can be met.

It is not anticipated that the establishment of this department will entail additional expenditures within the next year or two, since the effect would be to place present work on a sounder basis without immediate need for any considerable expansion.

Approval is requested for the above recommendation.

John Page Wham moved the approval of the establishment of a Department of Library Service, with Dr. Robert H. Muller, Director of the University Libraries, as Chairman of the Department, effective June 11, 1951, as recommended by the President of the University. The motion was seconded by Robert W. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

Changes in Faculty-Administrative Pay Roll

B. Approval is requested for the following additions to and changes in the Faculty-Administrative pay rolls:

A. Appointments

1. Mr. David Joseph Feist was appointed Faculty Assistant in the Statistical Service at a monthly salary of \$350.00, effective March 15, 1951. He attended Pottstown Business College and served for two years as a supervisor with the Commonwealth Life Insurance Company, St. Louis, Missouri, with the Department of Highways, State of North Dakota, and with the I. B. M. Corporation, Louisville, Kentucky; and is at present an I. B. M. technician with the Department of Revenue of the State of Kentucky. He is replacing Mr. Earl Murray.
2. Mr. Charles E. Hall was appointed Faculty Assistant in Zoology at a monthly salary of \$150.00, effective April 2, 1951. Mr. Hall has been a Civil Service employee of the University since June, 1950, and has had experience as a professional taxidermist.
3. Mr. John G. W. McCord was appointed Instructor in the General Library at a monthly salary of \$350.00, effective March 5, 1951. He received his Bachelor of Arts and Bachelor of Science in Library Science degrees from the University of Illinois, and served for two years as order librarian at Roosevelt College, Chicago, Illinois. He also served four years in the Air Corps and Army Service Forces. He replaces Miss Vivian Drake, resigned. A statement of his qualifications has been mailed to the members of the Board.

B. Term Appointments

1. Mr. William Bain was appointed $\frac{1}{3}$ time Faculty Assistant in the Fisheries Management Research Project, effective for the period from March 9, 1951, through July 1, 1951. Mr. Bain is currently employed by the Illinois Department of Conservation, which will take care of his salary.
2. Mrs. Florence Camp was appointed Faculty Assistant in the University School at a monthly salary of \$240.00, effective Febru-

- ary 19, 1951, and February 23, 1951. She substituted for Mrs. Rogers, who was off campus on personal business, and Mrs. Rieke, who was attending a meeting.
3. Mr. Walter D. Craig was appointed $\frac{1}{2}$ time Faculty Assistant in the Photographic Service at a monthly salary of \$110.00, effective for the period from March 6, 1951, through June 6, 1951. He expects to receive his Bachelor of Arts degree this summer and has had previous experience in the Journalism department.
 4. Mrs. Ellen E. Davis was appointed Faculty Assistant in the University School at a monthly salary of \$240.00, effective February 21, 1951, only. She substituted for Mrs. Swan, who was ill.
 5. Miss Wilma E. Farris was appointed $\frac{1}{8}$ time Lecturer in Adult Education at a monthly salary of \$48.00, effective for the period from March 26, 1951, through May 18, 1951. She received her Bachelor of Arts degree from the University of Illinois, Master of Education degree from St. Louis University, and has had over 17 years of experience in teaching.
 6. Mrs. Lucille Fligor was appointed Faculty Assistant in the University School at a monthly salary of \$240.00, effective January 30, and 31, 1951, and February 19, through February 23, 1951. She substituted for Miss Van Trump and Mrs. Treece, who were ill.
 7. Mr. Edmund C. Haheesy was appointed $\frac{1}{2}$ time Faculty Assistant in the Information Service at a monthly salary of \$130.00, effective for the period from February 21, 1951, through June 8, 1951. He received his Bachelor of Journalism and Bachelor of Arts degrees from Missouri University and has served as a staff correspondent and bureau manager for the United Press for the past three years.
 8. Mrs. Margaret Harriss was appointed $\frac{1}{8}$ time Lecturer in Adult Education at a monthly salary of \$56.00, effective for the period from March 26, 1951, through June 1, 1951. She received her Bachelor of Arts degree from Bowling Green Business University and has been on the staff of the DuQuoin Township High School for the past twenty years.
 9. Mr. G. F. Highfill was appointed $\frac{1}{5}$ time Lecturer in Adult Education at a monthly salary of \$96.00, effective for the period from March 26, 1951, through June 1, 1951. He received his Bachelor of Science in Education degree from State College, Springfield, Missouri, and his Master of Arts degree from the University of Missouri. He was on the staff of the Clifton, Arizona High School for five years, has served on the staff of the State College, Edmond, Oklahoma, and State College, Natchitoches, Louisiana, and is at present on the staff of the Metropolis High School.
 10. Mr. John Robert Odaniell was appointed Faculty Assistant in the Alumni Service at a monthly salary of \$250.00, effective for the period from March 19, 1951, through June 8, 1951. He received his Bachelor of Science in Education degree from Southern, and replaces Mr. Harold Lee Patterson, resigned.
 11. Mr. Charles E. Ridenour was appointed $\frac{1}{8}$ time Lecturer in Adult Education at a monthly salary of \$48.00, effective for the period from March 26, 1951, through May 18, 1951. He received his Bachelor of Science in Education degree from Oakland City College and is working toward his Master in Business Administration degree at Indiana University. He has had experience as a Commerce instructor on the High School level.
 12. Miss Virginia Spiller was appointed Faculty Assistant in the Alumni Service at a monthly salary of \$300.00, effective for the period from March 15, 1951, through June 8, 1951. She received her Bachelor of Education and Bachelor of Arts degrees from Southern and has completed course work for her Master of Arts degree. She has served as a teacher in the High School at Estancia, New Mexico, as a secretary and office manager for four years, and as a Faculty Assistant at Southern. She replaces

Miss Mary Rose Colombo, who has been transferred to the General Library.

13. Mrs. Elva Hilmer Sitzler was appointed Research Assistant in the Dean's Office of the College of Vocations and Professions at a monthly salary of \$250.00, effective for the period from March 21, 1951, through June 8, 1951. She received her Bachelor of Science degree from Washington University and has had nine years of office experience as a bookkeeper, clerk, and office manager.
14. Miss Kathryn Weesner was appointed Instructor in Home Economics at a total salary of \$125.00, effective for the period from July 9, 1951, through July 13, 1951, to teach a one-week short course. She received her Bachelor of Science and Master of Arts degrees from the University of Minnesota and is serving as an Instructor on the staff of the University of Illinois.
15. Mrs. Mildred Weiss was appointed $\frac{1}{2}$ time Faculty Assistant in the Health Service at a monthly salary of \$120.00, effective for the period from March 19, 1951, through June 8, 1951. She received her R. N. degree from Blessing Hospital School of Nursing and has had five years of nursing experience. Her position was created because of Mrs. Manering's change from full to half-time status.
16. The following have been appointed $\frac{1}{2}$ time Graduate Assistants at monthly salaries of \$110.00 for the period from June 11, 1951, through August 3, 1951.

Name, Degree and Assignment

Charles Edward Dickerman, B. A.—Southern Ill. Univ., Physics.

David Edward Elder, B. A.—Southern Ill. Univ., Research Fisheries Management.

Donald J. Hankla, B. A.—Southern Ill. Univ., Zoology.

James R. Martin, (Completing B. S. in Ed. in June, 1951)—Southern Ill. Univ., Education

Lloyd L. Patheal, Jr., B. S. in Ed.—Southern Ill. Univ., Guidance and Special Education.

David Sanders, B. S. in Ed.—Southern Ill. Univ., Botany.

Hugh M. Satterlee, B. A.—Blackburn College, General Library.

Betty Ann Heisner Simms, B. S. in Ed.—Southern Ill. Univ., Geography.

Joe L. Simms, Jr., B. A.—Southern Ill. Univ., Geography.

Fay Sisk, B. S. in Ed.—Southern Ill. Univ., Child Guidance Clinic.

- C. The following teachers in public schools have been appointed as practice supervisors at a monthly salary of \$25.00 for the three months of the spring term of 1951:

Name	School	Subject	Spring Term Salary
Bain, Edgar	West Frankfort H.S.	American His.-Geog.	\$75.00
Bevis, Dora	Springmore School	Grade 2	75.00
Brown, Bill	West Frankfort H.S.	Physical Education	75.00
Carey, Myrtle	Herrin H. S.	English	75.00
Collins, Walter	West Frankfort H.S.	American His.-Govt.	75.00
Davis, Luella	Attucks H. S.	History-English	75.00
DeWitt, Lloyd R.	Mt. Vernon H. S.	Journalism	75.00
Dodds, Alvin Gordon	Central Jr. H. S., West Frankfort	Geography	75.00
Dohanich, George	Herrin H. S.	Physiology	75.00
Eads, Wilma	Lincoln Grade School	Grade 2	75.00
Fox, Mae	Brush Elementary S.	Grade 6	75.00
Hoit, Ann	Harrisburg H. S.	Home Economics	75.00
Hopkins, Jewell	C'Dale City Schools	Speech Correction	75.00
Hunter, Clay	Johnston City H. S.	History-Geography	75.00
Ikard, Missana	Attucks H. S.	History-English	75.00
Jones, Howard L.	Mt. Vernon H. S.	Ind. Education	75.00

Kitchell, Madelynne ...	Red Bud H. S.....	Home Economics	75.00
Konya, Joe	West Frankfort H.S....	Industrial Arts	75.00
Lightel, J. R.....	Attucks H. S.....	English	75.00
Lynn, Paul K.....	Carbondale Com. H. S..	Industrial Arts	75.00
McBride, William	Lincoln Jr. H. S.....	Health-Physical Edu...	75.00
McMurtrie, Harry	West Frankfort H.S....	Driver Training	75.00
Morgan, Vesta	Carbondale Com. H. S..	Home Economics	75.00
Morin, Joe	West Frankfort H.S....	Physical Education ...	75.00
Newbern, Edwin	Attucks H. S.....	Sociology	75.00
Ott, Carlyle.....	Lincoln Jr. H. S.....	Industrial Arts	75.00
Parrish, Lucy	Carbondale Com. H. S..	Bookkeeping-Sec. Prac.	75.00
Ragsdale, Lydia	Lincoln Jr. H. S.....	Grade 5	75.00
Reese, Arcisel	Anna-Jonesboro H. S...	Business	75.00
Reps, John	Lincoln Jr. H. S.....	Language-Arts	75.00
Russell, J. D.....	Attucks H. S.....	Biology-Health	75.00
Sabine, John	Murphysboro Twp.		
	H. S.	Mathematics	75.00
Smith, Robert	Herrin H. S.....	Biology	75.00
Stroup, D. M.....	Carbondale Com. H. S..	Algebra	75.00
Todd, Alma	Carbondale Com. H. S..	Home Economics	75.00
Trulove, Margery	Johnston City H. S....	English	75.00
Webb, Mary	Benton Twp. H. S.....	Home Economics	75.00

D. Reappointments

1. Mr. Wesley G. Bovinet was reappointed 1/6 time Lecturer in Adult Education at a monthly salary of \$56.00, effective for the period from March 26, 1951, through April 13, 1951.
2. Mr. Donald W. Brown was reappointed 1/2 time Assistant Instructor in English at a monthly salary of \$110.00, effective for the period from March 19, 1951, through June 8, 1951.
3. Mr. James Francis Cannon was reappointed Faculty Assistant in the Extension Division at a monthly salary of \$275.00, effective for the period from June 11, 1951, through August 31, 1951.
4. Mr. Sam B. Eubanks was reappointed 1/2 time Graduate Assistant in the General Library at a monthly salary of \$110.00, effective for the period from June 11, 1951, through June 22, 1951.
5. Mr. Harry A. Grater, Jr., was reappointed 1/2 time Assistant Instructor in the Child Guidance Clinic at a monthly salary of \$125.00, effective for the period from June 11, 1951, through August 3, 1951. He replaces Mrs. Margaret Seymour Gardner.
6. Mr. Richard Paul Hibbs was reappointed 1/8 time Lecturer in Adult Education at a monthly salary of \$64.00, effective for the period from March 26, 1951, through May 4, 1951.
7. Mr. Herman L. Kirkpatrick was reappointed 1/2 time Faculty Assistant in the Bookstore at a monthly salary of \$110.00, effective for the period from June 11, 1951, through August 3, 1951.
8. Miss Margaret Miller was reappointed Faculty Assistant in the Health Service at a monthly salary rate of \$240.00, effective March 5, 6, 7, 8, and 9 (1/2 day), 1951.
9. Mr. Arthur Plumlee was reappointed 1/4 time Lecturer in the Vocational-Technical Institute at a monthly salary of \$96.00, effective for the period from March 1, 1951, through March 31, 1951.
10. Mr. Walter M. Troutman was reappointed 1/4 time Lecturer in the Vocational-Technical Institute at a monthly salary of \$72.00, effective for the period from March 1, 1951, through March 31, 1951.
11. Mr. James J. Wilkinson was reappointed Instructor in Men's Physical Education at a monthly salary of \$440.00, effective September 10, 1951, replacing Mr. Russell Bush, who is on military leave.
12. Mr. James Williams was reappointed 1/5 time Lecturer in the Vocational-Technical Institute at a monthly salary of \$36.00, ef-

fective for the period from March 1, 1951, through March 31, 1951.

13. Mrs. Nancy N. Yaxley was reappointed Faculty Assistant in the Placement Service at a monthly salary of \$200.00, effective for the period from March 19, 1951, through June 8, 1951.
14. Mr. Vincent Alfred Zike was reappointed $\frac{1}{4}$ time Lecturer in the Vocational-Technical Institute at a monthly salary of \$72.00, effective for the period from March 1, 1951, through March 31, 1951.

E. Changes of Appointment, Title, and Assignment

1. Mr. James Francis Cannon, former $\frac{1}{2}$ time Graduate Assistant in the Extension Service at a monthly salary of \$110.00, for the period from September 11, 1950, through June 8, 1951, has been changed to a $\frac{3}{4}$ time Faculty Assistant at a monthly salary of \$206.25, effective for the period from March 19, 1951, through June 8, 1951.
2. Miss Mary Rose Colombo, Executive Assistant in Education and Administration formerly in the Alumni Services, has been transferred to the General Library, effective February 26, 1951, at no change in rank or salary.
3. Mrs. Juanita Gross, former $\frac{3}{5}$ time Assistant Instructor in English at a monthly salary of \$180.00, effective for the period from February 5, 1951, through June 8, 1951, has been changed to a $\frac{4}{5}$ time Assistant Instructor in English effective for the period from March 19, 1951, through June 8, 1951, at a monthly salary of \$270.00. Mrs. Gross' teaching load for the spring term was increased.
4. Mr. John S. Rendleman, whose appointment as Acting Legal Counsel has been previously approved, has also been designated Assistant Professor of Government, effective April 1, 1951.

F. Leave of Absence with Pay

Mr. Harvey S. Woods, Instructor in Agriculture, has been granted a leave of absence with pay effective for the period from June 25, 1951, through August 18, 1951, to continue work toward his Doctor's degree. This is in lieu of accumulated vacation time.

G. Cancellation of Leave of Absence without Pay

The leave of absence without pay effective for the period from March 19, 1951, through June 8, 1951, previously approved for Dr. Lewis A. Maverick, Professor of Economics, was cancelled in order that Dr. Maverick might devote full time during the spring term to business research and service.

H. Leaves of Absence without Pay

1. Mr. Benjamin Fehrman, Instructor in Agriculture, has been granted a leave of absence without pay, effective for the period from July 10, 1951, through June 6, 1952, to continue his studies toward the Doctor's degree.
2. The leave of absence without pay for Dr. Bruce W. Merwin, Professor of Education and Guidance and Special Education, previously approved until March 9, 1951, has been extended indefinitely. Dr. Merwin is ill and the probable date of his return is not known.

I. Resignations

1. Mr. Harold Lee Patterson, Faculty Assistant in the Alumni Service, resigned effective March 16, 1951, to accept another position.
2. Mr. John A. Pletcher, Faculty Assistant in the Photographic Service and Journalism Department, has resigned effective April 4, 1951, to rejoin his family in Indiana.

Kenneth L. Davis moved the approval of the appointments of Mr. David Joseph Feist and Mr. Charles E. Hall to the faculty of Southern Illinois Uni-

versity as recommended by the President of the University. The motion was seconded by Guy A. Gladson and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

Kenneth L. Davis moved the approval of the term appointments; practice supervisor appointments for the spring term of 1951; reappointments; changes of appointment, title, and assignment; leave of absence with pay; cancellation of leave of absence without pay; leaves of absence without pay; and resignations to the faculty of Southern Illinois University as listed in the above report and recommended by the President of the University. The motion was seconded by O. W. Lyerla and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

C. Report on Contracts and Orders Awarded During the Months of February and March, 1951, Amounting to \$500.00 or Over

Contracts and Orders Awarded During the Month of February, 1951, Amounting to \$500.00 or Over

A. Chargeable Against Operating Funds

Superintendent of Printing Orders

No. S.B. 25721	The Journal Printing Company, 1405 State Street, East St. Louis, Illinois, Printing and binding of Graduate Bulletin.....	\$ 600.00
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University Purchase Orders

No. 8482	National Heating & Stoker Company, 902 Linden Avenue, Carbondale, Illinois, Repairs to heating systems at 516 West Grand & 211 Harwood for Power Plant & Utilities	1,118.50
	Bidders:	
	Eddings Brothers, Carbondale, Illinois	1,121.50
	G. W. Walters, Carbondale, Illinois	No Bid
No. 8494	Carbondale Lumber Company, Carbondale, Illinois, Lumber for Physical Plant Maintenance...	1,011.00
	Bidders:	
	Murphysboro Lumber Company, Murphysboro, Illinois.....	1,078.10
	Colp Lumber Company, Carbondale, Illinois	1,030.75
	Reiman Lumber Company, Murphysboro, Illinois	No Bid
No. 8517	General Binding Corporation, 814 West Belmont Avenue, Chicago 14, Illinois, Punching machine and dies for Duplicating Expense	1,400.00
	Bidders:	
	C. F. Anderson & Company, 3225 S. Calumet, Chicago, Illinois	No Bid

	Payer Printing Company, 600 S. Broadway, St. Louis, Missouri..	No Bid	
	Gane Brothers & Lane, Inc., 1335 W. Lake, Chicago, Illinois.....	No Bid	
	American Steel Chase Company, 31 38th Avenue, Long Island 1, New York	No Bid	
	R. J. Henslein Company, 37 E. 9th St., Indianapolis 4, Indiana	No Bid	
No. 8524	Rand McNally and Company, 536 S. Clark Street, Chicago 5, Illinois, Books for Bookstore.....		1,212.00
	No other bid. No other source.		
No. 8537	Henry Holt and Company, 257 4th Avenue, New York 10, New York, Books for Bookstore.....		567.00
	No other bid. No other source.		
No. 8584	International Business Machines Corp., 427 Missouri Avenue, East St. Louis, Illinois, Electric typewriter for Alumni Records and Services....		561.00
	No other bid. No other source.		
No. 8593	C. W. Alban Company, 3626 Olive Street, St. Louis 8, Missouri, Hospital beds and chairs for nursing education		520.48
	Bidders:		
	A. S. Aloe Company, 1831 Olive, St. Louis 8, Missouri	612.64	
	Illinois Surgical Supply, 10 S. Wells St., Chicago, Illinois	545.00 ¹	
	Hospital Equipment Corporation 222 W. Monroe St., Chicago, Illinois	613.20	
	¹ Did not bid on items amounting to approximately \$85.00.		
No. 8605	Fisher Scientific Company, 2109 Locust Street, St. Louis 3, Missouri, Analytical balance for Botany		895.00
	Bidders:		
	C. W. Alban & Company, 3626 Olive, St. Louis 8, Missouri....	No Bid	
	Central Scientific Company, 1700 Irving Park Blvd., Chicago, Ill.	No Bid	
	E. H. Sargent, 4647 W. Foster, Chicago 30, Ill.	No Bid	
No. 8606	Missourian Printing & Stationery Company, Cape Girardeau, Missouri, Mimeograph for Duplicating Expense		952.50
	Bidders:		
	A. B. Dick Company, 720 W. Jackson Blvd., Chicago, Ill.	No Bid	
	Davidson Sales & Service, 205 E. Franklin, Peoria, Illinois	No Bid	
No. 8607	Davidson Sales & Service, 205 E. Franklin Street, Peoria, Illinois, Davidson duplicator for Duplicating Expense		2,073.86
	Bidders:		
	A. B. Dick Company, 720 W. Jackson Blvd., Chicago, Ill.	No Bid	
	Missourian Printing & Stationery Co., Cape Girardeau, Missouri..	No Bid	
No. 8609	Clifton Warren, R. R. 3, Carbondale, Illinois, Stone for Physical Plant Operations.....		1,350.00
	Bidders:		
	Anna Quarries, Anna, Illinois	1,380.00	
	Carbondale Lumber Company, Carbondale, Illinois	1,500.00	
	Builders Lumber & Supply Company, Carbondale, Illinois	No Bid	

No. 8621	Jos. Helleny & Sons, Herrin, Illinois, Asphalt tile for Camp Ellis Buildings	612.25
	Bidders:	
	Zohner Carpet Company, Centralia, Illinois	616.20
	Egyptian Venetian Blind Company, Carbondale, Illinois	775.00
No. 8646	Murphysboro Lumber Company, Murphysboro, Illinois, Lumber for Camp Ellis Buildings	12,030.00
	Bidders:	
	Carbondale Lumber Company, Carbondale, Illinois	12,279.00
	Colp Lumber Company, Carbondale, Illinois	No Bid
	Stotlar Lumber Company, Carbondale, Illinois	14,283.70
	Swafford Lumber Company, Murphysboro, Illinois	No Bid
	Pyramid Roofing & Lumber Company, Carbondale, Illinois	No Bid
No. 8647	Stotlar Lumber & Hardware Co., 208 W. Monroe Street, Carbondale, Illinois, Lumber for Camp Ellis Buildings	790.50
	Bidders:	
	Carbondale Lumber Company, Carbondale, Illinois	1,025.00
	Colp Lumber Company, Carbondale, Illinois	950.00
	Murphysboro Lumber Company, Murphysboro, Illinois	1,000.00
	Swafford Lumber Company, Murphysboro, Illinois	No Bid
	Pyramid Roofing & Lumber Company, Carbondale, Illinois	No Bid
No. 8653	Berndt—Bach, Inc., 7377 Beverly Blvd., Los Angeles 36, California, Sound camera for Alumni Records and Services	2,014.35
	This sound camera and parts were ordered at the request of Mr. Vanderveer and approved by President Morris. (This was a Confirming Order)	
No. 8660	R. J. Brunner Company, 403 South Illinois Ave., Carbondale, Illinois, Chairs for President's Office	1,134.12
	Bidders:	
	Art Metal Construction Co., 205 W. Monroe St., Chicago, Illinois	No Bid
	Globe Furniture & Stationery Co., 168 W. Monroe St., Chicago, Ill.	No Bid
	Horder's Inc., 231 S. Jefferson St., Chicago 6, Ill.	No Bid
	Blackwell-Wielandy Co., 1605 Locust St., St. Louis, Missouri	No Bid
No. 8661	R. J. Brunner Co., 403 South Illinois, Carbondale, Illinois, Chair and desk for President's Office	738.93
	Bidders:	
	Art Metal Construction Company, 205 W. Monroe St., Chicago, Ill.	No Bid
	Globe Furniture & Stationery Co., 168 W. Monroe St., Chicago, Ill.	No Bid
	Crown Office Supply, 218-224 S. Wabash Ave., Chicago, Ill.	No Bid
	Blackwell-Wielandy Co., 1605 Locust St., St. Louis, Missouri	No Bid

No. 8683	Brodhead-Garrett Co., 4560 E. 71st St., Cleveland, Ohio, Paint, Paint brushes, shellac, wrenches, solder, etc., for University School.....	854.34
	Bidders: Colcord Wright Co., 1229 N. Broadway, St. Louis, Mo.....	54.40 ¹
	Orr Iron Company, 1100 Pennsylvania St. Evansville, Ind.....	209.71 ¹
	Sligo, Inc., 1301-1403 N. 6th. St., St. Louis, Mo.....	No Bid
No. 8693	¹ Did not bid on items amounting to approximately \$820.67. ² Did not bid on items amounting to approximately \$657.10. The Garland Company, Cleveland 5, Ohio, Waterproofing, pigment, cement hardener for Physical Plant Administration.....	575.75
	Bidders: Harry H. Wallace, 1105 S. Webster St., Harrisburg, Ill.....	608.00
No. 8780	Triangle Construction Company, Carbondale, Illinois, Concrete for Camp Ellis Buildings....	2,870.00
	Bidders: Barber-Colman Company, Rockford, Illinois.....	No Bid
No. 8866	Parks Brothers, Route 13, East, Marion, Illinois All-crop harvester for Experimental Farm....	1,375.52
	Bidders: Strickland Auto Supply & Implement Co., Murphysboro, Ill.	No Bid
	E. A. Peters & Sons, P. O. Box 7, Anna, Illinois.....	No Bid
	Earl Neal, Allis Chalmers Dealer, Benton, Ill.....	1,378.42

B. Chargeable Against Capital Funds

University Purchase Orders

No. 8608	Hoe Supply Co., Christopher, Illinois, Plumbing supplies for Constr. of Dormitories.....\$	2,478.76
	Bidders: American Radiator & Standard Sanitary Corp., 21 N. 7th St., E. St. Louis, Ill.....\$	2,410.83 ¹
	Crane Company, 30 S. 16th St., St. Louis, Mo.....	2,509.64
	McMaster-Carr Co., 640 W. Lake St., Chicago 6, Ill.....	No Bid
	Murphysboro Supply Co., Murphysboro, Illinois.....	1,293.00 ²
No. 8716	¹ Did not bid on items amounting to approximately \$94.00. ² Did not bid on items amounting to approximately \$2,643.35. Jos. Helleny & Sons, Herrin, Illinois, Paint for Constr. of Dormitories.....	1,375.80
	Bidders: Wagner Paint Co., 6191 Delmar St., St. Louis, Mo.....	1,078.46 ¹
	Sherwin Williams Paint Co., 515 Spruce St., St. Louis, Mo.....	1,228.92 ²
	Patterson Sargent, 1872-1882 S. Normal Ave., Chicago, Illinois	No Bid

¹ Paint not according to specifications—substitutes.² Did not bid on items amounting to approximately \$237.00.

Contracts

A. & E. 66685	Alvin W. Meyer, Chicago, Illinois, Installation of Sculptures for Training School.....	1,950.00
	No others bidders.	
Univ. 4353	Doane Agricultural Service, 5144 Delmar Boulevard, St. Louis, Missouri, Preparation of Material Estimates, Drafting of Plans, and Consultation Services—Farm Buildings.....	6,250.00
	No other bidders.	
A. & E. 66721	R. and R. Construction Company, Alton, Illinois General Work—Steam Tunnel Additions.....	56,400.00
	Other Bidders:	
	Howell Engineering Company, Carbondale, Illinois.....\$	61,669.94
	Federal Constructors, Inc., Chicago, Illinois.....	59,167.00
	Edgar Stephens & Sons, Inc., Cairo, Illinois	69,800.00
	G. E. Tillman Company, Inc., Centralia, Illinois.....	73,900.00
A. & E. 66722	Associated Piping Contractors, Inc., Chicago, Illinois, Tunnel Piping—Steam Tunnel Additions	7,242.00
	Other Bidders:	
	William Adam Engineers, Inc., Chicago, Illinois	17,850.00
	Sprinkmann Sons Corp. of Illinois, Peoria 2, Illinois.....	No Bid
	Robert E. Murphy & Associates, Chicago, Illinois.....	11,960.00
	A. Kilander & Company, Chicago 6, Illinois.....	16,333.00
	L. H. Prentice Company, Chicago 7, Illinois.....	16,380.00
	M. J. Holleran, Inc., Chicago, Illinois	17,520.00
	Standard Asbestos Mfg. Company, Chicago 22, Illinois.....	No Bid
	General Installation Company, St. Louis 5, Missouri.....	131,990.00
	Mundet Corporation, St. Louis, Missouri	No Bid
	American Power Piping Corporation, St. Louis, Missouri.....	25,000.00
	Fowler Plumbing & Heating Company, Centralia, Illinois.....	16,220.00
	L. H. Paul Plumbing & Heating Co., Carbondale, Illinois.....	14,960.00
	Petersburg Plumbing & Heating Co., Petersburg, Illinois.....	11,686.00
A. & E. 66723	Standard Asbestos Mfg. Company, Chicago, Illinois, Pipe Covering—Steam Tunnel Additions..	3,517.00
	Other Bidders:	
	William Adam Engineers, Inc., Chicago, Illinois.....	No Bid
	Sprinkmann Sons Corp. of Illinois, Peoria, Illinois.....\$	3,838.00
	Associated Piping Contractors, Inc., Chicago 8, Illinois.....	No Bid
	Robert E. Murphy & Associates, Chicago 10, Illinois.....	No Bid
	A. Kilander & Company, Chicago 6, Illinois.....	No Bid

	L. H. Prentice Company, Chicago 7, Illinois	No Bid	
	M. J. Holleran, Inc., Chicago, Illinois	No Bid	
	General Installation Company, St. Louis 5, Missouri.....	No Bid	
	Mundet Corporation, St. Louis, Missouri	3,576.00	
	American Power Piping Corpora- tion, St. Louis, Missouri.....	4,500.00	
	Fowler Plumbing & Heating Com- pany, Centralia, Illinois.....	No Bid	
	L. H. Paul Plumbing & Heating Co., Carbondale, Illinois.....	No Bid	
	Petersburg Plumbing & Heating Co., Petersburg, Illinois.....	4,786.00	
A. & E. 66724	Cunningham Electric Company, Anna, Illinois, Electrical Work—Steam Tunnel Additions.....		2,885.00
	Other Bidders:		
	Anderson Electric Company, Inc., Danville, Illinois.....	\$ 6,100.00	
	Phillips Electric Company, Belle- ville, Illinois.....	4,000.00	
	H. Chapline Electrical Company, Webster Groves 19, Missouri...	3,585.00	
	Robinson Electric Company, Inc., Mt. Vernon, Illinois.....	5,541.00	

**Contracts and Orders Awarded During the Month
of March, 1951, Amounting to \$500.00 or Over**

A. Chargeable Against Operating Funds

University Purchase Orders

No. 8874	American Florist Supply Company, 1335 W. Ran- dolph Street, Chicago, Illinois, Ground and flower supplies for Physical Plant Operations.....		531.89
	Bidders:		
	Bell Floral Company, 6963 North Bell, Chicago, Illinois.....	No Bid	
	Floralife, Inc., 1433 S. Washing- ton, Chicago, Illinois.....	No Bid	
	Jules Supply Company, 4868 N. Hermitage, Chicago, Illinois....	No Bid	
No. 8878	General Electric Supply Corporation, 2653 Locust Street, St. Louis, Missouri, Switches, buttons, starters, cords, etc., for Physical Plant Mainte- nance		613.81
	Bidders:		
	Paramount Supplies, 600 West Adams St., Chicago, Illinois....	659.04	
	Graybar Electric Company, Wash- ington Avenue, St. Louis Mo...	598.33 ¹	
	Illinois South Electric Supply Company, 201 St. Clair Avenue, East St. Louis, Illinois.....	679.27	
No. 8898	¹ Did not bid on one item amounting to approximately \$100.00. Cherry Insurance Agency, 213 West Main Street, Carbondale, Illinois, Insurance for Power Plant and Utilities		860.08
	Bidders:		
	Lumberman's Mutual Casualty Company, 4750 N. Sheridan, Chi- cago, Illinois	\$ 1,041.96	

	Clyde Smith, 215 West Main St., Carbondale, Illinois	860.08
	Robertson, Crecelius & Ghent, Harrisburg, Illinois	No Bid
	Dill Investment Company, 207 West Main Street, Carbondale, Illinois	No Bid
	Roger Q. Kimmel, Murphysboro, Illinois	No Bid
No. 8915	Blackwell-Wielandy Company, 1605 Locust St., St. Louis, Missouri, Index paper for Duplicating Service	504.35
	Bidders:	
	Acme Paper Company, 115 South 8th St., St. Louis 2, Missouri...\$	534.75
	Reliable Paper Company, 215 W. Institute Place, Chicago, Illinois	No Bid
	Graham Paper Company, 1014-1030 Spruce St., St. Louis 2, Missouri	No Bid
No. 8942	Hunter Owens Motor Company, 415 North Illinois Ave., Carbondale, Illinois, Pontiac station wagon for Physical Plant Operation.....	2,800.00 ¹
	Bidders:	
	Vogler Motors, Carbondale, Ill- nois	\$ 1,820.50
	Porter Brothers, Murphysboro, Illinois	No Bid
	Ralph Gray Motor Company, Car- bondale, Illinois	1,824.45
	Wohlwend Motor & Equipment Company, Marion, Illinois.....	No Bid
	Mezo Pontiac Company, Herrin, Illinois	No Bid
	Ray Motor Sales, Marion, Illinois	No Bid
	City Motor Sales, Murphysboro, Illinois	No Bid
	¹ Mr. Howe, Director of the Physical Plant, requested this car because of the all-steel body, and quicker delivery on the car.	
No. 8977	Gates Radio Company, Quincy, Illinois, Recorder, amplifier switch for Speech.....	1,026.50
	Bidders:	
	No other bid. No other source.	
No. 8980	Encyclopedia Britannica Films, Inc., 1150 Wil- mette Avenue, Wilmette, Illinois, 3rd and final payment on Lease-to-own agreement for Audio- Visual Aids.....	1,513.68
	Bidders:	
	No other bid. No other source.	
No. 8981	Coronet Instructional Films, Coronet Building, Chicago 1, Illinois, the 3rd and final lease pay- ment on lease number 220 for 71 reels of film titles, for Audio-Visual Aids.....	1,145.46
	Bidders:	
	No other bid. No other source.	
No. 8985	Patterson Sargent Paint Company, 1882 S. Nor- mal Avenue, Chicago, Illinois, Paint for Physical Plant Maintenance.....	959.20
	Bidders:	
	Pratt & Lambert, 6191 Delmar, St. Louis, Missouri.....\$	1,160.64
	Sawyers Paint & Wallpaper Com- pany, Carbondale, Illinois.....	No Bid

	Jos. Helleny and Sons, Herrin, Illinois	1,411.52
	Pittsburg Plate Glass Company, 3650 Market Street, St. Louis, Missouri	1,113.12
No. 8988	Lure Steel Building Company, Waterloo, Illinois, Quonset hut for Physical Plant Operations.....	2,400.00
	Bidders:	
	Ladue Supply, Inc., 8870 Ladue Rd., St. Louis, Missouri.....\$	2,884.00
	Charles Friedline, 707 West Pecan St., Carbondale, Illinois.....	2,861.38
	Drake-Scruggs Equipment Com- pany, Cook St. Road and By Pass 66, Springfield, Illinois....	2,474.00
	Charles Oliver & Sons, Carbon- dale, Illinois	No Bid
	William Nelson Construction Co., Box 577, Carbondale, Illinois...	No Bid
	Holdren Construction Co., Mt. Vernon, Illinois	No Bid
	Keith Builders Supply Co., Har- risburg, Illinois	No Bid
	Edgar Stephens & Sons, Carbon- dale, Illinois	No Bid
	Mr. Wayne Scranton, Mt. Vernon, Illinois	2,687.00
No. 9041	Harry H. Wallace, 1105 South Webster St., Har- risburg, Illinois, Aluminum paint for Physical Plant Maintenance	1,050.00
	Bidders:	
	Garland Company, Cleveland 5, Ohio	1,070.00
	Tropical Paint & Oil Company, 1505 Elm Street, Eldorado, Illi- nois	No Bid
	Pittsburgh Plate Glass Co., 3650 Market Street, St. Louis 10, Missouri	No Bid
	Hooker Paint & Glass Co., 651-659 Washington Blvd., Chicago, Illi- nois	No Bid
No. 9100	Carbondale Lumber Company, Car- bondale, Illinois, Lumber for Camp Ellis Build- ings	3,099.97
	Bidders:	
	Swafford Lumber Company, Mur- physboro, Illinois	No Bid
	Stotlar Lumber Company, Carbon- dale, Illinois	3,569.95
	Murphysboro Lumber Company, Murphysboro, Illinois	3,199.97
	Clifton Warren, Carbondale, Illi- nois	No Bid
	Joe Pieron, 2024 Gartside, Mur- physboro, Illinois	3,333.30
No. 9174	Bansbach Machine Company, 3911 W. Madison Street, Chicago 24, Illinois, Roller bearing shaper for Vocational Technical Institute.....	3,830.35
	Bidders:	
	No other bid. No other source.	

B. Chargeable Against Capital Funds

University Purchase Orders

No. 8922	Jos. Helleny & Sons, 214-220 N. 14th St., Herrin, Illinois, Furniture and furnishings for Training School	\$ 1,104.00
	Bidders:	
	Montgomery Ward Co., 618 W. Chicago, Chicago, Illinois.....	No Bid
	Sears, Roebuck and Co., 403 S. State St., Chicago, Illinois.....	No Bid
	Chapman Rollo Furniture Company, Murphysboro, Illinois....	No Bid
No. 8924	Recreation Equipment Company, 724-26 8th Street, Anderson, Indiana, Gymnasium equipment for Training School.....	1,588.00
	Bidders:	
	Len A. Maune Company, 8500 Eager Rd., St. Louis 17, Missouri	\$ 1,687.40
	Athletic House, Harrisburg, Illinois	172.40 ¹
	Lowe & Campbell Company, 321 North 14th Street, St. Louis, Missouri	No Bid
	A. G. Spalding, 211 S. State Street, Chicago, Illinois	No Bid
	¹ Did not bid on items amounting to approximately \$1,450.00.	
No. 8926	R. J. Brunner Company, Carbondale, Illinois, Office equipment for Training School.....	2,500.14
	Bidders:	
	E. & I. Co-op., 45 Astor Place, New York, N. Y.....	No Bid
	Remington Rand, Inc., 1107 Olive Street, St. Louis, Missouri.....	No Bid
	All Steel Equipment Company, 300 Board of Education Bldg., St. Louis 1, Missouri.....	No Bid ¹
	¹ The R. J. Brunner Company is the agent for this company.	
No. 8928	R. J. Brunner Company, Carbondale, Illinois, Office equipment for Training School.....	1,702.21
	Bidders:	
	No other bid. There is no other source that can make delivery on these equipment items.	
No. 8929	The American Seating Company, 14 East Jackson Blvd., Chicago, Illinois, Desks and tablet arm chairs for the Training School.....	1,923.00
	Bidders:	
	Blackwell - Wielandy Company, 1605 Locust St., St. Louis, Missouri	No Bid ¹

¹ This company is distributor for the American Seating Company, and therefore, referred the request for quotation to them. No other source for this material.

Contracts

Univ. 4354 Unistrut Service Company, St. Louis, Missouri,
Metal Storage Racks for Service Shops Build-
ing\$ 16,534.72

Other Bidders:

Mound Rose Cornice & Sheet Metal Works, St. Louis, Mis- souri	No Bid
Baskin's Tin Shop, Murphysboro, Illinois	No Bid
Campbell Tin Shop, Murphysboro, Illinois	No Bid
Eddings Brothers Tin Shop, Car- bondale, Illinois	No Bid
Glasco Electric Company, St. Louis, Missouri	No Bid
Art Metal Construction Company, Chicago, Illinois	No Bid
Berger Mfg. Company, St. Louis, Missouri	No Bid
Lyon Metal Products, Inc., Aurora, Illinois	No Bid
Len A. Maune Company, St. Louis, Missouri	No Bid
Penn Metal Corporation of Penn- sylvania, Philadelphia 48, Penn- sylvania	No Bid
Remington Rand, Inc., St. Louis, Missouri	No Bid
Standard Equipment Company, Long Island, New York.....	No Bid
E. Blankenship, Carbondale, Illi- nois	No Bid
Blackwell - Wielandy Company, St. Louis, Missouri.....	No Bid
Globe Furniture and Stationery Company, Chicago, Illinois.....	No Bid
Jack Sheean, Bloomington, Illinois	No Bid
Barrett-Cravens Company, Chi- cago, Illinois	No Bid
Interior Steel Products Company, Chicago, Illinois	No Bid
Service Steel Products Corpora- tion, Chicago, Illinois.....	No Bid
Aurora Equipment Company, Au- rora, Illinois	No Bid
Sill Metal Products, Carbondale, Illinois	No Bid
Eaton Manufacturing Company, Carbondale, Illinois	No Bid
American Steel and Iron Works, Chicago, Illinois	\$ 18,540.00
David F. Thomas Company, Clay- ton 5, Missouri.....	No Bid

A. & E. 671

Mayfair Construction Company, 5660 North
Kedzie Avenue, Chicago 45, Illinois, For Con-
struction of Life Science Building, Sub-station
and Animal House..... 1,496,000.00

Other Bidders:

Federal Constructors, Inc., Chicago, Illinois	\$ 1,497,000.00
Lloyds Builders, Inc., Chicago, Illinois	1,622,000.00

A. & E. 671	Mayfair Construction Company, 5660 North Kedzie Avenue, Chicago 45, Illinois, for Construction of Industrial Education Building and Covered Passageway—Training School.....	559,500.00
	Other Bidders:	
	R. and R. Construction Company, Alton, Illinois.....	598,475.00
	Federal Constructors, Inc., Chi- cago, Illinois.....	581,000.00
	Lloyds Builders, Inc., Chicago, Illinois	600,270.00
A. & E. 672	Federal Constructors, Inc., 173 West Madison Street, Chicago, Illinois, for Construction of Physical Education Wing—Training School..	583,200.00
	Other Bidders:	
	R. and R. Construction Com- pany, Alton, Illinois.....	654,700.00
A. & E. 673	R. and R. Construction Company, 735 Park Drive, Alton, Illinois, Construction of Service Shops Building Unit No. 2.....	182,800.00
	Other Bidders:	
	Federal Constructors, Inc., Chicago, Illinois.....	195,500.00
A. & E. 674	Federal Constructors, Inc., 173 West Madison Street, Chicago, Illinois, General Work—Construction of Women's Dormitory.....	1,277,700.00
	Other Bidders:	
	McHugh - Goss Construction Co., Chicago, Illinois.....	1,424,000.00
A. & E. 675	Robert E. Murphy and Associates, 864 North Sedgewick Street, Chicago, Illinois, Heating, Temperature Control, and Plumbing Work—Women's Dormitory	262,788.00
	Other Bidders:	
	Fowler Plumbing and Heating Co., Centralia, Illinois.....	307,700.00
	Petersburg Plumbing and Heating Company, Peters- burg, Illinois	276,886.00
	S. E. McDaniel & Co., Inc., De- catur, Illinois	393,000.00
	Economy Plumbing and Heat- ing Co., Chicago, Illinois..	304,200.00
A. & E. 676	The Zack Company, 4610 West 12th Place, Chi- cago, Illinois, Ventilating Work—Women's Dormitory	17,150.00
	Other Bidders:	
	Reynolds Corporation, Chi- cago, Illinois	\$ 26,555.00
	H. S. Kaiser Company, Chi- cago, Illinois	19,315.00
	King-Lar Company, Decatur, Illinois	18,474.00
	Henry Reuter & Sons, Kanka- kee, Illinois	18,995.00
	Narowetz Heating & Ventilat- ing Co., Chicago, Illinois....	27,773.00
	Henson - Robinson Company, Springfield, Illinois	30,691.00
	The Meyer Furnace Company, Peoria, Illinois	23,000.00
	The Haines Company, Chi- cago 12, Illinois.....	24,608.00

A. & E. 677	Robinson Electric Company, Inc., 915½ Broad- way, Mt. Vernon, Illinois, Electrical Work	
	Women's Dormitory	121,695.72
	Other Bidders:	
	Phillips Electric Company, Belleville, Illinois.....\$	179,665.00
	Anderson Electric Company, Danville, Illinois	136,937.00
A. & E. 678	The Bensinger Company, 1007 Market Street, St. Louis, Missouri, Kitchen Equipment—	
	Women's Dormitory	34,620.00
	Other Bidders:	
	The Stearnes Company, Chi- cago, Illinois.....	40,498.00
	Albert Pick Company, Inc., Chicago, Illinois	38,529.00

O. W. Lyerla moved that the contracts and orders awarded during the months of February and March, 1951, amounting to \$500 or over, as listed in the above report, be confirmed and approved as submitted. The motion was seconded by Robert W. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

D. Resolutions Accepting Bids

RESOLUTION accepting bid for Furnishing and Installing Six Sculptures in Corridors of Training School Building, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see letter attached) for furnishing and installing six sculptures in the corridors of the Training School Building, more specifically described in a letter attached, and

WHEREAS, the following bid was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price
A. & E. 66685	Installation of Sculp- tures	Alvin W. Meyer	\$ 1,950.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

C O P Y

Department of Public Works and Buildings
DIVISION OF ARCHITECTURE AND ENGINEERING

December 12, 1950

TO: D. W. Morris, President
Southern Illinois University
Carbondale, Illinois

FROM: J. F. Booton

SUBJECT: Southern Illinois University
Carbondale, Illinois
Training School Building—Ornaments in First
Floor Corridor

There are six spots in the first floor corridor beside doors opening to the Nursery, Kindergarten, and younger grade class rooms which we designed for playful ornaments suitable for children.

We have withheld action on these sculptures until it was certain that there would be enough money. At the Board Meeting in Carbondale, Mr. Miles informed me that there is about \$12,000.00 remaining in the line item for the completion of the Training School.

In view of this, we have obtained a proposal for the complete furnishing and erection of these six polychrome sculptures from Mr. Alvin Meyer, who has done much work for this Division, at a cost of \$325.00 a piece, a total of \$1,950.00.

We hope that you concur in this as we have planned on these during the years of working on the Training School, and as funds are available we would like to proceed immediately on receipt of your approval.

Mr. Meyer will submit a number of sketch subjects from which to make your choice very soon after being authorized to do this work.

Very truly yours,
/s/ Joseph F. Booton
Chief of Design

JFB:CFP:gl

cc: Alvin Meyer
Pope
Springfield File

**RESOLUTION accepting bid for Architectural and Consulting
Services—Construction of Farm Buildings—Southern Illinois
University, Carbondale, Illinois**

WHEREAS, bid has been received for the preparation of material estimates, drafting of plans, and furnishing consultation services for the construction of farm buildings, and

WHEREAS, the following bid was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price
Univ. 4353	Architectural and Consulting Services	Doane Agricultural Service	\$6,250.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the President of Southern Illinois University be authorized to notify the bidder of the award of contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

RESOLUTION accepting bid for installation of Steam Tunnel Additions—General Work, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see schedule attached) for the installation of steam tunnel additions—general work for completion of Power Plant, more specifically described in the plans and specifications on file with the Treasurer of this Board, and

WHEREAS, the following bid, accompanied by a bid bond, was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
A. & E. 66721	Installation of Steam Tunnel Additions—General Work	R. and R. Construction Co.	\$56,400.00	\$1,800.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

NAME OF INSTITUTION	Southern Illinois University
LOCATION	Carbondale, Illinois
JOB	Completion of Power Plant Steam Tunnel Additions
TRADE	General Work
DATE OF OPENING OF PROPOSALS	Tues., January 23, 1951—2:30 P. M. CST

PROPOSAL NO. 1

For the materials and labor for the furnishing and installation complete and ready for use, the General Work required for the Steam Tunnel Additions—Completion of Power Plant at Southern Illinois University, Carbondale, Illinois, all as shown on drawings and as defined in specifications for the sum of:

Name of Contractor	Time of Completion	Certified Check
Howell Engineering Co. Carbondale, Illinois	\$ 61,669.94 180 c. days	\$2,000.00
Federal Constructors, Inc. 173 West Madison St., Chicago	59,167.00 90 c. days	2,000.00
R. & R. Construction Co. 735 Park Drive Alton, Illinois	56,400.00 90 c. days	1,800.00
Edgar Stephens & Sons, Inc. 216—10th St. Cairo, Illinois	69,800.00 150 c. days	2,094.00
G. E. Tillman Co., Inc. Centralia, Illinois	73,900.00 160 c. days (see note)	2,300.00

RESOLUTION accepting bid for the installation of Tunnel Piping—Steam Tunnel Additions, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see schedule attached) for the installation of tunnel piping in steam tunnel additions, more specifically described in plans and specifications on file with the Treasurer of this Board, and,

WHEREAS, the following bid, accompanied by a bid bond, was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
A. & E. 66722	Tunnel Piping	Associated Piping Contractors, Inc.	\$ 7,242.00	\$ 250.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

RESOLUTION accepting bid for Pipe Covering for Tunnel Additions, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see schedule attached) for the installation of pipe covering in steam tunnel additions, more specifically described in plans and specifications on file with the Treasurer of this Board, and

WHEREAS, the following bid, accompanied by a bid bond, was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
A. & E. 66723	Installation of Pipe Covering—Steam Tunnel Additions	Standard Asbestos Mfg. Co.	\$3,517.00	\$ 110.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

**TUNNEL PIPING AND PIPE COVERING WORK
STEAM TUNNEL ADDITIONS—COMPLETION OF POWER PLANT
SOUTHERN ILLINOIS UNIVERSITY**

Date of Opening of **CARBONDALE, ILLINOIS**

Proposals:

Tuesday, January 23, 1951—2:30 P.M. CST

NAME OF CONTRACTOR	PROPOSAL NO. 1—For all equipment, materials and labor for the furnishing and installation, complete and ready for use, of the Steam Piping, the Condensate Return Piping, the Sump Pump and Discharge, required for the Steam Tunnel Additions—Completion of Power Plant, Southern Illinois University, Carbondale, Illinois, all as shown on the drawings and as defined in the specifications, the sum of: TIME OF COMPLETION:	PROPOSAL NO. 1A—In the event that standard weight black steel pipe be used in place of extra heavy black steel pipe for Condensate Return Piping, <i>DEDUCT</i> the sum of:	PROPOSAL NO. 2—For all equipment, materials and labor for the furnishing and installation, complete and ready for use, of all Pipe Covering required on both Steam and Condensate Return Piping for the Steam Tunnel Additions—Completion of Power Plant, Southern Illinois University, Carbondale, Illinois, all as shown on the drawings and as defined in the specifications, the sum of: TIME OF COMPLETION:	CERTIFIED CHECK
William Adam Engineers, Inc. 3911 W. North Ave. Chicago, Illinois	\$17,850.00 as work prog.			\$535.50
Sprinkmann Sons Corp. of Illinois 902 S. Washington St. Peoria 2, Illinois			\$3,838.00	\$116.00
Associated Piping Contractors, Inc. 1223 West 18th St. Chicago 8, Illinois	\$7,242.00 as req'd.	\$160.00		\$250.00
Robert E. Murphy & Associates 864 N. Sedgwick Ave. Chicago 10, Illinois	\$11,960.00 as work prog.	\$130.00		\$360.00
A. Kilander & Company 126 S. Clinton St. Chicago 6, Illinois	\$16,333.00 100 c.days	\$200.00		\$490.00
L. H. Prentice Company 1048 West Van Buren St. Chicago 7, Illinois	\$16,380.00	\$178.00		\$492.00
M. J. Holleran, Inc. 8526 S. Chicago Ave. Chicago, Illinois	\$17,520.00 as work prog.			\$526.00
Standard Asbestos Mfg. Co. 860 W. Evergreen Ave. Chicago 22, Illinois			\$3,517.00	\$110.00
General Installation Co. 950 Kingsland Ave. St. Louis 5, Missouri	\$131,990.00 365 c.days see note and letter	\$3,598.00		\$3,960.00
Mundet Corporation 3176 Brannon Ave. St. Louis, Missouri			\$3,576.00 as req'd.	\$108.00
American Power Piping Corp. 820 Security Building St. Louis, Missouri	\$ 25,000.00 270 c.days	\$200.00	\$4,500.00 300 c.days	\$1,050.00
Fowler Plumbing & Heating Co. 217 E. 2nd St. Centralia, Illinois	\$16,220.00 120 c.days	\$150.00		\$500.00
L. H. Paul Plumbing & Heating 910 W. Sycamore Carbondale, Illinois	\$14,960.00 as work prog.	\$172.00		\$450.00
Petersburg Plumbing & Heating Co. 117 N. Main St. Petersburg, Illinois	\$11,686.00 with G.C.	\$146.00	\$4,786.00 with G.C.	\$350.00

RESOLUTION accepting bid for the installation of Electrical Work—Steam Tunnel Additions, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see schedule attached) for the installation of electrical work in steam tunnel additions, more specifically described in plans and specifications on file with the Treasurer of this Board, and

WHEREAS, the following bid, accompanied by a bid bond, was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
A. & E. 66724	Electrical Work—Steam Tunnel Additions	Cunningham Electric Company	\$2,885.00	\$144.25

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

NAME OF INSTITUTION	Southern Illinois University
LOCATION	Carbondale, Illinois
JOB	Steam Tunnel Additions—Completion of Power Plant
TRADE	Electrical Work
DATE OF OPENING OF PROPOSALS	Tuesday, January 23, 1951—2:30 P. M. CST

PROPOSAL NO. 1

For the Electrical Work for Steam Tunnel Additions, Completion of Power Plant, Southern Illinois University, Carbondale, Illinois, all complete as shown on the drawings and as specified, the sum of:

Name of Contractor		Certified Check
Anderson Electric, Inc. 5 McDonald St. Danville, Illinois	\$ 6,100.00	\$ 305.00
Phillips Electric Co. 600 Lebanon Ave. Belleville, Illinois	4,000.00	200.00
Cunningham Electric Co. 414 E. Davie St. Anna, Illinois	2,885.00	144.25
H. Chapline Electrical Co. 679 East Big Bend Blvd. Webster Groves 19, Missouri	3,585.00	180.00
Robinson Electric Co., Inc. 915½ Broadway Mt. Vernon, Illinois	5,541.00	277.05

RESOLUTION accepting bid for the Installation of Metal Storage Racks for the Service Shops Building, Southern Illinois University, Carbondale, Illinois.

WHEREAS, bid has been received (see schedule attached) for the installation of metal storage racks for the Service Shops Building, more specifically described in the plans and specifications on file with the Treasurer of this Board, and

WHEREAS, the following bid, accompanied by a bid bond, was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
Univ. 4354	Installation of Metal Storage Racks	Unistrut Service Company	\$16,534.72	\$700.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the President of Southern Illinois University be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

NAME OF INSTITUTION Southern Illinois University
 LOCATION Carbondale, Illinois
 JOB Service Shops Building
 TRADE Metal Storage Racks
 DATE OF OPENING Thursday, January 25, 1951—1:30 P. M. CST

NAME OF CONTRACTOR	PROPOSAL NO. 1—For complete manufacture and delivery of metal storage racks for Service Shops Building— Bid by Units.	PROPOSAL NO. 2—For complete manufacture, delivery, and installation of metal storage racks for Service Shops Building—Bid by Units.	PROPOSAL NO. 3—For complete manufacture and delivery of metal storage racks for Service Shops Building— Total Lot Bid.	PROPOSAL NO. 4—For complete manufacture, delivery, and installation of metal storage racks for Service Shops Building—Total Lot Bid.	CERTIFIED CHECK
Unistrut Service Company 1730 Pine Street St. Louis 3, Missouri	\$14,503.93	\$16,854.13	\$14,758.25	\$16,534.72	\$700.00
American Steel and Iron Works Chicago, Illinois	15,330.00	18,540.00	15,330.00	18,540.00	560.00
23 other companies were sent bid forms as per file of Treasurer of Board	No Bid	No Bid	No Bid	No Bid	

RESOLUTION accepting bid for the Construction of the Life Science Building, Sub-station, and Animal House, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see tabulation of bids including alternates on file with the Treasurer of this Board) for the construction of the Life Science Building, Sub-station, and Animal House, more specifically described in the plans and specifications on file with the Treasurer of this Board, and

WHEREAS, the following bid, accompanied by a bid bond, was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
A. & E. 671	Construction of Life Science Building, Sub-station, and Animal House	Mayfair Construction Company	\$1,496,000.00	\$120,000.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

RESOLUTION accepting bid for Construction of Industrial Education Building and Covered Passageway—Training School, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see tabulation of bids including alternates on file with the Treasurer of this Board) for the construction of an Industrial Education Building and Covered Passageway—Training School, more specifically described in the plans and specifications on file with the Treasurer of this Board, and

WHEREAS, the following bid, accompanied by a bid bond, was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
A. & E. 671	Construction of Industrial Education Building and Covered Passageway	Mayfair Construction Company	\$559,500.00	\$120,000.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

RESOLUTION accepting bid for the Construction of a Physical Education Wing—Training School, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see tabulation of bids including alternates on file with the Treasurer of this Board) for the construction of a Physical Education Wing—Training School, more specifically described in the plans and specifications on file with the Treasurer of this Board, and

WHEREAS, the following bid, accompanied by a bid bond, was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
A. & E. 672	Construction of Physical Education Wing—Training School	Federal Constructors	\$583,200.00	\$145,000.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

RESOLUTION accepting bid for Construction of Service Shops Building—Unit No. 2, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see tabulation of bids including alternates on file with the Treasurer of this Board) for the construction of a Service Shops Building, Unit No. 2, more specifically described in the plans and specifications on file with the Treasurer of this Board, and

WHEREAS, the following bid, accompanied by a bid bond, was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
A. & E. 673	Construction of Service Shops Building—Unit No. 2	R. and R. Construction Co.	\$182,800.00	\$45,000.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

**RESOLUTION accepting bid for the Construction of a Women's
Dormitory—General Work, Southern Illinois University, Car-
bondale, Illinois**

WHEREAS, bid has been received (see schedule attached) for the construction of the women's dormitory—general work, more specifically described in the plans and specifications on file with the Treasurer of this Board, and

WHEREAS, the following bid, accompanied by a bid bond, was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
A. & E. 674	Construction of Women's Dormitory —General Work	Federal Con- structors	\$1,277,700.00	\$ 40,000.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid with the understanding that payment shall be made from the following appropriations or sources of funds:

Construction of Dormitory (S. B. 682)	\$ 326,383.00
Construction of Dormitory, Etc.—Emergency (S. B. 39) 67th G. A.	179,067.28
Revenue Bonds	772,249.72
Total	<u>\$ 1,277,700.00</u>

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

GENERAL WORK

SELF-LIQUIDATING WOMEN'S DORMITORY GROUP OF BUILDINGS
SOUTHERN ILLINOS UNIVERSITY
CARBONDALE, ILLINOIS

Date of Opening of Proposals:
Tuesday, January 30, 1951—2:30 P.M.

NAME OF CONTRACTOR	TIME OF COMPLETION							CERTIFIED CHECK
	PROPOSAL NO. 1—For the General Work for the Self-Liquidating Women's Dormitory Group of Buildings, Southern Illinois University, Carbondale, Illinois, as shown on the drawings and as specified, the sum of:	PROPOSAL NO. 1-A—(In the event that pressed carbon steel door frames are substituted for stainless steel frames, as specified in Alternate No. 1 of the Supplementary Specifications) DEDUCT from our Proposal No. 1 the sum of:	PROPOSAL NO. 1-B—(In the event the painting of interior plastered surfaces is omitted, as specified in Alternate No. 2 of the Supplementary Specifications) DEDUCT from our Proposal No. 1, the sum of:	PROPOSAL NO. 1-C—(In the event hollow metal doors are substituted for all wood doors, as specified in Alternate No. 3 of the Supplementary Specifications), ADD to our Proposal No. 1 the sum of:	PROPOSAL NO. 1-D—(In the event the glass enclosed Passageway is constructed, including H.M. door and frame into Corridor No. 7, all as specified in Alternate No. 4 of the Supplementary Specifications), ADD to our Proposal No. 1, the sum of:	PROPOSAL NO. 1-E—(In the event aluminum windows are substituted for all solid steel windows, as specified in Alternate No. 5 of the Supplementary Specifications), Add to our Proposal No. 1 the sum of:		
Federal Constructors, Inc. 173 W. Madison St. Chicago, Illinois	\$1, 269, 400.00 450 c.days	\$13, 000.00	\$5, 800.00	\$25, 700.00	\$1, 300.00	\$20, 000.00	\$38, 000.00 2, 000.00	
James McHugh Construc- tion Co., Inc. and William R. Goss Co. 8316 S. Ellis Ave. Chicago 19	1, 441, 300.00 600 c.days	18, 500.00	5, 240.00	18, 500.00	1, 200.00	-----	20, 000.00 25, 000.00	

RESOLUTION accepting bid for Construction of a Women's Dormitory—Heating, Temperature Control, and Plumbing Work, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see schedule attached) for the construction of the women's dormitory—heating, temperature control and plumbing work, more specifically described in the plans and specifications on file with the Treasurer of this Board, and

WHEREAS, the following bid, accompanied by a bid bond, was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
A. & E. 675	Construction of Women's Dormitory—Heating, Temperature Control, and Plumbing Work	Robert E. Murphy & Associates	\$262,788.00	\$13,200.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

RESOLUTION accepting bid for Construction of Women's Dormitory—Ventilating Work, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see schedule attached) for the construction of a women's dormitory—ventilating work, more specifically described in the plans and specifications on file with the Treasurer of this Board, and

WHEREAS, the following bid, accompanied by a bid bond was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
A. & E. 676	Construction of Women's Dormitory—Ventilating Work	The Zack Co.	\$17,150.00	\$ 900.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

**HEATING, VENTILATING, TEMPERATURE CONTROL AND
PLUMBING WORK—WOMEN'S DORMITORY GROUP
SOUTHERN ILLINOS UNIVERSITY
CARBONDALE, ILLINOIS**

Date of Opening of Proposals:

Tuesday, January 30, 1951—2:30 P.M.

NAME OF CONTRACTOR	PROPOSAL NO. 1—For the Heating and Temperature Control Work for the Women's Dormitory Group, Southern Illinois University, Carbondale, Illinois, as shown on the drawings and as specified, the sum of: TIME OF COMPLETION	PROPOSAL NO. 2—For the Plumbing Work, Women's Dormitory Group, Southern Illinois University, Carbondale, Illinois, as shown on the drawings and as specified, the sum of: TIME OF COMPLETION	PROPOSAL NO. 3—For Combined Heating, Temperature Control and Plumbing Work for the Women's Dormitory Group, Southern Illinois University, Carbondale, Illinois, as shown on the drawings and as specified, the sum of: TIME OF COMPLETION	PROPOSAL NO. 4—For the Ventilating Work for the Women's Dormitory Group, Southern Illinois University, Carbondale, Illinois, as shown on the drawings and as specified, the sum of: TIME OF COMPLETION	CERTIFIED CHECK
Reynolds Corporation 4224 South Lowe Ave. Chicago 9, Illinois				\$26,555.00	\$1,327.75
The Zack Company 4610 W. 12th Place Chicago 50, Illinois				17,150.00	900.00
H. S. Kaiser Company 3344 W. Franklin Blvd. Chicago 24, Illinois				19,315.00 120 c.days	975.00
King-Lar Company 1005 North Water St. Decatur, Illinois				18,474.00	923.70
Henry Reuter & Sons 151 South West Ave. Kankakee, Illinois				18,995.00	950.00
Narowetz Heating & Ventilating Company, 1722 Washington Blvd. Chicago				27,773.00 300 c.days	1,500.00 not cert.
Henson-Robinson Company 114 North Fifth St. Springfield, Illinois				30,691.00 as job progresses	1,550.00
The Meyer Furnace Co. 1300 S. Washington St. Peoria, Illinois				23,000.00 270 c.days	1,150.00
The Haines Company 1931 W. Lake St. Chicago 12, Illinois				24,608.00 as job progresses	1,300.00
Fowler Plumbing & Heating Co. 217 E. 2nd St. Centrallia, Illinois	137,700.00 with G.C.	177,700.00 with G.C.	307,700.00 with G.C.		16,000.00
George S. Walker Plumbing & Heating, Inc., 746 N. College St. Decatur, Illinois		239,000.00			11,950.00
Petersburg Plumbing & Heating Co., 117 North Main St. Petersburg, Illinois			276,886.00 with G.C.		13,844.00
S. E. McDaniel & Co., Inc. 118 West Wood St. Decatur, Illinois			393,000.00 with G.C.		19,650.00
Associated Piping Contractors, Inc. 1223 West 18th St. Chicago 8, Illinois	108,642.00 as work progresses				4,500.00 1,000.00 1,000.00
Economy Plumbing & Heating Co. 1308 S. Pulaski Rd. Chicago, Illinois	124,400.00 as required	179,800.00 as required	304,200.00 as required		15,250.00
L. H. Prentice Company 1048 W. Van Buren St. Chicago, Illinois	124,600.00 240 c.days				6,230.00
Robert E. Murphy & Associates 864 N. Sedgwick St. Chicago 10, Illinois	92,933.00 as work progresses	169,855.00 as work progresses	262,788.00 as work progresses		6,000.00 4,200.00 3,000.00

RESOLUTION accepting bid for Construction of Women's Dormitory—Electrical Work, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see schedule attached) for the construction of a women's dormitory—electrical work, more specifically described in the plans and specifications on file with the Treasurer of this Board, and

WHEREAS, the following bid was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price
A. & E. 677	Construction of Women's Dormitory—Electrical Work	Robinson Electric Company, Inc.	\$121,695.72

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

NAME OF INSTITUTION	Southern Illinois University
LOCATION	Carbondale, Illinois
JOB	Women's Dormitory Group
TRADE	Electrical Work
DATE OF OPENING OF PROPOSALS	Tues., January 30, 1951—2:30 P.M. CST

Name of Contractor	Time of Completion:	PROPOSAL NO. 1A	
		PROPOSAL NO. 1 For Electrical Work For Women's Dormitory Group, Southern Illinois University, Carbondale, Illinois, as shown on drawings and as specified the sum of:	In event Alt. No. E-1 changing transformers from 3 phase, 500 KVA to three (3) single phase 166⅓ KVA Units is accepted, ADD to our PROPOSAL NO. 1, the sum of:
Phillips Electric Co. 600 Lebanon Ave. Belleville, Illinois	\$171,600.00 as work progresses	\$8,065.00	\$8,580.00
Anderson Electric, Inc. 5 McDonald St. Danville, Illinois	134,437.00	2,500.00	6,371.00
Robinson Electric Co., Inc. 915½ Broadway Mt. Vernon, Illinois	119,695.72 300 c. days	2,000.00	No check

RESOLUTION accepting bid for Construction of Women's Dormitory—Kitchen Equipment, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see schedule attached) for the construction of a women's dormitory—kitchen equipment, more specifically described in the plans and specifications on file with the Treasurer of this Board, and

WHEREAS, the following bid, accompanied by a bid bond, was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
A. & E. 678	Construction of Women's Dormitory —Kitchen Equipment	The Bensinger Co.	\$34,620.00	\$2,100.00

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

NAME OF INSTITUTION	Southern Illinois University
LOCATION	Carbondale, Illinois
JOB	Women's Dormitory Group
TRADE	Kitchen Equipment
DATE OF OPENING OF PROPOSALS	Tuesday, January 30, 1951—2:30 P.M. CST

PROPOSAL NO. 1

For the Kitchen Equipment Work for Women's Dormitory Group, Southern Illinois University, Carbondale, Illinois, as shown on drawings and as specified, the sum of:

Name of Contractor	Time of Completion	Certified Check
The Stearnes Company 1333 S. Wabash Ave. Chicago 5, Illinois	\$40,498.00	\$2,025.00
Albert Pick Company, Inc. 2159 Pershing Road Chicago, Illinois	38,529.00 120 c. days	2,000.00
The Bensinger Company 1007 Market Street St. Louis, Missouri	34,620.00 240 c. days	2,100.00

Guy A. Gladson moved the adoption, subject to approval of counsel, John Page Wham, of the above resolutions, as recommended by the President of the University, concerning the acceptance of bids for furnishing and installing six sculptures in corridors of Training School Building; for architectural and consulting services for the construction of farm buildings; for the installation of steam tunnel additions—General Work—Completion of Power Plant; for the installation of tunnel piping—steam tunnel additions—Completion of Power Plant; for pipe covering for tunnel additions—Completion of Power Plant; for the installation of electrical work—steam tunnel additions—Completion of Power Plant; for the installation of metal storage racks for the service shops building; for the construction of the Life Science Building, Sub-station, and Animal House; for the construction of the Industrial Education Building and Covered Passageway—Training School Building; for the construction of a Physical Education Wing—Training School Building; for the construction of Service Shops Building—Unit No. 2; for the construction of a Women's Dormitory—General Work; for the construction of

a Women's Dormitory—Heating, Temperature Control, and Plumbing Work; for the construction of a Women's Dormitory—Ventilating Work; for the construction of a Women's Dormitory—Electrical Work; and for the construction of a Women's Dormitory—Kitchen Equipment. The motion was seconded by O. W. Lyerla and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

Revised Agreement With International Hod Carriers' Building and Common Laborers' Union of America, Local No. 227

- E. At the May 29, 1950, meeting of the Board of Trustees, a stipulation for maintenance employees proposed by the International Hod Carriers' Building and Common Laborers' Union of America, Local Number 227, was approved as follows:

Stipulation for Labor Employees

This Stipulation, made and entered into by and between Southern Illinois University of Carbondale, Illinois, Party of the First Part, hereinafter referred to as the "Employer", and Local No. 227 of the International Hod Carriers' Building and Common Laborers' Union of America, affiliated with the American Federation of Labor, hereinafter referred to as "Union", whose endeavor is to create and maintain harmony in the execution of an understanding for the maintenance employees of the said University. The following paragraphs are hereby mutually agreed to by both of the above mentioned parties.

1. It is mutually agreed by both parties that the laborers shall perform all maintenance work required in maintaining the University; that these Laborers be allowed to perform new construction which may be required in maintaining the University to a sum not to exceed fifty per cent (50%) of the payroll of permanent laborers in any one month.
2. It is further understood and agreed that all the maintenance employees shall receive the wage of two hundred and nine dollars (\$209.00) per month.
3. This Stipulation and provisions thereof shall continue in full force and be binding upon the respective parties hereto until the 30th day of June, 1951. Either Party to this contract considering or desiring changes in the contract will notify the other Party in writing not less than sixty (60) days prior to the expiration date.

We have now received from Mr. Delmar Shackleton, Business Representative of Local No. 227, a proposal that this Stipulation be renewed with the only change being that the wage rates stipulated in Article 2 be changed from two hundred and nine dollars (\$209.00) to two hundred and fifty dollars (\$250.00) per month.

We have pointed out to the Union that any increases in wages are contingent upon the provision of funds by the State of Illinois during the next biennium. We recommend, therefore, that Mr. Shackleton be informed that the increase in wages proposed can be approved by the present Board of Trustees only if the Board itself is continued, and only if additional monies are provided by the State for increases for both its academic and non-academic employees.

John Page Wham moved that the position of the University concerning the Stipulation for Labor Employees be confirmed and approved as recommended in the last paragraph of the above report. The motion was seconded

by Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

**Proposed Agreement With International Brotherhood of Teamsters,
Chauffeurs, Warehousemen and Helpers, Local No. 947**

- F. The same problem that led us to make the agreement in Section E above with the International Hod Carriers' Building and Common Laborers' Union has arisen in connection with our maintenance equipment operators. Certain pieces of maintenance equipment are also used in construction work, and the rates for maintenance equipment operators are considerably lower than the union rates for drivers of trucks and other pieces of maintenance equipment. Local No. 947 of the International Brotherhood of Teamsters, Chauffeurs, Warehousemen and Helpers, has therefore proposed the following Stipulation:

Stipulation for Maintenance Equipment Operators

This Stipulation, made and entered into by and between SOUTHERN ILLINOIS UNIVERSITY of Carbondale, Illinois, Party of the First Part, hereinafter referred to as the "Employer", and Local No. 947 of the INTERNATIONAL BROTHERHOOD OF TEAMSTERS, CHAUFFEURS, WAREHOUSE MEN AND HELPERS affiliated with the American Federation of Labor, hereinafter referred to as "Union", whose endeavor is to create and maintain harmony in the execution of an understanding for the maintenance employees of the said University. The following paragraphs are hereby mutually agreed to by both of the above mentioned Parties.

1. It is mutually agreed by both Parties that the maintenance equipment operators shall perform all maintenance work required in Local No. 947 at the University; that these maintenance equipment operators be allowed to perform new construction which may be required in maintaining the University to a sum not to exceed fifty per cent (50%) of the payroll of maintenance equipment operators in any one month.
2. It is understood that if a maintenance equipment operator works on one of the holidays listed below, he shall be paid for straight time and shall have time off at a later date: Holidays that shall be observed are New Year's Day, Memorial Day, Fourth of July, Labor Day, Armistice Day, Thanksgiving Day, and Christmas Day.

After one year of service, the maintenance equipment operators shall have two calendar weeks of vacation (80 working hours) with pay annually. The maintenance equipment operators are also allowed one day each month (on the basis of a six-day work week) for sick leave. If sick leave is not taken each month, this time can accumulate up to twenty-four days, or over a period of two years, and still be used.

3. It is further understood and agreed that all the maintenance equipment operators shall receive the wage of two hundred eighty-seven dollars and ten cents (\$287.10) per month.
4. This Stipulation and provisions thereof shall be in full force and effect for a period of twelve months from July 1, 1951, the effective date, and shall continue in full force and effect from fiscal year to fiscal year thereafter, unless a notice is given in writing not less than sixty (60) days prior to July 1, 1952, or July 1st of any year thereafter by any Party desiring to negotiate changes in this Stipulation.

Party of the First Part:
SOUTHERN ILLINOIS
UNIVERSITY

Party of the Second Part:
LOCAL UNION NO. 947 INTER-
NATIONAL BROTHERHOOD OF
TEAMSTERS, CHAUFFEURS,
WAREHOUSEMEN AND
HELPERS, A.F.L.

By:

By:

We wish to recommend that the renewal clause (Section 4) be limited to the two years of the forthcoming biennium, since the University ordinarily does not enter into contracts or agreements binding it beyond the end of a biennium.

We also wish to suggest that a wage rate of \$275.00 a month would be closer to a fair compromise between the present rate for maintenance equipment operators and the union scale.

We further recommend that the Union be informed that the increase in wages proposed can be approved by the Board of Trustees only if the Board itself is continued, and only if additional monies are provided by the State for increases for both its academic and non-academic employees.

John Page Wham moved that the position of the University concerning a Stipulation for Maintenance Equipment Operators be confirmed and approved as recommended in the last three paragraphs of the above report. The motion was seconded by Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

Approval of Bachelor of Music Education Degree

G. Approval is requested for the granting of a degree Bachelor of Music Education effective at the June convocation this year.

The University Curriculum Committee has requested the addition of this degree to the list now granted because of the unusual character of the curriculum in public school music. Musicians trained for teaching in the public schools must have both a diversified background in music and the educational requirements for teacher certification. The curriculum for the present Bachelor of Music degree is designed for specialization and competence in music leading primarily to skill in performance. Since this curriculum does not at all fit the needs of public school music teachers, we are recommending the new degree, Bachelor of Music Education.

O. W. Lyerla moved the approval for the granting of the degree, Bachelor of Music Education, effective at the June, 1951, convocation, as recommended by the President of the University. The motion was seconded by Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

Approval of Lease with Illinois Central Railroad

H. WHEREAS, the Board of Trustees of Southern Illinois University desires to acquire additional land for purposes of tennis courts, automobile parking, barricade, and beautification; and

WHEREAS, the Illinois Central Railroad is willing to lease and has prepared a lease covering certain land situated in Jackson County, Illinois, and described as follows:

Beginning at the intersection of Lessor's West wayland line and the South line of Grand Avenue; thence South along said West wayland line 794 feet more or less; East 70 feet; thence North 794 feet more or less to South line of Grand Avenue; thence West along South line of Grand Avenue 70 feet to point of beginning; containing an area of 55,580 square feet more or less.

WHEREAS, the Board of Trustees of Southern Illinois University is willing to lease said land under the terms, conditions, and covenants contained in the said prepared lease and more specifically described as Illinois Central Railroad Company Lease No. 2056, dated March 29, 1951; NOW THEREFORE,

BE IT RESOLVED, by the Board of Trustees sitting in regular session that said lease be entered into with the Illinois Central Railroad Company as Lessor and the Board of Trustees of Southern Illinois University as Lessee; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Trustees be and is authorized by the Board of Trustees to act in behalf and for the Board of Trustees in executing said lease with the Illinois Central Railroad Company.

O. W. Lyerla moved the approval of the above resolution concerning the leasing of certain land, as stipulated in said resolution, with the Illinois Central Railroad. The motion was seconded by Robert W. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

President Morris stated that the manager of the Murdale Airport, Mr. Herbert R. Peebles, has approached him on the possibility of furnishing air travel to the University. Mr. Peebles proposes to purchase an airplane of the Cessna 190 series, complete with all safety devices, which plane would be made available to the University at \$32 per flight hour with the stipulation that the University agree to purchase or lease a minimum of 300 hours annually for the proportionate part of the remainder of this present and for the next biennium.

Upon the suggestion of Guy A. Gladson, unanimously approved by the members of the Board, the administration of the University was asked to make a study on general travel costs.

After full discussion, Kenneth L. Davis moved that, on the basis that the study on general travel of the University indicates air travel in certain instances to be more expedient and more economical than other means of transportation, the Administration of the University be authorized to proceed to procure air transportation from the Murdale Airport Authority on the basis of \$32 per flight hour with the minimum lease of 300 hours annually, credit for all air travel used by the University to be included in this 300 hour agreement. The motion was seconded by Robert W. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

SUMMARY REPORT OF THE BUSINESS MANAGER
For the Period

July 1, 1950 to March 31, 1951

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Carbondale, Ill., April 13, 1950

TO THE BOARD OF TRUSTEES OF
SOUTHERN ILLINOIS UNIVERSITY:

Transmitted herewith is the summary report of the Business Manager for the period July 1, 1950 to March 31, 1951.

CURRENT INCOME (Schedule B)

The total estimated income realized during the past nine months for Educational Operations is \$2,811,476.00 or 97% of the total income budgeted.

The total estimated income realized for the past nine months for Auxiliary Enterprises is \$211,421.00 or 77% of the total income budgeted.

DEPARTMENTAL APPROPRIATIONS (Schedule C)

Departmental appropriations for Educational Operations for the year total \$3,668,845.00. Expenditures and encumbrances chargeable against these appropriations total \$2,479,067.00 and \$356,261.00 respectively, leaving an available balance of \$833,517.00. Expenditures and encumbrances constitute 78% of the amount budgeted.

Departmental appropriations for Auxiliary Enterprises for the year total \$310,521.00. Expenditures and encumbrances chargeable against these appropriations total \$209,978.00 and \$45,393.00 respectively, leaving an available balance of \$55,150.00. Expenditures and encumbrances constitute 83% of the amount budgeted.

RESTRICTED FUNDS (Schedule D)

The balance of these funds at the beginning of the fiscal year, July 1, 1950, was \$39,100.00. Receipts for the past nine months amounted to \$115,959.00 and disbursements amounted to \$119,331.00, leaving a balance of \$35,728.00.

Since the last report to the Board, the University has received the following restricted funds:

For Student Activities:

Student Activity Fees	\$ 4,797.00	
Other Income	11,131.00	
		\$ 15,928.00

For Scholarships:

Illinois Federation of Women's Clubs.....	1,000.00
---	----------

For Research:

Anheuser-Busch Research	15,000.00	
Post Doctoral Fellowship in Yeast Genetics	2,800.00	
U. S. Public Health Service Grant	2,500.00	
		20,300.00

Total	\$ 37,228.00
-------------	--------------

STATE APPROPRIATIONS (Schedule E)

State appropriations for Educational Operations for the biennium total \$5,950,634.00. Expenditures and encumbrances chargeable against these appropriations to date total \$4,819,949.00 and \$1,004,940.00 respectively, leaving a balance of \$125,745.00. Expenditures and encumbrances constitute 98% of the amount budgeted.

State appropriations for Auxiliary Enterprises for the biennium total \$550,000.00. Expenditures and encumbrances chargeable against these appropriations to date total \$425,324.00 and \$71,001.00 respectively, leaving a balance of \$53,675.00. Expenditures and encumbrances constitute 90% of the amount budgeted.

State appropriations for Capital Additions for the biennium total \$9,121,244.00 (after reallocation of the Library appropriation). Expenditures and encumbrances chargeable against these appropriations to date total

\$2,877,292.00 and \$5,121,772.00 respectively, leaving an available balance of \$1,122,230.00. Expenditures and encumbrances constitute 88% of the total appropriation.

UNAPPROPRIATED SURPLUS—EDUCATIONAL OPERATIONS

(Schedule F)

Estimated budget income for the year 1950-51 plus the balance of unappropriated surplus carried forward from the preceding year, designated for Educational Operations, total \$3,273,276.00. Departmental appropriations chargeable against such income during the period July 1, 1950 to March 31, 1951 were as follows:

Annual Internal Budget Appropriations 1950-51.....	\$ 3,040,472.00
Additional Departmental Appropriations Approved by the President July 1, 1950 to December 31, 1950	\$176,567.00
Additional Departmental Appropriations Approved by the President January 1, 1951 to March 31, 1951	55,527.00
	<hr/>
	232,094.00
Total	<hr/> <hr/> \$ 3,272,566.00

Departmental appropriations cancelled during the quarter ended March 31, 1951 amounted to \$11,483.00 and transfers from surplus appropriated for working capital amounted to \$9,562.00, making the total cancellations and transfers for the entire fiscal period to date \$31,747.00.

The balance unappropriated as of March 31, 1951 totaled \$32,457.00.

UNAPPROPRIATED SURPLUS—AUXILIARY ENTERPRISES

(Schedule G)

Estimated budget income for the year 1950-51 plus the balance carried forward from the preceding year, designated for Auxiliary Enterprises, totaled \$323,917.00. Departmental appropriations chargeable against such income during the period July 1, 1950 to March 31, 1951 were as follows:

Annual Internal Budget Appropriations 1950-51	\$245,000.00
Additional Departmental Appropriations Approved by the President July 1, 1950 to December 31, 1950	\$ 23,800.00
Additional Departmental Appropriations Approved by the President January 1, 1951 to March 31, 1951	11,500.00
	<hr/>
	35,300.00
Total	<hr/> <hr/> \$280,300.00

The balance unappropriated as of March 31, 1951 totaled \$53,952.00.

RELEASES FOR CAPITAL ADDITIONS (Schedule H)

From the total new appropriations including reallocated appropriations \$6,128,195.00 has been released by the Governor to date; leaving a total not released amounting to \$835,794.00.

SCHEDULE A

BALANCE SHEET
March 31, 1951

I. Current Funds—Assets

A. General Funds:

1. Educational Operations:

Unexpended State Appropriations

General Revenue	\$ 884,432	
Income Fund	224,741	
Estimated Income	94,843	
Inventories	18,217	
	<hr/>	\$ 1,222,233

2. Auxiliary Enterprises:

Unexpended State Appropriations:

Income Fund	90,916	
Estimated Income	63,579	
	<hr/>	154,495

\$ 1,376,728

B. Restricted Funds:

Cash on hand and in Bank	50,829	
Cash in Savings Account	3,000	
	<hr/>	53,829

Total Current Fund Assets..... \$ 1,430,557

I-a. Current Funds—Liabilities and Surplus

A. General Funds:

1. Educational Operations:

Departmental Appropriations

.....	\$ 1,189,776	
Unappropriated Surplus...	32,457	
	<hr/>	1,222,233

2. Auxiliary Enterprises:

Departmental Appropriations

.....	100,543	
Unappropriated Surplus...	53,952	
	<hr/>	154,495

\$ 1,376,728

B. Restricted Funds:

Appropriated for Savings Account ...	3,000	
Expendable Balances	35,728	
Unappropriated Student Activity Fees	15,101	
	<hr/>	53,829

Total Current Funds—Liabilities and Surplus \$ 1,430,557

II. Plant Funds—Assets

A. Unexpended:

Completion Appropriation	\$ 17,909	
Reappropriations	253,879	
Regular Appropriations	4,128,317	
Reallocated Appropriations (67th G.A.)	1,843,847	
	<hr/>	\$ 6,243,952

B. Invested:

Land, Buildings, and Improvements ...	6,956,293	
Equipment	1,296,297	
	<hr/>	8,252,590

Total Plant Funds Assets \$14,496,542

II-a. Plant Funds—Liabilities and Balances

A. Unexpended:

Funds for Plant Additions:

Encumbered	5,103,721
Unencumbered	1,140,231

6,243,952

B. Invested:

Net Investment in Plant	8,252,590
-------------------------------	-----------

8,252,590

Total Plant Funds—Liabilities and Balances.. \$14,496,542

III. Loan Funds—Assets

Cash	4,594
Notes Receivable	2,001

\$ 6,595

III-a. Loan Funds—Liabilities and Balances

Fund Balances	\$ 6,595
---------------------	----------

\$ 6,595

IV. Agency Funds—Assets

Petty Cash	310
Cash in Bank	22,671

\$ 22,981

IV-a. Agency Funds—Liabilities and Balances

Fund Balances	\$ 22,981
---------------------	-----------

\$ 22,981

SCHEDULE B

Summary Statement of Estimated Income
General Current Funds
March 31, 1951

	Estimated Budget Income	Amount Realized	Amount Unrealized
I. EDUCATIONAL OPERATIONS:			
Student Fees.....	\$ 344,700.00	\$ 261,960.00	\$ 82,740.00
State Appropriations	2,531,319.00	2,531,319.00	
Sales and Services—Depts.	25,300.00	16,660.00	8,640.00
U. S. Government Contracts....	5,000.00	1,537.00	3,463.00
Total	\$ 2,906,319.00	\$ 2,811,476.00	\$ 94,843.00
Per Cent	100%	97%	3%
II. AUXILIARY ENTERPRISES:			
Bookstore	81,250.00	54,594.00	26,656.00
Cafeteria	56,000.00	62,699.00	(6,699.00)
Canteen	48,000.00	26,245.00	21,755.00
Chautauqua Street Veterans- Housing Project	44,600.00	32,439.00	12,161.00
Residence Hall	45,150.00	35,444.00	9,706.00
Total	\$ 275,000.00	\$ 211,421.00	\$ 63,579.00
Per Cent	100%	77%	23%
COMBINED TOTALS	\$ 3,181,319.00	\$ 3,022,897.00	\$ 158,422.00

SCHEDULE C

**Summary Statement of Departmental Appropriations
For Operation and Maintenance**

July 1, 1950 to March 31, 1951

	Amount Budgeted ¹	Expendi- tures	Encum- brances	Available Balance
I. EDUCATIONAL OPERATIONS:				
General Administration and General Expense...	\$ 603,844	\$ 430,078	\$ 51,262	\$ 122,504
Instruction	1,777,596	1,204,435	79,069	494,092
Research	79,838	47,148	5,347	27,343
Extension	22,428	13,732	1,356	7,340
Library	217,329	135,426	42,758	39,145
Physical Plant	940,776	625,037	175,362	140,377
Refunds	4,643	3,344	682	617
U. S. Government Con- tracts	22,391	19,867	425	2,099
Total	3,668,845	2,479,067	356,261	833,517
Per Cent	100%	68%	10%	22%
II. AUXILIARY ENTERPRISES:				
Bookstore	\$ 73,268	\$ 54,239	\$ 12,034	\$ 6,995
Cafeteria	93,071	68,376	12,092	12,603
Canteen	46,453	33,262	5,166	8,025
Chau. St. Vet. Hous. Proj..	46,591	19,613	12,928	14,050
Residence Hall	51,138	34,488	3,173	13,477
Total	310,521	209,978	45,393	55,150
Per cent	100%	68%	15%	17%
COMBINED TOTALS	\$ 3,979,366	\$ 2,689,045	\$ 401,654	\$ 888,667

¹ Includes Unexpended Balances at close of preceding year 6-30-50.

SCHEDULE D

**Summary Statement of Receipts and Disbursements
Restricted Current Funds**

July 1, 1950 to March 31, 1951

	Balance 7-1-50	Receipts	Disburse- ments	Balance 3-31-51
Student Activities	\$ 25,677.00	\$ 84,276.00 ¹	\$ 93,847.00	\$ 16,106.00
Research	10,212.00	26,733.00	20,142.00	16,803.00
Instructional	2,431.00	1,345.00	1,086.00
Scholarship	780.00	4,950.00	3,997.00	1,733.00
Total	\$ 39,100.00	\$115,959.00	\$119,331.00	\$ 35,728.00

¹ Activity fees are credited quarterly as realized in cash.

SCHEDULE E

SUMMARY STATEMENT OF STATE APPROPRIATIONS

July 1, 1949 to March 31, 1951

	Amount ¹	Expendi- tures ²	Encum- brances	Available Balance
I. For Operation and Maintenance:				
A. For Educational Operations:				
General Revenue..	\$ 5,200,634	\$ 4,316,202	\$ 831,670 ³	\$ 52,762
Income Fund	750,000	503,747	173,270 ⁴	72,983
Total	\$ 5,950,634	\$ 4,819,949	\$ 1,004,940	\$ 125,745
Per Cent	100%	81%	17%	2%
B. For Auxiliary Enterprises:				
Income Fund	550,000	425,324	71,001 ⁵	53,675
Per Cent	100%	77%	13%	10%
Total Operation and Maintenance	6,500,634	5,245,273	1,075,941	179,420
II. For Capital Additions:				
Completion Approp- riation	182,000	164,091	17,909
Reappropriations..	1,975,255	1,721,377	238,237	15,641
Regular Appropria- tions	5,120,142	991,824	3,101,978	1,026,340
Reallocated Approp- riations (67th G. A.)	1,843,847	1,763,598	80,249
Total	\$ 9,121,244	\$ 2,877,292	\$ 5,121,722	\$ 1,122,230
Per Cent	100%	32%	56%	12%
Combined Totals	\$15,621,878	\$ 8,122,565	\$ 6,197,663	\$ 1,301,650

¹ Appropriation for Biennium July 1, 1949 to June 30, 1951.² Expenditures for Biennium to date, July 1, 1949 to March 31, 1951.³ Includes Personal Services \$581,382.00.⁴ Includes Personal Services \$ 59,562.00.⁵ Includes Personal Services \$ 25,234.00.

SCHEDULE F

SUMMARY STATEMENT OF UNAPPROPRIATED SURPLUS

General Current Funds—Educational Operations

March 31, 1951

Balance: July 1, 1950 \$ 366,957

ADD:

Estimated Budget Income for 1950-51..... 2,906,319

Total \$ 3,273,276

DEDUCT:

Departmental Appropriations as per Internal Budget
1950-1951\$ 3,040,472

Additional Departmental Appropriations Approved
by President, 7/1/50-12/31/50..... 176,567

Additional Departmental Appropriations Approved
by President, 1/31/51-3/31/51:

Board of Trustees.....\$	800		
President's Office	7,100		
Business Manager	1,020		
Auditor	800		
Chief Accountant	660		
Personnel Office	800		
Purchasing Agent	750		
Dean of Men.....	400		
Health Service	800		
Lectures and Consultant Services...	450		
Auditing	32		
Campus and Building Planning....	750		
Freight and Express.....	2,500		
Institutional Memberships	200		
Statistical Services	225		
University Telephone Exchange....	245		
Outdoor Education	1,800		
Technical Institute	20,000		
English	100		
Government	250		
Physics	100		
Business Service	600		
Agriculture	225		
College of Education—Adm.-Dean...	400		
Audio-Visual Aids	1,000		
Museums	1,250		
Cooperative Wildlife Research			
Studies	75		
Cooperative Work—Forest Service..	2,000		
Southern Illinois University, History	1,000		
Wildlife Management Research....	75		
Extension	4,000		
Physical Plant—Major Repairs....	4,680		
Physical Plant—Permanent Improve-			
ments	440	55,527	3,272,566

ADD: 710

Departmental Appropriations Lapsed 7/1/50-			
12/31/50	10,702		
Departmental Appropriations Lapsed 1/1/51-3/31/51	11,483		
Surplus Appropriations for Working Capital In-			
ventories transferred to Unappropriated Surplus..	9,562		

31,747

\$ 32,457

SCHEDULE G

SUMMARY STATEMENT OF UNAPPROPRIATED SURPLUS

General Current Funds—Auxiliary Enterprises

March 31, 1951

Surplus Forwarded from 1949-50.....	\$	48,917
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ADD:

Estimated Budget Income for 1950-51.....		275,000
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Total	\$	323,917
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DEDUCT:

Departmental Appropriations as per Internal Budget 1950-1951.....	\$	245,000
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Additional Departmental Appropria- tions Approved by President 7/1/50- 12/31/50		23,800
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Additional Departmental Appropria- tions Approved by President 1/1/51- 3/31/51:		
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Cafeteria	11,500	
	<u> </u>	\$ 280,300

ADD:

Departmental Appropriations Lapsed 1/1/51-3/31/51:		
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Chautauqua St. Vet. Hous. Project.....	10,335	
	<u> </u>	269,965

Balance Unappropriated 3/31/51.....	\$	<u><u>53,952</u></u>
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SCHEDULE H

SUMMARY STATEMENT OF RELEASES OF APPROPRIATIONS FOR
CAPITAL ADDITIONS

March 31, 1951

	Total Appropriation	Amount Released	Amount Not Released
REGULAR APPROPRIATIONS:			
Acquisition of Land for Campus Enlargement	\$ 345,000	\$ 345,000
Training School Building.....	1,156,390	991,768	\$ 164,622
Furniture and Furnishings—Training School Building	257,524	228,518	29,006
Power Plant and Service Shops.....	998,441	921,777	76,664
Furniture and Furnishings—for Power Plant and Service Shops.....	20,000	20,000
Life Science Building.....	1,331,703	1,040,204	291,499
First Unit of Library.....	276,992	276,992
Dormitories	515,511	438,383	77,128
Furniture and Furnishings for Dormitories	20,000	20,000
Farm Buildings	123,581	101,955	21,626
Contingency	75,000	75,000
Total	\$ 5,120,142	\$ 4,364,597	\$ 755,545

REALLOCATED APPROPRIATIONS:

Training School Building, Etc., Emergency	\$ 301,400	\$ 301,400
Life Science Building, Etc., Emergency	664,077	664,077
Dormitories, Etc., Emergency.....	615,321	615,321
Power Plant and Service Shops, Etc., Emergency	263,049	182,800	\$ 80,249
Total	\$ 1,843,847	\$ 1,763,598	\$ 80,249
Combined Totals.....	\$ 6,963,989	\$ 6,128,195	\$ 835,794

The above report was received for the record.

The next meeting of the Board of Trustees will be held on Friday, May 25, 1951, at 1:00 p.m. in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The meeting was adjourned at 6:00 p.m.

Leo J. Brown, Chairman

Kenneth L. Davis, Secretary

PROCEEDINGS AND MINUTES

Of the Meeting of the Board of Trustees of Southern Illinois University
which convened at 5:30 p. m. on Friday, May 25, 1951, at the
Marion Motel, Marion, Illinois.

The following members were present:

Leo J. Brown, Chairman
O. W. Lyerla, Vice-Chairman
Kenneth L. Davis, Secretary
Robert W. Davis
Guy A. Gladson
Lindell W. Sturgis
John Page Wham
Alice DiGiovanna, Administrative Assistant

The following member was absent:

Vernon L. Nickell, ex-officio

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant to the
President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois
University
Mr. William H. Lyons, Director, Information Service, South-
ern Illinois University
Mr. John S. Rendleman, Acting Legal Counsel, Southern
Illinois University
Dr. Arthur J. Klein, former Dean of the College of Educa-
tion, Ohio State University

Chairman Leo J. Brown called the meeting to order and recognized, with a statement of pleasure, Dr. Arthur J. Klein and called upon him for remarks concerning Parts III, IV, and V of the proposed Statutes of the Board of Trustees. Dr. Klein thereupon discussed in full with the members of the Board the May 25, 1951, revision of the proposed statutes. He recommended several major changes and some editorial changes in the revised statutes. These changes were unanimously approved by the members of the Board. Chairman Brown then appointed an editorial committee consisting of Guy A. Gladson, Chairman, John Page Wham, Kenneth L. Davis, Charles D. Tenney, and John S. Rendleman. It was agreed that Dr. Tenney and Mr. Rendleman should prepare and present revised copies of the proposed statutes, incorporating the revisions unanimously adopted by the Board, as suggested by Dean Klein, to the other members of the editorial committee.

The members of the Board agreed that the Rules, Regulations, and By-Laws of the Board of Trustees, Parts II, III, IV, and V, as revised and adopted by the Board of Trustees of Southern Illinois University, and Part I, the legislation establishing the Board of Trustees, as amended by the 67th General Assembly are to be printed and made a part of the Annual Report of the Board of Trustees for 1950-1951.

The Chairman stated that the next item of business was the consideration of the Minutes of the meeting of the Board held on April 13, 1951.

Robert W. Davis moved that the Minutes of the meeting of the Board held on April 13, 1951, be approved as submitted. The motion was seconded

by Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University.

Summer Payrolls

- A. Because of budgetary uncertainties and the possibility that we might not obtain appropriations sufficient to provide the customary increases for our staff members, we request permission to present our payroll for the summer session at the June meeting of the Board or as soon thereafter as the financial picture for next biennium becomes sufficiently clear.

The preparation of payrolls for the summer session has always been somewhat difficult because a half month of the two-month session is budgeted in one fiscal year and the other month and a half in another fiscal year. This difficulty is especially acute between biennia because there is then a break in the continuity of our personal services accounts.

We believe that the difficulty can be somewhat obviated if a special summer session account is set up each year in the internal budget. This account would be based upon estimates of the required staff salaries for summer instruction during the fiscal year in question. A fixed amount would then be available for summer appointments, and these could be reported to the Board of Trustees as term appointments as soon as the negotiations for summer staff had been completed.

We note that this practice is now followed at the University of Illinois where academic salaries for the summer sessions are approved in a lump sum, subject to later approval of a detailed list.

Approval is therefore requested for the establishment of a Summer Session departmental appropriation account, effective July 1, 1951, for the new fiscal year and the years thereafter.

Kenneth L. Davis moved the establishment of a summer session departmental appropriation account, effective July 1, 1951, for the new fiscal year and the years thereafter, for the reasons above recommended by the President of the University. The motion was seconded by Lindell W. Sturgis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Changes in Faculty-Administrative Pay Roll

- B. Approval is requested for the following additions to and changes in the Faculty-Administrative pay rolls:

A. Death

It is with regret that we report the death of Miss Helen A. Shuman on April 26, 1951. Miss Shuman, who was born on June 26, 1894, had served the University as an Administrative Assistant to the President from April 1, 1945, through December 1, 1945, and as

Dean of Women from that time until her death. As Southern's first full time Dean of Women, she did much to develop the present student personnel system.

B. Appointments

1. Miss Betty Jule Bowen was appointed Faculty Assistant in the Information Service at a monthly salary of \$275.00, effective May 7, 1951. She received her Bachelor of Science in Education degree from Southern, and Bachelor of Science degree from the University of Illinois. She has served on the staff of the Herrin Daily Journal as reporter, society editor, proofreader, and campus correspondent; on the staff of the Champaign-Urbana Evening Courier; as a public relations counsel for Howard G. Mayer and Associates of Chicago; and as advertising manager of Myers Brothers Department Store. She replaces Mr. John Mulkin, who is on military leave.
2. Mr. Ernest E. Brod has been appointed Instructor in Education at a monthly salary of \$500.00, effective September 10, 1951. He received his Bachelor of Arts degree from State Teachers College, Peru, Nebraska, and his Master of Arts degree from the University of Nebraska; and has completed additional graduate work at the Colorado State College of Education. He has served as teacher in the rural schools of Nebraska; Assistant Professor of Education, Principal of the Laboratory Junior High School, Associate Professor of Education, and Director of Rural Education at the State Teachers College, Peru, Nebraska, over a period of four years; and Acting Instructor at the Colorado State College of Education. A statement of his qualifications has been mailed to the members of the Board.
3. Mr. Francis E. Hyzdu was appointed Faculty Assistant in the Statistical Service at a monthly salary of \$320.00, effective May 14, 1951. He attended St. Louis University and Washington University and served as an I. B. M. operator with the Socony-Vacuum Oil Company and tabulating supervisor with Sidney Weber, Incorporated. 1945-1946, he served in the U. S. Navy. He replaced Mr. Earl Murray, whose appointment is being terminated.
4. Mr. John G. W. McCord was appointed Instructor in the General Library at a monthly salary of \$350.00, effective March 5, 1951. He received his Bachelor of Arts and Bachelor of Science in Library Science degrees from the University of Illinois, and served for two years as order librarian at Roosevelt College, Chicago, Illinois. He also served four years in the Air Corps and Army Service Forces. He replaces Miss Vivian Drake, resigned. A statement of his qualifications has been mailed to the members of the Board.
5. Dr. Clarence D. Samford has been appointed Professor of Education at a monthly salary of \$600.00, effective September 10, 1951. He received his Bachelor of Education degree from Southern, Master of Arts degree from the University of Michigan, and Doctor of Philosophy degree from New York University. He has had seven years of experience on the elementary school level, and has served as Supervising Critic Teacher at Ohio University, Visiting Professor at Wilmington College, and Professor of Education at the University of Wyoming. He is replacing Dr. Bruce Merwin, who is on disability leave. A statement of his qualifications has been mailed to the members of the Board.

C. Term Appointments

1. Mrs. Phyllis J. Alverson was appointed $\frac{1}{2}$ time Faculty Assistant in the Photographic Service at a monthly salary of \$110.00, effective for the period from April 1, 1951, through June 30, 1951. She received her Bachelor of Arts degree from the University of Illinois and has been employed as a student in the Photographic Service.

2. Mr. William Brown has been appointed Faculty Assistant in the Outdoor Education program at a monthly salary of \$300.00, effective for the period from June 11, 1951, through June 26, 1951. He received his Bachelor of Education degree from Southern and Master of Education degree from the University of Missouri. He has had experience as a coach, teacher, and city recreational director.
3. Mrs. Florence Camp was appointed Faculty Assistant in the University School at a monthly salary rate of \$240.00, effective for the days March 29, April 26, and April 27, 1951. She substituted for Miss Entsminger, who attended a Supervisors meeting at Allerton Park, and Mrs. Ora Rogers, who was ill.
4. Mrs. Ellen E. Davis was appointed Faculty Assistant in the University School at a monthly salary rate of \$240.00, effective for the days March 30, April 12, April 13, and April 16, 1951, through April 20, 1951. She substituted for Mrs. Swan and Dr. Mott, who were ill.
5. Mrs. Lucille Fligor was appointed Faculty Assistant in the University School at a monthly salary rate of \$240.00, effective for the days March 9, March 25, March 28, March 29, March 30, April 2, 1951, through April 6, 1951; April 26, and April 27, 1951. She substituted for Miss Entsminger, who was attending a meeting; Mrs. Treece, who was ill; Miss Gladys Smith, who was off campus on University business; Miss VanTrump, who was attending a Supervisors meeting; and Mrs. Bracewell, in whose family there was illness.
6. Miss M. Ruth Grierson has been appointed Instructor in the General Library at a monthly salary of \$325.00, effective for the period from June 4, 1951, through August 11, 1951. She received her Bachelor of Arts degree from Alma College, Alma, Michigan, Bachelor of Arts in Library Science degree from the University of Michigan, and Master of Science degree from Columbia University. She served as a cataloger at the Michigan College of Mining; as a cataloger and librarian at Maryville College, Maryville, Tennessee, for eleven years; and at Teachers College, Columbia University, New York City. She replaces Miss Thelma Lynn, resigned.
7. Dr. Florence Foote was appointed $\frac{1}{4}$ time lecturer in Physiology at a monthly salary of \$120.00, effective for the period from April 23, 1951, through June 8, 1951. She received her Bachelor of Arts and Master of Arts degrees from Mt. Holyoke College, and her Doctor of Philosophy degree from the University of Iowa. She has served on the staffs of Mt. Holyoke College and the University of Delaware, and also on Southern's staff. She replaced Dr. William Hartnett, resigned.
8. Mrs. Mary Goss was appointed Faculty Assistant in the Student Health Service at a monthly salary of \$240.00, effective for the period from April 30, 1951, through June 8, 1951. She received her R. N. degree from Michael Reese Hospital, Chicago, Illinois; her Bachelor of Arts degree from Southern; and has had four years of nursing experience. She replaced Mrs. Jane N. Mezo, resigned.
9. Mrs. Crissie McGowan has been appointed Faculty Assistant in the Office of the Dean of the College of Liberal Arts and Sciences. From June 11, 1951, through August 3, 1951, she will serve $\frac{1}{2}$ time at a monthly salary of \$112.50; from August 13, 1951, through September 7, 1951, she will serve full time at a monthly salary of \$225.00; and from September 10, 1951, through June 6, 1952, she will serve $\frac{1}{2}$ time at a monthly salary of \$115.00. She is a senior student at Southern and has had stenographic experience. She replaces Mr. Billie Hoyle, whose appointment expires June 8, 1951.
10. Mr. Leon Albert Mayer was appointed $\frac{2}{3}$ time Faculty Assistant on the Experimental Farm at a monthly salary of \$135.00, effective for the period from May 15, 1951, through June 30, 1951. He is to receive his Bachelor of Science degree from Southern in Aug-

- ust and has worked as a student on the farm. He is to assist Mr. William T. Andrew in a vegetable crop research program.
11. Miss Norma Parker was appointed Assistant Instructor in Women's Physical Education at a monthly salary of \$280.00, effective for the period from September 10, 1951, through June 6, 1952. She received her Bachelor of Science degree from Southern, has served as a pianist for three years for the Women's Physical Education Department, and is at present on the staff of the Lincoln Junior High School. She replaces Miss Roberta Wheeler, whose appointment expires June 8, 1951.
 12. Mr. John Parsons was appointed Research Assistant in the Fisheries Management Research Project at a monthly salary of \$175.00, effective for the period from May 15, 1951, through June 30, 1951. He received his Bachelor of Arts and Master of Arts degrees from Southern and has served as a Graduate Assistant in Southern's Zoology Department.
 13. Mr. Donald I. Raines was appointed Faculty Assistant in the Outdoor Education Program at a monthly salary of \$350.00, effective for the period from June 11, 1951, through August 3, 1951. He received his Bachelor of Science in Education and Master of Science in Education degrees from Southern. He served as Head Counselor in Southern's Camping and Outdoor Education Program last Summer, and is at present on the staff of the Sessor Junior High School.
 14. Mr. Russell Bryant Stephens was appointed 1/5 time Lecturer in the Vocational-Technical Institute at a monthly salary of \$32.00, effective for the period from March 30, 1951, through April 30, 1951, and at a monthly salary of \$24.00, effective for the period from May 1, 1951, through May 31, 1951. He received his Bachelor of Science in general engineering degree from the University of Illinois and is Superintendent of Construction with the firm of Edgar Stephens and Sons. He conducts a class in blueprint reading.
 15. Mr. George Robert Von Tungeln was appointed Faculty Assistant on the Experimental Farm at a monthly salary of \$250.00, effective for the period from June 15, 1951, through August 15, 1951. He will receive his Bachelor of Science in Education degree from Southern in June and has worked on the University Farm for the past three years. He replaces Mr. Harvey Smith Woods, on leave for advanced study.
 16. The following will have special appointments for the summer session extending from June 11, 1951, through August 3, 1951, at the ranks and salaries indicated:
 - a. Miss Dorris Bantel, Assistant Instructor in Women's Physical Education, \$200.00. She received her Bachelor of Science degree from Southern, has served as a teacher of Physical Education at Litchfield High School for three years, and as a Camp Counselor for three summers. She will assist Miss Evans in Camping Education, and replaces Miss Roberta Wheeler for the summer.
 - b. Dr. Erwin Biser, Assistant Professor of Mathematics, \$475.00. He received his Bachelor of Arts, Master of Arts, and Doctor of Philosophy degrees from the University of Pennsylvania. He has served as an Instructor at the University of Kansas City and for the past four years as an Assistant Professor at Rutgers University.
 - c. Dr. Herman R. Lantz, Assistant Professor of Sociology, \$500.00. He received his Bachelor of Science in Education degree from Kent State University, and his Master of Arts and Doctor of Philosophy degrees from Ohio State University. He has served as a Graduate Assistant, Teaching Assistant, and Instructor at Ohio State University for the past five years, and was on Southern's staff last summer.
 - d. Miss Thelma Anna Phillips, 1/2 time Instructor in the University School, \$175.00. She received her Bachelor of Educa-

tion degree from Southern and her Master of Arts degree from the University of Illinois. She has taught for 15 years on the high school level and for two summers on the staff of the University School. She will replace Mr. John Stotlar, who will be on leave for the summer.

- e. Mrs. Eithel Rose, Instructor in Home Economics, \$400.00. She received her Bachelor of Science and Master of Science degrees from Indiana State Teachers College. She has been on the staff of the University of Dayton as Assistant Professor, and for the past two years as Associate Professor and Chairman of the Department. She replaces Miss Marjorie Savage, who will be off-campus for the summer.
- f. Miss Amy Turnell, Instructor in Physical Education for Women, \$420.00. She received her Bachelor of Science degree from the University of Illinois and her Master of Arts degree from the University of Iowa. She has served as an Instructor on the staff of the University High School, University of Illinois; was an Instructor at Dennison University for six years, and previously taught at Southern during a summer session. She replaces Miss Cleo Ulm, who will be away for the summer.
- g. Mrs. Dorothy Jean Woods, Instructor in Home Economics, \$400.00. She received her Bachelor of Science degree from Oklahoma College for Women and her Master of Science degree from the University of Tennessee. She has served as Assistant Professor at Madison College, Harrisonburg, Virginia; and as Assistant Professor at Oklahoma A. & M. College. She replaces Miss Lillian Knudson, resigned.

D. Reappointments

- 1. Miss Imogene Beckemeyer has been reappointed Assistant Instructor in Mathematics at a monthly salary of \$275.00, effective for the period from September 10, 1951, through June 6, 1952. She replaces Mr. Billy N. Carr and Mrs. Millicent C. Hankla, who held part-time positions.
- 2. Mr. James Francis Cannon has been reappointed Faculty Assistant in the Extension Division at a monthly salary of \$300.00, effective for the period from September 10, 1951, through June 6, 1952.
- 3. Mrs. Rosalie Brown Crosley has been reappointed Instructor in the University School at a monthly salary of \$380.00, effective for the period from June 11, 1951, through August 3, 1951.
- 4. Dr. James A. Diefenbeck has been reappointed Assistant Professor of Philosophy at a monthly salary of \$450.00, effective for the period from September 10, 1951, through June 6, 1952.
- 5. Mrs. Frances C. Huff was reappointed Faculty Assistant in the Office of the Dean of the College of Education at a monthly salary of \$275.00, effective June 11, 1951.
- 6. Mr. Arthur Plumlee was reappointed to the Vocational-Technical Institute as a $\frac{1}{4}$ time Lecturer at a monthly salary of \$104.00, effective for the period from April 1, 1951, through April 30, 1951, and as a $\frac{1}{8}$ time Lecturer at a monthly salary of \$16.00, effective for the period from May 1, 1951, through May 31, 1951.
- 7. Mr. Nolan A. Rosan has been reappointed $\frac{1}{2}$ time Instructor in the University School at a monthly salary of \$225.00, effective for the period from June 11, 1951, through August 3, 1951. He replaces Mr. John Stotlar, who will be off-campus this summer.
- 8. Mrs. Alice Marie Sheahan has been reappointed Faculty Assistant in the Student Health Service at a monthly salary of \$225.00, effective for the period from June 11, 1951, through June 14, 1951.
- 9. Miss Zita Spradling has been reappointed Instructor in the University School at a monthly salary of \$370.00, effective June 11, 1951.
- 10. Mrs. Ernestine Cox Taylor has been reappointed $\frac{1}{4}$ time Faculty Assistant in Music at a monthly salary of \$62.50, effective for the period from March 28, 1951, through June 8, 1951.

11. Mr. Walter Monroe Troutman was reappointed 1/5 time Lecturer in the Vocational-Technical Institute at a monthly salary of \$48.00, effective for the period from April 1, 1951, through April 30, 1951.
12. Miss Cleo Ulm has been reappointed Instructor in Women's Physical Education at a monthly salary of \$400.00, effective September 10, 1951.
13. Mr. James Williams was reappointed to the Vocational-Technical Institute as a 1/5 time Lecturer at a monthly salary of \$48.00, effective for the period from April 1, 1951, through May 31, 1951.
14. Mr. Vincent Alfred Zike was reappointed 1/5 time Lecturer in the Vocational-Technical Institute at a monthly salary of \$48.00, effective for the period from April 1, 1951, through April 30, 1951.

E. Change of Appointments

1. Mr. Jacob Olav Bach, Instructor in Education, has been assigned to educational research services, effective April 2, 1951, at no change in rank or salary.
2. Mr. Walter D. Craig, former 1/2 time Faculty Assistant in the Photographic Service at a monthly salary of \$110.00, has been changed to a full-time Faculty Assistant at a monthly salary of \$220.00, effective for the period from March 6, 1951, through June 6, 1951. He replaces Mr. John A. Pletcher, resigned.
3. Mr. Richard Frank Vorwald, 1/2 time Graduate Assistant formerly assigned to the Statistical Service, has been transferred to the Economics Department, for the period from April 2, 1951, through June 8, 1951, at no change in salary.

F. Outside Employment

Mr. John S. Rendleman, Acting Legal Counsel, requests permission for his name to be associated in partnership with his father of Anna, Illinois. The proposed partnership will not require any of Mr. Rendleman's time nor will there be any compensation as a result of it. He will receive such advantages as railroad passes and other small benefits which accrue attorneys who are on a sustained basis. In case of death of his father, it would enable Mr. Rendleman to close the practice with a great deal less confusion.

G. Leave of Absence with Pay

Dr. J. Charles Kelley, Director of the University Museum, has been granted a leave of absence with pay for the period from July 30, 1951, through August 25, 1951, for the purpose of continuing his archaeological and anthropological researches in Mexico. It is hoped that the expenses of carrying on this research project will be provided by a grant of \$1,000.00 from the Viking Fund, Incorporated.

H. Leaves of Absence without Pay

1. Mr. Norman G. Bittermann, Field Representative in the President's Office, has been granted a military leave of absence without pay, effective May 12, 1951. He was recalled to active military duty.
2. Mr. Royce R. Bryant, Executive Assistant in Education and Administration and Director of the Placement Service, has been granted a leave of absence without pay, effective for the period from June 18, 1951, through July 27, 1951, for advanced study at Washington University.
3. Miss Lura Elizabeth Evans, Instructor in Women's Physical Education, has been granted a leave of absence without pay, effective for the period from September 10, 1951, through June 6, 1952, to begin work on her Doctor of Philosophy degree at the State University of Iowa.
4. Miss Marjorie Latchaw, Instructor in the University School, has been granted a leave of absence without pay, effective for

the period from February 1, 1952, through June 6, 1952, to continue work on her Doctor's degree.

5. Mr. R. W. McMillan, Assistant Professor of Art, has been granted a leave of absence without pay, effective for the period from September 10, 1951, through June 6, 1952, for advanced study at the State University of Iowa.
6. Mr. John W. Mulkin, Faculty Assistant in the Information Service, has been granted a military leave of absence without pay, effective April 28, 1951.
7. Mr. John F. Plummer, Instructor in the University School, has been granted a leave of absence without pay, effective for the period from September 10, 1951, through June 6, 1952, to continue work on his Doctor's degree at Indiana University.

I. Extension of Leave of Absence without Pay

Miss Gladys W. Babcock, Assistant Professor of Home Economics, has been granted an extension of her leave of absence without pay for the period from September 10, 1951, through June 6, 1952, to continue work toward the Doctor's degree. Miss Babcock has been on leave of absence without pay for the past academic year.

J. Extension of Disability Leave

Mrs. Dorothy Muzzey, Assistant Professor in Women's Physical Education, has requested an extension of her disability leave without pay for the period from September 10, 1951, through June 6, 1952. Her physician advises that it would be unwise for her to return to teaching at this time.

K. Termination of Appointment

Mr. Earl W. Murray's appointment as a Faculty Assistant in the Statistical Service has been terminated, effective June 9, 1951.

L. Resignations

1. Mr. Vern E. Baird, Faculty Assistant in the Biological Research Laboratory, has resigned, effective May 22, 1951, to return to graduate school.
2. Miss D. Maxine Clements, Faculty Assistant in the Office of the Dean of the College of Vocations and Professions, resigned, effective April 7, 1951, to accept another position.
3. Mr. David Joseph Feist, who had been appointed Faculty Assistant in the Statistical Service at a monthly salary of \$350.00, resigned, effective March 15, 1951, and notified the Director of the Statistical Service that he had decided not to accept the position on our staff.
4. Dr. William Hartnett, Lecturer in Physiology, resigned, effective April 21, 1951, to take up private practice of medicine.
5. Miss Thelma Lynn, Assistant Professor in the General Library, resigned, effective June 9, 1951. She had been notified that her appointment would not be renewed at the end of her probationary period.
6. Mrs. Jane N. Mezo, Faculty Assistant in the Health Service, resigned, effective March 26, 1951. Mrs. Mezo previously had been granted maternity leave.
7. Mrs. Ava Wolf, Graduate Assistant in English, resigned, effective March 9, 1951.

Robert W. Davis moved the approval of the additions to and changes in the Faculty-Administrative pay rolls as recommended by the President of the University. The motion was seconded by Lindell W. Sturgis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

C. Report of Contracts and Orders Awarded During the Month of April, 1951, Amounting to \$500.00 or Over

A. Chargeable Against Operating Funds

Superintendent of Printing Orders

No. S. P. 26689	Uarco, Inc., 5000 S. California, Chicago, Illinois..	\$	597.00
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University Purchase Orders

No. 9215	American Radiator & Standard Sanitary Corporation, 21 North 7th Street, East St. Louis, Illinois, Plumbing Supplies for Physical Plant Maintenance	700.66
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Bidders:

Grinnell Co., Inc., 1615 S. Kings-highway, St. Louis, Mo.	\$	789.76
Hoe Supply Company, Christopher, Illinois	815.80	
N. O. Nelson, 4300 Duncan Avenue, St. Louis, Mo.	764.36	
James B. Clow, P. O. Box 6600A, Chicago, Illinois.....	846.91	
Crane Company, St. Louis, Missouri	No Bid	

No. 9219	Hoe Supply Company, Christopher, Illinois Plumbing supplies for Physical Plant Maintenance	580.91
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Bidders:

American Radiator & Standard Sanitary Corp., 21 North 7th Street, East St. Louis, Illinois..	680.39
Crane Company, St. Louis, Missouri	No Bid
N. O. Nelson, 4300 Duncan Avenue, St. Louis, Missouri	630.00
James B. Clow, P. O. Box 6600A, Chicago, Illinois	718.80

No. 9224	Lowe & Campbell, 321 North 14th St, St. Louis 3, Missouri, Golf Tees, Chains, Etc. for Men's Physical Education Dept.	989.65
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Bidders:

Veaths Sports Mart, Carbondale, Illinois	1,020.10
Bailey & Himes, 606 East Green Street, Champaign, Illinois	1,168.97
Athletic House, Harrisburg, Illinois	1,158.60
Spalding Sports Mart, 209 South State Street, Chicago, Illinois..	No Bid

No. 9225	American Radiator & Standard Sanitary Corporation, 21 North 7th Street, East St. Louis, Illinois, Valves, faucets, traps, nuts, etc. for Camp Ellis Buildings	2,489.70
	Bidders:	
	Hoe Supply Company, Christopher Illinois	2,538.95
	N. O. Nelson, 4300 Duncan Avenue, St. Louis, Missouri	2,528.56
	Murphysboro Supply Company, Murphysboro, Illinois	2,299.75 ¹
	Crane Company, St. Louis, Missouri	2,564.77
	James B. Clow, P. O. Box 6600A, Chicago, Illinois	3,068.46
¹ Substituted on several items. Substitute not acceptable.		
No. 9319	New Era Dairy, 220 S. Washington, Carbondale, Illinois, Milk, Buttermilk, Coffee Cream, Ice Cream, Cottage Cheese, for Residence Hall.....	859.55
	Bidders:	
	Ideal Pure Milk Company, Evansville, Illinois	No Bid
	Midwest Dairy, DuQuoin, Illinois	No Bid
	Harrisburg Dairy, Harrisburg, Illinois	No Bid
	Pevely Dairy, Cape Girardeau, Missouri	No Bid
No. 9320	New Era Dairy, 220 S. Washington, Carbondale, Illinois, Ice Cream, Milk, Cream, and Novelties for Canteen	2,060.00
	Bidders:	
	Ideal Pure Milk Company, Evansville, Illinois	No Bid
	Midwest Dairy, DuQuoin, Illinois	No Bid
	Harrisburg Dairy, Harrisburg, Illinois	No Bid
	Pevely Dairy, Cape Girardeau, Missouri	No Bid
No. 9324	L. Z. Overturf, 217 West Walnut, Carbondale, Illinois, Bread for Cafeteria	742.50
	Bidders:	
	Lewis Brothers Bakery, Anna, Illinois	1,356.50
	Sobery's Tasty Pastries Bakery, Carbondale, Illinois	No Bid
	Table Pride Bread, West Frankfort, Illinois	No Bid
No. 9325	New Era Dairy, 220 S. Washington, Carbondale, Illinois, Milk, Buttermilk, Cheese, and Ice Cream for Cafeteria	3,101.04
	Bidders:	
	Ideal Pure Milk Co., Evansville, Illinois	No Bid
	Midwest Dairy, DuQuoin, Illinois	No Bid
	Harrisburg Dairy, Harrisburg, Illinois	No Bid
	Pevely Dairy, Cape Girardeau, Missouri	No Bid

No. 9331	John Sexton & Co., 500 North Orleans, Chicago, Illinois. Canned Goods for Cafeteria	556.50
	Bidders:	
	Reid-Murdoch & Co., 325 N. La-Salle St., Chicago, Illinois.....	562.08 ¹
	Sprague Warner Co., 901 W. Division St., Chicago, Illinois.....	469.57 ²
	B. A. Railton, 363-405 W. Erie St., Chicago, Illinois	459.80 ³
	J. F. Conrad Grocer Co., 7th at Clark. St. Louis 1, Missouri.....	553.25 ⁴
	Allen Food Incorporated, 1141-51 S. 7th Street, St. Louis 4, Missouri	500.70 ⁵
	Murphysboro Grocery Co., Murphysboro, Illinois	No Bid
	A. Frooman & Associates, 5000 Dorchester Ave., Chicago, Illinois	432.07 ⁶

¹ Did not bid on items amounting to approximately \$54.00.

² Manager of Cafeteria did not recommend buying these items from this company.

³ Did not bid on items amounting to approximately \$104.80.

⁴ Manager of Cafeteria did not recommend this company for these items.

⁵ Manager of Cafeteria did not recommend this company for these items.

⁶ Did not bid on items amounting to \$54.80, and the manager of Cafeteria did not recommend buying from this company.

No. 9332	Allen Foods, Incorporated, 1141-51 S. 7th Street, St. Louis 4, Missouri, Canned goods for Cafeteria	546.20
	Bidders:	
	Reid-Murdoch Co., 325 N. LaSalle St., Chicago, Illinois	285.40 ¹
	John Sexton Company, 500 N. Orleans, Chicago, Illinois	291.80 ²
	Sprague Warner Company, 901 W. Division Street, Chicago, Illinois	348.30 ³
	B. A. Railton, 363-405 W. Erie Street, Chicago, Illinois	396.85 ⁴
	J. F. Conrad Grocer Company, 7th at Clark Street, St. Louis 1, Missouri	436.50 ⁵
	Murphysboro Grocery Company, Murphysboro, Illinois	No Bid
	A. Frooman & Associates, 5000 Dorchester Avenue, Chicago 15, Illinois	440.07 ⁶

¹ Did not bid on items amounting to approximately \$275.00.

² Did not bid on items amounting to approximately \$275.00.

³ Did not bid on items amounting to approximately \$171.00. Manager of Cafeteria did not recommend buying these from this company.

⁴ Did not bid on items amounting to approximately \$135.00. Manager of Cafeteria did not recommend buying these from this company.

⁵ Did not bid on items amounting to approximately \$135.00. Manager of Cafeteria did not recommend buying these from this company.

⁶ Did not bid on items amounting to approximately \$216.00. Manager of Cafeteria did not recommend buying these from this company.

No. 9333	J. F. Conrad Grocer Company, 7th at Clark, St. Louis 1, Missouri, Canned Goods for Cafeteria..	1,058.00
	Bidders:	
	Reid-Murdoch Company, 325 North LaSalle Street, Chicago, Illinois	552.50 ¹
	John Sexton & Company, 500 North Orleans, Chicago, Illinois	569.50 ²
	Sprague Warner Company, 901 West Division Street, Chicago, Illinois	462.90 ³
	Allen Foods, Inc., 1141-51 South 7th Street, St. Louis 4, Missouri	859.08 ⁴
	B. A. Railton, 363-405 West Erie Street, Chicago, Illinois	878.50 ⁵
	Murphysboro Grocery Company, Murphysboro, Illinois	No Bid
	A. Frooman & Associates, 5000 Dorchester Avenue, Chicago, Illinois	903.00 ⁶

¹ Did not bid on items amounting to approximately \$547.50.

² Did not bid on items amounting to approximately \$500.00.

³ Did not bid on items amounting to approximately \$519.00.

⁴ Manager of Cafeteria did not recommend buying from this company.

⁵ Manager of Cafeteria did not recommend buying from this company.

⁶ Did not bid on items amounting to approximately \$200.00.

No. 9403	Joseph Behr & Sons, Inc., 1100 Seminary Street, Rockford, Illinois, Lathe and parts for Vocational-Technical Institute	3,076.15
	No other bid. No other available source.	
No. 9404	H. J. Volz Machinery Company, 631 West Washington Boulevard, Chicago 6, Illinois, South Bend Lathe for Vocational-Technical Institute	6,280.36 ¹

Bidders:

Shiffrin Sales, Kansas City, Missouri	No Bid
Glen Goodman, Carbondale, Illinois	No Bid
Brodhead Garrett Company, Cleveland 5, Ohio	No Bid
Paul Wolf Machinery, 3530 Lawton Boulevard, St. Louis 3, Missouri	No Bid
South Bend Lathe Works, 478 East Madison Street, South Bend, Indiana	No Bid

¹ This dealer is the distributor for this machine.

No. 9412	Reid-Murdoch & Company, 325 North LaSalle Street, Chicago, Illinois, Canned goods for Cafeteria	872.90
	Bidders:	
	John Sexton Company, 500 North Orleans, Chicago, Illinois.....	832.50 ¹
	Sprague Warner Company, 901 West Division, Chicago, Illinois	810.80 ²
	Allen Foods, 1141-51 South 7th Street, St. Louis 4, Missouri....	810.80 ²
	B. A. Railton Company, 363-405 West Erie Street, Chicago, Illinois	738.80 ²

¹ Did not bid on items amounting to approximately \$70.00.

² Manager of Cafeteria did not recommend buying from these companies.

J. F. Conrad, 7th at Clark Street, St. Louis 1, Missouri	915.90
Murphysboro Grocery Company, Murphysboro, Illinois	No Bid
A. Frooman & Associates, 5000 Dorchester Avenue, Chicago, Illinois	498.20 ³

³ Did not bid on items amounting to approximately \$286.80. Manager of Cafeteria did not recommend buying from this company.

No. 9462	Eugene Dietzgen Company, 2425 North Sheffield Avenue, Chicago 14, Illinois, Drawing tables for Vocational-Technical Institute	2,214.00
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Bidders:

E. H. Sheldon, 911 Locust Street, St. Louis, Missouri	No Bid
Kewaunee Manufacturing Com- pany, End of South and Center Street, Adrian, Michigan	No Bid
Blackwell-Wielandy Company, 1605 Locust Street, St. Louis, Missouri	No Bid
Keuffel & Esser, 817 Locust Street, St. Louis, Missouri	No Bid

Contracts

No. 66758	J. W. McKinney Construction Company, Box 322, Carbondale, Illinois, Installation of Sanitary Sewers	14,215.00
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Bidders:

Clinton Hursey, 1235 Missouri Avenue, East St. Louis, Illinois	20,429.76
Triangle Construction Company, 480 North Evergreen Avenue, Kankakee, Illinois	16,500.00
Santucci Construction Company, 5044 Carol, Skokie, Illinois.....	26,586.00

No. 66744	Industrial Roofing Company, 124 North 15th Street, Mattoon, Illinois, Repairs to Roof of Old Main Building	34,969.00
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Bidders:

A. L. Strong and Son, 18th and Washington Streets, Springfield, Illinois	68,489.00
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B. Chargeable Against Capital Funds

University Purchase Orders

No. 9128	Famous-Barr Company, St. Louis 1, Missouri, Furniture for Training School	865.15
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Bidders:

Lammert Furniture Company, St. Louis, Missouri	No Bid
Stix, Baer and Fuller, St. Louis, Missouri	No Bid
Hellrung & Grimm Furniture Com- pany, 906 Washington Street, St. Louis, Missouri	No Bid
Joseph Helleny & Sons, Herrin, Illinois	1,015.00
Carson Pirie Scott & Company, Chicago, Illinois	No Bid
Marshall Field and Company, Chi- cago, Illinois	No Bid

No. 9265	T. J. Moss Tie Company, 700 Security Building, St. Louis 2, Missouri, Treated poles and ties for Farm Buildings with Fixed Equipment Installed	13,147.69
	Bidders:	
	Kopper's Company, Wood Pressing Division, 1225 South Michigan Avenue, Chicago 3, Illinois	14,827.61
No. 9266	Robertson's Incorporated, National Stock Yards, Illinois	No Bid
	Murphysboro Lumber Company, Murphysboro, Illinois, Lumber for Farm Buildings with Fixed Equipment Installed	12,694.01 ¹
	Bidders:	
	Carbondale Lumber Company, Carbondale, Illinois	17,238.81
	Colp Lumber Company, Carbondale, Illinois	11,119.95
	Stotlar Lumber Company, Carbondale, Illinois	No Bid
	Swafford Lumber Company, Murphysboro, Illinois	No Bid
	Pease Woodwork Company, Blue Rock & Turrill Streets, Cincinnati 23, Ohio	No Bid
	Robertson's, Incorporated, National Stock Yards, Illinois	No Bid
	T. J. Moss Tie Company, Security Building, St. Louis 2, Missouri..	No Bid
¹ Recommended by Dr. Keeper. Can deliver one car load immediately.		
No. 9269	Triangle Construction Company, Carbondale, Illinois, Mixed concrete for Farm Buildings with fixed equipment installed.....	3,973.75
	Bidders:	
	No other bidder. No other available source in Carbondale.	
No. 9271	Murphysboro Supply Company, Murphysboro, Illinois, Plumbing fixtures for Farm Buildings with fixed equipment installed.....	1,028.58
	Bidders:	
	Hoe Supply Company, Christopher, Illinois	1,056.54
	American Radiator & Standard Sanitary Corp., East St. Louis, Illinois	No Bid
	Robertson's Incorporated, National Stock Yards, Illinois.....	No Bid
	Crane Company, 30 South 16th St., St. Louis 3, Missouri.....	1,169.63
	James B. Clow Company, P. O. Box 6600a, Chicago, Illinois....	1,374.56
No. 9272	General Electric Supply Company, 2653 Locust Street, St. Louis, Missouri, Wire, Connectors, toggle switches, cable, etc. for Farm Buildings with fixed equipment installed	771.01
	Bidders:	
	Graybar Electric Company, 2642 Washington Avenue, St. Louis 3, Missouri	961.65
	Westinghouse Electric Company, 1011 Spruce Street, St. Louis, Missouri	979.10

	Glasco Electric Company, 721-31 North 11th Street, St. Louis, Missouri	818.64
	Mount Vernon Electric Company, Mount Vernon, Illinois	817.51
No. 9360	Carbondale Lumber Company, Carbondale, Illi- nois, Nails, latches, spikes, staples, etc. for Farm Buildings with Fixed Equipment Installed.....	4,789.32
	Bidders:	
	Murphysboro Lumber Company, Murphysboro, Illinois	4,858.95
	Swafford Lumber Company, Mur- physboro, Illinois	No Bid
	Colp Lumber Company, Carbon- dale, Illinois	No Bid
	Holiday Lumber Company, Cairo, Illinois	No Bid
No. 9371	Joseph Helleny & Sons, Inc., 214-220 North 14th Street, Herrin, Illinois, Electric Mixer, sofa, lounge chair, for Training School.....	698.50 ¹
	Bidders:	
	Famous-Barr Company, St. Louis, Missouri	No Bid
	Stix, Baer & Fuller, St. Louis, Missouri	363.50
	¹ This furniture is being bought from this company because it has to match items on order No. 8922-H, and this is the only source that bid on matching pieces.	
No. 9426	Burroughs Adding Machine Company, 704 North 12th Street, St. Louis, Missouri, Burroughs Ac- counting Machine for Power Plant and Service Shops	1,766.23
	Bidders:	
	No other bid. No other source.	

O. W. Lyerla moved that the contracts and orders awarded during the month of April, 1951, amounting to \$500 or over, as listed in the above report, be confirmed and approved as submitted. The motion was seconded by Robert W. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

D. Resolutions Accepting Bids

RESOLUTION accepting bid for Increase in Price of Brick over Allowance Price as an Extra on Contract 679—Life Science Building, Sub-station, and Animal House, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see letter attached) for increase in the price of brick over the allowance price for the construction of the Life Science Building, Sub-station, and Animal House, more specifically described in the letter attached, and

WHEREAS, the following bid was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price
A. & E. 679	General Work	Mayfair Construction Company	\$840.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

C O P Y

DIVISION OF ARCHITECTURE AND ENGINEERING

Department of Public Works and Buildings

April 3, 1951

TO: D. W. Morris, President
Southern Illinois University
Carbondale, Illinois

FROM: Supervising Architect

SUBJECT: Southern Illinois University, Carbondale, Illinois
Life Science Building, Sub-station and Animal Building—
(Life Science Building Group)—General, Plumbing,
Heating and Ventilation, Electrical and Elevator Work—
Contract No. 679

The specifications for the above project include an allowance of \$55.00 per thousand for furnishing by truck to the building site the exterior face brick desired by both the Associate Architects and this Division. This allowance was based on a quotation received from the manufacturer of the brick, namely the Alton Brick Company, Alton, Illinois, last August and since that date, increases in the wages of labor at the brick plant as well as in transportation have made necessary an increase in the price of the brick.

The Alton Brick Company has now provided this Division with a quotation in the amount of \$59.00 per thousand for these exterior face brick delivered by truck to the building site, which is \$4.00 in excess of the allowance specified, and in consideration of the 210,000 brick, noted in the contractor's proposal that will be required, result in an additional cost of \$840.00 to which the Mayfair Construction Company, principal contractor, is entitled.

Because of the fact that this particular brick is the only brick considered suitable for this particular purpose, it is the recommendation of this office that you approve of the expenditure of the additional funds involved, and if you concur in this recommendation, the early receipt of your approval as our authority to notify the Alton Brick Company of the selection of their No. 2850 face brick at a price of \$59.00 per thousand, F.O.B. building site by truck and to instruct the Mayfair Construction Company to confer with that manufacturer and arrange for the delivery of this particular brick, at an addition in the amount of \$840.00 to their present contract No. 679 will be appreciated.

Yours very truly,
DEPARTMENT OF PUBLIC WORKS
AND BUILDINGS
/s/ C. Herrick Hammond
Supervising Architect

CWM*B
cc C. B. Walsh

RESOLUTION accepting Proposal for Withdrawal of Proposal No. 1E providing for the Installation of Aluminum Windows and the Substitution therefor of Steel Windows as a Credit on Contract A. & E. 674—Women's Dormitory Building, Southern Illinois University, Carbondale, Illinois.

WHEREAS, proposal has been received (see letter attached) for the withdrawal of Proposal No. 1E, Contract 674, providing for the installation of aluminum windows and the substitution of steel windows therefor in the Women's Dormitory Building, and

WHEREAS, the following proposal was necessary because of the restricted allocation of materials:

Contract Number	Work	Contractor	Contract Price
A. & E. 674	General Work	Federal Constructors	\$20,000.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois as follows:

Section 1. That the aforementioned proposal be accepted by the Board of Trustees of Southern Illinois University.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the contractor of the acceptance of this credit.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to accept such credit.

C O P Y

DIVISION OF ARCHITECTURE AND ENGINEERING

March 30, 1951

TO: Dr. Delyte W. Morris, President
Southern Illinois University
Carbondale, Illinois

FROM: Supervising Architect

SUBJECT: Southern Illinois University, Carbondale, Illinois
Self-Liquidating Women's Dormitory Group—General Work—
Contract No. 674

Our recommendation for award of a contract for general construction on the above project included Proposal No. 1-E, which provided for the furnishing and installation of aluminum windows at an additional cost of \$20,000.00. You concurred in our recommendation and the letter of acceptance to Federal Constructors, Inc. was executed accordingly.

It now develops that the use of aluminum windows in such a building is prohibited by Government directive No. M-7, and there appears to be no alternative other than to eliminate Proposal No. 1-E and instruct the contractor to proceed with the furnishing of steel windows as called for in the base bid.

The elimination of Proposal No. 1-E will result in a credit to the State in the amount of \$20,000.00.

The elimination of Proposal 1-E, thereby making available \$20,000.00, will, we believe, enable the acceptance of Proposal No. 1-C in the amount of \$25,700.00 which covers the substitution of hollow metal doors for the interior wood doors now included in the contract and the acceptance of Proposal No. 1-C, with the elimination of Proposal No. 1-E, would result in a net additional cost of \$5,700.00. The use of hollow metal doors would be a decided advantage both from the standpoint of maintenance and in the event of a fire and we wish to recommend that Proposal No. 1-C be accepted.

The immediate receipt of your reaction to this suggestion and recommendation, in order that the matter may be taken up with the contractor without delay, will be appreciated.

Yours very truly,
DEPARTMENT OF PUBLIC WORKS
AND BUILDINGS
(C. Herrick Hammond)
Supervising Architect

CWM:D

CC: Schaefer, Hooton & Wilson
Federal Constructors, Inc.
Joseph F. Booton
C. B. Walsh

Lindell W. Sturgis moved the adoption of the above resolutions, as recommended by the President of the University, concerning the acceptance of bids for increase in price of brick over allowance price as an extra on Contract 679—Life Science Building, Sub-station, and Animal House; and for accepting proposal for withdrawal of proposal No. 1E providing for the installation of aluminum windows and the substitution therefor of steel windows as a credit on Contract A. & E. 674—Self-Liquidating Women's Dormitory Building. The motion was seconded by O. W. Lyerla and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Book Rental Fees for Graduate Students

E. Approval is requested for charging a book rental fee of \$2.50 for each twelve weeks term, or a proportionate amount for a shorter term, to each student enrolled in the Graduate College.

All students enrolled in the undergraduate colleges now pay book rental fees at these rates. In return, they are provided with basic textbooks for each of their courses. Because of the small size of many graduate courses and because of the common practice of using reading lists rather than basic texts, graduate students have hitherto been exempted from the book rental fees and have been required to provide their own reading materials. Now that graduate enrollment has increased and the classes are larger, however, it appears that it would be to the advantage both of the students and of the University to extend the fee to graduates.

Robert W. Davis moved the approval, as recommended by the President of the University, for charging a book rental fee of \$2.50 for each twelve weeks term or a proportionate amount for shorter terms to each student enrolled in the graduate college of the University. The motion was seconded by John Page Wham and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Approval of Graduate Majors in Educational Administration and in Instructional Supervision

- F. The Dean of the Graduate College has reported a recommendation of the Graduate Council which would separate the present graduate major in educational administration and supervision into two distinct graduate majors, (1) educational administration and (2) instructional supervision. For the present, at least, it is proposed to limit the major in instructional supervision to the elementary field. Furthermore, the Graduate Council desires to have the two new majors apply to the present internship program for student teachers. It also recommends that provision be made for a graduate major in secondary education in internship, on condition that any student so majoring takes a graduate minor in his teaching field.

These recommendations are intended to provide greater flexibility in the graduate program in education, and to relieve the present tendency of those not intending to become administrators to major in the field of educational administration and supervision.

Approval is requested for these recommended changes in the graduate program.

Upon the recommendation of the President and the Graduate Council of the University, Guy A. Gladson moved the approval of the establishment of graduate majors in Educational Administration and in Instructional Supervision, the latter major, for the present time, to be limited to the elementary field, and the two new majors to apply to the present internship program for student teachers; and that provision be made for a graduate major in secondary education in internship on the condition that any student so majoring takes a graduate minor in his teaching field. The motion was seconded by Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

RESOLUTION on the Purchase of Air Transportation

- G. Approval is requested for the following resolution, which for contractual purposes is required to carry out the agreement on the purchase of air transportation approved at the April 13 meeting of the Board of Trustees:

Resolution

WHEREAS, the Board of Trustees of Southern Illinois University passed a resolution at their meeting on April 13, 1951, authorizing the Administration of the University to purchase air transportation on the basis of THIRTY-TWO DOLLARS (\$32.00) per flight hour with minimum flying time of THREE HUNDRED (300) hours annually and

WHEREAS, the Administration of the University has procured a favorable contract with the Midwestern Aero Service, Incorporated; NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees sitting in regular session:

Section 1. A contract be entered into with the Midwestern Aero Service, Incorporated, purchasing a minimum of THREE HUNDRED (300) hours annually for the TWO (2) year period from July 1, 1951 through June 30, 1953, under the terms and conditions procured and approved by the Administration of the University.

Section 2. The Chairman of the Board be and is authorized to sign by and for the Board any agreement necessary for the consummation of a contract for the purpose set out herein.

After full discussion, Robert W. Davis moved the approval of the above resolution concerning the purchase of air transportation. The motion was seconded by Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Studies on general travel costs of the University are on file with the Treasurer of the Board.

RESOLUTION on Research Grant Contract with the Atomic Energy Commission

H. Dr. Carl C. Lindegren, Director of our Biological Research Laboratory, has obtained approval from the U. S. Atomic Energy Commission for a grant of \$10,800.00 to Southern Illinois University to support his researches on the effects of irradiation of yeast. Approval is requested of the following resolution, authorizing the University to enter into a contract with the U. S. Atomic Energy Commission to this end. For the information of the Board, a copy of the contract is attached:

Resolution

WHEREAS, the Board of Trustees of Southern Illinois University is vitally concerned with atomic research, and

WHEREAS, the United States Atomic Energy Commission has made available a grant of \$10,800.00 to the University for the purposes of atomic research and in regard to this grant has prepared a cooperative contract regarding the research to be done by Southern Illinois University, and

WHEREAS, the Board of Trustees feels that it is to the best interests of Southern Illinois University to accept such grant under the terms and conditions as set out in the contract, which is numbered AT(11-1)-176,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Southern Illinois University sitting in regular session that the cooperative contract be entered into by said Board of Trustees and that Leo J. Brown, Chairman of the Board of Trustees, be and is hereby authorized to sign aforesaid agreement signifying the Board's acceptance of the grant upon the terms and conditions set out therein.

Contract No. AT(11-1)-176

COOPERATIVE CONTRACT BETWEEN SOUTHERN ILLINOIS UNIVERSITY AND

THE U. S. ATOMIC ENERGY COMMISSION

THIS AGREEMENT is entered into this 1st day of May, 1951, effective as of May 1, 1951 between the UNITED STATES OF AMERICA, acting through the U. S. ATOMIC ENERGY COMMISSION (called the "Commission") and THE BOARD OF TRUSTEES OF SOUTHERN ILLINOIS UNIVERSITY of Carbondale, Illinois (called the "University").

PURPOSE

This agreement recognizes that the University, on its own initiative and without direct or indirect expense to the Commission, has conducted, and possesses the necessary facilities and capital equipment to conduct basic research on the effects of irradiation on a polyploid series of yeast

cultures. This agreement further recognizes that the University is prepared to continue this basic research as a part of its regular academic and research program, and that members of its staff have participated in the atomic energy program of the Argonne National Laboratory, Oak Ridge National Laboratory and other installations of the Commission.

The Commission desires to encourage, further and intensify this basic research which is essential to progress to certain aspects of atomic energy development. It is understood that the University desires to conduct this additional work in the interest of contributing to the atomic energy program to the advancement of science generally, and to the general academic and research programs of the University.

It is the intent of the Commission and the University that the work under this agreement shall be conducted as a part of the University's regular academic and research program, and that the administration of this agreement shall be carried on in a spirit of friendly cooperation with a maximum of effort in achieving common objectives.

In order to carry out the purposes of this contract, and subject to the provisions of the Atomic Energy Act of 1946, the parties agree as follows:

ARTICLE I—NATURE AND SCOPE OF WORK

The work under this agreement shall be unclassified basic research on the effects of irradiation on a polyploid series of yeast cultures, and shall include the following:

1. Monitoring yeast cultures for the degree of ploidy.
2. Determination of factors effecting the resistance to irradiation, including heredity.
3. Such other studies and investigations in this general field as may be mutually agreed upon by the parties.
4. Provision of reports on these studies and investigations.

ARTICLE II—GENERAL ADMINISTRATION

1. Unless otherwise agreed to by the Commission, the work under this agreement will be carried on under the technical direction of the Director of the University's Biological Research Laboratory in facilities made available by the University on its campus; and, the business administration of this agreement on behalf of the University shall be the responsibility of the University's Business Manager. It is understood that the University is making a substantial contribution to the work under this agreement.

2. Unless the Commission otherwise notifies the University, this agreement shall be administered on behalf of the Commission by the Director, Research Contracts Division, Chicago Operations Office, and his authorized representatives.

ARTICLE III—DURATION OF WORK UNDER CONTRACT

1. This contract shall be effective for the period from May 1, 1951, through April 30, 1952, unless sooner terminated as provided in this agreement.

2. It is recognized that further results in the field of work described in Article I of this agreement may be of interest to the Commission which may require a period longer than the term provided in Section 1 of this Article. Therefore, it is understood that the term of this agreement may be extended by mutual agreement to accomplish this purpose by a formal supplement to this agreement signed by the parties.

ARTICLE IV—FINANCING

1. For services rendered during the term of this agreement, the University will be paid the sum of \$10,800.00. Payment will be made in the following manner: Separate payments of \$2,700.00 each will be made on July 31, 1951; October 31, 1951; January 31, 1952; and, April 30, 1952.

2. The Commission may withhold all or any part of the final payment until receipt and approval of the reports and patent disclosure and designation required hereunder.

3. The University agrees that funds supplied by the Commission under this agreement shall not be used to confer a fellowship on any person or to pay the stipend of any other appointment by the University for which commensurate services are not rendered under this agreement.

ARTICLE V—CHANGES

Due to the unique character and nature of the research and development work being carried on under this agreement and for any other appropriate reason, it is understood that at any time during the term of this agreement either party may approach the other to the end of changing the nature or extent of the work to be performed under this agreement. Any such changes made in the work shall provide a basis for an equitable modification in the compensation provided herein and shall be subject to mutual agreement of the parties, and shall be incorporated in a formal supplement to this agreement signed by the parties.

ARTICLE VI—INFORMATION AND REPORTS

It is the purpose of the University and the Commission to keep each other informed concerning the work under this agreement, and generally in the fields of unclassified research in atomic energy.

To this end the parties agree as follows:

1. The Commission will keep the University generally informed concerning the progress of the overall atomic energy program administered by the Commission, and with respect to specific activities of particular interest to the University in unclassified research.
2. a. The University will keep the Commission informed concerning the program carried on under this agreement, and with respect to such other activities of the University in the field of nuclear science as it deems to be of interest to the Commission.
b. The University will submit to the Commission's Chicago Operations Office a final report at the termination of the contract period. The University will submit also to the Chicago Operations Office such other reports which the Commission may request after consultation with the University.

ARTICLE VII—PUBLICATIONS

The University shall have full freedom of publication of the results of the research under this agreement, except that "restricted data" as defined in the Atomic Energy Act of 1946 shall be governed by the provisions of Section 8.

ARTICLE VIII—DISCLOSURE OF INFORMATION

1. It is understood that the work under this agreement will not involve restricted data and the University will perform such work as unclassified work. It is understood that, when the Commission deems it necessary and appropriate, the persons directing research work under this agreement shall be cleared by the Commission for access to restricted data. The University agrees that it will not permit any individual to have access to restricted data until the Federal Bureau of Investigation shall have made an investigation and report to the Commission of the character, associations, and loyalty of such individual and the Commission shall have determined that permitting such person to have access to restricted data will not endanger the common defense or security. Furthermore, the Commission reserves the right to require the classification of work whenever in its opinion restricted data are involved.

2. The continuation by the University of work found to involve restricted data will be subject to mutual agreement of the Commission and the University and shall be covered in a supplement to this agreement. The phrase "restricted data" as defined in the Atomic Energy Act of 1946 and employed in this section shall mean "all data concerning the manufacture or utilization of atomic weapons, the production of fissionable material, or the use of fissionable material in the production of power, but shall not include any data which the Commission from time to time determines may be published without adversely affecting the common defense and security."

ARTICLE IX—PATENTS

This agreement incorporates by reference all the provisions of the Commission's standard A type patent article, ordinarily included in the Commission's contracts for research work, which is attached as Appendix A.

ARTICLE X—SAFETY AND ACCIDENT PREVENTION—INSPECTIONS

The University will comply with health and safety regulations of the Commission required for work of this nature, and permit the Commission and its designees to inspect the work conducted under this agreement.

ARTICLE XI—TERMINATION

- 1. The Commission may at any time upon 60 days written notice terminate this agreement in whole or in part.
- 2. In the event of termination pursuant to subsection 1, the University will be paid prorata compensation for the portion of the contract work already performed, together with reasonable costs of termination.

ARTICLE XII—LIABILITY

It is understood that in the conduct of the work under this agreement the University is acting in the capacity of an independent contractor and that neither party hereto shall by reason of this agreement be obligated to defend, hold harmless, or indemnify the other from any liability to third parties for loss of or damage to property, death or bodily injury, including any losses or damages and any expenses in connection therewith arising out of or connected with the work under this agreement.

ARTICLE XIII—ANTI-DISCRIMINATION

The University, in performing the work required by this contract, shall not discriminate against any employee or applicant for employment because of race, creed, color, or national origin.

ARTICLE XIV—OFFICIALS NOT TO BENEFIT

No Member of or Delegate to Congress, or Resident Commissioner, shall be admitted to any share or part of this contract or to any benefit that may arise therefrom, but this provision shall not be construed to extend to this contract if made with a corporation for its general benefit.

ARTICLE XV—AUTHORIZATION

This agreement is authorized by and has been negotiated and executed under the Atomic Energy Act of 1946.

IN WITNESS WHEREOF, the Government and the University have caused this agreement to be executed, intending to be legally bound thereby.

UNITED STATES OF AMERICA
By /s/ Walter J. Kowalski
Walter J. Kowalski, Director
Research Contracts Division
Chicago Operations Office
U. S. Atomic Energy Commission

Recommended by:	THE BOARD OF TRUSTEES OF SOUTHERN
/s/ Carl C. Lindegren	ILLINOIS UNIVERSITY
Carl C. Lindegren	By.....
Approved by:	Chairman
.....	
President, Southern Illinois
University	(Title)

I, Kenneth L. Davis, certify that I am the Secretary of the Board of Trustees, Southern Illinois University; that Leo J. Brown who signed this contract on behalf of the Board of Trustees of Southern Illinois University was then chairman of the Board of Trustees, Southern Illinois University; that this contract was duly signed for and on behalf of said Board pursuant to authority granted by its governing body and is within the scope of its powers.

(SEAL)
	Kenneth L. Davis
	Contract No. AT(11-1)-176

APPENDIX A

PATENTS

1. Whenever any patentable invention or discovery is made or conceived by the University or its employees in the course of any of the work under this contract, the University shall furnish the Commission with complete information thereon; and the Commission shall have the sole power to determine whether or not and where a patent application shall be filed, and to determine the disposition of the title to and the rights under any application or patent that may result. The judgment of the Commission on these matters shall be accepted as final; and the University, for itself and for its employees, agrees that the inventor and inventors will execute all documents and do all things necessary or proper to carry out the judgment of the Commission.
2. No claim for pecuniary award under the provisions of the Atomic Energy Act of 1946 shall be asserted by the University or its employees with respect to any invention or discovery made or conceived in the course of any of the work under this contract.
3. Except as otherwise authorized in writing by the Commission, the University will obtain patent agreements to effectuate the purposes of paragraphs 1 and 2 of this Appendix from all persons who perform any part of the work under this contract, except clerical and manual labor personnel who will not have access to technical data.
4. Except as otherwise authorized in writing by the Commission, the University will insert in all subcontracts provisions making paragraphs 1, 2 and 3 of this Appendix applicable to the subcontractor and its employees.

John Page Wham moved the approval of the above resolution concerning the University's entering into a research grant contract with the Atomic Energy Commission, as recommended by the President of the University. The motion was seconded by Guy A. Gladson and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

RESOLUTION on the Closing of an Alley

- I. Approval is requested of the following resolution which will make possible closing of the alley parallel to and between Illinois and University Avenues and extending from Mill Street to Grand Avenue. The closing of this alley is necessary to our general campus plan, which calls for the eventual construction of a dormitory quadrangle in this area.

Resolution

WHEREAS, the Board of Trustees of Southern Illinois University desire to have the southern 165 feet and 6 inches of a certain alley which runs parallel to and between Illinois and University Avenues and from Mill Street to Grand Avenue vacated for purposes of beautification, parking, and the eventual erection of a dormitory, and

WHEREAS, the City Council of the City of Carbondale, being vested with the power and authority under the statutes of the State of Illinois to vacate such streets and alley, has passed an ordinance to vacate said portion of said alley contingent upon Southern Illinois University providing an outlet from the southernly part of said alley to either Illinois or University Avenues, and

WHEREAS, the Board of Trustees of Southern Illinois University feel that it is to the best interest of Southern Illinois University for said alley to be closed under such terms and conditions as provided

in Section 3 of Ordinance 964 of the City Council of the City of Carbondale, which was passed and approved on April 24, 1951.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Southern Illinois University that Southern Illinois University provide a satisfactory outlet from the southernly part of said alley to either Illinois or University Avenues and that such outlet be located at a place determined by the President of Southern Illinois University, and that such terms and conditions as set out in the above-mentioned Ordinance be and are hereby accepted by the Board of Trustees of Southern Illinois University.

Lindell W. Sturgis moved the approval, as recommended by the President of the University, of the above resolution concerning the closing of the alley parallel to and between Illinois and University Avenues and extending from Mill Street to Grand Avenue. The motion was seconded by John Page Wham and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

Hearing on Educational Television Station

- J. The Federal Communications Commission is in the process of holding hearings on the assignment of television channels. The allocation of channels has been delayed expressly to allow educational institutions an opportunity to put in their claims to channels for educational purposes. Since the number of channels available is definitely restricted, it appears that any educational institution contemplating the use of television for instruction and regional service must now or never make its claim. We have therefore indicated that we wish our representatives to appear at a hearing late in May.

The procedure for each institution is (1) to request the allocation of a channel for television, (2) to obtain a construction permit for a television transmitting station, and (3) to obtain a license to operate. The initial cost of such an installation would be approximately a quarter of a million dollars. For effective broadcasting, an operating budget of approximately \$100,000 a year plus support from commercial networks and local advertising would be required. By far the bulk of this outlay could be postponed until 1953 and later, since the process of obtaining authorization is long-drawn-out.

The Ford Foundation and other foundations are interested in visual education and are making grants for educational television. Some support might be forthcoming from such sources for a program in Southern Illinois.

In view of our present budgetary situation, it is possibly not a good time for us to become concerned about a program of such scope. Nevertheless, there are tremendous and still largely unrealized educational possibilities for television. Furthermore, those universities which do not express some interest in these possibilities now probably will have no opportunity to enter the picture later. We therefore request the endorsement of the Board for our exploring to the full the possibilities of obtaining a station and gaining support for it, making no definite application or commitments until we have had an opportunity to report our findings back to the Board.

After full discussion, Lindell W. Sturgis moved that the President of the University be authorized to explore to the full the possibilities of obtaining an educational television station at Southern Illinois University with authority to negotiate for a channel but without making definite application or commitment concerning the construction of a transmitting station or a license to operate until a full report has been made to the Board. The

motion was seconded by O. W. Lyerla and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

At this time President Morris discussed the urgent need for the immediate purchase of certain agricultural lands to be used in the experimental farm project. He said the Solomon Crawshaw farm, consisting of 67.3 acres plus a tract fronting on Chautauqua Street, 262 feet wide and 420.75 feet deep could be purchased for the sum of \$31,000. Even though this is in excess of the appraised value, he stated that he felt it would not be advisable to proceed with a condemnation suit, and that he was recommending to the Board the purchase of this property.

After full discussion, Kenneth L. Davis moved that the Crawshaw property, consisting of 67.3 acres plus a tract fronting on Chautauqua Street, 262 feet wide and 420.75 feet deep, be purchased for the sum of \$31,000. The motion was seconded by Lindell W. Sturgis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

President Morris, in continuing his discussion on needed agricultural lands, stated that 35 acres of the E. L. Sherertz property was needed in order to carry on the experimental farm project but that Mr. Sherertz refused to sell this one piece of land. However, he will sell if the University will buy the following three tracts of land owned by him:

Tract 29-19	35 acres.....	\$ 14,000
Tract 29-19a	frontage strip on Chautauqua Street.....	3,500
Tract 29-19b	house and lot.....	36,000
Total.....		\$ 53,500

President Morris stated that it was his suggestion that the 35 acre plot at \$14,000 and the frontage strip on Chautauqua Street at \$3,500 be purchased outright and that the house and lot at \$36,000 be purchased on a self-liquidating basis, the house to be used for faculty housing or for a boys' dormitory. It was unanimously agreed by the members of the Board that the President of the University be authorized to purchase the above three tracts for the total sum of \$53,500.00 and authorized him to investigate the various possibilities for purchasing on a self-liquidating basis, entirely or in part, Tract 29-19b.

At this time, President Morris presented architectural drawings showing the proposed site development of the area from Chautauqua Street to Grand Avenue including the frontage on Thompson Street. He also presented proposed plans, with blue prints, concerning the enlargement of the President's home and the remodelling of the house at 315 West Grand Avenue.

After full discussion, Kenneth L. Davis moved that, upon the recommendation of the President of the University, the Administration of the University proceed with the site development project including the area from Chautauqua Street to Grand Avenue with frontage on South Thompson Street and the proposed remodelling of the President's home. The motion was seconded

by O. W. Lyerla and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
O. W. Lyerla.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
Lindell W. Sturgis.....	Yea
John Page Wham.....	Yea

The President of the University was asked to secure an estimate of cost on the remodelling of the house at 315 West Grand Avenue and report the findings at the next meeting of the Board.

The next item under discussion was the Nurses Training program at Southern Illinois University which was brought up for discussion at the request of Guy A. Gladson who felt that the Nurses Training program should be discontinued because of inadequate budgetary provision for the next biennium.

President Morris recommended that the University continue the Nurses Training program on a minimum basis during the next biennium. He stated that even though it should prove desirable to discontinue the Nurses Training program, action to that effect could be taken at the June or July meetings of the Board when the budgetary situation will be clearer.

Chairman Brown stated that he would like to know the feeling of the members of the Board concerning the continuance of the Nurses Training program.

O. W. Lyerla stated that it was his understanding that the University had been expanded to meet the needs of the area and certainly, he said, nurses are badly needed in Southern Illinois.

Lindell W. Sturgis stated that when Southern Illinois Normal University was authorized to offer work and degrees in Liberal Arts and Vocations and Professions, its name was legally changed to Southern Illinois University, and it was removed from the jurisdiction of the Teachers College Board with a separate Board set up for it, it was no longer a college for the training of teachers only, but had legally been authorized to broaden the scope of education which it offered to the young people of Southern Illinois. He went on to say that he felt it the duty of Southern Illinois University to train nurses, as they were in great demand in the area.

Robert W. Davis stated that this institution was changed from a Teachers College to a University so that it might better serve the area. If we are going to fulfill this obligation, he stated, we must offer the young people of this area the opportunity to prepare themselves for a livelihood whether it be as a teacher, a businessman, or a nurse. Finally he stated that he was in favor of offering nurses training at Southern Illinois University.

Kenneth L. Davis stated that he was in favor of offering nurses training at Southern Illinois University.

John Page Wham asked President Morris if, under the present plan, it would be necessary to employ any additional faculty for the nurses training program. President Morris stated that by doubling up in the departments of Health Education and Health Service, the nurses training program could be offered for two years without the addition of faculty personnel. John Page Wham then asked if the continuance of the nurses training program would prevent the growth of any established school or department of the University. President Morris stated that it would not prevent the growth of any established department. John Page Wham then asked whether, if the program were abandoned now, we should lose the money already spent, and would any money be saved over the next two-year period? President Morris stated if we abandoned the program now we would lose the valuable work that has

been done by the two nursing educators, and there would be great disappointment among a large group of individuals in the area who are greatly interested in seeing the nurses training program develop here; in addition to the disappointment of the fifteen or twenty women who have already indicated that they plan to enroll in the program the fall quarter of 1951. President Morris went on to say that the University would save approximately \$25,000 in salaries over the two-year period if the two presently employed nursing educators were asked to resign. John Page Wham then asked how the Governor felt about the nurses training program at Southern Illinois University. Chairman Brown stated that he had talked with Governor Stevenson in January of this year and that the Governor had told him that Illinois needs more nurses and that he thought it a laudable idea and approved the offering of a nurses training program at Southern Illinois University.

Guy A. Gladson stated that in his opinion, because of its possible injury to the long-established departments of the University, the nurses training program should be abandoned now.

The next meeting of the Board of Trustees will be held on Monday, June 25, 1951, at 4:30 p.m. in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The meeting was adjourned at 11:30 p.m.

Leo J. Brown, Chairman

Kenneth L. Davis, Secretary

PROCEEDINGS AND MINUTES

Of the Meeting of the Board of Trustees of Southern Illinois University
which convened at 2:30 p. m. on Monday, June 25, 1951, in the
Offices of the Board, 1301 South Thompson Street,
Carbondale, Illinois.

The following members were present:

Leo J. Brown, Chairman
Kenneth L. Davis, Secretary
Robert W. Davis
Guy A. Gladson
John Page Wham
Vernon L. Nickell, ex-officio
Alice DiGiovanna, Administrative Assistant

The following members were absent:

O. W. Lyerla, Vice-Chairman
Lindell W. Sturgis

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant to the
President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois University
Mr. John S. Rendleman, Acting Legal Counsel, Southern Illinois University

Chairman Leo J. Brown called the meeting to order and stated that the first item of business was the consideration of the Minutes of the meeting of the Board held on May 25, 1951.

Robert W. Davis moved that the Minutes of the meeting of the Board held on May 25, 1951, be approved as submitted. The motion was seconded by Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

The appointment of two members of the Board to serve on the Board of Directors of the Southern Illinois University Foundation was the next matter to be considered.

After full discussion, Guy A. Gladson moved that the present representatives of the Board of Trustees on the Board of Directors of the Foundation, that is, Mr. O. W. Lyerla and General Robert W. Davis, be continued in their appointment until such time as their successors are duly appointed and qualified. The motion was seconded by Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

Guy A. Gladson, Chairman of the Board's Committee on Rules, Regulations, and By-Laws of the Board of Trustees, stated that with the exception of a few typographical errors, the Statutes, Parts III, IV, and V, as revised by the Editorial Committee, appointed at the May 25 meeting of the Board, are in accordance with the changes which the Board adopted at the May 25, 1951, meeting.

Robert W. Davis moved the approval of the changes in the Rules, Regulations, and By-Laws of the Board of Trustees, Parts III, IV, and V, as made by the Editorial Committee of the Board. The motion was seconded by Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University.

Approval of June 1951 Graduates

- A. Approval is requested for the graduation of the following students who completed their studies for degrees as indicated at the end of the spring term 1951:

GRADUATE COLLEGE MASTER OF ARTS DEGREE

Name and Town	Major Subject
Conley Welch Burgess, Carbondale.....	Economics
Billy Neil Carr, Murphysboro.....	Mathematics
Delmar Dwaine Feazel, Raleigh.....	English
Billy O. Hoyle, Carbondale.....	Mathematics
Rexel D. Karnes, Golconda.....	Sociology
Charlotte S. McLeod, Carbondale.....	English
Betty Lou Hill Mitchell, Carbondale.....	English
John David Parsons, Carbondale.....	Zoology
Charles Gilbert Smith, Eldorado.....	Zoology
Nicole Versinger, Marseille, France.....	English
Walter B. Welch, Jr., Carbondale.....	Zoology
Olive Eleanor Young, Carbondale.....	English

GRADUATE COLLEGE MASTER OF SCIENCE DEGREE

Henry M. Borella, Carbondale.....	Physics
Richard James DeLong, Carterville.....	Microbiology
Gene Ward Walker, Goreville.....	Zoology
Erskine L. Webb, Ewing.....	Microbiology

GRADUATE COLLEGE MASTER OF SCIENCE IN EDUCATION DEGREE

James Burrell Aiken, Benton.....	Educational Administration and Supervision
Mabel Frances Baldwin, Harrisburg.....	Mathematics
Wallace Baldwin, Herod.....	Social Sciences
Gayle E. Boggs, Centralia.....	Educational Clinical Psychology
Fred H. Bramlet, Harrisburg.....	Educational Administration and Supervision

MASTER OF SCIENCE IN EDUCATION DEGREE—(Continued)

Name and Town	Major Subject
Marshall Fred Brooks, Jackson, Missouri.....	Educational Administration and Supervision
Horace G. Brown, Ridgway.....	Educational Administration and Supervision
Alva A. Byars, Anna.....	Guidance and Counseling
Lisa Nak Whan Chang, Seoul, Korea.....	Social Sciences
Loren M. Eddleman, Dongola.....	Educational Administration and Supervision
Fresia A. Fierro Mendoza, Concepcion, Chile.....	Guidance and Counseling
Harvey F. Gardner, Benton.....	Educational Clinical Psychology
Margaret Seymour Gardner, Benton.....	Educational Clinical Psychology and Guidance and Counseling
Antoine Stephen Godar, Grafton.....	Educational Administration and Supervision
Kenneth J. Gross, Chester.....	Guidance and Counseling
Alard M. Hamilton, Carbondale.....	Guidance and Counseling
Marie B. Harris, Cartersville.....	Elementary Education
Verlie Everett Ingli, Carbondale.....	Educational Administration and Supervision
Lawrence Lee Jones, Dongola.....	Educational Administration and Supervision
Loren Boniface Jung, Chester.....	Educational Administration and Supervision
Robert L. Malone, Harrisburg.....	Guidance and Counseling
Jesse Sylvester McMurtry, Eldorado.....	Educational Administration and Supervision
Norman E. Moore, Carbondale.....	Educational Administration and Supervision
Eugene V. Morris, Harrisburg.....	Educational Administration and Supervision
L. C. Myers, Wolf Lake.....	Educational Administration and Supervision
Willis Elton Pickerill, Ridgway.....	Educational Administration and Supervision
Carl Martin Planinc, Johnston City.....	Educational Administration and Supervision
John R. Reed, Lovington.....	Educational Administration and Supervision
Charles Richardson, Ewing.....	Educational Clinical Psychology
Guy Blackwell Righter, Denville, N. J.	Educational Administration and Supervision
Kenneth G. Rushing, Marion.....	Educational Administration and Supervision
August E. Scherer, Marion.....	Educational Administration and Supervision
Warren Frederick Seibert, Carbondale.....	Guidance and Counseling
Leon Ross Sitter, Cobden.....	Guidance and Counseling
Floyd Curtis Smith, Christopher.....	Educational Administration and Supervision
Kenneth George Smith, Columbia, Missouri.....	Social Sciences
Dora Alice Travelstead, Marion.....	Educational Administration and Supervision
J. Eugene M. Wells, Mt Vernon.....	Educational Administration and Supervision
Mary Elizabeth Wilson, Cape Girardeau, Mo.....	Instructional Supervision
Alonzo J. Woods, New Athens.....	Educational Administration and Supervision
Gladys S. Young, West Frankfort.....	Educational Administration and Supervision

**COLLEGE OF EDUCATION
BACHELOR OF MUSIC EDUCATION DEGREE**

Name and Town	Major Subject
Roy Barth, Jr., Marion.....	Music
Roger N. Hughes, Herrin.....	Music

**COLLEGE OF EDUCATION
BACHELOR OF SCIENCE IN EDUCATION DEGREE**

Betty Ahlf, Sandoval.....	Home Economics
Elizabeth Catherine Allen, Bunker Hill.....	Physical Education
Kenneth Donald Alley, Carbondale.....	English
Dorothy Jean Allison, San Antonio, Texas.....	Art
Frances Ann Andrew, Johnston City.....	Business Administration
William Wayne Artis, Mt. Vernon.....	Speech
Beverly June Baine, Carbondale.....	Elementary Education
Virginia Lee Cummins Baker, Harrisburg.....	Elementary Education
Doris June Baldrige, Springfield.....	Physical Education
Leonard E. Baldwin, Eldorado.....	Mathematics
John Barbre, Jr., Carmi.....	History
Robert Lee Barnhart, Granite City.....	Economics
Lloyd Dean Bauersachs, Coulterville.....	Elementary Education
Imogene C. Beckemeyer, Carlyle.....	Mathematics
Harold Grange Bell, Johnston City.....	Social Studies
Stanley H. Benson, Sparta.....	Geography
Frank John Bietto, Benld.....	Government
James L. Black, Jr., Cartersville.....	Social Studies
Myra Barbara Blades, Murphysboro.....	Elementary Education
Harold E. Bookhout, Salem.....	Geography
Mary Sedalia Boston, Farina.....	Business Administration
Frederick W. Brenzel, Staunton.....	Physical Education
Robert Kennon Cagle, Metropolis.....	Speech
Baptista Castrale, Johnston City.....	Physics
Joe Castrale, Johnston City.....	Government
Pauline Ruth Chamness, Marion.....	English
Clerely Chaney, Pulaski.....	Physical Education
William A. Chapman, Raymond.....	Physical Education
Betty J. Choisser, Eldorado.....	Social Studies
Betty Jean Cima, West Frankfort.....	Elementary Education
John Quincy Clark, Jr., Carbondale.....	Business Administration
Donna Jean Clemmensen, Robinson.....	Elementary Education
Patricia Jean Colligan, Granite City.....	Physical Education
Hal Bourne Cornett, Dowell.....	Elementary Education
David L. Cover, Tunnel Hill.....	Agriculture
Clarence Leo Cox, Herrin.....	Physical Education
Thomas LaMont Cox, Cartersville.....	Speech
Donald R. Cross, Christopher.....	Physical Education
Bob Dale Dallas, Harrisburg.....	Physical Education
Ronald Darnell, Akin.....	Elementary Education
Charline Hall Davie, Zeigler.....	Elementary Education
Willet Richard Dean, Cartersville.....	Mathematics
Edward Ray Dempsey, West Frankfort.....	Geography
George Robert Denison, Carbondale.....	Journalism
Forrace Lamoine Derickson, Mulkeytown.....	Physical Education
Luella Seyer Dickhaut, Mascoutah.....	Mathematics
Mary Ellen Donahue Dillard, West Frankfort.....	Spanish
William A. Doerr, Elkhville.....	Agriculture
Frank Dohanich, Colp.....	Industrial Education
Harold Lee Dorris, West Frankfort.....	Botany
Joan Rose Eaton, Carbondale.....	Social Studies
Mary Ann Elders, Cartersville.....	Home Economics
Charles Walton Elliott, East St. Louis.....	Mathematics
Lora Jean Etherton, Murphysboro.....	English

MASTER OF SCIENCE IN EDUCATION DEGREE—(Continued)

Name and Town	Major Subject
Lela Belle Ewbank, Martinsville.....	Elementary Education
Joseph Benjamin Farmer, Jr., Carbondale.....	Economics
Robert A. Ferrari, Royalton.....	Mathematics
Philip Florio, Jr., Murphysboro.....	Geography
Wilfred Reuben Foehner, Jamestown.....	Industrial Education
Virginia May Fox, Carbondale.....	Physical Education
Virginia Katherine Gilkeson, Bingham.....	Music
Lillian M. Gebhardt Ginger, Carbondale.....	Business Administration
Waldo Robert Gollither, Harrisburg.....	Chemistry
Charles E. Green, Johnston City.....	Industrial Education
George Grosco, West Frankfort.....	Chemistry
Lula Mae Groves, Carmi.....	Elementary Education
Evelyn C. Guthrie, Pleasant Hill.....	Elementary Education
Roberta E. Halbrook, Granite City	Kindergarten-Primary Education
Alma Dodds Hall, Carbondale	Elementary Education
Ruth E. Halterman, Carbondale	Elementary Education
Laura Jean Hammond, Cottage Hills.....	Physical Education
Clifford Clark Hatcher, Sesser.....	Elementary Education
Sarah Kathleen Cockrum Hatcher, Marion.....	Elementary Education
Ellen Oneita Henson, Brookport.....	Social Studies
William Gerald Hickman, Pinckneyville.....	Sociology
Melvin Hill, Karnak	Physical Education
Patty Lou Hooppaw, Carbondale.....	Zoology
Phillip Ray Hott, Hoopeston.....	Physical Education
Robert Eugene Howey, Fairfield.....	Music
Pearl Bernadine Hudson, Fairfield.....	Elementary Education
Doris Louise Huff, Dongola.....	Home Economics
Dorothy Lee Huggins, Pinckneyville.....	History
Harriett JoAnn Ing, Herrin.....	Elementary Education
Clarence D. Jackson, Irvington.....	Geography
Emerson J. Jackson, Centralia.....	History
Harry Micheal Jackson, Chester.....	Industrial Education
Thomas Louis Jackson, DuQuoin.....	History
W. Eschol Jackson, Elizabethtown.....	Elementary Education
Bernadine R. Jennings, Carbondale.....	Elementary Education
Ruth Ann Joellenbeck, Okawville.....	Elementary Education
Emil Leopold Kass, Chicago.....	English
Weldon Kendrick, Johnston City.....	Social Studies
Robert Joe Kleist, Carbondale.....	Geography
Norma Hanser Klingenberg, Edwardsville.....	Elementary Education
Betty Jane Nast Knauel, Freeburg.....	English
Richard Stephen Knauel, Edwardsville.....	Zoology
Violet Hartman Kueker, Waterloo.....	Home Economics
Oran Jackson Lamer, Cobden.....	Physical Education
Robert Marion Leavell, Anna.....	Social Studies
Raymond D. Lewis, Jr., Flora.....	Geography
V. Lorene Clutts Lingle, Cobden.....	Elementary Education
Lyndall Locke, Murphysboro	History
Doris Evelyn Lodge, Willisville.....	Home Economics
Louise Lux, Modoc	Home Economics
Patte Jean Maneese, Herrin.....	Speech
Marilyn Zoe Margenthaler, Pinckneyville.....	Physical Education
Betty Nell Martin, Mt. Vernon.....	Kindergarten-Primary Education
Glen R. Martin, Flat Rock.....	English
James R. Martin, Jonesboro.....	Elementary Education
Dahl Leon Mason, Harrisburg.....	Art
Margery Mason, Murrayville.....	Elementary Education
Ruth McClure, Golconda	Music
Janet Ozment McCoy, Pittsburg.....	Home Economics
Loren Elton McGilvra, Granada, Minn.....	English
Anette McIntire, Vienna.....	English

MASTER OF SCIENCE IN EDUCATION DEGREE—(Continued)

Name and Town	Major Subject
Alex McKnight, Johnston City.....	Physical Education
Bruce E. McLean, Carbondale.....	Elementary Education
Albert Bryan Mifflin, Belleville.....	Industrial Education
Edward Lewis Miller, Carbondale.....	Government
Bonnie Nelle Coggan Milliner, Sailor Springs.....	Mathematics
Wanda Mitchell, Carbondale.....	Elementary Education
Forrest Max Monroe, Chicago.....	Government
Merill O. Moore, DuQuoin.....	Physical Education
Floyd Anthony Mooreland, Carbondale.....	History
Eugene Raymond Muffler, East St. Louis.....	Social Studies
Larry D. Myers, Wood River.....	Physical Education
Jesse Sherman Neal, Christopher.....	Elementary Education
Minnie Lois Neal, Benton.....	Physical Education
Bobby Gene Nevill, Swanwick.....	Mathematics
Alma Elizabeth Nordmeyer, Murphysboro.....	Art
Jacqueline O'Brist, Odin.....	Business Administration
John Robert Odaniell, Chicago.....	Social Studies
Charles R. Oyler, Hoopeston.....	Physical Education
Lena Marie Pantaleo, DuQuoin.....	Mathematics
Collin J. Penninger, Anna.....	Elementary Education
Betty Jean Peterson, Carterville.....	Elementary Education
George Lowery Pollock, West Frankfort.....	Business Administration
Pauline Dolores Porter, Alton.....	English
Perry Morley Proctor, Springfield.....	English
Wanda Lee Pyatt, Pinckneyville.....	English
Albert Joseph Pyszka, Scheller.....	Mathematics
Maralee Radford, Marion.....	Elementary Education
Robert D. Raver, Salem.....	English
John Kelley Rea, Sesser.....	Government
Margie May Reagan, Ullin.....	Speech
Norman Wilson Reames, Hurst.....	Geography
Andrew Robert Rendleman, Carbondale.....	Industrial Education
Betty Lucille Rengstorff, West Frankfort.....	Business Administration
Marilyn Riess, Mascoutah.....	Kindergarten-Primary Education
Norma Furlow Roscow, Chicago.....	English
Bowman Rudolph, Grayville.....	Social Studies
Darlene Taylor Sackett, Alton.....	Elementary Education
William Z. Sackett, St. Jacob.....	Mathematics
Marion H. Savage, Mt. Vernon.....	Government
Lester E. Scarborough, Herrin.....	Industrial Education
Jewell Smith Schlegel, Vienna.....	Elementary Education
Bernice A. Schmidt, Nashville.....	Business Administration
Georgianna Feezel Schultz, St. Elmo.....	Mathematics
Doris Jeane Schwinn, DuQuoin.....	Speech
John F. Seibert, Carbondale.....	Industrial Education
Russell Sexton, Jr., Gillespie.....	Physical Education
Gertrude Shingleton, East Alton.....	Elementary Education
Patricia Ann Simpson, Benton.....	Speech
Alma Deane Smith, Carbondale.....	Music
Anna Joy Smith, Edwardsville.....	Home Economics
Helen Alberta Smith, Vandalia.....	Physical Education
Daniel Lloyd Snow, Vienna.....	Business Administration
Mary Jeanne Spooner, Murphysboro.....	Business Administration
George Edward Spudich, Staunton.....	Business Administration
Carl M. Stafford, Alto Pass.....	Physics
Lee A. Stewart, East St. Louis.....	Social Studies
Harvey Joseph Stocker, Jr., Utica, N. Y.....	Physical Education
Samuel David Stotlar, Herrin.....	Business Administration
John Donald Sutter, Chicago.....	Elementary Education
Maurine Pursell Taylor, Pinckneyville.....	Elementary Education
Edna Mae Teel, Mulkeytown.....	Elementary Education

MASTER OF SCIENCE IN EDUCATION DEGREE—(Continued)

Name and Town	Major Subject
James P. Thompson, St. Louis, Mo.....	Economics
Eugene James Thorpe, East Carondelet.....	English
Gertrude S. Tippy, Carterville.....	Elementary Education
James Rodney Trigg, Tamaroa.....	Speech
William Lee Tripp, Cobden.....	Industrial Education
Marilyn Joan Isom Twitty, Christopher.....	Elementary Education
Bernard L. Tyler, Mt. Vernon.....	English
Carl Eugene Verble, Anna.....	Business Administration
Betty Jean Violet, Marion.....	Elementary Education
Betty Lou Von Tungeln, Golconda.....	Home Economics
George Robert Von Tungeln, Golconda.....	Agriculture
John Henry Warren, Carbondale.....	Physics
Martha Dee Warren, Carbondale.....	Elementary Education
Mary Ruth Webb, Broughton.....	Home Economics
Geneva M. Weece, Grand Chain.....	Elementary Education
George A. Wells, Carterville.....	Social Studies
Joseph C. Whitehead, Tunnel Hill.....	Government
Robert Cyril Williams, McLeansboro.....	Industrial Education
Robert W. Williams, Bonnie.....	Industrial Education
Susan E. Williams, Carterville.....	Elementary Education
William Eugene Williams, Carbondale.....	Elementary Education
Virginia Ann Williford, Murphysboro.....	English
Nancy Jean Willis, Murphysboro.....	Business Administration
Eugene Donald Wyllie, Marissa.....	Business Administration

COLLEGE OF LIBERAL ARTS AND SCIENCES
BACHELOR OF ARTS DEGREE

Ward C. Armstrong, Hoopeston	Economics
Glen Asselmeier, Valmeyer	Zoology
John A. Beggs, Carrier Mills.....	Sociology
James B. Bleyer, Carterville.....	Government
John Alex Boczkiewicz, Jr., Galatia.....	Zoology
Denver M. Brewer, Ava	Geography
Louise A. Ouroussova Bryant, Harrisburg.....	Government
Daryle H. Busch, Carterville.....	Chemistry
Karl Eugene Collins, West Frankfort.....	Sociology
Darwin Darrell Davis, Salem.....	Chemistry
James William Davis, Carbondale.....	History
Harry N. Dell, Carbondale.....	Government
Louis Harold Diamond, Madison.....	Chemistry
Charles Edward Dickerman, Carbondale.....	Physics
James Dudley, Staunton	History
Carl F. Ferrell, Jr., Jonesboro.....	Zoology
Billie John Fulton, Tilden.....	Government
John Robert Hempler, Johnston City.....	Physiology
Orville Drane Jackson, Carbondale.....	English
Harold Dean Jones, Carbondale.....	Zoology
Ambrose F. Kiestler, Carbondale.....	Physiology
Jacob William King, Rosiclare	Botany
Russell W. King, Elizabethtown	Physics
Whitney Duncan King, Carbondale.....	Physics
Kenneth Tommy Kress, Herrin.....	English
Margaret Ann Lane, Carbondale.....	English
Alfred Patrick Loughran, Zeigler.....	Government
Robert Roy Mandrell, Mt. Vernon.....	Zoology
Ruth Barkley Mann, Carbondale.....	English
D. M. Manners, Carbondale	Sociology
William George Martin, Zeigler.....	Physics
Robert L. McCabe, Marion.....	Government
John R. McGowan, Herrin.....	Zoology

BACHELOR OF ARTS DEGREE—Continued

Name and Town	Major Subject
James Edward McSherry, Carbondale.....	History
William Francis Meehan, Carbondale.....	Government
Donald Petty Miller, Anna.....	Sociology
Leon Sherwood Minckler II, Carbondale.....	Chemistry
Robert Gordon Polance, Harrisburg.....	Sociology
Mary Newton Richardson, Benton.....	Physiology and Health Education
Rebecca Jane Robertson, Vienna.....	English
Orlie L. Shannon, Grand Chain.....	Sociology
Robert J. Simmons, Jr., Marion.....	Botany
Joe L. Simms, Sparta.....	Geography
Thomas Orville Sloan, Jr., West Frankfort.....	Speech
Robert H. Smith, Murphysboro.....	Chemistry
Harry W. Steele, Granite City.....	History
Clifford W. Sullivan, Zeigler.....	History
Joyce Helene Taborn, Carrier Mills.....	Spanish
Donald L. Tate, West Frankfort.....	Sociology
Richard Reed Thomson, Cartersville.....	Sociology
Alice May Towse, Brighton.....	Sociology
Walter William Vineyard, Pinckneyville.....	Sociology
Richard Stanley Vogler, Carbondale.....	French
Helen Doris Wade, Vandalia.....	English
Charles Richard Walker, Carbondale.....	Zoology
James D. Walker, Carbondale.....	Zoology
Julius Joshua Webb, Industry.....	History
Maurice Alton Whitacre, Cartersville.....	Zoology
Orville L. Wollard, Jr., Centralia.....	Sociology
Troy Joseph Zimmer, Murphysboro.....	Zoology

**COLLEGE OF VOCATIONS AND PROFESSIONS
BACHELOR OF SCIENCE DEGREE**

Silas Maxey Allen, Mt. Vernon.....	Business Administration
Stanley C. Allen, Carbondale.....	Business Administration
Luther Antoline, Jr., West Frankfort.....	Business Administration
James Otis Barnes, Carbondale.....	Business Administration
Jack Bennett, Jr., Mt. Vernon.....	Business Administration
Thomas Gene Berger, East St. Louis.....	Business Administration
Robert F. Blackman, Carbondale.....	Business Administration
Donald Wayne Boswell, Anna.....	Business Administration
Richard Dale Bueckman, Chester.....	Business Administration
Kenneth Hale Burkett, Benton.....	Business Administration
Gilbert Lowell Butler, Raleigh.....	Industrial Education
James Bryan Childress, Cartersville.....	Economics
Walter Hill Clark, Carbondale.....	Business Administration
Gordon Cox, Marion.....	Business Administration
Carroll L. Davis, Jr., Hoopeston.....	Industrial Education
Donald Christian Edwards, Pinckneyville.....	Industrial Education
Joy Merle Fry, Grayville.....	Home Economics
James William Gregory, Herrin.....	Business Administration
Jack Harper, Cairo.....	Industrial Education
Willis A. Hartline, Jr., Anna.....	Business Administration
Johnny William Hill, Carrier Mills.....	Business Administration
Barbara Neil Hudgins, Carbondale.....	Home Economics
Mariann Irvin, Belle Rive.....	Home Economics
John Randall Johnson, Norris City.....	Business Administration
Nancy Sue Jones, Marion.....	Business Administration
Mary Jane Kibler, Yale.....	Home Economics
Edward C. Knop, Jr., Campbell Hill.....	Agriculture
Harold A. Kuehn, Elkhville.....	Agriculture
Darrell Gene Latta, Sparta.....	Industrial Education
Anda B. Littleford, Pleasant Hill.....	Home Economics

BACHELOR OF SCIENCE DEGREE—Continued

Name and Town	Major Subject
Arthur Glenn Longworth, Litchfield.....	Business Administration
George Edwin Lunde, Jr., Carbondale.....	Speech
Robert L. Middendorf, Freeburg.....	Journalism
Lester Hubert Mittendorf, Metropolis.....	Business Administration
Carlton G. Moore, Tamaroa.....	Agriculture
Jack Dean Moore, Marion.....	Business Administration
William Andrew Morris, Carterville.....	Agriculture
Betty Lee Nebughr, Carbondale.....	Home Economics
Robert Lee Nicol, Belleville.....	Industrial Education
Lavine Lucille Phelps, Robbs.....	Home Economics
Paul E. Phillips, Alton.....	Agriculture
Bill Travis Plater, Vienna.....	Art
Thomas E. Regenhart, Mt. Vernon.....	Industrial Education
James Harmon Renfro, Carbondale.....	Industrial Education
Harold David Richmond, Belleville.....	Art
Forrest LaRue Robinette, Edwardsville.....	Industrial Education
Carl L. Robinson, Murphysboro.....	Agriculture
Romolo H. Rossi, Chicago.....	Journalism
Norman A. Sander, Carterville.....	Business Administration
Hans Schneider, New York, N. Y.....	Industrial Education
Charles M. Stafford, Tamaroa.....	Business Administration
Durward S. Stanislawsky, Carbondale.....	Agriculture
Robert Gene Stevens, Marion.....	Business Administration
Wilbur Darrel Talbert, Odin.....	Industrial Education
James Elmer Tate, DeKalb.....	Agriculture
James Milton Walker, Marion.....	Industrial Education
Marlin Gene Wandling, Litchfield.....	Industrial Education
Virgil J. G. Warnecke, Breese.....	Business Administration
Ralph Edwin Weber, Cora.....	Business Administration
Robert L. Welch, Vandalia.....	Business Administration

Kenneth L. Davis moved the approval of the June, 1951, graduates as recommended by the President of the University. The motion was seconded by Robert W. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

Changes in Faculty-Administrative Pay Roll

B. Approval is requested for the following additions to and changes in the Faculty-Administrative pay rolls:

A. Appointments

1. Mrs. Norma Margaret Klingenberg was appointed Faculty Assistant in the General Library at a monthly salary of \$190.00, effective June 11, 1951. She received her Bachelor of Science degree from Southern and has served in the Library as a student assistant. She replaces Mr. Ronald C. Tollafeld, resigned.
2. Dr. Dan Otho McClary was appointed Assistant Professor of Microbiology and the Biological Research Laboratory at a monthly salary of \$400.00, effective July 1, 1951. He received his Bachelor of Science degree from Southeastern State College, Durant, Oklahoma, and his Doctor of Philosophy degree from Washington University. He has served as an Instructor at Washington University and as a Microbiologist with Anheuser-Busch, Incorporated. He also served for five years in the Infantry as a First Lieutenant. He replaces Mr. Vern E. Baird, resigned. A state-

ment of his qualifications has been mailed to the members of the Board.

3. Mr. Joseph Peter Vavra, Jr., was appointed Assistant Professor of Agriculture at a monthly salary of \$450.00, effective when he receives his Doctor's degree, presumably next October. Meanwhile, Mr. Vavra will serve as an Instructor at a monthly salary of \$435.00, effective June 11, 1951. He received his Bachelor of Science and Master of Science degrees from Michigan State College and has done advanced work at Purdue University. He has taught as an agriculture instructor on the high school level, and in the Army Infantry School, serving for three years in the Chemical Warfare Division of the Army. He replaced Mr. Benjamin Fehrman, resigned. A statement of his qualifications has been mailed to the members of the Board.

B. Term Appointments

1. Mrs. Leone Mae Christianson was appointed Instructor in the University School at a monthly salary of \$400.00, effective for the period from June 11, 1951, through August 3, 1951. She received her Bachelor of Science degree from Kirksville Training College and has had 30 years of experience on the elementary school level. She will teach a special class of retarded children.
2. Dr. Nathan Joseph Divinsky was appointed Assistant Professor of Mathematics at a monthly salary of \$425.00, effective for the period from June 11, 1951, through August 3, 1951. He received his Bachelor of Science degree from the University of Manitoba, and his Master of Science and Doctor of Philosophy degrees from the University of Chicago. He has served as Research Associate with the Cowles Commission of the University of Chicago, and is at present on the staff of Ripon College as an Assistant Professor. He temporarily replaces Dr. Erwin Biser, resigned.
3. Miss Barbara Nell Hudgins was appointed Faculty Assistant in outdoor education at a monthly salary of \$225.00, effective for the period from June 11, 1951, through August 3, 1951. She received her Bachelor of Science degree from Southern and has served as a camp counselor and a dietetic extern for Barnes Hospital.
4. Dr. Donald E. Koontz was appointed Assistant Professor of Chemistry at a monthly salary of \$440.00, effective for the period from June 11, 1951, through August 3, 1951. For the past two terms Dr. Koontz has been serving as an Instructor in Chemistry on an appointment which was terminated June 8, 1951.
5. Miss Betty Lee Nebughr was appointed Faculty Assistant in Home Economics at a monthly salary of \$250.00, effective for the period from June 1, 1951, through July 21, 1951, to manage the Canteen. She received her Bachelor of Science degree from Southern and has served as an extern for Barnes Hospital. She temporarily replaces Miss Caroline Van Mason, on military leave.
6. Mr. Harold C. Smith was appointed Lecturer in Guidance and Special Education at a monthly salary of \$475.00, effective for the period from June 18, 1951, through August 3, 1951. He received his Bachelor of Science in Education degree from Northwest Missouri State College and Master of Arts degree from the University of Missouri. He has served as Administrative Head of the Special School for Mentally Retarded Children, St. Louis, Missouri; is at present Principal of the Elias Michael School for Orthopedically Handicapped Children in St. Louis, and served on Southern's staff last summer. He temporarily replaces Dr. Merwin.
7. Mr. Sylvan Elwood Thorn was appointed 1/5 time Lecturer in the Vocational-Technical Institute, effective for the period from June 1, 1951, through June 30, 1951, at a monthly salary of

\$40.00. He attended Iowa Business College and Chicago Technical College. He has been employed as an assistant bookkeeper, as a master plumber, and is at present assistant manager of the Hoe Supply Company of Christopher, Illinois. He replaces Mr. Russell B. Stephens.

8. Mrs. Doris Turner was appointed Faculty Assistant and Assistant to the Dean of Women at a monthly salary of \$350.00, effective for the period from June 11, 1951, through August 3, 1951. She received her Bachelor of Arts degree from the University of Illinois and her Master of Science in Education degree from Southern. She has served as an assistant dormitory director of Stephens College, Assistant Dean of Women at Southern, and Head Resident in one of the University of Illinois resident halls.
9. Mr. Walter B. Welch, Jr., was appointed Research Assistant in the Fisheries Management Research Project at a monthly salary of \$175.00, effective for the period from June 15, 1951, through August 31, 1951. He received his Bachelor of Arts and Master of Arts degrees from Southern and has been teaching in high school.
10. Dr. Margaret Wells was appointed Assistant Professor of Guidance and Special Education at a monthly salary of \$475.00, effective for the period from June 11, 1951, through August 3, 1951. She received her Bachelor of Arts degree from Lawrence College, Appleton, Wisconsin; Master of Arts degree from the University of Chicago; and Doctor of Education degree from Syracuse University. She served as Dean of Women at the University of Redlands, Redlands, California; Acting Assistant Dean of Women and Assistant Director at Syracuse University; and is at present Dean of Women of Carroll College, Waukesha, Wisconsin. She temporarily replaces Dr. Leford J. Bischof, who is off-campus this summer.
11. Mr. Roy Keith Weshinsky was appointed Faculty Assistant in the Office of the Dean of Men at a monthly salary of \$275.00, effective for the period from June 4, 1951, through August 31, 1951. He received his Bachelor of Science in Education and Master of Arts degrees from Southern. He has served as a Faculty Assistant on Southern's staff and while a student worked for four years in the Dean of Men's Office. He temporarily replaces Mrs. Alice Rector, on leave.
12. Miss Helen Kathryn Zwolanek was appointed Lecturer in Home Economics at a total salary of \$150.00, effective for the period from July 23, 1951, through July 28, 1951. She received her Bachelor of Science degree from the University of Wisconsin and Master of Arts degree from Teachers College, Columbia University. She has served as an Instructor at St. Joseph's College, West Hartford, Connecticut, and is at present an Assistant Professor on the staff of the University of Illinois. She will teach a special short course in clothing construction.

C. Reappointments

1. Miss Pearl A. Bayne was reappointed $\frac{1}{2}$ time Faculty Assistant in Health Education, effective for the period from June 11, 1951, through August 3, 1951, and from September 10, 1951, through June 6, 1952. Miss Bayne's salary will be taken care of by the State Department of Health.
2. Mrs. Maxine Blackman was reappointed Faculty Assistant in the Alumni Service at a monthly salary of \$290.00, effective for the period from June 11, 1951, through June 22, 1951.
3. Mr. Ralph Boatman was reappointed Lecturer in Health Education at a monthly salary of \$525.00, effective for the period from June 11, 1951, through August 3, 1951.
4. Miss Alice Aleen Brennan was reappointed Faculty Assistant in the Dean of Men's Office at a monthly salary of \$275.00, effective for the period from June 11, 1951, through June 22, 1951.

5. Mrs. Martha Clark was reappointed $\frac{3}{4}$ time Assistant Instructor in English at a monthly salary of \$225.00, effective for the period from June 11, 1951, through August 3, 1951. She temporarily replaces Dr. Georgia Winn, who is off-campus for the summer.
6. Mr. Walter D. Craig was reappointed Faculty Assistant in the Photographic Service at a monthly salary of \$260.00, effective for the periods from July 1, 1951, through September 7, 1951, and from September 10, 1951, through June 6, 1952.
7. Mr. Robert F. Etheridge was reappointed Assistant Instructor in the Dean of Men's Office at a monthly salary of \$335.00, effective for the period from June 11, 1951, through June 22, 1951.
8. Mr. Thomas Dean Evans was reappointed Assistant Instructor in the Testing Service at a monthly salary of \$315.00, effective for the period from June 11, 1951, through June 15, 1951.
9. Mrs. Mary Goss was reappointed Faculty Assistant in the Health Service at a monthly salary of \$240.00, effective for the period from June 11, 1951, through August 3, 1951.
10. Miss Erika Amalia Hillen was reappointed Assistant Instructor in the Dean of Men's Office and Foreign Languages at a monthly salary of \$220.00, effective for the period from June 11, 1951, through June 22, 1951.
11. Mr. Lyle Jones was reappointed $\frac{1}{2}$ time Field Representative in the President's Office at a monthly salary of \$200.00, effective for the period from June 11, 1951, through June 22, 1951.
12. Miss Ellen Marie McCullough was reappointed Faculty Assistant in the Duplicating Service at a monthly salary of \$200.00, effective for the period from June 11, 1951, through June 22, 1951.
13. Mrs. Evalee McGee was reappointed Assistant Instructor in the Vocational-Technical Institute at a monthly salary of \$300.00, effective for the period from June 11, 1951, through August 3, 1951.
14. Mrs. Betty Lou Hill Mitchell was reappointed Instructor in English at a monthly salary of \$300.00, effective for the period from June 11, 1951, through June 22, 1951.
15. Mr. John Robert Odaniell was reappointed Faculty Assistant in the Alumni Service at a monthly salary of \$250.00, effective for the period from June 11, 1951, through June 22, 1951.
16. Mr. Earl Eugene Parkhill was reappointed Faculty Assistant in the Duplicating Service at a monthly salary of \$225.00, effective for the period from June 11, 1951, through June 22, 1951.
17. Mr. John D. Parsons was reappointed Research Associate in Fisheries Management Research Project at a monthly salary of \$175.00, effective for the period from July 1, 1951, through August 31, 1951.
18. Mr. Arthur Plumlee was reappointed $\frac{1}{5}$ time Lecturer in the Vocational-Technical Institute at a monthly salary of \$32.00, effective for the period from June 1, 1951, through June 30, 1951.
19. Mr. William Randle was reappointed Instructor and Assistant to the Director of the Vocational-Technical Institute at a monthly salary of \$400.00, effective June 11, 1951.
20. Dr. Carl J. Rigney was reappointed Assistant Professor of Mathematics at a monthly salary of \$450.00, effective for the period from June 11, 1951, through August 3, 1951.
21. Mrs. Ruth Wells Rushing was reappointed Faculty Assistant in the Health Service at a monthly salary of \$225.00, effective for the period from June 11, 1951, through June 22, 1951.
22. Miss Doris J. Schwinn was reappointed $\frac{1}{2}$ time Graduate Assistant in the Extension Division at a monthly salary of \$110.00, effective for the period from June 11, 1951, through August 3, 1951.
23. Mr. Warren F. Seibert, former Graduate Assistant in Guidance and Special Education, has been reappointed Assistant Instructor in the Dean of Men's Office at a monthly salary of \$300.00, effective for the period from June 11, 1951, through August 3, 1951. He replaced Mr. Robert F. Etheridge, on leave.

24. Mr. William Jasper Shackelford was reappointed Faculty Assistant in the Museum at a monthly salary of \$300.00, effective for the period from June 11, 1951, through June 22, 1951.
25. Mrs. Elva Hilmer Sitzler was reappointed Research Assistant in the Dean's Office of the College of Vocations and Professions, at a monthly salary of \$250.00, effective for the period from June 11, 1951, through June 29, 1951.
26. Miss Virginia Spiller was reappointed Faculty Assistant in the Alumni Service at a monthly salary of \$300.00, effective for the period from June 11, 1951, through June 22, 1951.
27. Mrs. Violet Trovillion was reappointed Faculty Assistant in Art at a monthly salary of \$220.00, effective for the period from June 11, 1951, through June 29, 1951.
28. Mr. William H. Waller was reappointed Coach in Men's Physical Education at a monthly salary of \$475.00, effective for the period from June 11, 1951, through June 22, 1951.
29. Miss Mildred Weiss was reappointed $\frac{1}{2}$ time Faculty Assistant in the Health Service at a monthly salary of \$120.00, effective for the period from June 11, 1951, through August 3, 1951.
30. Mr. Norman E. White was reappointed Instructor in Men's Physical Education at a monthly salary of \$440.00, effective for the period from June 11, 1951, through June 22, 1951.
31. Mr. James Williams was reappointed $\frac{1}{5}$ time Lecturer in the Vocational-Technical Institute at a monthly salary of \$48.00, effective for the period from June 1, 1951, through June 30, 1951.
32. Mrs. Nancy N. Yaxley was reappointed Faculty Assistant in the Placements Service at a monthly salary of \$200.00, effective for the period from June 11, 1951, through August 31, 1951.

D. Increase in Salary

Mr. William Winkelmeyer, Faculty Assistant in the Veterans Housing Project Office, has been granted an increase in his monthly salary from \$250.00 to \$280.00, effective May 28, 1951, because of an increase in his duties. He has been designated Assistant Military Property Custodian.

E. Adjustment in Salary

For the period from March 26, 1951, through May 18, 1951, Miss Wilma E. Farris, $\frac{1}{8}$ time Lecturer in Adult Education, was scheduled to teach one class at a total salary of \$96.00. Her schedule was increased to two classes, however, and it is requested that an adjustment of \$96.00 be approved for Miss Farris.

F. Change of Rank

Dr. Daniel Orloff's rank has been changed from Instructor to Assistant Professor of Mathematics, with no change in salary, effective June 11, 1951, as a result of completing the work for his Doctorate from the University of Chicago.

G. Change of Appointment

1. Mr. Julius Swayne's appointment as a $\frac{1}{2}$ time Faculty Assistant in the Southern Illinois Herbarium Research Project, at a monthly salary of \$150.00, was cancelled effective June 11, 1951; and from June 11, 1951, through September 28, 1951, he was appointed full-time Faculty Assistant in this project, at a monthly salary of \$300.00.
2. In accordance with our agreement with the U. S. Air Force for the conduct of its R. O. T. C. program on our campus, Mr. Edward V. Miles, Jr., Business Manager, has been designated Military Property Custodian.

H. Leaves of Absence

1. Leave of Absence with Pay

Dr. Carl C. Lindegren, Professor of Microbiology and Director of the Biological Research Laboratory, has been granted a leave

of absence with pay, effective for the period from June 11, 1951, through July 15, 1951.

2. Leave of Absence without Pay

- a. Dr. James A. Diefenbeck, Assistant Professor of Philosophy, has been granted a leave of absence without pay, effective September 10, 1951. He was recalled to military service.
- b. Mrs. Claudine Janes, Assistant Instructor in the Office of the Dean of Women, has been granted a leave of absence without pay, effective for the period from June 25, 1951, through June 6, 1952, to attend Ohio University.
- c. Miss Caroline E. Van Mason, Instructor in Home Economics, has been granted a leave of absence without pay, effective June 2, 1951. She was recalled to military service.

3. Sabbatical Leaves

In conformity with established regulations, sabbatical leaves are recommended for the faculty members listed below:

- a. For the school year, September 10, 1951, through June 6, 1952:
 1. Mrs. Alice Rector, Instructor in the Dean of Men's Office who joined our faculty in 1946, has the Master of Science in Education degree from Southern. She plans to do graduate study toward the Doctor's degree.
 2. Mr. Alex Reed, Assistant Professor of Agriculture, who joined our faculty in 1946, has the Master of Science degree from the University of Illinois. He plans to work on the Doctor's degree.
 3. Mr. Robert A. Steffes, Instructor in Journalism, who joined our faculty in 1946, has the Master of Science degree from Syracuse University. He plans to gain experience as a trainee in the editorial department of a trade magazine or business publication.
- b. For a four and one-half month period at full pay sometime during the period from September 10, 1951, through June 6, 1952:
 1. Mr. Raymond H. Dey, Executive Assistant in Education and Administration, and Director of the Extension and Adult Education Divisions, who joined our faculty in 1946, has the Master of Science degree from the University of Illinois. He plans to work on his Doctor's thesis.
 2. Mr. Elbert Fulkerson, Assistant Professor in the University School, who joined our faculty in 1932, has the Master of Arts degree from the University of Illinois. He plans to do additional graduate work at the University of Illinois.
 3. Mr. Ben Porter Watkins, Assistant Professor of Art, who joined our faculty in 1946, has the Master of Arts degree from Louisiana State University. He plans to do additional graduate work at New York University.

I. Retirement

Mr. Roy V. Jordan, Assistant Professor of Education, was granted an extension beyond his regular retirement date of September 1, 1950, to September 1, 1951. We shall wish to present at the Board meeting a letter from Mr. Jordan relative to his retirement at the latter date.

J. Termination of Appointment

1. Miss Mary Rose Colombo's appointment as Executive Assistant in Education and Administration in the General Library, was terminated effective June 9, 1951, in accordance with an agreement with her at the time of her transfer to the Library.
2. Mr. Earl W. Murray's appointment as a Faculty Assistant in the Statistical Service was terminated effective May 26, 1951.

K. Resignations

1. Dr. Erwin Biser who had been appointed Assistant Professor of Mathematics at a monthly salary of \$475.00, resigned, effective June 11, 1951, and notified the Dean of the College of Liberal Arts and Sciences that he would be unable to accept the appointment because of ill health in his family.
2. Mrs. Betty Borella, Faculty Assistant in Audio-Visual Aids, resigned, effective June 16, 1951, to join her husband.
3. Mr. Thomas Dean Evans, Assistant Instructor in the Office of the Dean of Men and Testing Service, resigned, effective June 16, 1951, to accept a position at Scott Field.
4. Mr. Benjamin Fehrman, Instructor in Agriculture, resigned, effective July 4, 1951, to accept another position.
5. Mr. Lawrence Gallick, Faculty Assistant in the General Library, resigned, effective August 4, 1951, to accept another position.
6. Mr. Edmund Haesy, $\frac{1}{2}$ time Faculty Assistant in the Information Service, resigned, effective May 26, 1951, because of conflicts with his full-time position.
7. Dr. Helma Miller, Research Associate in the Biological Research Laboratory, resigned, effective July 1, 1951, because of her unwillingness to work under terms of the research grants supporting the Laboratory.
8. Mrs. Madge T. Sanders, Assistant Professor in the University School, resigned, effective September 1, 1951, for personal reasons.
9. Mrs. Nedra M. Seibert, Faculty Assistant in the General Library, resigned, effective August 4, 1951, to leave with her husband, who is graduating.
10. Mr. Ronald C. Tollafield, Instructor in the General Library, resigned, effective June 8, 1951, to return to school.
11. Mr. Charles E. Waddy, Assistant Instructor in the Physical Plant, resigned, effective July 1, 1951, to accept a position at Paducah.

L. Change of Duties

It is recommended that Dean I. Clark Davis be designated Acting Director of Student Affairs, effective July 1, 1951. He will retain his present title of Dean of Men.

Dean Davis, who has been Dean of Men since coming to Southern in 1949, received his Master of Science in Education degree from Indiana University, and has completed additional work toward his Doctor of Education degree at Indiana. Before his appointment here, he was Assistant Director of Student Affairs at Purdue.

At Southern, in addition to his duties as Dean of Men, he serves as head of the Testing Services and of Student Employment. Under his supervision, the Dean of Men's Office has greatly expanded its counseling, testing, and student activities functions. He is faculty advisor to the Inter-fraternity Council, Alpha Phi Omega, and the Regional Board of the National Independent Student Association. He is a member of the Advisory committee, Housing committee, Student Affairs committee, Student Center Development committee, and Campus Development committee. His professional associations include Phi Delta Kappa, Kappa Phi Kappa, National Association of Deans of Men, and the national chairmanship of the Placements Committee of the American College Personnel Association.

After full discussion, Kenneth L. Davis moved the approval of the additions to and changes in the Faculty-Administrative Pay Rolls as recom-

mended by the President of the University. The motion was seconded by Robert W. Davis and was passed. The vote was as follows:

Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Nay*
John Page Wham.....	Yea

*Mr. Gladson stated that he had voted "Nay" on the above motion because of the fact that the Chairman had ruled that he was required to vote either "Yea" or "Nay" for the whole slate of appointees. He voted "Nay", he stated, for the reason that he did not want to vote for Mrs. Evalée McGee's reappointment as an Assistant Instructor in the Vocational-Technical Institute for the term extending through August 3, 1951. He did not vote against Mrs. McGee's reappointment because he doubted her ability or qualifications, he stated, but because he thought that appointments to the Vocational-Technical Institute should not extend into the next biennium.

At this time, President Morris read a letter from Mr. Roy V. Jordan, Assistant Professor of Education and Director of the Clint-Clay-Tilton Library, requesting a year's extension of his appointment beyond his retirement date of September 1, 1951.

After full discussion, Kenneth L. Davis moved that Mr. Roy V. Jordan, Assistant Professor of Education and Director of the Clint-Clay-Tilton Library, be retained in that position until the end of the Winter quarter, March 8, 1952, at which time he will be retired with the understanding that he will not apply for a further extension of his employment. The motion was seconded by Robert W. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

C. Report of Contracts and Orders Awarded During the Month of May, 1951, Amounting to \$500.00 or Over

A. Chargeable Against Operating Funds

University Purchase Orders

No. 9633	Western Chemical Company, Springfield, Illinois, Gym floor finish for Camp Ellis Buildings.....\$	605.00 ¹
	Bidders:	
	Huntington Laboratories, Hunt- ington, Indiana	\$ 616.00
	Vestal, Inc., 4963 Manchester Ave- nue, St. Louis 10, Missouri.....	470.80
	Hillyard Sales Company, 4208 California, St. Louis, Missouri..	No Bid
	Holcomb Manufacturing Co., Indi- anapolis, Indiana.....	643.50

No. 9636	¹ Recommended by Mr. Howe, Director of Physical Plant. Maloney Electric Company, Murphysboro, Illi- nois, Connecting electricity, meter, and installing lights at Ordnance Plant for Vocational-Techni- cal Institute	995.00
	Contract authorized by Dr. Tenney	

Contracts

No. 4358	Davey Tree Expert Company, Kent, Ohio, For taking care of trees on campus. Physical Plant Operation	3,300.00
	Bidders:	
	No other bid. Approved by Board	
No. 4360	Midwestern Aero Service, Inc., Carbondale, Illi- nois, Air travel for University Personnel.....	1,600.00
	Bidders:	
	No other bid. Only local Air Service	

No. 66732	Mr. Roulfe Renouf, Warrenville, Illinois, Preparation of Library Building perspectives..... Mr. Renouf recommended by Supervising Architect	750.00
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B. Chargeable Against Capital Funds

University Purchase Orders

No. 9511	Blackwell-Wielandy Company, 1605 Locust Street, St. Louis, Missouri, Tablet arm chairs for Training School	533.40 ¹
	Bidders:	
	American Seating Company, St. Louis 8, Mo.	503.58

¹ Material was ordered from this company because they could make immediate shipment. American Seating Company bid on substitute chair.

No. 9519	American Seating Company, 4053 Lindell Blvd., St. Louis 8, Missouri, Tablet arm chairs for Training School	2,454.30
	Bidders:	

Blackwell-Wielandy Company, 1605 Locust Street, St. Louis, Mo... 2,556.90

No. 9521	Colcord-Wright Machinery & Supply Co., 1223-1229 North Broadway, St. Louis 6, Missouri, Work benches for Training School	504.75
	Bidders:	

Brodhead-Garrett Company, 4560 East 71st Street, Cleveland 5, Ohio No Bid

Sligo, Inc., 1301-1403 North 6th Street, St. Louis, Missouri..... 534.32

Orr Iron Company, 1100 Pennsylvania Street, Evansville, Indiana 553.00

No. 9537	Carbondale Lumber Company, 115 South Washington, Carbondale, Illinois, Picket fence, iron, staples, for Farm Buildings with Fixed Equipment Installed	586.15
	Bidders:	

Murphysboro Lumber Company, Murphysboro, Illinois No Bid

Colp Lumber Company, Carbondale, Illinois 440.00¹

Stotlar Lumber Company, 208 West Monroe, Carbondale, Illinois 447.80²

¹ Did not bid on items amounting to approximately \$186.15.

² Did not bid on items amounting to approximately \$177.75.

No. 9570	Bansback Machinery Company, 3911 West Madison Street, Chicago 24, Illinois, Surcase Grinder for Furniture and Furnishings for Training School	2,546.43 ¹
	Bidders:	

Colcord Wright, 1229 North Broadway, St. Louis, Missouri No Bid

Brodhead-Garrett Company, Cleveland, Ohio No Bid

Do-All Southern, 2326 Locust St., St. Louis, Missouri No Bid

¹ This company is the exclusive source for this grinder.

No. 9645	Hoffman-Marquod Iron & Machine Company, 1525 North Broadway, St. Louis 6, Missouri, Lathe for the Power Plant and Service Shops . . .	2,880.99
	Bidders:	
	Shefrin Sales Company, 1913 Broadway, Kansas City, Mis- souri	No Bid
	Glenn Goodman, Carbondale, Illi- nois	No Bid
	Colcord Wright, 1229 North Broad- way, St. Louis, Missouri	2,230.30 ¹
	Brodhead-Garrett Company, Cleve- land 5, Ohio	No Bid

¹ Substitute. Did not meet specifications. Delivery 4 months or more.

Contracts

A. & E. 66764	J. T. Blankinship, Engineer, Murphysboro, Illi- nois, Engineering Services—Site Development Training School Building	1,800.00
A. & E. 66782	Globe Furniture and Stationery Company, 172 West Monroe Street, Chicago, Illinois, Draperies, Venetian Blinds, Stage Curtains and Stage Equip- ment—Training School	11,999.00
	Other Bidders:	
	National Theatre Supply, Division of National-Simplex Bludworth, Inc., Chicago, Illinois	14,450.00
	Pausback Studios, Chicago, Illi- nois	30,642.00
	Great Western Stage Equipment Co., Kansas City, Missouri	15,985.00
	The Craft's Line, Taylorville, Illi- nois	19,586.63
A. & E. 65450	Federal Constructors, Inc., 173 West Madison Street, Chicago, Illinois, Extra—Installation of Peg Board Type Bulletin Boards—Training School Building	1,458.00
A. & E. 65450	Federal Constructors, Inc., 173 West Madison Street, Chicago, Illinois, Extra—Lettering of Stone Tablet—Training School Building	536.00
Univ. 4361	Scranton Construction Company, 1025 Maple Street, Mt. Vernon, Illinois, Construction of Farm Quonset Machine Shop	23,045.00
	Other Bidders:	
	R. and R. Construction Company, Alton, Illinois	26,500.00
	Charles W. Friedline, Carbondale, Illinois	27,622.00
	Oscar Feurer, Marion, Illinois	28,211.00
	J. C. Williams & Sons, Carbondale, Illinois	45,500.00
A. & E. 66809	Triangle Construction Company, Kankakee, Illi- nois, Site Development—Completion of Power Plant	54,726.40
	Other Bidders:	
	Howell Engineering Company, Carbondale, Illinois	72,287.05
A. & E. 65450	Phillips Electric Company, 611 Lebanon Avenue, Belleville, Illinois, Extra—Lowering Motion Pic- ture Screen	860.00
A. & E. 65453	Phillips Electric Company, 611 Lebanon Avenue, Belleville, Illinois, Extra—Installation of Winch for Raising and Lowering Motion Picture Screen	265.00

Robert W. Davis moved that the contracts and orders awarded during the month of May, 1951, amounting to \$500 or over, as listed in the above report, be confirmed and approved as submitted. The motion was seconded by Guy A. Gladson and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

D. Resolutions Accepting Bids

RESOLUTION accepting bid for Engineering Services—Site Development, Training School Building, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see letter attached) for engineering services to be rendered in connection with site development for the Training School Building, and

WHEREAS, the following bid was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price
A. & E. 66764	Engineering Services	J. T. Blankinship	\$1,800.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

J. T. Blankinship
Consulting Engineer
April 18, 1951

Jeffrey Building
Telephone 283
Murphysboro, Illinois

Delyte W. Morris, President
Southern Illinois University
Carbondale, Illinois

Re: Engineering Services for Site Development Training
School Building, Southern Illinois University, Carbon-
dale, Illinois

Dear Mr. Morris:

This is to confirm an agreement reached with the Division of Architecture and Engineering concerning the Engineering Services which I am to render in connection with the above project as follows:

Field Engineering: 3-man survey party.....\$55.00 per day
Drafting, Cross Section Plotting and Quantity

Computations\$ 3.00 per Hr.

It is agreed and understood that the total charges for the work spe-

cified shall not exceed the sum of \$1800.00 provided, however, that specifications are not revised and the project constructed according to original plans.

RECOMMENDED:

/s/ C. Herrick Hammond
Supervising Architect

Very truly yours,

/s/ J. T. Blankinship
Consulting Engineer

APPROVED:

DEPARTMENT OF PUBLIC
WORKS AND BUILDINGS

/s/ Chas. P. Casey
Director

APPROVED:

DEPARTMENT OF REGISTRA-
TION AND EDUCATION

/s/ Noble J. Puffer
Director

APPROVED:

SOUTHERN ILLINOIS
UNIVERSITY

/s/ D. W. Morris
President

BOARD OF TRUSTEES
SOUTHERN ILLINOIS
UNIVERSITY

/s/ Leo J. Brown
Chairman

Reqn.P.I. No. 1 H.B.515

Code 9990-4165.03-245

66764

RESOLUTION accepting bid for Draperies, Venetian Blinds, Stage Curtains, and Stage Equipment, Training School Building, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see schedule attached) for furnishing draperies, venetian blinds, stage curtains, and stage equipment for the Training School Building, and

WHEREAS, the following bid, accompanied by a bid bond, was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
A. & E. 66782	Installation of Equip- ment	Globe Furniture and Stationery Company	\$11,999.00	\$650.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

NAME OF INSTITUTION	Southern Illinois University
LOCATION	Carbondale, Illinois
JOB	Training School Building Stage Equipment and Drapery
TRADE	Equipment
DATE OF OPENING OF PROPOSALS	Tuesday, April 17, 1951—2:30 P. M. CST

PROPOSAL NO. 3

For all Draperies, Venetian Blinds, Stage Curtains and Stage Equipment throughout, for Training School Building, Southern Illinois University, Carbondale, Illinois, as shown on the drawings and as specified, the sum of:

Name of Contractor	Time of Completion	Certified Check
National Theatre Supply Division of National-Simplex Bludworth, Inc. 1325 Wabash Ave., Chicago 5, Ill.	\$14,450.00 120 c. days	\$ 750.00
Globe Furniture & Stationery Co. 172 West Monroe Street Chicago, Illinois	11,999.00 100 c. days	650.00
Pausback Studios 3727 South Cottage Grove Avenue Chicago 15, Illinois	30,642.00 120 c. days	Bid Bond
Great Western Stage Equipment Co. 1324 Grand Avenue Kansas City, Missouri	15,985.00 60—90 c. days	800.00
The Craft's Line 208 North Main Street Taylorville, Illinois	19,586.63 60 c. days	979.33

RESOLUTION accepting bid for Installation of Peg Board Type Bulletin Boards as an Extra on Contract A. & E. 65450—Training School Building, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see letter attached) for the installation of peg board type bulletin boards, Training School Building, more specifically described in the letter attached, and

WHEREAS, the following bid was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price
A. & E. 65450	Installation of Bulletin Boards	Federal Constructors, Inc.	\$ 1,458.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

Department of Public Works and Buildings
DIVISION OF ARCHITECTURE AND ENGINEERING

May 2, 1951

TO: Delyte W. Morris, President
Southern Illinois University
Carbondale, Illinois

FROM: Supervising Architect

SUBJECT: Southern Illinois University, Carbondale, Illinois
Training School Building—General Work—
Contract No. 65450

The staff of the University has requested that our Chicago Office secure a proposal from Federal Constructors, principal contractor for general construction on the above project, for the furnishing and installation of the peg-board type bulletin board in the corridors of the Training School Building, and our Chicago Office accordingly prepared a drawing entitled "Peg-Board Display Panels in First Floor Corridor No. 134", Sheet No. A-1, dated April 2, 1950.

We are advised by our Chicago Office that the University Staff has approved of the work shown on this drawing.

A proposal has been secured from Federal Constructors, Incorporated, in the amount of \$1,458.00, which proposal has been checked, is found fair and reasonable, and as the work is desired by the University, is recommended for acceptance.

If you concur in this recommendation, please provide this office at as early a date as is possible, with your approval as our authority to notify Federal Constructors, Incorporated, of the acceptance of their proposal submitted to our Chicago Office under date of April 25, 1951, and to instruct that contractor to proceed with the work and adjust his records accordingly, as an addition in the amount of \$1,458.00 to their present Contract No. 65450.

Yours very truly,

DEPARTMENT OF PUBLIC WORKS
AND BUILDINGS

/S/ C. Herrick Hammond
Supervising Architect

CHH:CWM:KG

cc: J. F. Booton

C. B. Walsh

RESOLUTION accepting bid for Lettering of Stone Tablet as an Extra on Contract No. 65450, Training School Building, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see letter attached) for the lettering of a stone tablet—Training School Building, more specifically described in the letter attached, and

WHEREAS, the following bid was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price
A. & E. 65450	Lettering Stone Tablet	Federal Constructors, Inc.	\$ 536.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

DIVISION OF ARCHITECTURE AND ENGINEERING

May 4, 1951

TO: D. W. Morris, President
Southern Illinois University
Carbondale, Illinois

FROM: Supervising Architect

SUBJECT: Southern Illinois University, Carbondale, Illinois
Training School Building—General Work—
Contract No. 65450

The original drawings and specifications for the above project require the furnishing and installation of a stone tablet with inscription in the lobby of the building, but at the time the drawings were prepared the text of the inscription was unknown, nor was it known at the time the tablet should be installed, therefore, the contractor was instructed to furnish and install the tablet in "blank" it being our intention to later contact the University relative to the text desired to be carved on the tablet.

Drawing No. 104-26 dated February 26, 1951, entitled full size detail lettering on Stone Tablet No. 133 was prepared, submitted to the University staff for approval, and that approval obtained, with the understanding that the staff desired the inscription cut in the field, which of course involves considerable more cost.

A proposal has been secured from Federal Constructors covering the cost of cutting this inscription in the field that proposal is in the amount of \$536.00, which has been checked, is considered fair and reasonable and inasmuch as the work should be performed and is desired, is recommended for acceptance.

If you concur in the recommendation, please provide this office at as early a date as possible, with your approval as our authority to notify Federal Constructors, Inc., of the acceptance of their proposal submitted to the Chicago office of this division, under date of April 24, 1951, and to instruct that contractor to proceed with the work and adjust his records accordingly, as an addition in the amount of \$536.00 to his present contract No. 65450.

Yours very truly,
DEPARTMENT OF PUBLIC WORKS
AND BUILDINGS
/S/ C. Herrick Hammond
Supervising Architect

CWM:EH
CC: C. B. Walsh

RESOLUTION accepting bid for Construction of Farm Quonset Machine Shop, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see schedule attached) for the construction of a farm quonset machine shop, more specifically described in the plans and specifications on file with the Treasurer of this Board, and

WHEREAS, the following bid, accompanied by a bid bond, was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
Univ. 4361	Construction of Machine Shop	Scranton Construction Company	\$23,045.00	\$ 1,025.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the President of Southern Illinois University be authorized to notify the bidder of the award of contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

NAME OF INSTITUTION	Southern Illinois University
LOCATION	Carbondale, Illinois
JOB	Construction of Farm Quonset Machine Shop
TRADE	General Work
DATE OF OPENING OF PROPOSALS	Tuesday, April 17, 1951

For the Construction of
Farm Quonset Machine
Shop, Southern Illinois
University, Carbondale,
Illinois

Name of Contractor		¹ Addendum No. 1 Deduct	Net Bid	Certified Check
Scranton Construction Company 1025 Maple Street Mt. Vernon, Ill.	\$34,145.00	\$11,100.00	\$23,045.00	\$ 1,025.00
R. & R. Construction Company 735 Park Drive Alton, Illinois	34,900.00	8,400.00	26,500.00	1,050.00
Charles W. Friedline 707 West Pecan St. Carbondale, Illinois	40,754.00	13,132.00	27,622.00	1,222.62
Oscar Feurer 1109 W. Chestnut St. Marion, Illinois	40,921.00	12,710.00	28,211.00	1,300.00
J. C. Williams & Sons 1023 W. Main Street Carbondale, Illinois	45,500.00	No Bid	1,300.00

¹ If the specified 1½" thick Spray-O-Flake insulation to be applied to the inside of all exterior corrugated sheets including preparatory cleaning of the galvanized iron and finishing with aluminum "Spray-Seal" is omitted, deduct from base bid.

**RESOLUTION accepting bid for Site Development Work—
Power Plant and Service Shops Building, Southern Illinois Uni-
versity, Carbondale, Illinois**

WHEREAS, bid has been received (see schedule attached) for site development work for the Power Plant and Service Shops Building, more specifically described in plans and specifications on file with the Treasurer of this Board, and

WHEREAS, the following bid, accompanied by a bid bond, was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price	Certified Check
A. & E. 66809	Site De- velopment	Triangle Construction Company	\$54,726.40	\$ 1,800.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

NAME OF INSTITUTION	Southern Illinois University
LOCATION	Carbondale, Illinois
JOB	Site Development Completion of Power Plant
TRADE	Site Work
DATE OF OPENING OF PROPOSALS	Tuesday, April 24, 1951, 2:30 P. M. CST

	Total Schedule No. I in Dollars	Total Schedule No. II in Dollars	Grand Total Schedules Nos. I and II	Certified Check
Name of Contractor				
Triangle Construction Co., 480 North Evergreen Ave., Kankakee, Illinois	\$ 34,556.40 80 c. days	\$ 20,170.00 40 c. days	\$ 54,726.40	\$ 1,800.00
Howell Engineering Co. Carbondale, Illinois	44,182.05 150 c. days	28,105.00 60 c. days	72,287.05	2,500.00

RESOLUTION accepting bid for Electrical Work—Lowering Motion Picture Screen as an Extra on Contract 65453, Training School Building, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see letter attached) for electrical work—lowering motion picture screen, Training School Building, more specifically described in the letter attached, and

WHEREAS, the following bid was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price
A & E. 65453	Electrical Work	Phillips Electric Company	\$ 860.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

RESOLUTION accepting bid for Installation of Winch for Raising and Lowering Motion Picture Screen as an Extra on Contract No. 65453, Training School Building, Southern Illinois University, Carbondale, Illinois

WHEREAS, bid has been received (see letter attached) for the installation of a winch for raising and lowering the motion picture screen, Training School Building, more specifically described in the letter attached, and

WHEREAS, the following bid was the lowest and best bid received in view of all the circumstances:

Contract Number	Work	Contractor	Contract Price
A & E. 65453	Electrical Work	Phillips Electric Company	\$ 265.00

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforementioned bid be accepted by the Board of Trustees of Southern Illinois University and the contract be awarded to the bidder in accordance with the terms of his bid.

Section 2. That the Division of Architecture and Engineering in the Department of Public Works and Buildings be authorized to notify the successful bidder of the award of the contract to him.

Section 3. That the Chairman of the Board of Trustees is hereby authorized and directed to execute such contract.

DIVISION OF ARCHITECTURE AND ENGINEERING

May 16, 1951

TO: D. W. Morris, President
Southern Illinois University, Carbondale, Illinois

FROM: Supervising Architect

SUBJECT: Southern Illinois University, Carbondale, Illinois—Training
School Building, Electrical Work, Contract No. 65453

The Staff of the University requested the Chicago Office of this Division to secure a proposal covering the cost of furnishing and lowering of the motion picture screen in order that it may be raised completely out of sight, which the type of operation originally specified did not permit. They also requested that a proposal be procured from the electrical contractor covering the cost of moving border lights, conduit and wire, and replacing wire and painting, as well as extending the conduit as shown on drawings, Sheets A-1 and A-2, dated April 23, 1951.

All lamps should be installed simultaneously with the installation of the stage equipment and draperies, bids for which were recently received.

The original purchase of the screen and motion picture equipment was covered by an allowance included in the specifications for electrical work, and was installed by the DeVry Corporation of Chicago, Illinois through the contractor for electrical work, the Phillips Electric Company, and a proposal for the furnishing and installing of the winch desired was secured from the DeVry Corporation, which proposal is in the amount of \$265.00 and its acceptance should be handled through Phillips Electric Company in the same manner as the original allowance for motion picture equipment.

A proposal has also been secured from the Phillips Electric Company, covering the cost of moving the border lights, conduit and wire, replacing wire, painting and extending conduit as shown on drawings A-1 and A-2, and that proposal is in the amount of \$860.00 which does not include the furnishing of any concrete blocks or ceiling celotex.

A summary of the two proposals above outlined results in a net total amount of \$1,125.00, which is considered fair and reasonable and if the work be desired, as requested by the University staff, is recommended for acceptance.

If you concur in this recommendation, please provide this office at as early a date as possible, with your approval as our authority to notify the Phillips Electric Company of the acceptance of their proposal submitted under date of April 30, in the amount of \$860.00 as well as to notify the DeVry Corporation of the acceptance of their proposal submitted under date of January 3, in the amount of \$265.00 and to instruct Phillips Electric Company to arrange with the DeVry Corporation for the furnishing and installation of the winch for raising and lowering the motion picture screen, and to proceed with the balance of the work as required and adjust the records accordingly, as an addition in the amount of \$1,125.00 to present Contract No. 65453.

Yours very truly,
DEPARTMENT OF PUBLIC WORKS AND
BUILDINGS

/s/ C. Herrick Hammond
Supervising Architect

CHH:CWM:KG
cc: C. Walsh

Kenneth L. Davis moved the adoption of the above resolutions as recommended by the President of the University concerning the acceptance of bids for Engineering Services—Site Development—Training School Building; for Draperies, Venetian Blinds, Stage Curtains, and Stage Equipment—Training School Building; for Installation of Peg Board Type Bulletin Boards as an Extra on Contract A. & E. No. 65450—Training School Building; for Lettering of Stone Tablet as an Extra on Contract No. 65450—Training School Building; for Construction of Farm Quonset Machine Shop; for Site Development Work—Power Plant and Service Shops Building; for Electrical Work—Lowering Motion Picture Screen as an Extra on Contract No. 65453—Training School Building; and for the Installation of Winch for Raising and Lowering Motion Picture Screen as an Extra on Contract No. 65453—Training School Building. The motion was seconded by John Page Wham and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

Changes in Non-Academic Employees Pay Rolls from January 1, 1951, through June 10, 1951

E. For the information of the Board of Trustees, we are reporting the following changes in the pay rolls for non-academic employees for the period extending from January 1, 1951, through June 10, 1951.

NEW EMPLOYEES

Name—Classification	Effective Date	Monthly Salary Rate	Annual Salary Rate
Office			
Jarvis, Frances E., Account Clerk.....	2/26/51	\$190.00	\$ 2,280.00
Snyder, Mary Ellen, Clerk Stenographer II..	3/20/51	165.00	1,980.00
Dawson, Norma, Clerk Stenographer I....	5/21/51	140.00	1,680.00
Coleman, Joan, Clerk Typist I.....	2/1/51	125.00	1,500.00
Dickerson, Grace, Clerk Typist I.....	4/21/51	125.00	1,500.00
Huckelberry, Patricia, Clerk Typist I.....	5/2/51	140.00	1,680.00
Lingle, Idanell, Clerk Typist I.....	3/1/51	125.00	1,500.00
Masterton, Mary Jane, Clerk Typist I.....	4/11/51	140.00	1,680.00
Perkins, Regina, Bkkg. Mach. Operator I...	2/10/51	140.00	1,680.00
Hobbs, Patty Ann, Switchboard Operator I..	4/30/51	125.00	1,500.00
Siville, Mary Jane, Switchboard Operator I..	1/18/51	125.00	1,500.00
Physical Plant			
Price, Robert D., Electrician.....	4/23/51	395.85 (PR) ¹	4,750.20
Elmore, Leonard, Janitor I.....	3/12/51	140.00	1,680.00
Harris, J. W., Janitor I.....	3/19/51	140.00	1,680.00
Wade, Jay D., Janitor I.....	3/5/51	140.00	1,680.00
Wilson, Elvesely, Janitor I.....	5/14/51	140.00	1,680.00
Lawson, Dewey, Maintenance Worker.....	1/9/51	200.00	2,400.00
Frost, Guss Lee, Watchman I.....	2/28/51	140.00	1,680.00
Harris, Edgar, Watchman I.....	2/23/51	140.00	1,680.00
Walker, James M., Watchman I.....	2/12/51	140.00	1,680.00
Cafeteria			
Drake, Alice L., Cook I (substitute).....	1/29/51	140.00 ²	1,680.00

¹ Based on the prevailing rate of \$2.275 per hour for Electrician.

² Includes maintenance allowance of \$20.00 per month.

Residence Hall

Brown, Willie Lubertha, Domes. (substitute)	2/7/51	115.00	1,380.00
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TEMPORARY EMPLOYEES

Name—Classification	Effective Date	Monthly Salary Rate
Office		
Koenigsmark, Shirley, Bkkg. Mach. Operator I...	2/5/51	\$180.00
Physical Plant (three months basis, subject to extension)		
Asbury, Homer, Maintenance Worker.....	1/10/51	209.00
Baker, Loren L., Maintenance Worker.....	1/11/51	209.00
Jackson, D. L., Maintenance Worker.....	1/15/51	209.00
Martin, Gus, Maintenance Worker.....	1/17/51	209.00
Talley, Arthur, Electrician.....	5/28/51	395.85 (PR) ¹

¹ Based on the prevailing rate of \$2.275 per hour for Electrician.

RECLASSIFICATIONS

Name	Former Classification	New Classification	Effective Date
Grider, Jean,.....	Clerk Typist I....	Clerk Stenographer I....	2/18/51
Hill, Margaret T.....	Clerk Typist I....	Clerk Typist II.....	2/1/51

CHANGES IN SALARY

Name—Classification	Former Salary	New Salary	Effective Date
Hill, Margaret T., Clerk Typist II.....	\$140.00	\$160.00	2/1/51
Kristan, Rosemarie, Clerk Typist II...	181.00	196.00	4/1/51
Baggott, Irene, Clerk Typist I.....	130.00	140.00	5/1/51
Coleman, Joan, Clerk Typist I.....	125.00	140.00	4/1/51
Derossett, Katherine E., Clerk Typist I	130.00	150.00	4/1/51
Hall, Betty Lou, Clerk Typist I.....	125.00	140.00	5/1/51
Lingle, Betty Jane, Clerk Typist I....	125.00	140.00	5/1/51
Post, Roberta, Clerk Typist I.....	130.00	140.00	5/1/51
Waller, Lois E., Clerk Typist I.....	125.00	140.00	5/1/51
Burton, Jane E., Bkkg. Mach. Op. I....	140.00	155.00	3/1/51
Vogt, Wilma J., Switchboard Op. I....	125.00	135.00	2/1/51
McCormick, Clyde L., Electrician.....	378.48 (PR)	395.85 (PR) ¹	3/15/51
Renner, Henry J., Electrician.....	378.48 (PR)	395.85 (PR) ¹	3/15/51
Weber, Rudolph Wm., Electrician.....	378.48 (PR)	395.85 (PR) ¹	3/15/51
Crowell, Donald, Laborer (Building)..	226.20 (PR)	261.00 (PR) ²	1/30/51
Betts, Charles E., Plumber.....	391.50 (PR)	417.60 (PR) ³	1/1/51
Loy, Charles E., Plumber.....	391.50 (PR)	417.60 (PR) ³	1/1/51
Loy, Frank R., Plumber.....	391.50 (PR)	417.60 (PR) ³	1/1/51
Marten, W. E., Plumber.....	391.50 (PR)	417.60 (PR) ³	1/1/51
Michael, H. A., Plumber.....	391.50 (PR)	417.60 (PR) ³	1/1/51
Penrod, Lon, Farm Hand.....	125.00	175.00 ⁴	2/1/51

¹ Prevailing rate for Electrician changed from \$2.175 per hour to \$2.275 per hour.² Prevailing rate for Laborer (Building) changed from \$1.30 per hour to \$1.50 per hour.³ Prevailing rate for Plumber changed from \$2.25 per hour to \$2.40 per hour.⁴ Status also changed from temporary appointment to provisional appointment.

LEAVES OF ABSENCE

Name—Classification	Beginning Date	Terminal Date
Nichols, Patricia H., Clerk Stenographer.....	1/1/51	1/31/51
McCauley, Wanda Lee, Clerk Typist I.....	5/1/51

RETURN FROM LEAVE OF ABSENCE

	Effective Date
McIntosh, William V., Carpenter.....	3/1/51

TERMINATION OF SERVICES

Name—Classification	Department	Effective Date
Anderson, C. L. (Death), Carpenter (Temporary)	Physical Plant	3/22/51
Anderson, Fred ¹ , Stationary Fireman.....	Physical Plant	1/31/51
Asbury, Homer ² , Maintenance Worker.....	Physical Plant	4/9/51
Bandy, Carl A., ² Carpenter (Temporary).....	Physical Plant	4/4/51
Bell, David ² , Carpenter (Temporary).....	Physical Plant	4/3/51
Berry, Claude ² , Carpenter (Temporary).....	Physical Plant	3/31/51
Blessing, Mary V. (Resigned), Clerk Typist I....	General Library	1/13/51
Cox, Earl L. (Resigned), Maintenance Worker....	Physical Plant	5/2/51
Cresse, Mabel ³ , Switchboard Operator I.....	Univ. Tel. Ex.	1/8/51
Dale, Jane Maria (Resigned), Clerk Typist I....	Purchasing Agent	1/10/51
Halstead, Roscoe ² , Maintenance Worker.....	Physical Plant	1/31/51
Hartline, Gilbert ² , Maintenance Worker.....	Physical Plant	2/28/51
Helton, Clifton O. (Resigned), Carpenter (Temporary)	Physical Plant	1/31/51
Koenigsmark, Shirley A. ² , Bkkg. Mach. Op. I....	Chief Accountant	4/5/51
Lambert, Daniel Wayne (Resigned), Carpenter (Temporary)	Physical Plant	5/28/51
Lewis, Norah (Resigned), Janitor I.....	Physical Plant	1/24/51
Logeman, Malcolm B., Account Clerk.....	Chief Accountant	3/15/51
Macaluso, Charles ² , Maint. Equip. Operator.....	Physical Plant	2/24/51
Martin, Gus ² , Maintenance Worker.....	Physical Plant	4/17/51
McIntosh, William V. (Resigned), Carpenter.....	Physical Plant	3/28/51
Mosley, Statsie C. (Retired), Laborer (Maint.)....	Physical Plant	2/1/51
Naas, Raymond F., ² Carpenter (Temporary).....	Physical Plant	4/9/51
O'Brien, Loyce L. (Resigned), Bkkg. Mach. Op. I..	Chief Accountant	2/11/51
Ozburn, W. L. (Resigned), Electrician.....	Physical Plant	3/28/51
Pribble, Ernest Lee ² , Maintenance Worker.....	Physical Plant	2/28/51
Roberson, Dorothy (Resigned), Clerk Typist II..	Registrar	4/9/51
Schmidt, James E., ² Maintenance Worker.....	Physical Plant	2/28/51
Schoolcraft, Art Lee (Resigned), Carpenter (Temporary)	Physical Plant	4/30/51
Siville, Mary Jane (Resigned), Switchboard Operator I.....	Univ. Tel. Ex.	3/8/51
Sutton, Betty Lou (Resigned), Clerk Steno. I..	Chief Accountant	2/17/51
Venus, Harley Frank (Resigned), Maintenance Worker	Physical Plant	4/18/51
Williams, Virginia (Terminated), Clerk Steno. I..	Registrar	2/16/51
Woods, Vivian C. (Resigned), Clerk Typist I.....	General Library	5/24/51

¹ Unable to qualify through physical examination.² Termination of temporary appointment.³ Replaced by eligible from Illinois Civil Service Commission Eligibles List.

Robert W. Davis moved the approval of the changes in the non-academic employees pay rolls from January 1, 1951, through June 10, 1951, as listed in the above report and recommended by the President of the University. The motion was seconded by Guy A. Gladson and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

Approval of Graduate Major in Industrial Education

F. Upon recommendation of the Graduate Council, we are requesting approval of the offering of a graduate major in the Industrial Education Department.

Hitherto, only a graduate minor has been offered but a number of the teachers of Industrial Education have recently acquired doctor's degrees, thereby making themselves eligible for membership in the Graduate Faculty. With four holders of the doctorate now in the Industrial Education Department, it has become possible to offer a sufficient number of courses on the graduate level for a major in this field.

Upon the recommendation of the President and the Graduate Council of the University, Robert W. Davis moved the approval of the offering of a graduate major in the Industrial Education Department. The motion was seconded by John Page Wham and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

Approval of Report on Agricultural Research Program for Southern Illinois University by the Doane Agricultural Service, Incorporated

G. We recently mailed to all Board members copies of the Doane Report on the agricultural program of Southern Illinois University, together with an account of a meeting on Thursday, May 31, in Carbondale at which Mr. D. Howard Doane and his associates presented the report with comments to a group of our staff members and visiting representatives of various agencies concerned with the development of agriculture in Southern Illinois. The following visitors were present:

Mr. Harvey Hartline, Executive Secretary, Illinois Horticultural Association
 Mr. Harold Kaeser, Superintendent of the Division of Markets (representing Governor Stevenson)
 Mr. Albert Webb, Director of the Illinois Agriculture Association
 Mr. Donald L. Henry, Agricultural Economist, Federal Reserve Bank (St. Louis)
 Mr. Floyd E. Morris, Vice-President, Illinois Agricultural Association
 Mr. M. J. Bozarth, President, Southern Illinois Incorporated
 Dr. Henry P. Rusk, Dean, College of Agriculture, University of Illinois
 Mr. Martin Schaeffer, Representative, Educational Council of 100

Following the discussion, a motion was made by Dean Rusk of the University of Illinois, seconded by Mr. Hartline, and passed by the group without a dissenting vote that the following statement represented the consensus of thinking of the group and its recommendation to the Board of Trustees of Southern Illinois University:

1. We approve, in principle, the Doane Report.
2. We agree that the report should be implemented in so far and in so fast as is compatible with each of the following:
 - a. Available resources.
 - b. Development of the instructional program.
 - c. Development of instructional facilities.

Accordingly, we request that the Board of Trustees approve, in principle, the Doane Report; and endorse its implementation in so far and in so fast as is compatible with resources available, the development of the instructional program, and the development of instructional facilities.

John Page Wham moved the approval, in principle, of the Doane Report and the endorsement of its implementation in so far and in so fast as is compatible with resources available, the development of the instructional

program, and the development of instructional facilities. The motion was seconded by Robert W. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

Request for Approval of Purchase of Signature Machine for Processing Vouchers

- H. The Board's attention is called to Senate Bill 133 which has been approved by the Governor and will become law on July 1, 1951.

"When an appropriation shall have been made by the General Assembly for the ordinary and contingent expenses of the operation, maintenance, and administration of the several offices, departments, institutions, boards, commissions, and agencies of the state government, the Auditor of Public Accounts shall draw his warrant on the State Treasurer for the payment of the same upon the preparation of itemized vouchers, issued, certified, and approved as follows:

Southern Illinois University, to be certified by the President and the Secretary of the Board of Trustees of Southern Illinois University with the corporate seal of the University attached thereto."

Some provision must be made for the University's vouchering to take effect at that time.

The University of Illinois has the same situation and they have purchased a signature machine so that the persons named may have the vouchers signed without their written signatures.

It will take some time to order and receive a signature machine and it is recommended that the Board approve this method of handling the vouchers so that an order may be made immediately for a signature machine.

Kenneth L. Davis moved the approval of the purchase of a signature machine for processing vouchers as recommended by the President of the University. The motion was seconded by Robert W. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

Discussion followed concerning the wording of the following excerpt from Senate Bill 133:

"Southern Illinois University, to be certified by the President and the Secretary of the Board of Trustees of Southern Illinois University with the corporate seal of the University attached thereto."

The phrase, "the President and the Secretary of the Board of Trustees", needs clarification and at the suggestion of Guy A. Gladson, and unanimously approved by the members of the Board, the University Legal Counsel was directed to appeal to the Attorney General for a ruling.

Acceptance of Sherertz Property Subject to Easement

- I. Approval is requested for the following letter to be sent by the Chairman of the Board of Trustees to Mr. Omer W. Jones, Jr., Assistant to the Attorney General, Murphysboro, Illinois:

"This is to notify you that the Board of Trustees of Southern Illinois University has authorized acceptance of title from Everett L. Sherertz and Helen M. Sherertz, husband and wife, to the real estate hereinafter described, subject to the easement for sewage shown in warranty deed to Robert C. Cassell and Irene Cassell recorded in

Book 140 of Deeds, at page 316, in the Recorder's Office of Jackson County, Illinois:

The West half of the East half of the Northeast quarter of Section 29, Township 9 South, Range 1 West of the 3rd P.M., except a strip of land 420.75 feet in even width off the North side thereof, containing 35.1 acres more or less, situated in the County of Jackson in the State of Illinois.

Beginning at the Northeast corner of the Northwest quarter of the Northeast quarter of Section 29, Township 9 South, Range 1 West of the 3rd P.M., thence South along the East line of said Northwest quarter of the Northeast quarter for a distance of 420.75 feet, thence West parallel to the North line of Section 29 for a distance of 200 feet; thence North parallel to the East line of said tract for a distance of 420.75 feet, thence East along the North line of Section 29 to the point of beginning, situated in the County of Jackson in the State of Illinois."

In connection with the purchase of the Sherertz property there is outstanding an easement for the benefit of property owned by Dr. Willis E. Malone. Before Mr. Jones will accept title for the State, he must have authorization from the Board for the acceptance of title subject to this easement. The easement is as follows:

"... grantees are granted the privilege of discharging the effluent from septic tank and eave downspouts located on property of grantees to the main ditch located on the property of the grantor and said grantees shall always be permitted to do so until connection to a sanitary sewer is made available or until said septic tank shall become unsatisfactory or obnoxious, then a change shall be made according to requirements of Public Health Department of the State of Illinois.

"The said grantees shall hold harmless the said grantors from any and all damages alleged to have been occasioned by the operation of said septic tank."

John Page Wham moved the acceptance of the Sherertz property subject to the easement as described in the above report. The motion was seconded by Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

Annual Independent Post Audit

J. The Board of Trustees approved on June 19, 1950, an auditing firm selected by the Auditor of Public Accounts to audit the University books. The plan of payment for previous years including last year was:

"Every other year the Auditor's Office will pay for the complete cost of the audit and in other years, the Auditor's Office will pay one-third of the cost of the audit."

Under this arrangement the entire auditor's fee for the year ended June 30, 1951, would be payable by the office of the Auditor of Public Accounts.

The University has received a letter from Mr. R. E. Willis, Chief Clerk in the Auditor's office, requesting that the Board make some arrangement and enclosing a copy of a letter from the Attorney General which states that one of the official duties of the Auditor is to audit the books of the University.

It is recommended to the Board that they empower the President to notify the Auditor of the acceptance of the auditing firm of Bert H. Allison and Company of East St. Louis, the firm which made the audit last year, and that the arrangement of previous years be accepted for the year ending June 30, 1951.

Kenneth L. Davis moved that the President of the University be empowered to notify the Auditor of Public Accounts of the acceptance of the auditing firm of Bert H. Allison and Company of East St. Louis to audit the University books for the year ending June 30, 1951, and that the arrangement of payment for such audit, as approved in previous years, be accepted for the year ending June 30, 1951. The motion was seconded by Robert W. Davis and was unanimously passed with each member recording his vote as follows:

Leo J. Brown.....	Yea
Kenneth L. Davis.....	Yea
Robert W. Davis.....	Yea
Guy A. Gladson.....	Yea
John Page Wham.....	Yea

At this time President Morris presented for the information of the members of the Board the following summary of the degrees as conferred at the June, 1951, Convocation.

SUMMARY OF DEGREES, JUNE, 1951

GRADUATE COLLEGE

	Men	Women	Total
Master of Arts Degree.....	8	4	12
Master of Science Degree.....	4	0	4
Master of Science in Education Degree.....	32	9	41
Total Master's Degrees.....	44	13	57

COLLEGE OF EDUCATION

Bachelor of Music Education Degree.....	2	0	2
Bachelor of Science in Education Degree.....	109	91	200

COLLEGE OF LIBERAL ARTS AND SCIENCES

Bachelor of Arts Degree.....	52	8	60
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COLLEGE OF VOCATIONS AND PROFESSIONS

Bachelor of Science Degree.....	52	8	60
Total Bachelor's Degrees.....	215	107	322
Total Degrees.....	259	120	379

President Morris presented to the members of the Board the following letter and proposed outline of a plan for a comprehensive pilot-study of Southern Illinois as developed by Dr. Charles C. Colby. Dr. Colby was recently retired as a Professor of Geography and Chairman of the Geography Department at the University of Chicago, and since February of this year, has been employed on the faculty of Southern Illinois University as a Lecturer in the department of Geography.

THE UNIVERSITY OF CHICAGO CHICAGO 37, ILLINOIS DEPARTMENT OF GEOGRAPHY June 19, 1951

President D. W. Morris, Southern Illinois University,
Carbondale, Illinois

Dear President Morris:

I have studied the reports by Richardson, Wood and Company, Raymond D. Coleman, and the Doane Agricultural Service, Inc. The first is inadequate and misleading, the second appears to be effective in its restricted field, while

the third represents a specific approach to an important problem. All the reports possess values but from none of them can one gain a working knowledge and understanding of the service area of Southern Illinois University.

Following your suggestion, I submit herewith a plan for a comprehensive pilot-study of Southern Illinois. In general the study follows a method of area analysis developed in 1942 by the Land Committee of the National Resources Planning Board—a committee of which I was a member. The method was devised by Gilbert White, now President of Haverford College, Victor Roterus, now Director of the Area Development Division of the Department of Commerce and myself. This method is designed to move rapidly through published materials in order to recognize (1) the structure of livelihood in the area, and (2) the general framework of desirable future developments.

The proposed pilot-study emphasizes employment and income: the dual centers of interest in any area. It also emphasizes the natural conditions, the productive plant and the human resources which are basic in the development of any area. By thus appraising the regional assets and liabilities, the study should help in recognizing the direction of needed adjustments and in developing a wise program of future growth.

Under the proposed plan, the results of the pilot-study are to be presented in two forms, namely, a one-sheet tabulary summary and a comprehensive report accompanied by appropriate maps, and other exhibits. It is hoped that the study will reveal lines of needed research, possibilities for private enterprise, and a desirable program of public works.

In large measure the pilot-study will be an individual task but it will require some clerical, statistical, and cartographic assistance.

I enclose a design for the tabular summary, an outline of the comprehensive report, and an estimate of the cost during the coming academic year.

Sincerely yours,

/s/ Charles C. Colby
Charles C. Colby

CCC/fm

enc.

P.S. The tabular summary is under separate cover.

Pilot-Study of Southern Illinois

- I. Nature, Scope, Method, and Objectives of the Investigation
- II. Southern Illinois as a Unit Area
- III. Regional and National Relations
 - A. Southern Illinois in the State
 - B. Southern Illinois in the Middle West
 - C. Southern Illinois in the National Economy
- IV. Basic Natural Conditions and Resources
 - A. Consumable resources
 - B. Conditioning resources
 - C. Land and water problems
- V. The Productive Plant

(As the term is used here, the productive plant includes all facilities and structures built by man.)

- A. The settlement pattern
- B. The agricultural plant
- C. The industrial plant
 - mining
 - forestry
 - manufacturing
- D. Rural and urban housing
- E. The educational plant
- F. Facilities of government at the several levels

VI. Economy

(The economy includes all the pursuits by which the people of Southern Illinois gain their livelihood.)

- A. Overall occupational structure
- B. The agricultural economy
 - crop systems
 - livestock associations
- C. Forestry
- D. Recreation as a source of livelihood
- E. Industry and the industrial potential
- F. Status of professional and service occupations
- G. Human Resources

VII. Social Organizations which Influence the Economy

- A. Organization of business and commercial enterprise
- B. Levels of government and their relation to productive enterprise
- C. Impact of religious organizations (?)
- D. Social lags and social initiative
- E. Geography of education in Southern Illinois

VIII. Direction of Desirable Adjustments and Developments

- A. Ways in which and the extent to which economy and resources can be brought into better adjustment
- B. Potentialities in the use of water resources
- C. Scenic inventory, recreational facilities, and the tourist industry
- D. Desirable trends in industry and agriculture
- E. Regional maturity vs. provincialism

IX. Recommendations

- A. In regard to needed research
- B. In the realm of enterprise
- C. As to programs of public works
- D. In regard to educational policies

Estimated Budget for the Pilot-Study

In large measure a pilot study of this type calls for individual thought and work. However, some secretarial, statistical, and cartographic help will be needed. A drafting table and a filing chest for maps will be desirable.

1. Salary for the investigator	\$ 8,000.00
2. Clerical, statistical and cartographic assistance	1,200.00
3. Equipment and supplies	200.00
4. Transportation	200.00
5. Other items of expenses	200.00

Estimated total	\$ 9,800.00
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Following the pilot-study many members of the staff might be involved in research on the area.

After full discussion, it was unanimously agreed by the members of the Board to invite Dr. Colby and the Chairmen of the departments of the University who would be involved in the proposed study to meet with the Board at the next meeting for further discussion.

President Morris stated that the proposed remodelling of the house at 315 West Grand Avenue, for use as a University guest house, would cost between five and eight thousand dollars.

After full discussion, it was unanimously agreed that this matter should be tabled until the next meeting of the Board.

President Morris stated that he was happy to report to the Board that the University legislative program has progressed extremely satisfactorily and that all of the bills have been passed and are either signed by the Governor or are on his desk now for signature.

Consideration of the annual internal budget was deferred, pending approval of the appropriation bills now on the Governor's desk. A copy of the internal budget for 1951-52, subject to ratification by the Board of Trustees at the next meeting, is made a part of and appears as an Appendix to the printed Annual Report of the Board of Trustees for 1950-51.

The meeting was adjourned at 7:00 p.m.

Leo J. Brown, Chairman

Kenneth L. Davis, Secretary



APPENDICES
TO
ANNUAL REPORT
BOARD OF TRUSTEES
SOUTHERN ILLINOIS UNIVERSITY

APPENDIX I

SOUTHERN ILLINOIS UNIVERSITY

ANNUAL INTERNAL BUDGET

July 1, 1951, to June 30, 1952

As Approved by the Board of Trustees

July 18, 1951

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Exhibit A

Comparative Summary of Estimated Income and Departmental Appropriations

July 1, 1951, to June 30, 1952

Estimated Income:

Educational Operations:

State Appropriations	\$ 3,539,998.00
Student Fees	326,850.00
Sales and Services—Departments.....	39,350.00

Total Educational Operations	\$ 3,906,198.00
------------------------------------	-----------------

Auxiliary Enterprises:

Bookstore	65,300.00
Cafeteria	94,000.00
Canteen	37,050.00
Chautauqua Street Veterans' Housing.....	45,600.00
Men's Residence Barracks	22,000.00
Residence Hall	46,050.00

Total Auxiliary Enterprises	\$ 310,000.00
-----------------------------------	---------------

COMBINED TOTALS	\$ 4,216,198.00
-----------------------	-----------------

Departmental Appropriations:

Educational Operations:

General Administration and General Expense	\$ 510,334.00
Instruction	2,035,756.75
Research	41,724.75
Extension	20,095.00
Libraries	139,238.00
Physical Plant	917,752.80
Refunds	4,500.00
U. S. Government Contracts.....	25,211.00
Awards and Grants for Scholarships.....	31,200.00

Total Educational Operations.....	\$ 3,725,812.30
-----------------------------------	-----------------

Auxiliary Enterprises:

Bookstore	\$ 60,992.00
Cafeteria	94,000.00
Canteen	37,050.00
Chautauqua Street Veterans' Housing.....	31,908.00
Men's Residence Barracks.....	22,000.00
Residence Hall	46,050.00

Total Auxiliary Enterprises.....	\$ 292,000.00
----------------------------------	---------------

COMBINED TOTALS	\$ 4,017,812.30
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Unappropriated Estimated Income:

Educational Operations:

Personal Services—Regular.....	\$ 70,385.70 ¹	
Personal Services—Student.....	10,000.00	
Other Current Expenses.....	100,000.00	180,385.70

Auxiliary Enterprises:

Personal Services—Regular.....	\$ 1,654.00	
Personal Services—Student.....	1,995.00	
Other Current Expenses.....	14,351.00	18,000.00
		<hr/>
Total Unappropriated Est. Income.....	\$ 198,385.70	
		<hr/>
		\$ 4,216,198.00
		<hr/>

¹ Reserved for second-year Faculty-Administrative increases.

Exhibit B**Statement of Estimated Income**

July 1, 1951 to June 30, 1952

I. Educational and General:**A. State Appropriations:**

1. Personal Services.....	\$ 2,689,407.00
2. Contractual Services	352,992.00 ¹
3. Office Expenses—Postage	11,500.00
4. Office Expenses—Other.....	9,475.00
5. Travel	25,192.00
6. Commodities	196,125.00
7. Stationery, Printing and Office Supplies.....	17,202.00
8. Equipment	150,925.00
9. Employer Contributions to the University Retirement System of Illinois.....	55,980.00
10. Permanent Improvements
11. Awards and Grants	31,200.00
	<hr/>
Total	3,539,998.00
	<hr/>

B. Student Fees:**1. Registration Fees:**

a. Belleville Residence Center (Graduate).....	750.00
b. Belleville Residence Center (Undergraduate)..	1,000.00
c. University (Graduate).....	49,450.00
d. University (Undergraduate).....	230,600.00
e. Extension	22,000.00
f. Vocational-Technical Institute	16,500.00
g. Matriculation	250.00
2. Graduate Theses and Aptitude Tests	1,500.00
3. Gymnasium Fees	200.00
4. Laboratory Fees	1,400.00
5. Library Fines	1,000.00
6. Miscellaneous Penalties	1,000.00
7. Transcript of Credit Fees	1,200.00

Total \$ 326,850.00

¹ Includes:

Major Repairs	\$200,000.00
Regular Services	152,992.00
	<hr/>
	\$352,992.00
	<hr/>

C. Sales and Services—Departments:

1. Farm:	
a. Sales—Livestock	\$ 3,000.00
b. Sales—Milk	2,000.00
c. Sales—Miscellaneous	150.00
d. Sales—Poultry and Poultry Products.....	600.00
e. Sales—Vegetables and Fruits.....	100.00
f. Transfers—(Non-Cash)	800.00
2. Rentals—Real Property.....	9,000.00
3. Refunds, Rebates, and Commissions.....	500.00
4. Sales—Miscellaneous	3,000.00
5. Film Services	20,000.00
6. Testing Services	100.00
7. Salary Refunds	100.00
Total	\$ 39,350.00

Total Educational Operations..... \$ 3,906,198.00

II. Auxiliary Enterprises:

A. Bookstore:

1. Sales:	
a. Supplies	25,000.00
b. Books	7,000.00
2. Transfers—(Non-Cash)	9,000.00
3. Penalties	300.00
4. Rental Fees	24,000.00
Total	\$ 65,300.00

B. Cafeteria:

1. Sales:	
a. Regular	\$ 90,000.00
b. Banquets	2,000.00
2. Transfers—(Non-Cash)	2,000.00
Total	\$ 94,000.00

C. Canteen:

1. Sales	\$ 37,000.00
2. Transfers—(Non-Cash)	50.00
Total	\$ 37,050.00

D. Chautauqua Street Veterans Housing:

1. Rentals	\$ 45,000.00
2. Miscellaneous Services	600.00
3. Miscellaneous	
Total	\$ 45,600.00

E. Men's Residence Barracks:

1. Rentals	\$ 20,000.00
2. Extra Lodging	500.00
3. Transfers—(Non-Cash)	1,500.00
Total	\$ 22,000.00

¹ Does not include refunds into General Revenue.

F. Residence Hall:	
1. Room and Board	\$ 45,000.00
2. Extra Meals and Lodging.....	1,000.00
3. Transfers—(Non-Cash)	50.00
Total	46,050.00
Total Auxiliary Enterprises	310,000.00
COMBINED TOTALS	\$ 4,216,198.00

Exhibit C

Summary of Departmental Appropriations

July 1, 1951, to June 30, 1952

Educational Operations:

General Administration and General Expense:

General Administrative Offices:

Board of Trustees	\$ 11,670.00
President	49,551.00
Legal Counsel	7,920.00
Business Manager	23,436.00
Auditor	8,700.00
Bursar	10,665.00
Chief Accountant	28,131.00
Personnel Office	11,257.00
Purchasing Agent	27,234.00
Registrar's Office	33,043.00

General Student Welfare:

Dean of Men	24,560.00
Dean of Women	13,050.00
Health Service	32,675.00
Student Center	5,700.00
Testing Service	2,650.00
Visitation	845.00

Public Relations:

Alumni Records and Services	21,940.00
Fair Exhibits	1,375.00
Information Service	23,733.00
Placements	16,420.00
Receptions	3,950.00
Music Festival	2,365.00

General Expense:

Air Travel	9,600.00
Art Expense	5,065.00
Auditing
Catalogs and Announcements	4,875.00
Commencement	2,340.00
Duplicating Expense	20,237.00
Freight and Express	8,000.00
General Printing	3,375.00
General Stores Expense	2,400.00
Government Surplus Property	280.00
Photographic Expense	8,283.00
Post Office	5,706.00
Retirement Contributions	55,980.00
Southern Illinois University Foundation.....	55.00
Telephone Exchange	23,268.00

Total General Administration and General Expense... \$510,334.00

Instruction:

Instruction—General	363,485.00
Air Force R O T C.....	5,995.00
General Publications	1,125.00
Institutional Memberships	845.00
Lectures and Consultant Services	12,750.00
Summer Session	200,000.00
Graduate School	36,110.00
Belleville Residence Center	565.00
Vocational—Technical Institute	77,810.00
Total	(698,685.00)

College of Liberal Arts and Sciences:

Administration—Dean	11,122.50
Botany	27,560.00
Chemistry	45,520.00
English	92,880.00
Foreign Languages	34,310.00
Geography and Geology	32,890.00
Government	34,740.00
History	39,340.00
Mathematics	29,685.00
Microbiology	9,476.25
Philosophy	8,125.00
Physics and Astronomy	27,235.00
Physiology	12,550.00
Psychology	7,610.00
Sociology	22,765.00
Zoology	37,465.00
Total College of Liberal Arts and Sciences.....	(473,273.75)

College of Vocations and Professions:

Administration—Dean	14,240.00
Agriculture	44,130.00
Art	34,110.00
Business Administration	43,095.00
Economics	19,955.00
Home Economics	29,249.00
Home Management House	1,180.00
Industrial Education	41,420.00
Journalism	7,967.00
Music	45,790.00
Nursing Education	14,515.00
Speech	43,700.00
Total College of Vocations and Professions.....	(339,351.00)

College of Education:

Administration—Dean	17,391.00
Education	58,594.00
Guidance and Special Education	34,035.00
Health Education	15,145.00
Library Service	360.00
Outdoor Education	2,525.00
Physical Education—Men (Academic)	32,690.00
Physical Education—Men (Non-Academic)	28,356.00
Physical Education—Women	23,425.00
Teacher Training	26,156.00
University School	147,155.00
Total College of Education	(385,832.00)

Organized Activities Relating to Instruction:	
Audio-Visual Aids	36,675.00
Child Guidance Clinic	2,435.00
Curriculum Materials	55.00
Experimental Farm	32,770.00
Museum	40,000.00
Statistical Services	26,680.00
Total Organized Activities	(138,615.00)
Total Instruction	\$ 2,035,756.75
Research:	
Biological Research Laboratory	26,203.75
Individual Research Projects	15,521.00
Total Research	41,724.75
Extension	20,095.00
Library:	
General Library	127,238.00
Tilton-Lincoln Library	5,010.00
University School Library	6,990.00
Total Libraries	139,238.00
Physical Plant:	
Operation and Maintenance:	
Administration	18,306.00
Operation	205,054.80
Maintenance	187,863.00
Power Plant and Utilities	136,204.00
Rental of Real Property
Camp Ellis Buildings	135,000.00
Surplus Property Storage	170.00
Planning and Development:	
Architectural Services	35,155.00
Major Repairs	200,000.00
Permanent Improvements
Total Physical Plant	917,752.80
Total Educational and General	3,664,901.30
Refunds	4,500.00
U. S. Government Contracts:	
Ordnance Plant Veterans Housing Project Contract No. III-V-11329	25,211.00
Awards and Grants for Scholarships	31,200.00
Total Educational Operations	3,725,812.30
Auxiliary Enterprises:	
Bookstore	60,992.00
Cafeteria	94,000.00
Canteen	37,050.00
Chautauqua Street Veterans Housing Project.....	31,908.00
Men's Residence Barracks	22,000.00
Residence Hall	46,050.00
Total Auxiliary Enterprises	292,000.00
COMBINED TOTALS	\$ 4,017,812.30

BOARD OF TRUSTEES

Personal Services—Regular:

DiGiovanna, Alice, B. Ed., Exec. Asst. (12)	\$ 4,500.00
Sooner, Mary Jeanne, B. S. in Ed., Fac. Asst. (12)	2,520.00

7,020.00

Personal Services—Student

150.00

Other Current Expenses

4,500.00

Total \$ 11,670.00

PRESIDENT

Personal Services—Regular:

Morris, D. W., Ph. D., President..... (12)	\$ 16,500.00
Bitterman, Norman G., M. S., Lecturer (Field Representative) (military leave).....
Jones, Lyle (one-third time) Exec. Asst. (Field Representative) (12)	2,480.00
Nelson, Lois H., B. S. in Ed., Exec. Asst. (Secretary to the President)..... (12)	5,040.00
Pitkin, Minnie Mae, M. S., Exec. Asst..... (12)	5,040.00
McSherry, Patricia, A. B., Fac. Asst. (12)	3,000.00
Butler, Charles D., B. A., Fac. Asst..... (12)	2,640.00
Swan, Vivien, Clerk Steno. II..... (12)	2,316.00
Huckelberry, Patricia, Clerk Typist I..... (12)	1,740.00
_____, Clerk Steno. I..... (12)	1,920.00
(Requisition No. 423)	

40,676.00

Personal Services—Student

1,000.00

Other Current Expenses

7,875.00

Total \$ 49,551.00

¹ Furnished house for convenience of University.

LEGAL COUNSEL

Personal Services—Regular:

Rendleman, John S., J. D., Asst. Prof. (of Government; Acting Legal Counsel and Assistant to the President) (12)	\$ 6,000.00
_____, Clerk Steno. I..... (12)	1,920.00
(Requisition No. 566)	

7,920.00

Personal Services—Student

Other Current Expenses

Total \$ 7,920.00

BUSINESS MANAGER

Personal Services—Regular:

Miles, Edw. V., Jr., M. A., Exec. Asst. (Business Manager; Associate Professor of Economics)..... (12)	\$ 9,000.00
Gallegly, Robert L., A. M., Exec. Asst. (Assistant Business Manager; Instructor in Business Administration) (12)	6,360.00
Perry, Wilma Nell, B.S. in Ed., Clerk Steno. II..... (12)	3,204.00
Malzahn, Carolyn, Clerk Steno. I..... (12)	2,052.00

20,616.00

Personal Services—Student

600.00

Other Current Expenses

2,220.00

Total \$ 23,436.00

AUDITOR**Personal Services—Regular:**

Buffum, Warren E., B. A., Exec. Asst. (Auditor).....	(12)	\$	4,380.00
Wolff, Ann, Clerk Steno. I.....	(12)		1,920.00

 6,300.00

Personal Services—Student 900.00

Other Current Expenses 1,500.00

 Total \$ 8,700.00

BURSAR**Personal Services—Regular:**

Etherton, Lucile H., Exec. Asst. (Bursar).....	(12)	\$	4,140.00
Derosett, Katherine, Clerk Typist I.....	(12)		1,980.00
Hurt, Shirley, Clerk Typist I.....	(12)		1,740.00

 7,860.00

Personal Services—Student 1,400.00

Other Current Expenses 1,405.00

 Total \$ 10,665.00

CHIEF ACCOUNTANT**Personal Services—Regular:**

Benedict, Bruce W., A. B., B. S., Exec. Asst. (Chief Accountant)	(12)	\$	5,040.00
Doolin, M. Fidella, B. Ed. Acct. Clerk.....	(12)		3,432.00
Jarvis, Frances E., Acct. Clerk.....	(12)		2,532.00
Kristan, Rosemarie, Clerk Typist II.....	(12)		2,400.00
Lingle, Idanell, Clerk Typist I.....	(12)		1,740.00
Grider, Frances Jean, Clerk Steno. I.....	(12)		1,920.00
Burton, Jane E., Bkkg. Mach. Op. I.....	(12)		2,052.00
Perkins, Regina, Bkkg. Mach. Op. I.....	(12)		1,920.00

 21,036.00

Personal Services—Student 4,000.00

Other Current Expenses 3,095.00

 Total \$ 28,131.00

PERSONNEL OFFICE**Personal Services—Regular:**

Crichton, Jane Wallace, B. Ed., Exec. Asst.	(12)	\$	4,200.00
Hill, Margaret Townes, Clerk Typist II.....	(12)		2,112.00
Dickerson, Grace, Clerk Typist I.....	(12)		1,740.00

 8,052.00

Personal Services—Student 1,800.00

Other Current Expenses 1,405.00

 Total \$ 11,257.00

PURCHASING AGENT**Personal Services—Regular:**

Beach, Cornelia L., B. Ed., Exec. Asst. (Purchasing Agent)	(12)	\$ 5,940.00
Keough, Rosemary, Clerk Typist II	(12)	2,616.00
Hart, Lucille, Clerk Typist II	(12)	2,544.00
Killingsworth, Dolores, Clerk II	(12)	2,556.00
Veach, Helen, B. Ed. Clerk II	(12)	2,184.00
Coleman, Joan, Clerk Typist I	(12)	1,740.00
Haney, Joe, Stores Clerk	(12)	2,244.00

 \$ 18,924.00

Personal Services—Student 5,500.00

Other Current Expenses 2,810.00

Total \$ 27,234.00

REGISTRAR**Personal Services—Regular:**

Shank, Marjorie, M. A., Assoc. Prof.	(12)	\$ 4,770.00
(see Geography) (of Geography; Registrar and Director of Admissions)	(12)	(1,590.00)
(total salary)	(12)	(6,360.00)
Eberhart, Wilma Sue J., B. S. in Ed., Fac. Asst.	(12)	3,480.00
Melton, Norma Trotter, B. S. in Ed., Fac. Asst.	(12)	3,840.00
Todd, June Fulkerson, B. S. in Ed., Fac. Asst.	(12)	3,240.00
Snyder, Mary Ellen, Clerk Steno. II.	(12)	2,316.00
Dawson, Norma, Clerk Steno. I	(12)	1,920.00
_____, Clerk Typist II	(12)	2,112.00
(Requisition No. 565)		

 \$ 21,678.00

Personal Services—Student 6,300.00

Other Current Expenses 5,065.00

Total \$ 33,043.00

DEAN OF MEN**Personal Services—Regular:**

Davis, I. Clark, M. S., Dean (of Men; Acting Director of Student Affairs)	(12)	\$ 6,900.00
Rector, Alice P., M. S. in Ed., Instructor (sabbatical leave, half pay)	(9)	1,755.00
Etheridge, Robert F., M. S. in Ed., Instructor (Assistant to the Dean)	(9)	3,195.00
Pulliam, Mabel, Supervisor (of off-campus Housing)	(12)	4,980.00
Brennan, Alice Aleen, B. S. in Ed. (term appointment) ..	(12)	3,480.00

 20,310.00

Personal Services—Student 2,000.00

Other Current Expenses 2,250.00

Total \$ 24,560.00

DEAN OF WOMEN**Personal Services—Regular:**

Farr, Leah, M. A., Instructor (Acting Dean of Women; Assistant Dean of Women)	(12)	\$ 5,280.00
Janes, Claudine, M. S. in Ed., Fac. Asst. (leave without pay)
Ott, Loretta, B. S. in Ed., Fac. Asst.	(12)	3,480.00

8,760.00

Personal Services—Student	2,600.00
Other Current Expenses	1,690.00

Total \$ 13,050.00

HEALTH SERVICE**Personal Services—Regular:**

Bradshaw, R. W., M. D., Professor (of Health Education; Director, University Health Service; University Physician)	(12)	\$ 8,880.00
Raso, Anthony James, M. D. ¹ , Assoc. Prof. (of Physiology; Associate University Physician)	(12)	6,960.00
Bradley, Edna, R. N., Fac. Asst.	(12)	3,360.00
Goetz, Helen Thomas, R. N., Fac. Asst.	(9)	2,880.00
Manering, Naomi H., R. N., Fac. Asst. (half time)	(12)	1,800.00
Goss, Mary, B. A., Fac. Asst. (term appointment)	(9)	2,160.00
Rushing, Ruth Wells, R. N., Fac. Asst. (term appointment)	(12)	2,880.00
Weiss, Mildred, R. N., Fac. Asst. (half time, term appointment)	(9)	1,080.00

\$ 30,000.00

Personal Services—Student	800.00
Other Current Expenses	1,875.00

Total \$ 32,675.00

¹ Southern Illinois University examining physician for the University Retirement System.

STUDENT CENTER

Personal Services—Regular	\$.....
Personal Services—Student	1,200.00
Other Current Expenses	4,500.00
Total	\$ 5,700.00

TESTING SERVICE

Personal Services—Regular	\$.....
Personal Services—Student	400.00
Other Current Expenses	2,250.00
Total	\$ 2,650.00

VISITATION

Personal Services—Regular	\$.....
Personal Services—Student
Other Current Expenses	845.00
Total	\$ 845.00

ALUMNI RECORDS AND SERVICES

Personal Services—Regular:

Mann, Wayne M., A. M., Director (University Alumni Service) (leave without pay, August, 1951)	(11)	\$ 5,720.00
Blackman, Maxine H., M. S., Fac. Asst. (term appointment)	(12)	3,600.00
Odaniell, John Robert, B. S. in Ed., Fac. Asst. (term appointment)	(12)	3,120.00
Puleo, Helen Crouch, Clerk Steno. I.	(12)	2,400.00

 \$ 14,840.00

Personal Services—Student 2,600.00

Other Current Expenses 4,500.00

 Total \$ 21,940.00

FAIR EXHIBITS

Personal Services—Regular	\$
Personal Services—Student	250.00
Other Current Expenses	1,125.00

 Total \$ 1,375.00

INFORMATION SERVICE

Personal Services—Regular:

Lyons, W. H., M. A., Director (University Information Service; Instructor in Journalism)	(12)	\$ 6,240.00
Bowen, Betty Jule, B. S., Fac. Asst.	(12)	3,480.00
Mulkin, John W., B. A., Fac. Asst. (military leave)....
White, Myrtle, Clerk Typist I.	(12)	2,328.00

 12,048.00

Personal Services—Student 3,200.00

Other Current Expenses 8,485.00

 Total \$ 23,733.00

PLACEMENTS

Personal Services—Regular:

Bryant, Roye R., M. A., Director (University Placements Service)	(9)	\$ 5,175.00
Tierney, Jane, A. B., Fac. Asst.	(12)	3,000.00
Ginger, Lillian G., Fac. Asst. (appointment begins Sept. 1, 1951)	(10)	2,250.00
Blood, Virginia, Clerk Steno. I.	(12)	1,920.00

 12,345.00

Personal Services—Student 2,500.00

Other Current Expenses 1,575.00

 Total \$ 16,420.00

RECEPTIONS**Personal Services—Regular:**

Richardson, Ressie, Cook I.....(12)	\$ 2,280.00 ¹
Personal Services—Student	150.00
Other Current Expenses	1,520.00
Total	\$ 3,950.00

¹ Does not include maintenance allowance of \$10.00 a month.

MUSIC FESTIVAL

Personal Services—Regular:.....	\$
Personal Services—Student	400.00
Other Current Expenses	1,965.00
Total	\$ 2,365.00

AIR TRAVEL

Personal Services—Regular:.....	\$
Personal Services—Student
Other Current Expenses	9,600.00
Total	\$ 9,600.00

ART EXPENSE**Personal Services—Regular:**

Knaus, George S., Lecturer.....(12)	\$ 3,440.00
(see Art)	(1,720.00)
(total salary).....(12)	(5,160.00)
	3,440.00
Personal Services—Student	220.00
Other Current Expenses	1,405.00
Total	\$ 5,065.00

AUDITING

Personal Services—Regular:.....	\$
Personal Services—Student
Other Current Expenses
Total	\$

CATALOGS AND ANNOUNCEMENTS

Personal Services—Regular:.....	\$
Personal Services—Student
Other Current Expenses	4,875.00
Total	\$ 4,875.00

COMMENCEMENT

Personal Services—Regular	\$
Personal Services—Student	200.00
Other Current Expenses	2,140.00
Total	\$ 2,340.00

DUPLICATING EXPENSE

Personal Services—Regular:

McCullough, Ellen, B. S. in Ed., Fac. Asst..... (12)	\$ 2,580.00
Parkhill, Earl E., B. S. in Ed, Fac. Asst..... (12)	2,880.00
Adams, Frances Warren, Dup. Mach. Sup..... (12)	3,656.00
Jarrett, Hazel M., Clerk I..... (12)	2,556.00

11,712.00

Personal Services—Student	2,900.00
Other Current Expenses	5,625.00

Total \$ 20,237.00

FREIGHT AND EXPRESS

Personal Services—Regular	\$.....
Personal Services—Student
Other Current Expenses	8,000.00

Total \$ 8,000.00

GENERAL PRINTING

Personal Services—Regular	\$.....
Personal Services—Student
Other Current Expenses	3,375.00

Total \$ 3,375.00

GENERAL STORES EXPENSE

Personal Services—Regular	\$.....
Personal Services—Student	2,400.00
Other Current Expenses

Total \$ 2,400.00

GOVERNMENT SURPLUS PROPERTY

Personal Services—Regular	\$.....
Personal Services—Student
Other Current Expenses	280.00

Total \$ 280.00

PHOTOGRAPHIC EXPENSE

Personal Services—Regular:

Horrell, C. William, M. S., Instructor..... (9)	\$ 2,583.00
(see Journalism) (9)	(1,287.00)
(total salary) (9)	(3,870.00)
Craig, Walter D., Fac. Asst. (term appointment)..... (9)	2,340.00
Sims, Byrl, B. S., Fac. Asst. (military leave).....

\$ 4,923.00

Personal Services—Student	1,900.00
Other Current Expenses	1,460.00

Total \$ 8,283.00

POST OFFICE

Personal Services—Regular:

Butler, Dorothy L., Clerk I. (12)	\$ 2,556.00
Ballard, Dorothy Mary, Clerk I. (12)	1,740.00

 4,296.00

Personal Services—Student	400.00
Other Current Expenses	1,010.00

 Total \$ 5,706.00

RETIREMENT CONTRIBUTIONS

Personal Services—Regular	\$
Personal Services—Student
Other Current Expenses	55,980.00

 Total \$ 55,980.00

SOUTHERN ILLINOIS UNIVERSITY FOUNDATION

Personal Services—Regular	\$
Personal Services—Student
Other Current Expenses	55.00

 Total \$ 55.00

TELEPHONE EXCHANGE

Personal Services—Regular:

Vogt, Wilma J., Switchboard Operator I. (12)	\$ 1,788.00
Overturf, Martha A., Switchboard Operator I. (12)	1,740.00
Hobbs, Patty Ann, Switchboard Operator I. (12)	1,740.00

 5,268.00

Personal Services—Student	1,000.00
Other Current Expenses	17,000.00

 Total \$ 23,268.00

INSTRUCTION—GENERAL

Personal Services—Regular:

Tenney, Charles D., Ph. D., Prof. (of English and Philosophy; Adm. Asst. to Pres.) (12)	\$ 9,000.00
(see Philosophy)	(3,000.00)
(total salary)	(12,000.00)
Comstock, Juanita, Clerk Steno. II. (12)	2,760.00

Extending Positions

(reappointments, replacements, and unfilled positions already approved)

[Colby, Smith, R., Education, Philosophy] Professors.. (9)	24,000.00
[Boatman, English, R., Shuman, Chemistry, Economics, P. E.—Women] Assoc. Profs. (9)	32,400.00
[Barber, Biser, Diefenbeck, Fulkerson, (half-year), Jordan, (half-year), Knudson, Koontz, Lantz, Lynn, McMillan, Muzzey, Pardee, Reed, Rigney, Sanders, Watkins (half-year), Physiology] Asst. Profs. (9)	68,750.00

[Buis, Crosley, Fildes, Flori, Hoyle, Latchaw (half-year), McCrary, Meyer, O'Brien, W., Plummer, Pride, Rector, Rodd, Steffes, Van Mason, Vogler, Zoschke] Instructors	(9)	59,400.00
[Bitterman (half-time), Hartnett (fourth-time), Miller, A. (fourth-time), Miller, H., Rosan (fourth-time), Sondag (fourth-time), Winkler (fourth-time)] Lecturers and Research Associates	(12)	16,500.00
[Sitzler, Parsons, Welch, W. B., Jr., Reeder] Research Assistants	(12)	14,400.00
[Bracewell, M., Brown, D. (half-time), Carter (half-time), Evans, Gardner, Fierro (half-time), Grater, Hillen, Karnes, McBride (fourth-time), Milliner (half-time), O'Brien, J. (fourth-time), Renfro (half-time), Swan, Thibaud (half-time), Tippy (half-time), Waddy, Vogt, (three-fourths-time), Young, E.] Asst. Instructors.	(9)	39,750.00
[Colombo, Dey (half-year), Area Services, Stores, Auxiliary Enterprises, Cost Accounting], Directors, Exec. Assts., and Supervisors	(12)	26,400.00
[Alverson (half-time), Blackman, Borella, H., Brown, W., Clements, Gallick, Gross, J., Haesey (half-time), Hudgens, Jackson, Janes, Johnson, K., Kirkpatrick (half-time), Mayer (half-time), Mezo, Plater (half-time), Raines, Russo, Seibert, N., Spruell, Swayne (half-time), Spiller, Taylor (fourth-time), Trovillion, Wilson] Fac. Assts.	(12)	70,125.00
		<hr/> 363,485.00
Personal Services—Student		
Other Current Expenses		
Total		<hr/> <hr/> \$363,485.00

AIR FORCE R.O.T.C.

Personal Services—Regular:

Winkelmeyer, William R., M. S. in Ed., Fac. Asst. (Assistant Military Property Custodian)	(12)	\$ 3,600.00
_____, Clerk Steno. I	(12)	1,920.00
(Requisition No. 569)		

5,520.00

Personal Services—Student	100.00
Other Current Expenses	375.00
Total	<hr/> \$ 5,995.00 <hr/>

GENERAL PUBLICATIONS

Personal Services—Regular	\$
Personal Services—Student	1,125.00
Other Current Expenses	
Total	<hr/> 1,125.00 <hr/>

INSTITUTIONAL MEMBERSHIPS

Personal Services—Regular	\$
Personal Services—Student	
Other Current Expenses	845.00
Total	<hr/> \$ 845.00 <hr/>

LECTURES AND CONSULTANT SERVICES

Personal Services—Regular	\$.....
Personal Services—Student
Other Current Expenses	12,750.00
Total	\$ 12,750.00

SUMMER SESSION

Personal Services—Regular:	
For Summer Faculty Positions	\$200,000.00
Personal Services—Student
Other Current Expenses
Total	\$200,000.00

GRADUATE SCHOOL

Personal Services—Regular:	
Swartz, Willis G., Ph. D., Dean (Professor of Govern-	
ment)	(12) 4,630.00
(see Government)	(12) (4,620.00)
(total salary)	(12) (9,250.00)
Kenney, David T., M. S., Instructor (Assistant to the	
Dean)	(9) 2,025.00
(term appointment)	(9) (2,025.00)
(total salary)	(9) (4,050.00)
Replacements for 25 Graduate Assistants at \$990.00	
Grad. Assts.	(9) 24,750.00
Ferrell, Vivian M., Clerk Steno. I	(12) 2,700.00
	34,105.00
Personal Services—Student	600.00
Other Current Expenses	1,405.00
Total	\$36,110.00

BELLEVILLE RESIDENCE CENTER

Personal Services—Regular	\$.....
Personal Services—Student
Other Current Expenses	565.00
Total	\$ 565.00

VOCATIONAL-TECHNICAL INSTITUTE

Personal Services—Regular:	
Simon, Ernest J., M. S., Director (Vocational-Technical	
Institute; Associate Director, Adult Education; As-	
sociate Professor of Industrial Education).....	(12) \$ 9,250.00
Randle, William L., M. S. in Ed., Instructor (Assistant	
to the Director)	(12) 5,040.00
_____, Supervisor (Industrial Arts).....	(12) 6,300.00
_____, Supervisor (Household Arts).....	(12) 6,300.00
_____, Supervisor (Business).....	(12) 6,300.00
Replacements for 20 Part-time Lecturers and Assistant	
Instructors at \$1,250.00.....	(12) 25,000.00
Hamilton, Helen, Clerk Steno. II.....	(12) 2,640.00
	60,830.00
Personal Services—Student	500.00
Other Current Expenses	16,480.00
Total	\$ 77,810.00

**COLLEGE OF LIBERAL ARTS AND SCIENCES—
ADMINISTRATION—DEAN**

Personal Services—Regular:

Abbott, Talbert Ward, Ph. D., Dean (Professor of Chemistry)	(12)	\$ 6,500.00
(see Chemistry)	(12)	(3,250.00)
(total salary)	(12)	(9,750.00)
McGowan, Crissie, Fac. Asst. (Assistant to the Dean) (half time, term appointment)	(9)	1,012.50
Eastman, Margaret, Clerk Steno. I.	(12)	2,700.00

10,212.50

Personal Services—Student 180.00**Other Current Expenses** 730.00**Total** \$11,122.50**BOTANY****Personal Services—Regular:**

Welch, Walter B., Ph. D., Professor (chairman)	(9)	\$ 6,120.00
Kaeiser, Margaret, Ph. D., Assoc. Prof.	(9)	4,950.00
Kaplan, Leo, Ph. D., Asst. Prof.	(9)	4,320.00
Marberry, William M., A. M., Asst. Prof.	(9)	2,430.00
(see Physical Plant—Operation)	(9)	(2,430.00)
(total salary)	(9)	(4,860.00)
Voigt, John W., Ph. D., Asst. Prof.	(9)	4,500.00

22,320.00

Personal Services—Student 1,300.00**Other Current Expenses** 3,940.00**Total** \$27,560.00**CHEMISTRY****Personal Services—Regular:**

Neckers, J. W., Ph. D., Professor (Chairman)	(9)	\$ 6,840.00
Abbott, T. W., Ph. D., Dean (Professor)	(12)	3,250.00
(see Col. of L.A.S.—Admin.—Dean)	(12)	(6,500.00)
(total salary)	(12)	(9,750.00)
Scott, Robert A., Ph. D., Professor	(9)	5,760.00
Van Lente, Kenneth A., Ph. D., Professor	(9)	6,300.00
Hadley, Elbert H., Ph. D., Assoc. Prof.	(9)	5,670.00
Slentz, Loren E., M. S., Instructor (term appointment)	(9)	3,780.00
Stone, Hal, M. S., Instructor	(9)	4,050.00
George, Homer A., Fac. Asst.	(12)	2,580.00

38,230.00

Personal Services—Student 1,100.00**Other Current Expenses** 6,190.00**Total** \$45,520.00

ENGLISH

Personal Services—Regular:

Schneider, W. B., Ph. D., Professor (Chairman).....	(9)	\$ 6,840.00
Faner, Robert D., Ph. D., Professor.....	(9)	5,760.00
Barbour, Frances M., M. A., Assoc. Prof.....	(9)	4,860.00
Benziger, James G., Ph. D., Assoc. Prof.....	(9)	5,670.00
Coleman, E. C., Ph. D., Assoc. Prof.....	(9)	5,310.00
Harris, Jesse W., Ph. D., Assoc. Prof.....	(9)	5,760.00
Neely, Julia, A. M., Assoc. Prof.....	(9)	4,860.00
Turner, Robert C., Ph. D., Assoc. Prof. (term appointment)	(9)	4,770.00
Wilson, Henry L., Ph. D., Assoc. Prof.....	(9)	5,040.00
Winn, Georgia Gantt, Ph. D., Assoc. Prof.....	(9)	5,580.00
Barber, Julia, M., M. A., Asst. Prof. (disability leave)
Burns, Winifred, A. M., Asst. Prof.....	(9)	4,680.00
Camp, G. C., M. A., Asst. Prof. (term appointment)....	(9)	4,140.00
Krappe, Edith S., A. M., Asst. Prof.....	(9)	4,500.00
Lingle, Fred K., A. M., Asst. Prof.....	(9)	4,230.00
Simeone, William, Ph. D., Asst. Prof.....	(9)	4,050.00
Mitchell, Betty Lou Hill, M. S., Instructor in Ed. (term appointment)	(9)	3,150.00
Rainbow, Raymond S., Jr., A. M., Instructor.....	(9)	4,140.00
Smith, Mae T., A. M., Instructor.....	(9)	4,140.00
Travis, Edna Spires, M. S. in Ed., Instructor.....	(9)	3,690.00

91,170.00

Personal Services—Student

600.00

Other Current Expenses

1,110.00

Total

\$ 92,880.00

FOREIGN LANGUAGES

Personal Services—Regular:

Peacock, Vera L., Ph. D., Professor (Chairman).....	(9)	\$ 6,660.00
Barry, Mary Eileen, Ph. D., Assoc. Prof.....	(9)	5,220.00
Davis, J. Cary, Ph. D., Assoc. Prof.....	(9)	5,760.00
Hartwig, Hellmut A., Ph. D., Assoc. Prof.....	(9)	5,310.00
Pierce, J. M., A. M., Assoc. Prof (emeritus).....	(9)	1,700.00
Neufeld, Anna K., A. M., Asst. Prof.....	(9)	4,140.00
Smith, Madeleine M., A. M., Asst. Prof.....	(9)	4,320.00

33,110.00

Personal Services—Student

360.00

Other Current Expenses

840.00

Total

\$ 34,310.00

GEOGRAPHY AND GEOLOGY

Personal Services—Regular:

Cunningham, Floyd F., Ph. D., Professor (Chairman)...	(9)	\$ 5,760.00
Harris, Stanley E., Jr., Ph. D., Assoc. Prof.....	(9)	4,860.00
Shank, Marjorie, M. A., Assoc. Prof.	(12)	1,590.00
(see Registrar)	(12)	(4,770.00)
(total salary)	(12)	(6,360.00)
Beimfohr, Oliver W., M. S., Asst. Prof., (rank of Assistant Professor contingent upon receiving Ph. D.).....	(9)	4,410.00
Harper, Robert A., Ph. D., Asst. Prof.	(9)	4,500.00
Krause, Annemarie, M. S., Asst. Prof.	(9)	4,320.00
Price, Dalias A., A. M., Asst. Prof.	(9)	4,320.00

29,760.00

Personal Services—Student

600.00

Other Current Expenses

2,530.00

Total

\$32,890.00

GOVERNMENT

Personal Services—Regular:

Alexander, Orville, Ph. D., Professor (Chairman).....	(9)	\$ 6,570.00
Swartz, Willis G., Ph. D., Dean (Professor)	(12)	4,620.00
(see Graduate School)	(12)	(4,630.00)
(total salary)	(12)	(9,250.00)
Klingberg, Frank L., Ph. D., Professor	(9)	5,760.00
Morton, Ward M., Ph. D., Assoc. Prof., (military leave) ..		
Turner, Max Wesley, Ph. D., Assoc. Prof.	(9)	5,310.00
McGrath, Robert A., Ph. D., Asst. Prof.	(9)	4,680.00
Winter, William O., Ph. D., Asst. Prof.	(9)	4,500.00
Kenney, David T., M. S., Instructor, (term appoint- ment)	(9)	2,025.00
(see Graduate School)	(9)	(2,025.00)
(total salary)	(9)	(4,050.00)

33,465.00

Personal Services—Student 600.00

Other Current Expenses 675.00

Total \$34,740.00

HISTORY

Personal Services—Regular:

Briggs, Harold E., Ph. D., Professor (Chairman).....	(9)	\$ 6,120.00
Caldwell, Norman W., Ph. D., Assoc. Prof.	(9)	5,220.00
Cherry, George L., Ph. D., Assoc. Prof.	(9)	4,950.00
Pitkin, Wm. A., Ph. D., Assoc. Prof.....	(9)	5,220.00
Wright, John I., A. M., Assoc. Prof.	(9)	4,680.00
Ammon, Harry, Ph. D., Asst. Prof.	(9)	4,320.00
Baxter, Joseph Ray, M. A., Asst. Prof.	(9)	4,140.00
Kennedy, Jesse C., B. S., Instructor	(9)	3,780.00

38,430.00

Personal Services—Student 400.00

Other Current Expenses 510.00

Total \$ 39,340.00

MATHEMATICS

Personal Services—Regular:

McDaniel, Wilbur C., Ph. D., Professor (Chairman)....	(9)	\$ 5,850.00
Black, Amos, Ph. D., Assoc. Prof.	(9)	5,400.00
Rodabaugh, Louis D., Ph. D., Assoc. Prof.	(9)	5,310.00
Mark, Abraham, Ph. D., Asst. Prof.	(12)	1,560.00
(see Statistical Service)	(12)	(4,680.00)
(total salary)	(12)	(6,240.00)
Orloff, Daniel, Ph. D., Asst. Prof.	(9)	4,050.00
Wright, Alice K., M. A., Asst. Prof.	(9)	4,140.00
Beckmeyer, Imogene C., B. S. in Ed., Asst. Instr. (term appointment)	(9)	2,475.00

28,785.00

Personal Services—Student 250.00

Other Current Expenses 650.00

Total \$29,685.00

MICROBIOLOGY**Personal Services—Regular:**

Lindegren, Carl C., Ph. D., Professor (Chairman).....(12)	\$ 2,280.00
(see Biological Research Laboratory)	(6,840.00)
(total salary)	(9,120.00)
McClary, Dan Otho, Ph. D., Asst. Prof.....(12)	2,400.00
(see Biological Research Laboratory).....(12)	(2,400.00)
(total salary)	(4,800.00)
Sheffner, A. Leonard, Ph. D., Asst. Prof. (appointment begins August 15, 1951)	(10½) 1,181.25
(see Biological Research Laboratory)	(10½) (3,543.75)
(total salary)	(10½) (4,725.00)

5,861.25

Personal Services—Student	800.00
Other Current Expenses	2,815.00

Total \$ 9,476.25

PHILOSOPHY**Personal Services—Regular:**

Tenney, Charles D., Ph. D., Professor (Acting Chair- man)	(12) \$ 3,000.00
(see Instruction—General)	(12) (9,000.00)
(total salary)	(12) (12,000.00)
Diefenbeck, James A., Ph. D., Asst. Prof, (military leave)
Plochmann, George K., Ph. D., Asst. Prof.....(9)	4,680.00

7,680.00

Personal Services—Student	250.00
Other Current Expenses	195.00

Total \$ 8,125.00

PHYSICS AND ASTRONOMY**Personal Services—Regular:**

Young, Otis B., Ph. D., Professor (Chairman).....(9)	\$ 5,850.00
Arvin, Martin Joseph, Ph. D., Assoc. Prof.(9)	5,220.00
Lucke, William H., Ph. D., Asst. Prof.(9)	4,860.00
Zimmerschied, Charlotte, M. A., Asst. Prof.(9)	4,680.00

20,610.00

Personal Services—Student	1,000.00
Other Current Expenses	5,625.00

Total \$ 27,235.00

PHYSIOLOGY**Personal Services—Regular:**

Kaplan, Harold M., Ph. D., Assoc. Prof. (Acting Chair- man)	(9) \$ 5,580.00
Ferrell, Carl B., M. A., Asst. Instr. (term appointment) ..(9)	3,060.00

8,640.00

Personal Services—Student	900.00
Other Current Expenses	3,010.00

Total \$ 12,550.00

PSYCHOLOGY**Personal Services—Regular:**

_____, Professor (chairman)	(9)	\$ 6,750.00
Personal Services—Student		300.00
Other Current Expenses		560.00
Total		<u>\$ 7,610.00</u>

SOCIOLOGY**Personal Services—Regular:**

Johnson, Joseph K., Ph. D., Professor (Chairman).....	(9)	\$ 6,570.00
Tudor, William J., Ph. D., Professor	(9)	5,760.00
Harlan, William H., Ph. D., Assoc. Prof.	(9)	4,860.00
Petroff, Louis, Ph. D., Asst. Prof.	(9)	4,140.00
McCrary, Jack Smith, M. A., Instructor (leave without pay)		
		21,330.00
Personal Services—Student		500.00
Other Current Expenses		935.00
Total		<u>\$ 22,765.00</u>

ZOOLOGY**Personal Services—Regular:**

Gersbacher, Willard M., Ph. D., Professor (Chairman) ..	(9)	\$ 5,850.00
Foote, Charles L., Ph. D., Assoc. Prof.....	(9)	5,670.00
Stein, Hilda A., M. S., Assoc. Prof.....	(9)	4,590.00
Freeman, Reino Samuel, Ph. D., Asst. Prof.....	(9)	4,050.00
Klimstra, Willard D., Ph. D., Asst. Prof.....	(9)	4,680.00
Lewis, William M., Ph. D., Asst. Prof.....	(9)	4,680.00
Hall, George E., Fac. Asst.....	(12)	2,040.00
		31,560.00
Personal Services—Student		900.00
Other Current Expenses		5,005.00
Total		<u>\$ 37,465.00</u>

**COLLEGE OF VOCATIONS AND PROFESSIONS—
ADMINISTRATION—DEAN****Personal Services—Regular:**

Rehn, Henry Joseph, Ph. D., Dean (Professor of Business Administration)	(12)	\$ 7,125.00
(see Business Administration).....	(12)	(2,375.00)
(total salary)	(12)	(9,500.00)
Huff, Frances C., B. S. in Ed., Fac. Asst. (Assistant to the Dean)	(9)	2,475.00
Austin, Mabel, Clerk Steno. I.....	(12)	2,700.00
		12,300.00
Personal Services—Student		650.00
Other Current Expenses		1,290.00
Total		<u>\$14,240.00</u>

AGRICULTURE

Personal Services—Regular:

Keeper, W. E., Ph. D., Professor (Chairman).....	(12)	\$ 8,880.00
Tucker, Lowell R., Ph. D., Assoc. Prof.....	(12)	7,080.00
Clark, Marshall G., M. S., Asst. Prof. (term appointment)	(9)	4,140.00
Reed, Alex, M. S., Asst. Prof. (sabbatical leave, Half Pay)	(9)	2,295.00
Andrew, William T., M. S., Instructor.....	(12)	5,400.00
Hosner, John Frank, M. F., Instructor.....	(12)	4,560.00
Vavra, Joseph Peter, Jr., M. S., Instructor.....	(12)	5,220.00
Woods, Harvey S., M. S., Instructor.....	(12)	1,380.00
(see Experimental Farm)	(12)	(4,140.00)
(total salary)	(12)	(5,520.00)

38,955.00

Personal Services—Student..... 1,800.00

Other Current Expenses..... 3,375.00

Total \$44,130.00

ART

Personal Services—Regular:

Shryock, Burnett H., M. A., Professor (Chairman)....	(9)	\$ 5,760.00
Ball, Carleton, M. A., Assoc. Prof.....	(9)	5,220.00
Farnham, Emily, M. A., Asst. Prof.....	(9)	4,050.00
McMillan, R. W., M. A., Asst. Prof. (leave without pay)
Roach, Lula D., Ph. B., Asst. Prof.....	(9)	3,960.00
Watkins, Ben P., M. A., Asst. Prof. (sabbatical leave, half year)	(9)	4,410.00
Knaus, George S., Lecturer.....	(12)	1,720.00
(see Art Expense).....	(12)	(3,440.00)
(total salary)	(12)	(5,160.00)
Ervin, Kenneth A., M. A., Instructor.....	(9)	3,870.00

28,990.00

Personal Services—Student 900.00

Other Current Expenses 4,220.00

Total \$34,110.00

BUSINESS ADMINISTRATION

Personal Services—Regular:

Scott, John W., Ph. D., Professor (Chairman).....	(9)	\$ 6,300.00
Rehn, Henry Joseph, Ph. D., Dean (Professor).....	(12)	2,375.00
(see Col. of Voc. & Prof.-Admin.—Dean).....	(12)	(7,125.00)
(total salary)	(12)	(9,500.00)
DuFrain, Viola Maude, Ph. D., Assoc. Prof.....	(9)	5,220.00
Rahe, Harves, Ed. D., Assoc. Prof.....	(9)	5,220.00
Barron, Mary Noel, M. B. A., Asst. Prof,	(9)	4,140.00
Buboltz Van A., M. A., Asst. Prof.....	(9)	4,500.00
Hoffman, Paul M., A. M., Asst. Prof.....	(9)	5,310.00
Ogden, Susie E., A. M., Asst. Prof.....	(9)	4,680.00

37,745.00

Personal Services—Student..... 850.00

Other Current Expenses 4,500.00

Total \$43,095.00

ECONOMICS**Personal Services—Regular:**

Maverick, Lewis A., Ed. D., Ph. D., Professor (Chairman)	(9)	\$ 6,120.00
Morrison, Vernon G., M. A., Asst. Prof.	(9)	4,860.00
Kohler, Iris Baker, M. S., Instructor	(9)	3,690.00
Edelman, Milton T., M. B. A., Instructor	(9)	4,140.00

18,810.00

Personal Services—Student 300.00

Other Current Expenses 845.00

Total \$ 19,955.00

HOME ECONOMICS**Personal Services—Regular:**

Quigley, Eileen Elliott, Ed. D., Professor (Chairman) ...	(9)	\$ 5,940.00
Babcock, Gladys, M. S., Asst. Prof. (leave without pay)		
Barnes, Mary Louise, M. S., Asst. Prof.	(9)	4,410.00
Carty, Dorothy Lusannah, M. A., Instructor (term appointment)	(9)	3,735.00
Savage, Marjorie, M. S., Instructor	(9)	4,050.00
Scholtes, Mary Cleta, M. A., Instructor (term appointment)	(9)	4,230.00
Van Mason, Caroline E., M. B. A., Instructor (military leave)		
Hayes, Eurma C., Domestic	(12)	1,584.00

23,949.00

Personal Services—Student 800.00

Other Current Expenses 4,500.00

Total \$ 29,249.00

HOME MANAGEMENT HOUSE

Personal Services—Regular	\$
Personal Services—Student
Other Current Expenses	1,180.00
Total	\$ 1,180.00

INDUSTRIAL EDUCATION**Personal Services—Regular:**

Bicknell, W. C., D. Ed., Professor (Chairman)	(9)	\$ 6,300.00
Schroeder, J. Henry, M. S., Professor	(9)	5,490.00
English, Robert W., D. Ed., Assoc. Prof. (leave without pay)		
Allen, Charles W., M. S., Instructor	(9)	3,510.00
Benson, Willard A., M. S., Instructor	(9)	3,690.00
Gunderson, John J., M. A., Instructor	(9)	3,780.00
Johnson, Marvin Ervin, M. S., Instructor	(9)	3,960.00
Kohler, Richard C., A. M., Instructor	(9)	4,050.00

30,780.00

Personal Services—Student 2,200.00

Other Current Expenses 8,440.00

Total \$ 41,420.00

JOURNALISM

Personal Services—Regular:

Steffes, Robert A., M. S., Instructor (sabbatical leave, half pay)	(9)	\$ 1,980.00
Grubb, Donald Ray, M. A., Instructor	(9)	3,510.00
Horrell, C. William, M. S., Instructor	(9)	1,287.00
(see Photographic Expense)	(9)	(2,583.00)
(total salary)	(9)	(3,870.00)

6,777.00

Personal Services—Student

250.00

Other Current Expenses

940.00

Total

\$ 7,967.00

MUSIC

Personal Services—Regular:

Kesnar, Maurits, Ph. D., Professor (Chairman)	(9)	\$ 5,760.00
McIntosh, David S., M. A., Assoc. Prof.	(9)	4,590.00
Wakeland, Floyd V., M. M., Assoc. Prof.	(9)	4,950.00
Moe, Kate E., M. S., Asst. Prof.	(9)	4,230.00
Wharton, John S., M. M., Asst. Prof.	(9)	4,230.00
Fischer, Gilbert R., M. A., M. M., Instructor	(9)	3,960.00
Mueller, Robert E., M. M., Instructor	(9)	4,230.00
Olsson, Phillip H., M. M., Instructor	(9)	3,780.00
Resnick, Robert, M. M., Instructor	(9)	3,600.00
Vogler, Helen Matthes, Instructor (disability leave)

39,330.00

Personal Services—Student

1,400.00

Other Current Expenses

5,060.00

Total

\$ 45,790.00

NURSING EDUCATION

Personal Services—Regular:

Johnson, Hester L., M. A., Asst. Prof. (Chairman)	(12)	\$ 6,480.00
Monaweck, Ruth E., M. A., Asst. Prof.	(12)	5,160.00

11,640.00

Personal Services—Student

400.00

Other Current Expenses

2,475.00

Total

\$ 14,515.00

SPEECH

Personal Services—Regular:

Talley, C. Horton, Ph. D., Professor (Chairman)	(9)	\$ 6,570.00
Brackett, Isaac Parsons, Ph. D., Assoc. Prof. (term ap- pointment)	(9)	4,950.00
McLeod, Archibald, Ph. D., Assoc. Prof.	(9)	5,760.00
Anderson, John O., Ph. D., Asst. Prof. (military leave)
Garbutt, Cameron W., M. S., Asst. Prof.	(9)	4,230.00
Hunsinger, Paul, Ph. D., Asst. Prof.	(9)	4,680.00
Robbins, Buren C., M. A., Asst. Prof.	(9)	4,860.00

Croft, Albert J., M. A., Instructor.....(9)	4,160.00
Voss, Lawrence, M. A., Lecturer(9)	4,050.00

39,260.00

Personal Services—Student	500.00
Other Current Expenses	3,940.00

Total \$ 43,700.00

COLLEGE OF EDUCATION—ADMINISTRATION—DEAN

Personal Services—Regular:

Lawson, Douglas E., Ph. D., Dean (Professor of Education)	(12)	\$ 7,500.00
(see Education)	(12)	(2,500.00)
(total salary)	(12)	(10,000.00)
Bach, Jacob O., M. S., Instructor (Research Associate) ..	(12)	3,300.00
(see Education)	(12)	(3,300.00)
(total salary)	(12)	(6,600.00)
Lockwood, Bonnie A., M. S. in Ed., Instructor.....(9)		2,835.00
(see University School)	(9)	(945.00)
(total salary)	(9)	(3,780.00)
Cleland, Betty, Clerk Steno. I.....(12)		2,316.00

15,951.00

Personal Services—Student	150.00
Other Current Expenses	1,290.00

Total \$17,391.00

EDUCATION

Personal Services—Regular:

Warren, F. G., A. M., Professor (Chairman).....	(9)	\$ 5,940.00
Lawson, Douglas E., Ph. D., Dean (Professor).....	(12)	2,500.00
(see Col. of Ed.—Admin.—Dean)	(12)	(7,500.00)
(total salary)	(12)	(10,000.00)
Merwin, Bruce W., Ph. D., Professor (disability leave)
Ragsdale, Ted R., Ph. D., Professor.....	(9)	6,120.00
Samford, C. D., Ph. D., Professor.....	(9)	5,400.00
Stout, Irving Wright, D. Ed., Professor.....	(9)	6,120.00
Dykhouse, Claude J., Ph. D., Assoc. Prof.....	(9)	5,670.00
Malone, Willis E., Ph. D., Assoc. Prof.....	(9)	4,860.00
Fishback, Woodson W., Ph. D., Assoc. Prof.....	(9)	5,400.00
Neal, Charles D., D. Ed., Assoc. Prof.....	(12)	1,884.00
(see Teacher Training)	(12)	(5,676.00)
(total salary)	(12)	(7,560.00)
Randolph, Victor, Ph. D., Assoc. Prof.....	(9)	5,400.00
Bach, Jacob O., Instructor.....	(12)	3,300.00
(see Col. of Educ.—Admin.—Dean).....	(12)	(3,300.00)
(total salary)	(12)	(6,600.00)
Brod, E. E., M. A., Instructor	(9)	4,500.00

57,094.00

Personal Services—Student	600.00
Other Current Expenses	900.00

Total \$58,594.00

GUIDANCE AND SPECIAL EDUCATION**Personal Services—Regular:**

Hiskey, Marshall S., Ph. D., Professor (Chairman).....	(9)	\$ 6,300.00
Thalman, W. A., Ph. D., Professor	(9)	4,590.00
(see Child Guidance Clinic)	(9)	(1,530.00)
(total salary)	(9)	(6,120.00)
Phelps, Wm. Neal, Ed. D., Professor	(9)	5,490.00
Stewart, Maude A., Ed. D., Assoc. Prof.....	(9)	5,220.00
Anderson, John O., Ph. D., Asst. Prof. (military leave)..
Bischof, Ledford J., D. Ed., Asst. Prof.....	(9)	4,680.00
Fitzpatrick, Eugene D., Ed. D., Asst. Prof.....	(9)	4,680.00

\$30,960.00

Personal Services—Student	600.00
Other Current Expenses	2,475.00

Total	<u>\$34,035.00</u>
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HEALTH EDUCATION**Personal Services—Regular:**

Denny, Florence E., M. A., Asst. Prof.....	(9)	\$ 4,590.00
Bridges, A. Frank, Dir. H. S., Instructor.....	(9)	4,410.00
Phillips, Frances K., M. A., Instructor.....	(9)	4,140.00

13,140.00

Personal Services—Student	600.00
Other Current Expenses	1,405.00

Total	<u>\$ 15,145.00</u>
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LIBRARY SERVICE

Personal Services—Regular	\$
Personal Services—Student	80.00
Other Current Expenses	280.00

Total	<u>\$ 360.00</u>
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OUTDOOR EDUCATION

Personal Services—Regular	\$
Personal Services—Student	500.00
Other Current Expenses	2,025.00

Total	<u>\$ 2,525.00</u>
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PHYSICAL EDUCATION—MEN (ACADEMIC)**Personal Services—Regular:**

Franklin, C. C., Jr., Dir. P.E., Asst Prof. (Chairman)...	(9)	\$ 4,230.00
Lingle, Leland P., M. A., Assoc. Prof.....	12)	5,040.00
(see P.E.—Men (Non-Academic).....	(12)	(1,680.00)
(total salary)	(12)	(6,720.00)
Martin, Glenn, M. A., Assoc. Prof.....	(12)	1,770.00
(see P.E.—Men (Non-Academic).....	(12)	(5,310.00)
(total salary)	(12)	(7,080.00)
Freeberg, Wm. H., D. Rec., Asst. Prof.....	(9)	3,375.00
(see P.E.—Men (Non-Academic).....	(9)	(1,125.00)
(total salary)	(9)	(4,500.00)
Holder, Lynn C., M.S. in Ed., Asst. Prof.....	(12)	3,120.00
(see P.E.—Men (Non-Academic).....	(12)	(3,120.00)
(total salary)	(12)	(6,240.00)

Bush, Russell, M. P. E., Instructor (military leave)....
Wilkinson, James J., Dir. Rec., Instructor.....(9)		2,970.00
(see P.E.—Men (Non-Academic).....(9)		(990.00)
(total salary)	(9)	(3,960.00)
White, Norman E., Dir. P. E., Lecturer (term appoint- ment)	(9)	4,140.00
Heffington, Charles L., Stores Clerk.....(12)		1,980.00
		<hr/>
Personal Services—Student		26,625.00
Other Current Expenses		1,000.00
		<hr/>
Total		\$32,690.00

PHYSICAL EDUCATION—MEN (NON-ACADEMIC)

Personal Services—Regular:

Martin, Glenn, M. A., Assoc. Prof. (Director of Inter- collegiate Athletics).....(12)		\$ 5,310.00
(see P.E.—Men (Academic).....(12)		(1,770.00)
(total salary)	(12)	(7,080.00)
Lingle, Leland P., M. A., Assoc. Prof.....(12)		1,680.00
(see P.E.—Men (Academic).....(12)		(5,040.00)
(total salary)	(12)	(6,720.00)
Freeberg, Wm. H., D. Rec., Asst. Prof.....(9)		1,125.00
(see P.E.—Men (Academic).....(9)		(3,375.00)
(total salary)	(9)	(4,500.00)
Holder, Lynn C., M. S. in Ed., Asst. Prof.....(12)		3,120.00
(see P.E.—Men (Academic).....(12)		(3,120.00)
(total salary)	(12)	(6,240.00)
O'Brien, Wm. E., M. S. in P. Ed., Instructor (military leave)
Wilkinson, James J., Dir. Rec., Instructor.....(9)		990.00
(see P.E.—Men (Academic).....(9)		(2,970.00)
(total salary)	(9)	(3,960.00)
Lovin, Jim, B. S. in Ed., Coach (term appointment, fall, 1951	(3)	1,200.00
Waller, William H., M. S., Coach (term appointment)..(12)		5,880.00
Mazurek, Walter O., Stores Clerk.....(12)		2,376.00
Trobaugh, Anne, Clerk Typist I.....(12)		1,740.00

		23,421.00
Personal Services—Student		1,000.00
Other Current Expenses		3,935.00
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Total		\$28,356.00

PHYSICAL EDUCATION—WOMEN

Personal Services—Regular:

Davies, Dorothy, Ed. D., Professor (Chairman).....(9)		\$ 6,120.00
Muzzey, Dorothy, M. A., Asst. Prof. (disability leave)..
Broach, Anna Elizabeth, M. A., Instructor (term appoint- ment)	(9)	3,330.00
Evans, Lura Elizabeth, M. S., Instructor (leave without pay)
Stehr, Jean, M. A., Instructor.....(9)		4,140.00
Ulm, Cleo, M. S., Instructor.....(9)		3,600.00
Parker, Norma, B. S., Asst. Instr. (term appointment)..(9)		2,520.00

		19,710.00
Personal Services—Student		900.00
Other Current Expenses		2,815.00
		<hr/>
Total		\$ 23,425.00

TEACHER TRAINING

Personal Services—Regular:

Neal, Charles D., D. Ed., Assoc. Prof. (Director).....(12)	\$ 5,676.00
(see Education)	(12) (1,884.00)
(total salary)	(12) (7,560.00)
Bracewell, George, A. M., Assoc. Prof.....(9)	4,770.00
Vaupel, Jean, M. A., Instructor.....(12)	4,560.00
Replacement for 36 Part-time Practice Supervisors in Affiliated Schools at \$225.00, Asst. Instrs.....(9)	8,100.00

23,106.00

Personal Services—Student

800.00

Other Current Expenses

2,250.00

Total **\$26,156.00**

UNIVERSITY SCHOOL

Personal Services—Regular:

Mees, John D., Ed.D., Assoc. Prof. (Principal).....(12)	\$ 7,440.00
Entsminger, Mary Edwin, M. A., Assoc. Prof.....(9)	4,590.00
Mott, Sina M., Ph. D., Assoc. Prof.....(9)	4,590.00
Willard, Charles B., Ph. D., Assoc. Prof.....(9)	5,400.00
Bach, E. Louise, A. M., Asst. Prof.....(9)	4,410.00
Clark, Lula A., Asst. Prof. (emerita).....(9)	1,240.00
Fulkerson, Elbert, M. A., Asst. Prof. (sabbatical leave, half year)	(9) 4,680.00
Gross, Chalmer, M. S., Asst. Prof.....(9)	4,140.00
Gibbons, M. Alberta, A. M., Asst. Prof.....(9)	3,780.00
Goodwin, Tina, M. A., Asst. Prof.....(9)	3,870.00
Hall, Dilla, M. S., Asst. Prof.....(9)	4,860.00
Lane, Mabel Sickman, D. Ed., Asst. Prof.....(9)	4,680.00
Paterson, Charles, B. Ed., Asst. Prof.....(9)	4,050.00
Rieke, Evelyn Davis, M. A., M. Ed., Asst. Prof.....(9)	4,140.00
Rogers, Ora D., A. M., Asst. Prof.....(9)	4,050.00
Shake, Shelby S., M. S., Asst. Prof.....(9)	4,230.00
Smith, Gladys Leah, M. A., Asst. Prof.....(9)	3,870.00
Teel, Harley R., A. M., Asst. Prof.....(9)	3,780.00
Van Trump, Ruby, A. M., Asst. Prof.....(9)	3,870.00
Carey, Margaretta A., M. A., M. M., Instructor.....(9)	4,050.00
Casebier, V. Eleanor, M. S., Instructor.....(9)	3,780.00
Edwards, Troy W., M. S. in Ed., Instructor (Asst. Prin.)	(12) 5,520.00
Fligor, Ross Jean, M. A., Instructor.....(9)	4,050.00
Johnson, Robert Ashford, Instructor, Dir. P. E.....(9)	4,050.00
King, Florence R., Instructor (emerita).....(9)	1,200.00
Latchaw, Marjorie, M. A., Instructor (leave without pay, second half year).....(4½)	1,980.00
Lockwood, Bonnie A., M.S. in Ed., Instructor.....(9)	945.00
(see Col. of Ed.—Admin.—Dean).....(9)	(2,835.00)
(total salary)	(9) (3,780.00)
Meehan, Elizabeth C., A.M., Instructor.....(9)	4,050.00
Plummer, John F., Jr. B. S., Instructor (leave without pay)
Preble, Mary, M. A., Instructor.....(9)	3,600.00
Spradling, Zita, M. S., Instructor.....(9)	3,420.00
Starck, Helen, M. Ed., Instructor.....(9)	3,600.00
Stotlar, John W., M. S., Instructor.....(9)	3,780.00
Treece, Madelyn, A. M., Instructor.....(9)	3,690.00
Wood, Eugene S., M. S., Instructor.....(12)	5,400.00
Pearce, Tony Lorene, B. Ed., Fac. Asst.....(12)	2,760.00
_____, Clerk Steno. I.....(12)	1,920.00

(Requisition No. 567)

139,465.00

Personal Services—Student	1,500.00
Other Current Expenses	6,190.00
Total	\$147,155.00

AUDIO-VISUAL AIDS**Personal Services—Regular:**

Ingli, Donald A., M. A., Asst. Prof. (Director).....(12)	\$ 6,120.00
Butts, Gordon K., M. S., Instructor.....(12)	4,560.00
Kloepper, Ilene Mae, B. S. in Ed., Fac. Asst.....(12)	3,120.00

13,800.00

Personal Services—Student	6,000.00
Other Current Expenses	16,875.00

Total **\$ 36,675.00**

CHILD GUIDANCE CLINIC**Personal Services—Regular:**

Thalman, W. A., Ph. D., Professor.....(9)	\$ 1,530.00
(see Guidance and Special Education).....(9)	(4,590.00)
(total salary)(9)	(6,120.00)

1,530.00

Personal Services—Student	400.00
Other Current Expenses	505.00

Total **\$ 2,435.00**

CURRICULUM MATERIALS

Personal Services—Regular	\$
Personal Services—Student
Other Current Expenses	55.00
Total	\$ 55.00

EXPERIMENTAL FARM**Personal Services—Regular:**

Woods, Harvey S., M. S., Instructor.....(12)	\$ 4,140.00
(see Agriculture).....(12)	(1,380.00)
(total salary)(12)	(5,520.00)
Emery, Hollis R., Gen. Farmer.....(12)	3,036.00
Hamilton, Delbert Lindsay, Garden Farmer.....(12)	3,108.00
Penrod, Lon, Farm Hand.....(12)	2,316.00

12,600.00

Personal Services—Student	4,000.00
Other Current Expenses	16,170.00

Total **\$32,770.00**

MUSEUM

Personal Services—Regular:

Kelley, John Charles, Ph. D., Professor (of Anthropology; Director)	(12)	\$ 7,680.00
Allen John W., Instructor.....	(12)	5,280.00
Waters, Loraine Lillian, M. S. in Ed., Instructor.....	(12)	4,800.00
Bennett, Esther Vorena, B. A., Fac. Asst.....	(12)	3,720.00
Manfredini, Dolores M., B.S., in Ed., Fac. Asst.....	(12)	3,360.00
Peithman, Irvin M., Research Asst.....	(12)	4,440.00
Shackleford, William J., B.A., Fac. Asst.....	(12)	3,780.00

33,060.00

Personal Services—Student

3,000.00

Other Current Expenses

3,940.00

Total \$ 40,000.00

STATISTICAL SERVICES

Personal Services—Regular:

Mark, Abraham M., Ph. D., Asst. Prof.....	(12)	\$ 4,680.00
(see Mathematics)	(12)	(1,560.00)
(total salary)	(12)	(6,240.00)
Hyzdu, Francis E., Fac. Asst.	(12)	3,960.00
Davie, Joseph, Tab. Mach. Op. I.....	(12)	2,640.00

11,280.00

Personal Services—Student

1,400.00

Other Current Expenses

14,000.00

Total \$26,680.00

BIOLOGICAL RESEARCH LABORATORIES

Personal Services—Regular:

Lindegren, Carl C., Ph. D., Professor (Director).....	(12)	\$ 6,840.00
(see Microbiology)	(12)	(2,280.00)
(total salary)	(12)	(9,120.00)
McClary, Dan Otho, Ph. D., Asst. Prof.....	(12)	2,400.00
(see Microbiology)	(12)	(2,400.00)
(total salary)	(12)	(4,800.00)
Sheffner, A. Leonard, Ph. D., Asst. Prof. (appointment begins August 15, 1951)	(10½)	3,543.75
(see Microbiology)	(10½)	(1,181.25)
(total salary)	(10½)	(4,725.00)
Mundkur, Balaji, D., Ph. D., Research Assoc. (term appointment)	(12)	5,400.00
Lindegren, Gertrude, Research Asst.....	(12)	3,720.00

21,903.75

Personal Services—Student

800.00

Other Current Expenses

3,500.00

Total \$26,203.75

INDIVIDUAL RESEARCH PROJECTS

Personal Services—Regular

\$

Personal Services—Student

6,000.00

Other Current Expenses

9,521.00

Total \$ 15,521.00

EXTENSION

Personal Services—Regular:

Dey, Raymond H., M. S., Director (of University Extension)	(12)	\$ 7,100.00
Cannon, James Francis, B. A., Fac. Asst. (term appointment)	(9)	2,700.00
Harry, Barbara Mohler, Clerk Steno. I.	(12)	1,920.00
		11,720.00
Personal Services—Student		500.00
Other Current Expenses		7,875.00
Total		\$ 20,095.00

GENERAL LIBRARY

Personal Services—Regular:

Muller, Robert H., Ph. D., Professor (Director)	(9)	\$ 5,850.00
Heicke, Dorothy E., M. A. in L. S., Asst. Prof.	(12)	5,160.00
Kerley, Ruby, A. M. in L. S., Asst. Prof.	(9)	4,140.00
Kite, Grace E., M. A., Asst. Prof.	(9)	4,140.00
Shubert, Esther Marian, M. S. in L. S., Asst. Prof.	(9)	3,960.00
Stone, Elizabeth Opal, M. S. in L. S., Asst. Prof (Assistant Director)	(12)	6,000.00
Cundall, Zella, B. S. in L. S., Instructor.	(9)	3,690.00
Dewey, Harry, M. S. in L. S., Instructor (Assistant Director)	(9)	4,230.00
Hankla, Golda, M. A., Instructor.	(9)	3,420.00
McCord, John G. W., B. S. in L. S., Instructor.	(12)	4,320.00
Melvin, Mary Belle, B. S. in L. S., Instructor.	(9)	3,420.00
Livingston, Mary C., B. S. in Ed. Fac. Asst.	(12)	2,400.00
Klingenberg, Norma Margaret, B. S., Fac. Asst.	(12)	2,400.00
Puleo, Anthony, B. S., Fac. Asst.	(9)	1,890.00
Raback, Marjorie, B. S. in Ed., Fac. Asst.	(9)	1,800.00
Baggott, Irene, Clerk Typist I.	(12)	1,740.00
Bullar, Betty, Clerk Steno. I.	(12)	1,980.00
Ferguson, Thedabel, Clerk Typist I.	(12)	1,848.00
Hall, Betty Lou, Clerk Typist I.	(12)	1,740.00
Lingle, Betty Jane, Clerk Typist I.	(12)	1,740.00
Masterton, Mary Jane, Clerk Typist I.	(12)	1,740.00
Post, Roberta, Clerk Typist I.	(12)	1,740.00
Wargo, Grace, Clerk Typist I.	(12)	1,740.00
Waller, Lois, Clerk Typist I.	(12)	1,740.00
_____, Clerk Typist I.	(12)	1,740.00
(Requisition No. 563)		74,568.00

Personal Services—Student	10,000.00
Other Current Expenses	42,670.00
Total	\$127,238.00

TILTON-LINCOLN LIBRARY

Personal Services—Regular:

Jordan, Roy V., M. A., Asst Prof. (Curator) (retires March 8, 1952)	(8½)	\$ 4,420.00
Personal Services—Student		250.00
Other Current Expenses		340.00
Total		\$ 5,010.00

UNIVERSITY SCHOOL LIBRARY

Personal Services—Regular:

Stull, Marjorie, B. S. in L. S., Instructor.....(9)	\$ 3,600.00
Personal Services—Student	1,200.00
Other Current Expenses	2,190.00
Total	\$ 6,990.00

PHYSICAL PLANT—ADMINISTRATION

Personal Services—Regular:

Howe, William A., M. S., Director (Instructor in Industrial Education)	(12)	\$ 7,200.00
Forster, Mary A., Clerk Steno. II.....	(12)	2,316.00
Gotway, Otto E., Pl. Maint. Eng. I.....	(12)	5,280.00
		14,796.00
Personal Services—Student		1,600.00
Other Current Expenses		1,910.00
Total		\$ 18,306.00

PHYSICAL PLANT—OPERATION

Personal Services—Regular:

Marberry, William M., A.M., Asst. Prof.....	(9)	\$ 2,430.00
(see Botany)	(9)	(2,430.00)
(total salary)	(9)	(4,860.00)
Widdows, Joe, Bldg. & Gr. Super.....	(12)	4,440.00
Alexander, Raymond B., Maint. Eq. Op.....	(12)	2,988.00
Carter, Ralph Dale, Maint. Eq. Op.....	(12)	2,988.00
Davitz, Woodrow, Maint. Eq. Op.....	(12)	2,988.00
Leach, Jack L., Maint. Eq. Op.....	(12)	2,988.00
McCutcheon, Edward, Maint. Eq. Op.....	(12)	2,988.00
Pearson, Eugene, Maint. Eq. Op.....	(12)	2,988.00
Ragsdale, Van H., Maint. Eq. Op.....	(12)	2,988.00
McNeill, Lee, Grounds Foreman.....	(12)	2,952.00
Nelson, LeRoy, Florist I.....	(12)	2,844.00
King, Thomas J., Janitor III.....	(12)	2,772.00
Anderson, William J., Janitor I.....	(12)	2,364.00
Biggs, George O., Janitor I.....	(12)	2,556.00
Clutts, Dennis, Janitor I.....	(12)	2,364.00
Elmore, Leonard, Janitor I.....	(12)	1,848.00
Evans, Charles R., Janitor I.....	(12)	2,544.00
Fox, Harry, Janitor I.....	(12)	2,364.00
Harris, J. W., Janitor I.....	(12)	1,848.00
Jamison, James, Janitor I.....	(12)	2,364.00
Knight, Ira Dennie, Janitor I.....	(12)	2,556.00
Lingle, Cloman, Janitor I.....	(12)	2,364.00
Loveall, Guy, Janitor I.....	(12)	2,556.00
Peters, D. A., Janitor I.....	(12)	2,364.00
Pollard, Calvin Ramey, Janitor I.....	(12)	2,364.00
Sutton, Wayne, Janitor I.....	(12)	2,472.00
Valentine, Columbus, Janitor I.....	(12)	2,364.00
Wade, Jay D., Janitor I.....	(12)	1,848.00
Wiggins, Howard Arthur, Janitor I.....	(12)	2,556.00
Wilson, Elviesely, Janitor I.....	(12)	1,848.00
_____, Janitor I.....	(12)	1,848.00
(Requisition No. 552)		
Beggs, Elsie, Domestic.....	(12)	2,316.00
Valentine, Ima Mae, Domestic.....	(12)	2,316.00
Alexander, Earl, Maint. Worker.....	(12)	2,758.80
Cundiff, Lenvill E., Maint. Worker.....	(12)	2,758.80

Freeman, Cliff, Maint. Worker.....	(12)	2,758.80
Hale, James Roy, Maint. Worker.....	(12)	2,758.80
Hall, Villa, Maint. Worker.....	(12)	2,758.80
James, Robert Lee, Maint. Worker.....	(12)	2,758.80
McCalister, William, Maint. Worker.....	(12)	2,758.80
Mitchell, Tosco, Maint. Worker.....	(12)	2,758.80
Taylor, Jettie, Maint. Worker	(12)	2,758.80
Westley, George, Maint. Worker.....	(12)	2,758.80
Williams, James, Maint. Worker.....	(12)	2,758.80
Merkel, Charlie, Laborer Maint. (disability leave).....		
Bain, Herman, Watchman I.....	(12)	2,556.00
Frost, Guss Lee, Watchman I.....	(12)	1,848.00
Harris, Edgar, Watchman I.....	(12)	1,848.00
Holder, Dallas R., Watchman I.....	(12)	2,244.00
Isham, Robert, Watchman I.....	(12)	2,556.00
Newberry, J. A., Watchman I.....	(12)	2,556.00
Turner, William Lenard, Watchman I.....	(12)	2,364.00
Walker, James Milton, Watchman I.....	(12)	1,848.00
		<hr/>
		132,544.80
Personal Services—Student		23,760.00
Other Current Expenses		48,750.00
		<hr/>
Total		\$205,054.80

PHYSICAL PLANT—MAINTENANCE

Personal Services—Regular:

Durham, Wm., Brick Mason.....	(12)	\$ 6,264.00
Hogue, Robert, Carpenter Foreman.....	(12)	4,698.00
Schwegman, Virgil, Carpenter Foreman.....	(12)	4,698.00
Cogdill, Lee V., Painter.....	(12)	4,176.00
Gamble, Roy C., Painter.....	(12)	4,176.00
Hagler, Carl I., Painter.....	(12)	4,176.00
Harris, Guy R., Painter.....	(12)	4,176.00
Matthews, William, Painter.....	(12)	4,176.00
Stawarczik, Victor, Painter.....	(12)	4,176.00
Gallaway, William M., Painter (temporary).....	(12)	4,176.00
Gustin, Charles, Painter (temporary).....	(12)	4,176.00
Betts, Charles L., Plumber.....	(12)	5,011.20
Loy, Charles E., Plumber.....	(12)	5,011.20
Loy, Frank R., Plumber.....	(12)	5,011.20
Marten, W. E., Plumber.....	(12)	5,011.20
Michael, H. A., Plumber.....	(12)	5,011.20
Crowell, Donald, Laborer (Bldg.).....	(12)	3,132.00
Dotson, George, Carpenter.....	(12)	4,176.00
Hagler, Ned J., Carpenter.....	(12)	4,176.00
Kinsey, Carl B., Carpenter.....	(12)	4,176.00
Ross, Arthur L., Carpenter.....	(12)	4,176.00
Smith, Robert E., Carpenter.....	(12)	4,176.00
White, Jackie Don, Carpenter.....	(12)	4,176.00
McCormick, Clyde L., Electrician.....	(12)	4,750.20
Price, Robert, Electrician.....	(12)	4,750.20
Renner, Henry J., Electrician.....	(12)	4,750.20
Weber, Rudolph Wm., Electrician.....	(12)	4,750.20
Talley, Arthur, Electrician (temporary).....	(12)	4,750.20
		<hr/>
		126,063.00
Personal Services—Student		1,800.00
Other Current Expenses		60,000.00
		<hr/>
Total		\$187,863.00

POWER PLANT AND UTILITIES**Personal Services—Regular:**

Sitter, Ralph H. ¹ , Pl. Maint. Eng. II.....(12)	\$ 6,180.00
Beasley, Frederic L., Stat. Fireman.....(12)	3,372.00
Dunning, David E., Stat. Fireman.....(12)	3,372.00
Kelley, Vernon, Stat. Fireman.....(12)	3,372.00
Spelbring, Dale, Stat. Fireman.....(12)	3,372.00
Whitnel, Clarence, Stat. Fireman.....(12)	3,372.00
Baggett, Robert J., Maint. Worker.....(12)	2,712.00
Eddy, Joseph L., Maint. Worker.....(12)	2,712.00
Lawson, Dewey, Maint. Worker.....(12)	2,712.00
Miller, Fred, Maint. Worker.....(12)	2,712.00
_____, Maint. Worker.....(12)	2,316.00
(replacing Earl Cox)	

36,204.00

Personal Services—Student

Other Current Expenses 100,000.00

Total \$136,204.00

¹ To be reclassified on or before January 1, 1952.**RENTAL OF REAL PROPERTY**

Personal Services—Regular: \$

Personal Services—Student

Other Current Expenses

Total \$

CAMP ELLIS BUILDINGS**Personal Services—Regular:**

Temporary Workers to Complete Camp Ellis Buildings, at \$10,000.00 a month.....(6)	\$ 60,000.00
--	--------------

Personal Services—Student

Other Current Expenses 75,000.00

Total \$135,000.00

SURPLUS PROPERTY STORAGE

Personal Services—Regular: \$

Personal Services—Student

Other Current Expenses 170.00

Total \$ 170.00

ARCHITECTURAL SERVICES**Personal Services—Regular:**

Pulley, Charles M., B. S., Director (Instructor in Art) ..(12)	\$ 8,000.00
Hart, Willard C., B. S., Supervisor (of Construction; Instructor in Industrial Education).....(12)	6,840.00
Loneragan, John F. H., B. A., Asst. Prof. (of Industrial Education; Landscape Architect).....(12)	6,240.00
Kelly, William W., Jr., Fac. Asst.....(12)	4,200.00

25,280.00

Personal Services—Student 2,000.00

Other Current Expenses 7,875.00

Total \$ 35,155.00

MAJOR REPAIRS

Personal Services—Regular:	\$
Personal Services—Student
Other Current Expenses	200,000.00
Total	<u>\$200,000.00</u>

PERMANENT IMPROVEMENTS

Personal Services—Regular:	\$
Personal Services—Student
Other Current Expenses
Total	<u>.....</u>

REFUNDS

Personal Services—Regular:	\$
Personal Services—Student
Other Current Expenses	4,500.00
Total	<u>\$ 4,500.00</u>

ORDNANCE PLANT VETERANS HOUSING PROJECT

Personal Services—Regular:	
Wolfe, Ernest R., Supervisor	(12) \$ 2,670.00
(see Chautauqua Street Veterans' Housing Project) ..	(12) (2,670.00)
(total salary)	(12) (5,340.00)
_____, Fac. Asst.	(12) 1,500.00
(replacement for W. A. Winkelmeier)	
(see Chautauqua Street Veterans' Housing Project) ..	(12) (1,500.00)
(total salary)	(12) (3,000.00)
Lewis, Hiram, Stat. Fireman	(12) 3,096.00
Rogers, V. H., Stat. Fireman	(12) 3,096.00
Hammock, Charlie Caral, Watchman I.	(12) 2,364.00
Green, Vernor L., Maint. Worker	(12) 2,760.00
	15,486.00
Personal Services—Student	1,500.00
Other Current Expenses	8,225.00
Total	<u>\$25,211.00</u>

AWARDS AND GRANTS FOR SCHOLARSHIPS

Personal Services—Regular	\$
Personal Services—Student
Other Current Expenses	31,200.00
Total	<u>\$ 31,200.00</u>

BOOKSTORE

Personal Services—Regular:

Trobaugh, Carl, B. S., Supervisor (of University Bookstore)	(12)	\$	3,900.00
Kirkpatrick, Herman, B. S. in Ed., Fac. Asst.....	(12)		1,380.00
Swan, Ethel F., Clerk I.....	(12)		2,112.00

7,392.00

Personal Services—Student

3,600.00

Other Current Expenses

50,000.00

Total

\$ 60,992.00

CAFETERIA

Personal Services—Regular:

Windate, Lyda, Food Service Supervisor I (Cafeteria Manager)	(12)	\$	3,372.00 ¹
Schneider, Virginia, Clerk Typist I.....	(12)		2,244.00
Baggett, Edith, Cook I.....	(12)		2,460.00 ²
Bain, Mamie, Cook I.....	(12)		2,232.00 ²
———, Cook I.....	(12)		1,680.00 ²
(Requisition No. 422)			
Mendenall, Marie, Domestic.....	(12)		2,088.00 ²
Throgmorton, Grace, Domestic.....	(12)		2,088.00 ²
Donaby, George, Janitor I.....	(12)		2,124.00 ²
Drake, Alice L., Cook I (Sub.).....	(8)		1,120.00 ²
Hardy, Elizabeth, Cook I (Sub.).....	(8)		1,336.00 ²
Wright, Beatrice, Cook I (Sub.).....	(8)		1,336.00 ²

22,080.00

Personal Services—Student

15,000.00

Other Current Expenses

56,920.00

Total

\$ 94,000.00

¹ Does not include maintenance allowance of \$10.00 per month; will retire September 1, 1951—to be replaced.

² Does not include maintenance allowance of \$20.00 per month.

CANTEEN

Personal Services—Regular:

Morgan, Dora Ella, Cook I.....	(12)	\$	1,800.00 ¹
Travelstead, Lela Mae, Cook I.....	(12)		1,800.00 ¹

3,600.00

Personal Services—Student

8,000.00

Other Current Expenses

25,450.00

Total

\$ 37,050.00

¹ Does not include maintenance allowance of \$10.00 per month.

CHAUTAUQUA STREET VETERANS' HOUSING PROJECT**Personal Services—Regular:**

Wolfe, Ernest R., Supervisor.....(12)	\$ 2,670.00
(see Ordnance Plant Veterans' Housing Project)....(12)	(2,670.00)
(total salary)(12)	(5,340.00)
_____, Fac. Asst.(12)	1,500.00
(replacement for W. A. Winkelmeier)	
(see Ordnance Plant Veterans' Housing Project)....(12)	(1,500.00)
(total salary)(12)	(3,000.00)

4,170.00

Personal Services—Student 2,400.00

Other Current Expenses 25,338.00

Total \$31,908.00

MEN'S RESIDENCE BARRACKS**Personal Services—Regular:**

_____, Instructor (Head Resident).....(12) \$ 4,320.00¹

Personal Services—Student 11,580.00

Other Current Expenses 6,100.00

Total \$ 22,000.00

¹ Does not include maintenance allowance of \$40.00 per month.

RESIDENCE HALL**Personal Services—Regular:**

Vogely, Maxine, A. M., Instructor.....(12)	\$ 4,800.00 ¹
Bowers, Frances, Cook I.....(12)	2,460.00 ²
Foster, Verla, Cook I.....(12)	2,460.00 ²
Rentfro, Bertha, Cook I.....(12)	2,460.00 ²
Crawshaw, Minnie, Cook I (Sub.).....(6)	936.00 ²
Smith, Ethel F., Domestic.....(12)	1,716.00
Brown, Willie Lurbertha, Domestic (Sub.).....(3)	396.00
Allen, Jessie, Janitor I.....(12)	2,556.00

17,784.00

Personal Services—Student 1,425.00

Other Current Expenses 26,841.00

Total \$ 46,050.00

¹ Does not include maintenance allowance of \$30.00 per month.

² Does not include maintenance allowance of \$20.00 per month.

Exhibit A

**SOUTHERN ILLINOIS UNIVERSITY
ANNUAL INTERNAL BUDGET, 1951-52
STUDENT ACTIVITY FUNDS**

Statement of Estimated Income

Term	Estimated On-Campus Enrollment	Actual 1949-50	Estimated 1950-51	Estimated 1951-52
Fall Term, 1951.....	2800	\$ 23,800.00
Winter Term, 1951-52.....	2575	21,887.50
Spring Term, 1952.....	2375	20,187.50
Summer Term, 1952.....	1900	12,350.00
		<u>\$ 75,292.10</u>	<u>\$ 86,175.00</u>	<u>\$ 78,225.00</u>

Exhibit B

**SOUTHERN ILLINOIS UNIVERSITY
STUDENT ACTIVITY FUNDS**

Statement of Proposed Expenditures

Activity	Allotment 1949-50	Allotment 1950-51	Requested by Fiscal Officer 1951-52	Recommended by Budget Committee and Approved by President
Alumni-Student Promotional Activities	\$ 1,500.00	\$ 1,800.00	\$ 1,500.00	\$
Class of '51.....	450.00
Class of '52.....	300.00	275.00	100.00
Class of '53.....	150.00	150.00	100.00
Class of '54.....	50.00	100.00
Class of '55.....	150.00	100.00
Contingent	2,000.00	2,000.00	4,000.00	4,000.00
Convocation
Debate	1,500.00	1,800.00	2,000.00	1,800.00
Egyptian	8,000.00	8,000.00	10,000.00	8,000.00
Freshman Group Activities..	350.00	350.00	400.00	350.00
Homecoming	1,000.00	1,000.00	1,000.00	800.00
Hospitalization	9,500.00	21,050.00	21,050.00	19,385.00
Intramural Athletics.....	500.00	800.00	400.00
Lectures and Entertain- ments	5,250.00	5,250.00	6,000.00	4,000.00
Library Specials and Activities	80.00	80.00	150.00	80.00
Little Theatre
Music	2,000.00	2,300.00	3,000.00	2,400.00
Obelisk	10,500.00	10,500.00	11,000.00	9,000.00
Pep Activities	100.00	200.00	300.00	50.00
Social Activities.....	500.00	740.00	1,500.00	1,500.00
S. I. U. Music Festival Re- stricted Fund	100.00	100.00
Spring Festival.....	750.00	750.00	750.00
Student Council	1,000.00	1,400.00	1,400.00	1,300.00
Student Handbook	800.00	800.00	800.00	600.00
Student Publicity Services..	500.00	520.00	560.00	200.00
Student Welfare	100.00	75.00	50.00	60.00
Swimming Fund	600.00	600.00	600.00	600.00
University Athletics	22,000.00	23,000.00	24,000.00	22,000.00
Weekend Social Committee	1,500.00	1,360.00
Women's Athletics	1,500.00	1,500.00	1,500.00	1,300.00
Totals	<u>\$ 71,030.00</u>	<u>\$ 86,575.00</u>	<u>\$ 93,085.00</u>	<u>\$ 78,225.00</u>

APPENDIX II

BY-LAWS, STATUTES, AND REGULATIONS

OF THE

BOARD OF TRUSTEES,

SOUTHERN ILLINOIS UNIVERSITY

As Approved by the Board of Trustees

May 25, 1951

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PART I

CHARTER OF THE BOARD OF TRUSTEES OF SOUTHERN ILLINOIS UNIVERSITY GRANTED BY THE ILLINOIS GENERAL ASSEMBLY

Section 1. Board of Trustees Created.

There is hereby created a body politic and corporate which shall be styled the Board of Trustees of Southern Illinois University to operate, manage, control, and maintain the University, hereinafter called the Board.

Section 2. Number and Appointment of Members of the Board.

The Board shall consist of 7 members appointed by the Governor, by and with the advice and consent of the Senate, and the Superintendent of Public Instruction ex-officio who shall be an advisory non-voting member. No more than 4 of the appointive members shall be affiliated with the same political party. The terms of the members first appointed after the effective date of this amendatory Act¹ shall commence on September 1, 1951; 3 shall be appointed for terms to expire on the third Monday in January, 1953, 2 for terms to expire on the third Monday in January, 1955 and 2 for terms to expire on the third Monday in January, 1957. Upon the expiration of the terms of those first appointed, their respective successors shall be appointed for terms of 6 years from the third Monday in January of each odd-numbered year and until their respective successors are appointed for like terms. If the Senate is not in session at the time this amendatory Act¹ becomes effective the original appointments shall be made as in the case of vacancies.

Section 3. Transfer of Powers and Duties of the Teachers College Board to the Board of Trustees.

All the rights, powers, and duties vested by law in the Teachers College Board, and in the Department of Registration and Education relating to the operation, management, control and maintenance of Southern Illinois University are hereby transferred to and vested in the Board of Trustees of Southern Illinois University.

Section 4. Board Members' Qualification and Compensation.

Members of the Board shall serve without compensation but shall be entitled to reasonable amounts for expenses necessarily incurred in the performance of their duties.

No member of the Board shall hold or be employed in or appointed to any office or place under the authority of the Board, nor shall any member of the Board be directly or indirectly interested in any contract made by the Board, nor shall he be an employee of the State or Federal government.

Section 5. Officers of the Board and the Board's Meetings.

Members of the Board shall elect annually by secret ballot from their own number a chairman who shall preside over meetings of the Board, and a secretary.

Meetings of the Board shall be held at least once each quarter on the campus of Southern Illinois University. At all regular meetings of the Board, a majority of the members shall constitute a quorum.

Special meetings of the Board may be called by the chairman of the Board or by any three members of the Board.

¹ Amendatory Act of 1951.

Section 6. Ex-officio Treasurer of the Board.

The Business Manager of the University shall serve as ex-officio treasurer of the Board, but not as a member, and shall furnish a bond in such amount and with such security as is satisfactory to the Board.

Section 7. Powers of the Board of Trustees as Related to Contracts, Suits, Conveyances, and Expending Funds.

The Board shall have power to enter into contracts, to sue and be sued, to acquire, hold and convey real and personal property, and to expend the funds appropriated to the University; provided that the Board in the exercise of the powers conferred by this Act shall not create any liability or indebtedness in excess of the funds appropriated to the University.

Section 8. Powers and Duties of the Board.

The Board shall have power and it shall be its duty:

1. To make rules, regulations and by-laws, not inconsistent with law, for the government and management of Southern Illinois University;

2. To employ, and, for good cause, to remove a president of Southern Illinois University, and all necessary deans, professors, associate professors, assistant professors, instructors, and other educational administrative assistants, and all other necessary employees, and contract with them upon matters relating to tenure, salaries and retirement benefits in accordance with the provisions of "An Act to standardize State position titles and salary rates", approved June 30, 1943, as amended, and the provisions of "An Act to regulate the civil service of the State of Illinois", approved May 11, 1905, as amended;

3. To prescribe the course of study to be followed, and textbooks and apparatus to be used at Southern Illinois University;

4. To issue, upon the recommendation of the faculty, diplomas to such persons as shall have satisfactorily completed the required studies of Southern Illinois University, and confer such professional and literary degrees as are usually conferred by other institutions of like character for similar or equivalent courses of study, or such as the Board may deem appropriate;

5. To examine into the conditions, management and administration of Southern Illinois University, to provide the requisite buildings, apparatus, equipment and auxiliary enterprises, and to fix the rates for tuition;

6. To succeed to and to administer all trusts, trust property, and gifts now or hereafter belonging or pertaining to Southern Illinois University;

7. To accept endowments of professorships or departments in the University from any person who may proffer them and, at regular meetings, to prescribe rules and regulations in relation to endowments and declare on what general principles they may be accepted;

8. To enter into contracts with the Federal government for providing courses of instruction and other services at Southern Illinois University for persons serving in or with the military or naval forces of the United States, and to provide such courses of instruction and other services;

9. To provide for the receipt and expenditure of Federal funds, paid to Southern Illinois University by the Federal government for instruction and other services for persons serving in or with the military or naval forces of the United States and to provide for audits of such funds.

Section 9. Fiscal Year and Reports.

The fiscal year of the University shall terminate on the thirtieth day of June, and all reports of the University, except catalogs and circulars, shall be addressed to the Governor. Annual reports shall contain a full account of the financial and other transactions of the University at the close of the fiscal year, together with a full statement of the then condition of the endowment funds, and shall be presented to the Governor on or before the fifteenth day of November.

(Approved July 1, 1949 and approved as amended July 1, 1951.)

PART II

BY-LAWS OF THE BOARD OF TRUSTEES OF SOUTHERN ILLINOIS UNIVERSITY

ARTICLE I. Meetings of the Board.

Section 1. Regular Meetings. Regular Meetings of the Board shall be held at least once each quarter of the academic year on the campus of the University. Additional regular meetings may be scheduled by the Board. Written notice of all regular meetings and of the agenda therefor shall be given by the Secretary to each member of the Board and to the President of the University not less than ten days prior to such meetings.

Section 2. Special Meetings. Special meetings of the Board may be called by the Chairman of the Board upon his own initiative and he shall call a special meeting upon the request of three members. Notice of such meeting shall be given by written or telegraphic notice to all members of the Board at least twenty-four hours prior thereto. Such notice shall designate the time, place, and agenda of the meeting and the source of the call.

Section 3. Quorum. A majority of the members of the Board shall constitute a quorum for the transaction of business except as otherwise provided by these By-Laws. Any number less than a quorum present at a meeting, duly called, may adjourn from time to time until a quorum shall be in attendance.

Section 4. Action in Regular and Special Meetings. At all regular and special meetings it shall be valid to act on any subject within the power of the Board except as provided elsewhere in these By-laws. It shall be the policy of the Board, however, except in case of emergency, to act only upon matters set forth in the agenda or the consideration of which any absent member or members shall have had adequate prior notice.

Section 5. Place of Meetings. All regular quarterly meetings of the Board shall be held at the Southern Illinois University and other regular and special meetings shall be held on the campus unless otherwise ordered by the Board or another place of meeting is indicated in the written notice for a special meeting.

Section 6. Order of Business. The business at each regular or special meeting of the Board shall be conducted in the following manner unless otherwise authorized by appropriate Board action:

- A. Roll call of members.
- B. Reading and approval of minutes of last meeting.
- C. Reading and action with respect to minutes of prior Committee Meetings.
- D. Selection of officers.
- E. Reports and recommendations of the President of the University.
- F. Reports and recommendations of the Treasurer.
- G. Reports of Committees.
 1. Permanent Committees.
 2. Special Committees.
- H. Communications, petitions, and memorials.
- I. Unfinished Business.
- J. New Business.

Section 7. Rules of Procedure. Board meetings shall be conducted according to Roberts' rules of parliamentary procedure, except as modified by the Board. The ayes and noes shall be called and entered upon each vote and any motion involving money shall be by call of the roll. Others may be by voice vote.

Section 8. Minutes. Minutes of the proceedings of the Board shall be kept by its Secretary, personally or by a competent deputy designated by the Board. Minutes of meetings of and actions recommended by the committees of the Board shall be kept by a secretary designated by each such Committee and shall be submitted to the Board for approval. They shall be deposited with the Secretary of the Board. Action of the Board which utilizes material presented by reports or other documents shall, by the Secretary, be presented in the Minutes in such form as to include the full text of the action so that reference to other reports and documents is not necessary in order to determine the exact meaning of the action taken.

ARTICLE II. Officers of the Board.

Section 1. Election of Officers. The Board shall, at its first regular quarterly meeting of each fiscal year, elect by secret ballot from its own membership and by a majority vote of those present, a Chairman, a Vice-Chairman, and a Secretary, who shall hold office until their successors are elected and qualified.

Section 2. Determination of Duties. The officers of the Board shall perform the duties expressly enjoined upon them by the laws of this State and by the By-laws and Statutes of this Board and such other incidental duties as pertain to their respective offices.

Section 3. Duties of the Chairman and Vice-Chairman of the Board. The Chairman of the Board shall preside over all meetings of the Board. He shall, subject to the provisions of Article I, Section 2, with respect to notice, call the Board or Executive Committee into regular or special session at such times as he may deem it desirable or necessary or at any time upon the petition of three or more members of the Board. He shall have authority to decide any disputes as to the application or meaning of the By-laws and other legislation of the Board, but his decision shall be referred to the next regular or special meeting of the Board for final judgment and adjudication by the Board.

In the absence of the Chairman of the Board, in the event that he is unable to act as such, or in the event that the office becomes vacant, the Vice-Chairman shall act as Chairman of the Board and perform all the duties of the Chairman. In the absence of the Chairman and Vice-Chairman the members of the Board present shall select a Chairman pro tempore.

Section 4. Duties of the Secretary of the Board.

- A. He shall attend all meetings of the Board and shall keep a full and accurate record in a suitable book provided for that purpose of all votes and acts of the Board.
- B. He shall promptly furnish a copy of the Minutes of each regular or special meeting of the Board and of the Executive Committee to all members of the Board and to the President of the University.
- C. He shall notify all committees of their appointment and shall furnish to them a copy of all resolutions or orders assigning functions to such committees.
- D. He shall record all calls for meetings of the Board and shall notify all members of such meetings.
- E. He shall keep a record in a separate book of the names of all members of the Board of Trustees, the dates of their appointments, and the dates of the expiration of their terms of office, and a file of all reports made by the committees of the Board.
- F. He shall keep in a separate book a current complete record and text of the By-laws of the Board and shall publish the same, from time to time as directed by the Board.
- G. He shall keep in a separate book a current and complete record and text of the Statutes of the Board and shall publish the same from time to time as directed by the Board.
- H. Immediately after any change, amendment, or addition to the By-laws, Statutes or Regulations of the Board, he shall furnish the President of the University with an official copy of the text thereof.
- I. He shall keep a separate record of all donations made to the institution, including Board action relating thereto.

Section 5. The Treasurer. The Treasurer of the Board of Trustees shall furnish a bond in such amount as the Board may require from time to time, but not for less than Ten Thousand Dollars.

ARTICLE III. Committees of the Board.

Section 1. Permanent Committees.

The Executive. The Executive Committee shall consist of the Chairman and of two other members of the Board elected at the first regular meeting in each fiscal year. The Executive Committee shall have authority to transact such routine business as may arise during the recess of the Board and to act for the Board in all matters of an emergency nature upon which immediate decisions are necessary for the present welfare of the University.

Actions of the Executive Committee shall not become binding until ratified by the Board. All actions taken by this Committee shall be reported in writing to the Board at its next regular or special meeting for approval and ratification and shall be entered in full upon the Minutes of such meeting of such Board.

Section 2. Special Committees. Special committees may be appointed from time to time as the Board may deem expedient. Each committee shall be automatically discharged at the close of each fiscal year unless the Board takes specific action to extend its life beyond that period.

ARTICLE IV. Buildings.

Section 1. Buildings. The selection and employment of architects for all buildings of the University; the adoption of plans, specifications and details for such buildings; and the receiving of bids and awarding of contracts for the same shall be by the Board of Trustees.

Section 2. Superintendence of Construction. After any contract shall have been awarded for the construction of a new building, superintendence of the construction of such new building and its acceptance upon completion shall be under the general oversight of a special committee consisting of the President of the University, the members of the Board of Trustees, the Business Manager of the University, the Director of the Physical Plant, and the dean or head of the College or department to be served by such building, when completed, shall be an advisory member of such special committee.

ARTICLE V. Board Legislation.

Section 1. Classification of Board Legislation. Legislation by the Board shall be classified as (1) By-laws, (2) Statutes of the Board, and (3) Regulations.

Section 2. By-laws of the Board. Legislation concerning the organization, procedures, and functions of the Board of Trustees itself shall be classified as By-laws of the Board.

Section 3. Statutes of the Board. Legislation concerning the basic structure of the internal operating organization of the University shall be classified as Statutes of the Board.

Section 4. Regulations of the Board. Legislation concerning detailed matters of institutional organization and operation shall be classified as Regulations of the Board.

Section 5. Amendment of Board Legislation. The By-laws and Statutes of the Board may be changed or amended and additional By-laws and Statutes may be adopted at any regular or special meeting of the Board by vote of a majority of the total membership of the Board, provided that not less than two weeks' notice of the intention to change, amend, or add to the By-laws or Statutes in whole or in part (which notice may be included in the call for the meeting) shall have been given to the members of the Board of Trustees. Such notice shall be in writing and shall include the exact wording of the legislation proposed.

The Regulations of the Board may be changed and amended, and additional Regulations may be adopted at any regular or special meeting of the Board upon the unanimous vote of the members thereof without prior formal notice, or by a majority vote of a regular quorum upon notice given as provided in Article I, Section 2. Such changes, amendments, and additions shall be upon formal motion, indicating specifically the change in, amendment of, or addition to the Regulations of the Board that is intended. An action of the Board which fails to embody such indication shall not have the status of a Regulation.

Section 6. Policy Concerning Consultation. It will be a policy of the Board, whenever practicable, to submit to appropriate subordinate University authority for comment and recommendation, prior to final action by the Board, any proposed Statutes or Regulations of the Board with respect to the internal operation of the University. The Board's freedom of action with respect to matters thus submitted shall not, however, be restricted by the recommendations made.

ARTICLE VI. Judicial Authority.

The Board retains its final judicial authority with respect to the interpretation and enforcement of the By-laws, Statutes, and Regulations of the Board and with respect to any controversy that may arise thereunder. It also retains its freedom to refuse jurisdiction, when in its opinion the judgment of subordinate authority should be determinative. The Board also retains its power to withdraw any specific case from the jurisdiction of the President or of any other agency of the University when, in the opinion of the Board, such action will best serve the purposes of justice.

ARTICLE VII. The Election of the President of the University.

The President of the University shall be the chief administrative officer of the internal operating organization of the University and shall be selected from time to time by the Board. No less than five affirmative votes shall be required for the initial election of a President of the University. His initial term of office shall be for not less than one year and he shall, thereafter, continue in such office at the will of the majority of the Board, who from time to time shall fix his salary. It will be the policy of the Board to confer with a special committee named by the University Faculty prior to the selection of a new president.

PART III

STATUTES OF THE BOARD OF TRUSTEES
DEALING WITH THE STRUCTURE AND FUNCTIONS OF THE
INTERNAL OPERATING ORGANIZATION
OF THE UNIVERSITY

ARTICLE I. Internal Operating Organization of the University.

Section 1. Definition. Within limitations imposed by State law, the Internal Operating Organization of the University is defined as the administrative and educational organization responsible immediately for:

- A. The educational, research, and student welfare and activities programs of the University, including extension and community services.
- B. The initial selection, the organization, and the functioning of the faculty, administrative, and service personnel.
- C. Official announcements and descriptions having to do with the instruction, research, and services of the University.
- D. The publication of service and extension articles, bulletins, and books, and of the results of scholarly research associated with the activities of the University.
- E. The maintenance of appropriate records concerning the activities of the University in all its aspects.
- F. Public relations organizations and activities.
- G. The care, operation, and maintenance of the educational plant including lands, buildings, and equipment used for administrative, service, educational, research, and student purposes. (Plant facilities used for research and experimental purposes and for public service activities carried on by the University in cooperation with the Federal Government or its sub-divisions, with the State or its sub-divisions, and with private agencies shall be regarded as educational plant in the same sense as though the investigations or public services were carried on fully by the University itself.)
- H. The financial and business operations involved in the initial preparation of the budgets, and the performance of the functions named above, in accordance with the budgets approved by the Board.

Section 2. Organization.

- A. Personnel. The personnel of the internal operating organization shall consist of all employees of the University comprising:
 - 1. The Faculty-Administrative Staff, consisting of all individuals on the Faculty-Administrative Payroll—Regular, and the Faculty-Administrative Payroll—Auxiliary Enterprises.
 - 2. The Non-Academic Employees, consisting of all individuals on the Non-Academic Payroll—Regular, and the Non-Academic Payroll—Auxiliary Enterprises.
 - 3. Student Helpers, consisting of all students employed by the University on either the Student Payroll—Regular, or the Student Payroll—Auxiliary Enterprises.
- B. Meetings. University staff meetings may be called by the President or his delegated representative for each of these groups separately or for any combination of them. The University staff is not to be confused with the University Faculty, which is defined in Part III, Article V, Section 5.

Section 3. Responsibilities of Staff. All members of the University staff shall have the following responsibilities and privileges:

- A. To operate within the general framework of University policy and practice.
- B. To represent the University creditably on all occasions. All staff members are agents of the University and should think of their positions in relation to its total program as an institution of higher learning, an agency of public service, and a complex cooperative enterprise.
- C. To participate in the University's activities and actions, and to assist in the promotion of its general welfare.
- D. In case of difficulty or complaint, to use the channels provided for the settlement of grievances. In general, personnel problems should be solved within the organization at the level at which they arise, and in no case should individuals outside the University internal organization be asked to pass on such difficulties until established University channels have been exhausted. Academic staff members may appeal progressively to their department heads, deans, the Chief Officer of Instruction, and the President; non-academic employees to their supervisors, the employee-employer relations committee, and the President; student helpers to their supervisors, the student deans, and the President.
- E. If any member of the University staff feels that he is unjustly or unfairly treated, he is privileged to file formal complaint with the President of the University, who shall refer it promptly to the appropriate officer in the usual administrative channels for hearing and adjudication, personally or by committee appointed for the purpose by the administrative officer to whom the case is referred. The decision or recommendation for dealing with the case shall be filed with the President of the University. If the staff member concerned is not content with the decision thus reached, he is privileged to request the President to hear the case and to render decision. If the staff member is still dissatisfied, he may appeal in writing from the decision of the President to the Board of Trustees, and the President shall present the appeal to the Board at its next regular meeting. The Board shall then determine whether it shall hear the case or refuse to take action upon it.

ARTICLE II. The President of the University.

Section 1. Definition. The President of the University shall be the executive head of the internal operating organization of the University and shall be responsible for the administration of the academic and business activities thereof, in accordance with the By-Laws, Statutes, and Regulations of the Board.

Section 2. Duties.

- A. It shall be the duty of the President to enforce the legislation of the Board in so far as it is applicable to the internal operating organization, and he is hereby clothed with all authority requisite to these ends.
- B. The President, subject to appeal to the Board of Trustees, shall exercise supreme judicial functions with respect to the interpretation and application of Board and University legislation pertaining to the internal operation of the University, except as otherwise directed by the Board.
- C. The President shall attend all Board meetings unless instructed to the contrary by the Board, and shall inform and advise the Board with respect to the internal operations of the University and its relationships.
- D. The President shall be a voting member of the University Faculty and its presiding officer, and *ex-officio* member of all college faculties and of all standing committees and councils of the University. He shall be notified in advance of the meetings of all such bodies in which he holds *ex-officio* membership.

- E. The President shall serve as the ordinary channel of communication between the Board and the Faculty and between the Board and all subordinate administrative officers and personnel of the internal organization. Any such communications to the Board shall be transmitted through the President, provided, however, that this regulation shall not be interpreted as in any way limiting the manner in which the Board may gain information as to the work and operation of the University.
- F. He shall appoint all Councils, Boards, and Standing Committees of the University Faculty unless another method of determining membership has been embodied in the Statutes or Regulations of the Board or in University Faculty Rules approved by the Board.
- G. He or his delegated representative shall be responsible for the assignment of buildings, rooms, grounds, and of any portion of the educational plant for the use of the several units of instruction, research, and service, and for any other use whatsoever, subject to the directives and policies of the Board of Trustees.
- H. He shall recommend to the Board suitable persons for employment or appointment to administrative, instructional, research, and service positions in accordance with the provisions of the Statutes of the Board. In case of emergency, part-time, or short-term appointments, he may make appointments without prior reference to the Board, but such appointments shall be reported to the Board for confirmation. The President is authorized to appoint persons employed with funds already budgeted, except faculty members with the ranks of Instructor or above and other persons to positions paying more than \$3,150 for the academic year, which appointments shall, however, be reported to the Board. The President shall also recommend to the Board dismissals, acceptance of resignations, promotions, leaves of absence, and retirements of members of the staff.
- I. Upon receipt from the Secretary of the Board of the text of any change of the By-Laws, Statutes, or Regulations of the Board, the President of the University will furnish a copy thereof to the Secretary of the University Faculty and to such other officers of the internal operating organization of the University as are affected thereby.
- J. Subject to the approval of the Board of Trustees, the President shall set up and maintain an equitable and consistent salary scale for staff members of the University, based upon training, experience, and service to the University.
- K. The President is authorized to designate a member of the University Staff as Acting President during temporary disability or necessary absences from his office. If no such Acting President is designated, and if the Board has not taken contrary action, the Chief Officer of Instruction shall serve; or in his absence or disability also, the senior academic dean in point of service as dean shall serve. In case of long continued disability or absence of the President, in case of a vacancy in the presidency, or under other special circumstances, the Board will name an Acting President.
- L. The President shall be generally responsible for faculty morale, for student morale and welfare, and for a wholesome relationship between the University and the area it serves through the promotion of cultural and other developments.
- M. It shall be the responsibility of the President to keep the educational and research program and organization of the University under critical scrutiny and review, and, if demonstrable need for changes in these areas arises, initiate, after consultation with appropriate advisory bodies, such revisions or reorganizations as the situation calls for, subject to securing any necessary authority from the Board of Trustees.
- N. Annually the President shall submit a budget for the internal operation of the University, based upon a careful estimate of available income and anticipated expenditures for the period covered by the budget and prepared in accordance with the recommendations of the National Committee on Standard Reports for Higher Institutions.

- O. The President shall prepare and submit for the Board's approval the biennial budget request to the State General Assembly.
- P. In emergencies involving situations beyond the normal condition of the University, the President shall, within the limits of available funds or unappropriated surplus, have the power to act with dispatch but subject to subsequent review by the Board.

ARTICLE III. Administrative and Service Organization of the University.

Section 1. Definition. The Administrative and Service Organization shall consist of organized units not primarily engaged in teaching and/or research, and subject to the President's administrative supervision under general rules laid down by Board legislation.

Section 2. Offices of the Administrative and Service Organization. The Administrative and Service Organization shall consist of the following separately organized units:

- A. The President's Office.
- B. The Business Office.
- C. The Physical Plant Office.
- D. The Student Affairs Office.
- E. The University Health Service.
- F. The Area Services Office.

Section 3. The President's Office.

A. Personnel.

The President's Office shall consist of the President, the Chief Officer of Instruction, the Chief Executive Assistant, the Legal Counsel and Assistant to the President, and such executive and clerical assistants as may be required and authorized. (Official titles for these positions are to be determined.)

B. Appointment.

The Chief Officer of Instruction, the Chief Executive Assistant, and the Legal Counsel and Assistant to the President shall be appointed by the Board upon recommendation of the President after his consultation with the appropriate deans and other major administrative officers, and shall serve at the pleasure of the President and the Board.

C. The Chief Officer of Instruction.

1. Representation of the President. The Chief Officer of Instruction shall serve as Acting President during temporary absences of the President, when no other Acting President has been designated.

2. Other Duties.

a. The Chief Officer of Instruction shall exercise, under the President, general executive and coordinating responsibility in connection with the educational programs of the University and shall perform such other duties immediately related to these responsibilities as may be assigned to him by the President from time to time. He shall be an agent of the President and of the University Faculty for the conduct of studies relating to the curriculum, to instruction, to research, and to the faculty personnel system.

b. He shall be responsible for maintaining and supervising the faculty personnel system of the University. In this capacity, it shall be his duty to review the recommendations of the deans and advise the President with regard thereto, and to cooperate with the deans, directors, or other heads of schools, colleges, and other educational units in making recommendations to the President with respect to appointments, dismissals, resignations, promotions, leaves of absence, assignments, and salaries of members of the faculty and of special service personnel whose appointment or other disposition has not been specifically assigned to another University authority.

- c. He shall be responsible for maintaining a schedule of all campus events and be the agent through whom University scheduling must clear.
- d. He shall exercise administrative supervision over the Registrar and Director of Admissions and his Office in accordance with the following requirements:
 - (1) The Office of the Registrar and Director of Admissions shall be administered by a Registrar and Director of Admissions appointed by the Board upon the recommendation of the President upon nomination by the Chief Officer of Instruction, after consultation with the academic deans and the chief student personnel officers.
 - (2) The Registrar and Director of Admissions, as an agent of the University Faculty and of the President, shall be responsible immediately to the Chief Officer of Instruction for the following activities:
 - (a) Conducting official correspondence with prospective students in such cooperation with other members of the University staff or committees thereof as may be prescribed by the Chief Officer of Instruction.
 - (b) Evaluating the credentials of applicants for admission to the University.
 - (c) Custody of certificates offered for admission and advanced standing.
 - (d) Admission of students to the University in accordance with the legislation of the Board and with such Rules of the University Faculty and of the several colleges and departments of the University as are consistent therewith. In case of doubt on the part of the Registrar and Director of Admissions as to whether or not a given student is eligible for admission, he shall refer the matter to the dean of the college in which the student desires to be registered. A student may appeal to the appropriate dean from a decision by the Registrar and Director of Admissions. The Chief Officer of Instruction shall have the final jurisdiction in regard to these matters.
 - (e) Administering rules and regulations of the University with respect to resident classification of students.
 - (f) Planning, organizing, and conducting the processes for registering, changing of programs, and withdrawing from classes.
 - (g) Assessing fees and reporting them to the Business Office for collection; notifying the Business Office in cases in which the student is entitled to refund of fees; keeping a detailed record of fees assessed and refunds authorized; and submitting these records when the accounts of the Business Office are audited.
 - (h) Scheduling the time and place of classes and examinations in accordance with University policy.
 - (i) Maintaining and safeguarding academic records of students reported to him through official channels. From the records in his office he shall furnish the information necessary to the functioning of the colleges and other divisions and units, including the Student Affairs Office. He shall prepare official transcripts to certify the academic eligibility of students for privileges, honors, and memberships associated with the University activities, and for transfer to other colleges and universities.
 - (j) Notifying students and, in the case of minors, their parents or guardians concerning the grades and academic status of students in so far as status is determined by grade standing.

- (k) Verifying the academic records of candidates for graduation, supplying the list of graduates for the commencement program, and preparing and providing for the distribution of diplomas.
 - (l) Maintaining a complete file of the local and home addresses of students together with the names and addresses of their parents, guardians, or next of kin.
 - (m) Recording the transfer of students from one college to another.
 - (n) Subject to the direction of the Chief Officer of Instruction, compiling and editing the general catalog of the University, and checking the University catalog and other official announcements of the University to insure that no course is included in the text for which the approval of the appropriate University authority has not been given and that no rule or regulation is included which has not been authorized by Board legislation or by the Rules of the University Faculty.
- e. The Chief Officer of Instruction shall exercise general administrative supervision over the University Libraries in accordance with the following:
- (1) The Library shall be organized as one administrative unit including all branch and departmental libraries, and shall be headed by a Director of Libraries appointed by the Board upon recommendation of the President upon nomination by the Chief Officer of Instruction. The Director of Libraries shall report administratively to the Chief Officer of Instruction.
 - (2) The University Libraries shall receive, organize for use, and maintain materials for general University use such as books, periodicals, newspaper files, pamphlets, manuscripts, maps, charts, music scores, prints, films, microfilms, microcards, slides, and recordings purchased with University funds or acquired in any other manner by the University.
 - (3) The Director of Libraries shall be immediately responsible for the administration of the University Libraries. He shall recommend to the President through the Chief Officer of Instruction the appointment, promotion, or dismissal of library personnel of professional or clerical status. He shall make recommendations to the Chief Officer of Instruction concerning the establishment and abolition of branch and departmental libraries, but no branch or departmental library shall be abolished without giving the members of the departments concerned a full opportunity to be heard by the Chief Officer of Instruction.
- f. The Chief Officer of Instruction shall exercise general administrative supervision over the University Museum in accordance with the following:
- (1) The University Museum shall be organized as an administrative unit, and shall be headed by a Director of the Museum appointed by the Board upon recommendation of the President upon nomination by the Chief Officer of Instruction. The Director shall be immediately responsible for the administration of the University Museum and shall report administratively to the Chief Officer of Instruction.
 - (2) The University Museum shall receive, catalog, study, exhibit, and maintain such specimens of cultural and scientific interest as it may obtain through gift, purchase, research, or other approved means.
 - (3) Exhibits and collections obtained by other units of instruction and immediately associated with their work shall remain under the administrative control of the

several departments and colleges of the University and shall not be considered the responsibility of the University Museum.

- g. The Chief Officer of Instruction shall exercise general administrative supervision over other agencies auxiliary to instruction, such as the University Bookstore, the Audio-Visual Aids Services, and the University Statistical Service.
- h. The Chief Officer of Instruction shall be assisted by an advisory body known as the University Instructional Aids Council, consisting of two faculty representatives from each College of the University appointed by the appropriate dean, after approval by the Chief Officer of Instruction, for alternate terms of two years; the Chief Officer of Instruction as Chairman and the director of each agency auxiliary to instruction serving *ex-officio* without vote. This Council shall assist the Chief Officer of Instruction and the directors in the formulation of policies for the University Libraries, the University Museum, the University Bookstore, the Audio-Visual Aids Service, and the University Statistical Service. It shall advise these agencies with regard to the preparation of their budgets and the allocation of funds for the purchase of books and other instructional aids for the use of the academic departments and the various institutions and groups served by the University.

D. The Chief Executive Assistant.

It shall be the function of the Chief Executive Assistant to perform such duties as may be assigned to him from time to time by the President which pertain to the President's function and which have not been allocated to other officers or offices of internal administration.

E. The Legal Counsel and Assistant to the President.

It shall be the function of the Legal Counsel and Assistant to the President:

1. To advise the President in regard to legal matters with which he must deal.
2. To provide legal counsel for students (in their capacity as students) upon matters in which the University is not a party of interest.
3. To handle legal matters specifically assigned to him by the Board of Trustees as special counsel of the Board. With respect to these assignments he shall be directly responsible to the Board, but with respect to all other duties he shall be directly responsible to the President of the University.
4. To perform such other duties as may be assigned to him by the President.

Section 4. The Business Office.

A. Administration.

The business functions of the University shall be centralized in a chief business officer to be known as the Business Manager. He shall be appointed by the Board of Trustees, upon recommendation by the President, shall be immediately responsible to the President, and shall hold his position as Business Manager at the pleasure of the President and the Board of Trustees.

B. Duties of the Business Manager.

1. The Business Manager shall nominate to the President for recommendation to the Board and for Board appointment the necessary business staff members who shall be responsible to the Business Manager.
2. The Business Manager shall attend regular and special meetings of the Board of Trustees when desired by the President or the

Board, and shall provide such fiscal data and financial reports as may be required of him from time to time by the President or the Board.

3. The Business Manager shall serve **ex-officio** as a member of the University Budgetary Council.
4. The specific business functions to be performed by the Business Manager in person, or by his direction through the employees in his division, shall be as follows:
 - a. Assistance in the preparation of the biennial legislative budget requests and of the annual internal budget.
 - b. Exercise of proper control over the operation of the internal budget.
 - c. Design and installation of suitable systems of accounting and business procedures.
 - d. Supervision over financial and cost accounting, and preparation of financial reports in harmony with statutory and Board requirements pertaining to these matters.
 - e. Collection of all monies due the University, the safe transmittal to the State Treasury of such portions thereof as are required by law, and the safe custody of the portions thereof to which this requirement does not apply.
 - f. Establishment and administration of petty cash funds where necessary for the handling of University business and as authorized by law, provided that no single fund of more than \$250 may be established without specific approval of the Board.
 - g. The disbursement of non-State funds held locally and the presentation of properly certified vouchers to the State for disbursement of State funds or funds deposited in the State Treasury.
 - h. Control over all purchasing and procurement within limits prescribed by law, University Statutes, and the Board.
 - i. Supervision over all internal auditing and the establishment of a continuous review of financial transactions and procedures.
 - j. Financial supervision and responsibility for proper business management of all University auxiliary enterprises and services, such as housing units, dining halls and cafeterias, bookstores, duplicating services, telephone exchange, post office, central stores, and any others which may be created from time to time.
 - k. Financial supervision over all University funds.
 - l. Maintenance of perpetual inventory records in accordance with the Property Control Act.
 - m. Maintenance of the personnel records necessary to the conduct of the business activities of the University as related to the staff.
 - n. Custody of all contracts entered into by the Board of Trustees.
 - o. Custody and financial supervision of the contracts and funds of all grants and contributions to the University or any of its divisions for scholarships, fellowships, professorships, research, services, or other specific purposes.

C. Organization.

In discharging the obligations and duties herein delegated and assigned to the chief business officer, the Business Manager shall nominate to the President for recommendation to the Board and for Board appointment the following business staff members who shall be responsible to the chief business officer:

1. An Assistant Business Manager who shall be immediately responsible to the Business Manager for the performance of such duties as may be assigned to him from time to time by the Business Manager.
2. A Chief Accountant who shall be immediately responsible for all financial and cost accounting, for the preparation of all

financial reports, for the preparation for payment of all vouchers chargeable against any funds of the University, and for the preparation of warrants for all vouchers not chargeable against State appropriations. Financial accounting and reporting shall be in harmony with any requirements imposed by Statutes of the State of Illinois and by the Board.

3. A Purchasing Agent who shall be immediately responsible for all procurement within limits prescribed by the State and by the Board of Trustees.
4. A Bursar who shall perform the usual functions of a cashier in the collection of all monies due the University, the deposit of such funds in proper depositories and, in accordance with State regulations, the preparation of necessary records of such collections and deposits and the preparation of statements or invoices for monies due the University for service rendered.
5. An Auditor who shall be immediately responsible for a continuous internal audit of all business activities of the University and who shall conduct a continuous review of all financial transactions and procedures.
6. A Supervisor of Auxiliary and Service Enterprises who shall be immediately responsible for the proper business management of all such enterprises as have herein been described or may be created from time to time.
7. An Assistant in Personnel who shall be immediately responsible for the handling of employment forms, the preparation of payrolls, and the processing of papers for the University Retirement System.
8. All business activities not herein specifically described as the responsibility of a subordinate business officer shall be the immediate responsibility of the Business Manager or may be assigned by him to the several members of the administrative or clerical staff of the Business Office.

Section 5. The Physical Plant Office.

- A. The Physical Plant Office shall be headed by a Director, who shall be immediately responsible to the President and shall hold his position as Director at the pleasure of the President and the Board.
- B. The Director shall be responsible for all phases of operation and maintenance of the physical plant including among other things maintenance and repair of buildings, the utilities distribution system, and all equipment and other property; care of sidewalks and drives; supervision of landscaping and care of lawns and shrubbery; supervision of the operation of the heating and power plant and of the operation of the transportation service. He shall also be responsible for fire and police protection on the campus and for maintaining conditions of safety and sanitation in the buildings and grounds.
- C. The Director of the Physical Plant shall assist the President, the Director of Architectural Services, and the Board of Trustees in planning for the maintenance, expansion, and development of the Physical Plant, and shall be *ex-officio* a member of the University Campus Development Council.
- D. The Director of the Physical Plant shall be responsible for coordinating and utilizing all facilities of the Physical Plant for the benefit of the institutional program and for student welfare.

Section 6. The Student Affairs Office.

A. Purpose.

The Student Affairs Office shall be an all-University division which shall coordinate all student personnel services not immediately associated with academic instruction, and supervise all student activities and organizations.

B. Organization.

1. Components.

The Student Affairs Office shall consist of the following units:

- a. The Student Activities Office.
- b. The Student Special Services Office.
- c. The Counseling and Testing Service.

2. The Administration of the Student Affairs Office.

- a. The Student Affairs Office shall be administered by a Director of Student Affairs, in cooperation with a Dean of Men and a Dean of Women. The Director of Student Affairs, in consultation with the student deans, shall be responsible for the administration and functioning of the office and of its subordinate offices. These officers shall be appointed by the Board upon the recommendation of the President, after consultation with the administrative staff of the Student Affairs Office and the appropriate instructional officers. The Dean of Men and the Dean of Women shall be eligible to serve as the Director of Student Affairs.
- b. The Director of Student Affairs, after consultation with the student deans, shall recommend to the President the budget and the necessary personnel for the maintenance of the Student Affairs Office and of its several units, including (subject to Part III, Article III, Section 4, B, 4, j) University residence halls and student centers.
- c. The Director of Student Affairs, with the assistance of the student deans and of their professional staff, shall be responsible for formulating rules and regulations for the operation of the Student Affairs Office and for cooperating with affiliated agencies.
- d. The Director of Student Affairs, the student deans, and the supervisor of student activities shall constitute a committee with power in accordance with University Faculty Rules to authorize the establishment of new student organizations and to approve one or more sponsors for each. The sponsors shall be responsible to this committee for keeping the activities of each such organization consistent with its purposes as stated in the original authorization.
- e. The Director of Student Affairs through the student deans shall supervise the conduct of students and shall be initially responsible for the discipline of students for infraction of University rules and regulations governing conduct not immediately associated with academic instruction.
- f. The Student Affairs Office may serve in a liaison capacity for students.
- g. The Director of Student Affairs, after considering recommendations made by the Student Council, and consulting with the student deans, shall recommend to the University Budgetary Council the allocation of student activities funds. If there is any difference between the recommendations, both shall be transmitted to the University Budgetary Council.

C. The Student Activities Office.

The Student Activities Office, which shall be an agency of the Student Affairs Office, shall:

1. Supervise and assist in the development of the social and extra-curricular programs of all organized and unorganized student groups, excluding academically-sponsored professional organizations as designated by the Chief Officer of Instruction.
2. Administer the rules of the University that apply to social and extra-curricular events.
3. Maintain a University student activities and social calendar integrated with the University program of events.
4. Organize and direct special activities such as Homecoming, Spring Festival, High School Guest Day, and Hospitality Weekend in cooperation with other specified leaders.

5. Supervise student participation in outside groups seeking to carry on campus activities.
- D. The Student Special Services Office.
The Student Special Services Office, which shall be an agency of the Student Affairs Office, shall:
 1. Maintain a service file of acceptable living quarters for University students and establish and promote satisfactory standards for such quarters and a system for their inspection and rating.
 2. Be immediately responsible for wholesome and healthful conditions in University-operated residence halls and student centers.
 3. Maintain a service file for part-time and summer employment of students.
 4. Supervise and (in cooperation with the Business Office, with sponsoring organizations and persons, and with pertinent University committees) coordinate the granting of loans and scholarships to undergraduate students.
 5. Give special aid to students who lack adequate basic skills in reading and studying.
- E. The Counseling and Testing Service.
The Counseling and Testing Service shall be an agency of the Student Affairs Office staffed by persons professionally qualified to administer and interpret the results obtained from tests used to determine student abilities. This Service shall:
 1. Establish and maintain an efficient testing service as needed for determining the abilities, aptitudes, and limitations of students. These functions shall be performed in cooperation with counselors, advisers, faculty members, departments, the Registrar, the Graduate College, other educational institutions, and professional schools and groups.
 2. Maintain a central student personnel record system for undergraduate students, cooperating with the Registrar's Office, the Placement Service, and the faculty for the maximum utilization of the compiled data.
 3. Maintain an efficient advisory system, in cooperation with the Registrar's Office and the academic departments, for entering students who are undecided about their majors.
 4. Cooperate with the Area Services Office in establishing liaison with the high schools, making contacts with high school seniors well in advance of their graduation, and counselling with seniors concerning their college interests and programs.
 5. Supervise the orientation of new students.
 6. Counsel students seeking advice or referred to it by faculty members, regarding vocational, personal, social, recreational, and financial aims or difficulties.
 7. Refer to and cooperate with the academic deans and the University Health Service when student problems develop in their spheres.
 8. Act directly in emergency student personnel difficulties.
 9. Counsel students withdrawing from the University.

Section 7. The University Health Service.

A. Administration.

The University Health Service shall be administered by a Director appointed by the Board upon recommendation of the President of the University, following consultation with the Director of Student Affairs and appropriate instructional officers. Other personnel of the Service shall be appointed by the Board after nomination and recommendation through the appropriate channels.

B. Functions.

It shall be the function of the University Health Service to inspect campus facilities and make recommendations to the President and the Director of the Physical Plant concerning the health of students and the health, safety, and sanitary conditions on the campus, with such assistance as may be afforded by appropriate specialists avail-

able for such service. It shall supervise the provision of such medical care as facilities and personnel permit, and shall direct the practice of such preventive medicine as is deemed necessary for the health of students of the University. Specifically, the duties to be performed by the University Health Service include:

1. The conduct of physical examinations of students.
2. The maintenance of student clinics and an infirmary.
3. Cooperation with state, county, and local health agencies in the field of preventive and corrective medicine as applicable to the University.
4. Periodic inspection of health and sanitary conditions on the campus.
5. Cooperation with other administrative agencies of the University, in providing such information on the health of students as is necessary to the operation of these agencies.
6. The conduct of physical examinations of staff members for participation in the University Retirement System of the State.

Section 8. The Area Services Office.

A. Purpose.

The Area Services Offices shall be an all-University division which shall coordinate the publicity program of the University, the placement of seniors and alumni, the promotion of organized alumni activities, the preparation of data pertinent to the progress of the University, the meetings and programs on the campus sponsored by off-campus groups, and the general public relations of the University.

B. Organization.

1. Components.

The Area Services Office shall include the following units:

- a. The University Information Service.
- b. The University Placements Service.
- c. The University Alumni Service.

2. The Director of the Area Services Office and his Duties.

- a. The Area Services Office shall be headed by a Director who shall be responsible for the administration and functioning of the division and all its subordinate offices. The Director shall be appointed by the Board upon the recommendation of the President, after consultation with other major administrative officers of the University.
- b. The Director shall be responsible for recommending to the President the budget for the maintenance of his office and for the maintenance of the several offices of the division.
- c. The Director shall nominate to the President for recommendation to the Board of Trustees for appointment the head of each of the offices in the division. Other personnel of the offices shall be appointed by the Board after nomination and recommendation through normal channels.
- d. The Director shall also be responsible for the arrangements necessary for the meetings and conferences on the campus that are under the sponsorship of responsible off-campus organizations and groups who wish to make use of the facilities of the University. In this he shall seek the cooperation and advice of any of the academic divisions of the University that may be concerned.
- e. The Director shall compile data pertinent to the needs and programs of the University both as to its own proper functioning and as to the conditions that obtain in the area it serves; and shall prepare and disseminate such data, in the form of brochures, charts, graphs, and other printed matter.
- f. The Director, in general, shall be the officer most directly concerned with the best relations of the University with the public and of the public with the University's instructional program, services, administration, faculty, and student body.

C. The University Information Service.

1. The University Information Service, which shall be an agency of the Area Services Office, shall, subject to the authority and regulations of the President and the Board, be responsible for centralizing news reporting on the campus and for the issuance of news releases pertaining to the University. It shall have charge of the editing and publishing of promotional pamphlets and announcements relating to the University, and shall co-operate with the several colleges, schools, and departments in the editing of their promotional literature. It shall maintain files of photographs and cuts of University scenes, personnel, and activities, and obtain photographs for University publicity purposes. It shall, in general, serve as a coordinating agency for the collection and dissemination of information about the University.
2. The Information Service shall establish and maintain a central clearing house and operating center for the necessary radio and television service of the University, except for course instruction in radio. In this capacity, it shall be responsible, subject to the authority and regulations of the President and the Board, for the negotiation of arrangements with outside interests, for the allocation of time to University units, for the coordination of such University programs, and for the formulation of the necessary procedures to give the best service by the University to the area through these media.

D. The University Placement Service.

The University Placement Service, which shall be an agency of the Area Services Office, shall:

1. Be the central agency for collecting and supplying vocational information about seniors and alumni.
2. Maintain a complete personnel file of graduating seniors and certificated students and of alumni who wish to register for placement. Alumni from other institutions may be registered for the service at the discretion of the Director.
3. Maintain a file of available positions and a list of employers for the information of graduates and alumni, and take the initiative in discovering such opportunities.
4. Recommend candidates for positions; arrange for interviews between prospective employees and employers; and cooperate with the deans of the various colleges and schools in determining the qualifications of candidates registered with the office.

E. The University Alumni Service.

The University Alumni Service, which shall be an agency of the University to serve the alumni of the University, shall:

1. Act as the central agency of the University in stimulating and coordinating the activities of the alumni and promote mutual assistance between the University and its alumni.
2. Serve as the headquarters or office of the Alumni Association, if so requested by the Association, for the receipt of dues and transmission of information to members of the Association, and undertake to maintain liaison between the University and alumni clubs in the State and elsewhere. It shall seek to coordinate the activities of campus and alumni committees in planning homecoming functions and other alumni reunions.
3. Gather, prepare, and maintain comprehensive records of University graduates and former students, and make them available to the Alumni Association.

ARTICLE IV. Councils of the Administration.

Section 1. Purposes. The President shall seek the advice, in certain matters affecting broad University policy, of a number of councils made up of representatives of the faculty and the various administrative offices. Specifically, he shall consult with such councils in determining the broad educational and administrative policies of the University, the program of campus development and expansion, the financial needs of the various departments

and divisions and the allocation of University funds to them, and the conduct of the intercollegiate athletic program of the University.

Section 2. Components. The President shall be assisted by the following advisory bodies:

- A. The University Council.
- B. The University Council on Campus Development.
- C. The University Budgetary Council.
- D. The Council on Intercollegiate Athletics.

Section 3. The University Council.

A. Organization.

1. Personnel.

The University Council shall be composed of:

- a. The President.
- b. The Chief Officer of Instruction, the Chief Executive Assistant, one officer of the Student Affairs Office, and the Director of Area Services.
- c. Two members from each college elected by the members of the University Faculty from a list of three nominations for each position made by each undergraduate college faculty, each such member to serve two years and one representative from each college to retire each year.
- d. One member from among those members of the faculty who are not assigned to a college, elected by the University Faculty from a list of three nominations made by the members of the faculty who are not assigned to a college, to serve for two years.
- e. Additional members appointed by the President, sufficient in number to make the totals of elected and non-elected members, not counting the President, equal.

2. Meetings.

- a. The President, or in his absence, the Acting President, shall act as chairman *ex-officio* and shall vote in case of a tie.
- b. The University Council shall have stated meetings at least once each month while the University is in session.
- c. Special meetings may be called by the President or Acting President or upon petition of not fewer than six council members.

B. Functions.

- 1. The University Council shall consider and advise the President with respect to any matter brought before it by the President or with respect to any matter of University-wide application presented by a member of the Council or by the Student Council.
- 2. The University Council shall act on such matters as are presented to it by the President or Acting President for its action.

Section 4. The University Council on Campus Development.

A. Organization.

1. Personnel.

The Council shall be composed of the following members:

- a. The President, the Chief Officer of Instruction, the Chief Executive Assistant, the Business Manager, the Director of the Physical Plant, the Director of Architectural Services, the Director of Student Affairs.
- b. One non-University person, invited by the President.
- c. Any administrative officer of the University may, upon his request, be permitted to present proposals with respect to campus development to the Council personally or in writing, and the Council may temporarily augment its membership by inviting any member of the University to sit with the Council and participate in its deliberations and decisions.
- d. When decision has been reached by the Council with respect to the construction of a new building or to a major modifica-

tion of an old one, the Council shall designate from its own membership a special committee to exercise general oversight of the construction and shall associate with this special committee in an advisory capacity a representative or representatives of the unit or units of the University organization to be served by such construction.

2. Meetings.

a. The President, or in his absence, the Acting President, shall act as chairman *ex-officio*.

b. The University Council on Campus Development shall hold meetings on call of the President or Acting President.

B. Function.

The function of the Council shall be to consider and recommend to the President policies and plans relating to the development of the University plant including among other things the location of buildings, the priority of new buildings, and the acquisition of land.

Section 5. The University Budgetary Council.

A. Organization.

1. Personnel.

The University Budgetary Council shall be composed of the President or his delegated representative as chairman, the Chief Officer of Instruction, the Chief Executive Assistant, the Business Manager, and two qualified members of the teaching faculty to represent the University at large, selected for terms of three years by the President from a list of seven persons nominated by the University Faculty.

2. Meetings.

Meetings of the University Budgetary Council shall be called by the Chairman as needed.

B. Functions.

The major functions of the University Budgetary Council shall be:

1. To assist in the preparation of biennial budget requests.
2. To recommend to the President allocations of all general revenue, income, and student activity funds annually.
3. To engage in a continuing study of the budgetary needs of all aspects of the University program.

Section 6. The Council on Intercollegiate Athletics.

A. Organization.

1. The Council on Intercollegiate Athletics shall be composed of the President or his delegated representative, the Business Manager of the University, the Director of Intercollegiate Athletics, five faculty members appointed by the President for terms of five years, one retiring annually, two members who shall be members of the Alumni Association, and two students of the University appointed for one-year terms by the President upon nomination by the Student Council.

2. The President of the University or his delegated representative shall be Chairman of the Council. In the absence of the President or his delegated representative, the Conference Representative shall serve as Chairman. The proceedings of the Council shall be recorded by a Secretary selected by the Council from its own membership.

B. Functions.

The Council on Intercollegiate Athletics shall be the instrument through which institutional control is exercised over this form of organized student activity. Specifically, it shall:

1. Advise with the President and the Director of Intercollegiate Athletics concerning long-range plans and policies.
2. Consider and pass upon the annual budget of anticipated expenses and income submitted by the Director of Intercollegiate Athletics.

3. Approve schedules of intercollegiate athletic contests and determine prices of tickets and the methods for their distribution.
4. Certify eligibility of students for participation in such contests in accordance with eligibility requirements of the faculty rules and regulations.
5. Enforce all rules and regulations of any intercollegiate athletic conference in which membership is held, and nominate for appointment by the President one or more of its members to serve as the institution's representative on such Conference.
6. Establish and enforce regulations governing athletic awards to be recommended by coaches and the Director of Intercollegiate Athletics.

ARTICLE V. The Educational Organization of the University.

Section 1. Definition. The term educational organization refers to the units and organizations of the University immediately engaged in teaching and/or research and to the various bodies directly associated with the conduct of these activities. The term includes the elements of the instructional program of the University that provide work of college and graduate character and those that are engaged in adult education and community service, either under the name of extension or under any other name that is intended to designate either a formal or an informal educational activity.

Section 2. Major Units. The following major units, and such others as may in the future be added by amendment of this section, shall be included in the educational organization of Southern Illinois University:

- A. The University Faculty
- B. The College Faculties
- C. The Departmental Faculties
- D. The Graduate School
- E. Special Research Agencies
- F. The Colleges
- G. The Division of University Extension

Section 3. The Addition and Abolition of Educational Units. The establishment and abolition of colleges, schools, divisions, departments, bureaus, and of other educational units, and of curricula and degrees is a function of the Board of Trustees. Legislation proposing establishment or abolition of educational units may originate in one of the major educational units, in the University administration, or in the Board itself.

Section 4. Rules of the Major Units.

- A. Each major unit of the educational organization shall prepare rules for its own organization and for the conduct of its activities and responsibilities in harmony with the By-Laws and Statutes of the Board of Trustees, and not inconsistent with the Rules of the University Faculty.
- B. The rules and amendments thereto of each of the major units of the educational organization of the University shall become effective only after approval by the Board of Trustees and incorporation in the Regulations of the Board. The recommendation of the President with respect to the portions of proposed rules that should be incorporated in the Statutes or Regulations of the Board shall be submitted when the rules are proposed. The channels for their submission to the Board are defined in the following sections.

Section 5. The University Faculty.

- A. Definition.
The term "University Faculty" is used to designate the body through which the members of the University faculties exercise their collective legislative and regulatory functions.
- B. Membership.
The University Faculty shall consist of the President, the Chief Officer of Instruction, the Chief Executive Assistant, the Business Manager, the Registrar, the Director of Libraries, the Deans of

Schools and Colleges, the Director of University Extension, the Director of the Student Health Service, the Director of Student Affairs, the Dean of Men, the Dean of Women, the Director of Area Services; and all Professors, Associate Professors, Assistant Professors, and Instructors.

C. Officers.

1. The Presiding Officer.

The Presiding Officer of the University Faculty shall be the President of the University or his delegated representative. Otherwise, in his absence, the Acting President shall serve.

2. The Secretary.

a. Appointment.

A Secretary of the University Faculty shall be appointed or reappointed annually from the faculty by the President after consultation with the University Council.

b. Duties.

(1) The Secretary shall hold the minutes of meetings of all faculty bodies, and shall serve as custodian of all official records and reports by faculty committees, of communications to and from the faculty, and of the legislation of the Board of Trustees transmitted to him by the President of the University.

(2) He shall receive from each major unit in the educational organization of the University copies of the rules enacted by it, together with any changes made therein from time to time.

D. Powers and Duties.

1. Except as prescribed by the Statutes of the Board of Trustees, the University Faculty may set up its own organization and determine its time of meeting in regular and special session; the quorum for the conduct of its business; its rules of procedure and order of business; but its organization shall be set forth in the Rules of the University Faculty and shall be subject to change only by amendment thereof in accordance with provisions made for amendment embodied in such rules.

2. In case of any faculty action intended to have the force of a Rule, the complete text of the Rule shall be incorporated in University Faculty Rules; such legislation may not be enacted in the form of reference to any other document or body of legislation.

3. The University Faculty shall refer to the Faculty Council any and all matters hereinafter defined (Part III, Article V, Section 5, E, 3) as within the scope of that council.

4. The University Faculty shall have power to recommend, through the President of the University, amendment, addition to, or elimination of any Statutes or Regulations of the Board of Trustees concerning educational matters.

5. Whenever the procedures outlined in the Statutes fail by default or design, the University Faculty may by a majority vote, ask the President or Acting President to send its recommendations to the Board. The President or Acting President shall either transmit them to the Board at its next regular meeting or notify the Faculty within ten days that he prefers not to do so. If the Faculty votes by a two-thirds majority at its next meeting following such notification to repeat its request, the President or Acting President shall be obligated to present the recommendations to the Board at the earliest opportunity.

E. The Faculty Council.

1. Definition.

The Faculty Council is the body to which the University Faculty delegates its legislative and regulatory functions, as hereinafter listed, subject to the procedures indicated for maintenance of the authority of the University Faculty.

2. Composition.

The Faculty Council of the University Faculty shall consist of:

- a. The President and the Chief Officer of Instruction, who shall be chairman and vice-chairman, respectively.
- b. The Secretary of the University Faculty, who shall be secretary of the Council.
- c. The Deans of Colleges and Schools and directors of other major instructional divisions.
- d. Nine members from each of the four tenure ranks (Professors, Associate Professors, Assistant Professors, and Instructors), selected as follows:

Each year members of each of the four ranks listed above, except those on term appointments of a year or less, shall elect or re-elect three persons from their rank to serve three-year terms, bearing in mind as qualifications for membership in the Faculty Council the scholarship, educational standards and proficiency, and interest in broad University welfare of those nominated. (Following the adoption of these Statutes, the three persons in each rank receiving the highest number of votes shall serve three-year terms, the next three highest, two-year terms, and the next three highest, one-year terms.)

3. Powers and Duties.

- a. The Faculty Council shall prepare rules for its own organization and for the conduct of its activities and responsibilities in harmony with the By-Laws and Statutes of the Board of Trustees.
- b. The Faculty Council shall make recommendations to the President, in accordance with its powers and duties as hereinafter defined, for the promotion of the educational interests of the University affecting all colleges and other major educational divisions, but shall not recommend with respect to a single educational division, except as such action may be necessary to protect the interests of another educational division or of the University as a whole.
- c. The Faculty Council shall serve as a University Curriculum Council and shall recommend general requirements for the degrees which have been authorized by the Board of Trustees.
- d. The Faculty Council shall recommend Rules and Regulations concerning the admission of students and their dismissal for academic reasons.
- e. The Faculty Council may recommend amendment, addition to, or elimination of any Statutes or Regulations of the Board of Trustees concerning educational matters.
- f. The Faculty Council shall constitute a Committee on Committees and shall make nominations for the personnel of the University Faculty Committees, in conformity with Faculty Rules and subject to additional nominations from the floor preceding elections by the University Faculty.
- g. If twenty-five per cent of the membership of the Faculty Council so desire, matters within the Council's scope must be referred to the University Faculty for its consideration.
- h. Any recommendation of the Faculty Council intended to have the force of a Rule of the University Faculty shall be published and distributed to the members of the University Faculty. If within eight calendar days after publication, fifteen per cent of the voting membership of the University Faculty so request, the recommendation shall be referred to the University Faculty at its next regular or special meeting. Any changes in the recommendation must be approved by a majority of the voting membership of the University Faculty. If there is no such call for referral of the recommendation to the University Faculty within eight calendar days after publication, the recommendation shall be submitted to the approval of the President.

- i. At any regular or special meeting of the Faculty Council, its members may by a majority vote ask the President or Acting President to send its recommendations on any of the above-listed matters to the Board of Trustees. The President or Acting President shall either transmit them to the Board at its next regular meeting or notify the Faculty Council within ten days that he prefers not to do so or that he would do so subject to certain revisions. If the Faculty Council at its next meeting following such notification desires to maintain its request, the matter shall be referred to the University Faculty at its next regular or special meeting. If the University Faculty by a two-thirds vote supports the request of the Faculty Council, the President or Acting President shall be obligated to present the recommendations to the Board at its next regular meeting.

Section 6. The College Faculty.

A. Definition.

The term College Faculty is used to designate the legislative body through which the members of a College staff exercise their collective legislative and regulatory functions.

B. Membership.

A College Faculty shall consist of professors, associate professors, assistant professors, and instructors on continuing appointment and such other members as the College Faculty itself shall determine.

C. Powers and Duties.

1. Except as limited by the Statutes of the Board of Trustees, each College Faculty shall have power to set up its own organization, and to determine such matters as times of meetings, quorum for the conduct of its business, rules of procedure, and order of business. These matters shall be fully set forth in the Rules of the College Faculty and shall become effective only after approval by the Board of Trustees.
2. The College Faculty shall have original jurisdiction in all educational and academic disciplinary matters within the scope of the purposes of the college, including the determination of its curricula and of admission thereto and graduation therefrom, except as authority is otherwise assigned by the Statutes and Regulations of the Board of Trustees or as college autonomy is limited by maintenance of general university educational policy, and correct academic and administrative relations with other units of the University. Questions of autonomy and jurisdiction as between a College Faculty and the University Faculty or between two College Faculties shall be adjudicated by the President of the University, subject to appeal to the Board of Trustees. The College Faculty through the President of the University shall recommend candidates for degrees in course to the Board of Trustees.

D. Officers.

1. The Dean.

- a. Each college shall be administered by a Dean, who shall be the chief administrative officer of the college. He shall preside at meetings of the college faculty; prepare the college budget, in consultation with the department chairmen of the college, and recommend the college budget; recommend appointments, promotions, leaves, dismissals, and acceptance of resignations of the members of the staffs of departments within his college and serve as an ex-officio member of each department in his college. He shall serve as the agent of the faculty of his college in determining the eligibility for admission or readmission of a student to the college when question arises. He shall advise and approve courses of study for students personally or by delegation to responsible persons.

- b. He shall be responsible for the academic discipline of the students and faculty of his college in accordance with the Rules of the University Faculty and of his college. He shall exercise general responsibility and supervision with respect to the educational policies and operation of the college.
2. The Secretary.
Each college shall have a Secretary appointed by the Dean. The Secretary shall keep the minutes of the meetings of the College Faculty and furnish copies thereof to the Dean. He shall certify to the Secretary of the University Faculty all Rules enacted by the College Faculty.

Section 7. Departmental Faculties.

- A. Definition.
The department shall be the unit of University organization for instruction and research unless otherwise provided by the Statutes of the Board of Trustees and shall be the body through which its faculty exercises its legislative and regulatory functions.
- B. Membership.
Persons who are designated by the college or department as members of a department with the rank of professor, associate professor, assistant professor, and instructor shall constitute the membership of the departmental faculty.
- C. Powers and Duties.
The departmental faculty shall have jurisdiction in all disciplinary matters of academic character within the scope of the department except as authority is otherwise assigned by the Statutes of the Board. Questions of autonomy in jurisdiction, as between two departments budgeted in the same college, shall be adjudicated by the Dean of the College concerned, subject to appeal to the President of the University. If two colleges are involved, the question of jurisdiction shall be adjudicated by the President of the University subject to appeal to the Board of Trustees.
- D. The Chairman of the Department.
 1. Appointment.
Each department shall have as its chief administrative officer a Chairman who shall hold this administrative office at the pleasure of the appropriate Dean, the President, and the Board of Trustees.
 2. Powers and Duties.
The Chairman of a department shall have general administrative responsibility for the program of the department, (including instruction, resident and extension, undergraduate and graduate; research; and services) subject to the approval of the Dean of the College and to the rules of the department and of the college. He shall evaluate continuously the instructional and administrative processes of the department. After consultation with members of his department who hold continuing tenure, he shall recommend to the Dean appointments, promotions, dismissals, salary increases, and items concerning the development of the department, and shall prepare the department's budget recommendations for Consideration by the University Budgetary Council and the appropriate academic dean.

Section 8. The Graduate School.

- A. Purpose.
The Graduate School is authorized for the purpose of organizing and supervising all graduate work of the University and of coordinating the organized research of the University.
- B. Organization.
 1. The Graduate Faculty.
 - a. Membership.
The Graduate Faculty shall consist of the Dean of the Graduate School, the Chief Officer of Instruction, and all members of

the academic faculty authorized to conduct work for graduate credit.

b. Appointment.

Authority to make the initial selection of the members of the Graduate Faculty is vested in a temporary committee consisting of the Deans of the Colleges, the Chief Officer of Instruction, and the Dean of the Graduate School, acting as chairman. After the constitution of the Graduate Faculty, designation to membership in that body shall be determined in accordance with the regulations hereinafter provided.

c. Powers and Duties.

- (1) Except as prescribed by the By-Laws and Statutes of the Board of Trustees, the Graduate Faculty may set up its own organization and determine its time of meeting in regular and special session; the quorum for the conduct of its business; its rules of procedure and order of business; but its organization shall be set forth in the Rules of the Graduate Faculty and shall be subject to change only by amendment thereof in accordance with the provisions made for such amendment in the Rules of the Graduate Faculty.
- (2) Subject to the Rules of the University Faculty and the Statutes of the Board of Trustees, the Graduate Faculty shall exercise legislative functions with respect to the educational policies and procedures of the Graduate School. In the case of any action by the Graduate Faculty intended to have the force of a Rule, the complete text of the Rule shall be incorporated in the Graduate Faculty Rules.
- (3) The Graduate Faculty shall have power to make Rules with respect to general requirements for graduate degrees, but such Rules shall be subject to review by the University Faculty and to approval by the President and the Board of Trustees.
- (4) The Graduate Faculty, through the President of the University, shall recommend candidates for graduate degrees to the Board of Trustees.

2. The Dean.

The Graduate School shall be administered by a Dean. As chief administrative officer of the Graduate School, the Dean shall enforce University legislation with respect to the Graduate School, recommend a budget to provide for the maintenance of the Graduate School, and assist in the development of research programs.

3. The Graduate Council.

- a. The Dean of the Graduate School shall be assisted by a Graduate Council which shall consist of the Dean of the Graduate School as Chairman, the Chief Officer of Instruction **ex-officio**, and eight representatives of the Graduate Faculty, to be appointed by the President from a list of at least two nominations for each vacancy presented by the Dean of the Graduate School after consultation with the other academic deans and the full professors of the Graduate departments concerned. These faculty representatives shall be appointed for terms of four years, two retiring each year.
- b. The Graduate Council shall determine which departments may offer graduate work and which courses offered by the departments and colleges of the University may be offered for graduate credit.
- c. It shall be the duty of the Graduate Council to draft the Rules of the Graduate School for submission to the Graduate Faculty for its action and subsequently to the Board of Trustees through the President of the University.

- d. The Graduate Council shall draft for approval by the Graduate Faculty standards to be applied in designating members of the Graduate Faculty.
- e. It shall, upon recommendation of the appropriate College Deans and with the approval of the Dean of the Graduate School, designate new members of the Graduate Faculty in accordance with the standards approved by the Graduate Faculty. All its deliberations with respect to such individuals shall be by secret ballot, and a favorable vote of a majority of the Council members shall be required for selection.
- f. The Graduate Council shall encourage the program of organized research within the University.
- g. The Graduate Council shall recommend through its chairman to the University Budgetary Council budgets for research by individual faculty members, by the several academic departments, or by other units of the University filing written requests, and shall revise the allocations as required by the action of the Budgetary Council and the College Deans. Such allocations shall be independent of the regular departmental budgets but shall be subject to the normal regulations governing departmental budgets. Funds obtained for research from sources other than the regular University budget shall not be subject to allocation by this Council.
- h. The Graduate Council shall assist in acquiring research funds and grants from outside agencies, establishing, if it so chooses, criteria and conditions for obtaining and accepting the contracts of such grants. This authority, however, shall not in general prevent solicitation, acquiring, or independent use of such grants by a faculty member or unit as recipient; nor shall this eliminate or prevent the organization within the University of special research units with independent, external means of contractual support.
- i. The Graduate Council shall establish procedures, in cooperation with the academic deans, for estimating the needs, assigning the time and evaluating results of the research projects to which allocations may be, or have been, made.

Section 9. Special Research Agencies. For the prosecution of specific researches conducted under special grants from industry or other sources, special research agencies, such as the Biological Research Laboratory, shall be organized and shall function in accordance with the provisions of Article V, Sections 6 and 7, of these Statutes.

Section 10. The Colleges. The undergraduate Colleges shall be organized to include related departments of instruction. Each of these Colleges shall be organized and shall function in accordance with the provisions of Article V, Sections 6 and 7, of these Statutes.

A. The College of Education.

1. Components.

The College of Education shall include:

- a. Departments of Education, of Guidance and Special Education, of Health Education, of Library Service, of Physical Education for Men, of Physical Education for Women.
- b. The University School, which shall offer well-balanced programs of studies and of activities for pupils enrolled and at the same time afford professional students opportunity to observe master teachers at work, to practice teaching under competent supervision, and to engage in approved research projects.

2. Purposes.

The College of Education is the instrument of the University for providing preparation of teachers in the public schools and of educational administrators through both preservice and in-service levels of instruction. All students preparing to teach, irrespective of the departments in which they are majoring, must

be registered in the College of Education. The College of Education is responsible for planning the curricular programs of all such students. Work taken in other colleges of the University by such students shall be planned in consultation and co-operation with the other colleges in order that prospective teachers may secure acceptable training in their chosen academic and vocational fields.

B. The College of Liberal Arts and Sciences.

1. Components.

The College of Liberal Arts and Sciences shall consist of the following departments: Botany, Chemistry, English, Foreign Languages, Geography and Geology, Government, History, Mathematics, Microbiology, Philosophy, Physics and Astronomy, Physiology, Psychology, Sociology, Zoology.

2. Purposes.

The College of Liberal Arts and Sciences is the instrument of the University for the provision of general education and of specialized education in the fields of instruction covered by its departments. The college shall also provide service work for other colleges, schools, divisions, and departments of the University in so far as it can contribute to the general or specialized education of their students.

C. The College of Vocations and Professions.

1. Components.

The College of Vocations and Professions shall consist of the following departments: Agriculture, Art, Business Administration, Economics, Home Economics, Industrial Education, Journalism, Music, Nursing Education, Speech.

2. Purposes.

It is the purpose of the College of Vocations and Professions to provide technical knowledge and a broad background in preparation for pursuit of the vocations and professions appropriate to its departments. It will also provide work for other colleges in so far as its departments enable it to provide work that will be of value in the programs of other colleges.

Section 11. The Division of University Extension.

A. Purposes.

1. The Division of University Extension shall be an all-University agency through which all extension of the University shall be carried on. It shall be the responsibility of the Division of University Extension:

- a. To administer off-campus instruction in credit and non-credit courses for the purpose of facilitating and coordinating such instruction.
- b. To clear scheduling with the appropriate officer and to arrange educational conferences and non-credit workshops, held on or off the campus and sponsored by the Instructional departments of the University.

2. The Division of University Extension shall offer no work for college or graduate credit, except as the agent of a College, School, or Department authorized to conduct work of the character involved. No such credit work shall be offered by any member of the staff of the Division who does not have faculty status in the appropriate resident department, school, or college.

B. Organization.

1. The Director.

- a. The Division of University Extension shall be administered by a Director.
- b. The Director of the Division shall be responsible to the Chief Officer of Instruction for the administration of his unit and for the enforcement of such Statutes and Regulations of the

- Board of Trustees and such Rules of the University Faculty as relate to the work of the Division.
- c. He shall, with the assistance of his staff and the advice of the University Extension Council, draw up Rules for the operation of the Division of University Extension.
 - d. He shall nominate to the Chief Officer of Instruction all personnel for the Division of University Extension except the faculty members who teach college or graduate credit courses.
 - e. He shall select, with the aid and approval of the department chairmen concerned, the instructors for the teaching of credit courses in extension, such selections being made from the list of faculty members approved by the University Extension Council for such teaching assignments. If difficulties arise in such selection of staff, the matter shall be adjudicated by the appropriate dean.
 - f. He shall, in consultation with his staff and with the University Extension Council, prepare the budget recommendation of the Division.
2. The University Extension Council.
- a. The Director of Extension shall be assisted by a University Extension Council which shall consist of the Director as Chairman, the Chief Officer of Instruction *ex-officio*, and eight representatives from the colleges that offer courses of instruction through extension, to be appointed by the President from a list of at least two nominations for each position presented by the Director of Extension after consultation with the academic deans. These faculty representatives shall be appointed for terms of four years, two retiring each year.
 - b. It shall be the duty of the Council to advise the Director relative to the organization of the Division; its policies, rules and regulations; budget; projects undertaken; priority of projects; public relations; and any other matters pertaining to the work of the Division.

ARTICLE VI. Degrees and Certificates.

Section 1. Award of Degrees.

- A. Earned degrees shall be awarded by vote of the Board of Trustees upon recommendation by the appropriate School or College Faculty, such recommendations being transmitted to the Board by the President.
- B. Honorary degrees shall be awarded after a favorable vote of the Board of Trustees upon its own motion or upon approval of recommendation from the University Faculty.

Section 2. Award of Certificates. Certificates for completion of programs of work that do not lead to academic degrees shall be awarded upon recommendation of the educational unit concerned, by the President of the University under general authority of the Board of Trustees implied by its authorization of such programs.

Section 3. Requirements for Graduation.

- A. Requirements for graduation in programs leading to undergraduate degrees shall be embodied in the Rules of the University Faculty and in the Rules of the several colleges, following approval by the Board of Trustees.
- B. Requirements for graduation in programs leading to a graduate degree shall be embodied in the Rules of the Graduate School following approval by the Board of Trustees.
- C. Requirements for completion of non-degree programs leading to certificates shall be implied in the approval of such programs by the Board of Trustees.

Section 4. Degrees Authorized.

- A. The following earned degrees are authorized:
In the Graduate School: Master of Science in Education (M.S. in Ed.), Master of Science (M.S.), Master of Arts (M.A.).
In the Colleges:
College of Education: Bachelor of Science in Education (B.S. in Ed.), Bachelor of Music Education (B. Mus. Ed.)
College of Liberal Arts and Sciences: Bachelor of Arts (B.A.)
College of Vocations and Professions: Bachelor of Science (B.S.), Bachelor of Music (B. Mus.)
- B. The honorary degrees of Doctor of Laws (LL.D), Doctor of Science (D.Sc.), Doctor of Humane Letters (D.H.L.), Bachelor of Literature (B.Litt), and such others as may be deemed appropriate are authorized.

PART IV

STATUTES OF THE BOARD OF TRUSTEES
DEALING WITH
CONDITIONS OF FACULTY AND STAFF SERVICE

ARTICLE I. Appointments.

Section 1. Procedures.

- A. All appointments to the faculty and staff shall be made by the Board of Trustees upon the recommendation of the President of the University and all contracts of employment shall be made in the name of the Board.
- B. In the appointment of a dean the President shall confer with the deans of cognate colleges and the heads of the various departments and divisions in the college concerned prior to making his recommendation to the Board. In the appointment of a director of a major unit of research, extension, or student personnel, he shall confer with the appropriate administrative officers and other members of the unit concerned. His recommendation shall indicate the extent and results of such conference, but his freedom of recommendation shall not be restricted thereby.
- C. In the appointment of a chairman of a department, or of any other instructional division, the President's recommendation to the Board shall be accompanied by the nomination made by the dean in whose administrative unit the position falls. It shall be the duty of the dean to confer with the faculty of the department or division, the President of the University, the Dean of the Graduate School, and representatives of related departments prior to recommendation.
- D. Before making recommendations to the Board for appointment to positions of the rank of instructor, assistant professor, associate professor, and professor, the President of the University shall have assurance that every reasonable effort has been made to obtain the best available person to fill the appointment and that the following channels of consultation and recommendation have been followed: The Chairman, or Director, under whose jurisdiction the appointment falls, shall confer with members of his department or division and with the Dean of the Graduate School in cases involving the employment of Graduate Faculty personnel, and shall then make his recommendation to the appropriate Dean, who shall in turn make his recommendation to the President through the Chief Officer of Instruction. If for any reason the President does not wish to approve the Dean's recommendation, he shall so inform the Dean and request reconsideration and further recommendations.
- E. Wherever budgeted, appointments to temporary positions not exceeding nine months duration, or appointments to non-tenure ranks such as Faculty Assistants, Assistant Instructors, Research Assistants, Lecturers, Coaches, etc., shall be made upon recommendation of the appropriate dean or division head to the Chief Officer of Instruction, but must be reported to and confirmed by the President and the Board of Trustees.

Section 2. Qualifications for Appointment.

- A. The University Faculty is authorized to recommend to the President the minimum qualifications for appointment to each of the academic ranks subject to approval by the Board of Trustees, but such requirements shall not be retroactive with respect to members of the staff on continuing tenure.

- B. Each college, school, and department is authorized to make specific rules applicable to appointments in its own unit in harmony with the Rules of the University Faculty and the Board of Trustees.
- C. The Division of University Extension and the Student Affairs Office are authorized to formulate their own rules with regard to qualifications of their staff members who are not engaged in teaching courses for college credit.
- D. Employment of Relatives.
 - 1. No relative of a member of the Board of Trustees shall be considered for initial appointment to any position on the teaching or administrative staff, but may be considered for reappointment when the initial appointment was antecedent to Board membership of a relative.
 - 2. When a relative of a member of the faculty or administrative staff is recommended for appointment to the faculty or administrative staff, the President shall present to the Board in writing a statement of the known relationship which exists, together with a statement of the circumstances.
 - 3. The word "relative" shall be interpreted to mean father, husband, son, brother, grandfather, grandson, uncle, nephew, and corresponding feminine relationships.
 - 4. Nothing contained in this sub-section shall be interpreted to prevent the employment of a relative of a retired faculty member, or a relative of a faculty member, administrative officer, or Board member to a temporary, emergency, or part-time position of minor importance, or the award of a student assistantship, scholarship, or fellowship to a student so related. Nor shall the effect of this regulation be retroactive with respect to relatives already employed in the University at the time of the adoption of this Statute.

ARTICLE II. Academic Freedom and Tenure.

Section 1. Academic Freedom.

- A. The Southern Illinois University shall operate under the following principles of academic freedom stated in the **Bulletin of the American Association of University Professors**, Spring Quarter, 1950, pages 45 to 49, and endorsed by the Association of American Colleges on January 9, 1941, by the American Association of Teachers Colleges on February 22, 1941, by the American Association of University Professors on December 28, 1941, by the American Library Association (an adaptation for librarians) in June, 1946, by the Association of American Law Schools on December 29, 1946, and by the American Political Science Association on December 27, 1947.

"The purpose of this statement is to promote public understanding and support of academic freedom and tenure and agreement upon procedures to assure them in colleges and universities. Institutions of higher education are conducted for the common good and not to further the interest of either the individual teacher¹ or the institution as a whole. The common good depends upon the free search for truth and its free exposition.

"Academic freedom is essential to these purposes and applies to both teaching and research. Freedom in research is fundamental to the advancement of truth. Academic freedom in its teaching aspect is fundamental for the protection of the rights of the teacher in teaching and of the student to freedom in learning. It carries with it duties correlative with rights. . . .

"(a) The teacher is entitled to full freedom in research and in the publication of the results, subject to the adequate performance of his other academic duties; but research for pecuniary return should be based upon an understanding with the authorities of the institution.

¹ "The word 'teacher' as used in this document is understood to include the investigator who is attached to an academic institution without teaching duties."

"(b) The teacher is entitled to freedom in the classroom in discussing his subject, but he should be careful not to introduce into his teaching controversial matter which has no relation to his subject. Limitations of academic freedom because of religious or other aims of the institution should be clearly stated in writing at the time of the appointment.

"(c) The college or university teacher is a citizen, a member of a learned profession, and an officer of an educational institution. When he speaks or writes as a citizen, he should be free from institutional censorship or discipline, but his special position in the community imposes special obligations. As a man of learning and an educational officer, he should remember that the public may judge his profession and his institution by his utterances. Hence he should at all times be accurate, should exercise appropriate restraint, should show respect for the opinions of others, and should make every effort to indicate that he is not an institutional spokesman."

- B. In discussing controversial matters in the classroom a teacher should be careful to present both sides thereof.
- C. At the time of the appointment of a teacher or any other employee his attention should be called in writing to the provisions of the Illinois statutes which prohibit the payment of any compensation or expenses to a state officer or employee who, directly or indirectly, advocates the overthrow by force of the government of the United States or of Illinois.

Section 2. Academic Tenure.

A. Classification.

Tenure at the Southern Illinois University shall be of two kinds:

- 1. Temporary, in accordance with the specific contract with the individual.
- 2. Continuing, in accordance with the Statutes and Regulations of the Board of Trustees.

B. Temporary Tenure.

Three classes of employment carrying temporary tenure shall be recognized.

- 1. Employment designated in the contract as of temporary nature.
- 2. Part-time employment.
- 3. Probationary employment, which is employment that is required of a staff member as a condition of attaining continuing tenure.

C. Continuing Tenure.

- 1. Continuing, or permanent, tenure shall be based on the 1940 "Statement of Principles" as printed in the Spring Quarter, 1950, **Bulletin of the American Association of University Professors**, as follows:

"Tenure is a means to certain ends; specifically: (1) Freedom of teaching and research and of extra-mural activities, and (2) a sufficient degree of economic security to make the profession attractive to men and women of ability. Freedom and economic security, hence tenure, are indispensable to the success of an institution in fulfilling its obligations to its students and to society. . . .

"After the expiration of a probationary period teachers or investigators should have permanent or continuous tenure, and their services should be terminated only for adequate cause, except in the case of retirement for age, or under extraordinary circumstances because of financial exigencies.

"In the interpretation of this principle it is understood that the following represents acceptable academic practice:

"(1) The precise terms and conditions of every appointment should be stated in writing and be in the possession of both institution and teacher before the appointment is consummated.

"(2) Beginning with appointment to the rank of full-time instructor or a higher rank, the probationary period should not exceed seven years, including within this period full-time service in all institutions of higher education; but subject to the proviso that when, after a term of probationary service of more than three years in one or more institutions, a teacher is called to another institution it may be agreed in writing that his new appointment is for a probationary period of not more than four years, even though thereby the person's total probationary period in the academic profession is extended beyond the normal maximum of seven years. Notice should be given at least one year prior to the expiration of the probationary period, if the teacher is not to be continued in service after the expiration of that period.

"(3) During the probationary period a teacher should have the academic freedom that all other members of the faculty have."

2. All regular full-time members of the teaching and research staff with the ranks of professor, associate professor, assistant professor, and instructor shall be eligible to attain continuing tenure. Professionally trained persons in the above academic ranks who serve in capacities that may be broadly interpreted as involving teaching and/or research functions in the library, in extension service, and in student personnel work, shall be eligible for continuing tenure. The Board may, in addition, give continuing tenure to specific persons of the University organization not included in the above-named groups.
3. All persons appointed in ranks leading to tenure shall be on probation for from four to seven years, depending upon previous college teaching experience, unless the President specifically notifies them in writing to the contrary.
4. The following shall not be eligible for continuing tenure: emergency, temporary, and substitute members of the academic staff. No number of reappointments to any such position shall create any presumption of a right to reappointment or to continuing tenure, but every person so employed shall be given a statement in writing as to the conditions of his tenure. Nothing in this Section shall be deemed to impair any rights of tenure acquired prior to the adoption of this Statute.
5. Appointment to the position of president, dean, assistant dean, director, head or chairman of a department or other administrative position in the University or removal therefrom shall not deprive the person so appointed or removed of tenure in the highest rank on the University Faculty held with tenure prior to his appointment to such office or concurrently with such office. Nor shall such appointment or removal deprive any person of service credit already attained toward the achievement of tenure under the provisions of this code. Service credit toward the attainment of continuing tenure may be earned while administrative and academic rank are held concurrently. The administrative functions and titles of such individuals shall be distinct and severable from their academic ranks, positions, and tenure privileges.

D. Termination of Service.

1. Termination of service shall conform to the following principles of American Association of University Professors: "Termination for cause of a continuous appointment or the dismissal for cause of a teacher previous to the expiration of a term appointment, should, if possible, be considered by both a faculty committee and the governing board of the institution. In all cases where the facts are in dispute, the accused teacher should be informed before the hearing in writing of the charges against him and should have the opportunity to be heard in his own defense by all bodies that pass judgment upon his case. He should be permitted to have with him an advisor of his own

choosing who may act as counsel. There should be a full stenographic record of the hearing available to the parties concerned. In the hearing of charges of incompetence the testimony should include that of teachers and other scholars, either from his own or from other institutions. . . .

"Termination of a continuous appointment because of financial exigency should be demonstrably bona fide."

Teachers on continuous appointment who are dismissed for reason not involving moral turpitude will receive (except in cases of financial exigency as determined by the Board) their salaries for at least a year from the date of notification of dismissal whether or not they are continued in their duties at the institution.

2. If, in the judgment of the Department Chairman and the Dean concerned, it is considered desirable to terminate the services of a faculty member on probationary employment at any time prior to his last year of probation, the Dean shall so recommend to the President. If the President approves the recommendation, he shall notify the faculty member concerned prior to the beginning of his last quarter of service.
3. Notice of resignation from employment by a faculty member on either probationary or continuing status shall ordinarily be submitted in writing at least three months prior to the expiration of the contract year. Except by mutual consent, a resignation involving a termination of service prior to the expiration of the contract year shall be regarded as breach of contract by the staff member concerned, and the fact shall be entered upon his personnel record in the office of the Chief Officer of Instruction for such future use as facts justify.
4. Operation and Effect of These Regulations.
 - a. Nothing contained in the foregoing regulations shall be construed as impairing any rights with respect to the tenure of any member of the academic staff in effect at the time that these regulations were adopted.
 - b. All regulations of the University with respect to terms of faculty tenure and employment shall be published and each person who holds a regular faculty appointment, or to whom such a position is offered, shall receive a copy, thereof; all holders of academic appointments not eligible for continuing tenure shall be informed in writing or in printed form of the Regulations covering their particular positions.
5. Questions involving interpretations of these regulations shall be referred to the President of the University.

ARTICLE III. Academic Ranks.

Section 1. Ranks Recognized. The following academic classifications, as distinct from University Faculty status, shall be recognized: professor, associate professor, assistant professor, instructor, executive assistant, lecturer, research associate, coach, assistant instructor, faculty assistant, graduate assistant, and research assistant. (The graduate or research assistant is distinguished from fellow and scholar by the fact that the assistant is required to render academic service to the institution, while the fellow or scholar is strictly a student.)

Section 2. Basis for Rank. The University recognizes that academic rank may be granted for teaching in the classroom; for informal teaching such as is accomplished in the library, in a personnel office, or in extension work; and for research.

Section 3. Promotions in Rank. Recommendations for promotion in rank shall normally be initiated by the immediate administrative superior of the person named and subsequent procedures shall be substantially in accord with those followed in initial appointment.

ARTICLE IV. Administrative Classifications.

The following administrative classifications shall be recognized: president, vice-president, dean, director, supervisor, executive assistant, department chairman, division chief, principal, and associate and assistant categories of each of these classifications.

ARTICLE V. Faculty Service.

Section 1. The Academic Calendar. The University year shall be divided into four quarters of approximately twelve weeks each, but instruction during the summer quarter may be limited to such period as is determined by the University Council with the approval of the Board. The University Calendar, including the dates of the beginning and ending of each quarter, and of the several vacations and recesses within the year shall be determined annually by the University Council.

Section 2. Period of Annual Service of Faculty Personnel. The period of annual service of all members of the teaching and research faculty shall be determined legally by the terms of their individual contracts. The normal period of annual service for full-time members of the academic faculty shall be three quarters of the University year with full loads of University service in one or more of the activities for which they are employed. Variations from the normal period of annual faculty service may be approved by the Board upon recommendation of the President.

Section 3. Period of Annual Service for Administrative Officers. The normal annual period of service for each administrative officer of the University shall be determined by the needs and demands of the specific office. It shall be the policy of the University to provide opportunity for those regularly on four quarters of service each year to be released from their duties for one or more quarters at such intervals as are practical.

Section 4. Vacations. The time in the calendar year not covered by the contract period of annual service shall constitute a vacation period during which the staff member shall be free from institutional duty, except that appointment for any term of the year carries with it the obligation to perform such duties as advisement, pre-registration, and attendance at convocations, which fall just before or after the calendar dates of the quarter but which are parts of the regular program.

Section 5. Service Load. Service loads shall be allocated as equitably as possible. Teaching duties in residence and by extension, administrative responsibilities, committee service, student counseling, public and professional relations, research, and other productive activity institutionally approved, course preparation, and direction of graduate projects shall be recognized as factors in determining service load.

Section 6. Assignments. Assignment of a faculty member to services within an instructional or research unit shall be appropriate to his training and experience and shall be made by the immediate administrative head of that unit with the approval of the appropriate dean or director. When it is proposed that a faculty member be assigned service responsibilities outside his department, division, or research unit, the Chief Officer of Instruction shall have authority to determine the total load and its distribution in consultation with the appropriate administrative officers.

Section 7. Outside Employment. A full-time member of the University staff shall not, during his period of annual service, engage in a regular business or be employed for remuneration by other agencies than the University, except with the approval of the President of the University and the Board of Trustees.

ARTICLE VI. Leaves.

Section 1. Sick Leaves. In the case of continuing illness or disability, members of the academic faculty shall be entitled to as much as eight

weeks sick leave with full salary during any one fiscal year. No part of such entitlement shall be cumulative from year to year. The necessity for sick leave shall be certified by the University physician or by any other physician satisfactory to the Board of Trustees.

Non-academic employees shall be allowed sick leave at the rate of one day on full pay for each completed month of service up to a maximum of twenty-four days. Service incurred disability shall entitle non-academic employees to a maximum of thirty days sick leave during any one fiscal year in addition to and separate from regular sick leave allowance.

Section 2. Temporary Leaves with Pay. When a faculty member finds it necessary to be absent from regular duties at the University for a period not exceeding two weeks, he shall secure approval from his immediate superior and from the President, or his delegated representative, for his absence and for the provisions made for his work during that period.

Temporary leave of absence from regular duty for more than two weeks may, for good cause, be granted a faculty member upon written recommendation of the appropriate administrative superior and of the President. Such grants of leave shall be subject to the approval of the Board of Trustees.

Section 3. Leaves of Absence without Pay. Leaves of absence without pay for a period not exceeding one year may be granted to a member of the faculty for good cause upon recommendation of the President and approval of the Board of Trustees. Application for such leaves shall normally be submitted at least three months prior to the effective date of such leave.

Section 4. Sabbatical Leaves. In recognition of meritorious service, members of the academic faculty may, upon recommendation of the President and approval by the Board of Trustees, be granted not to exceed the equivalent of a year's leave of absence on half pay for the purpose of attending some institution of higher learning or of otherwise adding to their professional equipment or usefulness in a manner approved by the President and the Chief Officer of Instruction, provided that they shall already have served continuously on the faculty for five preceding academic years. Such leave need not be taken in one continuous period. Ordinarily a person shall receive such a leave not oftener than once in seven years. The person granted such leave, however, shall agree to serve at least two more years on the faculty of Southern Illinois University, and shall give a note with proper security for the amount granted, said note to be cancelled at the end of the two years of service required or at the death of its maker or upon his becoming permanently incapacitated or disabled.

ARTICLE VII. Salaries.

Section 1. Basis for Computation. All salaries of full-time University faculty members shall be computed upon the basis of the normal period of annual service, in the usual case an academic year of three quarters.

Section 2. Minimum Scales. It shall be the policy of the Board of Trustees upon recommendation of the President to establish a minimum salary for the normal period of annual service (three quarters) in each of the academic ranks.

Section 3. Salary Increases. Recommendations for increases in salary shall ordinarily be made when the annual budget is prepared; such recommendations will be based on the nature of the services rendered.

ARTICLE VIII. Retirement.

Participation in the University Retirement System of Illinois is mandatory for all permanent and continuing employees. Every such employee of the University shall, upon appointment, be furnished with a copy of the rules and conditions governing this System.

PART V
STATUTES OF THE BOARD OF TRUSTEES
DEALING WITH STUDENTS

ARTICLE I. Admission.

Section 1. To the University. Subject to its review and approval, the Board of Trustees authorizes the University Faculty, through the Faculty Council, to prescribe requirements for admission to the University but not to the specific courses of study and curricula thereof. Rules in regard to admission of students to the University shall be incorporated in the Rules of the University Faculty and in the Regulations of the Board of Trustees.

Section 2. To Specific Courses of Study and Curricula. Requirements for admission to the various courses of study and curricula of the University shall be determined by the appropriate School or College Faculty or Faculties subject to the general rules of the University Faculty and the Regulations of the Board of Trustees governing admission to the University.

Section 3. Of Out-of-State Students. The Board of Trustees reserves the right to limit the number of students admitted to the Southern Illinois University from outside the State. The welfare and the best interests of the University as determined by the Faculty, the Administration, and the Board of Trustees shall be considered in connection with the eligibility of non-resident applicants for admission. Board legislation in regard to this matter shall be included in the Regulations of the Board.

ARTICLE II. Student Fees.

Section 1. Fixed by the Board. All student fees, charges, and deposits shall be fixed by the Board of Trustees. A schedule thereof shall be included in the Regulations of the Board and shall be published periodically in appropriate University official publications.

Section 2. Payable in Advance. All fees are payable in advance and no student shall be admitted to classes in any School or College until fees have been paid, except upon specific authorization of the President.

Section 3. Exemption from Fees. No exemption from the payment of fees shall be granted except as authorized by the Board of Trustees in accordance with the law.

Section 4. Refund of Fees. No refunds of fees shall be made except as specifically directed by the Registrar acting in accordance with the Regulations of the Board.

ARTICLE III. Dismissal of Students.

Section 1. Dismissal from the University.

- A. Dismissal of a student from the University for academic reasons is the responsibility of the academic deans, acting in accordance with the rules established by the University Faculty, and may be appealed by the student to the Chief Officer of Instruction and to the President.
- B. Dismissal of a student from the University for disciplinary reasons is the responsibility of the Student Affairs Office but must be approved by the President and may be appealed to the Board of Trustees.

Section 2. Dismissal from a School or College. Dismissal of a student from a school or college of the University for academic reasons, but not from the University, is a function of the dean of the college or school in which the student is seeking a degree. The Dean will exercise this function

in accordance with these Statutes and the Rules of the College or School. Dismissals from a college or school for misconduct or for moral reasons shall be subject to the jurisdiction prescribed in Section 1 of this Article.

Section 3. Readmission after Dismissal. A student who has been dropped from a school or college shall be referred to the Student Affairs Office for counseling. If arrangements can not be made for admission to another educational division, the student shall not be permitted to register in the University unless he is approved as a special student by the Chief Officer of Instruction.

ARTICLE IV. Student Organizations.

Section 1. Authorization. Students of the University may organize to include the entire student body or parts thereof, but such organizations must be approved in accordance with the procedures embodied in these Statutes. (Part III, Article III, Section 6) No student organization shall be authorized which advocates the overthrow by force of the government of the United States.

Section 2. The Student Council.

A. Personnel.

The Student Council shall be composed of members elected by the student body in accordance with the rules contained in its constitution.

B. Functions.

1. The Student Council shall be the official organization designated to represent the students in matters pertaining to student welfare, student activities, student participation in University affairs, student participation in University planning and administration, and student opinion.
2. The Student Council shall be the organization through which student opinion is channeled and through which student requests should regularly be channeled to the Student Affairs Office. Any petition signed by more than one-tenth of the student body must be submitted to a vote of the student body and, in event of a favoring majority, must be transmitted to the administration.
3. The Student Council shall provide for the selection of all student officials designated to manage or direct any student activities that share in the distribution of student activity funds, including student members of the Campus Journalism Council.
4. The Student Council shall appoint all student representatives in cases where student representation is provided for on University faculty committees or other University organizations.
5. The Student Council shall make recommendations in writing to the Dean of Students concerning the distribution each year of student activities funds.

Section 3. The Campus Journalism Council.

A. Personnel and Authorization.

The Campus Journalism Council, consisting of students named by the Student Council and of faculty members appointed by the President, shall be the official agency directing recognized student publications.

B. Functions.

The Campus Journalism Council shall have three chief functions:

1. To pass upon all proposals for adding to or deleting from the list of student publications.
2. To elect editors and business managers for the student newspaper, the student yearbook, and other student publications of general interest.
3. To review continuously student publications to the end that these publications truthfully and adequately represent the student body and faculty in a manner which approximates the highest standards of student collegiate journalism and reflects credit to the University.

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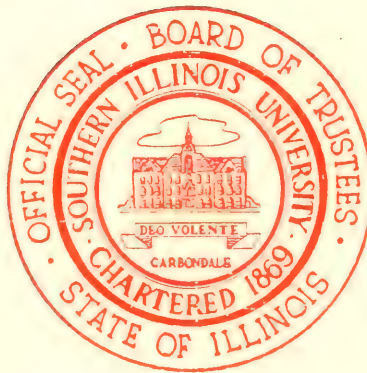


SOUTHERN ILLINOIS UNIVERSITY

Annual Report

BOARD OF TRUSTEES

1951-1952



CARBONDALE, ILLINOIS

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CONTINUATION DIVISION

ANNUAL REPORT

OF THE

BOARD OF TRUSTEES

of

Southern Illinois University

For the Year Ending June 30, 1952





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LETTER OF TRANSMITTAL

Carbondale, Illinois, June 30, 1952

Honorable Adlai E. Stevenson,
Governor of Illinois:

Sir: We have the honor to submit to you herewith, in compliance with the law, the second annual report of the Board of Trustees of Southern Illinois University for the fiscal year, July 1, 1951, to June 30, 1952.

Respectfully yours,

Kenneth L. Davis, Secretary.



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BOARD OF TRUSTEES

MEMBERS

Mrs. Ruth G. Cook.....6108 Dorchester Avenue, Chicago
 Mr. Kenneth L. Davis.....Box 357, Harrisburg
 Dr. Frank L. Eversull.....Columbia
 Mr. Guy W. Karraker.....Dongola
 Mr. Robert C. Lanphier, Jr.....1039 Williams Blvd., Springfield
 Mr. George W. Mitchell.....4717 Woodland, Western Springs
 Mr. John Page Wham.....212 East Broadway, Centralia
 Mr. Vernon L. Nickell, Ex-Officio.....Springfield
 State Superintendent of Public Instruction

OFFICERS

Guy W. Karraker, Chairman.....Dongola
 Dr. Frank W. Eversull, Vice-Chairman.....Columbia
 Kenneth L. Davis, Secretary.....Harrisburg
 Edward V. Miles, Jr., Treasurer.....Carbondale
 Business Manager, Southern Illinois University

EXECUTIVE COMMITTEE

Guy W. Karraker Ruth G. Cook Robert C. Lanphier, Jr.

PROCEEDINGS AND MINUTES

An abstraction of the Minutes of the Meeting of the Board of Trustees of Southern Illinois University which convened at 1:30 p. m. on Wednesday, July 18, 1951, in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The following members were present:

Leo J. Brown, Chairman
Kenneth L. Davis, Secretary
Robert W. Davis
John Page Wham
Vernon L. Nickell, ex-officio
Alice DiGiovanna, Administrative Assistant

The following members were absent:

O. W. Lyerla, Vice-Chairman
Guy A. Gladson
Lindell W. Sturgis

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant to the President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois University
Mr. William H. Lyons, Director, Information Service, Southern Illinois University
Mr. John S. Rendelman, Acting Legal Counsel, Southern Illinois University
Dr. W. J. Swartz, Dean, Graduate College, Southern Illinois University
Dr. T. W. Abbott, Dean, College of Liberal Arts and Sciences, Southern Illinois University
Dr. H. J. Rehn, Dean, College of Vocations and Professions, Southern Illinois University
Mr. R. H. Boatman, Acting Chairman, Department of Health Education, Southern Illinois University
Dr. F. F. Cunningham, Chairman, Department of Geography and Geology, Southern Illinois University
Mr. C. C. Franklin, Chairman, Department of Physical Education for Men, Southern Illinois University
Dr. William Freeberg, Assistant Professor of Physical Education, Southern Illinois University
Dr. L. A. Maverick, Chairman, Department of Economics, Southern Illinois University
Mr. V. G. Morrison, Assistant Professor of Economics, Southern Illinois University
Dr. W. J. Tudor, Associate Professor of Sociology, Southern Illinois University

The Board met with the Faculty Committee to discuss the desirability of employing Dr. Charles C. Colby, former Chairman of the Department of Geography of the University of Chicago, for a Pilot-Study of Southern Illinois. The study would reveal lines of possible development in the area and the recognition of problems which could be studied by groups or individuals.

Dr. Willis J. Swartz, Chairman of the Faculty Committee, stated the committee's desire for the study to be undertaken to act as a vehicle for the coordination of University research which relates to local problems.

Robert W. Davis moved that the President of the University be authorized to proceed for the coming year with the Pilot-Study of Southern Illinois as developed by Dr. Charles C. Colby and as presented in full to the Board at the June 25, 1951, meeting. The motion was seconded by Kenneth L. Davis and was unanimously passed.

Vernon L. Nickell stated that he wished it to be recorded that he wholeheartedly agreed with the members of the Board in this matter.

A complete outline of the Pilot-Study, along with the estimated budget for the same, appears in the Minutes of the Meeting of the Board held on June 25, 1951.

The Minutes of the meeting of the Board held on June 25, 1951, were approved.

The Board authorized the printing of the Annual Report of the Board of Trustees for the fiscal year July 1, 1950, to June 30, 1951, in accordance with the format of prior years.

The next item was the consideration of the Annual Internal Budget for 1951-52. President Morris stated that at the request of Mr. Joseph Pois, Director of Finance, he had had an all-day conference with him and Mr. Ted R. Leth, Assistant to the Director of Finance and Budget Director, concerning the appropriation for Southern Illinois University. During the course of the conference, Director Pois asked the question: If nursing education and vocational training were to be omitted from the program, could the University operate without additional monies? In his reply, President Morris stated that as far as he knew, the Board of Trustees, the faculty, and the administration of the University wished to continue all existing programs of the University at least on the same basis as they are now operating, with or without the supplemental budget. He continued by saying that if the University did not receive the supplemental budget, it would be impossible to give faculty salary increases without reducing the staff.

Robert W. Davis moved the adoption, as recommended by the President of the University, of the Annual Internal Budget for 1951-52, as revised. The motion was seconded by Kenneth L. Davis and was unanimously passed.

The Annual Internal Budget for 1951-52 appears in the Annual Report of the Board of Trustees for 1950-51.

MATTERS PRESENTED BY PRESIDENT MORRIS

Faculty-Administrative Payroll for Summer Months of 1951.

A report of the Faculty-Administrative Payroll for the summer months of 1951 was submitted and approved by the Board.

Changes in Faculty-Administrative Pay Roll

The following changes in the Faculty-Administrative Pay Roll were reported and approved:

Name	Position	Salary	Length of Appointment
(A) Permanent Appointments			
Mrs. Lillian G. Ginger	Faculty Assistant Placements Service	\$225.00 a month	Continuing
Dr. A. Leonard Sheffner	Assistant Professor Microbiology	\$450.00 a month	Continuing
(B) Term Appointments			
Charles Leonard Betts	Lecturer Vocational Technical Institute	\$ 48.00 a month	7/1/51 to 7/31/51
Dr. Isaac P. Brackett	Associate Professor Speech	\$550.00 a month	9/10/51 to 6/6/52

Anna Elizabeth Broach	Instructor Physical Education for Women	\$370.00 a month	9/10/51 to 6/6/52
Dorothy Lusannah Carty	Instructor Home Economics	\$415.00 a month	9/10/51 to 6/6/52
David Templeton Kenney	Assistant Professor Government	\$450.00 a month	9/10/51 to 6/6/52
James Lovin	Coach in Men's Physical Education	\$400.00 a month	9/1/51 to 11/30/51
Dr. Robert C. Turner	Associate Professor English	\$530.00 a month	9/10/51 to 6/6/52

(C) Summer Term Appointments

Jefferson D. Ashby	Assitant Instructor Testing Service	\$300.00 a month	6/18/51 to 8/3/51
Mrs. Maxie Blackman	Faculty Assistant Alumni Service	\$300.00 a month	6/25/51 to 8/31/51
Dr. Floyd F. Cunningham	Professor and Chairman Geography	\$640.00 a month	8/6/51 to 8/31/51
Hubert J. Loftus	Graduate Assistant (one-half time) Government	\$110.00 a month	6/11/51 to 8/3/51
Virginia Spiller	Faculty Assistant Alumni Service	\$310.00 a month	6/25/51 to 8/31/51

(D) Reappointments

Alice Aleen Brennan	Faculty Assistant Dean of Men	\$290.00 a month	7/1/51 to 6/30/52
George C. Camp	Assistant Professor English	\$460.00 a month	9/10/51 to 6/6/52
Robert F. Etheridge	Assistant Instructor Dean of Men	\$355.00 a month	8/27/51 to 9/7/51
Carl Behla Ferrell	Assistant Instructor Physiology	\$340.00 a month	9/10/51 to 6/6/52
Mrs. Lucille Fligor	Faculty Assistant University School	\$240.00 a month	6/6/51 to 6/22/51
Helen Thomas Goetz	Faculty Assistant Health Service	\$310.00 a month	effective 6/11/51
Mrs. Mary Goss	Faculty Assistant Health Service	\$240.00 a month	9/10/51 to 6/6/52
Lyle Jones	Field Representative President's Office	\$206.66 a month	effective 7/1/51
Ellen Marie McCullough	Faculty Assistant Duplicating Service	\$215.00 a month	effective 7/1/51
Betty Lou Mitchell	Instructor English	\$350.00 a month	6/25/51 to 8/3/51 and 7/1/51 to 6/30/52
John Robert Odaniell	Faculty Assistant Alumni Service	\$260.00 a month	7/1/51 to 6/30/52
Earl Eugene Parkhill	Faculty Assistant Duplicating Service	\$240.00 a month	effective 7/1/51
Arthur Plumlee	Lecturer (1/5 time) Vocational-Technical Institute	\$ 32.00 a month	7/1/51 to 7/31/51
Mrs. Ruth W. Rushing	Faculty Assistant Health Service	\$240.00 a month	7/1/51 to 6/30/52

Mary Cleta Scholtes	Instructor Home Economics	\$470.00 a month	9/10/51 to 6/6/52
William J. Shackelford	Faculty Assistant Museum	\$315.00 a month	effective 7/1/51
Ernest J. Simon	Associate Professor Industrial Education Associate Director of Extension, and Director Vocational-Technical Institute	\$770.83	7/1/51 to 6/30/52
Mrs. Elva H. Sitzler	Research Assistant College of Vocations and Professions	\$250.00 a month	7/1/51 to 9/28/51
Loren W. Slentz	Instructor Chemistry	\$420.00 a month	9/10/51 to 6/6/52
Sylvan E. Thorn	Lecturer (1/5 time) Vocational-Technical Institute	\$ 32.00 a month	7/1/51 to 7/31/51
William H. Waller	Coach in Men's Physical Education	\$490.00 a month	7/1/51 to 6/30/52
Mildred Weiss	Faculty Assistant (one-half time) Health Service	\$120.00 a month	9/10/51 to 6/6/52
Norman E. White	Lecturer in Men's Physical Education	\$460.00 a month	6/25/51 to 8/3/51 and 9/10/51 to 6/6/52
James Williams	Lecturer (1/4 time) Vocational-Technical Institute	\$ 60.00 a month	7/1/51 to 7/31/51
William Winkelmeier	Faculty Assistant Air Force, R.O.T.C. Assistant Military Property Custodian	\$300.00 a month	effective 7/1/51

(E) Adjustment in Salary

Name	Position	Adjustment
Walter D. Craig	Faculty Assistant Photographic Service	\$114.00 in July due for additional work
Mrs. Alice Rector	Instructor in Dean of Men's Office	\$182.50 in July due in lieu of vacation time

(F) Change of Appointment

Name	Position	Change of Appointment
David Sanders	Graduate Assistant Botany (1/2 time) \$110.00 a month	To Assistant Instructor in Botany at \$300.00 a month 6/25/51 to 8/3/51

(G) Change of Duties

Mrs. Naomi Manering	Faculty Assistant (1/2 time) Health Service	To Outdoor Education 7/1/51 to 8/31/51 at \$300.00 a month
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(H) Leave of Absence Without Pay

Dr. Robert W. English	Associate Professor Industrial Education	Effective 9/10/51 to 6/6/52
Wayne M. Mann	Director Alumni Service	Effective 7/23/51 to 8/17/51
Dr. Ward M. Morton	Associate Professor Government	Effective 7/1/51 for Military Service

(I) Leave of Absence With Pay

Eugene S. Wood	Instructor University School	Effective 7/9/51 to 7/20/51 in lieu of accumulated vacation
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(J) Disability Leave

Mrs. Elizabeth C. Meehan	Instructor University School	Effective 6/6/51
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(K) Retirement

Charles J. Pardee	Assistant Professor History	Effective 8/16/51
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(L) Cancellation of Appointment

Kathryn Weesner	Instructor Home Economics	7/9/51 to 7/13/51 Total Salary \$125.00
Helen Kathryn Zwolanek	Lecturer Home Economics	7/23/51 to 7/28/51 Total Salary \$150.00

(M) Resignations

William Bain	Faculty Assistant Fisheries Management Research Project	Effective 6/8/51
Donald Hankla	Graduate Assistant Zoology	Effective 6/16/51
Dr. Adaline Mather	Assistant Professor Microbiology and Biological Research Laboratory	Effective 8/4/51
Joe L. Simms	Graduate Assistant Geography	Effective 6/11/51

(N) Changes in Title

Roye R. Bryant	Executive Assistant Education and Administration	To Director of University Placements Service
Raymond H. Dey	Executive Assistant Education and Administration	To Director of University Extension
Robert L. Gallegly	Assistant to the Business Manager	To Assistant Business Manager
Willard C. Hart	Instructor Industrial Education	And Supervisor of Construction
W. A. Howe	Executive Assistant Education and Administration	Director Physical Plant and Instructor Industrial Education
Mrs. Gertrude Lindgren	Faculty Assistant	Research Assistant
W. H. Lyons	Instructor in Journalism	Director of University Information Service and Instructor Journalism
Wayne Mann	Executive Assistant Education and Administration	Director of Alumni Service
Glenn Martin	Associate Professor Director of Athletics	Associate Professor Director of Intercollegiate Athletics
Irvin M. Peithman	Faculty Assistant	Research Assistant
Mrs. Minnie Mae Pitkin	Instructor	Executive Assistant
Charles M. Pulley	Executive Assistant Education and Administration	Director Architectural Services and Instructor in Art

Mrs. Mabel Pulliam	Executive Assistant Education and Administration	To Supervisor of Off-Campus Housing
John S. Rendleman	Acting Legal Counsel	To Acting Legal Counsel and Assistant to President
Miss Marjorie Shank	Registrar	To Registrar and Director of Admissions
Carl Trobaugh	Executive Assistant Education and Administration	To Supervisor of University Bookstore
Ernest R. Wolfe	Executive Assistant Education and Administration	To Supervisor of Veterans' Housing Projects

(O) Changes in Rank

Robert F. Ethridge	Assistant Instructor Dean of Mens Office	To Instructor Effective 9/10/51
Dr. Robert D. Faner	Associate Professor College of Liberal Arts and Sciences	To Professor Effective 9/10/51
Dr. Frank L. Klingberg	Associate Professor College of Liberal Arts and Sciences	To Professor Effective 9/10/51
Dr. Willis E. Malone	Assistant Professor College of Education	To Associate Professor Effective 9/10/51
Dr. William J. Tudor	Associate Professor College of Liberal Arts and Sciences	To Professor Effective 9/10/51

Graduate Assistants (one-half time) at \$110.00 a month 9/10/51 to 6/6/52:

Dilip Kumar Biswas	Charles E. Dickerman	Wanda S. Mitchell
James B. Bleyer	James Dudley	Perry M. Proctor
Betty Borella	Charles F. Flannell	Joe L. Simms, Jr.
John A. Bremer	James R. Martin	Fay Sisk
Robert Cagle	Charles C. Mathieu	Thomas O. Sloan, Jr.
Lloyd Thomas Carr		Marilee Joyce Strang

Graduate Assistants (one-half time) at \$110.00 a month 9/10/51 to 3/7/52:

Margaret A. Lane
Doris Schwinn

Graduate Assistants (one-half time) at \$110.00 a month 9/10/51 to 11/30/51:

Mary I. Wilson

**Contracts and Orders Awarded During May, 1951,
Amounting to \$500.00 or Over**

The following contracts and orders were approved by the Board:

A. Chargeable Against Operating Funds

Purchase Order

Purchase Order or Contract No.	Vendor or Contractor	Amount	Purpose
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University Purchase Orders

No. 9668	International Business Machines Corp., 427 Missouri Avenue, East St. Louis, Illinois	\$ 750.00	Machine Work
No. 9695	General Electric Supply Corp. 2653 Locust St., St. Louis, Mo.	7,298.38	Fluorescent Light Fixtures
No. 9705	Crane Company, 30 South 16th St., St. Louis 3, Missouri	582.51	Plumbing Supplies
No. 9708	Murphysboro Lumber Company Murphysboro, Illinois	524.60	Lumber

No. 9714	McGraw-Hill Book Company 330 W. 42nd St., New York, N. Y.	579.00	Books
No. 9732	W. D. Allen Manufacturing Co. 566-570 W. Lake St., Chicago, Ill.	838.59	Hardware
No. 9908	J. W. McKinney Construct. Co. 211½ South Illinois Avenue Carbondale, Illinois	1,000.00	Clearing Shore line Little Grassy Lake

Contracts

Univ. 4357	Bearden Construction Company 708 South Bentley Street Marion, Illinois	29,825.00	Storage Buildings Removal and Re-erection
Univ. 4358	Davey Tree Expert Company Kent, Ohio	535.00	Moving Trees on Campus (extra)
Univ. 4362	Asby Snyder, Carbondale Elec- tric Co., Carbondale, Illinois	15,000.00	Electrical Work
A. & E. 66744	Industrial Roofing Company 124 N. 15th St., Mattoon, Illinois	14,864.00	Building Repairs
A. & E. 66904	General Installation Company 950 Kingsland Avenue St. Louis, Missouri	24,221.00	Repairs of Heating and Ventilating System
A. & E. 66907	Fowler Plumbing & Heating Co. 217 East 2nd St., Centralia, Ill.	3,600.00	Repair Heat Control System
A. & E. 66908	Henson Robinson Company 114 N. 5th St., Springfield, Ill.	11,432.00	Roofing Repair
A. & E. 66905	George S. Grimmett & Co. 223 E. Adams St., Springfield, Ill.	6,753.86	Acoustical Correction
A. & E. 66906	Cunningham Electric Company 414 East Davis St., Anna, Ill.	34,900.00	Permanent Improvements

University Purchase Orders**B. Chargeable Against Capital Funds**

No. 9693	Singer Sewing Machine Co. Carbondale, Illinois	597.47	Sewing Machines
No. 9699	Baldwin Piano Company 916 Olive St., St. Louis, Mo.	1,161.60 ¹	Pianos
No. 9700	Finnell System, Incorporated 801 S. 11th St., St. Louis, Mo.	1,660.00	Scrubbing Machines

¹Low bid not accepted because of unsuitability of quoted product for school use.

Contracts

A. & E. 675	Robert E. Murphy & Assoc. Chicago, Ill.	3,620.00	Site Work (Extra)
A. & E. 66776	Consoer, Townsend & Assoc. Chicago, Illinois	5,620.00	Tunnel Piping. Incinerator
Univ. 4363	Paul O. Hall Johnston City, Illinois	2,189.00	Field Engineering Services
A. & E. 66542	Triangle Construction Co. Kankakee, Illinois	17,355.00	Site Work (Extra)

Consideration of Agreements with Labor Unions

At the May 29, 1950, meeting of the Board of Trustees, a stipulation for maintenance employees proposed by the International Hod Carriers' Building and Common Laborers' Union of America, Local No. 227, was approved as follows:

This Stipulation, made and entered into by and between Southern Illinois University of Carbondale, Illinois, Party of the First Part, hereinafter referred to as the 'Employer', and Local No. 227 of the International Hod Carriers' Building and Common Laborer's Union of America, affil-

iated with the American Federation of Labor, hereinafter referred to as 'Union', whose endeavor is to create and maintain harmony in the execution of an understanding for the maintenance employees of the said University. The following paragraphs are hereby mutually agreed to by both of the above mentioned parties.

1. It is mutually agreed by both parties that the laborers shall perform all maintenance work required in maintaining the University; that these Laborers be allowed to perform new construction which may be required in maintaining the University to a sum not to exceed fifty per cent (50%) of the payroll of permanent laborers in any month.
2. It is further understood and agreed that all the maintenance employees shall receive the wage of two hundred and fifty dollars (\$250.00) per month.
3. This Stipulation and provisions thereof shall continue in full force and be binding upon the respective parties hereto until the 30th day of June, 1951. Either Party to this contract considering or desiring changes in the contract will notify the other Party in writing not less than sixty (60) days prior to the expiration date.

At the April 13, 1951, meeting of the Board of Trustees, we reported that Mr. Delmar Shackleton, Business Representative of Local No. 227, had proposed that this stipulation be renewed with the only change being that the wage rates stipulated in Article A be changed from \$209.00 to \$250.00 per month.

Since that date, Mr. Shackleton has also proposed that a clause be introduced stipulating that the laborers should receive as holiday time the eleven legal holidays for the State of Illinois.

Also at the April 13, 1951, meeting of the Board, we presented a stipulation for maintenance equipment operators proposed by Local 947 of the International Brotherhood of Teamsters, Chauffeurs, Warehousemen and Helpers, as follows:

This Stipulation, made and entered into by and between SOUTHERN ILLINOIS UNIVERSITY of Carbondale, Illinois, Party of the First Part, hereinafter referred to as the 'Employer', and Local No. 947 of the INTERNATIONAL BROTHERHOOD OF TEAMSTERS, CHAUFFEURS, WAREHOUSEMEN AND HELPERS affiliated with American Federation of Labor, hereinafter referred to as 'Union', whose endeavor is to create and maintain harmony in the execution of an understanding for the maintenance employees of the said University. The following paragraphs are hereby mutually agreed to by both of the above mentioned Parties.

1. It is mutually agreed by both Parties that the maintenance equipment operators shall perform all maintenance work required in Local No. 947 at the University; that these maintenance equipment operators be allowed to perform new construction which may be required in maintaining the University to a sum not to exceed fifty per cent (50%) of the payroll of maintenance equipment operators in any one month.
2. It is understood that if a maintenance equipment operator works on one of the holidays listed below, he shall be paid for straight time and shall have time off at a later date: Holidays that shall be observed are New Year's Day, Memorial Day, Fourth of July, Labor Day, Armistice Day, Thanksgiving Day, and Christmas Day.

After one year of service, the maintenance equipment operators shall have two calendar weeks of vacation (80 working hours) with pay annually. The maintenance equipment operators are also allowed one day each month (on the basis of a six-day work week) for sick leave. If sick leave is not taken each month, this time can accumulate up to twenty-four days, or over a period of two years, and still be used.

3. It is further understood and agreed that all the maintenance equipment operators shall receive the wage of two hundred eighty-seven dollars and ten cents (\$287.10) per month.

4. This Stipulation and provisions thereof shall be in full force and effect for a period of twelve months from July 1, 1951, the effective date, and shall continue in full force and effect from fiscal year to fiscal year thereafter, unless a notice is given in writing not less than sixty (60) days prior to July 1, 1952, or July 1st of any years thereafter by any Party desiring to negotiate changes in this Stipulation.

Party of the First Part:

Party of the Second Part:

SOUTHERN ILLINOIS UNIVERSITY LOCAL UNION NO. 947 INTERNATIONAL BROTHERHOOD OF TEAMSTERS, CHAUFFEURS, WAREHOUSEMEN AND HELPERS, A. F. L.

By: By:

At the April Board meeting, we recommended that the renewal clause (Section 4) be limited to the two years of the new biennium, since the University ordinarily does not enter into contracts or agreements binding it beyond the end of the biennium.

Because of the possibility of changes in our whole program for non-academic employees growing out of a state-wide University Civil Service System, we deem it inadvisable to enter into binding agreements with such employment groups at this time. We recommend therefore that, with the exception of the ten per cent (10%) increases being granted non-academic employees not on a prevailing rate basis, the University simply continue under existing arrangements with labor unions until January 1, 1952.

After discussion, John Page Wham moved that agreements with Local No. 227, International Hod Carriers' Building and Common Laborers' Union of America, and Local No. 947 of the International Brotherhood of Teamsters, Chauffeurs, Warehousemen and Helpers, be tabled and considered at a subsequent meeting. The motion was unanimously passed.

Fee for Pottery Classes

The Board unanimously approved, upon recommendation of President Morris, a fee of \$5.00 per term to cover the cost of clays, glazing, and firing for students enrolled in pottery classes. The fee is to become effective September 10, 1951.

Resolution on Payment of Architects' Fees for Dormitories

The Board by resolution approved an advance payment of \$23,198.00 to Schaeffer, Hooton, and Wilson, Architects, for the plans and specifications on the new Women's Dormitories.

President Morris reported that the Attorney General had ruled that the vouchers submitted by the University should be certified to by the Chairman and Secretary of the Board of Trustees.

At the request of Miss Ruth E. Kunkel, secretary of the University Retirement System of Illinois, the Board designated a member of their body, Mr. John Page Wham, as the Board's official representative to the Board of Trustees of the University Retirement System of Illinois.

The Board awarded by resolution, upon the recommendation of President Morris, a contract to L. H. Prentice and Company, amounting to \$28,400.00 for the extension of the tunnel piping work and pipe covering in completion of the Power Plant.

The Board Meeting was adjourned at 4:30 P.M.

PROCEEDINGS AND MINUTES

An abstraction of the Minutes of the Meeting of the Board of Trustees of Southern Illinois University which convened at 1:30 p. m. on Thursday, October 4, 1951, in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The following members were present:

Mrs. Ruth G. Cook
Mr. Kenneth L. Davis
Dr. Frank L. Eversull
Mr. Guy W. Karraker
Mr. Robert C. Lanphier, Jr.
Mr. George W. Mitchell
Mr. John Page Wham
Mr. Vernon L. Nickell, ex-officio
Mrs. Alice DiGiovanna, Administrative Assistant

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant to the President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois University
Mr. William H. Lyons, Director, Information Service, Southern Illinois University
Mr. John S. Rendleman, Acting Legal Counsel, Southern Illinois University

John Page Wham, Acting Chairman, called the meeting to order.

The first item of business for consideration was the annual election of officers. By secret written ballot, as provided for in the Statutes and the By-Laws of the Board, the following members of the Board were elected to serve as the officers of the Board for the fiscal year 1951-1952:

Guy W. Karraker, Chairman
Frank L. Eversull, Vice-Chairman
Kenneth L. Davis, Secretary

Guy W. Karraker then assumed the chair.

Frank L. Eversull presented the following resolution which was unanimously approved and adopted by the members of the Board.

RESOLUTION

WHEREAS, the Board of Trustees of Southern Illinois University has been operating, controlling and managing Southern Illinois University since July 1, 1949, pursuant to a law passed by the 66th General Assembly; and

WHEREAS, this is the first meeting of the Board of Trustees of Southern Illinois University since the appointment of five new members in accordance with a bill passed by the 67th General Assembly; and

WHEREAS, the Board is a continuation of the Board established by a law enacted by the 66th General Assembly; and

WHEREAS, the Board wishes to alleviate any misunderstandings with regard to its continuation as a corporate agency of the State of Illinois as enacted by a law of the 66th General Assembly;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Southern Illinois University affirm its position as a continuation of the Board of Trustees of Southern Illinois University created in a law enacted by the 66th General Assembly.

The election of the members of the Executive Committee of the Board followed. On motion of John Page Wham, seconded by Kenneth L. Davis, Robert C. Lanphier, Jr., was unanimously elected to serve on the Executive Committee of the Board for the fiscal year 1951-52. On motion of George W. Mitchell, seconded by John Page Wham, Mrs. Ruth G. Cook was unanimously elected to serve on the Executive Committee of the Board for the fiscal year 1951-52. The other member on the Executive Committee, as provided for in the By-Laws of the Board, adopted July 24, 1950, is to be the Chairman of the Board of Trustees, Guy W. Karraker.

The Minutes of the Board meeting held on July 18, 1951, were approved.

John Page Wham was selected as the representative of the Board of Trustees of Southern Illinois University to serve on the University Civil Service Board.

Upon recommendation of President Morris the Board approved an invitation to Mr. Donald Dickason, Director of Non-Academic Personnel at the University of Illinois, to meet with the Board and discuss the new University Civil Service System of Illinois.

Mrs. Ruth G. Cook was unanimously elected to serve on the Southern Illinois University Foundation Board for the year 1951-52; John Page Wham was selected to serve on the Foundation Board for a two-year term expiring in 1953; and Mr. Robert L. Lanphier, Jr., was selected to serve for a three-year term ending in 1954. The Chairman appointed Robert C. Lanphier, Jr., to serve as member of the Executive Committee of the Southern Illinois University Foundation Board.

Graduation of the students who completed their studies for degrees at the end of the summer session, 1951, was approved by the Board. A summary of degrees follows:

MATTERS PRESENTED BY PRESIDENT MORRIS
SUMMARY OF DEGREES, AUGUST, 1951

	Men	Women	Total
GRADUATE COLLEGE			
Master of Arts Degree.....	9	4	13
Master of Science Degree	2	0	2
Master of Science in Education Degree	57	14	71
	—	—	—
Total Master's Degrees	68	18	86
COLLEGE OF EDUCATION			
Bachelor of Music Education Degree	2	0	2
Bachelor of Science in Education Degree	40	59	99
	—	—	—
	42	59	101
COLLEGE OF LIBERAL ARTS AND SCIENCES			
Bachelor of Arts Degree	14	2	16
Bachelor of Science Degree	1	0	1
	—	—	—
	15	2	17
COLLEGE OF VOCATIONS AND PROFESSIONS			
Bachelor of Science Degree	14	1	15
Total Bachelor's Degrees	71	62	133
Total Master's Degrees	68	18	86
TOTAL DEGREES	139	80	219

Changes in Faculty-Administrative Pay Roll

The following changes in Faculty-Administration Pay Roll were reported and approved:

Name	Position	Salary	Length of Appointment
(A) Permanent Appointments			
Mrs. Ruth Frances Adams	Assistant Professor Home Economics	\$450.00 a month	Continuing
Harry Benj. Bauernfeind	Supervisor Musiness Education (V.T.I.)	\$585.00 a month	Continuing
Clyde Moseley Brown	Assistant Professor Business Administration	\$520.00 a month	Continuing
Mrs. Ruth Beach Fee	Faculty Assistant General Library	\$200.00 a month	Continuing
Dr. Jack W. Graham	Assistant Professor Office of Student Affairs	\$425.00 a month	Continuing
Mrs. Mary Lois Jones	Faculty Assistant Health Service	\$225.00 a month	Continuing
Dr. Noble Henry Kelley	Professor and Chairman Dept. of Psychology, Director of Psychological Services	\$750.00 a month	Continuing
Mrs. Mary J. Masterson	Faculty Assistant General Library	\$200.00 a month	Continuing
Clarence Donald May	Faculty Assistant Architectural Services	\$285.00 a month	Continuing
Dr. James B. Mowry	Assistant Professor Agriculture and Supt. Illinois Horticultural Experiment Station	\$450.00 a month	Continuing
Carlton F. Rasche	Faculty Assistant and Head Resident Veterans Housing Projects	\$300.00 a month	Continuing
Alvin Sarachek	Research Assistant (one-half time) Biological Research Lab.	\$250.00 a month	Continuing
Dr. William E. Shelton	Assistant Professor Education	\$560.00 a month	Continuing
Jack Herman Stimpfling	Research Assistant (¼) Biological Research Lab.	\$150.00 a month	Continuing
Virginia Ann Williford	Faculty Assistant Placements Service	\$225.00 a month	Continuing
Mrs. Wilma C. Wright	Faculty Assistant Acting Legal Counsel	\$250.00 a month	Continuing
Lt. Colonel Oliver K. Halderson	Professor of Air Science and Tactics AF R.O.T.C.	\$ 20.00 a month	12 months basis
Major Benjamin P. Vickery	Assistant Professor of Air Science and Tactics AF R.O.T.C.	\$ 25.00 a month	9 months basis
Captain Paul M. Lunde, Jr.	Instructor in Air Science and Tactics AF R.O.T.C.	\$ 25.00 a month	9 months basis
Lieutenant Kenneth F. Schuett	Instructor in Air Science and Tactics AF R.O.T.C.	\$ 25.00 a month	9 months basis
Lieutenant Francis C. Thompson	Instructor in Air Science and Tactics AF R.O.T.C.	\$ 25.00 a month	9 months basis
Master Sergeant James W. Dotter	Asst. Instr. Air Science and Tactics AF R.O.T.C.	\$ 25.00 a month	9 months basis
Technical Sergeant Wade G. Gardner	Asst. Instr. Air Science and Tactics AF R.O.T.C.	\$ 25.00 a month	9 months basis
Technical Sergeant William M. Golightly	Asst. Instr. Air Science and Tactics AF R.O.T.C.	\$ 25.00 a month	9 months basis

Staff Sereant	Asst. Instr. Air Science	\$ 25.00	9 months
Thomas Daugird	and Tactics AF R.O.T.C.	a month	basis
Sergeant Ricks Pearce	Asst. Instr. Air Science	\$ 25.00	9 months
	and Tactics	a month	basis

(B) Term Appointments

Mrs. Kathleen Barnard	Faculty Assistant	\$250.00	9/10/51 to
	Education	a month	6/7/52
Sterling K. Berbarian	Instructor	\$400.00	9/10/51 to
	Mathematics	a month	6/7/52
Margaret E. Brinkman	Instructor	\$440.00	9/10/51 to
	Home Economics	a month	6/7/52
Mrs. Mary K. Croft	Instructor (½ time)	\$175.00	9/25/51 to
	English	a month	12/1/51
Donald R. Dickerson	Faculty Assistant (½)	\$150.00	7/1/51 to
	Architectural Services	a month	7/1/52
Jules Ramon Du Bar	Instructor Geography	\$420.00	9/10/51 to
	and Geology	a month	6/7/52
Miss Francoise	Assistant Instructor	\$110.00	9/10/51 to
Hugonneau-Baufet	(one-half time)	a month	6/7/52
	Foreign Languages		
Mrs. Rosemary Hunsinger	Instructor (1/3 time)	\$125.00	9/10/51 to
	Sociology	a month	6/7/52
Morton Roy Kenner	Instructor	\$400.00	9/10/51 to
	Mathematics	a month	6/7/52
George Wells Ladd	Instructor	\$425.00	9/10/51 to
	Economics	a month	6/7/52
Frederick L. Lauritzen	Lecturer (¼ time)	\$125.00	9/17/51 to
	Art	a month	1/19/52
Robert Edward Leutzow	Instructor	\$410.00	9/24/51 to
	University School	a month	6/7/52
Paul Kenneth Lynn	Lecturer (1/3 time)	\$110.00	9/13/51 to
	Industrial Education	a month	12/1/51
Albert F. Meyer	Faculty Assistant	\$250.00	10/1/51 to
	Information Service	a month	7/1/52
Richard J. Moran	Research Assistant	\$100.00	9/6/51 to
	(one-half time)	a month	7/1/52
	Wildlife Management		
	Research Project		
Guenther Mueller	Assistant Instructor	\$110.00	9/10/51 to
	(one-half time)	a month	6/7/52
	Foreign Languages		
Rene Antonio Naranjo	Assistant Instructor	\$110.00	9/10/51 to
	(one-half time)	a month	6/7/52
	Foreign Languages		
La Donne Rhymer	Faculty Assistant	\$225.00	9/4/51 to
	Agriculture	a month	7/1/52
Mrs. Joan E. Robinson	Faculty Assistant	\$200.00	7/16/51 to
	Registrar's Office	a month	9/1/51
		\$225.00	Effective
		a month	9/1/51
William M. Rogge	Supervisor of Men's	\$375.00	8/13/51 to
	Residence Barracks	a month	7/1/52
Berenice M. Sexauer	Instructor	\$400.00	9/8/51 to
	Home Economics	a month	7/1/52
Mrs. Betty Simms	Assistant Instructor	\$275.00	9/10/51 to
	Geography and Geology	a month	6/7/52
Eleanor Taft	Instr. and Supervisor	\$380.00	8/27/51 to
	of Student Activities	a month	7/1/52
Kathryn A. Davis	Graduate Assistant (½)	\$110.00	9/10/51 to
	Guidance and Special	a month	6/7/52
	Education		

Charles Elliott	Graduate Assistant (½)	\$110.00	9/10/51 to
	Mathematics	a month	6/7/52
Emil L. Kass	Graduate Assistant (½)	\$110.00	9/10/51 to
	Education	a month	6/7/52
Judith C. Lantz	Graduate Assistant (½)	\$110.00	9/10/51 to
	Government	a month	6/7/52
John G. Weiss	Graduate Assistant (½)	\$110.00	9/10/51 to
	Zoology	a month	6/7/52
Kenneth G. Boerner	Graduate Assistant (½)	\$110.00	9/10/51 to
	Art	a month	6/7/52
Walter W. Vineyard	Graduate Assistant (½)	\$110.00	9/10/51 to
	Sociology	a month	6/7/52

(C) The following teachers in public schools were approved as practice supervisors at monthly rate of \$25.00 for the fall term 1951:

Name	School	Subject
Bain, Edgar	West Frankfort H. S.	Social Studies
Brown, Bill	West Frankfort H. S.	Physical Education
Carey, Myrtle	Herrin Township H. S.	English
Collins, Walter	West Frankfort H. S.	Social Studies
Damron, Glenn	Herrin Township H. S.	Business
Davis, Luella	Carbondale - Attucks	History - English
Dohanich, George	Herrin Township H. S.	Physiology
Eckert, Eugene	Herrin Township H. S.	History
Finley, Norman	Carbondale Community H. S.	Social Studies
Grant, Alice	West Frankfort H. S.	English
Hoye, Alice	West Frankfort H. S.	Speech
Hunter, Clay	Johnston City H. S.	History
		Geography
		Driver Training
Kitchell, Madelyn	Red Bud H. S.	Home Economics
Lee, Zetta	W. Frankfort - Lincoln School	Fourth Grade
Lightel, J. R.	Carbondale - Attucks School	Art - English
Morgan, Vesta	Carbondale Community H. S.	Home Economics
Neuhoff, Eleanor	Columbia H. S.	Home Economics
Parrish, Lucy	Carbondale Community H. S.	Business
Stroup, David	Carbondale Community H. S.	Mathematics
Todd, Alma	Carbondale Community H. S.	Home Economics
Webb, Mary	Benton Township H. S.	Home Economics
Wilfe, Afton	West Frankfort H. S.	English

(D) Summer Appointments

Name	Position	Salary	Length of Appointment
Jefferson D. Ashby	Assistant Instructor	\$300.00	8/6/51 to
	Dean of Men' Office	a month	9/1/51
Mrs. Mary Louise Barnes	Assistant Professor	\$465.00	6/11/51 to
	Home Economics	a month	6/22/51
Mrs. Lucille Fligor	Faculty Assistant	\$240.00	6/25/51 to
	University School	a month	8/4/51
William Horrell	Instructor Journalism	\$430.00	8/13/51 to
	and Photographic	a month	9/8/51 and
	Service		6/9/52 to
			6/21/52
William Marberry	Assistant Professor	\$540.00	8/6/51 to
	Botany	a month	9/1/51
Mrs. Evalee McGee	Assistant Instructor	\$300.00	8/6/51 to
	Vocational Technical	a month	9/1/51
	Institute		
Arthur Plumlee	Lecturer (1/5 time)	\$ 40.00	8/1/51 to
	Vocational Technical	a month	9/1/51
	Institute		

Dallas A. Price	Assistant Professor Geography and Geology	\$480.00 a month	8/6/51 to 8/11/51
Irving T. Priesand	Lecturer (1/5 time) Vocational-Technical Institute	\$ 36.00 a month	7/1/51 to 8/1/51
Dr. Eileen E. Quigley	Professor Home Economics	\$330.00 a month	8/27/51 to 9/8/51
Robert Saunders, Jr.	Lecturer (1/5 time) Vocational-Technical Institute	\$ 72.00 (total salary)	7/1/51 to 9/1/51
Warren Seibert	Assistant Instructor Testing Service	\$300.00 a month	8/6/51 to 8/18/51
Sylvan E. Thorn	Lecturer (1/5 time) Vocational-Technical Institute	\$ 40.00 a month	8/1/51 to 9/1/51
James Williams	Lecturer (1/5 time) Vocational-Technical Institute	\$ 48.00 a month	8/1/51 to 9/1/51
Dr. Henry L. Wilson	Associate Professor English (1/3 time)	\$367.51 (total salary)	6/11/51 to 8/3/51
(E) Reappointments			
Ralph E. Boatman	Lecturer Health Education	\$550.00 a month	Academic Year
Henry M. Borella	Assistant Instructor Physics and Astronomy	\$350.00 a month	Academic Year
Mrs. Martha M. Clark	Assistant Instructor English (2/3 time)	\$210.00 a month	9/10/51 to 12/1/51
Dr. Charles C. Colby	University Professor	Contractual Basis	10/1/51 to 6/30/52
Maro Rose Colombo	Faculty Assistant General Library	\$330.00 a month	9/10/51 to 6/7/52
David Edward Elder	Research Assistant Fisheries Management Research Project	\$250.00 a month	8/6/51 to 6/30/52
Beatrice Flori	Lecturer (1/2 time) Zoology	\$250.00 a month	Academic Year
Dr. Florence Foote	Lecturer (1/2 time) Physiology	\$250.00 a month	9/10/51 to 12/1/51
Mrs. Juanita Gross	Assistant Instructor (1/2 time) English	\$100.00 a month	9/27/51 to 12/1/51
Herman L. Kirkpatrick	Faculty Assistant (one-half time) Bookstore	\$115.00 a month	9/1/51 to 7/1/52
Dr. Donald E. Koontz	Assistant Professor Chemistry	\$450.00 a month	Academic Year
Dr. Herman L. Lantz	Assistant Professor Sociology	\$550.00 a month	Effective 9/10/51
E. G. Lentz	University Professor Emeritus - Acting Director of Alumni Service ¹	\$330.00 a month	Continuing
Mrs. Evalee McGee	Assistant Instructor Vocational-Technical Institute	\$325.00 a month	9/1/51 to 7/1/52
Dr. Edward M. Morton	Associate Professor Government (1/2 time)	\$290.00 a month	Academic Year
Arthur Plumlee	Lecturer (1/25 time) Vocational-Technical Institute	\$ 8.00 a month	9/1/51 to 10/1/51

¹Contingent upon approval by Alumni Association.

Robert Saunders, Jr.	Lecturer (1/8 time) Vocational-Technical Institute	\$ 32.00 a month	9/1/51 to 10/1/51
Warren Seibert	Faculty Assistant Dean of Men's Office	\$315.00 a month	8/27/51 to 6/7/52
Dr. Robert E. Smith	Lecturer Industrial Education	\$675.00 a month	Academic Year
Virginia Spiller	Faculty Assistant Alumni Service	\$310.00 a month	9/1/51 to 10/1/51
Sylvan E. Thorn	Lecturer (1/8 time) Vocational-Technical Institute	\$ 32.00 a month	9/1/51 to 10/1/51
Violet Trovillion	Faculty Assistant Art	\$240.00 a month	7/23/51 to 7/1/52
George R. Von Tungeln	Faculty Assistant Experimental Farm	\$250.00 a month	8/15/51 to 6/16/52
James Williams	Lecturer (1/8 time) Vocational-Technical Institute	\$ 28.00 a month	9/1/51 to 10/1/51
Mrs. Eleanor Young	Assistant Instructor University School	\$325.00 a month	9/10/51 to 1/26/52
(F) Substitute Teachers			
Mrs. Harriet M. Teel	Faculty Assistant University School	\$ 12.00 per day	As Needed
Mrs. Mary E. Glathart	Faculty Assistant University School	\$ 12.00 per day	As Needed
(G) Changes in Rank, Salary, Dates of Appointment, and Assignment			
Name	Position	Change of Appointment	
Leah Farr	Acting Dean of Women	To \$470.00 per month	
Lloyd Thomas Carr	Graduate Assistant English (1/2 time) Academic Year \$110.00	account additional work To Assistant Instructor (1/2 time) in English 9/19/51 to 12/1/51	
Charles Fred Flannell	Graduate Assistant Mathematics	To Assistant Instructor Mathematics - effective 9/10/51	
Mrs. Lillian Ginger	Faculty Assistant Placements Service	To Board of Trustees Office	
Mrs. Frances Huff	Faculty Assistant Office of the Dean College of Vocations and Professions	To Faculty Assistant Office of the Dean College of Education	
Mrs. Bonnie Lockwood	Instructor University School	To Vocational-Technical Institute	
Mrs. Tony L. Pearce	Faculty Assistant University School	To Assistant Instructor \$275.00 per month - additional duties	
Dr. Leonard A. Sheffner	Assistant Professor Microbiology - Effective 8/15/51	Effective date 8/8/51	
(H) Adjustment in Salary			
Dr. Stanley Harris	Associate Professor Geography and Geology	\$45.00 payable in May, account error in salary	
G. Sanderson Knaus	Lecturer Art and Art Service	\$200.00 in lieu of accumulated vacation	
Dr. Eileen E. Quigley	Professor Home Economics	\$330.00 due account additional duties	
Dr. William J. Tudor	Professor Sociology	\$90.00 due from June - additional work	

Mrs. Nancy N. Yaxley	Faculty Assistant Placements Service	\$30.00 adjustment
(I) Leaves of Absence Without Pay		
Dr. Milton T. Edelman	Instructor Economics	Effective 9/10/51 to 6/7/52
Mrs. Lillian Ginger	Faculty Assistant Placement Service	Effective 9/1/51 to 9/10/51
Mrs. Norma Klingenberg	Faculty Assistant General Library	Effective 8/4/51 to 9/10/51
Wayne M. Mann	Director Alumni Service	Effective 10/1/51 to 7/1/52
Ruth E. Monaweck	Assistant Professor Health Education	Effective 9/16/51 to 10/1/51
William J. Shackelford	Faculty Assistant Museum	Effective 8/1/51 to 9/1/51
Hal Stone	Instructor Chemistry	Effective 9/10/51 to 6/7/52
Mrs. Betty Brown Wiggs	Faculty Assistant Information Service	Effective 8/11/51 to 9/4/51
(J) Sick Leave		
Miss Winifred Burns	Assistant Professor English	Effective 9/19/51
(K) Cancellation of Sabbatical Leave		
Elbert Fulkerson	Assistant Professor University School	
(L) Retirement		
Charles J. Pardee	Graduate Assistant History Retirement date 8/16/51	Date Extended to 9/1/51
(M) Cancellation of Appointment		
Charles M. Betts	Lecturer Vocational-Technical Institute	Appointment 7/1/51 to 7/31/51
(N) Resignations		
James B. Bleyer	Graduate Assistant Government	Effective 9/10/51
Carl Ferrell	Assistant Instructor Physiology	Effective 9/10/51
Mrs. Helen H. Johnson	Faculty Assistant Architectural Services	Effective 8/17/51
Mrs. Mary C. Livingston	Faculty Assistant General Library	Effective 8/31/51
Dr. Daniel Orloff	Assistant Professor Mathematics	Effective 9/10/51
Anthony R. Pulco	Faculty Assistant University Library	Effective 8/23/51
Miss Mary Clela Scholtes	Instructor Home Economics	Effective 9/10/51
Miss Mary Jeanne Spooner	Faculty Assistant Board of Trustees	Effective 9/8/51
Robert A. Steffes	Instructor Journalism	Effective 9/10/51
Mrs. June Todd	Faculty Assistant Registrar's Office	Effective 8/26/51
Mrs. Nancy N. Yaxley	Faculty Assistant Placements Service	Effective 8/8/51

The following received special short term appointments from August 6, 1951, through August 31, 1951:

Dr. Orville Alexander	Professor and Chairman of Government	Full Time
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Dr. William H. Freeberg	Assistant Professor of Physical Education for Men	Full Time
Dr. Robert Harper	Assistant Professor of Geography and Geology	Half Time
Dr. Willard D. Klimstra	Assistant Professor of Zoology	3/4 Time
Jack Smith McCrary	Instructor in Sociology	1/3 Time
Dr. Robert A. McGrath	Assistant Professor of Government	Half Time
Charles J. Pardee	Assistant Professor of History	1/4 Time
Dr. William N. Phelps	Professor of Guidance Special Education	Full Time
Dr. Louis D. Rodabaugh	Associate Professor of Mathematics	1/3 Time
Mrs. Edna S. Travis	Instructor in English	Half Time
Dr. William J. Tudor	Associate Professor of Sociology	Full Time

The Board instructed the Administration to furnish each member of the Board with a complete monthly financial statement of the University, and a list of the present faculty, indicating their teaching loads and salaries for the past five years.

Contracts and Orders Awarded During the Months of July and August, 1951, Amounting to \$500 or Over

The Board approved contracts and orders awarded during the months of July and August, 1951, amounting to \$500.00 or over, as follows:

A. Chargeable Against Operating Funds

Purchase Order

or Contr. No.	Vendor or Contractor	Amount	Purpose
Superintendent of Printing Orders			
S. P. 32694	Hillison & Etten Company 638 S. Federal St., Chicago 5, Ill.	\$5,117.96	Printing
S. P. 32697	Fort Dearborn Paper Co. 1020 W. Adams St., Chicago 7, Ill.	1,478.40	Paper
S. P. 32698	James White Paper Company 219 W. Monroe St., Chicago 6, Ill.	718.40	Cover Paper
S. P. 33192	The Carbondale Herald 215 E. Main St., Carbondale, Ill.	1,774.25	Brochures

University Purchase Orders

No. 9901	Reid Murdoch & Company 325 North LaSalle St., Chicago, Ill.	772.80 ¹	Canned Goods
	¹ Cafeteria Manager recommended the purchase of these goods because of their high quality.		
No. 9912	Allen Foods, Inc. 1141-51 S. 7th St., St. Louis 4, Mo.	1,864.81	Canned Goods
No. 9913	Sprague Warner Company 901 West Division St., Chicago, Ill.	1,210.76	Canned Goods
No. 9914	B. A. Railton Company 363-405 West Erie St., Chicago, Ill.	785.10	Canned Goods
No. 10001	R. J. Brunner Company 403 South Illinois Ave., Carbondale, Ill.	1,649.95	Typewriters
No. 10005	Knoll Associates, Inc. 575 Madison Ave., New York, N. Y.	507.50	Drapery
No. 10017	Albert Pick & Company 2159 Pershing Road, Chicago, Ill.	946.00	Student Center Gas Range
No. 1	New Era Dairy Carbondale, Ill.	2,122.95	Residence Hall Dairy Products
No. 2	New Era Dairy Carbondale, Ill.	849.55	Cafeteria Dairy Products
No. 3	New Era Dairy Carbondale, Ill.	1,072.00	Residence Hall Dairy Products
No. 4	Lewis Brothers Bakery Anna, Ill.	1,026.20	Canteen Bread for Cafeteria

No. 92	Encyclopaedia Britannica Films 1150 Wilmette Ave., Wilmette, Ill.	512.25	Lease on Films
No. 289	MacMillan Book Company 2459 Prairie Ave., Chicago, Ill.	1,250.65	Books
No. 292	William Sloane Associates 119 West 57th St., New York 19, N. Y.	1,815.75	Bookstore
No. 296	Educational Publishers 122 N. 7th St., St. Louis 1, Mo.	640.00	Books
No. 300	Thomas Y. Crowell Company 432 4th Avenue, New York, N. Y.	832.00	Bookstore
No. 303	American Book Company 351 East Ohio St., Chicago 11, Ill.	697.38	Books
No. 304	Houghton-Mifflin Company 2500 Prairie Avenue, Chicago, Ill.	1,421.70	Bookstore
No. 308	Prentice Hall, Inc. 70 5th Avenue, New York, N. Y.	1,293.76	Books
No. 315	McGraw-Hill Company 330 West 42nd St., New York, N. Y.	646.38	Bookstore
No. 328	Do All Southern Company 1945-47 N. Broadway, St. Louis 6, Mo.	4,141.60	Machinery Vocat'l Tech. Institute
No. 329	Mr. C. Shomo, Div. Manager Kewaunee Mfg. Co., Adrian, Mich.	1,758.15	Furniture
No. 335	I.B.M. Business Machines Corp. 427 Missouri Ave., E. St. Louis, Ill.	10,509.20	Microbiology
No. 337	I.B.M. Business Machines Corp. 427 Missouri Ave., E. St. Louis, Ill.	715.00	Rental Chg. I.B.M. Mach's. Statistical
No. 404	John Swift and Company 2100 Locust St., St. Louis, Mo.	649.00	Rent Service IBM Machines Testing
No. 428	The Associated Press 50 Rockefeller Pl., New York 20, N. Y.	682.50	Annual Report Business Manager
No. 444	Mr. George E. Johnson 426 Willow St., Carbondale, Ill.	750.00	AP Teletype Service
No. 494	Milton Oil Company North Illinois Ave., Carbondale, Ill.	829.00	Journalism
No. 501	F. B. McAfoos & Company Benton, Ill.	2,581.00	Garbage Collection
No. 541	Blackwell-Wielandy Company 1605 Locust St., St. Louis, Mo.	588.00	Gas and Oil Experimental Farm
No. 545	Cline-Vick Drug Company 104 S. Illinois Ave., Carbondale, Ill.	1,102.75	Harvester for Experimental Farm
No. 563	Carbondale Lumber Company 115 S. Washington Ave., Carbondale, Ill.	1,081.70	Paper for Duplicating Serv.
No. 571	Hunsaker Supply Company West Main Street, Carbondale, Ill.	1,700.00	Supplies for Photog. Service
No. 572	Murphysboro Lumber Company 816 N. 19th St., Murphysboro, Ill.	722.40	Building Mater'ls Maintenance
No. 573	A. D. Alpine, Incorporated 11837 Teale St., Culver City, Calif.	1,540.00	Lumber Maintenance
No. 577	Encyclopaedia Britannica Films 1150 Wilmette Ave., Wilmette, Ill.	636.25	Lumber Maintenance
No. 578	Coronet Instructional Films Coronet Bldg., 65 East South Water Street, Chicago 1, Ill.	1,026.89	Kiln Art Dept.
No. 587	Murphysboro Lumber Company 816 N. 19th St., Murphysboro, Ill.	1,705.00	Film Lease Audio-Visual Aids
No. 598	Encyclopaedia Britannica Films 1150 Wilmette Ave., Wilmette, Ill.	543.41	Film Lease Audio-Visual Aids
No. 601	Ruhm Phosphate & Chemical Co. c/o Troy Bradley, Murphysboro, Ill.	877.75	Limestone and Phosphate
No. 603	A. N. Rechtein 810 Pine Street, St. Louis, Mo.	560.00	Duplicator Registrar

No. 604	Carbondale Lumber Company 115 S. Washington, Carbondale, Ill.	658.65	Nails Maintenance
No. 627	H. W. Wilson Company 950-972 University Ave., New York, N. Y.	589.17	Subscriptions General Library
No. 662	Milton Oil Company North Illinois Ave., Carbondale, Ill.	2,910.00	Gas, Diesel Fuel
Contracts			
No. 4365	J. T. Blankenship Murphysboro, Ill.	995.00	Surveying Services
No. 4366	J. W. McKinney Construction Co. Box 322, Carbondale, Ill.	600.00	Soil Work
No. 4367	William Keene Truck Service Pinckneyville, Ill.	1,850.00	Moving House
No. 4368	L. H. Paul Plumbing & Heating Co. 910 W. Sycamore, Carbondale, Ill.	9,000.00	Maintenance and Heating Work
B. Chargeable Against Capital Funds			
Purchase Order			
or Contr. No.	Vendor or Contractor	Amount	Purpose
University Purchase Orders			
No. 9889	Shefrin Sales Company 1913 Broadway, Kansas City, Mo.	\$2,109.40	Hardware Power Plant
No. 9891	Shefrin Sales Company 1913 Broadway, Kansas City, Mo.	512.50	Machinery
No. 9892	Mr. Glenn Goodman 803 S. Illinois Ave., Carbondale, Ill.	653.05	Machinery Power Plant
No. 9894	Shefrin Sales Company 1913 Broadway, Kansas City, Mo.	1,563.00	Machinery Power Plant
No. 9895	E. Blankenship & Company 1623 Walnut St., Murphysboro, Ill.	2,110.87	Machinery Power Plant
No. 9900	Mr. Glenn Goodman 803 S. Illinois Ave., Carbondale, Ill.	595.00	Machinery Power Plant
No. 367	Marion Implement Company Marion, Ill.	2,997.00	Tractor and Power Loader
No. 377	Blackwell-Wielandy Company 1605 Locust St., St. Louis, Mo.	7,061.14	Furniture Dormitories
No. 378	Carson, Pirie, Scott & Co. State & Madison Sts., Chicago, Ill.	5,685.22	Furniture Dormitories
No. 459	City Janitor Supply Co. 2431 Olive St., St. Louis, Mo.	780.00	Receptacles Training School
No. 530	Mr. Glenn Goodman Carbondale, Ill.	2,780.00	Machinery
No. 531	E. Blankenship & Company Marion, Ill.	984.35	Paint Spray Booth
No. 570	Eddings Brothers Tin Shop 212 West Monroe, Carbondale, Ill.	671.50	Furnace Farm Buildings
No. 638	E. Blankenship & Company, Inc. 704 West Main St., Marion, Ill.	1,114.07	Machinery
Contracts			
Univ. 4370	Triangle Construction Co. 480 N. Evergreen Av., Kankakee, Ill.	30,000.00	Construction Work
A. & E. 6724	J. W. McKinney Construction Co. Box 322, Carbondale, Ill.	7,995.00	Storm Sewers
A. & E. 66508	L. H. Prentice Company 1048 W. Van Buren St., Chicago, Ill.	15,347.00	Steam Line Install'n (Extra)
A. & E. 6716	Mundet Cork Corporation 3176 Brannon Ave., St. Louis 9, Mo.	10,240.00	Pipe Covering Power Plant
A. & E. 6715	L. H. Prentice Company 1048 W. Van Buren St., Chicago, Ill.	28,400.00	Piping Work
A. & E. 66637	R. and R. Construction Co. 735 Park Drive, Alton, Ill.	1,737.00	Excavation, Tun'l Work (Extra)

A. & E. 673	R. and R. Construction Co. 735 Park Drive, Alton, Ill.	750.00	Water Main Install'n (Extra)
A. & E. 66637	R. and R. Construction Co. 735 Park Drive, Alton, Ill.	2,282.99	Credit Tunnel Work
A. & E. 673	R. and R. Construction Co. 735 Park Drive, Alton, Ill.	575.00	Credit Storm Sewer
A. & E. 674	Federal Constructors 173 West Madison, Chicago, Ill.	700.00	Hardware Dormit'y (Extra)
A. & E. 66607	Federal Constructors 173 West Madison, Chicago, Ill.	1,155.00	Plate Glass, Wardrobe Training School (Extra)

The Board expressed the opinion that complete specifications should be set up on purchases whenever possible, and as many bids as possible should be obtained.

Approval of Fees for Men's Residence Halls

George W. Mitchell moved that a cost analysis study be made on board and room separately in the men's dormitories and that the fees be reviewed in the light of such study before the opening of the spring quarter of the University. He further moved the approval of the establishment of a charge for room and board of \$11.00 per week for a seven-day week and the charge of \$3.00 per week for a room only in the men's residence halls, as recommended by the President of the University, this charge to be effective for the period from September, 1951, to March, 1952. The motion was seconded and unanimously passed.

Food Services

The Board received a report from the President of the University regarding the management and operation of the University Food Services. The Canteen and Cafeteria had been under separate management with separate staffs and purchasing from separate budgets. As of September 1, 1951, the Canteen and Cafeteria were put under the general supervision of the Home Economics Department with the coordination of management, budgets, preparation of food, purchasing, and the use of both facilities as laboratories in Home Economics.

Consideration of Bids on Coal

The Board, upon recommendation of President Morris, awarded a contract for 1500 tons of oil treated stoker coal to the low bidder, Southern Coal Company, the delivered price to be \$5.50 per ton.

Upon recommendation of President Morris the Board approved the appointment of a special Board Committee to meet with the firm of Consoer, Townsend and Associates to discuss the coal requirements and specifications for the Power Plant. Further, the 6500 tons of screening coal was to be purchased from at least two companies who had submitted bids. The following committee was appointed by Dr. Eversull, Vice-Chairman:

Robert C. Lanphier, Jr., Chairman
George W. Mitchell
Guy W. Karraker

Proposed Review of University Organization and Functions

At the suggestion of President Morris the Board agreed that they would like to spend some time on the University campus acquainting themselves with the members of the Faculty and the functions and operations of the University. Dr. Morris presented a list of the major divisions and departments of the University, both instructional and non-instructional, and suggested that the Board make a systematic review of the University organization and function.

The Board meeting was adjourned at 5:00 P.M.

PROCEEDINGS AND MINUTES

An abstraction of the Minutes of the Meeting of the Board of Trustees of Southern Illinois University which convened on Friday, November 16, 1951, in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The following members were present:

Guy W. Karraker, Chairman
Frank L. Eversull, Vice-Chairman
Kenneth L. Davis, Secretary
Ruth G. Cook
Robert C. Lanphier, Jr.
George W. Mitchell
John Page Wham
Alice DiGiovanna, Administrative Assistant

The following member was absent:

Vernon L. Nickell, ex-officio

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant to the President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois University
Mr. William H. Lyons, Director, Information Service, Southern Illinois University
Mr. John S. Rendleman, Acting Legal Counsel, Southern Illinois University
Mr. Donald E. Dickason, Director, University Civil Service System of Illinois

The Board of Trustees met in Executive Session from 9:00 until 11:00 a.m., at which time they recessed for a tour of the campus and luncheon.

The Board reconvened in Open Session at 1:30 p.m.

Chairman Guy W. Karraker called the meeting to order and recognized Mr. Donald E. Dickason. Mr. Dickason discussed the University Civil Service System at some length. He also discussed with the members of the Board the general policies of House Bill No. 831, pertaining to collective bargaining and negotiations for contract. He further discussed the powers and duties of the Merit Board of the University Civil Service System.

The Minutes of the meeting of the Board held on October 4, 1951, were approved as amended.

The advisability of the appointment of special Board Committees to make studies of the University's operations and procedures was discussed. The Board decided that the information compiled by committees would not only afford them valuable facts concerning the University, but would also prove to be an economy of time at future Board meetings.

Robert C. Lanphier, Jr., moved the appointment of a special Board Committee on Finance and Management, with a maximum of three members, the Chairman of the Board serving as an ex-officio member; such committee to serve until June 30, 1952. The motion was unanimously passed.

The Board voted to have the Chairman of the Board of Trustees serve as an ex-officio member of all special Board Committees.

The following members of the Board were appointed to the Committee on Finance and Management:

George W. Mitchell, Chairman
Robert C. Lanphier, Jr.
John Page Wham
Guy W. Karraker, ex-officio

George W. Mitchell moved the appointment of a special Committee on Education and Area Services, such committee to review and analyze the education and area services policies of the University and to receive all recommendations from the President concerning proposed plans of area services, appointments to the faculty, and any special activities and programs of the University; the committee to be composed of a maximum of three members, with the Chairman of the Board serving as ex-officio, to serve until June 30, 1952. The motion was unanimously passed.

The following members of the Board were appointed to the Committee on Education and Area Services:

Frank L. Eversull, Chairman
Ruth G. Cook
Kenneth L. Davis
Guy W. Karraker, ex-officio

Frank L. Eversull moved that the report of the President of the University relative to Dr. Kohler be received, and that all materials pertaining to Dr. Kohler's appeal be referred to the Committee on Education and Area Services. The motion was unanimously passed.

The next item for consideration was the publication of the Annual Report of the Board of Trustees for the fiscal year 1950-51. It was the consensus of the members of the Board that 500 copies of the report be printed and that they be distributed as follows:

Governor of the State of Illinois
All members of the General Assembly
University Library
Administrators of the University as designated by the President

At the suggestion of George W. Mitchell it was unanimously agreed by the members of the Board that in future years a Digest of Board Proceedings be prepared and printed for distribution.

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University:

Graduate Offerings in Art

President Morris requested approval for the Art Department to offer graduate courses subject to the condition that the Graduate Council would approve the teaching of the individual courses only when given adequate assurance of the preparation and other qualifications of the instructor. The Board determined to defer action concerning this matter and to refer it to the Board Committee on Education and Area Services, the Committee to present their recommendations to the Board at the next regular meeting.

Changes in Faculty-Administrative Pay Roll

The following changes in the Faculty-Administrative Pay Roll were reported and approved:

(A) Continuing Appointments

Name	Position	Salary	Length of Appointment
John P. Adams	Supervisor of Industrial Education Vocational-Technical Institute	\$585.00 a month	Continuing

Mrs. Phyllis J. Alverson	Faculty Assistant General Library	\$200.00 a month	Continuing
Bill E. Spangler	Faculty Assistant Speech	\$250.00 a month	10/1/51 to 7/1/52
Miss Joyce Taborn	Graduate Assistant (one-half time) Guidance and Special Education	\$110.00 a month	9/10/51 to 6/7/52
Charles Edward Wagner	Lecturer (1/8 time) Vocational-Technical Institute	\$ 30.00 a month	10/1/51 to 11/1/51
William Wetherington	Assistant Instructor Practice Supervision	\$ 25.00 a month	9/10/51 to 12/1/51
James F. Yates	Lecturer (1/8 time) Vocational-Technical Institute	\$ 30.00 a month	10/1/51 to 11/1/51

(B) Reappointments

Mrs. Florence Camp	Faculty Assistant University School	\$ 24.00 (total salary)	10/9/51 to 10/10/51
Dr. Florence Foote	Lecturer (1/2 time) Physiology	\$250.00 a month	12/3/51 to 3/8/52
Robert Saunders, Jr.	Lecturer (1/8 time) Vocational-Technical Institute	\$ 32.00 a month	10/1/51 to 11/1/51
Miss Virginia Spiller	Faculty Assistant Alumni Services	\$310.00 a month	10/1/51 to 12/1/51
Sylvan E. Thorn	Lecturer (1/8 time) Vocational-Technical Institute	\$ 32.00 a month	10/1/51 to 11/1/51

(C) Changes in Title, Rank, Assignment, Salary, and Terms of Appointment:

Name	Position	Change of Appointment	
Dr. Jacob O. Bach	Instructor in Education at \$550.00 a month	To Assistant Professor at \$570.00 a month effective 11/19/51	
George C. Camp	Assistant Professor of English at \$460.00 a month	To \$490.00 a month effective 11/19/51	
Mrs. June C. Brown	Faculty Assistant Office of the Dean College of Vocations and Professions	\$250.00 a month	Continuing
Mrs. Elizabeth DeWitte	Faculty Assistant Office of the Dean College of Vocations and Professions	\$250.00 a month	Continuing
M/Sgt. Arthur R. Hughes	Assistant Instructor Air Science and Tactics	\$ 25.00 a month	Continuing
Mrs. Phillippa Rogge	Faculty Assistant (one-half time) Registrar's Office	\$112.50 a month	Continuing

(D) Term Appointments

Hubert Charles Griffith	Lecturer (1/8 time) Vocational-Technical Institute	\$ 30.00 a month	10/1/51 to 11/1/51
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Miss Nancy Sue Jones	Research Assistant Office of the Dean College of Vocations and Professions	\$250.00 a month	11/5/51 to 7/1/52
Lee Thomas Lemon	Graduate Assistant (one-half time) General Library	\$110.00 a month	9/10/51 to 6/7/52
Mrs. Nina M. Morton	Faculty Assistant General Library	\$300.00 a month	Effective 10/22/51
Lloyd Ervin Penland	Lecturer (1/8 time) Vocational-Technical Institute	\$ 40.00 a month	10/1/51 to 11/1/51
Mrs. Phillippa Rogge	Faculty Assistant Registrar's Office	\$120.24 (total salary)	10/1/51 to 10/16/51
Miss Petrita Romero	Faculty Assistant (one-half time) Office of the Dean College of Education	\$112.50 a month	11/1/51 to 6/7/52
Mrs. Ruth Beach Fee	Faculty Assistant General Library at \$200.00 a month	To Faculty Assistant Graduate College at \$225.00 a month effective 10/15/51	
Elbert Fulkerson	Assistant Professor University School \$520.00 a month	To Assistant Professor and Faculty Secretary at \$540.00 a month effect. 12/3/51 to 6/30/52	
Dr. Cameron C. Garbutt	Asst. Professor Speech at \$470.00 a month	To \$500.00 a month effective 11/19/51	
Miss Marjorie Latchaw	Instr. University School Leave of Absence effective 2/1/52	To Leave of Absence effective 12/3/51	
Mrs. Loretta Ott	Faculty Assistant Dean of Women's Office at \$290.00 a month	To \$310.00 a month effective 11/19/51	
John S. Rendleman	Acting Legal Counsel	To Acting Legal Counsel and Supervisor of Non-Academic Personnel	
William J. Shackelford	Faculty Assistant University Museum	To Instructor effective 11/19/51	
Marilee Joyce Strang	Graduate Assistant (one-half time) General Library	To Dean Women's Office effective 9/10/51	
(E) Sabbatical Leave			
Dr. Dorothy Davies	Professor and Chairman Department of Physical Education for Women	Effective 3/1/52 to 6/1/52	
(F) Leave of Absence Without Pay			
Miss Maxine Vogely	Director of Anthony Hall	Effective 3/1/52 to 6/1/52	
(G) Resignations			
Mrs. Lillian Ginger	Faculty Assistant Office of Board of Trustees	Effective 11/4/51	
Miss Esther Shubert	Assistant Professor General Library	Effective 11/31/51	

The Board requested the Administration to state in future reports to the Board the length of time of the appointment, and whether the salary recommended was for a nine or twelve month period. The Board further decided that the Committee on Education and Area Services should consider the procedure for making additions and changes in the Faculty-Administrative staff.

**Contracts and Orders Awarded During the Month of
September, 1951, Amounting to \$500.00 or Over**

The Board approved contracts and orders awarded during the month of September, 1951, amounting to \$500.00 or over, as follows:

A. Chargeable Against Operating Funds

Purchase Order or Contr. No.	Vendor or Contractor	Amount	Purpose
University Purchase Orders			
No. 665	Dick X-ray Company 4000 Olive St., St. Louis, Mo.	\$3,000.00	X-ray Equipment
No. 666	United World Films, Inc. 1445 Park Av., New York 29, N. Y.	3,150.00	Lease on films Audio-Visual Aids
No. 694	United World Films, Inc. 1445 Park Av., New York 29, N. Y.	530.00	Lease on films Audio-Visual Aids
No. 712	The Journal Printing Company 1405 State St., E. St. Louis, Ill.	1,635.00	Stationery
No. 731	Vogler Motor Company 301 N. Illinois Ave., Carbondale, Ill.	1,875.00	Ford V-8 Station Wagon
No. 737	Vogler Motor Company 301 N. Illinois Ave., Carbondale, Ill. ¹ Recommended by Director of Physical Plant.	2,750.00 ¹	Ford V-8 Truck
No. 740	Carbondale Lumber Company 115 S. Washington, Carbondale, Ill.	540.00	Lumber for Maintenance
No. 754	Prentice-Hall, Incorporated 70 Fifth Avenue, New York, N. Y.	826.50	Books Bookstore
No. 762	Hanson-Bennett Company 529 S. Franklin St., Chicago, Ill.	4,253.10	Subscriptions General Library
No. 763	Clifton L. Warren R. F. D. 3, Carbondale, Ill.	2,419.00	Crushed Stone
No. 764	Phillips Brothers Springfield, Ill.	4,000.00	Printing, Binding An'l Board Report
No. 789	Carbondale Lumber Company 115 S. Washington, Carbondale, Ill.	2,171.62	Lumber for Maintenance
No. 792	Martin Oil Company 606 Oak St., Carbondale, Ill.	946.56	Furnace Oil
No. 884	Colp Lumber Company Carbondale, Ill.	1,644.97	Casement Units and Screens
No. 903	Graybar Electric Co., Inc. 2642 Washington, St. Louis 3, Mo. ¹ Recommended by Director of Physical Plant.	504.09 ¹	Clamps, etc. Maintenance
No. 914	L. J. Meisel Company 444 S. Brentwood Bl., Clayton 5, Mo. ² Recommended by Director of Physical Plant.	579.00 ²	Power Lawn Mower
No. 944	Ohio Valley Terminix Corp. Evansville, Ind.	500.00	Termite Treatment
No. 954	Lectures and Consultant Service	9,800.00	Consultant's Fee for Pilot Study
Contracts			
No. 66908	Henson Robinson 114 N. 5th St., Springfield, Ill.	5,104.00	Outside Repairs (Extra)

B. Chargeable Against Capital Funds**University Purchase Orders**

No. 692	E. Blankenship & Co. Marion, Ill.	2,028.02	Machinery
No. 971	Contractor's Furn. & Carpet Co. 1339 S. Michigan Ave., Chicago, Ill.	3,931.28	Furniture

Contracts

A. & E. 674	Federal Constructors, Inc. 173 W. Madison St., Chicago, Ill.	1,376.00	Fencing (Extra)
A. & E. 674	Federal Constructors, Inc. 173 W. Madison St., Chicago, Ill.	968.04	Outside Work (Extra)

Award of Coal Contracts

The Board determined that the award for screening coal for the Power Plant be let to the following companies in the amounts stated: E. H. Davis, Anna, Illinois, 5000 tons; Pure Coal Co., Marion, Illinois, 1500 tons. This action came as a result of the recommendation of President Morris in the report of the Special Board Committee on Coal Contracts. The Administration was authorized to adjust their purchases between the two contractors if determined necessary.

Exemption of Foreign Students From Out-of-State Tuition Fees

President Morris recommended that foreign students be exempted from paying out-of-state tuition fees. This recommendation was tabled.

Progress Report on Television

President Morris made a progress report on television in which he stated that the Federal Communications Commission had tentatively allocated ten per cent of the available television channels for educational operation. He then outlined the steps the University had taken and the facts which they had ascertained regarding the use of this commercial medium:

1. Engaged a professional radio engineer, George P. Adair of Washington, D.C., to find a satisfactory channel for Carbondale. This channel was found.
2. Submitted a statement to the Federal Communications Commission indicating the University's great interest in television as an educational medium. This statement also set forth the problems of the University in obtaining a suitable channel and requesting that the Commission assign Channel No. 10 to Carbondale for educational telecasting.
3. Made an area survey of the necessities for, the materials available for the programming of, and the reactions to a possible educational television station at Southern Illinois University.
4. Submitted written testimony and exhibits as ordered by the Commission in lieu of an oral hearing. Copies of this material have been given the members of the Board of Trustees.
5. Sent a representative to Washington to analyze the possibilities of the University's case and to review the objections to its plan.
6. Submitted to the Commission a brief of its case and rebuttals to objections.
7. Requested that the Commission grant an oral hearing to the University.
8. Ascertained on October 30 from Washington sources that the final allocation of channels might be made by the Commission as early as January 1, 1952.

The Board determined to refer the question of educational television at Southern Illinois University to the Board Committee on Education and Area Services for consideration of the educational aspects of the proposal, and to

the Board Committee on Finance and Management for consideration of the financial aspects of the proposal.

Release of Rehabilitation and Reconstruction Appropriation

President Morris requested authorization from the Board to request the Governor to release \$150,000 out of an appropriation of \$300,000 for the rehabilitation or reconstruction of various buildings, service facilities, site areas, athletic fields, or parking areas (Senate Bill 513), the money to be used in the following ways:

1. To go as far as possible toward completing and making ready for use the 27 barracks buildings transferred to the University from Camp Ellis.
2. To rehabilitate and make ready for use other temporary buildings such as residences acquired by the University.
3. To redecorate and remodel space in permanent buildings which has been made available by the removal of certain departments to other buildings, such as the new University School or the Camp Ellis buildings.
4. To make some improvement in parking facilities.

The Board determined to defer action on this request until the Board Committee on Finance and Management could make a thorough study and appraisal of the proposed remodeling. The Board directed the Administration to make available to the Committee the plans, specifications, and estimated costs for each project contemplated.

At this time the Chairman left the meeting and Frank L. Eversull, Vice-Chairman, assumed the chair.

Amended Procedure for Approving Purchases and Contracts

The Board referred to its Committee on Finance and Management, for further study, the recommended procedure of President Morris for approving purchases and contracts, which was as follows:

Tabulation of bids for contemplated purchases and contracts amounting to \$ or more chargeable against the University's operating or capital funds shall be submitted as received by the University to the Board of Trustees or to the Executive Committee of the Board of Trustees when the Board is not in session, for approval, unless, in the opinion of the President of the University, urgent necessity exists that requires immediate action, in which case, the President shall act. All such purchases and contracts amounting to \$ or more shall be reported by the President of the University at the regular meetings of the Board of Trustees for ratification by the Board.

The Board meetings was adjourned at 6:00 P.M.

PROCEEDINGS AND MINUTES

An abstraction of the Minutes of the Meeting of the Board of Trustees of Southern Illinois University which convened at 1:30 p. m. on Tuesday, December 18, 1951, in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The following members were present:

Frank L. Eversull, Vice-Chairman
Kenneth L. Davis, Secretary
Ruth G. Cook
Robert C. Lanphier, Jr.
John Page Wham
Alice DiGiovanna, Administrative Assistant

The following members were absent:

Guy W. Karraker, Chairman
George W. Mitchell
Vernon L. Nickell, ex-officio

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant to the President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois University
Mr. John S. Rendleman, Acting Legal Counsel, Southern Illinois University
Mr. William H. Lyons, Director, Information Service, Southern Illinois University

The Board approved the Minutes of the meeting of the Board held on November 16, 1951.

The Board approved a policy relating to non-academic employees which was submitted by President Morris, and which is set out as follows:

"With regard to negotiating new contracts with Unions which have sufficient representation at the University to make them eligible for recognition as the bargaining agents for such crafts, trades, or groups, such negotiations shall be carried on jointly by the Central Office of the University Civil Service System of Illinois and the local University administration. This joint negotiating body shall recommend an agreement to the Board of Trustees. The Board of Trustees, however, reserves the right to veto any recommendation made to it in this manner. The Board of Trustees, in the final analysis, shall submit any proposed contract to the Merit Board for final approval.

"The University administration will be responsible in all other matters relating to the local non-academic employees with the cooperation and assistance of the Central Office of the Civil Service System.

"The University recognizes the principle of collective bargaining with respect to all non-academic employees not in administrative positions. The University will negotiate with any individual, group of individuals, or organization acting on behalf of any group of employees when such person or agency presents evidence that he or it represents more than fifty per cent (50%) of the employees of the group or classification employed by the University and that he or it is authorized to represent them. The determination of the appropriate unit for col-

lective bargaining and of the majority representation in that unit shall be made by the Department of Labor of the State of Illinois in case of lack of agreement on these points."

The Board further authorized the Administration of the University to reclassify these members of the staff from their present Faculty-Administrative positions to Civil Service Positions. These transfers will be reported to the Board at a subsequent meeting.

The Board Committee on Education and Area Services presented its committee report in which they recommended the offering of graduate courses in Art. after having held a special Committee meeting on Tuesday, December 11, 1951, at the Board offices on the University campus. The recommendation came as a result of an extensive study into the department facilities and instructional staff, and on the basis of the following facts:

1. The addition of graduate responsibility to the Art Department would not add to the budget of the department except for needs occasioned by natural increase in enrollment. The anticipated enrollment for next quarter is five or six.
2. Library and space facilities are adequate.
3. The Department now enrolls 500 students of whom 300 are on campus and 200 are extension students or students enrolled in adult education courses—all under-graduate offerings.
4. The Department services Education, Home Economics, and Industrial Arts students.
5. An adequate program is projected for graduate study.
6. The scholarship and productivity of the staff indicate capacity to do the work.

The Board Committee on Education and Area Services also presented a further report on television and its educational aspects. As a result of their study of the matter it was recommended that no action be taken until allocations are made, but not necessarily precluding a further discussion of the matter.

The Board Committee on Education and Area Services further determined that the appeal of Dr. Richard C. Kohler, Instructor, be referred to the full Board at the next meeting, since the Committee had not reached a solution on his appeal.

The Board Committee on Finance and Management presented their report. The Committee met on December 4, 1951, in the offices of George W. Mitchell at the Federal Reserve Bank of Chicago, Illinois. As a result of this meeting, in which the Committee investigated the financial aspects of educational television for Southern Illinois University, the following statement was recommended by the Committee and adopted by the Board:

"The Board of Trustees of Southern Illinois University recognizes the potential value of television as an important educational medium to supplement classroom instruction, to foster adult education, and to develop programs for the economic and social betterment of Southern Illinois. It is actively seeking an educational channel assignment for future use by the University to further these purposes.

"The Board does not intend to engage in commercial television operations on either a profit or nonprofit basis.

"Until such time as the General Assembly specifically authorizes an appropriation the Board will not directly or indirectly through subsidy pledge state funds for the construction, equipment, or operation of a television station. Granted an educational channel allocation, it will present the matter of finance to the General Assembly and urge favorable consideration."

The Committee had determined that it would not be feasible to operate a non-profit commercial station, and had considered the possibility of purchasing time from commercially operated stations in lieu of operating a combined commercial-educational station.

The Committee further discussed the request of President Morris for authorization to secure the release of funds from the repair and rehabilitation appropriation, and made the following recommendations:

1. No work should be done which could not be completed with funds available from the appropriation during the current biennium.
2. \$30,000 of the appropriation should be withheld for emergencies which may develop later in the biennium.

The Committee had entertained at its meeting a request for the consideration of a request to the Governor for the release of the \$135,000 appropriation by the last General Assembly for plans and specifications for dormitories and classroom buildings. The Committee felt that the money should be used to provide classroom and laboratory space, with a view of abandoning residences and high maintenance cost locations. The Committee further felt that thought should be given to the possibility of abandoning the Old Main and Library buildings in the future.

The Committee recommended that the Board authorize the request for the release of money to proceed with plans for the Agriculture Building, which when erected would release five residences.

With regard to a standard plan for dormitory construction the Committee felt that before recommending approval it should have more data concerning the projected future of the University in terms of enrollment, proposed housing facilities, and the operation of these facilities.

The Committee recommended proceeding with plans and specifications for site development work on buildings which are under construction.

The Committee recommended the adoption of the following procedure for approval of purchases and contracts:

"Requests for commodities, equipment and contractual services amounting to \$1,000 or more (less at the discretion of the President) chargeable against the University's operating or capital funds shall be submitted to the Board of Trustees, or to the Executive Committee of the Board of Trustees in cases of extreme urgency, for approval in advance of securing bids. Accompanying the items on which approval is sought, shall be such information as will enable the Board to ascertain the status of the appropriation accounts against which the proposed outlays are to be made, and, where necessary a brief justification of the expenditure.

"At each meeting of the Board, the procurement of all commodities, equipment, and contractual services in the amount of \$1,000 and over since the last meeting of the Board shall be submitted for approval. A detailed summary of bids is not required on items for which requisitions have been approved except where the University does not recommend awards to the lowest bidder or at the discretion of the President. The total amount of purchase orders and contracts for items of less than \$1,000 should be reported as an informational item."

The Committee did not make a recommendation with regard to the graduate courses to be offered in Art, since the Committee on Education and Area Services was considering the matter, and in view of Dr. Tenney's statement that no consequential financial outlay would be involved.

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University:

Release of Rehabilitation and Reconstruction Appropriation

The Board authorized President Morris to secure release of \$150,000 from the biennial appropriation of \$300,000 for the following purposes:

1. To go as far as possible toward completing and making ready for use

the 27 barracks buildings transferred to the University from Camp Ellis.

	Project	Estimated Cost	
A.	Erecting "E" building for Architectural Services, stage 1.	\$12,000	
B.	Erecting Speech and Little Theatre Building, stage 1.	20,000	
C.	Completing offices for Registrar and Statistical Service	23,800	
D.	Completing building for Agriculture and Audio-Visual Aids Service	11,250	
E.	Completing Cafeteria addition and remodeling Cafeteria kitchen.	12,400	
F.	Completing Student Center Building, including relocation of Canteen.	20,800	
G.	Purchase of and additions to power lines for Thompson-Harwood area	14,300	\$114,500
2.	To rehabilitate and make ready for use other temporary buildings such as residences acquired by the University.		
A.	Completing Nursing Arts Laboratory	4,400	
B.	Extension of Quonset Hut for uncatalogued library books.	4,500	
C.	Remodeling of Communication Building at Southern Acres for adult education.	4,500	
D.	Remodeling former Employment Building at Southern Acres for adult education.	5,350	18,700
3.	To redecorate and remodel space in permanent buildings which has been made available by the removal of certain departments to other buildings, such as the new University School or the Camp Ellis buildings.		
A.	Remodeling of present Industrial Education Shop in Parkinson for R.O.T.C.	1,500	
B.	Remodeling of Physical Plant Shop in Parkinson basement for R.O.T.C. storage.	4,000	
C.	Completing Home Economics laboratory in Old Main.	4,500	13,000
4.	To make some improvement in parking facilities.		
A.	Parking lot on Grand Avenue.		3,000
GRAND TOTAL			\$149,250

George W. Mitchell, who was unable to attend the meeting, had requested the following items be withheld until the next meeting of the Board:

Release of Plans and Specifications Appropriation

Report on Policy Concerning Self-Liquidating Dormitories

Amended Procedure for Approving Purchases and Contracts

The request was concurred in by the Board.

Approval of Graduate Offerings in Art

The recommendation of the Board Committee on Education and Area Services was that graduate work in Art, culminating in the Master's Degree in Art, be offered. The Board accepted and approved this recommendation.

Policy on Promotions and Increases

President Morris presented the following report regarding the policy on promotions and increases:

Part III, Article II, Section 2, J: "Subject to the approval of the Board of Trustees, the President shall set up and maintain an equitable

and consistent salary scale for staff members of the University, based upon training, experience, and service to the University." (The salary schedule now in use is printed on pages 22-23 of the Annual Report of the Board of Trustees for 1949-50. It is, however, being studied by a faculty Salary Schedule Committee, and no doubt certain changes will be recommended to the present Board. Another faculty committee is to review the present standards for evaluating "training, experience, and service.")

Part IV, Article VII, Section 3: "Recommendations for increases in salary shall ordinarily be made when the annual budget is prepared; such recommendations will be based on the nature of the services rendered." (The past few years it has been customary to review the claims of all staff members to promotions or increases each spring; but to give a second review in the fall to members of the staff who during the summer complete work for an advanced degree.)

Part IV, Article III, Section 2: "The University recognizes that academic rank may be granted for teaching in the classroom; for informal teaching such as is accomplished in the library, in a personnel office, or in extension work; and for research."

Part IV, Article III, Section 3: "Recommendations for promotion in rank shall normally be initiated by the immediate administrative superior of the person named and subsequent procedures shall be substantially in accord with those followed in initial appointment." (The procedure or channel for recommendations is outlined in the quotations that follow.)

Part III, Article V, Section 7, D, 2: "After consultation with the members of his department who hold continuing tenure, (the Chairman) shall recommend to the Dean appointments, promotions, dismissals, salary increases."

Part III, Article V, Section 6, D, 1: "(The Dean shall) recommend appointments, promotions, leaves, dismissals, and acceptance of resignations of the members of the staffs of departments within his college."

Part III, Article III, Section 3, C, 2, b: "(The Chief Officer of Instruction) shall be responsible for maintaining and supervising the faculty personnel system of the University. In this capacity, it shall be his duty to review the recommendations of the deans and advise the President with regard thereto, and to cooperate with the deans, directors, or other heads of schools, colleges, and other educational units in making recommendations to the President with respect to appointments, dismissals, resignations, promotions, leaves of absence, assignments, and salaries of members of the faculty and of special service personnel whose appointment or other disposition has not been specifically assigned to another University authority."

Part III, Article II, Section 2, H: "The President shall . . . recommend to the Board dismissals, acceptance of resignations, promotions, leaves of absence, and retirements of the members of the staff."

This report came at the request of the Board at its last meeting, and was received for the record.

Exemption of Foreign Students from Out-of-State Tuition Fees

Robert C. Lanphier, Jr., moved that the exemption of foreign students from out-of-state tuition fees be tabled. He further moved that the President of the University be requested to investigate the possibility of raising funds for foreign students' tuition fees, since the Board is in complete sympathy with the needs of these students. The motion was unanimously passed.

Book Binding For the Library

The Board considered whether to award the book binding contract for

the library to the lowest commercial bidder or to the State Penitentiary at Joliet. Dr. Robert Muller, Director of Libraries, had investigated the work of the Penitentiary bindery and had visited their plant. He recommended that the award be made to the commercial bidder whose bid was lowest, due to defects in the work submitted to the University by the penitentiary bindery, their lack of machinery for doing the work, and their inexperience in binding of the type required. Exhibits of the work of the penitentiary and of the commercial binders were displayed for the Board. President Morris concurred in the recommendation of Dr. Muller and the Board voted to award the binding contract to the lowest commercial binder, Arthur Hertzberg and Craftsmen of Chicago. President Morris was instructed to forward to the Governor the correspondence which had been given the Board regarding this matter.

Agreement With Teamsters' Union

The Board unanimously voted to deny the request of President Morris that labor agreements be approved after negotiations with the Unions involved, but before they have been referred to the Board for perusal. The Board was of the opinion that all labor agreements should be submitted to them for final consideration.

Contracts and Orders Awarded During the Months of October and November, 1951, Amounting to \$500 or Over

The Board approved contracts and orders awarded during the months of October and November, 1951, amounting to \$500 or over, as follows:

A. Chargeable Against Operating Funds

Purchase Order or Contr. No.	Vendor or Contractor	Amount	Purpose
University Purchase Orders			
No. 978	Burroughs Adding Machine Co. 704 N. 12th Blvd., St. Louis 1, Mo.	\$3,045.60	Bookkeeping Machine
No. 1048	Midwest Dairy Company DuQuoin, Ill.	9,407.00	Milk Products
No. 1049	Midwest Dairy Company DuQuoin, Ill.	965.05	Milk Products
No. 1050	L. Z. Overturf 217 W. Walnut St., Carbondale, Ill.	1,318.60	Bread
No. 1108	National Heating and Stoker Co. 902 Linden Ave., Carbondale, Ill.	950.00	Heating System Repairs
No. 1127	City Janitor Supply Company 3429 Olive St., St. Louis, Mo.	571.10	Janitor Supplies
No. 1128	Henry's Uniform Company B'dw'y at Williams, Wichita, Kan.	1,524.00 ¹	R.O.T.C. Uniforms
¹ Quality of material, workmanship, delivery date, and previous experience with the bidders makes this bid the best bid.			
No. 1151	Library of Congress Washington, D. C.	1,500.00	Deposit for Library Cards
No. 1204	Graham Paper Company 1014 Spruce Street, St. Louis, Mo.	512.00	Paper
No. 1225	Stotlar Lumber Company Carbondale, Ill.	890.11	Lumber for Maintenance
No. 1227	Carbondale Lumber Company Carbondale, Ill.	1,080.00	Lumber for Maintenance
No. 1230	Checker Cab Company Carbondale, Ill.	597.50	Cab Service
No. 1291	Smith Scharff Paper Company 3732 N. Broadway, St. Louis, Mo.	926.95	Paper Products

No. 1343	Robertson, Crecelius & Ghent Ins. Co. 712.20 c/o Mr. Ghent, Harrisburg, Ill.	Insurance
No. 1345	Carbondale Herald 1,336.50 Carbondale, Ill.	Printing
No. 1394	Patterson-Sargent Company 1,025.00 1882 S. Normal Ave., Chicago, Ill.	Paint
No. 1398	Burroughs Adding Machine Co. 734.40 704 N. 12th Blvd., St. Louis 1, Mo.	Calculating Machines
No. 1403	American Radiator and Standard Sanitary Corp. 827.35 21 N. Seventh St., East St. Louis, Ill.	Plumbing Supplies
No. 1433	Tepper Electric Company 1,586.38 111 West Hill St., Champaign, Ill.	Lamp Bulbs
No. 1450	Burroughs Adding Machine Co. 562.50 704 N. 12th Blvd., St. Louis 1, Mo.	Bookkeeping Machine
No. 1544	Mt. Vernon Electric Supply Co. 2,014.04 Mt. Vernon, Ill.	Electrical Supplies
No. 1546	Murphysboro Lumber Company 1,085.50 Murphysboro, Ill.	Lumber and Plumb. Supplies
No. 1593	Crown Institutional Equipment Co. 796.25 218 S. Wabash Ave., Chicago, Ill.	Typewriter Desks
No. 1625	R. J. Brunner Company 1,762.50 403 S. Illinois Ave., Carbondale, Ill.	Typewriters
No. 1626	General Electric Supply Corp. 1,056.00 2653 Locust St., St. Louis, Mo.	Water Coolers
Contracts		
Univ. 4371	Triangle Construction Co. 31,062.50 480 N. Evergreen Ave., Kankakee, Ill.	Site Work
Univ. 4373	Consoer, Townsend & Assoc. 2,700.00 351 East Ohio St., Chicago, Ill.	Architectural Services
B. Chargeable Against Capital Funds		
Univ. 4372	J. W. McKinney Construction Co. 3,000.00 211½ S. Illinois Av., Carbondale, Ill.	Outside Utilities
A. & E. 66809	Triangle Construction Co. 707.50 480 N. Evergreen Av., Kankakee, Ill.	Storm Drain (Extra)
A. & E. 676	The Zack Company 742.00 4606-28. W 12th Pl., Chicago 50. Ill.	Tile Exhaust Air Duct (Extra)
A. & E. 6715	L. H. Prentice Company 3,020.00 1048-50 W. Van Buren St., Chicago, Ill.	Steam Line (Extra)
A. & E. 672	Federal Constructors 2,652.58 173 W. Madison St., Chicago 2, Ill.	Sewer and Water Services (Extra)
A. & E. 66508	L. H. Prentice Company 5,882.00 1048-50 W. Van Buren St., Chicago, Ill.	Const. Pump House (Extra)
A. & E. 66511	Anderson Electric Company 2,859.74 5 McDonald Street, Danville, Ill.	Electrical Work (Extra)
A. & E. 66511	Anderson Electric Company 4,950.00 5 McDonald Street, Danville, Ill.	Electrical Work (Extra)
A. & E. 66637	R. and R. Construction Co. 3,220.00 735 Park Drive, Alton, Ill.	Tunnel Work (Extra)
A. & E. 66106	Consoer, Townsend & Assoc. 3,444.98 351 East Ohio St., Chicago, Ill.	Credit— Work Deferred
A. & E. 674	Federal Constructors 2,064.00 174 W. Madison St., Chicago 2, Ill.	Furniture Dormitory (Extra)

Changes in Faculty-Administrative Pay Roll

The following changes in the Faculty-Administrative Pay Roll were reported and approved:

Name	Position	Salary	Length of Appointment
(A) Continuing Appointments			
Scott W. Hinners	Instructor Agriculture	\$450.00 a month	Continuing
Clarence W. Stephens	Instructor University School	\$460.00 a month	Continuing
Miss Mary I. Wilson	Faculty Assistant President's Office	\$250.00 a month	Continuing
(B) Term Appointments			
Alma I. Eremerman	Lecturer (1/8 time) Vocational-Technical Institute	\$ 64.00 a month	12/1/51 to 1/1/52
John V. Dennis	Research Assistant Wildlife Research Management Project	\$250.00 a month	11/5/51 to 7/1/52
Mrs. Mildred Fishback	Faculty Assistant University School	\$ 12.00 (total salary)	11/13/51
Mrs. Dolores French	Faculty Assistant Architectural Service	\$210.00 a month	12/1/51 to 12/31/51
Mrs. Mary E. Glathart	Faculty Assistant University School	\$ 36.00 (total salary)	10/31/51 to 11/2/51
Ernest W. Sorgen	Lecturer (1/16 time) Vocational-Technical Institute	\$ 62.50 a month	12/1/51 to 1/1/52
Mrs. Anita Stadelbacher	Lecturer (1/16 time) Vocational-Technical Institute	\$ 32.00 a month	12/1/51 to 1/1/52
(C) Reappointments			
Dr. Florence Foote	Lecturer (1/2 time) Physiology	\$250.00 a month	12/3/51 to 3/8/52
Hubert Charles Griffith		a month	1/1/52
Lloyd Ervin Penland	Lecturer (1/8 time) Vocational-Technical Institute (1/8 time) Institute	\$ 28.00 a month \$ 40.00 \$ 24.00 a month	11/1/51 to 12/1/51 and 12/1/52 to 12/1/51 to 1/1/52
Arthur Plumlee	Lecturer (1/8 time) Vocational-Technical	\$ 32.00 a month	11/1/51 to 1/1/52
Robert Saunders, Jr.	Lecturer (1/8 time) Vocational-Technical Institute	\$ 32.00 a month \$ 24.00 a month	11/1/51 to 12/1/51 and 12/1/51 to 1/1/52
Miss Virginia Spiller	Faculty Assistant Alumni Services	\$310.00 a month	12/1/51 to 1/1/52
Miss Jeanne Spooner	Faculty Assistant Office of Board of Trustees	\$210.00 a month	Effective 12/1/51
Sylvan E. Thorn	Lecturer (1/8 time) Vocational-Technical Institute (1/32 time)	\$ 32.00 a month \$ 8.00 a month	11/1/51 to 12/1/51 and 12/1/52 to 1/1/52
Walter Troutman	Lecturer (1/5 time) Vocational-Technical Institute (1/4 time)	\$124.00 tot. sal. \$ 60.00	10/1/51 to 12/1/51 and 12/1/51 to 1/1/52

Charles Edward Wagner	Lecturer (1/4 time)	\$ 72.00	11/1/51 to
	Vocational-Technical Institute (1/6 time)	a month \$ 40.00	12/1/51 and 12/1/51 to 1/1/52
James F. Yates	Lecturer (1/4 time)	\$ 72.00	11/1/51 to
	Vocational-Technical Institute (1/6 time)	a month \$ 40.00	12/1/51 and 12/1/51 to 1/1/52

(D) The following teachers in public schools were approved as practice supervisors at monthly rate of \$25.00 for the winter term, 1951:

Name	School	Subject
Bain, Edgar	West Frankfort H. S.	Social Studies
Berrier, Jewell	Murphsboro H. S.	English
Brown, Bill	West Frankfort H. S.	Physical Education
Collins, Walter	West Frankfort H. S.	Social Studies
Cothran, Louise	Harrisburg H. S.	Home Economics
DeWitt, Lloyd	Mt. Vernon H. S.	Journalism, English
Grant, Alice	West Frankfort H. S.	English
Grant, Mary D.	West Frankfort H. S.	Ed. Mentally Handicapped
Finley, Norman	Carbondale Comm. H. S.	Social Studies
Hoit, Ann	Harrisburg H. S.	Home Economics
Hoye, Alice	West Frankfort H. S.	Speech
Kitchell, Madelyn	Red Bud H. S.	Home Economics
Lynn, Paul	Carbondale H. S.	Industrial Arts
McBride, William	Carbondale H. S.	Physical Education
McCluskey, Mary	Cartersville H. S.	Spanish
Morgan, Vesta	Carbondale H. S.	Home Economics
Neuhoff, Eleanor	Columbia H. S.	Home Economics
Smith, Gladys	Cartersville H. S.	Social Studies
Wathen, John	Murphysboro H. S.	Social Studies
Watson, Irene	Cartersville H. S.	English
Webb, Mary	Benton H. S.	Home Economics
Wolfe, Afton	West Frankfort H. S.	English
Zimbleman, Willard	West Frankfort Lincoln School	Sixth Grade

(E) Substitute Teacher

Mrs. Helen Morrison	Faculty Assistant University School	At \$12.00 a day as needed
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(F) Changes of Appointment and Salary

Name	Position	Change of Appointment
John Bremer	Graduate Assistant in Education	To Assistant Instructor (3/4 time) at \$299.00 mo.
Walter Craig	Faculty Assistant Photographic Service	To Faculty Assistant Photographic Serv. (2/3) Vocational-Technical Institute (1/3)
Col. O. K. Halderson	Profesor of Air Science and Tactics AF R.O.T.C. at \$20.00 a month	To \$50.00 a month

(G) Sabbatical Leave

Joseph Ray Baxter	Assistant Professor History	Effective 12/3/51 to 3/17/52 at half pay
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(H) Leave of Absence Without Pay

Mrs. Evalee McGee	Assistant Instructor Vocational Technical Institute	Effective 12/1/51 to 2/1/52
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(I) Resignation

Mrs. Claudine Jones	Faculty Assistant Dean of Women's Office	Effective 12/30/51
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The Board meeting was adjourned at 5:30 P. M.

PROCEEDINGS AND MINUTES

An abstraction of the Minutes of the Meeting of the Board of Trustees of Southern Illinois University which convened on Thursday, January 17, in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The following members were present:

Guy W. Karraker, Chairman
 Frank L. Eversull, Vice-Chairman
 Kenneth L. Davis, Secretary
 Ruth G. Cook
 Robert C. Lanphier, Jr.
 George W. Mitchell
 John Page Wham
 Alice DiGiovanna, Administrative Assistant

The following member was absent:

Vernon L. Nickell, ex-officio

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University
 Dr. Charles D. Tenney, Administrative Assistant to the President, Southern Illinois University
 Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois University
 Mr. John S. Rendleman, Acting Legal Counsel, Southern Illinois University
 Mr. William H. Lyons, Director, Information Service, Southern Illinois University

The Board approved the Minutes of the meeting of the Board of Trustees held on December 18, 1951.

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University:

Release of Plans and Specifications Appropriation

The Administration requested authorization from the Board to ask the State administration to release \$85,000 for plans and specifications from the \$135,000 appropriated (Senate Bill 513), the money to be used for the following projects, which have been reviewed by the Committee on Finance and Management:

	Amount Required From Present Appropriation For Design	Amount Required From Subsequent Appropriation if and When Funds for Construction Are Appropriated
1. Preliminary sketches, working drawings and specifications for an Agriculture Building. Construction cost budget \$1,750,000	\$50,750	\$21,525
2. Preliminary sketches, working drawings and specifications for dormitory — 125 beds. This dormitory will be a self-liquidating unit. Plans for this unit will be used for future dormitories. Construction cost budget \$625,000	22,968	9,844

3. Site development, working drawings and specifications for Life Science Group		
\$45,000	2,700	
Women's Dormitory \$70,000	4,200	
Total	\$80,618	\$31,369

The Administration made the following report on the dormitory plans contemplated by the University:

1. During the fall term of 1951, 425 students, or 16% of the campus enrollment, lived in University operated dwellings, as follows:
 - a. Residence Housing for Single Men..... 161
9% of male enrollment
 - b. Veterans Housing for Married Men..... 144
8% of male enrollment
 - c. Residence Hall for Single Women..... 120
11% of female enrollment
2. During the fall term of 1951, 453 students, or 16% of the campus enrollment, commuted from varying distances.
3. During 1950, 178 students (118 men and 60 women), or 5% of the campus enrollment, were housed by social fraternities and sororities.
4. During the fall term of 1951, 616 men students, or 37% of the male enrollment, and 445 women students, or 42% of the female enrollment, lived off-campus in independent organized and unorganized houses.
5. During the fall term of 1951, 650 students, or 24% of the campus enrollment lived at home, in apartment, working for room, etc.
6. The percentage of students living in University operated housing has risen noticeably since 1949. Mrs. Mabel Pulliam, Supervisor of Off-Campus Housing, has made the following statement concerning this trend:

"Householders have been making more improvements to their homes and have provided more livable rooms for students since definite steps have been taken to initiate more University operated housing. I have made a special effort to tell householders that good rooms will continue to be in demand even though the University builds several new dormitories; however, the submarginal basement rooms, the small unkempt overcrowded spaces will be pushed off the market."

7. The addition of a 422 bed dormitory for women will enable the University to house a maximum of 542 women during the fall quarter of 1953 if Anthony Hall remains in use as a woman's residence hall. Based on the 1951 fall quarter enrollment of 1055 women students, this would mean that 51 per cent of the women students can then be housed in University owned and operated dormitories. If Anthony Hall is not used as a woman's residence hall, the figure would be 40 per cent.
8. The temporary men's residence hall barracks will house 184 men and should be filled during the fall quarter of 1952. With full occupancy and with the same enrollment of 1679 men as in the fall quarter of 1951, 11 per cent of the men will next year be housed in University owned and operated dormitories. Assuming a stable enrollment, the addition of a 375 bed dormitory for men by the fall of 1955 would enable the University to house in dormitories a maximum of 559, or 33 per cent of the male enrollment.

It is difficult to make satisfactory housing comparisons between universities, but Purdue University at West Lafayette, Indiana, has pioneered in residence hall development and now houses in residence halls approximately 750 (37%) of its 2000 women and 2300 (30%) of its 7500 men. No figures were given on housing for married people at Purdue. A new unit housing 600 men is to be opened in September. Plans are being

developed for construction in the next few years of units to handle 1800 more students. The Purdue officials are thinking in terms of housing 35% of single men and 45% of single women in university operated residences in the near future.

Mr. Earl Thompson, director of housing at the University of Illinois, estimates that 20% of their students are in poor housing and thus housing is needed for roughly 3000 students immediately. The quality of housing has been determined there by standards established by the American Public Health Association. He indicates that 12% of their students are now housed in permanent and temporary university owned housing, but emphasizes that social fraternities house at least 25% of the student body.

Thompson observed that there are no more private "rooming" houses being constructed and that it is essential that universities get into the housing business to a greater extent before enrollments develop as expected during the sixties.

In small towns such as Carbondale, the old-time large rooming houses are tending to decrease in number, and new construction of residences is of a kind (one story "ranch" houses, etc.) that does not help the student housing situation. Housing of at least fifty per cent of the students is not unreasonable for a campus such as Southern's.

9. The above statements assume an enrollment identical with the present enrollment. Projections of housing facilities, however, should be based upon projections of enrollments. Although college and university enrollments are now comparatively low, it is anticipated that they will begin to pick up again about 1955 and that in the years thereafter they will steadily increase well into the 1960's. This assumption is based upon the large number of students now in the elementary schools, together with the general tendency of larger proportions of the population to seek college training. Also the war situation should sooner or later result in the release of many students now serving in the armed forces. There are now at least 360 such from Southern Illinois University.

The curve of growth at Southern Illinois University shows that an enrollment of 12,000 to 14,000 students sometime between 1967 and 1975 is not an impossibility. Assuming that a ratio of 7 men to 5 women will be attained by an increase of opportunities for women students, the following "guessed" figures provide some basis for long range planning for the next twenty-five years:

Percentages based on 7000 men students.

70%, or approximately 5000 men students in University owned housing

20%, or approximately 1400 men students commuting

10%, or approximately 700 men students living in private homes in Carbondale

Percentages based on 5000 women students.

75%, or approximately 3750 women students in University owned housing

15%, or approximately 750 women students commuting

10%, or approximately 500 women students living in private homes in Carbondale

The above projections include a married housing potential for 500 students and their families. The return of war veterans and the growing graduate school program indicate that the demand for housing for married students will not materially decrease.

10. Granted that the above projections are only estimates, and that a conservative or even a pessimistic view is the safest, it can still be shown that if a unit for approximately 375 men were completed in 1955 and additional units of 125 were added each two years thereafter, it would be 1963 before housing for 875 men, or 52 per cent of the 1679 present male enrollment, could be provided. (It is as-

11. sumed that the temporary residence halls will not be useful in 1963). Below we quote from a preliminary estimate by Barcus, Kindred & Company of the income from a dormitory unit with over 400 beds. Although this proposal dates back to November 10, 1950, and although it is now outmoded in many details, it should give Board members some idea of how self-liquidating dormitories are operated and financed:

Southern Illinois University

November 10, 1950

Estimated Income & Operating Expense of New Residence Hall

The estimates below are based on our experience at other schools and on discussions with various members of your faculty:

Income

Regular Session

424 Students at \$14 for 36 weeks.....\$213,696

Summer Session

424 Students at \$14 for 8 weeks..... 47,488

261,184

Less 10% Allowance for Vacancy..... 26,118

\$235,066

Expense

Board

Room

Total

Utilities\$ 500 \$ 500 \$ 1,000

Maintenance & Repairs 1,000 3,500 4,500

Laundry & Cleaning 2,200 2,200 4,400

Insurance 1,800 1,800 3,600

Wages & Salaries

2 Janitors

at\$193 4,632

3 Counsellors

at\$120 4,320

1 Director

at\$400 4,800

9 Cooks

at\$200 21,600

1 Salad Cook

at\$200 2,400

3 Pot & Pan Men

at\$ 10 per wk. 1,320

12 Dishwashers

at\$ 14 per wk. 7,392

4 Bus Boys

at\$ 10 per wk. 1,760

Total Wages & Salaries\$34,472 \$13,752 \$48,224

Cost of Food (for 424 less 10%

plus 14 employees totals 396 x

\$.70 x 308 days)\$85,378 85,378

\$125,278 \$21,752 \$147,102 \$147,102

Net Income \$ 87,964

Average Annual Debt Service Over 35 Years \$ 65,000

NOTE: The Cost of Food is figured at \$.70 per day per student compared to actual costs at Anthony Hall of \$.64 for year ended 6/30/49. Actual costs at Normal and Northern are about \$.72 per day. When actual food costs for year ended 6/30/50 at Anthony Hall are available, this figure may have to be adjusted.

George W. Mitchell stated that the information received in the President's report of December 18th, and the information received from the above report, was inadequate. He said he felt the projection of enrollments was unrealistic.

and that more information was necessary concerning the desirable size unit of proposed dormitories. Mr. Mitchell further stated that he would like more information regarding the proposed Agriculture Building.

George W. Mitchell moved that the items asking release of funds for site development work for the Life Science Group and the Women's Dormitory be approved, and that the request for the release of monies for preliminary sketches, working drawings, and specifications for an agriculture building and future dormitories of 125 beds be postponed. The motion was unanimously passed.

Amended Procedure for Approving Purchases and Contracts

Upon motion of George W. Mitchell, seconded by Frank L. Eversull, the following resolution, as recommended by the Special Committee on Finance and Management, concerning the procedure for approving purchases and contracts, was unanimously adopted:

Requests for commodities, equipment and contractual services amounting to \$1,000 or more (less at the discretion of the President) chargeable against the University's operating or capital funds shall be submitted to the Board of Trustees, or to the Executive Committee of the Board of Trustees in cases of extreme urgency, for approval in advance of securing bids. Accompanying the items on which approval is sought, shall be such information as will enable the Board to ascertain the status of the appropriation accounts against which the proposed outlays are to be made, and, where necessary a brief justification of the expenditure.

At each meeting of the Board, the procurement of all commodities, equipment, and contractual services in the amount of \$1,000 and over since the last meeting of the Board shall be submitted for approval. A detailed summary of bids is not required on items for which requisitions have been approved except where the University does not recommend awards to the lowest bidder or at the discretion of the President. The total amount of purchase orders and contracts for items of less than \$1,000 should be reported as an informational item.

Report of Special Committee on Education and Area Services Concerning The Richard C. Kohler Appeal, Presented by the Chairman of the Committee, Frank L. Eversull

After full discussion, it was decided that the entire Board should hear the testimony of all the witnesses at the next regular meeting of the Board. Action on the matter was postponed until the next meeting.

Acquisition of Land for University School Driveway

After full discussion, Robert C. Lanphier, Jr., moved that upon the recommendation of the President of the University, the Board approve the purchase of Tract 17-a on Mill Street, the Carrington property, in the amount of \$14,250, as listed in the report, to be used for the University School driveway, and that the President be directed to exercise the option and accept the offer to sell subject to release of necessary funds by the Governor from the Capital Appropriation of \$125,000 for Land Acquisition as provided in Senate Bill 513 of the 67th General Assembly. The motion was seconded by Ruth G. Cook and was passed. The vote was as follows:

Guy W. Karraker	Yea
Frank L. Eversull	Yea
Kenneth L. Davis	Yea
Ruth G. Cook	Yea
Robert C. Lanphier, Jr.	Yea
George W. Mitchell	Present
John Page Wham	Yea

Labor Stipulations

The Board approved the following agreements and authorized their Chairman to sign for and in behalf of the Board:

POLICY ARRANGEMENT

The following policies are subscribed to by the Board of Trustees of Southern Illinois University, hereinafter called the Board, and Local Union No. 8, International Union of Operating Engineers, hereinafter called the Union, as an operating guide to govern their mutual obligations and benefits as covered herein, this 1st day of January, 1952. This Policy Arrangement shall be open to modifications, additions and changes whenever deemed necessary by both Parties.

1. There shall be effective for all employees covered by this Contract a uniform forty hour week.
2. All employees who are required to work over eight hours in any one day, or five days in any one week, or any holiday, shall be entitled to an equal amount of time away from their duties.
3. All employees covered by this agreement shall be allowed sick leave at the rate of one day for each completed month of service with pay. Unused sick leave may be accumulated to the credit of the individual employee to a total of twenty work days, based on the five (5) day work week. Whenever an employee becomes disabled because of injury incurred in the course of his duties, such employee shall be allowed not more than thirty (30) calendar days service connected sick leave in any one fiscal year which allowance shall be in addition to and separate from the regular sick leave allowance hereinbefore provided.
4. Eleven holidays shall be allowed in each calendar year and in addition thereto there shall be allowed two (2) hours on the day on which the general election occurs in alternate years; provided written notice of the intention to take such time off is submitted to the Director of the Physical Plant not later than one (1) day prior to said election. The eleven holidays shall consist of NEW YEAR'S DAY, LINCOLN'S BIRTHDAY, WASHINGTON'S BIRTHDAY, MEMORIAL DAY, GOOD FRIDAY, INDEPENDENCE DAY, LABOR DAY, COLUMBUS DAY, ARMISTICE DAY, THANKSGIVING DAY, and CHRISTMAS. Whenever a holiday occurs on the seventh day of the calendar work week of an employee, which is the latter of two days off per calendar week, or whenever a holiday occurs while an employee is taking a vacation with pay, such day or days shall not be charged against the employee as days off nor against earned vacation. All employees covered by this contract shall work on holidays when requested to do so by the administrative authorities and shall be compensated as provided in Paragraph 2 hereof.
5. Every employee suspended shall be accorded those rights provided by the University Civil Service of Illinois Merit Board rules with regard to suspension of employees and the procedure provided therein shall be followed.
6. The wage scale from January 1, 1952, for the different classifications shall be as follows:

Stationary Fireman\$281.00 per month
Maintenance Workers	... 226.00 per month
7. In case of grievance or misunderstanding between the officers of Southern Illinois University and the men employed under this contract the following procedure will be used:

Faculty Statutes of Southern Illinois University, Article I, Section 3E. "If any member of the University staff feels that he is unjustly or unfairly treated, he is privileged to file formal complaint with the President of the University, who shall refer it promptly to the appropriate officer in the usual administrative channels for hearing and adjudication, personally or by committee appointed for the purpose by the administrative officer to whom the case is referred. The decision or recommendation for dealing with the case shall be filed with the President of

the University. If the staff member concerned is not content with the decision thus reached, he is privileged to request the President to hear the case and to render decision. If the staff member is still dissatisfied, he may appeal in writing from the decision of the President to the Board of Trustees, and the President shall present the appeal to the Board at its next regular meeting. The Board shall then determine whether it shall hear the case or refuse to take action upon it."

In consideration of the foregoing, well and duly executed, the representatives of the Parties hereto have affixed their hands and seals on the date first written above.

For Local No. 8
INTERNATIONAL UNION OF
OPERATING ENGINEERS:

For
THE BOARD OF TRUSTEES,
SOUTHERN ILLINOIS
UNIVERSITY:

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.....
.....

STIPULATION FOR LABOR EMPLOYEES

This Stipulation, made and entered into by and between SOUTHERN ILLINOIS UNIVERSITY, hereinafter called the Board, and LOCAL NO. 227 of the International Hod Carriers' Building and Common Laborers' Union of America, affiliated with The American Federation of Labor, hereinafter called the Union.

The following paragraphs are intended to state the policy under which the above mentioned Parties shall hereafter operate.

1.

It is mutually agreed that laborers shall perform maintenance work required in maintaining the University; that these laborers shall perform new construction which may be required in maintaining the University up to fifty per cent (50%) of the payroll of permanent laborers in any one month.

2.

It is further understood and agreed that all employees covered by this agreement shall receive the wage of two hundred and forty dollars (\$240.00) per month.

3.

It is further understood and agreed that all of the employees covered by this agreement shall have seven paid holidays during each calendar year. Holidays are to wit: New Year's Day, Memorial Day, Independence Day, Labor Day, Armistice Day, Thanksgiving Day, and Christmas.

4.

This Stipulation and provisions shall remain in full force and be binding upon the respective parties hereto until July 1, 1952. Either party to this agreement considering or desiring changes in the contracts will notify the other party in writing not less than sixty days (60) prior to the expiration date.

SIGNED this..... day of....., 1952.

BOARD OF TRUSTEES
SOUTHERN ILLINOIS
UNIVERSITY

LOCAL NO. 227, INTER-
NATIONAL HOD CARRIERS'
BUILDING AND COMMON
LABORERS' UNION OF
AMERICA

.....
Chairman Business Representative

Lloyd O. Halliday
Teamsters' Union
Makanda, Illinois
Dear Mr. Halliday:

The local prevailing hourly rate provided for in the agreement between Contractors and the Union is \$1.70 per hour. This rate is paid to Drivers in outside employment only for hours worked and no allowance is made for vacations, holidays, or disability leave. The University, on the other hand, is prepared to pay for 2,088 hours per year. This represents the standard work year on the present 40 hour week schedule. However, of the 2,088 hours, the following hours are not worked: (1) 48 hours for the six holidays listed in the Union's proposal (2) 80 hours for two work week's vacation counting 40 hours per week (3) 48 hours or an average of six work days per year actually taken as paid disability leave by the average employee. (This figure is an approximation based on actual recorded experience together with an estimate by you).

This leaves a total of 1,912 hours actual service for which the University should pay. Multiplying this total by \$1.70 gives an annual salary of \$3,250.40 per year, which divided in twelve equal monthly payments is \$271.00 a month.

1. Work schedule to be 40 hours per week but spread if necessary over any part of the week, Monday through Saturday.
2. Overtime beyond 40 hours per week to be compensated by time and a half off at some other time mutually agreeable.
3. Paid holidays to be six in number as follows: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas. If work is required on any of these holidays, it shall be compensated as overtime by time and a half off as in 2.
4. When one of these six holidays falls on a regular day off of an employee, another day is to be provided at a time mutually agreed since under the computation as above listed, the employee is actually already discounted the value of the six holidays.
5. Vacation to be allowed as two work weeks or 80 hours of working time.
6. Disability to be allowed as required up to the same amount, but with the University reserving the right to require medical evidence before granting any disability payments. This disability leave to accumulate for a fraction of any year in proportion to the fraction of the year worked. Any time not used at the end of a calendar year may be permitted to accumulate up to a maximum accumulation of 24 work days and may be available for use up to that maximum at any time after its accumulation.
7. This agreement to be effective January 1, 1952, and to continue in effect till June 30, 1952.

Very truly yours,
Board of Trustees
Southern Illinois University
By
Chairman

Contracts and Orders Awarded During the Month of December, 1951, Amounting to \$500 or Over

The Board approved contracts and orders awarded during the month of December, 1951, amounting to \$500.00 or over, as follows:

A. Chargeable Against Operating Fund

Purchase Order or Contr. No.	Vendor or Contractor	Amount	Purpose
University Purchase Orders			
No. 1807	General Electric Supply Corp. 2653 Locust St., St. Louis, Mo.	\$1,465.20	Light Fixtures
No. 1808	Swafford Lumber Company	761.50	Roofing

No. 1809	311 N. 13th St., Murphysboro, Ill. Ralph Gray Motor Company	3,694.00	Materials Automobiles
No. 1810	404 N. Illinois Ave., Carbondale, Ill. Builder's Lumber Supply Co.	3,339.00	Lumber
No. 1851	218 East Main St., Carbondale, Ill. Triangle Construction Co.	1,435.00	Concrete
No. 1882	Laurel & Michaels, Carbondale, Ill. Mr. George P. Adair	1,036.95	Consultant Service
No. 2026	1833 M. St., N. W., Washington 6, D. C. Arthur Hertzberg & Craftsmen	5,000.00	Book Binding
	3325 Lincoln Ave., Chicago 13, Ill.		
Contracts			
No. 4374	Pure Coal Company Marion, Ill.	8,790.00	Stoker Coal
No. 4375	Weller Plumbing & Heating Co. 950 West Main St., Carbondale, Ill.	25,972.94	Major Repairs
B. Chargeable Against Capital Funds			
No. 1853	Eddings Brothers Tin Shop 212 West Monroe, Carbondale, Ill.	664.00	Furnace

Changes in Faculty-Administrative Pay Roll

The following changes in the Faculty-Administrative Pay Roll were reported and approved:

Name	Position	Salary	Length of Appointment
(A) Continuing Appointments			
Dr. John J. Pruis	Assistant Professor University School	\$540.00 a month	Continuing
(B) Term Appointments			
Mrs. E. C. Coleman	Assistant Instructor University School	\$240.00 a month	12/3/51 to 12/19/51
Clarence D. Jackson	Research Assistant (one-half time) Geography and Geology	\$100.00 a month	2/1/52 to 7/1/52
Mrs. Helen Morrison	Assistant Instructor University School	\$240.00 a month	12/3/51 (substitute)
(C) Reappointments			
Miss Alma L. Bremerman	Lecturer (1/6 time) Vocational-Technical Institute	\$ 72.00 a month	1/1/52 to 2/1/52
Mrs. Mildred Fishback	Faculty Assistant University School	\$240.00 a month	11/26/51 to 11/28/51
Hubert C. Griffith	Lecturer (1/8 time) Vocational-Technical Institute	\$ 56.00 a month	1/1/52 to 2/1/52
Lloyd E. Penland	Lecturer (1/32 time) Vocational-Technical Institute	\$ 8.00 a month	1/1/52 to 2/1/52
Arthur Plumlee	Lecturer (1/10 time) Vocational-Technical Institute	\$ 32.00 a month	1/1/52 to 2/1/52
Ernest W. Sorgen	Lecturer (1/8 time) Vocational-Technical Institute	\$ 50.00 a month	1/1/52 to 2/1/52
Miss Virginia Spiller	Faculty Assistant Alumni Services	\$310.00 a month	1/1/52 to 7/1/52
Mrs. Anita Stadelbacher	Lecturer (1/10 time) Vocational-Technical Institute	\$ 36.00 a month	1/1/52 to 2/1/52

Julius Swayne	Research Assistant Herbarium Research Project	\$350.00 a month	2/1/52 to 7/1/52
Walter Troutman	Lecturer (1/4 time) Vocational-Technical Institute	\$ 96.00 a month	1/1/52 to 2/1/52
Charles E. Wagner	Lecturer (1/8 time) Vocational-Technical Institute	\$ 56.00 a month	1/1/52 to 2/1/52
James F. Yates	Lecturer (1/8 time) Vocational-Technical Institute	\$ 56.00 a month	1/1/52 to 2/1/52
Mrs. Eleanor Young	Assistant Instructor University School	\$325.00 a month	1/28/52 to 6/7/52

(D) Substitute Teacher

Mrs. E. C. Coleman	Assistant Instructor University School	\$ 12.00 per day	As Needed
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(E) Changes of Appointments and Titles

Name	Position	Change of Appointment
Mrs. Elaine Bicknell	Faculty Assistant	To Assistant Instructor
Mrs. Amy Caldwell	Faculty Assistant	To Assistant Instructor
Mrs. Florence Camp	Faculty Assistant	To Assistant Instructor
Mrs. Ellen Davis	Faculty Assistant	To Assistant Instructor
Mrs. Thelma Dykhouse	Faculty Assistant	To Assistant Instructor
Mrs. Mildred Fishback	Faculty Assistant	To Assistant Instructor
Mrs. Lucille Fligor	Faculty Assistant	To Assistant Instructor
Mrs. Maricle Franklin	Faculty Assistant	To Assistant Instructor
Mrs. Mary E. Glathart	Faculty Assistant	To Assistant Instructor
Mrs. Blanche Merwin	Faculty Assistant	To Assistant Instructor
Mrs. Helen Morrison	Faculty Assistant	To Assistant Instructor
Mrs. Ruth E. Sanders	Faculty Assistant	To Assistant Instructor
Mrs. Harriet M. Teel	Faculty Assistant	To Assistant Instructor
Joe L. Simms, Jr.	Graduate Assistant (one-half time) Geography & Geology	To Research Assistant in Geography & Geology (full time) at \$210.00 a month
Loyd Thomas Carr	Graduate Assistant English	To Assistant Instructor in English (1/2 time) Effective 12/3/51 to 3/8/52
Charles F. Flannell	Graduate Assistant (one-half time) Mathematics	To Graduate Assistant (1/4) and Asst. Instructor (1/4) Effective 12/3/51 to 3/8/52

(F) Return to Duty

Miss Winifred Burns	Assistant Professor English	Effective 12/3/51
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(G) Outside Employment

Robert L. Gallegly	Assistant Business	Income Tax Work
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(H) Resignations

Mrs. Nancy Sue Young	Research Assistant Office of the Dean College of Vocations and Professions	Effective 12/31/51
Mrs. Mary Preble	Instructor University School	Effective 6/7/52
Miss Marjorie Raback	Faculty Assistant General Library	Effective 2/1/52

President Morris presented each member of the Board with a report of the twelve months salary rates for administrative staff members for the five years extending from September, 1947, through June, 1952, and a check-list of faculty-administrative staff showing total salaries paid during the fiscal year 1950-51.

President Morris stated that he had several matters which he should like to present later either to the full Board or to the special committees of the Board under which the matters would normally fall. He listed and briefly discussed the following items:

1. Financing of the Self-Liquidating Women's Dormitory.

He stated that the general revenue fund was taking care of the present construction but that it would soon be necessary to decide the procedure for issuing the bonds and whether or not this should be done by negotiation or through open bidding.

2. Land Acquisition.

He stated that maps had been prepared of present holdings of the University and contemplated purchases.

3. Apartments for University Faculty Housing.

He stated that a local man, Mr. Harvey Nooner, has built a block of apartments located at the west end of Mill Street which he would like to sell to the University for the actual cost of construction. The President stated that he was interested in knowing if the Board would be interested in purchasing these apartments for faculty housing.

4. Storage Buildings at Crab Orchard Lake.

He stated that the Fish and Wild-Life Service has agreed to release for use of the AFROTC at the University 2½ large unit buildings. If the government will move these to the University, could the University make arrangements to place them on its property?

5. Pilot Plant for Wood Processing.

President Morris stated that the U. S. Forestry Service has branch research stations one of which is located in Carbondale. Mr. Lane, the director, is interested in activating a pilot plant for wood processing. Mr. Lane states that this could open up an entirely new industry in southern Illinois.

President Morris stated that this brings up a question "Should we, as a matter of policy, look toward coordinating programs or units of our work at the University on a cooperative or coordinate basis with state and national organizations?"

After discussion President Morris was asked to present a full report to the Board concerning a proposed pilot plant for wood processing.

6. Reorganization of the College of Vocations and Professions.

President Morris stated that this matter has received the attention of the Administration and the faculty members concerned for the past year.

After some discussion, the President was directed to furnish copies of the material concerning the proposed reorganization of the College of Vocations and Professions to the entire Board.

7. Relocation of Base Hospital.

President Morris stated that he would like to make a study of the possibility for the relocation of the base hospital, as set up in "The State Hospital Plan," from Herrin to Carbondale.

After discussion the President was directed to make a study of the situation and present it to the full Board.

Frank L. Eversull moved that the Board go into executive session with the President of the University. The motion was seconded by George W. Mitchell and was unanimously passed.

Executive session followed.

The Board meeting was adjourned at 5:30 P. M.

PROCEEDINGS AND MINUTES

An abstraction of the Minutes of the Meeting of the Board of Trustees of Southern Illinois University which convened on Thursday, February 14, 1952, in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The following members were present:

Guy W. Karraker, Chairman
Frank L. Eversull, Vice-Chairman
Kenneth L. Davis, Secretary
Ruth G. Cook
Robert C. Lanphier, Jr.
George W. Mitchell
John Page Wham
Alice DiGiovanna, Administrative Assistant

The following member was absent:

Vernon L. Nickell, ex-officio

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant to the President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois University
Mr. John S. Rendleman, Acting Legal Counsel, Southern Illinois University
Mr. William H. Lyons, Director, Information Service, Southern Illinois University

The minutes of the Board meeting held January 17, 1952, were approved.

The Secretary of the Board read the following resolution from the Southern Illinois Horticultural Society:

RESOLUTION

Southern Illinois Horticultural Society

Whereas the Department of Agriculture of Southern Illinois University is being rapidly expanded to meet the recognized needs of Southern Illinois;

Whereas this Southern Illinois Horticultural Society has played an important part in asking for and assisting this expansion;

Whereas expansion of all facilities of the Department of Agriculture at the Southern Illinois University will soon be delayed due to inadequate class room and laboratory facilities;

Therefore be it resolved; that this group, the Southern Illinois Horticultural Society in regular session this 22nd day of January, 1952, request of the proper authorities immediate action in providing the Department of Agriculture of Southern with these necessary building facilities, namely an adequate Agricultural Classroom and Laboratory Building including Greenhouses.

Be it further resolved that the Secretary transmit copies of this resolution to President Morris of Southern, the Southern Board of Trustees, the Agricultural Department of Southern, and to the Illinois Agricultural Association.

Resolutions Committee
Harvey B. Hartline, Chairman
W. B. Valentine
Dwight Powell

The Secretary was instructed to write a letter to the Chairman of the organization acknowledging the resolution and expressing appreciation for their interest.

The Chairman stated that he felt a study should be made of the cost of living wage increases for the faculty.

After discussion, George W. Mitchell moved that the Special Committee on Education and Area Services make a study of a cost of living wage increase for the academic personnel at Southern Illinois University and report the findings at the next meeting of the Board. The motion was unanimously passed.

Frank L. Eversull moved that Mrs. Ruth G. Cook be sent, with expenses paid, as the delegate of the Board of Trustees to the meeting of the American Association of School Administrators to be held in St. Louis, Missouri, beginning February 24, and that she be asked to report to the Board on any items pertinent to our area of service. The motion was unanimously passed.

The Committee on Finance and Management reported, through their Chairman, George W. Mitchell, a meeting held on February 8, 1952, in the offices of Mr. Mitchell at the Federal Reserve Bank in Chicago. The items discussed were as follows:

1. Proposal to move facilities from Crab Orchard to Carbondale to provide facilities for the Air Force Training Program.

The question of moving two and one-half buildings from Crab Orchard and erecting them on a site east of the University stadium, at a cost of approximately \$100,000.00 was discussed. The Committee suggested that the Administration investigate the following alternatives:

- a. Utilize the Carbondale Armory and furnish transportation.
- b. Purchase buses and transport students to the Crab Orchard area. (Buses could also be used for transportation to other programs housed off campus).

2. Land Acquisition.

President Morris exhibited materials showing the real estate properties which are included in University planning for the extension of its agricultural and related programs. These are owned by fourteen different persons and to date the asking prices exceeded by far the appraised values. The largest holding is the Earl Etherton Property, comprising 5 tracts, consisting of 300 acres which the owner is now willing to sell for \$75,000. Last April, the University Appraisal Committee (Fore, Huffman, Colp, Hartline, and Nooner) set the value at \$71,930. (Of this, the value of improvements was placed at \$23,450.)

It was the consensus of the Committee that the University attempt to secure the properties designated with the \$125,000 available for this purpose. It recommended that the Board of Trustees authorize the University to secure a four-month option to buy the Etherton property for a sum not exceeding \$75,000. It also recommended that negotiations should be begun with other owners of the properties within the periphery at a price not to exceed the appraised value and the percentage margin allowed in the Etherton price.

3. Architect's Fees.

The Committee discussed the following points with regard to the release of funds for architect's fees:

1. Overall planning of the University plant should follow and be consistent with a carefully developed educational program. It should be based on carefully prepared estimates of enrollment trends and be fully documented. Alternatives are as follows:
 - (a) the state office of Architecture and Engineering could prepare such a program provided funds appropriated for this purpose are not fully committed.
 - (b) the University can do the job itself with the assistance of an associate architect. (Mention was made that it would be advantageous to retain a firm specializing in educational buildings, e. g. Perkins and Will, for this purpose.)

2. On specific projects the University can:

- (a) continue to utilize the services of the Division of Architecture and Engineering for the business details involved in hiring the associate architects and for supervising construction. (It is committed to do so for the present biennium.)
- (b) the University can assume these functions. (It was pointed out that this alternative may be the most expedient; however, it is important to consider what the implications would be in the over-all cost to the State.)

The Committee recommended that:

1. A consulting architect be hired by the University for the over-all planning job.
2. the first objective should be to remove the obsolete structures and clean up the campus.
3. the question concerning the supervision of construction should be deferred.
4. **Dormitory Policy.**

Materials submitted to the Committee in response to the questions raised in Mr. Mitchell's letter of January 29th to President Morris.

FEDERAL RESERVE BANK OF CHICAGO
CHICAGO 90
January 29, 1952

Dr. Delyte W. Morris, President
Southern Illinois University
Carbondale, Illinois

Dear Dr. Morris:

I am sending you and the Special Board Committee on Finance and Management my comments, questions, and suggestions concerning the policy on dormitory construction and finance for Southern Illinois University.

- A. **On Campus Attendance.** Fall enrollments for the last seven years indicate that present plans for dormitory construction should be based upon a residence enrollment of approximately 3,000—2,000 men and 1,000 women.

Fall Quarter
Attendance

On Campus	Total	Men	Women
1945-46	1,073	333	740
1946-47	2,718	1,912	806
1947-48	2,855	2,028	827
1948-49	3,013	2,036	977
1949-50	3,100	2,026	1,074
1950-51	3,086	1,997	1,089
1951-52	2,734	1,679	1,055

Future needs should be carefully estimated in terms of population trends, changing age distributions, and income levels.

B. **The Situation when Present Housing is Completed.**

Assuming a total enrollment of 3,000 and the present pattern of meeting student housing requirements, the picture is as follows:

	Total	Male	Female
Residents (Including commuters)	1,200	800	400
University Housed	870	330 ¹	540 ²
Social and Religious houses	180	120 ³	60 ³
	2,250	1,250	1,000
All other housing	750	750	—

¹All temporary housing estimated life 10-20 years.

²Assumes Anthony Hall remains women's dormitory.

³Subject to revision.

This table indicates a possibility of a substantial vacancy rate in the new women's dormitory. To avoid such a possibility, I would suggest the conversion of Anthony Hall to a men's dormitory for 1952-53.

- C. **What is the Present Dormitory Policy in the Midwest.** I am not satisfied that we have sufficient information available on this score. I believe that questionnaires should be circulated to public and private colleges and universities with enrolments exceeding 1,500 in Illinois, Wisconsin, Michigan, Indiana, Missouri, Iowa, Ohio and Minnesota. Up-to-date facts on student housing which should be included are:

Number of Students	Total	Male	Female
Housed in State or
University owned housing
Housed by social and
religious organizations
Live at home or commute
Private homes or rooming houses

Also data on the management of the facility which should include: vacancy rate, pricing policy for room, pricing policy for meals, and operating cost.

- D. **What is the Most Efficient Type of Dormitory Construction?** This includes the size of the building, eating and recreational facilities, etc. Here again, we should obtain the cost experience of other colleges and universities.
- E. **Definite Pricing Policy.** This should be done for the University in terms of the type of cost included and excluded. A detailed cost statement should be submitted for Anthony Hall, the men's dormitory barracks and veteran's housing.

As you know, this topic is to be considered by the Board Committee on Finance and Management at its February 8 meeting.

Very truly yours,

George W. Mitchell, Member
Southern Illinois University
Board of Trustees

The Committee recommended that the University investigate the implication of planning the group of dormitory units needed, with food service facilities for all in the group, and consider revising its request for planning funds to that effect.

a) Faculty Housing

Dr. Morris gave the Committee a description of the Nooner property consisting of 20 apartments which the owner would like to sell to the University for the actual cost of construction. These units presently rent for \$65 to \$67 a month. Comments made on this matter ranged as follows:

1. Acquisition would enable the University to provide an inducement for securing faculty members. On the other hand, it may be administratively difficult to determine the policy in regard to which of the faculty members should occupy the apartments.
2. This purchase would not be a contribution to the sum total of housing available and, therefore, is not as compelling as it would be were the buildings not in operation.
3. If it is thought feasible to obtain an option, an independent appraisal should be made of the property
4. It may be possible to secure the funds for the initial outlay from a bond issue at the same time as that for the women's dormitory. Some doubt existed whether this issue could legally be sold in a package with the dormitory bonds.

No clear recommendations were reached and consideration was tabled pending more information along the lines discussed.

b) Bond Issue

The President brought up the matter which he mentioned at the January meeting of the Board of Trustees concerning the method of floating the bond issue for dormitories now under construction. It was stated that under present agreement, if Barcus Kindred & Co., Midland Securities Co., or J. T. Swartz & Co., become purchasers of the bonds there would be no charges for the preparation of the prospectus and other services in connection with the surveys made by them in this matter. Otherwise their fees would equal one per cent of the par amount of the bonds issued.

It was the feeling of the Committee that the bonds be put out for open bidding.

5. Preliminary Programming for the Agriculture Building

After discussing the preliminary programming for the Agriculture Building, the Committee recommended that plans should be made for a larger building. The group felt that although the enrollment in agriculture would not warrant the additional classroom space for a number of years after construction, the space would be profitably used to house classes, possibly in allied or related fields, now held in temporary quarters.

After full discussion of the first item of the Special Committee's report concerning the moving of two and one-half buildings from Crab Orchard and erecting them on the campus for use of the Air Force ROTC, George W. Mitchell moved that the University Administration investigate the following alternatives and report the findings to the Board:

1. Securing the use of the Carbondale Armory and furnishing bus transportation between the campus and the Armory.
2. Use of buses for transporting students to the Crab Orchard area and to other programs housed off campus.

The motion was unanimously passed.

Discussion followed concerning the acquisition of agricultural land. President Morris stated that it had been impossible to get Mr. Etherton to agree to a four-month option. The only period of option to which he would agree expired at midnight this date.

George W. Mitchell moved that the President of the University be authorized to proceed with the purchase of the Earl and Beulah Etherton property comprising five tracts, consisting of 300 acres, in an amount not to exceed \$75,000, said tracts described as follows:

- Tract 29-5 The North Half of the North West Quarter of Section 29, Township 9 South, range 1 west of the Third P. M. in Jackson County, Illinois.
- Tract 30-1 The East Half of the South East Quarter of Section 30, Township 9 South range 1 west of the Third P. M. in Jackson County, Illinois, except a parcel of land in the South East corner, 15 rods East and West and 8 rods North and South used for school purposes.
- Tract 30-4 The South East Quarter of the North East Quarter of Section 30, Township 9 South, Range 1 West of the Third P. M. in Jackson County, Illinois.
- Tract 32-3 The North Half of the South East Quarter of the North West Quarter of Section 32, Township 9 South, Range 1 West of the Third P. M. in Jackson County, Illinois.
- Tract 32-9 The West Half of the North West Quarter of Section 32, Township 9 South, Range 1 West of the Third P. M. in Jackson County, Illinois.

The motion was unanimously passed.

The Board recommended that the Administration proceed with negotiations with other owners of the properties within the periphery of the Etherton property—that property which connects the Etherton property with other

University-owned property lying to the East and North—with offers of prices for the land not to exceed the appraised value plus the percentage margin over the appraised value which was allowed in the Etherton price. The President was asked to report his findings to the Board.

After full discussion concerning the two items in the Special Committee's report on architects' fees and dormitory policy, George W. Mitchell moved that the University enter into an agreement with consulting architects Perkins and Will, Architects-Engineers, as associate architects for general University planning and for the development of plans and specifications for an agriculture building of enlarged scope as compared to the presently proposed building. He further moved that continued study be made by the University concerning the type and size unit for most economical operation of the proposed dormitory buildings through an agreement for consultation with Skidmore, Owings, and Merrill, Architects-Engineers, or some other suitable firm. The motion was unanimously passed.

In the discussion concerning faculty housing, the Board directed the Administration to explore further the possibility of faculty housing, particularly with reference to financing through a self-liquidating bond issue, and make a recommendation to the Board.

After full discussion concerning the issuance of bonds for the women's dormitory now under construction, George W. Mitchell moved that revenue bonds in the amount of \$1,000,000 be offered at public sale and that the Administration, working with the firms of Barcus, Kindred & Company, Midland Securities Company, J. T. Swartz & Company under the terms of the existing contract, be directed to proceed with the preparation of the Prospectus and that negotiations be started for a public sale of the bonds, a full report to the Board to be made at the next meeting. The motion was unanimously passed.

After discussion, George W. Mitchell moved that the matter concerning the Nurses Training program be referred to the Special Committee on Education and Area Services for consideration and that the Committee report the findings at the next meeting of the Board. The motion was unanimously passed.

On motion of Frank L. Eversull, seconded by Ruth G. Cook, the following resolution was unanimously passed:

As a result of our detailed and prolonged investigation into the Kohler case, we came to the following conclusions:

1. Dr. Kohler's appeal was not without some merit. We are of the opinion he has a place on the faculty and furthermore, that doors are not closed to his subsequent promotion. We do not feel that the evidence is sufficient to warrant the Board overriding the decision of the Administration.
2. The Administration and faculty have been lax in several aspects of announcing, putting into effect and operating a defensible and comprehensive policy of promotion.
3. The Administration is requested to get the points of view of the various committees working on this problem and submit these, together with its complete statement of an adequate promotion policy, before the next meeting of the Board. At this meeting the Board will review the work and recommendation of the faculty and the Administration and announce the policy under which promotions shall be made.

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University:

Resolution Concerning Cancellation of Continuing Labor Agreements

Upon recommendation of Mr. Donald E. Dickason, Director of the University Civil Service System of Illinois, concurred in by the President of the University, the following resolution was unanimously approved by the Board:

WHEREAS at various times in the past the Board has entered into agreements and reached understandings with certain organizations acting in behalf of employees or employee groups, which agreements and understandings have been without fixed termination date, but rather have been on a continuing basis subject to cancellation or reopening at any time, and WHEREAS with the establishment of the University Civil Service System of Illinois the Board has entered upon a new relationship involving changes in the methods and procedures of administration of the mutual interests of employer and employee, and

WHEREAS it is desirable that hereafter all agreements with employee groups in the University Civil Service System of Illinois be within a common pattern of consistency and in harmony with accepted principles of good personnel practice,

THEREFORE BE IT RESOLVED that this Board hereby terminates such existing agreements and understandings which were entered into prior to January 1, 1952, and, at the same time, expresses its readiness to negotiate such new ones as may be appropriate with organizations delegated the right of representation by suitable groups of employees in accordance with the principles heretofore set forth, and that furthermore the Board instruct the Supervisor of Non-Academic Personnel of the University to transmit to the organizations concerned notice of this action and of the Board's willingness to reopen negotiations leading to the conclusion of mutually satisfactory agreements as the basis of harmonious relationship hereafter.

Air Force ROTC Awards

The following awards to Air Force ROTC Cadets were approved, to be awarded in the manner following:

- a. The Trustees' Cup:
 - (1) It is awarded to the best drilled unit or squadron of the cadet corps; it will have the name of the unit or squadron commander and designation of the winning unit or squadron inscribed on it. The cup will be retained at Southern Illinois University for display in our trophy case.
- b. The Trustees' Medal, senior student:
 - (1) Awarded to the outstanding cadet in the senior course, AF ROTC, based on standing in the University and in the Air Force, and aptitude for general service.
- c. The Trustees' Medal, sophomore student:
 - (1) Awarded on the same basis as for senior cadet, except to a sophomore.
- d. Trustees' Medals, summer camp:
 - (1) Awarded to the outstanding advanced cadet in each option of the AF ROTC, based on the cadet standing at the respective summer camp.
- e. Trustees' Medal, Marksmanship:
 - (1) Awarded to the member of the rifle team making the highest average score in marksmanship during the current year.

In addition to the above awards, which are to be purchased from local Student Activity Funds, the following awards were also approved to be awarded in the following manner:

- a. The Air Force Association Medal:
 - (1) It is awarded to the Advanced Course Cadet, either junior or senior, making the highest military grades of that year.
- b. The Reserve Officers' Association award:
 - (1) Awarded to the outstanding senior cadet based on University grades, Air Force ROTC grades and aptitude for general service for the current year.

- c. The Reserve Officers' Association award, sophomore:
 - (1) Awarded on the same basis as for senior, except to a sophomore.
- d. Chicago Tribune award, gold medal:
 - (1) Awarded at the end of the first and third quarters of each school year to the outstanding junior cadet, based on the highest mark in the particular military course of the current quarter and aptitude for general service.
- e. Chicago Tribune award, silver medal:
 - (1) Awarded on the same basis as for junior, except to a sophomore.
- f. Armed Forces Chemical Association award:
 - (1) Awarded to outstanding junior cadet, majoring in chemistry or chemical engineering, who has best scholastic standing, military leadership and student activities as of the end of the first quarter, junior year.

"The selection of award winners and presentation of all the above awards will be as follows:

a. The Commandant of Cadets will determine personnel to receive awards and arrange for presentation of same.

b. No cadet will be eligible for more than one award during a single quarter with the following exceptions:

- (1) The squadron or unit Commander of the best drill squadron or unit may win one additional award only.
- (2) The winner of the award for marksmanship may win one additional award only.
- (3) Recipients of all awards and medals must have the prior approval of the Board of Trustees, Southern Illinois University."

Reclassification Titles of Civil Service Employees

The Administration reported upon those non-academic employees who had been reclassified under the Civil Service System. The reclassification was unanimously approved by the Board.

Changes in Faculty-Administrative Pay Roll

The following changes in the Faculty-Administrative Pay Roll were reported and approved:

(A) Continuing Appointments

Name	Position	Salary	Length of Appointment
Anthony Joseph Koenings	Instructor	\$425.00	Continuing
	Vocational-Technical Institute	a month	
Leslie Frederick Malpass	Assistant Professor	\$500.00	Continuing
	Psychology	a month	
Dr. Helen Zimmerman	Associate Professor	\$585.00	Continuing
	Physical Education	a month	

(B) Term Appointments

Jack B. Edmundson	Lecturer (1/4 time)	\$137.50	2/1/52 to
	Vocational-Technical Institute	a month	3/1/52
Mrs. Mildred Fischback	Lecturer (1/4 time)	\$112.50	2/1/52 to
	Vocational-Technical Institute	a month	3/1/52
Mrs. Mary E. Glathart	Assistant Instructor	\$240.00	1/11/52 and
	University School	a month	1/15/52
Craig Gordon Purdy	Lecturer (1/5 time)	\$ 90.00	2/1/52 to
	Vocational-Technical Institute	a month	3/1/52

Siegfried G. Reinhardt	Lecturer	\$125.00	9/8/52 to
	Art	a week	6/5/53
Nathan Henry Rochmes	Lecturer	\$400.00	1/28/52 to
	Mathematics	a month	6/7/52
Miss Doris Schwinn	Assistant Supervisor	\$225.00	3/10/52 to
	Extension Division	a month	7/1/52
Miss Alice May Towse	Research Assistant	\$210.00	1/14/52 to
	Office of the Dean	a month	3/8/52
	College of Vocations and Professions		
Frank Eugene Vaughn	Lecturer (1/8 time)	\$ 52.50	2/1/52 to
	Vocational-Technical Institute	a month	3/1/52
Milton Weisbecker	Coach 1/4 time)	\$100.00	3/1/52 to
	Men's Phys. Education	a month	4/16/52

(C) Reappointments

Dr. Isaac P. Brackett	Associate Professor	\$585.00	9/8/52 to
	Speech, Guidance and Special Education	a month	6/5/53
Miss Alma L. Bremerman	Lecturer (1/8 time)	\$ 60.00	2/1/52 to
	Vocational-Technical Institute	a month	3/1/52
Dr. Florence Foote	Lecturer (1/2 time)	\$250.00	3/17/52 to
	Physiology	a month	6/7/52
Hubert C. Griffith	Lecturer (1/8 time)	\$ 66.00	2/1/52 to
	Vocational-Technical Institute	a month	3/1/52
Frederick L. Lauritzen	Lecturer (1/2 time)	\$225.00	1/30/52 to
	Art	a month	3/8/52 and
	Lecturer	\$450.00	3/17/52 to
	Art	a month	6/7/52
Ernest Sorgen	Lecturer (1/10 time)	\$ 37.50	2/1/52 to
	Vocational-Technical Institute	a month	3/1/52
Mrs. Anita Stadelbacher	Lecturer (1/10 time)	\$ 30.00	2/1/52 to
	Vocational-Technical Institute	a month	3/1/52
Walter Troutman	Lecturer (1/32 time)	\$ 12.00	2/1/52 to
	Vocational-Technical Institute	a month	3/1/52
Charles E. Wagner	Lecturer (1/8 time)	\$ 66.00	2/1/52 to
	Vocational-Technical Institute	a month	3/1/52
James F. Yates	Lecturer (1/8 time)	\$ 66.00	2/1/52 to
	Vocational-Technical	a month	3/1/52

(D) Leave of Absence Without Pay

Name	Position	Change of Appointment
John Bremer	Assistant Instructor (3/4 time) Philosophy and Education	Effective 1/21/52 to 6/7/52

(E) Change of Salary

Lloyd E. Penland	Lecturer (1/32 time) Vocational-Technical Institute 1/1/52 to 2/1/52 Two hours at \$8.00	To \$32.00 for 8 hours
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The President of the University was directed to present to the members of the Board a recommendation concerning the policy of outside employment or remunerative activities as it relates to faculty and employees.

**Contracts and Orders Awarded During the Month of January, 1952,
Amounting to \$500 or Over**

The Board approved contracts and orders awarded during the month of January, 1952, amounting to \$500.00 or over, as follows

A. Chargeable Against Operating Funds

Purchase Order or Contr. No.	Vendor or Contractor	Amount	Purpose
University Purchase Orders			
No. 2207	Sun Electric Corporation 3915 Washington, St. Louis 8, Mo.	\$1,827.00	Machinery
No. 2208	Orr Iron Company Evansville, Ind.	618.75	Generator
No. 2268	Carbondale Lumber Company 115 S. Washington, Carbondale, Ill.	2,245.28	Mill Work and Lumber
No. 2322	Hunsaker Supply & Const. Co. West Main St., Carbondale, Ill.	937.50	Lumber
No. 2326	Midwest Dairy DuQuoin, Ill.	6,722.20	Milk Products
No. 2327	Ozalid Div. of General Analine and Film Corporation, 1421 Hampton Ave., St. Louis 10, Mo.	1,287.71	Ozalid Machine
No. 2328	Midwest Dairy DuQuoin, Ill.	1,004.65	Milk Products
No. 2329	Table Pride Bakery West Frankfort, Ill.	860.30	Bread
No. 2332	Southeast Motor Bike Co. 1015 S. Granger St., Harrisburg, Ill.	502.50	Motor Scooter
No. 2325	Murphysboro Lumber Company 816 N. 19th St., Murphysboro, Ill.	1,395.20	Flex Board
No. 2465	General Grocer Company St. Louis, Mo.	1,059.82	Canned Goods
No. 2471	Walter English Company Station E, Box 158, Columbus 5, O.	1,019.80	Canned Goods
No. 2472	Campbell-Holton Company Bloomington, Ill.	1,918.24	Canned Goods

B. Chargeable Against Capital Funds

University Purchase Orders			
No. 2261	Pictosound Movie Service 4010 Lindell Blvd., St. Louis 8, Mo.	1,790.00	Sound Projector
Contracts			
A. & E. 66905	George S. Grimmitt & Co. 223 E. Adams St., Springfield, Ill.	664.60	Acoustical Treatment (extra)
A. & E. 679	Mayfair Construction Co. 5660 N. Kedzie Ave., Chicago 45, Ill.	2,142.26	Outside Utilities (extra)
A. & E. 679	Mayfair Construction Co. 5660 N. Kedzie Ave., Chicago 45, Ill.	3,078.66	Outside Utilities (extra)
Univ. 4361	Scranton Construction Co. 1025 Maple St., Mt. Vernon, Ill.	678.00	Electrical Work (extra)

Requisitions for Purchases and Contracts

The Board approved requisitions for purchases and contracts, as follows:

Requisition Number	Department	Purpose	Amount
2046	University Civil Service	Administration Costs 1/1/52 to 6/30/52	\$3,430.00
2136	Physical Plant Maintenance	Screen Wire	1,540.00
2192	Bookstore	Books	5,000.00
2200	Physical Plant Operating Dept.	Tractor	4,100.00
2245	Capital Appropriation	Architectural and Engineering Services	15,600.00
2246	Capital Appropriation	Architectural and Engineering Services	6,300.00

The Board meeting was adjourned at 6:00 P. M.

PROCEEDINGS AND MINUTES

An abstraction of the Minutes of the Meeting of the Board of Trustees of Southern Illinois University which convened at 1:00 p. m. on Friday, March 21, 1952, in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The following members were present:

Guy W. Karraker, Chairman
Frank L. Eversull, Vice-Chairman
Ruth G. Cook
George W. Mitchell
John Page Wham
Alice DiGiovanna, Administrative Assistant

The following members were absent:

Kenneth L. Davis, Secretary
Robert C. Lanphier, Jr.
Vernon L. Nickell, ex-officio

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant to the President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois University
Mr. John S. Rendleman, Acting Legal Counsel, Southern Illinois University
Mr. William H. Lyons, Director, Information Service, Southern Illinois University

The Minutes of the Meeting of the Board, held on February 14, 1952, were approved.

Frank L. Eversull, Chairman of the Special Board Committee on Education and Area Services presented the following Committee report concerning Nursing Education.

REPORT OF COMMITTEE ON EDUCATION AND AREA SERVICES

RE: The Nursing Education Program

1. Your Committee has studied all available reports and data on the Nursing Education Program including the Hartman Report. We have heard from Administrative officers. We have examined a current study on vocational choices of this year's graduating seniors in 33 Southern Illinois High Schools from 20 counties. This study indicates that only 2 seniors out of 84 interested in nursing want this work at Southern Illinois University next year. At present there are three students enrolled in this school with a per-capita annual cost of about \$5000.
2. In the light of all available evidence, we recommend that this program be terminated at the close of this academic year and that the faculty of the school be notified at once of this action by the Administration. In so notifyiny the faculty members involved, it should be brought to their attention:
 1. That the Board of Trustees cannot justify such expenditures and proposed future expenditures in the light of a sound financial and scholastic policy, and

2. That this action does not preclude the establishment of nurses training in the future should the building of an area hospital in Carbondale or the interests of our state and national policy demand such work for the national safety, assuming the University could attract and hold a sufficient number of students to warrant the re-opening of this area of instruction.

(Signed) Frank L. Eversull
 Frank L. Eversull, Chairman
 (Signed) Ruth G. Cook
 Ruth G. Cook
 (Signed) Guy W. Karraker
 Guy W. Karraker, ex-officio

George W. Mitchell stated that in reading the report on Nursing Education at Southern Illinois University he felt that the prospects for the Nursing Education Program were not very bright.

President Morris stated that it was very probable that a base hospital would be built in Carbondale.

John Page Wham stated that when the matter of Nursing Education was brought before the Board two years ago, he was reluctant to see it established at Southern Illinois University. The nursing program has not had full and complete support, he said, and therefore has not had a fair chance to succeed. Personally, I am not in favor of abandoning the program, he continued, but if the majority of the members of this Board favor the abandonment, I will accept the change.

Frank L. Eversull moved the adoption of the above report of the Special Board Committee on Education and Area Services concerning the Nursing Education Program. The motion was passed with each member recording his vote as follows:

Guy W. KarrakerYea
Frank L. EversullYea
Ruth G. CookYea
George W. MitchellYea
John Page WhamPresent

Frank L. Eversull, Chairman of the Special Board Committee on Education and Area Services, presented the following Committee Report concerning salary adjustments for 1951-52 and 1952-53 and the promotion policy.

REPORT OF COMMITTEE ON EDUCATION AND AREA SERVICES RE: Salary Adjustments 1951-52 and 1952-53 and Promotion Policy

1. Your Committee has received from the office of the Business Manager of the University figures indicating that \$282,750.46 are available for faculty salary increases during the remainder of this biennium.
2. We have explored possibilities for the best distribution of these funds so as:
 1. To apply these funds on a valid program of promotions and merit increases.
 2. To make some regular adjustments for the current year and still maintain a normal series of merit increases and promotional adjustments for next year.
 3. To prevent an excessive incumbrance on the appropriation for salaries during the next biennium.
 4. Funds used for the current year, over the 3%, should be used to correct inequalities.
3. We have interviewed fifteen members of various faculty committees who have been appointed to study promotion policies and salary schedules as well as administrative officers.

4. We have received and read Faculty Committee Reports dealing with promotion policies and salary schedules.

After a careful study of these data we recommend:

1. The adoption of Plan II as revised and as outlined by President Morris and which is made a part of this report. (See Report I below)
2. The adoption of Pages C 14-18 after deleting "wherever possible" on Page C-17, Item C-1 in the President's Report and which is made a part of this report. (See Report II below)

(Signed) Frank L. Eversull

Frank L. Eversull, Chairman

(Signed) Ruth G. Cook

Ruth G. Cook

(Signed) Guy W. Karraker

Guy W. Karraker, ex-officio

DISTRIBUTION OF AVAILABLE MONIES FOR FACULTY-ADMINISTRATIVE SALARY INCREASES PLAN II-a

*The figures below have been revised to make them consistent with the approved program of increases.

	1951-52*	1952-53
3% increase for all continuing members of the Faculty-		
Administrative staff (effective March 1, 1952)	\$18,492.31	\$48,080.00
Additional increase for Instructors for rank		
adjustment (effective April 1, 1952)	4,490.36	15,566.56
Additional increase for Assistant Professors for		
rank adjustment (effective April 1, 1952)	10,885.94	37,737.94
Additional increase for Associate Professors for		
rank adjustment (effective April 1, 1952)	9,197.03	31,883.05
Additional increase for Professors for rank		
adjustment (effective April 1, 1952)	12,794.10	44,352.90
Selective merit increases for Faculty-		
Administrative staff (effective July, 1952)	—	22,945.22
Total	\$55,859.74	\$200,565.67
1951-53 Total	\$256,425.41	
Available for use	26,325.05	

Total allocated for adjustments \$282,750.46

Encumbrance on next biennium if the \$26,325.05 is used
for non-recurring salaries or increases at any time . . \$144,705.93
Maximum encumbrance if the \$26,325.05 is used in 1952-53
for recurring salaries or increases 171,030.98

PLAN II-a

ADJUSTMENT OF SALARIES WITHIN TENURE RANKS

	Instructor			Asst. Professor			Assoc. Professor			Professor		
	L	M	H	L	M	H	L	M	H	L	M	H
Present	2925	3780	4500	3600	4320	5310	4590	5220	5760	5400	6120	6840
1952-53	3000	4050	5040	4000	4860	6210	5000	5850	7290	6000	7560	8910

Plan II-a proposes to adopt the University of Illinois base and a median and ceiling for each rank between those of Plans II and III (with a slight modification for instructors).

REPORT II**C-14 of the President's Report****COMPLETE STATEMENT OF POLICY ON PROMOTIONS RECOMMENDED
BY THE ADMINISTRATION AS REQUESTED BY BOARD RESOLUTION
February 14, 1952****A. Basic Policy on Promotions as Contained in the University Statutes
Enacted by the Board of Trustees May 25, 1951**

The basic policy of the University for recommending promotions and increases is covered by the following excerpts from the Statutes of the University, adopted by the Board of Trustees May 25, 1951, and printed in the Annual Report of the Board of Trustees for 1950-51. Page references are to this Annual Report:

1. "Subject to the approval of the Board of Trustees, the President shall set up and maintain an equitable and consistent salary scale for staff members of the University, based upon training, experience, and service to the University." (Part III, Article II, Section 2, J., page 389)
2. "Recommendations for increases in salary shall ordinarily be made when the annual budget is prepared; such recommendations will be based on the nature of the services rendered." (Part IV, Article VII, Section 3, Page 418)
3. "The University recognizes that academic rank may be granted for teaching in the classroom; for informal teaching such as is accomplished in the library, in a personnel office, or in extension work; and for research." (Part IV, Article III, Section 2, page 416)
4. "Recommendation for promotion in rank shall normally be initiated by the immediate administrative superior of the person named and subsequent procedures shall be substantially in accord with those followed in initial appointment."

C-15 of the President's Report**(Part IV, Article III, Section 3, page 416) ***

5. "After consultation with members of his department who hold continuing tenure, (the Chairman) shall recommend to the Dean appointments, promotions, dismissals, salary increases." (Part III, Article V, Section 7, D, 2., page 406)
6. "(The Dean shall) recommend appointments, promotions, leaves, dismissals, and acceptance of resignations of the members of the staffs of departments within his college." (Part III, Article V, Section 6, D, 1., page 405)
7. "(The Chief Officer of Instruction) shall be responsible for maintaining and supervising the faculty personnel system of the University. In this capacity, it shall be his duty to review the recommendations of the deans and advise the President with regard thereto, and to cooperate with the deans, directors, or other heads of schools, colleges, and other educational units in making recommendations to the President with respect to appointments, dismissals, resignations, promotions, leaves of absence, assignments, and salaries of members of the faculty and of special service personnel whose appointment or other disposition has not been specifically assigned to another University authority." (Part III, Article III, Section 3, C, 2, b., page 390)

"Before making recommendations to the Board for appointment to positions of the rank of instructor, assistant professor, associate professor, and professor, the President of the University shall have assurance that every reasonable effort has been made to obtain the best available person

*The procedures followed in initial appointment are stated in the Statutes as follows (Part IV, Article I, Section 1, D, page 412):

to fill the appointment and that the following channels of consultation and recommendation have been followed: The Chairman, or Director, under whose jurisdiction the appointment falls, shall confer with members of his department or division and with the Dean of the Graduate School in cases involving the employment of Graduate Faculty personnel, and shall then make his recommendation to the appropriate Dean, who shall in turn make his recommendation to the President through the Chief Officer of Instruction. If for any reason the President does not wish to approve the Dean's recommendation, he shall so inform the Dean and request reconsideration and further recommendations."

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8. "The President shall . . . recommend to the Board dismissals, acceptance of resignations, promotions, leaves of absence, and retirement of members of the staff." (Part III, Article II, Section 2, H., page 389)

B. Proposed Regulations of the Board (Applications of Basic Policy Contained in the Statutes)

The following regulations, together with the Statutes, replace the provisions of the *Salary Schedule* approved by the Teachers College Board June 10, 1943, amended May 16, 1946, and reaffirmed by the Board of Trustees of Southern Illinois University, July 18, 1949, covering the proportions of the faculty in each rank, the qualifications for each rank, and the basing of promotions not upon the mere attainment of certain qualifications for rank but upon recommendations by the President, department heads, deans, etc.

1. *Qualifications for Rank*

An earned doctor's degree is the usual minimum academic qualification to be considered in recommending persons for the rank of professor, associate professor, and assistant professor. An earned master's degree is the usual minimum academic qualification to be considered in recommending persons for the rank of instructor. These degrees are not required, however, in cases where training and experience clearly indicate the person's ability to do effectively the quality of work commensurate with the privilege and salary of the rank. All faculty members should acquire an acceptable amount of additional training at reasonable intervals. As a matter of general policy, persons under 45 should be encouraged and expected to secure the doctorate.

Promotions from one rank to another shall not follow automatically when a faculty member shall have raised his formal qualifications to meet the requirements of a higher rank, but shall be based on merit and made according to the procedure outlined in the Statutes of the Board of Trustees.

2. *Proportions in Rank*

Although the distribution of the faculty among the various ranks must be determined by many factors and cannot be the same at all times, it is desirable that the number of faculty members in each of the ranks shall be approximately equal. Consistent with the distribution of preparation and experience which actually follows such a distribution of ranks and with the availability of state funds to meet the additional costs of appointment to higher ranks, the University will move gradually toward such a distribution.

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3. *Promotions*

It is recognized that recommendations for promotions, as well as for initial appointment and merit increases, ultimately depend upon the judgment of the administrative officers concerned. In making such recommendations, administrative officers shall present evidence that the individual has, in addition to the usual formal qualifications, superior qualifications in terms of one or more of the following criteria:

- a. Achievement in research.
- b. Growth in scholarship.
- c. Effectiveness in teaching.

- d. Effectiveness in major assignment other than research or teaching.
- e. Service to the University through effective participation in University, community, and/or regional activities.

It is understood that these criteria are not to be given equal weight in the evaluation, but that the weighting will depend upon the nature of the work which is being done by the person who is being evaluated.

C. Current Administrative Applications and Interpretations of Basic Policy for Promotion

1. The Evaluation Sheet should start at the level of the chairman or office head, go from there to the dean of the college concerned, thence to the conference of academic deans, and finally to the President's office. If changes in the recommendations made take place at any administrative level, the proposed changes should be discussed with the administrators concerned at the lower levels.
2. The Evaluation Sheet should provide for the rating of a staff member as excellent, good, fair, poor, or very poor, with respect to each criterion applicable to his particular work or assignment.
3. The Evaluation Sheet shall also contain a quantitative rating of the faculty members of a given department or office of the University by its chairman or head based on a percentage distribution in which 100 percent would be the total for the department or division concerned.
4. The evaluation procedure outlined is a method of applying and interpreting the above Statutes and Regulations for the current year according to faculty desires. Since evaluation is an extremely difficult matter, and

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since both the faculty and the administration desire to continue their study and observation of evaluation procedures, this method should be regarded as a stage in the continuing long term development of evaluation techniques.

* * * * *

To implement the above Statement of Policy, the following actions are needed:

I. Items B, 1 and B, 2 are recommended for approval as Regulations of the Board (see *By-laws and Statutes*, Part I, Article V, Section 5, page 386).

II. Item B, 3 is recommended for approval in principle as a statement of criteria for promotions, subject to continuing studies by the faculty committees, the University Faculty, and the administration, toward the end of eventual recommendation to the Board for adoption as a Regulation.

Discussion followed concerning the Committee report. The Administration of the University was directed to present each member of the Board with an analysis of the work load of every member of the staff of Southern Illinois University for 1951-52. This report is to be prepared college by college indicating the name of the instructor, the number of hours taught, and the student load carried. It should also indicate the average, minimum, and maximum student load of each teacher. The analysis should take into consideration teaching, research, service, and administrative duties.

In the discussion concerning salary adjustments, it was unanimously agreed by the members of the Board that merit adjustments were to be made only in cases of inequities and that the funds used for the current year over the 3% general increase should be used to correct these inequities.

John Page Wham moved the adoption of the above report of the Special Committee on Education and Area Services, as amended, concerning salary adjustments for 1951-52 and 1952-53, and the Promotion Policy. The motion was seconded by Ruth G. Cook.

With regard to the Committee Report on the Promotion Policy, George W. Mitchell moved to amend the motion by deleting Item C-3 on Page C-17 in the President's Report which states:

"The Evaluation Sheet shall also contain a quantitative rating of the faculty members of a given department or office of the University by its chairman or head based on a percentage distribution in which 100 percent would be the total for the department or division concerned."

The motion to amend perished for want of a second.

The main motion was unanimously passed with each member recording his vote as follows:

Guy W. Karraker	Yea
Frank L. Eversull	Yea
Ruth G. Cook	Yea
George W. Mitchell	Yea
John Page Wham	Yea

Frank L. Eversull stated that the promotion policy as it appears above is not a closed policy and that further changes are imminent due to continuing faculty study. He went on to say that the Board could expect revisions in the Policy, and in referring to Item C-3 on Page C-17 of the President's Report, he stated that subsequently this item would include statements on salary ranges and promotional steps within the ranges and other pertinent data.

* * * * *

President Morris stated that Mr. Vincent Newman of Barcus, Kindred & Company, and Mr. J. T. Swartz of J. T. Swartz & Company, Inc., wanted to appear before the Board at this time to present their report concerning the revenue bonds for the Women's Self-Liquidating Dormitory. At the direction of the Chairman of the Board, Mr. Newman and Mr. Swartz were called into the meeting. The Board was presented with a report concerning estimate of costs and revenues for the new student residence hall, and other material contemplated for the prospectus announcing the sale of the bonds. Mr. Newman presented an offer for the purchase of the bonds, in accordance with the contract between the Board and his firm:

BARCUS, KINDRED & CO.

Municipal Bonds
231 S. LaSalle St.
Chicago 4

March 21, 1952

Board of Trustees
Southern Illinois University
Carbondale, Illinois

Gentlemen:

We have submitted to you our "Estimate of Costs and Revenues for the New Student Residence Hall" dated March 21, 1952, as provided for in our contract with the Board and if these bonds are issued in substantial compliance with this report and under a bond resolution approved by us and by the Board of Trustees, we offer to purchase these bonds bearing 4.00% interest.

It is understood that the bonds shall be delivered to us in Chicago by June 1, 1952, after which time it shall be optional with us whether or not we shall accept delivery of these bonds, and that the bonds shall be accompanied by the unqualified approving legal opinion of Chapman & Cutler, Chicago, Illinois, recognized municipal bond attorneys.

It is understood and agreed that if this proposal is accepted, we will waive the fee due us under the terms of our agreement with you.

Respectfully submitted,

BARCUS, KINDRED & COMPANY
J. T. SWARTZ & CO., INC.
MIDLAND SECURITIES COMPANY
BY

(Sgd) Vincent Newman

ACCEPTED BY THE BOARD OF TRUSTEES OF SOUTHERN ILLINOIS
UNIVERSITY, CARBONDALE, ILLINOIS, THIS.... DAY OF..... 19.....

.....
Chairman

.....
Secretary

After discussion, George W. Mitchell moved that the above proposal with Barcus, Kindred & Company; J. T. Swartz & Co., Inc.; and the Midland Securities Company, concerning the purchase of the revenue bonds, be rejected. The motion was unanimously passed.

In the discussion that followed, concerning the issuance of the bonds, Mr. Newman said that the companies which he represented were suggesting that after a complete study of the issue, at which time they were confident they could give a lower interest rate, they be given an option on the bonds for 10 days and if at the end of the 10 days they had not sold the bonds, then they would be put out for public sale.

It was the consensus of the members of the Board that it had already been established by the Board, as a matter of policy, that the bonds were to be sold at public sale. Mr. Newman's suggestion was therefore rejected.

Mr. Charles Pulley, Director of Architectural Services at Southern Illinois University, was called into the meeting. Mr. Pulley was asked when the dormitories would be completed. He stated that in his opinion they would not be ready for occupancy until September, 1953.

In discussing the interest rate on the bonds, Mr. Mitchell asked Mr. Newman how the 4% interest, which his companies proposed for the issuance of the bonds, compared with rates which they had proposed on previous bond issues. Mr. Newman stated that 4% was high in comparison with other issues. Mr. Mitchell then asked what we could do here to get a better rate of interest. Mr. Newman offered the following suggestions:

- (1) include Anthony Hall in the bond issue (this would require installation of a sprinkler system)
- (2) increase the proposed revenue for room and board at the new dormitory.

After full discussion it was agreed by the members of the Board that the prospectus should be revised and Mr. Newman was asked to present, at the next meeting of the Board, information on the bond issue on the basis of the following alternatives:

- (1) include Anthony Hall in bond issue with rate of room and board at new dormitory remaining at \$14.50.
- (2) increase the rate of room and board at the new dormitory to \$15.00 and include Anthony Hall in the issue.
- (3) increase the rate of room and board at the new dormitory to \$16.00 (Anthony Hall not to be included in this study)

It was the consensus of the Board that the bonds when issued should be made callable in five years.

The Chairman then excused Mr. Newman, Mr. Swartz, and Mr. Pulley from the meeting.

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University:

Outside Employment

The Board discussed outside employment by staff members. It was the consensus of the members of the Board that as a general policy no full-time faculty member shall engage in outside business or be regularly employed part-time in any outside business.

Frank L. Eversull moved that the approval of the President and the Board of Trustees be required for any full-time staff member engaged in a regular business or regularly employed for remuneration by other agencies than the University, and that all other sporadic and irregular employment, including speaking engagements or other activities where a fee is paid, be reported currently to the President's Office and this information reported to the Board of Trustees periodically. The motion was unanimously passed.

It was unanimously agreed by the members of the Board that there was no objection to members of the faculty accepting compensation for writings or minor consultative activities.

Honorary Degrees for Dr. Percival Bailey and Dr. Chester Hanford.

Frank L. Eversull moved that the Board of Trustees authorize the awarding of the honorary degree of Doctor of Science to Dr. Percival Bailey, and the honorary degree of Doctor of Laws to Dr. A. Chester Hanford, at the June Commencement Ceremonies. He further moved that the Board approve the establishment of the Southern Illinois University Distinguished Service Award, nominations of persons to receive such award to be made upon the same basis as for honorary degrees; and the employment of an artist to design an appropriate plaque or medallion, such design to be submitted to the Board of Trustees for final approval. The motion was unanimously passed.

Recommendations on Promotion Policy

At the February 14, 1952, meeting of the Board of Trustees, the administration was requested to obtain the points of view of the various committees working on promotions policy and to submit these, together with its complete statement of an adequate promotion policy, before the next meeting of the Board.

President Morris stated that consultation had been had with the various Faculty Committees, and he presented a summary of policies of promotions at the University. It was as a result of this recommendation that the earlier action of the Board of Trustees at this meeting was taken, regarding the promotion policies of the University.

Agreements on Architectural Planning

President Morris presented each member of the Board with a copy of the proposed agreement between the firm of Perkins and Will of Chicago, Illinois, and the Board of Trustees of Southern Illinois University, covering the architectural and engineering services for the Agriculture Building Group.

On motion of George W. Mitchell, seconded by John Page Wham, and unanimously passed, the contract with Perkins and Will, Architects-Engineers, was confirmed and approved, and the Chairman of the Board was authorized and directed to execute such contract for the Board: the President of the University was authorized to request release of funds from the state administration in the amount of \$69,300 to cover architects fees with Perkins and Will, Architects-Engineers, for the development of plans and specifications for the Agriculture Building Group.

It was agreed by the members of the Board that Perkins and Will prepare two formal reports on the Agriculture Building Group concerning Programming and Basic Design, and that a representative of Perkins and Will meet with the Board at the programming stage and at the basic design stage.

President Morris presented a revised preliminary program for the Agriculture Building Group for the information of the members of the Board.

Rental Rates for Men's Residence Barracks

Upon the recommendation of the President of the University, John Page Wham moved that the room and board charges per student per week at the men's residence barracks be increased from \$11.00 to \$12.00. \$9.00 of this amount to be distributed to Food Services and \$3.00 to the men's residence halls. The motion was unanimously passed.

Mr. Mitchell stated that at the October 4, 1951, meeting, he had asked for a cost analysis on operation of the men's residence barracks. He stated he would like to have this information and wanted it to include all the costs; that is, a complete cost break-down which would include all of the true costs associated with the enterprise. In addition to direct labor, food, materials, and such, he said, the cost of light, heat, insurance, depreciation on building and equipment, decorating and administrative overhead should be shown: a statement of occupancy or the volume of business done should be included in the report. In other words, he continued, this cost analysis should be comparable to one prepared for any industrial or commercial enterprise.

After full discussion, George W. Mitchell moved that complete cost analyses reports, as indicated in the above statement, be prepared and presented at the next meeting of the Board on the following University Services:

- | | |
|-----------------------------|--------------------------------|
| 1. Men's Residence Barracks | 4. Canteen |
| 2. Anthony Hall | 5. Chautauqua Street Veteran's |
| 3. Cafeteria | Housing Project |

The motion was unanimously passed.

Contracts and Orders Awarded During the Month of February, 1952, Amounting to \$1,000 or Over

The Board approved contracts and orders awarded during the month of February, 1952, amounting to \$1,000.00 or over, as follows:

A. Chargeable Against Operating Funds

Purchase Order

or Contr. No.	Vendor or Contractor	Amount	Purpose
University Purchase Orders			
No. 2600	Vogler Motor Company 301 N. Illinois Ave., Carbondale, Ill.	\$1,467.45	Stake Truck
No. 2602	Vogler Motor Company 301 N. Illinois Ave., Carbondale, Ill.	1,371.90	Pickup Truck
No. 2701	General Electric Supply Corp. 2653 Locust St., St. Louis, Mo.	1,053.00	Water Coolers
No. 2702	Dictaphone Corporation 511 Locust St., St. Louis 1, Mo.	1,010.00	Equipment
No. 2703	Carbondale Lumber Co. 115 S. Washington, Carbondale, Ill.	1,035.20	Plywood
No. 2753	American Type Founders, Inc. 2135 Pine Street, St. Louis, Mo.	4,184.92	Duplicating Equipment
No. 2811	University of Illinois Agent for Civil Service System Urbana, Ill.	3,430.00	Cost of Civil Service System 1/1/52 to 6/30/52

Contracts

Univ. 4352	Forest Service U. S. Dept. of Ag. Reg. Fiscal Agt., Milwaukee, Wis.	2,500.00	Cooperative Research
Univ. 4378	E. H. Davis 409 South Street, Anna, Ill.	22,500.00	Coal
Univ. 4379	Pure Coal Company Marion, Ill.	12,500.00	Coal
Univ. 4380	Alfred DiGgegorio 208 N. Fifth St., Murphysboro, Ill.	3,850.00	Plastering
A. & E. 66575	Consoer, Townsend & Associates 351 East Ohio St., Chicago, Ill.	1,798.02	Engineering Services (Credit)

B. Chargeable Against Capital Funds

University Purchase Orders

No. 2662	South Side Welding Supply Co. 8830 S. Ashland Ave., Chicago, Ill.	1,415.00	Welder and Trailer
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Contracts

A. & E. 674 Federal Constructors 2,778.30 Column
 173 W. Madison St., Chicago, Ill. Footings (Extra)

The members of the Board directed the Administration to submit a list of all University-owned vehicles, indicating to whom each vehicle is assigned and for what purpose it is used.

Requisitions for Purchases and Contracts

The Board approved requisitions for purchases and contracts, as follows:

Requisition

Number	Department	Purpose	Amount
2502	Food Services	Dairy Products	\$7,260.90
2509	Food Services	Laundry Service	1,464.00
2512	Physical Plant—Operation	Stake Truck	1,800.00
2524	Music	Piano	1,400.00
2695	Major Repairs	Contour Survey	7,000.00
2696	Major Repairs	Crushed Stone, Rock and Sand	6,500.00
2384	Camp Ellis Buildings	Lumber	3,300.00
2742	Physical Plant—Operation	Laundry Service	2,100.00
2763	Physical Plant—Maintenance	Ventilating Hoods	1,325.00

Discussion followed concerning the procedure for approving purchases and contracts, as adopted by the Board on January 17, 1952.

George W. Mitchell moved that in addition to the present adopted procedure for approving purchases and contracts, all purchase orders and contracts of less than \$1,000 be listed for the information of the members of the Board. The motion was unanimously passed.

Changes in Faculty-Administrative Pay Roll

The following changes in the Faculty-Administrative Pay Roll were reported, and approved by the Board:

(A) Continuing Appointments

Name	Position	Salary	Length of Appointment
S/Sgt. Philip J. Meagher	Assistant Instructor	\$ 25.00	Continuing
	Air Science and Tactics	a month	
Kent U. Moore	Instructor	\$400.00	Continuing
	General Library	a month	

(B) Term Appointments

Jacquelyn Joyce Bittner	Research Assistant	\$200.00	3/10/52 to
	General Library	a month	7/1/52
Mrs. Dorothy Dare	Lecturer (1/4 time)	\$ 63.75	3/1/52 to
	Vocational-Technical Institute	a month	4/1/52
Ogie Earl Ellis	Lecturer (1/4 time)	\$ 60.00	3/1/52 to
	Vocational-Technical Institute	a month	4/1/52
Mrs. Edith Farris	Lecturer (1/4 time)	\$112.50	3/1/52 to
	Vocational-Technical Institute	a month	4/1/52
David Warner Greenlee	Lecturer (1/4 time)	\$127.50	3/1/52 to
	Vocational-Technical Institute	a month	4/1/52
Mrs. Marica F. Hempe	Research Assistant	\$100.00	3/1/52 to
	(1/4 time) Education	a month	7/1/52

Howard E. Rawlinson	Lecturer (1/4 time) Vocational-Technical Institute	\$ 63.75 a month	3/1/52 to 4/1/52
Mrs. Mildred Emma Recht	Research Assistant Education (1/4 time)	\$100.00 a month	3/1/52 to 7/1/52
Mrs. Inez Moss Samford	Lecturer (1/4 time) Vocational-Technical Institute	\$112.50 a month	3/1/52 to 4/1/52

(C) Summer Session Appointments

Dr. Walter B. Carver	Lecturer and Visiting Profesor in Mathematics	\$650.00 a month	6/16/52 to 8/9/52
Manuel De Ezcurdia	Lecturer Foreign Languages	\$375.00 a month	6/26/52 to 8/1/52
Dr. Arthur J. Gould	Lecturer and Visiting Professor Journalism	\$680.00 a month	6/16/52 to 8/9/52
Dr. Grace Langdon	Research Assistant (1/2 time) Education	\$200.00 a month	6/1/52 to 7/1/52
Mrs. Nina M. Morton	Research Associate General Library	\$325.00 a month	6/9/52 to 8/31/52
Dr. John J. Pruis	Assistant Professor University School	\$540.00 a month	6/16/52 to 8/9/52
Miss Rachel C. Wilkes	Lecturer Library Service	\$400.00 a month	6/16/52 to 8/9/52

(D) Reappointments

Mrs. Norma Parker Alley	Assistant Instructor Physical Education	\$300.00 a month	9/8/52 to 6/6/53
Dr. E. L. Borkon	Lecturer (1/4 time) Nursing Education	\$175.00 a month	3/17/52 to 5/10/52
Mrs. Florence Camp	Assistant Instructor University School	\$240.00 a month	2/5/52 to 2/8/52
Mrs. Cary Davis	Assistant Instructor University School	\$240.00 a month	2/11/52 to 2/13/52
Jack Edmundson	Lecturer (1/10 time) Vocational-Technical Institute	\$ 37.50 a month	3/1/52 to 4/1/52
Mrs. Mildred Fishback	Lecturer (1/8 time) Vocational-Technical Institute	\$ 45.00 a month	3/1/52 to 4/1/52
Mrs. Elizabeth Glathart	Assistant Instructor University School	\$240.00 a month	2/4/52 to 2/29/52
Hubert C. Griffith	Lecturer (1/8 time) Vocational-Technical Institute	\$ 67.50 a month	3/1/52 to 4/1/52
Craig G. Purdy	Lecturer (1/6 time) Vocational-Technical Institute	\$ 67.50 a month	3/1/52 to 4/1/52
Mrs. Harriet Teel	Assistant Instructor University School	\$240.00 a month	2/8/52 to 3/1/52
Miss Alice May Towse	Research Assistant Office of the Dean College of Vocations and Professions	\$225.00 a month	3/10/52 to 7/1/52
Walter M. Troutman	Lecturer (1/3 time) Industrial Education	\$ 75.00 tot. sal.	2/14/52 to 2/29/52
Frank Eugene Vaughn	Lecturer (1/4 time) Vocational-Technical Institute	\$101.25 a month	3/1/52 to 4/1/52

Charles Edward Wagner	Lecturer (1/8 time) Vocational-Technical Institute	\$ 67.50 a month	3/1/52 to 4/1/52
James F. Yates	Lecturer (1/8 time) Vocational-Technical Institute	\$ 67.50 a month	3/1/52 to 4/1/52

The following teachers in public schools were approved as practice supervisors at monthly rate of \$25.00 for the spring term of 1952:

Name	School	Subject
Bain, Edgar	West Frankfort H. S.	Social Studies
Bevis, Dora	Springmore, Carbondale	Third Grade
Carey, Myrtle	Herrin	Speech, English
Collins, Walter	West Frankfort H. S.	Govt., History
Cothran, Louise	Harrisburg H. S.	Home Economics
Cox, Dorothy	Cartersville H. S.	Mathematics
Dean, W. S. B.	Cartersville H. S.	Physics
Finley, Norman	Carbondale Comm. H. S.	History, Civics
Fox, Mae	Brush, Carbondale	Sixth Grade
Grant, Mary	West Frankfort H. S.	Education Mentally Handicapped
Hastie, James	West Frankfort H. S.	English
Hoit, Ann	Harrisburg H. S.	Home Economics
Hopkins, Jewell	Attucks, Carbondale	Speech Correction
Hoye, Alice	West Frankfort H. S.	Speech
Hunter, Clay	Johnston City H. S.	History, Geography, Driver Training
Jones, Howard	Mt. Vernon H. S.	Vocations
Kitchell, Madelyn	Red Bud H. S.	Home Economics
Lee, Thelma	Attucks, Carbondale	Business
Lee, Zetta	Lincoln School, West Frankfort	Fourth Grade
Lightel, J. R.	Attucks High School	Art, English
Lynn, Paul	Carbondale Comm. H. S.	Industrial Arts
McBride, William	Carbondale Comm. H. S.	Physical Education
McCluskey, Mary	Cartersville, H. S.	Spanish
Nave, Velma	West Frankfort H. S.	English
Parrish, Lucy	Carbondale Comm. H. S.	Business
Ragsdale, Lydia	Lincoln, Carbondale	Fifth Grade
Sharp, Violet	Lincoln, Carbondale	Second Grade
Stroup, D. M.	Carbondale Comm. H. S.	Mathematics, Business Training
Stovall, Claudine	Attucks, Carbondale	Home Economics
Watson, Irene	Cartersville H. S.	English
Webb, Mary	Benton H. S.	Home Economics
Wells, Robert	Johnston City H. S.	Economics, Civics
Wetherington, Wm.	Herrin H. S.	Band, Chorus

(F) Leaves of Absence Without Pay

Name	Position	Change of Appointment
Dr. Orville Alexander	Chairman Government Department	Effective 3/22/52 to 9/22/52
Vernon G. Morrison	Assistant Professor Economics	Effective 12/1/52 to 1/24/53

(G) Sabbatical Leave

Mrs. Mabel Pulliam	Supervisor Off-Campus Housing	Effective 6/15/52 to 7/16/52 - Full Pay
Vernon Guy Morrison	Assistant Professor Economics	Effective 1/26/53 to 6/6/53 - Full Pay
Miss Kate E. Moe	Assistant Professor Music	Effective 9/8/52 to 6/6/53 - Half Pay

Miss Anna K. Neufeld	Assistant Professor Foreign Languages	Effective 9/8/52 to 6/6/53 - Half Pay
(H) Changes of Appointment and Salary		
Mrs. Mildred Fishback	Lecturer (1/4 time) Vocational-Technical Inst. 37½ hours at \$112.50	To \$105.00 for 35 hours
Alex Reed	Assistant Professor Agriculture	To Part-Time Supervisor Adult Education in Agriculture
Mrs. Edna S. Travis	Instructor English	To Acting Director of Anthony Hall 3/1/52 to 6/1/52
(I) Resignations		
Dr. Reino S. Freeman	Assistant Professor Zoology	Effective 6/7/52
Miss Violet Trovillion	Faculty Assistant Art	Effective 1/27/52
(J) Terminations of Appointments		
M/Sgt. Arthur R. Hughes	Assistant Instructor Air Science and Tactics	Effective 3/1/52
M/Sgt. Ricks T. Pearce	Assistant Instructor Air Science and Tactics	Effective 2/24/52

Changes in Non-Academic Pay Rolls

The Board received a report of changes in the non-academic payrolls for the period June 11, 1951, through December 31, 1951. This report showed twenty-five new permanent employees; nineteen new temporary employees; eleven employees reclassified; forty employees had changes in salary; two employees had changes in status; three employees were granted leave of absence; and forty employees had terminated their services to the University.

This report was approved by the Board.

The Board requested that future reports show which of the new employees were replacements, and which represented new positions.

The Board received a note of friendship from Mr. Roy V. Jordan, who was retiring from the staff. The Chairman was requested to acknowledge the note with a letter of appreciation to Mr. Jordan.

The Board went into Executive Session. Discussion ensued concerning the organizational structure of Southern Illinois University.

George W. Mitchell moved that the Chairman appoint a Board Committee to work with the President of the University to interview and recommend to the Board of Trustees someone for the position of Vice-President and Comptroller. The motion was unanimously passed. The Chairman appointed the following committee to work with the President of the University:

George W. Mitchell
Frank L. Eversull
Guy W. Karraker, ex-officio

The Board meeting was adjourned at 7:00 P. M.

PROCEEDINGS AND MINUTES

An abstraction of the Minutes of the Meeting of the Board of Trustees of Southern Illinois University which convened at 9:00 p. m. on Wednesday, April 30, 1952, in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The following members were present:

Guy W. Karraker, Chairman
Frank L. Eversull, Vice-Chairman
Kenneth L. Davis, Secretary
Ruth G. Cook
George W. Mitchell
John Page Wham
Alice DiGiovanna, Administrative Assistant

The following members were absent:

Robert C. Lanphier, Jr.
Vernon L. Nickell, ex-officio

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant to the President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois University
Mr. John S. Rendleman, Acting Legal Counsel, Southern Illinois University
Mr. William H. Lyons, Director, Information Service, Southern Illinois University

Minutes of the Meeting of the Board of Trustees, held on March 21, 1952, were approved.

Dr. Douglas E. Lawson, Dean of the College of Education, reported to the Board on the organization and functions of the College of Education. A written report was presented to the Board, showing the functions, administrative structure, functional relationships, and faculty organization of the College.

In discussing the report, Dean Lawson stated that the objectives of the College of Education were as follows:

1. Preparing teachers to teach in the field.
2. Service to the area.
3. Engaging in professional organized research.

In answer to the question concerning the enrollment in the College of Education for the summer session, Dean Lawson stated that generally speaking it was much larger in summer than in winter as compared with a possibly lower enrollment in the other schools of the University. Dean Lawson stated that since 1948 the College of Education had been successful in establishing a uniform off-campus teacher training program, a program of internship for teachers and administrators with six to eight off-campus centers, and a strong department of Guidance and Special Education.

Dr. Eversull asked why some of the faculty in the College of Education, who were specialists in the field of guidance, were not helping with the guidance program of Freshmen in order to prevent the high percentage of students who were dropping out of school some time during or at the end of the Freshman year. Dean Lawson stated that they could assist with this very important counseling program.

Dean Lawson stated that the College was not working in cooperation with the Illinois Department of Public Instruction through the Illinois Curriculum Program. The purpose of this Program is to evaluate and encourage changes in the curricula in the schools of the state.

When asked what problems he faced, Dean Lawson stated that probably the greatest was an intangible one—that of making the faculty feel that they have a voice in the administration of the school and are recognized in their own right and that they are secure in their positions. Another great problem, he stated, was to get the teachers, administrators, and lay personnel in the area to depend upon the College for the kind of service it can render.

Dean Lawson was excused from the meeting.

At this time, Dr. Eversull asked the Administration to prepare a list of the hard book publications which have been written by the present members of the University staff. He also asked for a report concerning the number of faculty members who desired teaching during summer sessions but who were not assigned to the summer school staff, indicating the fields where outsiders have been brought in.

At the request of the Chairman, the Secretary read a letter from May C. Busch, President, Tenth District, Illinois Hospital Association, and telegrams from Dr. J. W. Tidwell, President, Williamson County Medical Society, and Dr. N. A. Thompson, President, Southern Illinois Medical Association, urging the Board to continue the Nurses Training Program at Southern Illinois University. Mr. Karraker stated that it was his personal feeling that the professional people in the area did not understand the reasons for the discontinuance of the program.

George W. Mitchell moved that the Special Board Committee on Education and Area Services draft a letter to the above mentioned individuals, acknowledging their communications and stating the reasons for the discontinuance of the Nurses Training Program at Southern Illinois University. The motion was unanimously passed.

Mr. Michael F. Seyfrit, Director of the Department of Public Safety of the State of Illinois, had requested that the Board appoint a representative to meet with a representative of the Department of Public Safety to discuss the various aspects of the Boiler Safety Act. Frank L. Eversull moved that Mr. W. A. Howe, Director of the Physical Plant, Southern Illinois University, be appointed as the representative of the Board of Trustees to meet with the Chief Inspector of the Department of Public Safety, Mr. B. A. Bailey, to discuss the newly adopted laws concerning boiler equipment and safety and its application at Southern Illinois University. The motion was unanimously passed.

The Secretary of the Board was instructed to forward this information to Mr. Seyfrit.

President Morris reported to the Board on the possible use of the Carbon-dale Armory or existing facilities at the Ordnance Plant by the Air Force R. O. T. C. Unit. He stated that the Administration was still investigating the possibilities for providing hard surface drill areas for the Air Force R. O. T. C. Unit. This report was received for the record.

President Morris presented a report from Professor W. E. Keepper, Chairman of the Department of Agriculture, describing the long-term and short-term uses to be made of the various tracts acquired in the 300 acre purchase made from Mr. Earl Etherton. A summary of this report follows:

Immediate, and long-time land-use plans have been outlined for the five plats of land recently acquired by Southern Illinois University. The speed with which all the outlined objectives can be accomplished will be determined by the extent to which funds are made available to the experimental farm for the completion of the plans. Expenses involved will be for fertilizer, seed, fence, equipment, livestock, and personnel.

Probably the outlined plans should be executed as progressive farmers in southern Illinois would do the job themselves. Complete records of all

costs and returns will be kept. The developmental and improvement work will be spread over several years so the results may be practical and applicable for the southern Illinois farmer whom we serve. To progress too rapidly might defeat the purpose of the experimental and demonstrational work involved.

Student labor, if available, will be used to a considerable extent in making many of the improvements planned for the immediate future. This will serve as a source of supplementary income to needy students and will contribute to their education at the same time.

President Morris reported on a meeting with the Coal Belt Fire Protective Association, held in the President's office at Southern Illinois University on February 21, 1952. President Morris stated that this group was interested in having the University purchase fire fighting equipment which could be used both at the University and in the area if needed. The meeting resulted in the following agreement:

1. The University administration will investigate the possibility of purchase of fire-fighting equipment and the feasibility of housing such equipment in the garage building. The administration also will investigate the possibility of using the services of our boiler house firemen for manning the fire protection equipment, after having necessary conversations with the Civil Service System.
2. Mr. Stocks of the Coal Belt Fire Protection Association is to furnish informational material concerning the type of equipment which they would recommend for purchase and in connection with examination of feasibility of use of garage and service shop building.

President Morris reported that he had received a letter from Dr. Roland R. Cross, Director of the State Department of Public Health, in which Dr. Cross stated that the base hospital for Southern Illinois had been relocated in the State Hospital Plan by the Advisory Hospital Council. The recommended change was that the base hospital be located in Carbondale.

President Morris reported to the Board that the Administration had investigated the possibility of acquiring the Rodgers Park Court from Mr. H. H. Nooner as a self-liquidating faculty housing project. In view of the present circumstances the Administration did not consider it feasible to do anything further about the acquisition of this property.

The Board received for the record Profit and Loss Statements for Anthony Hall, Men's Residence Barracks, Chautauqua Street Veterans' Housing Project, Cafeteria, and Canteen. The Board had requested these statements at the February 14, 1952, meeting of the Board of Trustees.

After discussion, George W. Mitchell moved that the Administration of the University be instructed to take steps to place the operations of the Men's Residence Barracks, Anthony Hall, Chautauqua Street Veterans' Housing Project, Cafeteria, and Canteen on a self-sustaining basis as of September 1, 1952, on the basis of the cost analyses reports as presented, with the reservation that it might not be feasible in the case of the Men's Residence Barracks. The motion was unanimously passed.

A report was received for the record, showing the service loads of the instructional staff. Dr. Tenney pointed out that the staff on the whole is carrying heavy teaching loads, averaging from 16 to 18 hours a week, whereas a 12 to 15 hour total load is usually considered normal.

At the request of Dr. Eversull, the Board asked that the Administration furnish the members with an annual list of the publications of the members of the faculty and a list of the community services rendered by each member of the faculty.

The Board received a report from the Administration, showing automotive equipment owned by the University and the purpose of its use. Mr. Karraker asked if the Administration felt that the University at this time has adequate four-wheel transportation. President Morris stated that he was of the opinion that the University needed to purchase a bus.

President Morris presented to the Board the three alternate estimated operating statements and debt service coverage schedules submitted at the request of the Board at the meeting held on March 21, 1952.

Mr. Mitchell stated that he felt Mr. Newman's statement of receipts and expenditures was not realistic and he asked the Administration if they had investigated the possibility of interim financing. Mr. Miles stated that he and Mr. Rendleman had consulted the Continental Illinois Bank and Trust Company concerning the possibility of interim financing. He said they had also talked with Chapman and Cutler, a law firm of Chicago, and that they felt that there was no basis in the law which would allow the Board legally to engage in interim financing. President Morris stated that the Housing and Home Finance Agency of the Federal Government, a lending agency, is now lending money at the going rate of 2.75% to 3.00%. He stated that the money is available from this agency if the University can qualify, through the AFROTC, as defense educational housing.

On motion of Frank L. Eversull, the following Resolution was unanimously adopted:

WHEREAS, the Board of Trustees of Southern Illinois University has commenced construction of a 422-bed women's dormitory, and

WHEREAS, agreements have been entered into for the erection and construction of said dormitory, and

WHEREAS, the addition of said dormitory to the campus of Southern Illinois University will greatly aid and assist in meeting the serious student housing shortage, and

WHEREAS, the construction of this building is related to the defense of this country in that it will provide more adequate housing for a number of students of the University, which housing will release Anthony Hall, which is presently being used as a women's dormitory, for the housing of men students and will generally relieve the sub-standard housing condition existing in and about Carbondale for the students of Southern Illinois University, and

WHEREAS, the construction of this dormitory was commenced with a contemplation of receiving a Federal loan, if the interest rate offered for the bonds which the Board would issue for the financing of this building would not be comparable to those for which a Federal loan could be made.

NOW, THEREFORE, Be It Resolved by the Board of Trustees of Southern Illinois University that an application be made to the Housing and Home Finance Agency of the Federal government for the \$1,100,000 loan to assist in the financing of the construction of the said dormitory and that the President of the University be, and is, authorized to negotiate and make application for the Board of Trustees to the said Housing and Home Finance Agency for the loan of \$1,100,000.

Be It Resolved that the University Administration solicit three bids on the bond issuance and if such bids are higher than the going government rate that the Administration be authorized to follow through on securing the federal loan.

Be It Further Resolved that if not successful in securing the federal loan, the Administration is authorized to approach the contractor of the Women's Self-Liquidating Dormitory and authorize such contractor to proceed to negotiate for a loan through interim financing. If not successful in securing this type of interim financing, the University Administration is authorized to offer the bonds at public sale. If Anthony Hall is included in the application for the federal loan or in the bond issue, it is to be equipped with a sprinkler system to be purchased from a portion of the proceeds of the loan or bond issue.

George W. Mitchell read a letter which he had sent to Mr. Karraker on April 28, 1952, regarding the air travel contract of the University with Mid-western Aero Service, Inc. Mr. Mitchell felt the air travel contract was an unwise arrangement, and that the basis for entering into the agreement was

not adequate. He concluded his letter with the statement that the contract should be cancelled and that it would be possible to do so without exposing the University to a suit for breach of contract.

In the ensuing discussion President Morris stated that a question of expediency was also considered by the Board when entering into the agreement, along with the actual cost factors. John Page Wham stated that he felt the use of air travel should be continued, but that the contractual minimum should be reduced. He also stated that the advantages of the air travel contract were the preferred service and advantageous rates. Mr. Mitchell said he objected to using only 50% of the air travel time which has been purchased.

George W. Mitchell moved that the Chairman of the Board be authorized to approach Attorney Charles E. Feirich and ascertain on what basis he would be willing to serve as Legal Counsel regarding a renegotiation or revision of the air travel contract. The Chairman was requested to report his findings to the Board at the next meeting. The motion was unanimously passed.

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University:

Acquisition of R. A. Scott Property

President Morris presented to the Board the results of his negotiations with R. A. and Julia Scott, owners of Tract 29-12-a (University designation). The University was to purchase the property at a price of \$12,030.00 plus a lease to Mr. and Mrs. Scott of an area of University land comparable in size to the land they now own, such lease to run for twenty-five years. The Board felt that such a lease might establish an undesirable precedent, and therefore referred the matter to the Administration for further study.

Discussing future land acquisitions, President Morris stated that two other tracts were now being considered for purchase, one tract consisting of 57 acres and owned by Mrs. Clara Crawshaw; the other a tract of 100 acres owned by Mr. Floyd Wray.

George W. Mitchell moved that the President of the University be authorized to exercise the option on the Wray property or to proceed with negotiation on any one or all of the three parcels of land under consideration—the Scott property, the Crawshaw property, and the Wray property—such negotiations to be confined within the amount now available for land acquisition, with the stipulation that in no instance is an amount beyond the appraisal value plus the 4.26 allowable percentage margin to be paid. He further moved that the President of the University be authorized to request release of funds from the State Administration in an amount to cover the parcel or parcels of land to purchased, provided such amount is within the amount of monies remaining in the University appropriations for acquisition of land. The motion was unanimously passed.

Contracts and Orders Awarded During the Month of March, 1952, Amounting to \$1,000 or Over

The Board approved contracts and orders awarded during the month of March, 1952, amounting to \$1,000 or over, as follows:

A. Chargeable Against Operating Funds

Pur. Order or Contr. No.	Date Approved	Vendor or Contractor	Amount	Purpose
University Purchase Orders				
No. 3044	Approved Executive Committee	Vogler Motor Company 301 North Illinois Ave. Carbondale, Ill.	\$6,840.00	Automotive Equipment
No. 3048	2/14/52	Builder's Lbr. & Sup. Co. 218 East Main Street Carbondale, Ill.	1,197.00	Screen Wire

No. 3122	2/14/52	Fabick Machinery Co. Marion, Ill.	4,004.72	Tractor
No. 3281	3/21/52	Arthur Warren R. R. 1, Carbondale, Ill.	6,845.00	Delivered Rock and Stone
No. 3325	3/21/52	Baldwin Piano Company 9th and Olive Streets St. Louis, Mo.	1,400.00	Rebuilt Grand Piano

Contracts

Univ. 4375	Approved Executive Committee	Weller Plb. & Heat. Co. 950 West Main Street Carbondale, Ill.	3,440.00	Heating Work (Extra)
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B. Chargeable Against Capital Funds

A. & E. 671	Approved Executive Committee	Mayfair Construction Co. 5560 North Kedzie Ave. Chicago, Ill.	1,110.81	Inside Installations (Extra)
A. & E. 66829	2/14/52	Holabird, Root & Burgee 180 North Wabash Ave. Chicago, Ill.	15,600.00	Architectural and Engineering Services
A. & E. 66830	2/14/52	Holabird, Root & Burgee 180 North Wabash Ave. Chicago, Ill.	6,300.00	Architectural and Engineering Services
A. & E. 66402	Approved Executive Committee	Triangle Construction Co. Laurel & Michaels Sts. Carbondale, Ill.	1,788.00	Backfilling Road Crossing (Extra)
A. & E. 679	Approved Executive Committee	Mayfair Construction Co. 5660 North Kedzie Ave. Chicago, Ill.	1,548.10	Electrical Work (Extra)

George W. Mitchell stated that the University should not limit itself to the purchase of Ford cars only and that in the future bids should be sent to Ford, Chevrolet, and Plymouth dealers. He also stated that all extras on contracts should be accompanied with credits.

Requests for the following requisitions for purchases and contracts were authorized by the Board.

Requisition

Number	Department	Purpose	Amount
2773	Physical Plant—Maintenance	Lumber	\$1,280.00
3095	Physical Plant—Maintenance	Mechanical Exp. Joints	1,726.14
3189	Rehabilitation or Reconstruction	Building Materials	5,045.17

President Morris also presented Requisitions No. 3142, 3143, and 3144 for furniture and furnishings for the President's home. Mr. Karraker asked what authorization the Board had given for furnishing the President's home. John Page Wham stated that in approving the budget last year the Board had agreed that the President's home was to be furnished. The Board unanimously agreed to table requisitions No. 3142, 3143, and 3144, and directed the Administration to re-submit the requisitions with alternate proposals with an itemized cost statement on each item to be purchased.

**Contracts and Orders Awarded During the Month of March, 1952,
Amounting to Less than \$1,000.00**

The Board received a report of contracts and purchase orders awarded during the month of March, 1952, amounting to less than \$1,000.00. The total of such contracts and purchase orders was \$31,921.01

Mr. Mitchell stated that he had visited the Business Office and found the records of the Business Manager in good shape and readily available. He felt that the University should be more careful about spending money, and that the Business Manager should have discretionary power in allowing purchases.

Changes in Faculty-Administrative Pay Roll

The following changes in the Faculty-Administrative Pay Roll were reported and approved:

Name	Position	Salary	Length of Appointment
(A) Continuing Appointments			
Miss B. Elizabeth McKay	Associate Professor Guidance and Special Education	\$555.55 a month	Continuing
Dr. William Orton, Jr.	Assistant Professor Mathematics	\$500.00 a month	Continuing
M/Sgt. Robert W. Snyder	Assistant Instructor Air Science and Tactics	\$ 25.00 a month	Continuing
Dr. Anita Zorzoli	Assistant Professor Physiology	\$500.00 a month	Continuing
(B) Term Appointments			
Mrs. Elizabeth Bischof	Lecturer (1/2 time) English	\$150.00 a month	3/26/52 to 6/7/52
Wesley G. Bovinet	Lecturer (1/6 time) Vocational-Technical Institute	\$148.00 a month	4/1/52 to 5/1/52
John William Hardy	Research Assistast (3/4) Fisheries Management Research Project	\$180.00 a month	3/24/52 to 7/1/52
William Kelly	Lecturer (1/6 time) Vocational-Technical Institute	\$ 64.00 a month	4/1/52 to 5/1/52
Miss Dorlis June Krug	Lecturer (1/2 time) Vocational-Technical Institute	\$172.50 a month	4/1/52 to 5/1/52
William M. May	Lecturer (1/3 time) Vocational-Technical Institute	\$200.00 a month	4/1/52 to 5/1/52
Mrs. Kathryn M. Meyer	Lecturer (1/8 time) Vocational-Technical Institute	\$ 56.25 a month	4/1/52 to 5/1/52
Dr. Roger F. Sondag	Lecturer (1/8 time) Health Education	\$ 50.00 a month	7/1/52 to 7/1/53
Mrs. Nancy Sue Young	Research Assistant Statistical Service	\$250.00 a month	4/14/52 to 7/1/52
William Brown	Assistant Instructor Practice Supervision	\$ 25.00 a month	3/17/52 to 5/24/52
(C) Summer Session Appointments			
Ralph H. Boatman	Lecturer and Acting Chairman, Dept. of Health Education	\$600.00 a month	6/16/52 to 8/9/52
Miss Mary Jane Seed	Lecturer Home Economics	\$200.00 (tot. sal.)	7/7/52 to 7/12/52
(D) Reappointments			
Miss Alma L. Bremerman	Lecturer (1/4 time) Vocational-Technical Institute	\$112.50 a month	4/1/52 to 5/1/52
Mrs. Martha M. Clark	Lecturer English	\$350.00 a month	3/17/52 to 6/7/52
Mrs. Dorothy Dare	Lecturer (1/10 time) Vocational-Technical Institute	\$ 22.50 a month	4/1/52 to 5/1/52
Mrs. Ellen E. Davis	Assistant Instructor University School	\$240.00 a month	4/14/52 to 4/18/52

Jack B. Edmundson	Lecturer (1/10 time) Vocational-Technical Institute	\$ 25.00 a month	4/1/52 to 5/1/52
Ogie Earl Ellis	Lecturer (1/10 time) Vocational-Technical Institute	\$ 22.50 a month	4/1/52 to 5/1/52
Mrs. Edith L. Farris	Lecturer (1/8 time) Vocational-Technical Institute	\$ 60.00 a month	4/1/52 to 5/1/52
Mrs. Mildred Fishback	Lecturer (1/16 time) Vocational-Technical Institute	\$ 30.00 a month	4/1/52 to 5/1/52
Mrs. Mildred Fishback	Assistant Instructor University School Substitute	\$240.00 a month	3/20/52 to 3/27/52
Mrs. Elizabeth Glathart	Assistant Instructor University School	\$240.00 a month	3/17/52 to 3/21/52 and 4/14/52 to 4/15/52
David Warner Greenlee	Lecturer (1/8 time) Vocational-Technical Institute	\$ 52.50 a month	4/1/52 to 5/1/52
Hubert Charles Griffith	Lecturer (1/8 time) Vocational-Technical Institute	\$ 45.00 a month	4/1/52 to 5/1/52
Frederick L. Lauritzen	Lecturer Art	\$450.00 a month	9/8/52 to 6/6/53
Craig Gordon Purdy	Lecturer (1/10 time) Vocational-Technical Institute	\$ 22.50 a month	4/1/52 to 5/1/52
Howard E. Rawlinson	Lecturer (1/10 time) Vocational-Technical Institute	\$ 22.50 a month	4/1/52 to 5/1/52
Mrs. Inez Moss Samford	Lecturer (1/8 time) Vocational-Technical Institute	\$ 60.00 a month	4/1/52 to 5/1/52
Ernest W. Sorgen	Lecturer (1/3 time) Vocational-Technical Institute	\$175.00 a month	4/1/52 to 5/1/52
Frank Eugene Vaughn	Lecturer (1/4 time) Vocational-Technical Institute	\$ 82.50 a month	4/1/52 to 5/1/52
Charles Edward Wagner	Lecturer (1/8 time) Vocational-Technical Institute	\$ 45.00 a month	4/1/52 to 5/1/52
William Waller	Coach in Men's Physical Education	\$510.00 a month	7/1/52 to 7/1/53
Dr. Norman E. White	Assistant Professor Men's Physical Education	\$460.00 a month	Effective 6/16/52
James F. Yates	Lecturer (1/8 time) Vocational-Technical Institute	\$ 45.00 a month	4/1/52 to 5/1/52

(E) Leaves With Pay

Name	Position	Change of Appointment
Miss Esther V. Bennett	Assistant Instructor Museum	Effective 8/15/52 to 8/28/52
Dr. James Benzinger	Associate Professor English	Effective Summer Session
Dr. Lowell R. Tucker	Associate Professor Agriculture	Effective 9/1/52 to 12/1/52

(F) Sabbatical Leaves

Miss Emily Farnham	Assistant Professor Art	Effective 9/8/52 to 6/6/53
Miss Marjorie Shank	Associate Professor of Geography and Registrar	Effective 12/15/52 to 3/28/53 at half pay

(G) Leaves of Absence Without Pay

Mrs. Mary Goss	Faculty Assistant Health Service	Effective 4/15/52
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(H) Changes in Rank, Salary, and Appointment

Loyd Thomas Carr	Graduate Assistant English	To Assistant Instructor (1/2 time) English Effect. 3/17/52 to 6/7/52
Charles Fred Flannell	Graduate Assistant Mathematics	To Graduate Assistant (1/4 time) Mathematics and Assistant Instructor (1/4 time) Mathematics Effect. 3/17/52 to 6/7/52
Mrs. Helen T. Goetz	Faculty Assistant Health Service	To Assistant Instructor Effective 4/28/52

(I) Termination of Appointments

S/Sgt. Thomas S. Daugird	Assistant Instructor Air Science and Tactics	Effective 3/8/52
Mrs. Mae Fox	Assistant Instructor Practice Supervision	Effective Spring Term
T/Sgt. Wm. M. Golightly	Assistant Instructor Air Science and Tactics	Effective 4/3/52

(J) Resignations

David E. Elder	Research Assistant Fisheries Management Research Project	Effective 3/31/52
Miss Ellen McCuollough	Faculty Assistant Duplicating Service	Effective 3/9/52

(K) Death

Mr. John M. Pearce	Emeritus Professor of German	Died 4/13/52
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Mrs. Ruth G. Cook requested a list of the husbands and wives who are both working for the University, and the tenure status and promotions they have received in rank and salary.

The Administration was directed to prepare an analysis of the Vocational-Technical Institute, indicating the teaching performed and the amount of pay the individuals receive.

The Administration was asked to submit to the Board the recent survey made by Professor Bodine of the State University of Iowa, and Professor Brook of Cornell College, concerning the Zoology Department.

President Morris submitted a plan of salary adjustments for the teaching faculty, which reflected the increases authorized by the Board in their meeting of March 21, 1952. After discussion concerning the salary changes for the remainder of the fiscal year, George W. Mitchell moved that the total increase to the nine months academic personnel on continuing appointments should be limited to a 15% increase including all increases which have taken place since July 1, 1951. The increases as recommended by the President in his report would stand, provided none of them exceed the 15% allowed. The motion was unanimously passed.

Mr. Karraker stated that it might be well to create a new administrative position of Comptroller, who would be directly responsible to the Board. The Board determined to place this matter on the agenda for the next meeting.

The Board meeting was adjourned at 4:30 P.M.

PROCEEDINGS AND MINUTES

An abstraction of the Minutes of the Meeting of the Board of Trustees of Southern Illinois University which convened at 8:30 a. m. on Tuesday, May 27, 1952, in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The following members were present:

Guy W. Karraker, Chairman
Kenneth L. Davis, Secretary
Ruth G. Cook
George W. Mitchell
John Page Wham
Vernon L. Nickell, ex-officio
Alice DiGiovanna, Administrative Assistant

The following members were absent:

Frank L. Eversull, Vice-Chairman
Robert C. Lanphier, Jr.

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant to the President, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois University
Mr. John S. Rendleman, Acting Legal Counsel, Southern Illinois University
Mr. William H. Lyons, Director, Information Service, Southern Illinois University

The Minutes of the meeting of the Board of Trustees, held on April 30, 1952, were approved as corrected.

President Morris reported on the student riot which occurred at the University on Wednesday evening, May 21, 1952. A group of University men students had appeared at Anthony Hall, the Delta Sigma Epsilon and the Sigma Sigma Sigma sorority houses. They were dispersed later in the evening after a sound truck had been obtained and the President had talked to them. The entire damage caused, he said, would be about \$200. A Board of Inquiry was set up to investigate and make recommendations concerning restitution.

President Morris stated that he felt the riot was merely part of the national mass hysteria which had been created by the press, in part. He further pointed out that there were no physical injuries inflicted during the riot. He explained, upon a question from Mr. Karraker, that preliminary precautions had been taken to prevent the raid.

Mrs. Ruth G. Cook's term as a member of the Southern Illinois Foundation Board was extended to June, 1955, upon motion of John Page Wham, which was unanimously passed.

The Board discussed the matter of the appointment of a Vice-President—Comptroller. Mr. Nickell inquired into the origination of the idea and the need for such a position. Mr. Karraker stated that the appointment followed a study made by Dean Klein, which had been incorporated in the present University Statutes. Upon question from Mr. Nickell, Mr. Karraker stated that there would be a partial split of authority on the business aspects of the University between the President and the Vice-President.

Kenneth L. Davis stated that he felt this partial split of authority was Mr. Mitchell's idea, and did not realize that the other members of the Board had agreed to this.

Mr. Karraker told of the meeting of the Special Board Committee to consider applicants for the position of Vice-President—Comptroller, held on May 21, 1952. The Committee had detailed the Vice-President's responsibility to the President and to the Board.

Mr. Wham pointed out that the proposed new position was not within the By-Laws, Statutes, and Regulations of the Board, and would require an amendment to the Statutes before any appointment could be made.

Mr. Karraker detailed the action of the Committee, in which they had unanimously agreed there should be a split of authority. The Committee had interviewed four men on Wednesday, May 21:

Dr. George Hand, President, Fairmont State College, Fairmont, West Virginia

Mr. Howard A. Hazelton, Business Manager, Chicago Professional Colleges, 1853 West Polk Street, Chicago 12, Illinois

Mr. William Kenneth Holl, Federal Communications Commission, Washington, D.C.

Mr. Robert C. Pulling, Director of Finance & Treasurer, University of Toledo, Toledo, Ohio

As a result of the meeting the Committee wished to recommend to the Board Dr. George Hand as Vice-President—Comptroller.

A question arose as to whether such position actually existed. Mr. Mitchell suggested that an amendment to the By-Laws, Statutes, and Regulations of the Board of Trustees be drafted, incorporating the necessary changes to establish the position. Mr. Mitchell then moved that a committee of the Board be appointed to submit to the Board a revision of Part III, Article III, of the By-Laws, Statutes, and Regulations, to the extent deemed necessary to create the position of Vice-President—Comptroller, and to define and delineate the duties of that officer. The motion was unanimously passed.

John Page Wham moved that this Board Committee be instructed to consult with the Faculty Procedures Committee and receive their recommendations with regard to the contemplated changes. This motion was unanimously passed.

The Chairman appointed the following members of the Board to serve on the committee to revise Part III, Article III, of the By-Laws, Statutes, and Regulations of the Board of Trustees:

George W. Mitchell, Chairman

Frank L. Eversull

John Page Wham

Guy W. Karraker, ex-officio

George W. Mitchell suggested that the matter of the employment of Dr. Hand be deferred until the Statutes had been revised.

Kenneth L. Davis moved that Dr. Hand be employed subject to a change in title as Executive Assistant to the President and Professor of Economics. The motion was unanimously passed.

John Page Wham presented a statement to the Board with regard to the University Air Travel Contract, and particularly in reply to George W. Mitchell's letter on this subject, which was read at the April 30th meeting of the Board. Mr. Wham stated that he was unable to agree with the conclusions reached in Mr. Mitchell's letter, and stated that the Board which had approved this contract was more concerned with the expedition which could be afforded by such a contract than the mere cost per mile. Mr. Wham explained some of the benefits of the contract and the basis upon which negotiations were conducted for the obtaining of the contract.

Mr. Mitchell stated that he was still of the same opinion, feeling that it was a hazardous undertaking. He further stated that he felt it might be possi-

ble to get the air travel cheaper by paying ferrying charges on planes coming from St. Louis. Mr. Mitchell suggested that the contract be renegotiated on a more equitable basis, reducing the cost per hour and the minimum use per month agreed upon.

Mr. Mitchell moved that the Business Manager of the University furnish each member of the Board with a statement showing the air service used by the University each month since July 1, 1951, to the present, and for each month thereafter, and the cost of the best alternative travel for the current month and subsequent months. The motion was unanimously passed.

John Page Wham moved that the University Air Travel Contract be referred to special legal counsel. The motion was unanimously passed.

Mr. Miles presented each member of the Board with realistic statements concerning the estimated annual income and expense for the new Women's Residence Hall and Anthony Hall, and a comparative annual occupancy statement showing income and expense for the new Residence Hall, Anthony Hall, and the University of Illinois Men's Halls.

President Morris stated that the application for a federal loan in the amount of \$1,100,000 to assist in the financing of the construction of the women's self-liquidating dormitory has been made to the Federal Housing and Home Finance Agency.

Mr. Miles presented each member of the Board with realistic profit and loss statement for the University Bookstore. This report was received for the record.

The members of the Board briefly discussed reports of surveys of the following academic departments at Southern Illinois University:

Business Administration-College of Vocations and Professions—Raymond W. Coleman, West Virginia University.

Department of Chemistry—C. A. Buehler, University of Tennessee.

Department of Physical Education—Carl A. Troester, Jr., National Education Assn., Washington, D.C.

Department of Physics—Emmett L. Hudspeth and C. P. Boner, University of Texas.

Department of Psychology—George A. Kelley, Ohio State University.

Department of Zoology—Frank Brooks, Cornell College and Joseph H. Bodine, State University of Iowa.

A copy of the complete reports is on file in the Office of the Board of Trustees.

Chairman Karraker stated that it was his feeling that there was no similarity in these reports and that since there are a great many things which are common to all of the departments, it would seem that the evaluations should follow some definite pattern with provision made for items that are peculiar to certain departments.

President Morris stated that these reports had been undertaken for the guidance of University administration, the ultimate objective of which was to find out how and where these departments needed strengthening or in what specific items they needed strengthening.

Dr. Tenney stated that each of the reports has grown out of a different question or questions which the University needed answered and reviewed.

Chairman Karraker stated that at the last meeting of the Board he had been delegated to interview Mr. C. E. Feirich concerning the employment of Mr. Feirich as Legal Counsel for the Board of Trustees. Mr. Karraker read a letter from Mr. Feirich, in which Mr. Feirich said he would be willing to serve as Counsel for the Board.

George W. Mitchell moved that Mr. C. E. Feirich be employed as Special Legal Counsel for the Board of Trustees to whom matters may be referred as the Board deems necessary. The motion was unanimously passed.

The employment of Mr. C. E. Feirich as Special Legal Counsel for the

Board of Trustees is no reflection on Mr. John S. Rendleman, Acting Legal Counsel for Southern Illinois University. The position for which Mr. Feirich has been employed represents the creation of a new and different position to handle a different type of work.

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University:

Extension of Agreement With U.S. Atomic Energy Commission

The Board approved an extension of an experimental agreement between the University and the U.S. Atomic Energy Commission for research to be done in the ensuing year.

Report of The Deputy Fire Marshal

The Board received a report of the Deputy Fire Marshal, wherein he recommended:

1. That a minimum 150,000 gallon water storage tank be erected on the campus.
2. That a central fire alarm system be installed in all buildings.
3. That a fire house be built.

The Deputy Fire Marshal stated that the cleanliness and upkeep of the institution was to be commended. At the request of George W. Mitchell, President Morris stated that he would ask Mr. Miles and Mr. Howe to submit to the Board their reactions to the Deputy Fire Marshals report.

Contracts and Orders Awarded During the Month of April, 1952, Amounting to \$1,000.00 or Over

The Board approved contracts and orders awarded during the month of April, 1952, amounting to \$1,000.00 or over, as follows:

A. Chargeable Against Operating Funds

Pur. Order or Contr. No.	Date Approved	Vendor or Contractor	Amount	Purpose
University Purchase Orders				
No. 3331	3/21/52	National Heat. & Stoker Co. 904 Linden, Carbondale, Ill.	1,325.00	Ventilating Hoods
No. 3406	3/21/52	Selmier-Peerless Laundry 302 S. Washington Street Carbondale, Ill.	1,386.00	Laundry Service
No. 3437	3/21/52	New Era Dairy 220 S. Washington Ave. Carbondale, Ill.	7,024.50	Dairy Products
No. 3532	3/21/52	Todd's Laundromat 601 Walnut Street Murphysboro, Ill.	1,500.00	Laundry Service
No. 3540	3/21/52	Vogler Motor Co., Inc. 301 North Illinois Avenue Carbondale, Ill.	1,527.50	Stake Truck
No. 3548	3/21/52	Swafford Lbr. & Mfg. Co. 311 North 13th Street Murphysboro, Ill.	3,162.39	Lumber

B. Chargeable Against Capital Funds

Contracts				
A. & E. 677	Approved Executive Committee	Robinson Electric Co. 915½ Broadway Mt. Vernon, Ill.	\$2,938.07	Electrical Work (Extra)
A. & E. 66491	Approved Executive Committee	J. C. Williams and Sons 942 West Main Street Carbondale, Ill.	2,390.84	Exterior Stairway (Extra)

Mr. Mitchell stated that he would like to see the Board adopt a policy of this sort; that approval of changes in contracts for credits should be sufficient to offset the additions and that this practice should be more or less automatic and left to the discretion of the operating officers; but where new funds are being committed over and above previous approved totals, the matters should be submitted in advance to the Board.

**Contracts and Purchase Orders Awarded During the Month of April,
1952, Amounting to Less Than \$1,000**

A report was received by the Board, listing contracts and purchase orders awarded during the month of April, 1952, amounting to less than \$1,000.00, totaling \$34,908.52 chargeable against Operating Funds, and \$1,471.48 chargeable against Capital Funds. Kenneth L. Davis moved the approval of the listed contracts and purchase orders, and the motion was unanimously passed.

Purchases and Contracts Recommended

Authorization for the following requisitions for purchases or contracts was given by the Board:

Requisition

Number	Department	Purpose	Amount
2970	Library	Library Shelving	\$2,167.20
3185	Power Plant and Utilities	Centrifugal Pump	2,200.00
3220	Bookstore	Books	1,000.00
3523	Food Services	Dairy Products	3,309.00
3385	Physical Plant Operation	Folding Tables	1,560.00
3386	Rehabilitation or Reconstruction of Various Buildings	Power Lines	13,452.96

President Morris presented each member of the Board with statements concerning a summary of all expenses, incurred and projected, for the President's house including the group service kitchen and grounds development. He called attention to an exhibit in the report which lists the proposed furnishings for the President's house. This includes the three requisitions that were tabled at the last meeting of the Board and gives alternates.

George W. Mitchell moved that action on the proposed furnishings for the President's house be deferred until the next meeting of the Board. The motion was unanimously passed.

Changes in Faculty-Administrative Pay Roll

The following changes in Faculty-Administrative Pay Roll were reported and approved:

Name	Position	Salary	Length of Appointment
(A) Continuing Appointments			
Dr. Guy Winston Trump	Professor of Business Administration a month	\$720.00	Continuing
(B) Term Appointments			
Baker Brownell	Acting Director of Area Services and Visiting Professor of Philosophy	\$1,000.00 a month	6/30/52 to 7/12/52 and 8/4/52 to 8/27/52
Mrs. Irene Neal Hosner	Lecturer (part time) Vocational-Technical Institute	\$ 54.00 (tot. sal.)	5/1/52 to 6/1/52
Carlyle G. Ott	Assistant Instructor (one-third time) Industrial Education	\$110.00 a month	4/28/52 to 6/7/52
Mrs. Audrey K. Runge	Lecturer (part time) Vocational-Technical Institute	\$ 54.00 (tot. sal.)	5/1/52 to 6/1/52

Miss Illa Marie Williams	Lecturer (part time) Vocational-Technical Institute	\$135.00 (tot. sal.)	5/1/52 to 6/1/52
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(C) Summer Session Appointments

Mrs. Ruth Adams	Assistant Professor Home Economics	\$500.00 a month	6/11/52 to 6/21/52
Dr. Robert T. Harris	Lecturer in Philosophy	\$520.00 a month	6/16/52 to 8/9/52
Patrick C. Meierotto	Instructor in Music	\$400.00 a month	6/16/52 to 8/9/52
Harry F. Reinert, Jr.	Research Assistant Philosophy	\$300.00 a month	6/16/52 to 7/12/52
Warren Seibert	Assistant Instructor Student Affairs	\$330.00 a month	6/16/52 to 8/23/52

(D) Reappointments

Mis Imogene Beckemeyer	Assistant Instructor Mathematics	\$325.00 a month	9/8/52 to 6/6/53
Wesley G. Bovinet	Lecturer (part time) Vocational-Technical Institute	\$ 74.00 (tot. sal.)	5/1/52 to 6/1/52
Miss Alma L. Bremerman	Lecturer (part time) Vocational-Technical Institute	\$ 67.50 (tot. sal.)	5/1/52 to 6/1/52
George C. Camp	Assistant Professor English	\$560.00 a month	Effective 6/16/52
Mrs. Dorothy Dare	Lecturer (part time) Vocational-Technical Institute	\$ 3.75 (tot. sal.)	5/1/52 to 6/1/52
Jules Ramon DuBar	Instructor in Geography and Geology	\$440.00 a month	9/8/52 to 6/6/53
Ogie Earl Ellis	Lecturer (part time) Vocational-Technical Institute	\$ 7.50 (tot. sal.)	5/1/52 to 6/1/52
Mrs. Edith L. Farris	Lecturer (part time) Vocational-Technical Institute	\$ 7.50 (tot. sal.)	5/1/52 to 6/1/52
Mis Mildred Fishback	Lecturer (part time) Vocational-Technical Institute	\$ 30.00 (tot. sal.)	5/2/52 to 6/1/52
Mis Mildred Fishback	Assistant Instructor University School	\$240.00 a month	5/1/52 only (Substitute)
Mrs. Elizabeth Glathart	Assistant Instructor University School	\$240.00 a month	4/16/52 to 4/26/52 and 5/5/52 to 5/10/52
David W. Greenlee	Lecturer (part time) Vocational-Technical Institute	\$ 22.50 (tot. sal.)	5/1/52 to 6/1/52
Hubert Charles Griffith	Lecturer (part time) Vocational-Technical Institute	\$ 7.50 (tot. sal.)	5/1/52 to 6/1/52
William Wayne Kelly	Lecturer (part time) Vocational-Technical Institute	\$ 32.00 (tot. sal.)	5/1/52 to 6/1/52
Morton Roy Kenner	Instructor Mathematics	\$420.00 a month	9/8/52 to 6/6/53

David T. Kenney	Instructor Government	\$500.00 a month	9/8/52 to 6/6/53
Miss Dorlis Krug	Lecturer (part time) Vocational-Technical Institute	\$110.00 (tot. sal.)	5/1/52 to 6/1/52
William M. May	Lecturer (part time) Vocational-Technical Institute	\$128.00 (tot. sal.)	5/1/52 to 6/1/52
Mrs. Kathryn Meyer	Lecturer (part time) Vocational-Technical Institute	\$ 33.75 (tot. sal.)	5/1/52 to 6/1/52
Mrs. Betty Lou Mitchell	Instructor in English	\$380.00 a month	Effective 6/16/52
Craig G. Purdy	Lecturer (part time) Vocational-Technical Institute	\$ 30.00 (tot. sal.)	5/1/52 to 6/1/52
Howard E. Rawlinson	Lecturer (part time) Vocational-Technical Institute	\$ 7.50 (tot. sal.)	5/1/52 to 6/1/52
Mrs. Inez M. Samford	Lecturer (part time) Vocational-Technical Institute	\$ 7.50 (tot. sal.)	5/1/52 to 6/1/52
Loren W. Slentz	Instructor in Chemistry	\$440.00 a month	9/8/52 to 6/6/53
Ernest W. Sorgen	Lecturer (part time) Vocational-Technical Institute	\$100.00 (tot. sal.)	5/1/52 to 6/1/52
Walter Troutman	Lecturer (part time) Vocational-Technical Institute	\$288.00 (tot. sal.)	5/1/52 to 6/1/52
Frank Eugene Vaughn	Lecturer (part time) Vocational-Technical Institute	\$ 82.50 (tot. sal.)	5/1/52 to 6/1/52
Charles Edward Wagner	Lecturer (part time) Vocational-Technical Institute	\$ 7.50 (tot. sal.)	5/1/52 to 6/1/52
James F. Yates	Lecturer (part time) Vocational-Technical Institute	\$ 7.50 (tot. sal.)	5/1/52 to 6/1/52
(E) Substitute Teacher			
Mrs. Elizabeth Taylor	Assistant Instructor University School	\$ 12.00 a day	Substitute as needed
(F) Additional Title and Assignment			
Name	Position	Change of Appointment	
William J. Tudor	Professor of Sociology	To Associate Director of Area Services	
(G) Sick Leave			
Miss Frances Barbour	Associate Professor English	Effective 3/17/52	
(H) Leaves Without Pay			
Miss Gladys Babcock	Assistant Professor Home Economics	Effective 3/16/53 to 6/6/53	
John F. Hosner	Instructor in Agriculture	Effective 9/16/52 to 7/1/53	
Mis Alice M. Towse	Research Assistant Office of the Dean College of Vocations and Professions	Effective 6/5/52 to 6/11/52	

(I) Sabbatical Leaves

Dr. Frank L. Klingberg	Professor of Government	Effective 3/16/53 to 7/18/53—Full Pay
Dr. Willis G. Swartz	Dean of the Graduate School	Effective 2/1/53 to 8/1/53—Full Pay
Dr. William H. Harlan	Associate Professor Sociology	Effective 9/8/52 to 6/6/53—Half Pay

(J) Outside Employment

Name	Position	Nature of Outside Employment
Elbert Fulkerson	Assistant Professor and Secretary of the Faculty	Treasurer Southern Division Illinois Education Association
Dr. W. C. McDaniel	Professor, Chairman Dept. of Mathematics	Treasurer Jackson County Teachers Credit Union
Dr. William J. Tudor	Professor of Sociology	Consultant to Illinois Agricultural Association

(K) Cancellation of Request for Leave

Name	Position	Change of Appointment
Miss Esther Bennett	Assistant Instructor Museum	Effective 8/15/52 to 8/28/52

(L) Retirement

Professor John W. Scott	Chairman of Department Business Administration	Effective 9/1/52
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(M) Resignations

Dr. William Orton, Jr.	Assistant Professor of Mathematics	Effective 9/8/52
Mrs. June C. Brown	Faculty Assistant Office of the Dean College of Vocations and Professions	Effective 5/31/52

As 1/2 time Graduate Assistants at monthly salaries of \$110.00 for the period from June 16, 1952, to August 9, 1952:

Walter R. Bridges	Lee Thomas Lemon	Marilee J. Strang
Olin Ingham	Richard L. Newby	Joyce Helene Taborn
William L. Johnson	Marilyn M. Quinn	William E. Vandament
Billy L. Keeling	Stanley B. Quinn	John Gilbert Weise

As 1/2 time Graduate Assistants at monthly salaries of \$110.00 for the period from September 8, 1952, to June 6, 1953:

John R. Andrisek	William L. Johnson	Stanley B. Quinn
Erwin Brinkmann	Jack R. Jungers	Richard G. Robinson
John W. Hardy	Billy L. Keeling	Jeanette L. Smalley
Joseph M. Harris	Richard L. Newby	Amaline Turni
Olin Ingham	Michael Pasko	William E. Vandament
	Marilyn M. Quinn	

Educational Survey Agreements

The Board considered Educational Survey Agreements to be entered into by the University and the Board of Education of the Murphysboro, Illinois, Elementary School District No. 106, Jackson County, Illinois, and approved the following resolution:

Whereas, the Board of Trustees of Southern Illinois University desires to assist in the improvement of the public school of Illinois, and;

Whereas, the Board feels that this can be accomplished in part by allowing and encouraging the College of Education to make comprehensive contractual educational surveys of various school systems as the school systems may so desire, and;

Whereas, the Murphysboro Elementary School District No. 106, Jackson County, Illinois, wishes to enter into an agreement, a copy of which is attached hereto, for a comprehensive contractual educational survey of its school system, and;

Whereas, the Board of Trustees of Southern Illinois University feels that it is to the best advantage of public school education and to the best interests of Southern Illinois University for such agreements to be entered into;

Now Therefore Be It Resolved, by the Board of Trustees of Southern Illinois University that such agreement be entered into for and in behalf of the Board by the President of the University, and that such further agreements for such surveys, as may from time to time present themselves, may be entered into by the President of the University for and in behalf of the Board of Trustees.

Mr. Karraker then presented to the Board a copy of a letter which he had received from George W. Mitchell, regarding budgetary plans for the University for the year 1952-53. Mr. Mitchell had suggested that a Board Committee be appointed to review the budget prior to the time it was presented to the Board, to expedite consideration of the budget, and to save time for the Board. He stated that there were two basic facts which must be determined at an early date: (1) the projected enrollment for the year by classes and by colleges, for on-campus and off-campus students, and (2) the scale of compensation for academic and non-academic personnel.

Mr. Mitchell suggested the following ranges for the academic grades:

Professor	\$6,000—10,500
Associate Professor	5,000— 8,500
Assistant Professor	4,000— 6,500
Instructor	3,500— 5,500

Mr. Mitchell also suggested that in recruiting new staff the Administration would recruit at the bottom of each range.

President Morris stated that Mr. Mitchell's letter contained some excellent suggestions and items for consideration. He went on to say that it was his suggestion that the faculty committees on salaries should be consulted concerning this matter.

Mr. Mitchell stated that the purpose of writing this letter was to get the matter before the Board and the faculty in a concrete form so that some action might be taken soon.

It was the consensus of the members of the Board that the faculty salary committees should submit a written statement to the Board as to their reaction to the suggestions contained in Mr. Mitchell's letter.

The Board meeting was adjourned at 3:00 P.M.

PROCEEDINGS AND MINUTES

An abstraction of the Minutes of the Meeting of the Board of Trustees of Southern Illinois University which convened at 9:00 a. m. on Tuesday, June 24, 1952, in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The following members were present:

Guy W. Karraker, Chairman
Frank L. Eversull, Vice-Chairman
Kenneth L. Davis, Secretary
Ruth G. Cook
Robert C. Lanphier, Jr.
John Page Wham
Vernon L. Nickell, ex-officio
Alice DiGiovanna, Administrative Assistant

The following member was absent:

George W. Mitchell

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University
Dr. Charles D. Tenney, Administrative Assistant to the President, Southern Illinois University
Dr. George H. Hand, Executive Assistant to the President and Professor of Economics, Southern Illinois University
Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois University
Mr. John S. Rendleman, Acting Legal Counsel, Southern Illinois University
Mr. William H. Lyons, Director, Information Service, Southern Illinois University
Mr. Donald E. Dickason, Director, University Civil Service System of Illinois
Mr. William A. Dougherty, Editor, Carbondale Free Press

The Minutes of the meeting of the Board, held on May 27, 1952 were approved, as amended.

Mr. Karraker stated that Mr. Mitchell, Chairman of the Committee on the Revision of By-Laws, Statutes, and Regulations of the Board of Trustees, had called him saying that there was considerable overlapping in Part III of the Statutes, and that in his opinion the entire part would need to be revised. He said that it was his intention to redraft this section and submit it to the other members of the Committee for their consideration before a meeting is called of the Committee.

Mr. Wham stated that Mr. Mitchell was entirely right in this matter, and that the Committee should have something to work from before they are called into session.

The Chairman called attention to a letter from Dr. Eversull concerning the Department Inspection and Evaluation Reports.

Dr. Eversull's letter stated that he had examined certain reports of the academic departments of the University submitted to the Board of Trustees by the President, and was reviewing these reports as a professional educator.

1. Report of Dr. Raymond W. Coleman—Suggestion of Programs by which Southern Illinois University can serve Regional, Business, and Industrial

Organizations. Dr. Eversull reported this statement to be "a simple statement of practical beginnings of an extension program designed to meet the felt needs of the constituency of the University." It was felt the suggested programs merely follow the traditional patterns used by many colleges.

Dr. Eversull felt that the report lacked vision and plan and was merely a chart of commonplace activities which should have been part of the college program from its inception.

2. Dr. C. A. Buehler—Program for Master's Degree Candidates in Chemistry. Dr. Eversull pointed out that in such a report as this, one must be careful that the writer has not translated the program of his own school into a suggested program for the school seeking advice. The recipient of such advice must use his own judgment and discretion in the matter of following the advice.

3. Mr. Carl A. Troester, Jr.—Report on the Physical Education Department. Dr. Eversull stated: "The report leaves much to be desired. It is merely the statement of opinion given by an expert. Nothing is done to clarify the prevailing philosophy of such a department. The solution to the problems is indicated through personnel and administrative procedures. These may be anathema to the existing staff."

4. Emmet L. Hudspeth and C. P. Boner—Evaluation of the Physics Department. Dr. Eversull felt that this was an excellent report and had the following general comments to make: "Seminars and departmental conferences are extremely valuable. However, with the burden already placed on the University in the form of extension work and community activities, such programs may place extraordinary burdens on the staff."

When new buildings are planned, or old buildings reconditioned, the departments which will be affected by such changes should be intimately consulted with regard to the details of the work.

5. George A. Kelly—The Place of Psychology in Southern Illinois University. Dr. Eversull felt that this was a thoroughly satisfying report and met "all the canons of a good survey."

6. Dr. Frank Brooks and Dr. Joseph H. Bodine—Report on Zoology Department. Dr. Eversull felt that this report lacked objectivity and scholarly approach.

In the course of the letter Dr. Eversull made some statements with regard to research in a University:

Research involves more than time and capacity to do sustained work. It calls for experimental apparatus, released time from the routine of daily teaching and administration work. It implies a contribution to human knowledge. With these elements in mind, it should be most obvious that one of the primary functions of the university is to prepare individuals to do significant research. A most important corollary to this assumption is that time and finances should be made available to those who have demonstrated capacity to do the work and who have competency within the narrow fields of their problem.

The second aspect of this problem that needs closer attention is the method used by the University to report research and to see that it is given adequate circulation to make its findings readily and easily available to other scholars in the field. A great University needs to study its responsibility to the world community of scholars to get research into circulation.

The third phase of the problem that deserves attention is the responsibility of the administrative officers of a great university to see that their own research abilities are not swallowed up in the massive details of administration. Their leadership in research should be exemplary if they expect their colleagues to do their best. It is a function of all administrative officers to blaze the trails in performance that others may have vision to lead them away from academic sterility. This is not accomplished by talk on the importance of research. Performance alone counts.

The Chairman asked if there were any comments from the members of the Board or the Administration concerning the letter.

Dr. Morris said that the attitude of the Administration toward surveys and consultations has been not the seeking of instructions from outside specialists as to what to do, but the seeking of advice, suggestions, and above all, stimulation to the faculty in an area which is separated geographically from other educational institutions and in which we do not have a collection of scientific and advanced educational background of training in the population generally.

Dr. Tenney said that the development of research here has been slow and disheartening and that he was at a loss to know how to speed it up. He stated that there are some first-rate research people in the University and some excellent young people of promise. We do have faculty members who are not interested in research, he stated, and they should not be penalized but recognized on their other abilities. I am of the opinion, he said, that in time the research program will develop satisfactorily. If the Board will stay with us, he stated, in this early phase of this research problem and give us time and not ask for too immediate results, I am confident a good research program will be forthcoming.

After discussion it was the consensus of the members of the Board that Dr. Eversull's entire letter should be given to the Deans and the Chairmen of the Departments concerned.

The Board considered the following statement submitted by the Sub-Committee of the University Faculty Council concerning the Model Policy Relative to Discriminations in Higher Education:

The sub-committee of the Faculty Council has examined and studied the Model Policy Relative to Discriminations in Higher Education proposed by the Illinois Committee on Discriminations in Higher Education. The sub-committee believes that Southern Illinois University already complies with most of the proposals in the Model Policy. The sub-committee recommends that the Faculty Council endorse the Model Policy in principle but insists that the problem definitely is a local one, and that it can be handled best by Southern Illinois University. The sub-committee further recommends that a copy of this statement be sent to the Board of Trustees of Southern Illinois University.

Amos Black
Elizabeth O. Stone
K. A. Van Lente, Chairman

Ruth G. Cook stated that she endorsed completely the faculty statement in regard to this Model Policy, stating that by all means it should be kept a local problem.

Frank L. Eversull moved the adoption of the faculty statement concerning the Model Policy Relative to Discriminations in Higher Education; that is, the endorsement of the Model Policy in principle with the insistence that the problem be kept local. The motion was unanimously passed.

Mr. Karraker stated that the Board should consider the matter of Mrs. Alice DiGiovanna's resignation.

Frank L. Eversull moved that Mrs. Alice DiGiovanna's resignation as Administrative Assistant to the Board of Trustees be accepted with regret at the time that she wishes to leave and that the Chairman of the Board appoint a committee of three to consider a replacement. The motion was unanimously passed.

The Chairman appointed the following committee to consider the appointment of a replacement for Mrs. DiGiovanna:

Frank L. Eversull, Chairman
Kenneth L. Davis
Guy W. Karraker

MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University:

Report On Academic Advisement Program

The Statutes of the University provide (Part III, Article V, Section 6, D, 1, a.,) that the dean of each college shall advise and approve courses of study for students personally or by delegation to responsible persons.

In each of the colleges of the University, the academic dean is building up a small staff of advisors directly responsible to him. Furthermore, an informal council of chief advisors is being organized solely for the purpose of exchanging ideas and seeing to it that a certain uniformity of procedure is developed for the advisement program of the University at large. It is thought that by fixing responsibility in this way, by making it possible for the advisors to work steadily throughout the year rather than just on registration day, and by giving them an opportunity to acquire experience both in advisement and in the details of the University curriculum, a greatly improved program of academic advisement can be installed, beginning next fall.

The student deans will still have the responsibility for vocational testing and advisement and for the assignment of students to the colleges or other major educational divisions of the University.

In discussing the report on the Academic Advisement Program, Dr. Tenney stated that the three chief advisors who are the Deans' agents will have from three to six faculty helpers each. The teaching load of the three chief advisors will be reduced by one-half, and others will receive credit on their work-loads, but no new staff members will be added.

Dr. Eversull stated that in his opinion this was a very worthwhile program and that it was a move in a good direction which would ultimately produce more and better teachers.

Employee Benefit Policy

The following Employee Benefit Policy was adopted by the Board upon recommendation of the University Civil Service Merit Board and Mr. D. E. Dickason, Director of the University Civil Service System of Illinois. The policy relates to the University's Civil Service Employees.

I. LEGAL HOLIDAYS

- A. Offices, laboratories, and shops will be closed and all employees in the System excused, except in emergency and for necessary operation, on the following holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day.
 1. Employees in prevailing rate groups will be compensated in accordance with local prevailing practice
 - a. If in any prevailing rate classification holidays in addition to those listed above are recognized in local prevailing practice, these holidays shall be recognized in relation to employees in these classifications in accordance with the condition herein provided.
 2. Permanent and continuous employees not in prevailing rate groups will be excused with full pay.
- B. In the event that work is required
 1. Employees in prevailing rate groups will be compensated in accordance with prevailing practice.
 2. Other employees, except those in administrative classifications as approved by the Merit Board, will be compensated by time and one half payable in cash, in addition to regular compensation.

3. Administrative employees in classifications approved by the Merit Board shall receive no additional compensation.

II. WORK WEEK

A. Employees other than administrative

1. All employees other than those in administrative classifications as approved by the Merit Board shall have a basic work week of 40 hours, except as stipulated in agreements, or in local prevailing practice, or general community patterns.
 - a. Determination of the daily and weekly schedule within which these hours are to be worked is to be considered as subject to agreement between the individual institutions and their employees.

B. In administrative classifications, it is understood that work will be performed as required by the position, but that insofar as possible the basic work week shall be 40 hours.

1. Individual institutions may determine with the approval of the Merit Board the level at which the employee becomes an effective part of management and therefore at what level his classification becomes administrative for the purpose of this paragraph.

C. Except in operations where services are regularly required seven days a week, work performed on Sunday is overtime, to be compensated in cash at the overtime rate of time and one half, or as stipulated in agreements.

III. OVERTIME PAY

A. All time in excess of the units of hours constituting the work day or the work week is overtime and will be compensated as follows:

1. For employees in prevailing rate groups, overtime will be compensated at time and one half, unless under local prevailing practice a higher rate is paid in which case the local prevailing practice will be followed.
2. For employees other than administrative not in prevailing rate groups, overtime will be compensated at time and one half in cash.
3. For employees in administrative groups for whom no fixed and rigid daily or weekly schedule is provided and the discharge of whose duties normally requires a certain amount of flexibility in such schedule, additional cash payment may be authorized at straight time for overtime required and worked in amounts excessive beyond normal expectation of the work schedule of the position.

B. Paid time in which work is not performed shall count as working time toward the accumulation of overtime in any work week.

C. By mutual agreement between a department and an employee, with the approval of the Director, the employee may work overtime with equivalent time off at straight time (in lieu of cash payment), such time off to be taken at some mutually agreeable time;

1. Provided that this does not conflict with local prevailing practice.

IV. DISABILITY LEAVE WITH FULL PAY

A. Each employee shall accumulate disability leave with full pay at the rate of one working day for each month of service until total accumulation is 45 working days. Amount of leave accumulated at the time when any disability begins shall be available in full and additional leave shall continue to be earned while an employee is using that already accumulated. After an employee has accumulated a total of 45 working days his rate of accumulation shall be reduced to one work day for each two months of service. There shall be no limit in the amount which may be accumulated at this rate thereafter. If use of available leave thereafter reduces the total to less than 45 days, the accumulation will again be at the rate of 1 day per month until a new total of 45 days is reached.

- B. Disability leave may be used when it is necessary for an employee to be absent from work because of illness in his immediate household or family.
- C. 1. Employees of the University of Illinois shall have transferred to their credit such cumulative disability leave as may have been credited to them as of the effective date of the policy here set forth.
- 2. Other employees of the System shall be credited as of the effective date of this policy, with the number of work days which equals the number of days in the employee's present work week times the number of years of his service to a maximum of ten times the number of work days in his present work week.

V. VACATIONS WITH FULL PAY

- A. For all employees in their first year of service
 - 1. No vacation shall be available for employees with less than six months of service, but at the end of six months of employment, one half of the first year's vacation as listed in B-1 and 2 shall be considered as earned and available, and the fractional amount of the first year's vacation shall be available thereafter in proportion to the fraction of the year worked.
- B. For all employees in their second and succeeding years of service
 - 1. For all employees having an established basic work week with additional compensation for overtime beyond that work week:
 - a. For those employees with less than ten years of service, vacation shall be two work weeks in each year of service.
 - b. For those employees with ten or more years of service, vacation shall be three work weeks in each year of service.
 - 2. For all employees in administrative and professional classifications of upper level responsibility as approved by the Merit Board, for whom no fixed or rigid daily and weekly schedule is provided, and the discharge of whose duties usually requires a certain amount of flexibility in such schedule, and for whom no provision is made for the payment of overtime worked except when such overtime is in an excessive amount, one month in each year of service.

Report on Pilot Plant for Wood Processing

Dr. Morris reported a letter received from Mr. Richard D. Lane, Forester in charge of the Carbondale United States Forest Research Station, which stated that an appropriation of \$50,000 had been approved by the Senate, for a joint wood-working plant by the Forestry Service and the University. Dr. Morris stated that the local branch of the United States Forestry Service would soon locate their offices on the campus.

Contracts and Orders Awarded During the Month of May, 1952, Amounting to \$1,000.00 or Over

The following contracts and orders were approved by the Board:

A. Chargeable Against Operating Funds

Pur. Order or Contr. No.	Date Approved	Vendor or Contractor	Amount	Purpose
University Purchase Orders				
No. 3968	4/30/52	American District Steam Company, Inc. North Tonawanda,, N. Y.	\$1,726.15	Steam Line Parts

B. Chargeable Against Capital Funds

University Purchase Orders

No. 3972	4/30/52	Murphysboro Lumber Co. Murphysboro, Ill.	\$2,697.20	Lumber
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Contracts

Univ. 4389	5/27/52	Central Illinois Public Service Company Carbondale, Ill.	13,452.96	Electric Distribution Line
Univ. 4370	Approved Executive Committee	Triangle Construction Company Carbondale, Ill.	1,450.00	Sewer Work (Extra)
Univ. 4388	Approved Executive Committee	Perkins & Will 309 W. Jackson Blvd. Chicago, Ill.	69,300.00	Architectural & Engineering Services
A. & E. 671	Approved Executive Committee	Mayfair Construction Co. Company 5660 N. Kedzie Ave. Chicago 45, Ill.	6,188.61	Outside Utilities (Extra)
A. & E. 66542	Approved Executive Committee	Triangle Construction Company Carbondale, Ill.	2,167.67	Site Work (Extra)

Policy Arrangement

The following understandings with Local Union No. 8, International Union of Operating Engineers, and Local No. 227 of the International Hod Carriers' Building and Common Laborers' Union of America, were agreed to by the Board upon motion of Robert C. Lanphier, seconded by Frank L. Eversull, passed by a unanimous vote.

ARTICLE 1

The Board recognized the Union as the sole collective-bargaining agent for nonacademic employees who are performing work under the following classifications:

Stationary Fireman—Stationary Fireman Helper

Specifications of and duties prescribed for these classifications shall be those set forth in the Class Specifications and Compensation Plan of the University Civil Service System of Illinois, dated January 1, 1952, or as amended.

ARTICLE II

Six (6) holidays shall be recognized in each calendar year. These holidays shall be: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and Christmas Day. Employees covered herein shall be excused from work with full pay; provided, however, should work be required, then the employees covered herein who shall be required to work shall be compensated at time and one-half, payable in cash, in addition to their regular compensation.

ARTICLE III

Forty (40) hours shall constitute a week's work. All employees required to work over forty (40) hours in any one week shall be compensated at time and one-half in cash. Provided, that should the employee desire and the Supervisor of non-academic personnel approve, the employee may work overtime with equivalent time off at straight time (in lieu of cash payment), such time to be taken off at some mutually agreeable time.

ARTICLE IV

Employees shall be allowed two (2) hours in which to vote in a general election, providing the employee requests such absence on the day before the date of the election.

ARTICLE V

Each employee shall accumulate disability leave with full pay at the rate of one working day for each month of service until total accumulation is forty-five (45) working days. The amount of leave accumulated at the time when any disability begins shall be available in full and additional leave shall continue to be earned while an employee is using that already accumulated. After

an employee has accumulated a total of forty-five (45) working days his rate of accumulation shall be reduced to one work day for each two months' service. There shall be no limit in the amount which may be accumulated at this rate thereafter. If use of available leave thereafter reduces the total to less than forty-five (45) days, the accumulation will again be at the rate of one (1) day per month until a new total of forty-five (45) days is reached.

Disability leave may be used when it is necessary for an employee to be absent from work because of illness in his immediate household or family.

ARTICLE VI

In case of grievance or misunderstanding between the officers of Southern Illinois University and the men employed under this contract the following procedure will be used:

Faculty Statutes of Southern Illinois University, Article I, Section 3E. "If any member of the University staff feels that he is unjustly or unfairly treated, he is privileged to file formal complaint with the President of the University, who shall refer it promptly to the appropriate officer in the usual administrative channels for hearing and adjudication, personally or by committee appointed for the purpose by the administrative officer to whom the case is referred. The decision or recommendation for dealing with the case shall be filed with the President of the University. If the staff member concerned is not content with the decision thus reached, he is privileged to request the President to hear the case and to render decision. If the staff member is still dissatisfied, he may appeal in writing from the decision of the President to the Board of Trustees, and the President shall present the appeal to the Board at its next regular meeting. The Board shall then determine whether it shall hear the case or refuse to take action upon it."

If the Board refuses to hear the grievance or misunderstanding, or should determine the matter unsatisfactorily to the employee, then the matter shall be referred to an arbitration committee consisting of three (3) members; one to be selected by the Board, one to be selected by the employee, and a third to be selected by these two.

ARTICLE VII

The wage scales for the various classifications shall be as follows:

CLASSIFICATION	MONTH
Stationary Fireman	\$300
Stationary Fireman Helper	250

ARTICLE VIII

Permanent and continuous employees shall receive two work weeks vacation with pay in each year of service.

ARTICLE IX

In consideration of the foregoing, well and duly executed, the party of the second part agrees:

That all employees under the terms of this agreement shall perform their duties in a faithful and workmanlike manner. They will start the machinery and equipment in their charge at the proper time required by the official of the Board and keep their respective plants and equipment in proper working order.

ARTICLE X

All employees covered herein shall have an annual two weeks vacation with pay in each year of service.

For those employees with ten (10) or more years of service to Southern Illinois University, a three weeks vacation shall be allowed in each year of service.

ARTICLE XI

This agreement shall remain in full force and effect until the day of, 19, and to continue from year to year thereafter until superseded by a new agreement. It is understood that the agreement may be reopened for consideration of changes once each year. The reopening period shall be at least sixty (60) days prior to the expiration date of this agreement.

STIPULATION FOR LABOR EMPLOYEES

This Stipulation, made and entered into by and between SOUTHERN ILLINOIS UNIVERSITY of Carbondale, Illinois, Party of the First Part, hereinafter referred to as the "Employer," and Local No. 227 of the International Hod Carriers', Building and Common Laborers' Union of America, hereinafter referred to as the "Union."

The following paragraphs are intended to state the policy under which the above-mentioned Parties shall hereinafter operate.

1.

The Board recognizes the Union as the sole collective bargaining agent for non-academic employees who are performing work under the following classifications:

MAINTENANCE WORKER

Specifications of and duties prescribed for these classifications shall be those set forth in the Class Specifications and Compensation Plan of the University Civil Service System of Illinois, dated January 1, 1952, or as amended.

It is agreed that these Maintenance Workers shall perform new construction which may be required in maintaining the University up to fifty per cent (50%) of the payroll of permanent laborers in any one month.

2.

It is further understood and agreed that all employees covered by this agreement shall receive the wage of two hundred and fifty dollars (\$250.00) per month.

3.

It is agreed that the following classifications of work, pertaining to the building construction work phase of this agreement only, shall be covered by this agreement:

TENDERS—tending masons, plasterers, carpenters and other building construction craftsmen; mixing, handling and conveying of all material used by masons, plasterers, carpenters and other building construction crafts whether done by hand or by any other process; drying of plastering when done by salamander heat and the cleaning and clearing of all debris.

SCAFFOLDING—building of scaffolding and staging for masons and plasterers.

EXCAVATIONS AND FOUNDATIONS—excavation for buildings and all other construction in building construction; digging of trenches, piers, foundations and holes; digging, lagging, sheeting, cribbing, bracing, and propping of foundations, holes, caissons, cofferdams, dams, and dikes on building construction sites.

CONCRETE—concrete for walls, foundations, floors or for any other building construction; mixing, handling, conveying, pouring; manning and servicing of vibrators; gunniting and otherwise applying concrete whether done by hand or by any other process; wrecking, stripping, dismantling, and handling concrete forms and false work; and building of centers for fire-proofing purposes.

STREETS, WAYS AND BRIDGES ON BUILDING CONSTRUCTION SITES—work in the excavation, preparation, concreting, asphalt and mastic paving, paving, ramming, curbing, flagging, and surfacing of streets, ways, courts, under-passes, over passes, and bridges; the grading and landscaping thereof and all other unskilled and semi-skilled labor connected therewith on building construction sites.

TRENCHES, MANHOLES, ETC.—cutting of streets and ways for laying of conduits for all purposes on building construction sites; digging of trenches, manholes, etc.; handling and conveying all materials for same; concreting of same; back filling, grading and resurfacing of same and all other unskilled and semi-skilled labor connected therewith on building construction sites.

TUNNELS, SUBWAYS AND SEWERS ON BUILDING CONSTRUCTION SITES—construction of sewers, shafts, tunnels, subways, caissons, cofferdams, dikes, dams, aqueducts, culverts, flood controls and airport buildings on building construction sites.

UNDERPINNING AND SHORING—shoring, underpinning, and raising of all structures.

DRILLING AND BLASTING—all work of drill running, jackhammering, and blasting.

COMPRESSED AIR—all work in compressed air construction in building construction.

SIGNAL MEN—signal men in all building construction work defined herein.

GENERAL EXCAVATION AND GRADING OF BUILDING CONSTRUCTION SITES—the clearing, excavation, filling, back filling, grading, and landscaping of all sites for the purposes of building construction and all semi and unskilled labor connected herewith on building construction sites.

GENERAL LABORERS IN THE BUILDING OF shipyards, material yards, junk yards, asphalt plants, concrete plants, cemeteries, and all unskilled and semi-skilled labor connected therewith in the building construction of same.

WRECKING AND OTHER CLASSIFICATIONS OF BUILDING CONSTRUCTION: the wrecking of buildings and all structures; the assembling and dismantling of all jacks; the assembling and dismantling of all sectional scaffolds; all work running of wagon drills; the wrecking, stripping, dismantling, cleaning and the moving including the oiling of all forms; cut off of concrete pile; and all labor work to be done by laborers in all machines; the loading, unloading, and handling and carrying to place of installation all rods and materials for use in reinforced concrete construction shall be performed by laborers; the hoisting of rods shall be performed by the laborers except when a derrick or outrigger operated by other than handpower is used; the handling, moving, placing, signalling, hooking on and unhooking, flagging and spotting of all power machinery used to perform the Union's jurisdiction of work on building construction where labor work is involved.

In case there is a disagreement concerning the work assigned by the University, the Business Representative of the Union shall suggest such dispute to the Employer, who will then arrange a meeting between the Business Representative of the Union and the Business Representative of the other Union involved. If these two business representatives are unable to agree on the assignment of work, then the dispute shall be suggested to their International, who will attempt to reach an agreement. If the two Internationals fail to reach an agreement, then the dispute shall be certified to the joint board on union jurisdiction in Washington, D.C. The decision of this board shall be taken as final.

If the work which is disputed cannot be delayed, then the Employer shall have the right to continue having the work done in the manner in which it was being done at the time the dispute arose. If the Employer determines the work can be delayed, it shall so be delayed until the settlement of the dispute is made.

4.

Six (6) holidays shall be recognized in each calendar year. These holidays shall be: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day. Employees covered herein shall be excused from work with full pay; provided, however, should work be required, then the employees covered herein who shall be required to work shall be compensated at time and one-half, payable in cash, in addition to their regular compensation.

5.

Forty (40) hours shall constitute a week's work. All employees required to work over forty (40) hours in any one week shall be compensated at time and one-half in cash. Provided, that should the employee desire and the Supervisor of non-academic personnel approve, the employee may work overtime with equivalent time off at straight time (in lieu of cash payment), such time to be taken off at some mutually agreeable time.

6.

Employees shall be allowed two (2) hours in which to vote in a general election, providing the employee requests such absence on the day before the date of the election.

7.

Each employee shall accumulate disability leave with full pay at the rate of one working day for each month of service until total accumulation is forty-five (45) working days. The amount of leave accumulated at the time when any disability begins shall be available in full and additional leave shall continue to be earned while an employee is using that already accumulated. After an employee has accumulated a total of forty-five (45) working days his rate of accumulation shall be reduced to one work day for each two months' service. There shall be no limit on the amount which may be accumulated at this rate thereafter. If use of available leave thereafter reduces the total to less than forty-five (45) days, the accumulation will again be at the rate of one (1) day per month until a new total of forty-five (45) days is reached.

Disability leave may be used when it is necessary for an employee to be absent from work because of illness in his immediate household or family.

8.

All employees covered herein shall have an annual two weeks vacation with pay in each year of service.

For those employees with ten (10) or more years of service to Southern Illinois University, a three weeks vacation shall be allowed in each year of service.

STIPULATION FOR DRIVERS

This stipulation, made and entered into by and between Southern Illinois University of Carbondale, Illinois, hereinafter called the Employer, and Local Union No. 947, International Brotherhood of Teamsters, Chauffeurs, Warehousemen, and Helpers of America, A.F. of L., hereinafter referred to as the Union.

The following paragraphs are intended to state the policy under which the above-mentioned parties shall hereinafter operate.

1. The Employer recognizes the Union as the sole collective bargaining agent for nonacademic employees who are performing work under the following classifications:

DRIVER MAINTENANCE EQUIPMENT OPERATOR

Specifications of and duties prescribed for these classifications shall be those set forth in the class specifications and compensation plan of the University Civil Service System of Illinois, dated January 1, 1952, or as amended.

2. It is further understood and agreed that all employees covered by this agreement shall receive the wage of Two Hundred and Ninety-Four Dollars (\$294.00) per month.

3. Six (6) holidays shall be recognized in each calendar year. These holidays shall be: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day. Employees covered herein shall be excused from work with full pay; provided, however, should work be required, then the employees covered herein who shall be required to work shall be compensated at time and one-half, payable in cash, in addition to their regular compensation.

4. Forty (40) hours shall constitute a week's work. All employees required to work over forty (40) hours in any one week shall be compensated at time and one-half in cash. Provided, that should the employee desire and the Supervisor of Nonacademic Personnel approve, the employee may work overtime with equivalent time off at straight time (in lieu of cash payment), such time to be taken off as some mutually agreeable time.

5. Employees shall be allowed two (2) hours in which to vote in a general

election, providing the employee requests such absence on the day before the date of the election.

6. Each employee shall accumulate disability leave with full pay at the rate of one working day for each month of service until total accumulation is forty-five (45) working days. The amount of leave accumulated at the time when any disability begins shall be available in full and additional leave shall continue to be earned while an employee is using that already accumulated. After an employee has accumulated a total of forty-five (45) working days, his rate of accumulation shall be reduced to one work day for each two months' service. There shall be no limit on the amount which may be accumulated at this rate thereafter. If use of available leave thereafter reduces the total to less than forty-five (45) days, the accumulation will again be at the rate of one (1) day per month until a new total of forty-five (45) days is reached. Disability leave may be used when it is necessary for an employee to be absent from work because of illness in his immediate household or family.

7. All employees covered herein shall have an annual two weeks vacation with pay in each year of service.

For those employees with ten (10) or more years of service to Southern Illinois University, a three weeks vacation shall be allowed in each year of service.

This stipulation and provisions shall remain in full force and be binding upon the respective parties hereto until July 1, 1953. Either party to this agreement considering or desiring changes in the contracts will notify the other party in writing not less than sixty (60) days prior to the expiration date.

A report was received and approved covering contracts and purchase orders awarded during the month of May, 1952, amounting to less than \$1,000.00. The amount of purchases in the report was \$26,675.37 chargeable against Operating Funds, and \$4,546.48 chargeable against Capital Funds.

Requisitions for the following purchases and contracts were authorized by the Board:

Requisition

Number	Department	Purpose	Amount
3249	Food Services	Canned Food	\$ 2,399.00
3378	Power Plant and Utilities	Furnace Oil	2,160.00
3379	Physical Plant Maintenance	Incandescent Lamps	1,729.00
3424	Power Plant and Utilities	Coal	24,200.00
3433	Transportation Service	Gasoline, Oil, Lubricants	6,685.00
		University-owned Vehicles	
3444	Chief Accountant	Equipment	3,852.00
3570	Chautauqua Street Veterans' Housing Project	Propane Gas Service	19,000.00
3629	Physical Plant Maintenance	Sandstone	2,160.00
3500	Physical Plant Maintenance	Furniture,	2,678.00
		President's Home	
3502	Physical Plant Maintenance	Furniture,	1,723.00
		President's Home	
3501	Physical Plant Maintenance	Rug and Padding,	2,033.00
		President's Home	

Lease With Illinois Central Railroad

The Board approved an extension of a lease entered into with the Illinois Central Railroad from September 1, 1952, to August 31, 1953, for 67,490 square feet of land located immediately west of Washington Street and immediately south of Grand Avenue in Carbondale, Illinois.

Changes in Non-Academic Employees Pay Rolls

The Board received a report indicating changes in the payrolls for non-academic employees for the period from January 1, 1952, to June 11, 1952.

There were twenty-one new employees and twenty-three replacements for permanent employees reported; twenty-two new temporary employees were added and six replacements for temporary employees; five employees were re-employed, eleven employees were reclassified, and three employees were reported on leave of absence; thirty-one employees had changes of salary in the period reported; and thirty-four employees terminated their services to the University.

The report was received and approved.

Changes in Faculty-Administrative Pay Roll

The following changes in the Faculty-Administrative Pay Roll were reported and approved:

Name	Position	Salary	Length of Appointment
(A) Continuing Appointments			
Paul W. Isbell	Supervisor of Auxiliary and Service Enterprises	\$585.00 a month	Continuing
Dorothy Agnes McGinniss	Instructor Library Service	\$450.00 a month	Continuing
Milton Francis Sullivan	Instructor University School	\$450.00 a month	Continuing
Forrest Brooks Tyler	Assistant Professor Psychology	\$500.00 a month	Continuing
(B) Term Appointments			
Charles Clay Bourland	Lecturer (1/2 time) Vocational-Technical Institute	\$165.00 (tot. sal.)	6/1/52 to 7/1/52
Albert Stewart Kaye	Lecturer (1/3 time) Vocational-Technical Institute	\$ 52.50 (tot. sal.)	6/1/52 to 7/1/52
Charles E. Richardson	Lecturer Health Education	\$400.00 a month	9/8/52 to 6/6/53
(C) Summer Session Appointments			
Henry M. Borella	Assistant Instructor Physics & Astronomy	\$350.00 a month	6/16/52 to 8/9/52
G. Harlowe Evans	Lecturer Chemistry	\$585.00 a month	6/16/52 to 8/9/52
David T. Kenney	Instructor Government	\$500.00 a month	6/16/52 to 8/9/52
Florence Ridle Seeber	Lecturer University School	\$460.00 a month	6/16/52 to 8/9/52
Harold C. Smith	Lecturer University School	\$500.00 a month	6/16/52 to 8/9/52
Eleanor Taft	Supervisor - Office of Student Affairs	\$380.00 a month	7/1/52 to 9/7/52
(D) Reappointments			
Margaret E. Bagley	Instructor Home Economics	\$460.00 a month	9/8/52 to 6/6/53
Alice May T. Bieser	Research Assistant Dean, Vocations and Professions	\$225.00 a month	7/1/52 to 7/1/53
Ralph H. Boatman	Lecturer Health Education	\$600.00 a month	9/8/52 to 6/6/53
James Cannon	Executive Assistant Extension Division	\$340.00 a month	7/1/52 to 7/1/53
Marshall G. Clark	Assistant Professor Agriculture	\$470.00 a month	9/8/52 to 6/6/53

Jacqueline B. Donahue	Research Assistant General Library	\$225.00 a month	7/1/52 to 7/1/53
Mildred Fishback	Lecturer (1/30 time) Vocational-Technical Institute	\$ 7.50 (tot. sal.)	6/1/52 to 7/1/52
Dorlis Krug	Lecturer (Part-time) Vocational-Technical Institute	\$105.00 (tot. sal.)	6/1/52 to 7/1/52
William M. May	Lecturer (1/6 time) Vocational-Technical Institute	\$ 30.00 (tot. sal.)	6/1/52 to 7/1/52
Crissie E. McGowan	Faculty Assistant Dean, Liberal Arts and Sciences	\$230.00 a month	6/16/52 to 6/28/52
John Robert Odaniell	Executive Assistant Alumni Service	\$325.00 a month	7/1/52 to 7/1/53
Craig G. Purdy	Lecturer (1/6 time) Vocational-Technical Institute	\$ 30.00 (tot. sal.)	6/1/52 to 7/1/52
William M. Rogge	Supervisor Men's Residence Hall	\$420.00 a month	7/1/52 to 7/1/53
Doris Schwinn	Assistant Supervisor Area Services	\$300.00 a month	7/1/52 to 7/1/53
Ernest W. Sorgen	Lecturer (1/12 time) Vocational-Technical Institute	\$ 25.00 (tot. sal.)	6/1/52 to 7/1/52
Julius Swayne	Research Assistant Herbarium Research	\$350.00 a month	7/1/52 to 2/1/53
Frank Eugene Vaughn	Lecturer (1/5 time) Vocational-Technical Institute	\$ 37.50 (tot. sal.)	6/1/52 to 7/1/52
George R. Von Tungeln	Faculty Assistant Experimental Farm	\$250.00 a month	6/16/52 to 10/16/52
Illa Marie Williams	Lecturer (5/6 time) Vocational-Technical Institute	\$153.00 a month	6/1/52 to 7/1/52
Nancy Sue Young	Research Assistant Statistical Service	\$260.00 a month	7/1/52 to 7/1/53

(E) Changes in Title, Assignment, and Salary

Name	Position	Change of Appointment
Captain Paul M. Lunde, Jr.	Instructor-AF ROTC	To Assistant Professor
First Lieutenant Kenneth F. Schuett	Instructor-AF ROTC	To Assistant Professor
First Lieutenant Francis C. Thompson	Instructor-AF ROTC	To Assistant Professor
Master Sergeant James W. Dotter	Air Force R.O.T.C. Assistant Instructor	To Instructor
Master Sergeant Robert W. Snyder	Air Force R.O.T.C. Assistant Instructor	To Instructor
Technical Sergeant Wade G. Gardner	Air Force R.O.T.C. Assistant Instructor	To Instructor
Technical Sergeant David H. Wray	Air Force R.O.T.C. Assistant Instructor	To Instructor
Staff Sergeant Philip J. Meagher, Jr.	Air Force R.O.T.C. Assistant Instructor	To Instructor

Donald Dickerson	Faculty Assistant (1/2) Architectural Service \$150.00 a month	To Faculty Assistant at \$300.00 a month
Mildred Fishback	Lecturer (1/6 time) Vocational-Technical Institute 5/1/52 to 6/1/52 \$30	To \$52.50 for additional work
Dr. Anthony J. Raso	Associate University Physician	University Physician and Director of Student Health Service
C. C. Franklin	Chairman Department Physical Education for Men	To Assistant Professor Physical Education for Men Effective 7/1/52
William Wayne Kelly	Lecturer (1/7 time) Vocational-Technical Institute 5/1/52 to 6/2/52 \$32.00 for 8 hours	To \$24.00 for 6 hours
Dorlis June Krug	Lecturer (1/4 time) Vocational-Technical Institute 5/1/52 to 6/1/52 \$110.00 for 15 hours	To \$105.00 for 12½ hours
William M. May	Lecturer (1/2 time) Vocational-Technical Institute 5/1/52 to 6/1/52 \$128.00 for 32 hours	To \$120.00 for 30 hours
Frank Eugene Vaughn	Lecturer (1/2 time) Vocational-Technical Institute 5/1/52 to 6/1/52 \$82.50 for 27½ hours	To \$97.50 for 32½ hours
William E. O'Brien	Instructor - Physical Education for Men	To Football Coach 7/1/52 to 7/1/53
(F) Transfer to Restricted Pay Roll		
Alvin Saracheck	Research Assistant Biological Research Laboratory	To Biological Research Laboratory - Paid from restricted research funds
(G) Sabbatical Leave for Academic Year 1952-53		
Kenneth A. Ervin	Instructor in Art	Effective 9/1/52
(H) Sick Leave		
Julia Neely	Associate Professor English	Effective May 19, 1952
(I) Leaves Without Pay		
Lois H. Nelson	Secretary to President	Effective 7/1/52 to 8/1/52
Dr. Irving W. Stout	Professor of Education	Effective 9/8/52 to 6/6/53
Graduate Assistants at \$110.00 a month from 9/8/52 to 6/6/53:		
Don E. Anderson		
Raymond L. Biggs		
Mildred Peebles Odle		
Delores Jean Williams		
Graduate Assistants at \$110.00 a month from 9/8/52 to 3/7/53:		
Peggy Browning		
Graduate Assistants (half time) at \$110.00 a month from 6/16/52 to 8/9/52:		
Peggy Browning		
Harold N. Miller		
Mildred Peebles Odle		
Delores Jean Williams		

(J) Outside Employment

Name	Position	Nature of Outside Employment
Dr. Jacob O. Bach	Assistant Professor Education	Lt. Commander of the United States Naval Reserve
C. William Horrell	Instructor Journalism	Owner - Horrell Studio Anna, Ill.
Dr. Richard C. Kohler	Instructor Industrial Education	Consultant Arts and Crafts Program of American School
John I. Wright	Associate Professor History	Mayor of Carbondale

(K) Resignations

Name	Position	Change of Appointment
John R. Andriske	Graduate Assistant (one-half time) Guidance and Special Education	Effective 9/8/52 to 6/6/53
Walter R. Bridges	Graduate Assistant (one-half time) Government	Effective 6/6/52 to 9/8/52
Billy L. Keeling	Graduate Assistant (one-half time) Education	Effective 6/16/52 to 8/9/52 and 9/8/52 to 6/6/53
Anthony J. Koenings	Instructor Vocational-Technical Institute	Effective 6/30/52
John W. Hardy	Graduate Assistant (one-half time) Zoology	Effective 9/8/52 to 6/6/53
Olin Ingham	Graduate Assistant (one-half time) General Library	Effective 6/16/52 to 8/9/52 and 9/8/52 to 6/6/53
Marjorie Latchaw	Instructor University School	Effective 6/1/52
William H. Waller	Coach	Effective 7/1/52

(L) Changes in Rank

Academic promotions for the year were proposed, but were tabled by the Board until all promotions for the coming year for the Faculty Staff could be presented to the Board at one time.

Dr. Morris reported that Dr. R. W. Bradshaw was relieved of the Directorship of the Health Service and notified that he would not be recommended for reappointment to the University staff. The reason for the action was Dr. Bradshaw's poor judgment in connection with the handling of a case of a former University woman student. The Board requested that Mr. C. E. Feirich and Mr. John S. Rendleman contact the relatives of the former woman student in an attempt to save the University from involvement in unfavorable publicity.

Supplemental Release of Rehabilitation and Reconstruction Appropriation

The Board authorized the request to the Governor for the release of funds in the amount of \$65,000.00 from the balance in the appropriation made by Senate Bill 513, Rehabilitation or Reconstruction of Various Buildings, Service Facilities, etc., for the completion of the buildings for the Vocational-Technical Institute, and authorized proceeding with the project. The money released will be used in stages one and two for the project.

Annual Independent Post Audit of University Books

Our Acting Legal Counsel advises us that the State Auditor of Public Accounts has the authority to make an independent post audit of the books and records of Southern Illinois University. The Board of Trustees, however, if it so desires, may employ an audit firm to make an additional audit.

Last year the audit firm was selected by the State Auditor of Public Accounts but approved by the Board of Trustees. For this year the State Auditor has again selected the firm of Bert H. Allison and Company of East St. Louis and Springfield. Hitherto, the University has had an arrangement with the Auditor of Public Accounts whereby the University pays for two-thirds of the cost of the audit every other year.

Frank L. Eversull moved that the President of the University be empowered to notify the State Auditor of Public Accounts of the acceptance of the auditing firm of Bert H. Allison and Company of East St. Louis to audit the University books for the year ending June 30, 1952, and that the arrangement of payment for such audit as approved in previous years be accepted for the year ending June 30, 1952. The Auditor of Public Accounts pay for the entire cost one year and for one-third of the cost the following year. For the year ended June 30, 1951, the Auditor of Public Accounts paid the entire audit fee, which was approximately \$5,000. The cost for the current year will amount to approximately \$3,200. Dr. Eversull further moved that the Board Finance Committee working with Dr. George H. Hand consider any specific problems which may arise in connection with the audit. The motion was seconded by John Page Wham and was unanimously passed.

The Board commenced consideration of the annual internal budget for the University, covering the fiscal year 1952-1953. Dr. Morris presented the budget and stated it reflected the needs of the University. The major portion of the work was done by the Budgetary Council, he said. Dr. Tenney, who served as Chairman of the Budgetary Council, explained the computation of estimated income and Dr. Hand expressed his belief that such estimate was realistic.

Mr. Lanphier stated that he would like to have the figures of the estimates of appropriations made a year ago. In answer to this request Mr. Miles presented the following information:

Departmental Appropriations:

	1951-52	1952-53	Increase or (Decrease)
Educational Operations.			
General Administration and General Expense	\$ 510,334	\$ 599,164	\$ 88,830
Instruction	2,035,756	2,024,686	(11,070)
Research	41,724	162,049	120,325*
Extension	20,095	25,960	5,865
Libraries	139,238	168,090	28,852
*Experimental Farm transferred to this division.			
Physical Plant	\$ 917,752*	\$ 684,317**	\$(233,435)
Refunds	4,500	4,500	
U. S. Government Contracts	25,211	29,726	4,515
Awards and Grants for Scholarships	31,200	31,200	
			Net
Total Educational Operations .	\$3,725,812	\$3,729,692	Incr. \$3,880

*Includes Major Repairs—\$200,000 for the Biennium.

**No Major Repairs.

Mr. Miles then presented the following table showing comparison of percentages appropriated to educational operations for the years 1951-52 and 1952-53.

PERCENTAGES OF TOTAL EDUCATIONAL OPERATIONS

	1951-52	1952-53
General Administration	13.7	16.07
Instruction	54.64	54.28
Research	1.12	4.34
Extension54	.69
Libraries	3.74	4.51
Physical Plant	24.63	18.35
Refunds12	.12
United States Government Contracts67	.80
Awards and Grants for Scholarships84	.84
	<hr/> 100.00	<hr/> 100.00

Mr. Lanphier stated that he would like some comparative figures on estimates and actual expenditures, income, and enrollments for 1950-51, 1951-52, and 1952-53. The Administration was directed to prepare this information and present it to each member of the Board before the next meeting.

Dr. Eversull stated that he felt there was a need to clarify the complex and unwieldy problem of travel. He stated that he would like to see all of the travel items compiled in one report.

Dr. Tenney stated that at the present time the University has the following travel accounts—institutional travel, convention travel, and departmental travel. Convention travel is in five different general accounts prorated according to the number of people in each group.

Dr. Eversull stated he could not understand the wide variation in salaries of the various Chairmen of Departments.

Dr. Tenney stated that this was based upon three factors: (1) length of service (2) new people employed where it was necessary to pay a high salary in order to get them and keep them here, and (3) merit.

Dr. Eversull stated that he was of the opinion that it might be advisable to increase the salaries of some of the older members of the faculty who have rendered faithful and long service to the University.

Frank L. Eversull moved that whenever any administrative officer deems it necessary or advisable to take a stenographic or a recorded report of any interview, conference, or conversation with a member or members of the staff or student body that he, she, or they be informed that he, she, or they be permitted to have a stenographer of his, her, or their choice, the expenses thereof to be paid out of the budget of the administrative officer conducting the interview, conference, or conversation, or that he, she, or they be provided with an exact duplicate recorded interview of conference or conversation. The motion was seconded by John Page Wham and was unanimously passed.

It was the consensus of the members of the Board present that no action should be taken on the budget at this meeting since they had not had adequate time to study it.

The Board meeting was adjourned at 5:00 P.M.

SOUTHERN ILLINOIS UNIVERSITY

ANNUAL INTERNAL BUDGET

July 1, 1952, to June 30, 1953

As Approved by the Board of Trustees

July 13, 1952

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LETTER OF TRANSMITTAL

SOUTHERN ILLINOIS UNIVERSITY

June 24, 1952

LETTER OF TRANSMITTAL

To Members of the Board of Trustees:

I present herewith the University's internal operating budget for all divisions for the fiscal year July 1, 1952 to June 30, 1953, and for academic, administrative, and civil service appointments beginning July 1, 1952.

The budget has been prepared by the University Budgetary Council and the Business Office in accordance with current approved policies after considering requests presented by all operating units of the University.

I recommend that:

1. This budget covering the allocation of the University's income for the year beginning July 1, 1952 be approved.
2. The President of the University be authorized in accordance with the needs of the University and the equitable interests involved and within the approximate budgeted totals by departments and within total income (a) to make such changes and adjustments as are needed, (b) to make such additional appointments as are necessary, and (c) to accept resignations.

All of the above is subject to the By-laws, Statutes, and Regulations of the Board of Trustees.

Delyte W. Morris,
President

INTRODUCTION

Estimated Enrollments

The estimates of income for 1952-53 are in part based upon estimates of enrollment. The University Budgetary Council, with the assistance of the Registrar and the Directors of Extension and of the Vocational-Technical Institute have carefully studied enrollment trends and the predictions made in various nationwide reports. The following summary statement shows estimated enrollments for Southern Illinois University. The figures are cumulative for the four quarters of the academic year:

	1951-52		1952-53	
	No. of Students	Full-Time Equivalency	No. of Students	Full-Time Equivalency
Campus Graduate	1069	688	1130	713
Campus Undergraduate	8219	7510	8240	7510
Extension Graduate	250	83	300	100
Extension Undergraduate	2788	929	2500	833
Residence Center Graduate ...	50	17	52	17
Residence Center Under- graduate	45	15	48	16
University School	1048	1339	1070	1372
Adult Education and Voca- tional Technical Institute.	2517	839	6659	2220
	<u>15956</u>	<u>11420</u>	<u>19999</u>	<u>12781</u>

There are several types of on-campus degree students, not all of them producing cash income. For example, each veteran enrolled under the terms of Public Laws 16 and 346 produces an income of approximately \$130.00 per twelve-weeks' term. Each non-veteran produces \$15.00 per twelve-weeks' term. Each part-time student produces \$7.50 per twelve-weeks' term. Students on state scholarships and faculty members taking university courses produce no cash income for educational operations. The decreasing enrollment of World War II veterans is adversely affecting cash income.

Personal Service—Faculty, Administrative, and Non-Academic

1. The salary increases recommended for the faculty are in accordance with the salary Plan II-a as approved by the Board of Trustees at its meeting on March 21, 1952. All salaries of faculty members in the tenure ranks are within the ranges therein approved for these ranks. The recommendations for the faculty-administrative staff adhere as closely as possible to the total amounts approved for increases in each classification.

2. Civil service employees have been reclassified into the University Civil Service system, following discussion with representatives of the system. Individuals who have hitherto held the rank of Faculty Assistant have also been reclassified into the University Civil Service system. Studies of their duties prepared for the University Civil Service system have revealed the necessity for certain salary adjustments which have been put into effect.

Personal Services—Student

1. A total of \$170,000.00 has been provided for student help. This represents an increase of approximately \$15,000.00 over allotments for the year 1951-52.

2. Departmental budget requests listing student personnel employed during the current year and the proposed personnel for 1952-53 were studied by the University Budgetary Council. In recommending allotments for 1952-53, consideration was also given to any civil service personnel also available to the department.

Travel

1. Previously allotments for travel have been included in the general category of Other Current Expenses, but the University Budgetary Council has recommended that separate accounts be established for travel in order to effect a more equitable distribution of travel funds and to provide for a more effective control over expenditures.

2. In accordance with this recommendation, the allotments for travel are made in four categories as follows:

- a. Institutional travel, which involves travel on University business not identified with a specific department or office.
- b. Convention travel, which involves travel to conferences, conventions, and professional meetings. This has been allocated on a pro-rata basis to the major functions of the University.
- c. Department travel, which involves travel which departments and offices must do in order to perform their regular functions.
- d. Air travel, which involves travel where additional convenience and speed serve the best interests of the University.

3. Travel allotments to the various accounts will be used in part for travel in University-owned passenger automobiles. Since the operating cost of these automobiles is chargeable against state appropriations other than travel and such costs are passed on to departments and offices using such service, the allotments for travel may, therefore, exceed the state appropriations for travel.

Equipment

1. Previously allotments for equipment have been included in the category of Other Current Expenses, but the University Budgetary Council has recommended that separate departmental accounts be established in order to effect a more equitable distribution of equipment funds and to provide for a more effective control over expenditures, with particular reference to non-recurring expenditures.

2. In allocating funds for equipment, the University Budgetary Council examined specific departmental requests which listed the major items of equipment needed, the current departmental inventories of equipment, and the departmental expenditures for equipment during prior years.

Other Current Expenses

1. Inasmuch as travel and equipment have been allotted separately in this budget, Other Current Expenses includes contractual services, office expenses, postage, commodities, stationery-printing-office supplies, employer contributions to the University Retirement System, and refunds.

2. Since expenditures for Other Current Expenses generally follow a well-defined pattern, the University Budgetary Council in making allotments for such expenses gave consideration not only to the requests of the departments but also to their past expenditures and allotments.

Exhibit A

Comparative Summary of Estimated Income and Departmental Appropriations

July 1, 1952, to June 30, 1953

Reappropriated Estimated Unexpended Balance:

Personal Services—General Revenue 1951-52	\$ 192,483.00
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Estimated Income:

Educational Operations:

State Appropriations	\$ 3,340,002.00
Student Fees	334,600.00
Sales and Services—Departments	31,600.00

Total Educational Operations	3,706,202.00
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Auxiliary Enterprises:

Bookstore	52,300.00
Chautauqua Street Housing	43,000.00
Film Rental Library	25,000.00
Food Services	152,000.00
Men's Residence Barracks	18,200.00
Residence Hall	48,500.00

Total Auxiliary Enterprises	339,000.00
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Total Estimated Income	4,045,202.00
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COMBINED TOTALS	4,237,685.00
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Departmental Appropriations:

Educational Operations:

General Administration and General Expense	606,244.00
Instruction	2,024,086.00
Research	162,049.00
Extension	25,960.00
Libraries	168,090.00
Physical Plant	684,317.80
Refunds	4,500.00
U. S. Government Contracts	29,726.00
Awards and Grants for Scholarships	31,200.00

Total Educational Operations	3,736,172.80
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Auxiliary Enterprises:

Supervisor Auxiliary Enterprises	\$ 9,195.00
Bookstore	44,646.00
Chautauqua Street Housing	38,220.00
Film Rental Library	20,000.00
Food Services	136,863.00
Men's Residence Barracks	15,540.00
Residence Hall	45,536.00

Total Auxiliary Enterprises	310,000.00
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Total Departmental Appropriations	4,046,172.80
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Unappropriated Estimated Income:

Educational Operations	162,512.20 ¹
Auxiliary Enterprises	29,000.00
Total Unappropriated Estimated Income	191,512.20
COMBINED TOTALS	\$ 4,237,685.00

¹Includes reserve to be held until rate of collection of educational income permits full use of legislative appropriation or "language."

Exhibit B**Statement of Estimated Income****July 1, 1952 to June 30, 1953****I. Educational and General:****A. State Appropriations:**

1. Personal Services	\$ 2,689,407.00
2. Contractual Services	152,993.00
3. Office Expenses—Postage	11,500.00
4. Office Expenses—Other	9,475.00
5. Travel	25,193.00
6. Commodities	196,125.00
7. Stationery, Printing and Office Supplies	17,203.00
8. Equipment	150,926.00
9. Employer Contributions to the University Retirement System of Illinois	55,980.00
10. Awards and Grants	31,200.00
Total	3,340,002.00

B. Student Fees:**1. Registration Fees:**

a. Residence Center (Graduate)	400.00
b. Residence Center (Undergraduate)	400.00
c. University (Graduate)	40,000.00
d. University (Undergraduate)	230,800.00
e. Extension	22,000.00
f. Adult Education and Vocational-Technical Institute	35,000.00
g. Matriculation	200.00
h. University School
2. Graduate Theses and Aptitude Tests	1,000.00
3. Gymnasium Fees	100.00
4. Laboratory Fees	1,500.00
5. Library Fines	1,000.00
6. Miscellaneous Penalties	1,000.00
7. Transcript of Credit Fees	1,200.00

Total	334,600.00
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C. Sales and Services—Departments:**1. Farm:**

a. Sales—Livestock	\$ 8,000.00
b. Sales—Milk	2,400.00
c. Sales—Miscellaneous	200.00
d. Sales—Poultry and Poultry Products	6,000.00
e. Sales—Vegetables and Fruits	100.00
f. Transfers—(Non-Cash)	1,000.00
2. Rentals—Real Property	10,000.00
3. Refunds, Rebates, and Commissions	500.00

ANNUAL REPORT—BOARD OF TRUSTEES

4. Sales—Miscellaneous	3,000.00
5. Testing Services	300.00
6. Salary Refunds	100.00 ¹
Total	31,600.00
Total Educational Operations	3,706,202.00
II. Auxiliary Enterprises:	
A. Bookstore:	
1. Sales:	
a. Supplies	18,000.00
b. Books	7,000.00
2. Transfers—(Non-Cash)	5,000.00
3. Penalties	300.00
4. Rental Fees	22,000.00
Total	52,300.00
B. Chautauqua Street Housing:	
1. Rentals	42,750.00
2. Miscellaneous	250.00
Total	43,000.00
¹ Does not include refunds into General Revenue.	
C. Film Rental Library:	
1. Film Rentals	\$ 25,000.00
D. Food Services:	
1. Sales:	
a. Regular	150,000.00
b. Banquets	1,000.00
2. Transfers—(Non-Cash)	1,000.00
Total	152,000.00
E. Men's Residence Barracks:	
1. Rentals	18,000.00
2. Extra Lodging	150.00
3. Transfers—(Non-Cash)	50.00
Total	18,200.00
F. Residence Hall:	
1. Room and Board	48,000.00
2. Extra Meals and Lodging	200.00
3. Transfers—(Non-Cash)	300.00
Total	48,500.00
Total Auxiliary Enterprises	339,000.00
COMBINED TOTALS	\$ 4,045,202.00

Summary of Departmental Appropriations

Exhibit C

July 1, 1952, to June 30, 1953

Educational Operations:

General Administration and General Expense:

General Administrative Offices:

Board of Trustees \$ 14,150.00

President	48,326.00
Chief Executive Assistant	16,180.00
Convention Travel—Administration	910.00
Legal Counsel	12,190.00
Business Manager	25,382.00
Auditor	8,539.00
Bursar	11,690.00
Chief Accountant	44,416.00
Purchasing Agent	24,960.00
University Civil Service	8,400.00
Personnel Office	14,620.00
Registrar	40,510.00
General Student Welfare:	
Student Affairs	18,320.00
Dean of Men	14,810.00
Dean of Women	16,795.00
Health Service	27,282.00
Student Center	6,050.00
Testing Service	8,270.00
Visitation	1,320.00
Public Relations:	
Area Services	19,465.00
Alumni Records and Services	24,080.00
Fair Exhibits	1,200.00
Information Service	27,950.00
Placements	20,775.00
Receptions	6,210.00
Music Festival	2,190.00
General Expense:	
Air Travel	10,000.00 ¹
Auditing	3,200.00
Catalogs and Announcements	14,000.00
Commencement	1,830.00
Freight and Express	8,000.00
General Printing	3,630.00
General Stores Expense	11,170.00
Government Surplus Property Expense	250.00
Institutional Travel	2,000.00
Post Office	5,824.00
Retirement Contributions	55,980.00
Telephone Exchange	24,380.00
Regional Civil Defense Program	990.00
Total General Administration and General Expense	
	606,244.00
Instruction:	
Administration—General Instruction	20,747.00
Convention Travel—General Instruction	1,485.00
General Publications	1,605.00
Art Expense	5,530.00
Duplicating Expense	20,280.00
Photographic Expense	12,589.00
Institutional Memberships	1,110.00
Lectures and Consultant Services	8,600.00
Secretary of the Faculty	6,960.00
Air Force—R. O. T. C.	6,760.00
Military Property Custodian	5,010.00
Summer Session	195,000.00
Graduate School	16,220.00

¹Includes Convention Travel \$2,000.00 and Institutional Travel \$2,000.

Residence Center	545.00
Adult Education and Vocational-Technical Institute	107,680.00
Total	(410,121.00)
College of Liberal Arts and Sciences:	
Administration—Dean	18,580.00
Convention Travel	2,245.00
Botany	33,240.00
Chemistry	55,045.00
English	106,495.00
Foreign Languages	40,880.00
Geography and Geology	41,220.00
Government	46,745.00
History	44,320.00
Mathematics	44,240.00
Microbiology	11,900.00
Philosophy	13,190.00
Physics and Astronomy	30,050.00
Physiology	18,505.00
Psychology	26,775.00
Sociology	31,515.00
Zoology	46,040.00
Total College of Liberal Arts and Sciences	(610,985.00)
College of Vocations and Professions:	
Administration—Dean	23,560.00
Convention Travel	1,485.00
Agriculture	42,766.00
Art	49,030.00
Business Administration	47,110.00
Economics	28,960.00
Home Economics	41,950.00
Home Management House	1,640.00
Industrial Education	49,315.00
Journalism	14,085.00
Music	54,785.00
Speech	48,740.00
Total College of Vocations and Professions	(403,426.00)
College of Education:	
Administration—Dean	26,405.00
Convention Travel	1,875.00
Education	78,360.00
Guidance and Special Education	48,225.00
Health Education	26,430.00
Library Service	4,625.00
Outdoor Education	8,205.00
Physical Education—Men (Academic)	37,840.00
Physical Education—Men (Non-Academic)	31,692.00
Physical Education—Women	36,452.00
Teacher Training	23,585.00
University School	163,780.00
Total College of Education	(487,474.00)
Organized Activities Relating to Instruction:	
Audio-Visual Aids	26,780.00
Child Guidance Clinic	3,520.00
Curriculum Materials	100.00
Museum	44,400.00

Statistical Services	37,280.00
Total Organized Activities	(112,080.00)
Total Instruction	2,024,086.00
Research:	
Biological Research Laboratory	27,870.00
Cooperative Wildlife Research	3,320.00
Cooperative Work—Forest Service	2,500.00
Experimental Farm	55,226.00
Illinois Horticultural Experiment Station	10,678.00
Cooperative Research Projects—Fisheries Management..	3,700.00
Special Research Projects	58,755.00
Total Research	162,049.00
Extension	25,960.00
Library:	
General Library	157,780.00
Tilton-Lincoln Library	3,020.00
University School Library	7,290.00
Total Library	168,090.00
Physical Plant:	
Operation and Maintenance:	
Administration	22,146.00
Operation	219,638.00
Maintenance	198,325.80
Power Plant and Utilities	133,088.00
Rental Real Property	1,000.00
Temporary Buildings	65,000.00
Surplus Property Storage	390.00
Planning and Development:	
Architectural Services	44,730.00
Total Physical Plant	684,317.80
Refunds	4,500.00
U. S. Government Contracts:	
Ordnance Plant Veterans Housing Project (Contract No. I11-V-11329)	29,726.00
Non-Educational:	
Awards and Grants for Scholarships	31,200.00
Total Educational Operations	3,736,172.80
Auxiliary Enterprises:	
Supervisor Auxiliary Enterprises	9,195.00
Bookstore	44,646.00
Chautauqua Street Housing	38,220.00
Film Rental Library	20,000.00
Food Services	136,863.00
Men's Residence Barracks	15,540.00
Residence Hall	45,536.00
Total Auxiliary Enterprises	310,000.00
COMBINED TOTALS	\$ 4,046,172.80

BOARD OF TRUSTEES

Personal Services—Regular:

DiGiovanna, Alice, B. Ed., Exec. Asst.	12	7,000.00
Spooner, Mary Jeanne, Clerk Steno II (S-CS-248)	12	
		7,000.00
Personal Services—Student		60.00
Other Travel		3,000.00
Equipment		90.00
Other Current Expenses		4,000.00
Total		\$ 14,150.00

The increase in operating expenses of the Board of Trustees' office is largely accounted for by the increased costs of printed reports and by the increase in number of meetings and distances traveled by Board members.

PRESIDENT

Personal Services—Regular:

Morris, D. W., Ph. D., President	12	\$ 16,500.00 ¹
Bitterman, Norman G., M. S., Lecturer (Field Representative) (military leave)		
Jones, Lyle (one-third time) Ex. Asst. (Field Representative)	12	2,640.00
Pitkin, Minnie Mae, Executive Clerk (S-CS-205)	12	5,400.00
Nelson, Lois H., Secretary (leave without pay, July, 1952) (Level III) (S-CS-204)	11	4,950.00
Wilson, Mary, Clerk III (S-CS-237)	12	3,180.00
Butler, Charles D., Clerk Steno. II (S-CS-207)	12	2,820.00
Betts, Berdine, Clerk Steno. II (S-CS-1)	12	2,316.00
		37,806.00
Personal Services—Student		2,000.00
Other Travel		2,000.00
Equipment		1,000.00
Other Current Expenses ..		5,520.00
Total		\$ 48,326.00

¹Furnished house for convenience of University.

The President's Office at Southern Illinois University is functionally the central administrative office which has ultimate responsibility for planning and supervising (1) the instructional program, including services auxiliary to instruction, (2) the research program, (3) the on-campus and off-campus service programs, and (4) the administrative organization of the University. The work of the President's Office has greatly mounted in volume during recent years because of the large increase in varieties of function and services Southern Illinois University has had to assume.

The burden of routine work in the President's Office is steadily increasing because the employment forms, purchasing forms, and other forms used by the State and requiring the President's consideration and signature have been increasing year by year in both number and complexity.

The general and recurring duties of the President and his immediate assistants may be summed up as follows: First, he must enforce the legislative actions of the Board of Trustees as they apply to the internal operating organization of the University. He must exercise judicial functions with respect to the interpretation and application of any such legislation. As a voting member of the University faculty and its presiding officer, and as a member of all standing committees and councils of the University, the President must attend many meetings, advise concerning policy, and approve the measures which result. He must also appoint the members of the various

councils, boards, and standing committees of the University faculty. He is generally responsible for the assignment of the buildings, rooms, grounds, and any portions of the educational plant used for the several units of instruction, research, and service. He must set up and maintain equitable employment policies for the staff members of the University, based upon their training, experience, and quality of service. He is generally responsible for faculty morale and welfare, and for a wholesome relationship between the University and the area it serves through the promotion of desirable industrial, agricultural, educational, and cultural developments. He must therefore keep the educational and research program and organization of the University under constant critical scrutiny and review to see that the University meets, as far as possible, the demands made upon it. Annually he must prepare and submit a budget for the internal operation of the University, based upon careful estimates of available income and anticipated expenditures for the year. He must also prepare and submit for the Board's approval the biennial budget request to the State General Assembly. At all times he must be prepared to meet emergencies involving the welfare of the University.

Obviously, such far-flung responsibilities require an office staff made up of specialists in the various kinds of office procedure and operation. In spite of a deliberate policy of decentralizing administrative procedures at Southern Illinois University, it now appears that for some years to come the President's Office of Southern Illinois University will find itself loaded down with general responsibilities. As the catch-all office of the University, it often must provide funds for general purposes which the several departmental budgets are not designed to meet.

CHIEF EXECUTIVE ASSISTANT

Personal Services—Regular:

Hand, George H., Ph. D., Exec. Asst. (Professor of Economics)	12	\$	12,000.00
Griffin, Alice Albon, Clerk Steno. II (S-CS-)	12		2,160.00
			<hr/>
			14,160.00

Personal Services—Student			
Other Travel			350.00
Equipment			1,100.00
Other Current Expenses			570.00
			<hr/>
Total		\$	16,180.00

The University Budgetary Council requested a conservatively estimated budget for the new office before Mr. Hand arrived.

CONVENTION TRAVEL—ADMINISTRATION

Personal Services—Regular	\$	
Personal Services—Student		
Travel		910.00
Equipment		
Other Current Expenses		
		<hr/>
Total	\$	910.00

Travel funds available for attendance at professional meetings, conventions, and conferences have been pro-rated to the various administrative and instructional groups according to their sizes. It now appears that less than \$30.00 on the average will be available to members of the faculty-administrative staff during 1952-53.

¹Report on policy of allocation to be made at September meeting of Board of Trustees.

LEGAL COUNSEL**Personal Services—Regular:**

Rendleman, John S., J. D., Asst. Prof. (of Government; Acting Legal Counsel and Assistant to the President; Supervisor of Non-Academic Personnel)	12	\$	7,080.00
Wright, Wilma C., Secretary (Level I) (S-CS-242)	12		3,120.00

 10,200.00

Personal Services—Student			
Other Travel			100.00
Equipment			1,500.00
Other Current Expenses			390.00

 Total \$ 12,190.00

The Legal Counsel's office is still quite new and although it is now fairly well equipped as an office, it needs to build up its library of reference materials and forms. Some of the equipment now in use has been loaned by other agencies of the University.

BUSINESS MANAGER**Personal Services—Regular:**

Miles, Edw. V., Jr., A. M., Exec. Asst. (Business Man- ager; Associate Professor of Economics)	12	\$	10,200.00
Gallegly, Robert L., A. M., Exec. Asst. (Asst. Business Manager; Instructor in Business Administration) . .	12		6,900.00
Perry, Wilma Nell, Secretary (Level I) (S-CS-4)	12		3,300.00
Malzahn, Carolyn Ray, Clerk Steno. I (S-CS-5)	12		2,112.00

 22,512.00

Personal Services—Student			830.00
Other Travel			500.00
Equipment			250.00
Other Current Expenses			1,290.00

 Total \$ 25,382.00

The Business Manager assists in the preparation of the University budgets, designs and installs suitable systems of accounting and business procedures, prepares financial reports in harmony with statutory and Board requirements, and continuously reviews financial transactions and procedures. He is the custodian of all contracts entered into by the Board of Trustees, and custodian and financial supervisor of all grants and contributions to the University or any of its divisions.

AUDITOR**Personal Services—Regular:**

Buffum, Warren E., B. A., Exec. Asst. (Auditor)	12	\$	5,040.00
Wolff, Ann, Clerk Steno. I (S-CS-6)	12		1,980.00

 7,020.00

Personal Services—Student			969.00
Other Travel			25.00
Equipment			175.00
Other Current Expenses			350.00

 Total \$ 8,539.00

The Auditor conducts a continuous review of all financial transactions and procedures. He is attempting to provide as great a coverage as possible of internal post audits of collections, disbursements, and property. If pos-

sible, he should be relieved of routine verifications in order to devote more time to the planning and supervision of spot audits, systems, and procedures.

BURSAR

Personal Services—Regular:

Etherton, Lucile H., Exec. Asst. (Bursar)	12	\$	4,500.00
Derosett, Katherine, Clerk Typist I (S-CS-7)	12		2,040.00
Hurt, Shirley, Clerk Typist I (S-CS-8)	12		1,920.00
			<hr/> 8,460.00

Personal Services—Student			1,620.00
Other Travel			300.00
Equipment			650.00
Other Current Expenses			660.00

Total		\$	11,690.00
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The Bursar performs the usual functions of a cashier, collecting all monies due the University, depositing such funds in the proper depositories, preparing the necessary records of such collections and deposits, and preparing statements for invoices for monies due the University for services rendered. During 1951-52, increased responsibilities fell upon the Bursar: (1) handling of staff hospitalization premiums, (2) handling of pictured activity tickets, (3) administration of working cash funds, (4) handling of scholarship fees, through the special appropriation for awards and grants, (5) handling cash collections for additional student activities.

CHIEF ACCOUNTANT

Personal Services—Regular:

Benedict, Bruce W., A. B., B. S., Exec. Asst. (Chief Accountant)	12	\$	5,580.00
_____, Exec. Asst. (Cost Accountant)	12		8,500.00
_____,	12		
Doolin, M. Fidella, Senior Accountant (S-CS-9)	12		3,540.00
Jarvis, Frances E., Inventory Supervisor (S-CS-10) ...	12		2,652.00
Nehring, Beulah M., Clerk Steno I (S-CS-13)	12		2,160.00
Forby, Sue Ellen, Clerk Typist II (S-CS-171)	12		2,040.00
Blaylock, Pauline, Bkg. Mach. Op. I (S-CS-15)	12		1,920.00
Lingle, Idanell, Bkg. Mach. Op. I (S-CS-12)	12		1,980.00
Perkins, Regina, Bkg. Mach. Op. I (S-CS-14)	12		1,980.00
_____, (Requisition No. 741), Bkg. Mach. Op. I (S-CS-)	12		1,920.00
Wittkamp, Esther June, Clerk Typist I (S-CS-11)	12		1,800.00
			<hr/> 34,072.00

Personal Services—Student			4,000.00
Other Travel			24.00
Equipment			4,400.00
Other Current Expenses			1,920.00

Total		\$	44,416.00
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The Chief Accountant is responsible for all financial and cost accounting, for the preparation of all financial reports, for the preparation for payment of warrants for all vouchers not chargeable against state appropriations. During the past year the Chief Accountant's Office has also taken additional work involved in the administration of the State Property Control Act, including the labeling of all new equipment acquired and the preparation of monthly reconciliations with the accounts of the State Auditor. It has also prepared monthly reconciliations of the condition of operating funds and capital funds with the accounts of the State Auditor, and the

preparation of additional current financial reports. There has been an increase in the volume of routine transactions, as shown in the following table:

Type of Transaction	Average No. Per Mo. Last Six Months of Fiscal Year Ended 6/30/48	Average No. Per Mo. Last Six Months of Fiscal Year Ended 6/30/50	Percent of Increase	Average No. Per Mo. Last Six Months of Fiscal Year Ended 6/30/51	Percent of Increase
State Vouchers	556	947	70.3	1270	34.1
Local Checks	358	474	35.4	536	13.1
Transfer Vouchers	30	58	93.3	330	468.9

PURCHASING AGENT

Personal Services—Regular:

Beach, Cornelia L., B. Ed., Exec. Asst. (Purchasing Agent)	12	\$	5,340.00
Keough, Rosemary, Jr. Purchasing Asst. (S-CS-18)	12		3,000.00
Veach, Helen, Clerk II (S-CS-21)	12		2,520.00
Coleman, Joan, Clerk Typist II (S-CS-19)	12		2,040.00
White, Betty Jane, Clerk II (S-CS-20)	12		1,920.00
Fouke, Dorothy Elaine, Clerk Typist I (S-CS-22)	12		1,860.00

16,680.00

Personal Services—Student	5,500.00
Other Travel	
Equipment	500.00
Other Current Expenses	2,280.00

Total \$ 24,960.00

The Purchasing Agent is immediately responsible for all procurement within the limits prescribed by the State. The increase in the number of state vouchers processed is reflected in the work of the Purchasing Office by an increase in the number of requisitions and purchase orders handled.

UNIVERSITY CIVIL SERVICE

Personal Services—Regular:

Rendleman, John S., J. D., (see Legal Counsel) Asst. Prof. (of Government; Acting Legal Counsel and Assistant to the President; Supervisor of Non-Academic Personnel)	\$	
Personal Services—Student		600.00
Other Travel		300.00
Equipment		
Other Current Expenses		7,500.00

Total \$ 8,400.00

Most of the routine work for the University Civil Service system is now being carried on in the Personnel Office, but the Supervisor must keep in constant touch with the offices in Urbana concerning questions of policy and interpretations.

PERSONNEL OFFICE

Personal Services—Regular:

Crichton, Jane Wallace, Personnel Officer (S-CS-208)	12	\$	4,800.00
Hill, Margaret T., Payroll Clerk II (S-CS-16)	12		2,460.00
Dickerson, Grace, Payroll Clerk I (S-CS-17)	12		1,920.00
Franklin, R. Catherine, Clerk Typist I (S-CS-199)	12		1,860.00

11,040.00

Personal Services—Student 2,000.00

Other Travel	200.00
Equipment	450.00
Other Current Expenses	930.00
Total	\$ 14,620.00

The Personnel Office regularly handles employment forms and payrolls for all staff members, both academic and non-academic, computes withholding taxes and carries on correspondence and other paper work for participation of all staff members in the University Retirement System. The new University Civil Service system has placed large additional responsibilities on this office. It must now recruit and examine applicants, score examination grades, review application forms, and maintain an accurate register of eligibles for the various classifications.

REGISTRAR

Personal Services—Regular:

Shank, Marjorie, A. M., Assoc. Prof. (of Geography; Registrar and Director of Admissions)	12	\$	5,220.00
(see Geography)	12		(1,740.00)
(total salary)	12		(6,960.00)
(sabbatical leave, three months, half pay)			
Eberhart, Wilma Sue J., B. S., Exec. Asst. (Examiner)	12		4,080.00
Melton, Norma Trotter, B. S., Exec. Asst. (Recorder)	12		4,320.00
Robinson, Joan, Exec. Asst. (Admissions Officer)	12		3,000.00
Griggs, Mary, Clerk Steno. II (S-CS-24)	12		2,400.00
Dawson, Norma, Clerk Typist II (S-CS-25)	12		2,160.00
Harris, Marjorie, Clerk Steno. I (S-CS-177)	12		2,100.00
			23,280.00

Personal Services—Student	9,000.00
Other Travel	150.00
Equipment ..	2,200.00
Other Current Expenses	5,880.00
Total	\$ 40,510.00

The Registrar, as an agent of the faculty and the administration, is responsible for the following activities:

1. Conducting official correspondence with prospective students.
2. Evaluating the credentials of applicants for admission to the University.
3. Keeping in custody certificates offered for admission and advanced standing.
4. Admitting students to the University in accordance with the legislation of the Board and with the rules of the University faculty and the several colleges and departments of the University.
5. Administering rules and regulations of the University with respect to resident classification.
6. Planning, organizing, and conducting the procedures for registration, change of programs, and withdrawal from classes.
7. Assessing fees and reporting them to the Business Office for collection, notifying the Business Office in cases in which the student is entitled to refunds of fees, keeping a detailed record of the fees assessed and refunds authorized and submitting these records when the accounts of the Business Office are audited.
8. Scheduling times and places of classes and examinations in accordance with the official calendar of the University.
9. Maintaining and safeguarding academic records of students as reported through official channels, furnishing this information upon

request to the colleges and other divisions and units of the University, preparing official transcripts to certify the academic eligibility of students for privileges, honors, and memberships in University activities, and preparing transcripts for the transfer of students to other colleges and universities.

10. Notifying students and, in the case of minors, their parents or guardians concerning the grades and academic status of the student.
11. Verifying the academic records of candidates for graduation, supplying the list of graduates for the commencement program, and preparing and providing for the distribution of diplomas.
12. Maintaining a complete file of the local and home addresses of students, together with the names and addresses of their parents, guardians or next of kin.
13. Recording the transfer of students from one college to another.
14. Compiling and editing the general catalog of the University and checking it and other official announcements for conformity with the rules and regulations adopted by the faculty and the Board of Trustees.

The work of the Registrar's Office has been made more complicated in recent years by the diversification of the curricula, the handling of veterans, and the necessity of differentiating between degree and non-degree students.

STUDENT AFFAIRS

Personal Services—Regular:

Davis, I. Clark, M. S., (see Dean of Men) Dean (of Men; Acting Director of Student Affairs)	\$
Pulliam, Mabel, Supervisor (of Off-Campus Housing) 12	5,280.00
———, (replacing Taft) Instructor	4,800.00
Rector, Alice P., M. S. in Ed., Instructor	9 3,780.00
Brennan, Alice Aleen, Chief Clerk, (Level II) (S-CS-243)	12 3,540.00

17,400.00

Personal Services—Student
Other Travel	50.00
Equipment	300.00
Other Current Expenses	570.00

Total \$ 18,320.00

The Student Affairs Office coordinates all student personnel services not immediately associated with academic instruction, and supervises all student activities and all student organizations. Through it the Dean of Men and the Dean of Women formulate rules and regulations for the operation of student affairs. They have the main responsibility for the conduct and discipline of students, and, in cooperation with the Student Council, they recommend the allocation of student activity funds.

DEAN OF MEN

Personal Services—Regular:

Davis, I. Clark, M. S., Dean (of Men; Acting Director of Student Affairs)	\$ 7,680.00
Etheridge, Robert F., M. S. in Ed., Instructor (Asst. Dean of Men)	9 3,600.00

11,280.00

Personal Services—Student ..	2,240.00
Other Travel	50.00
Equipment	400.00

Other Current Expenses	840.00
Total	\$ 14,819.00

The Dean of Men, in addition to being responsible for the counseling of all men students, handles the Student Employment agency and administers scholarship and loan funds.

DEAN OF WOMEN

Personal Services—Regular:

Farr, Leah, M. A., Dean (of Women; Instructor)	12	\$	6,720.00
Ott, Loretta, M. S. in Ed., Instructor (1)	12		4,200.00
Nickells, Mary Lou, Clerk II (S-CS-)	12		1,920.00

12,840.00

Personal Services—Student	2,495.00
Other Travel	50.00
Equipment	300.00
Other Current Expenses	1,100.00

Total	\$ 16,795.00
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¹Recommended promotion.

The Dean of Women, in addition to being responsible for the counseling of all women students, handles the social program for students, and supervises the Student Center.

HEALTH SERVICE

Personal Services—Regular:

Raso, Anthony James, M. D. ¹ Director (Assoc. Prof. of Physiology; University Physician)	12	\$	8,400.00
Goetz, Helen Thomas, R. N., Asst. Instr. ...	9		3,060.00
Bradley, Edna, R. N., Health Service Nurse (S-CS-209)	12		3,480.00
Manering, Naomi N., R. N., (half time) Health Service Nurse (S-CS-210)	12		1,860.00
Goss, Mary, B. A., (leave of absence) Health Service Nurse (S-CS-244)	12	
Rushing, Ruth Wells, R. N., Health Service Nurse (S-CS-211)	12		3,120.00
Jones, Mary Lois, R. N., Health Service Nurse (S-CS-212)	12		3,120.00
Weiss, Mildred, R. N., (half time) Health Service Nurse (S-CS-236)	12		1,560.00
			24,600.00

Personal Services—Student	822.00
Other Travel
Equipment	750.00
Other Current Expenses	1,110.00
Total	\$ 27,282.00

¹ Southern Illinois University examining physician for the University Retirement System.

The Health Service has as its chief function the provision of healthful and safe conditions for the students and staff of Southern Illinois University. The Director of the Health Service makes recommendations to the President and the Director of the Physical Plant concerning health, safety, and sanitary conditions on the campus, and occasionally seeks the assistance of appropriate specialists from other agencies of the State government. The Health Service also supervises the provision of such medical care as facilities and personnel permit, and directs the practice of preventive medicine

on the campus. Often as many as a hundred students will visit the Health Service in a single day for many kinds of consultations and treatments. All kinds of minor illnesses and disorders are reported, and wherever possible they are treated. Each entering student is given a thorough Physical examination.

The Health Service works with the other offices of the University to provide facilities for practice teaching, for training and food handling, for prospective marriage, and for psychological testing. It conducts physical examinations of staff members for participation in the University Retirement System of the State. It maintains complete health records for all students and for those staff members participating in the Retirement System.

STUDENT CENTER

Personal Services—Regular:

Proctor, Mary Anita, Clerk I (S-CS-172)	12	\$	1,920.00
Personal Services—Student			1,200.00
Other Travel
Equipment			2,000.00
Other Current Expenses			930.00
Total		\$	6,050.00

The Student Center, which has recently been opened, provides a lounge in which students may read, relax, or talk with each other. Through the cooperation of the General Library, current books of interest are made available. Offices for a number of major student activities are also located in the Center.

TESTING SERVICE

Personal Services—Regular:

Graham, Jack W., Ph. D., Asst. Prof.	12	\$	5,520.00
Personal Services—Student			600.00
Other Travel
Equipment			500.00
Other Current Expenses			1,650.00
Total		\$	8,270.00

The Testing Service administers and interprets the results obtained from standard tests used to determine student ability. It works in cooperation with academic advisors, instructors, other educational institutions, and professional schools and groups. Graduate and professional aptitude tests are given to all candidates for graduate degrees. Among the students given special advice are those with unusual ability, those with vocational problems, those with low grades, transfer students, and Public Law 16 veterans. In each case, an attempt is made to find out what kind of program is best suited to the student.

VISITATION

Personal Services—Regular	\$
Personal Services—Student
Other Travel		650.00
Equipment		100.00
Other Current Expenses		570.00
Total	\$	1,320.00

The Visitation account is used to cover the expenses of members of the faculty who visit the high schools in the area on career days and other occasions in order to provide students with information about educational opportunities on the college level.

AREA SERVICES

Personal Services—Regular:

Brownell, Baker, M. A., Director (Acting; Visiting Professor of Philosophy)	12	\$ 5,000.00 ¹
Tudor, William J., Ph. D., Professor	12	4,380.00
(see Sociology) (Associate Director)	12	(4,380.00)
(total salary)	12	(8,760.00)
Robbins, Buren C., M. A., Asst. Prof.	9	2,835.00
(see Speech)	9	(2,835.00)
(total salary)	9	(5,670.00)
Schwinn, Doris, B. S., (term appointment) Asst. Super ..	12	3,600.00

15,815.00

Personal Services—Student		
Other Travel		1,000.00
Equipment		1,000.00
Other Current Expenses		1,650.00

Total	\$	19,465.00
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¹Mr. Brownell will serve sporadically through the year at a monthly rate of \$1,000.00

The Area Services office is being set up for the first time under its new director. The budget proposed, therefore, is somewhat arbitrary, but probably too conservative to carry out the functions of this office as outlined in the Statutes. The proposed budget simply centralizes in the new office certain area service functions which have hitherto been carried on elsewhere in the University, community research and service, arrangements for conferences and the provision of speakers, the campus radio programs, and the preparation of data of use both to the University in planning its program and to the public of the region it serves.

ALUMNI RECORDS AND SERVICES

Personal Services—Regular:

_____, (replacing Mann) Director	12	\$ 6,480.00
Odaniell, John Robert, B. S. in Ed., (term appointment) Exec. Asst.	12	3,900.00
_____, (Recorder) Chief Clerk (Level II)	12	3,900.00
Cletcher, Peggy D., Clerk Steno. I (S-CS-27)	12	1,920.00

16,200.00

Personal Services—Student		2,600.00
Other Travel		1,200.00
Equipment		
Other Current Expenses		4,080.00

Total	\$	24,080.00
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The University Alumni Service gathers, prepares, and maintains comprehensive records of University graduates and former students. Since the number of alumni increases each year, the problem of giving them information about the University becomes increasingly difficult. To date, contacts have been renewed with not more than fourteen or fifteen thousand out of the nearly fifty-thousand ex-students of Southern Illinois University, so that there is still a large backlog of work to do.

The Alumni Service attends to the preparation and mailing of the *Southern Alumnus* and of occasional news letters which have been financed from alumni dues. It serves as the campus headquarters for the Alumni Association, receives dues, and assists in coordinating the activities of campus and alumni committees in planning homecoming functions and other alumni reunions.

FAIR EXHIBITS

Personal Services—Regular	\$.....
Personal Services—Student	250.00
Other Travel	275.00
Equipment	60.00
Other Current Expenses	615.00
Total	\$ 1,200.00

The Information Service, the Statistical Service, the Art Service, and various instructional departments cooperate in preparing informational exhibits for the various county fairs as a part of the University's area service program. Modest amounts for equipment, travel, and commodities are needed for their use. Student attendants are used to watch over, operate, and explain these exhibits.

INFORMATION SERVICE**Personal Services—Regular:**

Lyons, W. H., M. A., Director (University Information Service; Instructor in Journalism)	12	\$ 7,200.00
Mulkin, John W., B. A., (military leave) Fac. Asst.
Meyer, Albert F., Writer, Editorial (S-CS-215)	12	3,600.00
Wiggs, Betty Bowen, Writer, Editorial (S-CS-214)	12	3,600.00
White, Myrtle, Clerk Steno. II (S-CS-28)	12	3,000.00

17,400.00

Personal Services—Student	3,200.00
Other Travel	600.00
Equipment	150.00
Other Current Expenses	6,600.00

Total \$ 27,950.00

The Information Service is responsible for centralizing news reporting on the campus and for issuing news releases concerning the University. It also edits and publishes various pamphlets and announcements relating to the University and its several colleges, schools, departments, offices, and services. It maintains files of photographs and cuts of University scenes, personnel, and activities.

Stories about students are regularly sent to home-town newspapers so that the people of Southern Illinois will have knowledge of what their sons and daughters are doing.

The theory behind the public relations program at Southern Illinois University is that promotion as such should be kept to a minimum and services to the area should be stressed. As a result, the Information Service concentrates on disseminating information, not on general public relations.

PLACEMENTS**Personal Services—Regular:**

Bryant, Royce R., M. A., Director (University Placements Service)	12	\$ 7,680.00
Tierney, Jane, Chief Clerk (Level I) (S-CS-216)	12	3,300.00
Williford, Virginia, Clerk Steno. II (S-CS-217)	12	2,880.00
Blood, Virginia, Clerk Steno. I (S-CS-29)	12	2,160.00

16,020.00

Personal Services—Student	2,500.00
Other Travel	115.00
Equipment	580.00
Other Current Expenses	1,560.00

Total \$ 20,775.00

The University Placement Service is the central agency for collecting and supplying vocational information about and to seniors and alumni. It maintains a complete personnel file of graduating seniors and of alumni who wish to register for placement. It also maintains a file of available positions and a list of employers. It is therefore able to recommend candidates for positions, arrange for interviews between prospective employees and employers, and cooperate with the deans of the various colleges in determining the qualifications of candidates registered with the office.

When Southern was a teachers college, the chief emphasis in the Placement Office was providing teachers to the elementary and secondary schools of Southern Illinois. Now that a variety of vocational and professional courses are offered, the Placement Office has had to devise ways and means of obtaining employment for Southern's graduates in many other fields than teaching. Numerous letters are sent to business firms asking for reports of vacancies. Personal calls are made to metropolitan areas to discover job opportunities, particularly for graduates of the College of Vocations and Professions; and systematic records are kept of all information acquired.

RECEPTIONS

Personal Services—Regular:

Richardson, Ressie, Cook I (S-CS-165)	12	\$	2,280.00 ¹
Personal Services—Student			150.00
Other Travel			
Equipment			150.00
Other Current Expenses			3,630.00
Total		\$	6,210.00

¹ Does not include maintenance allowance of \$10.00 a month.

The Receptions budget provides personal services and materials needed for receptions, official dinners, and other such events in the President's house and elsewhere; and releases the time of the President's wife so that she may function effectively as University hostess.

MUSIC FESTIVAL

Personal Services—Regular	\$
Personal Services—Student		400.00
Other Travel		50.00
Equipment
Other Current Expenses		1,740.00
Total	\$	2,190.00

The annual spring Music Festival draws hundreds of students from the grade schools and high schools of Southern Illinois to participate in massed choruses, and bands and to hear good music from guest artists. The fees of these artists, the printing of tickets and programs, the provision of lighting and sound equipment, and the services of students who address and fold the notices, handle the correspondence with the public schools, etc., largely account for the expenditures from this account. The budget proposed for 1952-53 is less than in either of the two previous years; and it is hoped that an increased income from ticket sales will make up the difference.

AIR TRAVEL

Personal Services—Regular	\$
Personal Services—Student
Travel		10,000.00 ¹
Equipment
Other Current Expenses
Total	\$	10,000.00

¹ Includes Convention Travel \$2,000.00 and Institutional Travel \$2,000.00.

Air Travel supplements the other travel accounts, but is not confined to any particular function. It is used when its added speed and convenience are in the best interests of the University. Specifically, it is used:

1. When it is the most economical mode of travel.
2. When there is a saving of time which releases staff members for other duties.
3. When overlapping or interlocking engagements cannot be met by slower modes of travel.

AUDITING

Personal Services—Regular	\$.....
Personal Services—Student
Other Travel
Equipment
Other Current Expenses	3,200.00
Total	\$ 3,200.00

This budget provides the fees for the annual independent post-audit.

CATALOGUES AND ANNOUNCEMENTS

Personal Services—Regular	\$.....
Personal Services—Student
Other Travel
Equipment
Other Current Expenses	14,000.00
Total	\$ 14,000.00

This budget provides funds for the printing of official University announcements and catalogues. Increased printing costs are making it necessary to publish a General Catalogue that will be used for two years rather than the customary one year. There will be two catalogues printed this biennium; however the catalogue to be paid for from this budget will be used for the period 1952-54.

COMMENCEMENT

Personal Services—Regular	\$.....
Personal Services—Student
Other Travel
Equipment
Other Current Expenses	1,830.00
Total	\$ 1,830.00

The Commencement budget meets the cost of speakers, programs, and arrangements for the June and August convocations for graduating students.

FREIGHT AND EXPRESS

Personal Services—Regular	\$.....
Personal Services—Student
Other Travel
Equipment
Other Current Expenses	8,000.00
Total	\$ 8,000.00

This account covers freight and express charges for all items purchased by all departments.

GENERAL PRINTING

Personal Services—Regular	\$.....
Personal Services—Student

Other Travel	
Equipment	
Other Current Expenses	3,630.00
Total	\$ 3,630.00

This account covers the cost of forms, letterheads, examination books, and other printed items in general use by the departments and offices of the University.

GENERAL STORES EXPENSE

Personal Services—Regular:

_____, (Requisition No. 724) Stores Supervisor 12	\$ 4,800.00
Squire, Burton, Receiving Clerk (S-CS-23) 12	1,980.00

	6,780.00
Personal Services—Student	2,400.00
Other Travel	30.00
Equipment	1,480.00
Other Current Expenses	480.00
Total	\$ 11,170.00

The Business Office and the Physical Plant have been studying and designing procedures for the installation of a stores system in the new Service Shops building. This system should provide for the maintenance of records for all items carried in stock, indicating maximum and minimum quantities to be maintained. It should also maintain a delivery system to the department or office requisitioning materials.

Some study has recently been made of the possibility of designing a physical plant job-cost system which will provide for the computation of costs of various tasks performed by the Physical Plant, including the maintenance of buildings. It is hoped that this job-cost system can be installed in the near future, but the installation of the stores system is, of course, a prerequisite.

The proposed budget for 1952-53 would make possible the appointment of a Stores Supervisor who could begin to put the program for the new stores system into effect.

GOVERNMENT SURPLUS PROPERTY EXPENSE

Personal Services—Regular	\$
Personal Services—Student
Other Travel	150.00
Equipment
Other Current Expenses	100.00
Total	\$ 250.00

This account covers costs incidental to the acquisition of government surplus property.

INSTITUTIONAL TRAVEL

Personal Services—Regular	\$
Personal Services—Student
Travel	2,000.00
Equipment
Other Current Expenses
Total	\$ 2,000.00

The Institutional Travel budget is not to be confused with the various budgets for Convention Travel. It supports the various administrative and business operations of the University when travel is required which is not

specifically within the province of a given office or department. Any person officially representing the University, and not a particular agency of the University, may request authorization to travel against this account.

POST OFFICE

Personal Services—Regular:

McCluckie, Katherine, Clerk I (S-CS-33)	12	\$	2,100.00
Pribble, Dorothy Mary (Clerk I (S-CS-32)	12		1,800.00

 3,900.00

Personal Services—Student			924.00
Other Travel			250.00
Equipment			450.00
Other Current Expenses			300.00

Total		\$	5,824.00
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The Post Office handles both intra-departmental mail which does not require postage, and off-campus mail, which does. For the latter purpose, the office rents a postage meter machine.

REGIONAL CIVIL DEFENSE PROGRAM

Personal Services—Regular	\$
Personal Services—Student
Other Travel		500.00
Equipment		100.00
Other Current Expenses		390.00

Total	\$	990.00
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Southern Illinois University has been requested by the State Civil Defense authorities to serve as a center for the program in Southern Illinois, assisting nearby counties and municipalities to organize their civil defense efforts. Reimbursement for equipment and supplies has been promised by the Federal Government on a matching basis. Meanwhile, expenses must be provided for members of the staff who engage in this work. The burden will fall largely on members of the Department of Health Education.

RETIREMENT CONTRIBUTIONS

Personal Services—Regular	\$
Personal Services—Student
Other Travel
Equipment
Other Current Expenses		55,980.00

Total	\$	55,980.00
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The amount budgeted for Retirement Contributions is determined on an actuarial basis by the University Retirement System.

TELEPHONE EXCHANGE

Personal Services—Regular:

Vogt, Wilma J., Chief Sw. Op. (S-CS-34)	12	\$	2,040.00
Overturf, Martha A., Sw. Op. (S-CS-35)	12		1,860.00
Lietz, Mildred, Sw. Op. (S-CS-36)	12		1,860.00

 5,760.00

Personal Services—Student			1,200.00
Other Travel			20.00
Equipment ..			200.00
Other Current Expenses			17,200.00

Total		\$	24,380.00
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The University operates a PABX telephone exchange with three operators. This system provides for both on-campus and off-campus communication service.

ADMINISTRATION—GENERAL INSTRUCTION

Personal Services—Regular:

Tenney, Charles D., Ph. D., Professor (of English and Philosophy, Administrative Assistant to the President)	12	\$	13,000.00
McSherry, Patricia, Personnel Asst. (S-CS-206)	12		3,600.00
Swan, Vivien Oleen, Clerk Steno. II (S-CS-3)	12		2,580.00

19,180.00

Personal Services—Student			612.00
Other Travel			200.00
Equipment			50.00
Other Current Expenses			705.00

Total \$ 20,747.00

This office reviews recommendations made to the President by the various instructional divisions and departments of the University. It also exercises general supervision over the Registrar's Office, the Libraries, the Museum, and the other agencies auxiliary to instruction. Faculty personnel problems, both routine and special, take up a great deal of its time.

CONVENTION TRAVEL—GENERAL INSTRUCTION

Personal Services—Regular	\$	
Personal Services—Student		
Travel		1,485.00
Equipment		
Other Current Expenses		

Total \$ 1,485.00

Travel funds available for attendance at professional meetings, conventions, and conferences have been pro-rated to the various administrative and instructional groups according to their sizes. It now appears that less than \$30.00 on the average will be available to members of the faculty-administrative staff during 1952-53.

¹Report on policy of allocation to be made at September meeting of Board of Trustees.

GENERAL PUBLICATIONS

Personal Services—Regular	\$	
Personal Services—Student		
Other Travel		
Equipment		
Other Current Expenses		1,605.00

Total \$ 1,605.00

The general publications account provides for the printing of an occasional brochure, monograph, or pamphlet approved by the faculty Publications Committee. The University Directory is now charged to this account also.

ART EXPENSE

Personal Services—Regular:

Knaus, George S., Lecturer	12	\$	3,840.00
(see Art)	12		(1,920.00)
(total salary)	12		(5,760.00)

3,840.00

Personal Services—Student	300.00
Other Travel
Equipment	1,000.00
Other Current Expenses	390.00
Total	\$ 5,530.00

The Art Service of the University is responsible for the art work in the various publications, posters, charts and other graphic materials it produces. It also provides students in art with opportunities to make practical application of their training.

DUPLICATING EXPENSE

Personal Services—Regular:

Adams, Francis Warren, Dup. Serv. Sup. (S-CS-30) ...	12	\$	3,720.00
Parkhill, Earl E., Dup. Mach. Op. III (S-CS-218)	12		3,240.00
Jarrett, Hazel M., Dup. Mach. Op. II (S-CS-31)	12		2,640.00
Stokes, Gloria E., Vari-Typist II (S-CS-198)	12		2,100.00
———, (Requisition No. 731) Dup. Mach. Op. 1. 12			1,800.00

13,500.00

Personal Services—Student	3,300.00
Other Travel
Equipment	3,000.00
Other Current Expenses	480.00

Total **\$ 20,280.00**

The Duplicating Service handles the University's mimeographing, varityping, and offset printing.

PHOTOGRAPHIC EXPENSE

Personal Services—Regular:

Horrell, C. William, M. S., Instructor	12	\$	4,230.00
(see Journalism)	12		(1,410.00)
(total salary)	12		(5,640.00)
Sims, Byrl, (military leave) Assistant Photographer			
(S-CS-)
Stokes, Robert W., Assistant Photographer (S-CS-26) .	12		3,204.00
Craig, Walter D., Assistant Photographer (S-CS-219) ..	12		1,800.00
(see Voc.-Tech. Inst.)	12		(1,800.00)
(total salary)	12		(3,600.00)

9,234.00

Personal Services—Student	2,080.00
Other Travel	75.00
Equipment	1,000.00
Other Current Expenses	200.00

Total **\$ 12,589.00**

Through the Photographic Service the University can now make its own photographs of students when they register, can photograph campus activities for the campus newspaper, the student yearbook, the Information Service, the Alumni Service, and other agencies, can provide educational materials such as slides, photographs of research projects, documents, and various graphic materials for the instructional departments, and can process official transcripts for the office of the Registrar.

INSTITUTIONAL MEMBERSHIPS

Personal Services—Regular	\$
Personal Services—Student
Other Travel
Equipment

Other Current Expenses	1,110.00
Total	\$ 1,110.00

The Institutional Memberships account provides for the annual renewal of memberships in the American Council on Education, the Association of American Colleges, the National Commission on Accrediting, the National Association of Schools of Music, the North Central Association of Colleges and Secondary Schools, the American Association of Colleges for Teacher Education, Southern Illinois Incorporated, etc.

LECTURES AND CONSULTANT SERVICES

Personal Services—Regular	\$
Personal Services—Student	250.00
Other Travel	100.00
Equipment	250.00
Other Current Expenses	8,000.00
Total	\$ 8,600.00

The Lectures and Consultant Services budget provides funds for the fees of speakers for various educational conferences and clinics conducted on the campus and also for consultants brought in to advise the offices and departments of the University concerning their programs and plans. The Faculty Council has already selected as a major project for next year a series of meetings, largely carried on with local talent, concerned with Leonardo da Vinci, who was born in 1452.

SECRETARY OF THE FACULTY

Personal Services—Regular:

Fulkerson, Elbert, M. A., Assoc. Prof. ¹ (Secretary of the Faculty)	12	\$ 5,280.00
(see Mathematics)	12	(2,640.00)
(total salary)	12	(7,920.00)
		<hr/>
		5,280.00

Personal Services—Student	600.00
Other Travel
Equipment	600.00
Other Current Expenses	480.00
Total	\$ 6,960.00

¹Recommended promotion.

The Secretary of the Faculty is one of the new positions established by the statutes of the University. He holds the minutes and records of all faculty bodies, and serves as secretary both of the University Faculty and of the Faculty Council.

AIR FORCE R.O.T.C.

Personal Services—Regular:

Halderson, Oliver K., Col., A. B., Professor	12	\$ 600.00 ¹
Vickery, Benjamin P., Major, Asst. Prof.	9	225.00 ¹
Timm, Paul A., Major, Asst. Prof.	9	225.00 ¹
Lunde, Paul M. Jr., Capt., Asst. Prof.	9	225.00 ¹
DuBois, Thomas A., Capt., Asst. Prof.	9	225.00 ¹
Oakes, Russell E., Capt., Asst. Prof.	9	225.00 ¹
Schuetz, Kenneth F., Lt., B. S., Asst. Prof.	9	225.00 ¹
Thompson, Francis C., Lt., A. B., Asst. Prof.	9	225.00 ¹
Dotter, James W., Sgt., Instructor	9	225.00 ¹
Gardner, Wade G., Sgt., Instructor	9	225.00 ¹
Meagher, Philip J., Jr., Sgt., Instructor	9	225.00 ¹

Snyder, Robert W., Sgt., Instructor	9	225.00 ¹
Wray, David H., Sgt., Instructor	9	225.00 ¹
Austin, Mabel, Clerk Steno. I (S-CS-37)	12	2,760.00
		<hr/>
		6,060.00
Personal Services—Student		
Other Travel		
Equipment		450.00
Other Current Expenses		250.00
		<hr/>
Total		\$ 6,760.00

¹Basic salary paid by Federal Government.

The year 1951-52 was the first year of operation for an R. O. T. C. contingent on Southern's campus. The Air Force has now firmly established itself as a part of the instructional program of the University.

Most of the personal services and special equipment are provided by the Federal Government. In accordance with prevailing custom, however, the University pays the instructional staff nominal supplementary salaries. Equipping classrooms for the department, which will soon become one of the largest in the University, is however, Southern's responsibility.

MILITARY PROPERTY CUSTODIAN

Personal Services—Regular:

Winkelmeyer, William R., M. S. in Ed., Asst. Military Property Custodian (S-CS-220)	12	\$ 3,780.00
Personal Services—Student		500.00
Other Travel		100.00
Equipment		150.00
Other Current Expenses		480.00
		<hr/>
Total		\$ 5,010.00

Under the terms of its agreement with the Air Force, the University must provide storage space and safe custody for uniforms, rifles, and other items of equipment used in the R. O. T. C. program.

SUMMER SESSION

Personal Services—Regular:

For Summer Staff Positions		\$ 195,000.00
Personal Services—Student		
Other Travel		
Equipment		
Other Current Expenses		
		<hr/>
Total		\$ 195,000.00

The Summer Session account provides salaries for those members of the staff with special summer appointments. Approximately two weeks of the summer session fall in one fiscal year and six weeks in the next. The summer payrolls for the last six weeks of the 1952 summer session and the first two weeks of the 1953 summer session will therefore be met from this account.

GRADUATE SCHOOL

Personal Services—Regular:

Swartz, Willis G., Ph. D., Dean (Professor of Govern- ment)	12	\$ 7,360.00
(see Government)	12	(3,680.00)
(total salary) (sabbatical leave, six months, full pay)	12	(11,040.00)
Kenney, David T., M. S. in Ed., Instructor (Assistant to the Dean)	9	2,250.00

(see Government)	9	(2,250.00)
(total salary) (term appointment)	9	(4,500.00)
Fee, Ruth B., Chief Clerk (Level I) (S-CS-233)	12	2,880.00
Bione, Marilyn Jo, Clerk Steno. I (S-CS-156)	12	1,920.00

Personal Services—Student	14,410.00
Other Travel	400.00
Equipment	100.00
Other Current Expenses	200.00
	1,110.00
Total	\$ 16,220.00

The functions of the Graduate School at Southern Illinois University include the following:

1. To provide advanced training for public and high school teachers and administrators.
2. To qualify students for work leading to the doctorate in other universities.
3. To give advanced professional and technical training for public service.
4. To provide advanced technical and professional training for private employment.

During the period from June 1, 1951 to June 1, 1952, there were individuals equivalent to 788 full-time students enrolled in the Graduate School as degree candidates. In addition, there were 38 students with baccalaureate degrees who were not degree candidates. The combined total of the two groups is 826.

The enrollment in the Graduate School appears to be becoming somewhat stabilized. Hence, the aggregate graduate enrollment from June 1, 1952—June 1, 1953 should be in the neighborhood of 830 degree candidates.

The instructional staff of the Graduate School is drawn entirely from the regular instructional staff of the University.

RESIDENCE CENTER

Personal Services—Regular	\$
Personal Services—Student
Other Travel	500.00
Equipment
Other Current Expenses	45.00
Total	\$ 545.00

The Residence Center is maintained for the convenience of students in the Belleville-East St. Louis area. It is staffed through the Graduate School and the Division of Extension from the regular faculty staff of the University. During 1951-52, 50 graduate students and 45 undergraduate students were enrolled, a total of 95 students. For 1952-53 an enrollment of at least 100 students is anticipated.

ADULT EDUCATION AND VOCATIONAL-TECHNICAL INSTITUTE

Personal Services—Regular:

Simon, Ernest J., M. S., Director (Vocational-Technical Institute; Associate Director, Adult Education; Associate Professor of Industrial Education)	12	\$ 10,800.00
Bauernfeind, Harry, M. A., Supervisor (Business Education; Asst. Professor of Business Administration)	12	8,160.00
Adams, Jon P., B. Ed., Supervisor (Industrial Education)	12	8,160.00
Reed, Alex, M. S., Asst. Prof. (Supervisor of Adult Education in Agriculture)	12	2,440.00
(see Agriculture)	12	(2,440.00)

(see Experimental Farm)	12	(2,440.00)
(total salary)	12	(7,320.00)
Randle, William L., M. S. in Ed., Instructor	12	5,280.00
Lockwood, Bonnie A., M. S. in Ed., Instructor	12	5,280.00
_____, Instructor	12	5,500.00
Replacements for 20 part-time Lecturers and Assistant Instructors at \$1,250.00	12	25,000.00
Craig, Walter D., Asst. Photographer	12	1,800.00
(see Photographic Expense) (S-CS-219)	12	(1,800.00)
(total salary)	12	(3,600.00)
Hamilton, Helen, Clerk Steno. II (S-CS-38)	12	2,700.00
Dye, Barbara Louise, Clerk Typist I (S-CS-)	12	1,860.00
		<hr/>
		76,980.00
Personal Services—Student		700.00
Other Travel		6,000.00
Equipment		16,000.00
Other Current Expenses		8,000.00
		<hr/>
Total		\$ 107,680.00

During its first year of operation (October 16, 1950—June 30, 1951), the adult program of the Vocational-Technical Institute served 500 students in 42 classes from 16 to 36 hours in length.

In the first class, which began October 16, 1950, twelve students were enrolled. A year later, 588 students were enrolled. The growth of the program was accelerated in February, 1952, by the opening of the classroom building at Southern Acres. The total picture for 1951-52 is shown in the following table:

ACCUMULATED STATISTICAL SUMMARY FOR VOCATIONAL-TECHNICAL INSTITUTE

July 1, 1951 - June 30, 1952

Month	Classes Carried Over	New Classes For Month	Total Classes In Session	Total New Students Enrolled Each Month	Total Students Per Month	Total Hours Instruction	Total Student Hours Instruction
July	13	5	18	72	220	112	1548
August	15	2	17	25	200	133	1706
September	13	10	23	76	263	110½	1291½
October	14	26	40	379	588	250½	3447½
November	36	8	44	255	705	349¾	5399
December	51	2	53	31	649	187¼	3073½
January '52 ...	32	17	49	331	865	394¾	6780
February	30	35	65	536	1108	502½	5376
March	54	19	73	281	1139	574¼	8889¾
April	65	11	76	102	1103	608½	8385½
May	49	16	65	218	858	373¼	4424
June	33	4	37	63	452	379½	4790¼
Total Students July 1, 1951—June 30, 1952							2,517
Total Hours Instruction July 1, 1951—June 30, 1952							3,975¾
Total Student Hours Instruction July 1, 1951—June 30, 1952							55,111

The enrollment projected for 1952-53 by the Director of the program is as follows:

Anticipated Number of Classes
And Enrollments in Adult Vocational-Technical
Institute Program 1952-53

Summer Quarter

	No. Classes	No. Students
Business	8	120
Industrial	7	105
Retailing	1	29
Agriculture	0	0
Gen. Adult	0	0

16 254

Fall Quarter

Business	90	1350
Industrial	20	300
Retailing	8	90
Agriculture	6	120
Gen. Adult	10	150

134 2010

Winter Quarter

Business	105	1575
Industrial	22	330
Retailing	8	120
Agriculture	8	120
Gen. Adult	20	300

178 2445

Spring Quarter

Business	72	1080
Industrial	20	300
Retailing	12	180
Agriculture	6	90
Gen. Adult	20	300

130 1950

Total number of classes all quarters 458

Total number students 6659

Each of these classes will meet 2 to 3 hours weekly for 12 weeks.

During 1951-52, the staff for this program consisted of continuing staff members whose service loads were equivalent to 5.7 full-time faculty members and a part-time call staff whose services were equivalent to those of 9.1 full-time staff members. The various offices and college departments of the University contributed instructional time equivalent to that of 3.0 full-time staff members. Some of these people already had full service loads, and taught adult courses on their own time.

The proposed budget provides for the services of 6.8 regular staff members and for a call staff equivalent to about 8.0 full-time staff members. It is hoped that the other instructional and service departments will be able to schedule their staff members for considerable additional assistance.

COLLEGE OF LIBERAL ARTS AND SCIENCES

The following table compares the faculty-administrative staff of the College of Liberal Arts and Sciences for 1951-52 and (as proposed) for 1952-53:

Department	Staff 1951-52	Proposed Staff 1952-53
Dean7	1.2
Botany	4.5	4.5

Chemistry	6.3	6.3
English	19.5	19.0
Foreign Languages	7.5	6.0
Geography	8.1	7.2
Government	6.2	5.3
History	7.7	8.0
Mathematics	8.5	8.1
Microbiology8	1.3
Philosophy ..	1.3	2.0
Physics and Astronomy	5.0	4.7
Physiology	1.5	2.0
Psychology	1.4	4.0
Sociology	6.0	5.2
Zoology	7.0	6.0
	<hr/>	<hr/>
	92.0	90.8

The slight reduction in staff has not been made at the expense of faculty members on continuing appointments but by cutting down the amount of assistance from temporary and part-time instructors.

During the fall of 1951, the undergraduate and graduate students of the University, both on campus and off, registered in courses offered by the departments of the three colleges for 43,281 credit hours. Of this total 22,138 credit hours, or 51.2 percent, were taught by the staff of the College of Liberal Arts and Sciences. This figure is probably a reliable indicator for the future since the College of Liberal Arts and Sciences for several years has carried slightly more than half of the credit hour load. Since there may be next fall as much as a 2.0 percent falling off in enrollment of degree students, a conservative estimate would indicate a credit hour load of 21,695 in the College at the beginning of 1952-53. If enrollments should swing upward only slightly, the load will be the same in 1952-53 as in 1951-52.

The departments of the College of Liberal Arts and Sciences listed 727 different courses offered for 1951-52. For the forthcoming catalog, 765 courses have been proposed. Studies are now going forward to reduce the number of separate courses listed to under 700 if possible. This reduction in the listing should result in the elimination of a few courses seldom or never taught, in the consolidation of courses where there is some overlapping of subject matter, and in a better integration of the various curricula. The reduced number of courses should reduce the number and increase the size of class sections, and should also lighten the work load of faculty members by reducing the number of preparations they must make.

COLLEGE OF LIBERAL ARTS AND SCIENCES ADMINISTRATION—DEAN

Personal Services—Regular:

Abbott, Talbert Ward, Ph. D., Dean (Professor of Chemistry)	12	\$ 7,520.00
(see Chemistry)	12	(3,760.00)
(total salary)	12	(11,280.00)
Turner, Max Wesley, Ph. D., Assoc. Prof. (Chief College Advisor) ..	12	4,140.00
(see Government)	12	(4,140.00)
(total salary)	12	(8,280.00)
McGowan, Crissie, Chief Clerk (Level I) (S-CS-222) ...	12	3,120.00
Eastman, Margaret, Clerk Steno. I (S-CS-39)	12	2,700.00

17,480.00

Personal Services—Student		
Other Travel		500.00
Equipment		250.00
Other Current Expenses		350.00
		<hr/>
Total	\$	18,580.00

The Dean recommends appointments, promotions, leaves, dismissals, and acceptances of resignations of the members of the staffs of departments within his college. He is the agent of the faculty of his college in determining the eligibility for admission or readmission of a student to the college. He is responsible for approving courses of study and for the academic discipline of the students and faculty members of his college.

COLLEGE OF LIBERAL ARTS AND SCIENCES CONVENTION TRAVEL

Personal Services—Regular	\$.....
Personal Services—Student
Travel	2,245.00
Equipment
Other Current Expenses
Total	\$ 2,245.00

Travel funds available for attendance at professional meetings, conventions, and conferences have been pro-rated to the various administrative and instructional groups according to their sizes. It now appears that less than \$30.00 on the average will be available to members of the faculty-administrative staff during 1952-53.

¹Report on policy of allocation to be made at September meeting of Board of Trustees.

BOTANY

Personal Services—Regular:			
Welch, Walter B., Ph. D., Professor (Chairman)	9	\$	7,650.00
Kaeiser, Margaret, Ph. D., Assoc. Prof.	9		5,670.00
Kaplan, Leo, Ph. D., Asst. Prof.	9		4,860.00
Marberry, William M., A. M., Asst. Prof.	12		3,720.00
(see Physical Plant—Operation)	12		(3,720.00)
(total salary)	12		(7,440.00)
Voigt, John W., Ph. D., Asst. Prof.	9		5,130.00
			27,030.00
Personal Services—Student			1,500.00
Other Travel			300.00
Equipment			2,500.00
Other Current Expenses			1,910.00
Total		\$	33,240.00

A staff of 4.5 is proposed for 1952-53.

During 1951-52, a staff of 4.5 carried an average service load equivalent to 47.9 credit hours and 514 student credit hours.

Staff members carried on the following research projects: Broom Sedge in Southern Illinois, Conifers of Southern Illinois, and Inhalant Allergies.

CHEMISTRY

Personal Services—Regular:			
Neckers, J. W., Ph. D., Professor (Chairman)	9	\$	8,910.00
Abbott, T. W., Ph. D., Dean (Professor)	12		3,760.00
(see Col. of L. A. S. - Admin. - Dean)	12		(7,520.00)
(total salary)	12		(11,280.00)
Scott, Robert A., Ph. D., Professor	9		6,660.00
Van Lente, Kenneth A., Ph. D., Professor	9		7,560.00
Hadley, Elbert H., Ph. D., Assoc. Prof.	9		6,660.00
Slentz, Loren W., M. S., (term appointment) Instructor	9		3,960.00
Stone, Hal, M. S., Instructor	9		4,500.00

George, Homer A., Senior Lab. Asst. (S-CS-229)	12	3,180.00
		<hr/> 45,190.00
Personal Services—Student		1,525.00
Other Travel		4,000.00
Equipment		4,330.00
Other Current Expenses		<hr/> 55,045.00
Total		\$

A staff consisting of 6.3 members carried an average service load of 48.1 credit hours and 710 student credit hours for the year 1951-52. A staff of 6.3 is proposed for 1952-53.

The members of the department have carried on the following research projects during the year 1951-52: Electrochemical Research, and Bismuth Periodate.

ENGLISH

Personal Services—Regular:

Schneider, W. B., Ph. D., Professor (Chairman)	9	\$	8,550.00
Faner, Robert D., Ph. D., Professor	9		7,560.00
Harris, Jesse W., Ph. D., Professor ¹	9		7,110.00
Tenney, Charles D., Ph. D., (see Adm.-Gen. Instr.), Professor			
Barbour, Frances M., M. A., Assoc. Prof.	9		5,130.00
Benziger, James G., Ph. D., Assoc. Prof.	9		6,390.00
_____, (Replacing Turner) Assoc. Prof.	9		5,850.00
Coleman, E. C., Ph. D., Assoc. Prof.	9		6,030.00
Neely, Julia, A. M., Assoc. Prof.	9		5,400.00
Wilson, Henry L., Ph. D., Assoc. Prof.	9		5,400.00
Winn, Georgia Gantt, Ph. D., Assoc. Prof.	9		6,120.00
Barber, Julia M., A. M., (disability leave) Asst. Prof.			
Burns, Winifred, A. M., Asst. Prof.	9		5,220.00
Camp, G. C., Ph. D., Asst. Prof.	9		5,040.00
Krappe, Edith S., A. M., Asst. Prof.	9		5,040.00
Lingle, Fred K., A. M., Asst. Prof.	9		4,860.00
Simeone, William E., Ph. D., Asst. Prof.	9		4,860.00
Smith, Mae T., A. M., Asst. Prof. ¹	9		4,500.00
Mitchell, Betty Lou Hill, M. A., Instructor	9		3,420.00
Rainbow, Raymond S., Jr., A. M., Instructor	9		4,500.00
Travis, Edna Spires, M. S. in Ed., Instructor	9		3,960.00
			<hr/> 104,940.00
Personal Services—Student			625.00
Other Travel			20.00
Equipment			250.00
Other Current Expenses			660.00
Total		\$	106,495.00

¹Recommended promotion.

The 1951-52 English Department staff of 19.5 had service loads averaging 44.8 credit hours and 742 student credit hours.

A staff of 19.0 is proposed for 1952-53, a decrease of .5 from 1951-52.

The department carried on investigations in Nineteenth-Century Poetry, Robin Hood Legends, and Composition and Literature Texts for High School.

The service load of the department includes the supervision and coordination of the work in freshman rhetoric, and a part-time secretary for the English Office.

FOREIGN LANGUAGES

Personal Services—Regular:

Peacock, Vera L., Ph. D., Professor (Chairman)	9	\$	8,280.00
Davis, J. Cary, Ph. D., Professor ¹	9		7,110.00
Barry, Mary Eileen, Ph. D., Assoc. Prof.	9		6,030.00
Hartwig, Hellmut A., Ph. D., Assoc. Prof.	9		6,660.00
Neufeld, Anna K., A. M., (sabbatical leave, half pay) Asst. Prof.	9		2,205.00
_____, (term appointment; replacing Neufeld) Asst. Prof.	9		4,500.00
Smith, Madeleine M., A. M., Asst. Prof.	9		4,860.00

39,645.00

Personal Services—Student 415.00

Other Travel 500.00

Equipment .. 320.00

Other Current Expenses 320.00

Total \$ 40,880.00

In 1951-52, the members of the staff had average service loads equivalent to 49.4 credit hours and 356 student credit hours.

A staff of 6.0 is proposed for 1952-53. This is a decrease from 1951-52 by 1.5. This decrease has been made possible by the elimination of three part-time assistant instructorships which are held by foreign students who teach courses in conversation. Since these foreign students are also graduate students, it is hoped that graduate assistants can be found who can be assigned to the department for these courses.

¹Recommended promotion.

GEOGRAPHY AND GEOLOGY

Personal Services—Regular:

Cunningham, Floyd F., Ph. D., Professor (Chairman)	9	\$	6,570.00
Harris, Stanley E., Jr., Ph. D., Assoc. Prof.	9		5,400.00
Shank, Marjorie, A. M., Assoc. Prof.	12		1,740.00
(see Registrar)	12		(5,220.00)
(total salary) (sabbatical leave, three months, half pay)	12		(6,960.00)
Beimfohr, Oliver W., M. S., (rank of Asst. Prof. con- tingent upon receiving Ph. D.) Asst. Prof.	9		4,860.00
Harper, Robert A., Ph. D., Asst. Prof.	9		5,130.00
Krause, Annemarie, M. S., Asst. Prof.	9		4,860.00
Price, Dalias A., A. M., Asst. Prof.	9		4,680.00
DuBar, Jules Ramon, M. S. (term appointment) In- structor	9		3,960.00

37,200.00

Personal Services—Student 700.00

Other Travel 1,850.00

Equipment 1,470.00

Other Current Expenses 1,470.00

Total \$ 41,220.00

It is proposed to have a staff of 7.2 for 1952-53. This is a decrease of .9 from 1951-52.

In 1951-52, the staff members carried an average service load equivalent to 42.2 credit hours and 764 student credit hours.

Special investigations were carried on in the field of industry as related to the natural resources of Southern Illinois.

GOVERNMENT

Personal Services—Regular:

Alexander, Orville, Ph. D., (leave without pay, one-half month) Professor (Chairman)	8½	\$	7,735.00
Swartz, Willis G., Ph. D., Dean	12		3,680.00
(see Graduate School) (Professor)	12		(7,360.00)
(total salary) (sabbatical leave, six months, full pay)	12		(11,040.00)
Klingberg, Frank L., Ph. D., (sabbatical leave, half year) Professor	9		7,110.00
McGrath, Robert A., Ph. D., Assoc. Prof. ¹	9		5,490.00
Morton, Ward M., Ph. D., (six months at half pay; three months at full pay) Assoc. Prof.	9		3,720.00
Turner, Max Wesley, Ph. D., Assoc. Prof.	12		4,140.00
(see Col. of L. A. S. - Admin. - Dean)	12		(4,140.00)
(total salary)	12		(8,280.00)
Rendleman, John S., J. D., (see Legal Counsel) Asst. Prof.			
Winter, William O., Ph. D., Asst. Prof.	9		5,130.00
_____, (term appointment; replacing Klingberg and Morton) Asst. Prof.	9		4,500.00
Kenney, David T., M. S. in Ed., Instructor	9		2,250.00
(see Graduate School)	9		(2,250.00)
(total salary) (term appointment) ..	9		(4,500.00)
Lewis, Mae E., Clerk Steno. I (S-CS-200)	12		2,040.00
			<hr/> 45,795.00
Personal Services—Student			300.00
Other Travel			
Equipment			300.00
Other Current Expenses			350.00
			<hr/>
Total		\$	46,745.00

¹Recommended promotion.

The proposed staff for the year 1952-53 is 5.3. This is a decrease of .9 from 1951-52.

In 1951-52, the staff of 6.2 carried service loads averaging 46.0 credit hours and 891 student credit hours.

Staff members carried on the following research projects: Cycles in American Foreign Policy, Municipal Government and Politics. It also operated a Local Government Center for the study of municipal problems.

HISTORY

Personal Services—Regular:

Briggs, Harold E., Ph. D., Professor (Chairman)	9	\$	7,560.00
Caldwell, Norman W., Ph. D., Assoc. Prof.	9		6,030.00
Cherry, George L., Ph. D., Assoc. Prof.	9		5,670.00
Pitkin, William A., Ph. D., Assoc. Prof.	9		5,760.00
Wright, John I., A. M., Assoc. Prof.	9		5,130.00
Ammon, Harry, Ph. D., Asst. Prof.	9		4,860.00
Baxter, Joseph Ray, M. A., Asst. Prof.	9		4,500.00
Kennedy, Jesse C., B. S. A., Instructor	9		3,960.00
			<hr/> 43,470.00
Personal Services—Student			350.00
Other Travel			
Equipment			150.00
Other Current Expenses			350.00
			<hr/>
Total		\$	44,320.00

A staff of 8.0 is proposed for the year 1952-53. During 1951-52, a staff of 7.67 equivalent full-time members carried an average service load of 43.9 credit hours and 674 student credit hours.

Research projects carried on during the year were: Frontier Women in U. S. History, Early Western Theatre, Personnel at the Frontier Military Post, Jeffersonian Republican Party in Virginia, Taft Administration, and Centennial History of Carbondale, Illinois, and Vicinity.

MATHEMATICS

Personal Services—Regular:

McDaniel, Wilbur C., Ph. D., Professor (Chairman) . . .	9	\$	7,200.00
Black, Amos, Ph. D., Assoc. Prof.	9		6,210.00
Rodabaugh, Louis D., Ph. D., Assoc. Prof.	9		6,120.00
Fulkerson, Elbert, M. A., Assoc. Prof. ¹	12		2,640.00
(see Secretary of the Faculty)	12		(5,280.00)
(total salary)	12		(7,920.00)
Mark, Abraham M., Ph. D., Assoc. Prof. ¹	12		1,830.00
(see Statistical Service)	12		(5,400.00)
(total salary)	12		(7,320.00)
_____, (replacing Berberian) Assoc. Prof.	9		5,850.00
Hall, Dilla, M. S., Asst. Prof.	9		1,420.00
(see University School)	9		(4,250.00)
(total salary)	9		(5,670.00)
Wright, Alice K., M. A., Asst. Prof.	9		4,500.00
Kenner, Morton Roy, M. S., (term appointment) In-			
structor	9		3,780.00
Beckemeyer, Imogene C., B. S. in Ed. (term appoint-			
ment) Asst. Instr.	9		2,925.00
_____, (one-third time term appointment, re-			
placing Rochmes) Asst. Instr.	9		900.00

 43,375.00

Personal Services—Student

265.00

Other Travel

Equipment

250.00

Other Current Expenses

350.00

 Total

\$ 44,240.00

¹Recommended promotion.

The proposed staff of the Department of Mathematics for the year 1952-53 is 8.1. This is a decrease of .4 from 1951-52.

During 1951-52, the staff of 8.5 carried an average service load of 46.8 credit hours, and 793 student credit hours.

The service load includes a part-time departmental secretary.

MICROBIOLOGY

Personal Services—Regular:

Lindgren, Carl C., Ph. D., Professor (Chairman) . . .	12	\$	2,970.00
(see Biol. Res. Lab.)	12		(8,910.00)
(total salary)	12		(11,880.00)
McClary, Dan Otho, Ph. D., Asst. Prof.	12		4,050.00
(see Biol. Res. Lab.)	12		(1,350.00)
(total salary)	12		(5,400.00)
Scheffner, A. Leonard, Ph. D., Asst. Prof.	12		1,650.00
(see Biol. Res. Lab.)	12		(4,950.00)
(total salary)	12		(6,600.00)

 8,670.00

Personal Services—Student

800.00

Other Travel

Equipment	1,500.00
Other Current Expenses	930.00
Total	\$ 11,900.00

During 1951-52 a staff of .8 carried an average instructional load of 39.2 credit hours and 202 student credit hours.

The proposed staff for 1952-53 is 1.3.

The staff in Microbiology have joint appointments with the Biological Research Laboratory. The apparent increase in staff for the Department of Microbiology is due to the request for additional courses in Microbiology and for additional service courses by other academic departments.

PHILOSOPHY

Personal Services—Regular:

—————, Professor (Chairman) ..	9	\$	7,200.00
Brownell, Baker, M. A. (see Area Services) Director (Acting; Visiting Professor)			
Tenney, Charles D., Ph. D. (see Adm. Gen. Instr.) Pro- fessor			
Diefenbeck, James A., Ph. D. (military leave) Asst. Prof.			
Plochmann, George Kimball, Ph. D., Asst. Prof.	9		5,400.00
			12,600.00
Personal Services—Student			300.00
Other Travel			
Equipment			50.00
Other Current Expenses			240.00
Total		\$	13,190.00

In 1951-52, the staff members carried an average service load equivalent to 42.9 credit hours and 213 student credit hours.

The staff for 1952-53 is proposed to be increased from 1.07 to 2.0 by the addition of a new member. The department has been without active leadership for several years, and the new position would provide a chairman to work on the curriculum, to review the library holdings in Philosophy, and to revitalize the department.

Research has been carried on during the year 1951-52 in the field of Philosophy of Science.

PHYSICS AND ASTRONOMY

Personal Services—Regular:

Young, Otis B., Ph. D., Professor (Chairman)	9	\$	6,480.00
Arvin, Martin Joseph, Ph. D., Assoc. Prof.	9		5,850.00
Lucke, William H., Ph. D., Assoc. Prof. ¹	9		4,140.00
(see Biol. Res. Lab.)	9		(2,070.00)
(total salary)	9		(6,210.00)
Zimmerschied, Charlotte, M. A., Asst. Prof.	9		5,400.00
Borella, Henry, M. S., (term appointment) Asst. Instr. 9			3,150.00
			25,020.00
Personal Services—Student			1,150.00
Other Travel			
Equipment			2,500.00
Other Current Expenses			1,380.00
Total		\$	30,050.00

¹ Recommended promotion.

The 5 staff members of the Department of Physics and Astronomy carried, for 1951-52, an average service load equivalent to 44.3 credit hours and 431 student credit hours. It is proposed to budget 4.7 full-time staff members for 1952-53. This is a decrease of .3 from 1951-52.

During 1951-52 members of the department carried on research in the following fields: Properties of Dielectric Materials, and Effects of X-irradiation of Yeasts.

The service load of the department includes the care and preparation of equipment used in experiments and demonstrations.

PHYSIOLOGY

Personal Services—Regular:

Kaplan, Harold M., Ph. D., Professor ¹ (Chairman) . . .	9	\$	7,290.00
Raso, Anthony James, M. D., (see Health Service)			
Assoc. Prof.			
Zorzoli, Anita, Ph. D., Asst. Prof.	9		4,500.00

11,790.00

Personal Services—Student			1,035.00
Other Travel			
Equipment			3,500.00
Other Current Expenses			2,180.00

Total \$ 18,505.00

¹Recommended promotion.

The 1951-52 staff was composed of 1.5 members. The staff carried an average service load of 57.0 credit hours and 398 student credit hours.

The proposed staff for 1952-53 is 2.0 full-time people, an increase of .5.

Because of the fact that we have been unable to secure adequately trained teaching personnel, this department has been decidedly under staffed since its inauguration in 1949.

This expansion will partially solve the problem of offering a sufficient number of courses for a major in Physiology, and service courses desired by other departments.

PSYCHOLOGY

Personal Services—Regular:

Kelley, Noble H., Ph. D., Professor (Chairman)	9	\$	8,010.00
_____, Professor	9		6,930.00
Malpass, Leslie F., Ph. D., Asst. Prof.	9		4,770.00
Tyler, Forrest Brooks, Ph. D., Asst. Prof.	9		4,500.00

24,210.00

Personal Services—Student			500.00
Other Travel			
Equipment			1,225.00
Other Current Expenses			840.00

Total \$ 26,775.00

The Department of Psychology was not activated until September, 1951.

The 1951-52 staff totaled 1.4 members. The proposed staff for 1952-53 is 4 full-time members, an increase of 2.6. In developing a new department of Psychology, it is necessary to add a number of highly trained specialists in order to establish a well-balanced program.

The staff of 1.4 carried an average service load equivalent to 41.9 credit hours, and 951 student credit hours.

The present work of the department is concerned with the organization of the basic structure of a new all-university department and the activation of curricula for the undergraduate colleges. By September, 1952 it

is anticipated that the department will be able to offer a sufficient number of courses for a major in Psychology, as well as service courses for majors in other fields. In these offerings will be included certain courses which heretofore have, by necessity, been offered by other departments of the University.

In addition to the time spent in classroom instruction, the department has been engaged in organizing and developing an appropriate program of instruction, counseling students who have been referred to the Department, and consulting with civic and professional groups in the area.

SOCIOLOGY

Personal Services—Regular:

Johnson, Joseph K., Ph. D., Professor (Chairman) . . .	9	\$	7,920.00
Tudor, William J., Ph. D., Professor	12		4,380.00
(see Area Services)	12		(4,380.00)
(total salary)	12		(8,760.00)
Harlan, William H., Ph. D., (sabbatical leave, half pay)			
Assoc. Prof.	9		2,880.00
Lantz, Herman R., Ph. D., Asst. Prof.	9		5,850.00
Petroff, Louis, Ph. D., Asst. Prof.	9		4,500.00
McCrary, Jack Smith, M. A., Instructor	9		4,320.00

29,850.00

Personal Services—Student	600.00
Other Travel	50.00
Equipment	400.00
Other Current Expenses	615.00

Total \$ 31,515.00

A staff of 5.2 is proposed for 1952-53. This is a decrease of .8 from 1951-52.

During 1951-52, a staff of 6.0 carried an average service load of 44.6 credit hours and 749 student credit hours.

Staff members carried on the following research projects in 1951-52: Sociology in Southern Illinois, and Occupational Experiences and Attitudes of Southern Illinois Coal Miners.

The service load of the department included individual counselling in problems of courtship, dating, marriage and parenthood.

ZOOLOGY

Personal Services—Regular:

Gersbacher, Willard M., Ph. D., Professor (Chairman) 9	\$	6,480.00
Foote, Charles L., Ph. D., Assoc. Prof.	9	6,390.00
Klimstra, Willard D., Ph. D., Assoc. Prof. ¹	9	5,490.00
Stein, Hilda A., M. S., Assoc. Prof.	9	5,220.00
_____, (replacing Freeman) Assoc. Prof.	9	5,850.00
Lewis, William M., Ph. D., Asst. Prof.	9	5,130.00
Hall, George E., Senior Lab. Asst. (S-CS-221)	12	2,700.00

37,260.00

Personal Services—Student	1,050.00
Other Travel	300.00
Equipment	4,000.00
Other Current Expenses	3,430.00

Total \$ 46,040.00

¹Recommended promotion.

In 1951-52, a staff of 7 full-time members carried an average service load of 46.0 credit hours and 538 student credit hours. The proposed staff for 1952-53 is 6.0, a decrease of 1.0 from 1951-52.

Members of the department carried on research in the following fields: Endocrine research, Parasitological research, Wildlife Management research, Fisheries Management research, and Ecology research.

COLLEGE OF VOCATIONS AND PROFESSIONS

The first column of the table below shows the faculty-administrative staff for 1951-52; the second column shows the proposed staff for 1952-53:

Department	1951-52	1952-53
Dean7	1.2
Agriculture	7.7	5.3
Art	7.0	6.7
Business Administration	7.3	7.3
Economics	3.9	4.5
Home Economics	7.0	6.7
Industrial Education	8.4	8.0
Journalism	2.1	2.3
Music	9.0	9.0
Speech	8.5	7.5
	<hr/> 61.6	<hr/> 58.5

The decrease in staff is merely apparent, for the time of 2.7 staff members has been transferred to the budget of the Experimental Farm. Of the total of 43,281 credit hours for which students in the three colleges registered during the fall of 1951, 10,841.5 credit hours were carried by the College of Vocations and Professions. This was 25.0 percent of the credit hour load. Although this College has experienced a rapid growth, there is little reason to believe that its enrollment will increase substantially during 1952-53. If there is a 2.0 percent falling off in degree students next year, the credit hour load of the College might go down to 10,624.7. A reduction in the staff of the College seems neither justifiable nor necessary in view of the leveling off of enrollment.

The departments of the College of Vocations and Professions listed 495 courses for 1951-52 and have proposed 529 courses for 1952-53. In view of the stable enrollment and the stable staff, such an increase in course offerings is probably not advisable in spite of the fact that the College of Vocations and Professions has a number of new and growing departments. Curriculum studies are therefore being made to see if it is not possible to keep the number of course offerings for 1952-53 at the same level as in 1951-52. These studies should determine to what extent savings can be made by the consolidation of courses, and should protect the staff members from scattering their interests and from too many course preparations.

COLLEGE OF VOCATIONS AND PROFESSIONS ADMINISTRATION—DEAN

Personal Services—Regular:

Rehn, Henry Joseph, Ph. D., Dean (Professor of Business Adm.)	12	\$	8,280.00
(see Business Administration)	12		(2,760.00)
(total salary)	12		(11,040.00)
Hunsinger, Paul, Ph. D., Asst. Prof. (Chief College Advisor)	12		3,420.00
(see Speech)	12		(3,420.00)
(total salary)	12		(6,840.00)
Bieser, Alice M. Towse, B. S., Res. Asst. (term appointment)	12		2,700.00
De Witte, Elizabeth J., Chief Clerk (Level I) (S-CS-230)	12		3,120.00
Requisition No. 737, Clerk Steno. II (S-CS-231)	12		2,160.00
			<hr/> 19,680.00
Personal Services—Student			750.00
Other Travel			750.00

Equipment	1,000.00
Other Current Expenses	1,380.00
Total	\$ 23,560.00

This office is responsible for the general administration of the College. Starting with September, 1952, it will assume full responsibility for academic student advisement in the college. Other activities of this office include the supervision of the Business News Letter, business men's conferences, and, prior to the inauguration of the Area Services Office, the series of Community Development Conferences.

CONVENTION TRAVEL

Personal Services—Regular	\$.....
Personal Services—Student
Travel	1,485.00
Equipment
Other Current Expenses
Total	\$ 1,485.00 ¹

Travel funds available for attendance at professional meetings, conventions, and conferences have been pro-rated to the various administrative and instructional groups according to their sizes. It now appears that less than \$30.00 on the average will be available to members of the faculty-administrative staff during 1952-53.

¹Report on policy of allocation to be made at September meeting of Board of Trustees.

AGRICULTURE

Personal Services—Regular:		
Keeper, W. E., Ph. D., Professor (Chairman)	12	\$ 11,040.00
Tucker, Lowell R., Ph. D., Assoc. Prof.	12	3,780.00
(sabbatical leave, three months, full pay)		
(see Experimental Farm)	12	(3,780.00)
(total salary)	12	(7,560.00)
Clark, Marshall G., M. S., Asst. Prof.	9	2,820.00
(see Experimental Farm)	9	(1,410.00)
(total salary)	9	(4,230.00)
(term appointment)		
Reed, Alex, M. S., Asst. Prof. (Supervisor of Adult Ed.)	12	2,440.00
(see Adult Ed. and Voc. Tech. Institute)	12	(2,440.00)
(see Experimental Farm)	12	(2,440.00)
(total salary)	12	(7,320.00)
Vavra, Joseph P., Ph. D., Asst. Prof.	12	2,940.00
(see Experimental Farm)	12	(2,940.00)
(total salary)	12	(5,880.00)
Andrew, William T., M. S., Instructor	12	1,880.00
(see Experimental Farm)	12	(3,760.00)
(total salary)	12	(5,640.00)
Hiners, Scott W., M. S., Instructor	12	2,820.00
(see Experimental Farm)	12	(2,820.00)
(total salary)	12	(5,640.00)
Hosner, John Frank, M. F., Instructor		
leave without pay)		
Woods, Harvey S., M. S., Instructor	12	3,840.00
(see Experimental Farm)	12	(1,920.00)
(total salary)	12	(5,760.00)
— (replacing Hosner), Instructor	12	3,840.00
Rhymer, La Donne, Clerk Steno. II (S-CS-232)	12	2,880.00
		38,280.00

Personal Services—Student	\$76.00
Other Travel	500.00
Equipment	2,000.00
Other Current Expenses	1,110.00
Total	\$ 42,766.00

The staff of the Department of Agriculture will provide the time for 8.0 persons during 1952-53 as compared to 7.7 persons in 1951-52. It should be noted, however, that only 5.3 persons out of the 8.0 will be available for instruction since the rest of their time has been allocated to the Experimental Farm.

The members of the 1951-52 staff had teaching, research, and service load equivalent to 44.1 credit hours and 252 student credit hours.

ART

Personal Services—Regular:

Shryock, Burnett H., M. A., Professor	9	\$ 7,110.00
Ball, F. Carleton, A. M., Assoc. Prof.	9	6,120.00
Ervin, Kenneth A., M. A., Asst. Prof. ¹ (sabbatical leave, half pay)	9	2,205.00
Farnham, Emily, M. A., Asst. Prof. (sabbatical leave, half pay)	9	2,160.00
McMillan, R. W., M. A., Asst. Prof.	9	4,680.00
Roach, Lula D., Ph. D., Asst. Prof.	9	4,500.00
Watkins, Ben P., M. A., Asst. Prof.	9	4,680.00
Pulley, Charles M., B. S., Instructor, (see Architectural Services)		
Knaus, George S., Lecturer	12	1,920.00
(see Art Expense)	12	(3,840.00)
(total salary)	12	(5,760.00)
Lauritzen, Frederick L., M. F. A., Lecturer, (term appointment) ..	9	4,050.00
Reinhardt, Siegfried Gerhard, B. A., Lecturer ..		1,025.00
Hart, Lucille, Clerk Steno. II (S-CS-197)	12	2,700.00
		41,150.00

Personal Services—Student	1,050.00
Other Travel	
Equipment	2,500.00
Other Current Expenses	4,330.00
Total	\$ 40,030.00

¹Recommended promotion.

²Mr. Reinhardt will serve sporadically through the year at a monthly rate of \$500.00.

In 1951-52, 7.0 staff members of the Art Department carried average instructional loads of 44.7 credit hours and 748 student hours. For 1952-53, a staff of 6.7 is proposed.

During 1951-52, one of the members of the department engaged in special studies in the fabrication of useful objects. Another has been studying methods of adapting visual aids to the instruction program of the department.

BUSINESS ADMINISTRATION

Personal Services—Regular:

Trump, Guy Winston, Ph. D., Professor (Chairman) ..	9	\$ 6,480.00
Rehn, Henry Joseph, Ph. D., Dean	12	2,760.00
(see Col. of Voc. & Prof.-Admin.-Dean) (Professor) ..	12	(8,280.00)
(total salary)	12	(11,040.00)
DuFrain, Viola Maude, Ph. D., Assoc. Prof.	9	5,670.00
Rahe, Hayes, Ed. D., Assoc. Prof.	9	5,670.00

Barron, Mary Noel, M. B. A., Asst. Prof.	9	4,860.00
Bauernfeind, Harry, M. A., Asst. Prof., (see Adult Ed. and Voc. Tech. Institute)		
Buboltz, Van, M. A., Asst. Prof.	9	5,130.00
Hoffman, Paul M., M. B. A., Asst. Prof.	9	6,030.00
Ogden, Susie E., A. M., Asst. Prof.	9	5,130.00
Gallegly, Robert L., A. M., Exec. Asst. (see Business Manager) (Instructor)		
		<hr/> 41,730.00
Personal Services—Student		1,000.00
Other Travel
Equipment		3,000.00
Other Current Expenses		1,380.00
		<hr/>
Total	\$	47,110.00

A staff of 7.3 is proposed for the year 1952-53, which is the same as for 1951-52. During 1951-52, members of the staff had average loads equivalent to 44.8 credit hours and 770 student credit hours.

Two members of the department gave an aggregate of six hours to instruction in the Vocational Technical Institute, and another member gave an equivalent of six hours to training in marketing.

ECONOMICS

Personal Services—Regular:

Maverick, Lewis A., Ed. D., Ph. D., Professor (Chairman)	9	\$	7,560.00
Hand, George F., Ph. D., Ex. Asst. (see Chief Executive Assistant) (Professor)			
Miles, Edw. V., Jr., A. M., Ex. Asst. (see Business Manager) (Assoc. Prof.)			
Assoc. Prof.	9		5,850.00
Morrison, Vernon G., M. A., Asst. Prof., (sabbatical leave, half year)	9		5,850.00
Edelman, Milton T., Ph. D., Instructor	9		4,590.00
Kohler, Iris Baker, M. S., Instructor	9		3,870.00
			<hr/> 27,720.00
Personal Services—Student			350.00
Other Travel
Equipment			500.00
Other Current Expenses			390.00
			<hr/>
Total	\$		28,960.00

For 1952-53, a staff of 4.5 is proposed for the Department of Economics. In 1951-52, 3.9 staff members carried loads equivalent to 44.6 credit hours each and averaged 504 student credit hours of instruction. Because of lack of adequate number of people with advanced training, graduate instruction has been curtailed. Next year with the return of a member on leave, there will be at least two with a doctorate.

One member during the year carried on a research project on Local Government Finance while two other members devoted much of their time to the **Business News Letter**.

HOME ECONOMICS

Personal Services—Regular:

Quigley, Eileen Elliott, Ed. D., Professor (Chairman) ..	9	\$	6,840.00
Adams, Ruth F., M. A., Asst. Prof.	9		4,500.00
Babcock, Gladys, M. S., Asst. Prof. (leave without pay, three months)	6		3,420.00
Barnes, Mary Louise, M. S., Asst. Prof.	9		4,860.00

Savage, Marjorie, M. S., Instructor	9	4,500.00
Bagley, Margaret, M. S., Instructor	9	4,140.00
Sexauer, Berenice M., M. S., Instructor	9	3,960.00
Van Mason, Caroline E., M. B. A., Instructor (military leave)		
..... (Requisition No.), Clerk Steno. I	12	1,920.00
Hayes, Eurma C., Housekeeper (S-CS-40)	12	1,680.00
		<hr/>
		35,820.00
Personal Services—Student		400.00
Other Travel		
Equipment		4,000.00
Other Current Expenses		1,730.00
		<hr/>
		\$ 41,950.00

During 1951-52, 7.0 members of the staff in Home Economics carried average loads equivalent to 43.3 credit hours and 343 student credit hours.

A staff of 6.7 is proposed for 1952-53.

As a part of a study of operations of the University's food services, members of the department have been tabulating food prices.

HOME MANAGEMENT HOUSE

Personal Services—Regular	\$	
Personal Services—Student		250.00
Other Travel		
Equipment		1,000.00
Other Current Expenses		390.00
		<hr/>
Total	\$	1,640.00

The Home Management House provides a laboratory for advanced students in Home Economics to practice home making in an actual residence.

INDUSTRIAL EDUCATION

Personal Services—Regular:

Bicknell, W. C., D. Ed., Professor (Chairman)	9	\$ 6,750.00
Schroeder, J. Henry, M. S., Professor	9	6,000.00
English, Robert W., D. Ed., Assoc. Prof.	9	5,400.00
Simon, Ernest J., M. S., Assoc. Prof. (see Adult Ed. and Voc. Tech. Institute)		
Lonergan, John F. H., A. B., Asst. Prof. (see Architectural Services)		
Allen, Charles W., M. S., Instructor	9	3,780.00
Benson, Willard A., M. S., Instructor ..	9	3,960.00
Gunderson, John J., M. A., Instructor ..	9	3,960.00
Hart, Willard C., B. S., Supervisor ..		
(see Architectural Services) (Instructor) ..		
Johnson, Marvin Erwin, M. S., Instructor	9	4,140.00
Kohler, Richard C., Ed. D., Instructor	9	4,320.00
Howe, William A., M. S., Director, (see Physical Plant-Adm.) (Instructor)		
		<hr/>
		38,310.00

Personal Services—Student		2,600.00
Other Travel ..		75.00
Equipment		4,000.00
Other Current Expenses		4,330.00
		<hr/>
Total	\$	49,315.00

During 1951-52, 8.4 members of the staff carried average loads equivalent to 46.2 credit hours and 470 student credit hours. The proposed staff of 1952-53 is to be made up of 8.0 full-time instructors. This decrease from the previous year of .4 represents part-time people brought in to teach when classes grew so large they had to be divided. The department has moved into new quarters and is gradually adapting them to its work.

JOURNALISM

Personal Services—Regular:

Professor (Chairman)	9	\$	6,300.00
Grubb, Donald Ray, M. A., Instructor	9		3,960.00
Horrell, C. William, M. S., Instructor	12		1,410.00
(see Photographic Expense)	12		(4,230.00)
(total salary)	12		(5,640.00)
			<hr/>
			11,670.00
Personal Services—Student			300.00
Other Travel			75.00
Equipment			1,110.00
Other Current Expenses			930.00
			<hr/>
Total		\$	14,085.00

During 1951-52, the Department of Journalism had to operate without a chairman. Its prime need for 1952-53, therefore, is a man to serve in this position.

If he can be obtained for the fall term, the staff of the Journalism Department will consist of 2.3 persons as compared to the equivalent of 2.1 for last year. Some of the teaching 1951-52 was done by staff members from the Information Service and the Photographic Service. The members of the 1951-52 staff carried loads equivalent to 46.4 credit hours and 344 student credit hours.

This department is charged with supervising the two chief student publications, the **Egyptian** and the **Obelisk**.

MUSIC

Personal Services—Regular:

Kesnar, Maurits, Ph. D., Professor (Chairman)	9	\$	6,390.00
McIntosh, David S., M. A., Assoc. Prof.	9		5,000.00
Wakeland, Floyd V., M. M., Assoc. Prof.	9		5,400.00
....., Assoc. Prof.	9		5,850.00
Moe, Kate E., M. S., Asst. Prof., (sabbatical leave, half pay)	9		2,250.00
Wharton, John S., M. M., Asst Prof.	9		4,770.00
Fischer, Gilbert R., M. A., M. M., Instructor	9		4,410.00
Mueller, Robert E., M. M., Instructor	9		4,680.00
Olsson, Phillip H., M. M., Instructor	9		4,050.00
Resnick, Robert S., M. M., Instructor	9		3,780.00
Vogler, Helen Matthes, Instructor, (disability leave) ..			
			<hr/>
			46,580.00
Person Services—Student			1,625.00
Other Travel			1,400.00
Equipment			3,000.00
Other Current Expenses			2,180.00
			<hr/>
Total		\$	54,785.00

The proposed staff for 1952-53 is 9.0, the same as in 1951-52. The members of the staff for 1951-52 carried an average instructional load of 49.0 and 377 student hours.

One of the members of the staff applied much of his time to the Music Festival, and another spent part of his time on a continuing study, the Folklore of Southern Illinois. One member put in a considerable amount of time in directing an orchestra made up of University students and people in the area who are interested in music and are willing to travel in for rehearsal and concerts. This department is frequently called upon for performance groups made up from both the faculty and the students. The Madrigal Singers are particularly in demand both on the campus and off the campus.

SPEECH

Personal Services—Regular:

Talley, C. Horton, Ph. D., Professor, (Chairman)	9	\$	8,190.00
McLeod, Archibald, Ph. D., Professor ¹	9		6,660.00
Brackett, Isaac Parsons, Ph. D., Assoc. Prof.	9		4,050.00
(see Guidance and Special Ed.)	9		(1,350.00)
(total salary)	9		(5,400.00)
Anderson, John O., Ph. D., Asst. Prof.	9		3,645.00
(see Guidance and Special Ed.)	9		(1,215.00)
(total salary)	9		(4,860.00)
Garbutt, Cameron W., Ph. D., Asst. Prof.	9		5,040.00
Hunsinger, Paul, Ph. D., Asst. Prof.	12		3,420.00
(see Col of Voc. & Prof.-Adm.)	12		(3,420.00)
(total salary)	12		(6,840.00)
Robbins, Buren C., M. A., Asst. Prof.	9		2,835.00
(see Area Services)	9		(2,835.00)
(total salary)	9		(5,670.00)
Croft, Albert J., M. A., Instructor	9		4,500.00
Voss, Lawrence, A. M., Lecturer	9		4,770.00

 43,110.00

Personal Services—Student	1,050.00
Other Travel	200.00
Equipment	3,000.00
Other Current Expenses	1,380.00

 Total \$ \$48,740.00

¹Recommended promotion.

The proposed budget of the Department of Speech will provide the time for 7.5 persons during 1952-53 as compared to 8.5 persons in 1951-52. The members of the 1951-52 staff carried a load equivalent to 47.4 credit hours and 460 student credit hours.

The balance of the staff's time not devoted to instruction is allocated to services of various kinds such as the speech clinic, the children's theater, the University radio program, etc.

COLLEGE OF EDUCATION

The staff of the College of Education will show a slight expansion in 1952-53 as indicated in the following table:

Department	Staff 1951-52	Proposed Staff 1952-53
Dean	1.2	1.7
Education	12.7	11.7
Guidance and Special Education	6.0	7.3
Health Education	4.0	5.1
Library Service0	1.0
P. E.—Men	8.0	9.0
P.E.—Women	4.8	7.0
Teacher Training	44.5	40.2

In general, the reason for this expansion is that the burden of graduate instruction has fallen most heavy on the departments in this College. Further more, at least, one of the positions, that in Library Service, represents a replacement from the staff of the General Library to this new department.

The College of Education carried 10,301.5 credit hours out of a total of 43,281 credit hours carried by the three colleges during the fall of 1951. This figure represents 23.8 percent of the total credit hour load. It should be remembered, however, that the 400 or more grade school and high school students in the University School constitute a part of the load of this College although this is not reflected in terms of credit hours.

If the University enrollment of degree students should decline 2.0 percent, the load of the College of Education for the fall of 1952 would be 10,095.5 credit hours. On the other hand, the enrollment of non-degree students in the College of Education is expected to increase by 2.4 percent.

The departments of the College of Education listed 235 different courses for 1951-52. For the forthcoming catalog they have proposed 260 different courses. The Dean and his staff are attempting by the consolidation and dropping of certain courses to achieve a reduction in listing under the 235 courses now available for scheduling. It is felt that this reduction in number of courses will not injure the departments since it will tend to reduce the number of preparations made by each faculty member, and will result in a general tightening of the curriculum.

COLLEGE OF EDUCATION—ADMINISTRATION—DEAN

Personal Services—Regular:

Lawson, Douglas E., Ph. D., Dean (Professor of Education)	12	\$	8,460.00
(see Education)	12		(2,820.00)
(total salary)	12		(11,280.00)
Ragsdale, Ted R., Ph. D., Professor, (Chief College Advisor)	12		5,040.00
(see Education)	12		(5,040.00)
(total salary)	12		(10,080.00)
Bach, Jacob O., Ph. D., Asst. Prof. (Research Associate) ..	12		4,020.00
(see Education)	12		(4,020.00)
(total salary) ..	12		(8,040.00)
Huff, Frances C., Chief Clerk, (Level I) (S-CS-233) ..	12		3,480.00
Romero, Petrita, Clerk Steno. II, (half time) (S-CS-234) ..	12		1,500.00
Sells, Joyce, Clerk Steno. I, (S-CS-178)	12		1,920.00
			<hr/>
			24,420.00
Personal Services—Student			175.00
Other Travel			750.00
Equipment			310.00
Other Current Expenses			750.00
			<hr/>
Total		\$	26,405.00

The Dean's office has the responsibility of admitting and advising students in the College of Education. Since all students preparing to teach must be registered in the College of Education, this is a heavy responsibility.

The Dean's office also undertakes to provide research and consultant service for the public schools of the area and through its research associate to make available for these purposes the staff and other facilities of the College of Education.

COLLEGE OF EDUCATION—CONVENTION TRAVEL

Personal Services—Regular	\$
Personal Services—Student

Travel	1,875.00
Equipment	
Other Current Expenses	
Total	\$ 1,875.00

Travel funds available for attendance at professional meetings, conventions, and conferences have been pro-rated to the various administrative and instructional groups according to their sizes. It now appears that less than \$30.00 on the average will be available to members of the faculty-administrative staff during 1952-53.

¹Report on policy of allocation to be made at September meeting of Board of Trustees.

EDUCATION

Personal Services—Regular:

Warren, F. G., A. M., Professor (Chairman)	9	\$ 6,860.00
Lawson, Douglas E., Ph. D., Dean (Professor)	12	2,820.00
(see Col. of Ed.-Admin.-Dean)	12	(8,460.00)
(total salary)	12	(11,280.00)
Merwin, Bruce W., Ph. D., Professor (disability leave)		
Neal, Charles D., D. Ed., Professor ¹	12	2,220.00
(see Teacher Training)	12	(6,660.00)
(total salary)	12	(8,880.00)
Ragsdale, Ted R., Ph. D., Professor	12	5,040.00
(see Col. of Ed.-Admin.-Dean)	12	(5,040.00)
(total salary)	12	(10,080.00)
Samford, C. D., Ph. D., Professor	9	6,210.00
Stout, Irving Wright, D. Ed., Professor (leave without pay)		
Bracewell, George, A. M., Assoc. Prof.	9	1,370.00
(see Teacher Training)	9	(4,120.00)
(total salary)	9	(5,490.00)
Dykhouse, Claude J., Ph. D., Assoc. Prof.	9	6,300.00
Malone, Willis E., Ph. D., Assoc. Prof.	9	5,850.00
Mees, John D., Ed. D., Assoc. Prof.	12	2,130.00
(see University School)	12	(6,390.00)
(total salary)	12	(8,520.00)
Fishback, Woodson W., Ph. D., Assoc. Prof.	9	6,120.00
Randolph, Victor, Ph. D., Assoc. Prof.	9	6,120.00
Bach, Jacob O., Ph. D., Asst. Prof.	12	4,020.00
(see Col. of Ed.-Adm.-Dean)	12	(4,020.00)
(total salary)	12	(8,040.00)
Brown, Clyde M., Ed. D., Asst. Prof.	9	1,350.00
(see University School)	9	(4,050.00)
(total salary)	9	(5,400.00)
_____, Asst. Prof. (term appointment; replacing Stout)	9	4,500.00
Lane, Mabel Sickman, D. Ed., Asst. Prof.	9	1,350.00
(see University School)	9	(4,050.00)
(total salary)	9	(5,400.00)
Shelton, William E., Ph. D., Asst. Prof.	9	5,805.00
Brod, E. E., A. M., Instructor	9	5,040.00
Fligor, Ross Jean, M. A., Instructor	9	1,125.00
(see University School)	9	(3,375.00)
(total salary)	9	(4,500.00)
Russell, Verna S., Clerk Steno. III (S-CS-)	12	2,400.00
		76,430.00

¹Recommended promotion.

Personal Services—Student	250.00
Other Travel
Equipment	750.00
Other Current Expenses	930.00
Total	\$ 78,360.00

During 1951-52, the Department of Education made use of the services of a staff equivalent to 12.7 full-time people, with an average load equivalent to 43.5 credit hours. They also averaged 644 student credit hours of actual instruction. For 1952, the time of only 11.7 staff members has been budgeted, in spite of increasing demands for advisement and special services from this department. Its members also carry a large part of the burden of instructing and supervising our graduate students.

It is from this department that staff members are most largely drawn for the types of area services which fall into the category of school service, curriculum service and workshops, administrator's workshops and other types of research and services to the public schools of the area.

GUIDANCE AND SPECIAL EDUCATION

Personal Services—Regular:

Hiskey, Marshall S., Ph. D., Professor (Chairman)	9	\$	7,740.00
Thalman, W. A., Ph. D., Professor ..	9		5,040.00
(see Child Guidance Clinic)	9		2,520.00
(total salary)	9		(7,560.00)
Phelps, Wm. Neal, Ed. D., Professor	9		6,120.00
Brackett, Isaac Parsons, Ph. D., Assoc. Prof.	9		1,350.00
(see Speech)	9		(4,050.00)
(total salary)	9		(5,400.00)
McKay, B. Elizabeth, M. A., Assoc. Prof.	9		5,000.00
Stewart, Maude A., Ed. D., Assoc. Prof.	9		6,030.00
Anderson, John O., Ph. D., Asst. Prof.	9		1,215.00
(see Speech)	9		(3,645.00)
(total salary)	9		(4,860.00)
Bischof, Ledford J., Ed. D., Asst. Prof.	9		5,220.00
Fitzpatrick, Eugene D., Ed. D., Asst. Prof.	9		5,220.00
Newberry, Marilee, Clerk Steno. II, (S-CS-238)	12		2,160.00

45,095.00

Prsonal Services—Student	700.00
Other Travel	500.00
Equipment	1,000.00
Other Current Expenses	930.00

Total \$ 48,225.00

It is proposed to increase the staff of this department from a 6.0 in 1951-52 to 7.3 for 1952-53. The additional staff time will make possible additional clinical and consultant services in remedial speech and hearing, and other handicaps, for the public school children of the area.

The members of the 1951-52 staff had average loads equivalent to 43.5 credit hours and 621 student credit hours, but their classes were quite large. It is hoped that the transfer of certain basic courses in psychology to the new Department of Psychology will do much to reduce the size of the classes and the number of preparations required of each instructor.

In services to the area, this department administered over 25,000 tests of a standardized nature in public schools during 1950-51, held numerous workshops and clinics, has organized a complete county institute service, and has advised numerous schools on their guidance programs.

HEALTH EDUCATION

Personal Services—Regular:

Boatman, Ralph H., Jr., M.P .H., Lecturer (term appointment) (Acting Chairman)	9	\$	5,400.00
Denny, Florence E., M. A., Asst. Prof.	9		5,130.00
Bridges, A. Frank, Dir. H. & S., Instructor	9		4,860.00
Phillips, Frances K., M. A., Instructor	9		4,500.00
Richardson, Charles, M. P. H., Instructor (term appointment)	9		3,600.00
Sondag, Roger F., M. D., Lecturer (term appointment) . . . ¹			600.00

24,090.00

Personal Services—Student	700.00
Other Travel	350.00
Equipment	900.00
Other Current Expenses	390.00

Total	\$	26,430.00
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¹Dr. Sondag will serve part-time and sporadically through the year at a monthly salary not exceeding \$50.00.

The Department of Health Education has been understaffed for several years and has suffered from a constant turnover in personnel. In 1951-52, its four staff members carried loads equivalent to 44.7 hours each and averaged 784 student credit hours of instruction.

For 1952-53, a staff of 5.1 is proposed, with one new member serving on a non-recurring basis. He should be able to reduce somewhat the teaching load of the other staff members. Furthermore, it now appears that a great part of the State's Civil Defense program will fall on the University during the year just ahead, and it is hoped that Messrs. Boatman and Bridges can be given some time to devote to it. A member of this staff has served as Health Co-ordinator for the University, and the staff has given services to the schools in the area, and established workshops in various localities. A member of this staff has been borrowed by the University Health Service to provide specialized work in nursing services.

LIBRARY SERVICE

Personal Services—Regular:

Muller, Robert H., Ph. D., Professor (see General Library) (Chairman)	\$	4,050.00
McGinniss, Dorothy Agnes, M. S. in L. S., Instructor	9	

4,050.00

Personal Services—Student	100.00
Other Travel	
Equipment	325.00
Other Current Expense	150.00

Total	\$	4,625.00
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This department, which gives courses for public school librarians and instructs college students in the use of the library, has confined itself largely to summer instruction hitherto. With the coming of a full-time instructor (who replaces a member of the regular library staff), it will be possible by working through freshman English and other college courses to provide additional training in the use of the library and hence to improve the quality of instruction both on the campus and in the public schools.

OUTDOOR EDUCATION

Personal Services—Regular	\$
Personal Services—Student	3,600.00
Other Travel	600.00
Equipment	1,300.00
Other Current Expenses	2,705.00
Total	\$ 8,205.00

The staff of the Outdoor Education program is primarily from the Department of Physical Education, but other departments have provided assistance. For the present, the work in outdoor education is being largely carried on at Giant City and Little Grassy Lake.

PHYSICAL EDUCATION—MEN (ACADEMIC)

Personal Services—Regular:

Franklin, C. C., Jr., Dir. P. Ed., Asst. Prof. (Acting Chairman)	9	\$ 4,500.00
Lingle, Leland, M. A., Assoc. Prof.	12	5,040.00
(see P.E.-Men (Non-Academic))	12	(2,520.00)
(total salary)	12	(7,560.00)
Martin, Glenn, M. A., Assoc. Prof.	12	1,920.00
(see P.E.-Men (Non-Academic))	12	(5,760.00)
(total salary)	12	(7,680.00)
Freeberg, Wm. H., D. Rec., Assoc. Prof. ¹	9	3,850.00
(see P.E.-Men (Non-Academic))	9	(1,280.00)
(total salary)	9	(5,130.00)
Holder, Lynn C., M. S. in Ed., Asst. Prof.	12	2,280.00
(see P.E.-Men (Non-Academic))	12	(4,560.00)
(total salary)	12	(6,840.00)
White, Norman E., Dir. P. Ed., Asst. Prof.	9	4,680.00
Bush, Russell, M. P. E., Instructor, (military leave)		
O'Brien, Wm. E., M. S. in P. Ed., Instructor	9	2,160.00
(see P.E.-Men (Non-Academic))	9	(2,160.00)
(total salary)	9	(4,320.00)
Wilkinson, James J., Dir. Rec., Instructor	9	2,205.00
(see P.E.-Men (Non-Academic))	9	(2,205.00)
(total salary)	9	(4,410.00)
Waller, William H., M. S., Coach	12	2,040.00
(see P.E.-Men (Non-Academic))	12	(4,080.00)
(total salary)	12	(6,120.00)
_____, Equipment Attendant, (Requisition No.)	12	2,400.00
Ledbetter, Rosanna, Clerk Steno. I (S-CS-184)	12	960.00
(see P.E.-Men (Non-Academic))	12	(960.00)
(total salary)	12	(1,920.00)

32,035.00

Personal Services—Student	1,150.00
Other Travel	500.00
Equipment	1,500.00
Other Current Expenses	2,655.00
Total	\$ 37,840.00

¹ Recommended promotion.

The salaries of our staff members in Physical Education—Men are distributed between academic and non-academic accounts in order to give a realistic picture of the time they devote to instruction and the time they devote to coaching intercollegiate athletics. In 1951-52, there were eight full time staff members who carried average instructional loads of 32.6 credit hours, the rest of their time being devoted largely to coaching. In spite of an average time spent on other duties equivalent to nearly 10 credit hours, these men averaged 642 student credit hours of teaching.

For 1952-53, a staff of nine has been budgeted, one member having returned from military leave. Their time will be distributed approximately 5.3 to instruction and 3.7 to their other duties. The department staff members also carry the work of recreation and recreational planning and supervision both for credit and non-credit training in the fields of recreational leadership and camping. They have set up and supervised recreational camps at Giant City and Little Grassy Lake for adult groups, for the training of camp counsellors, and for the recreational facilities of church and school groups.

PHYSICAL EDUCATION—MEN (NON-ACADEMIC)

Personal Services—Regular:

Martin, Glenn, M. A., Assoc. Prof.	12	\$ 5,760.00
(see P.E.-Men (Academic) Director of Intercollegiate Athletics) (total salary)	12	(1,920.00)
Lingle, Leland P., M. A., Assoc. Prof.	12	2,520.00
(see P.E.-Men (Academic))	12	(5,040.00)
(total salary)	12	(7,560.00)
Freeberg, Wm. H., D. Rec. Assoc. Prof. ¹	9	1,280.00
(see P.E.-Men (Academic))	9	(3,850.00)
(total salary)	9	(5,130.00)
Holder, Lynn C., M. S. in Ed., Asst. Prof.	12	4,560.00
(see P.E.-Men (Academic))	12	(2,280.00)
(total salary)	12	(6,840.00)
O'Brien, Wm. E., M. S. in P. Ed., Instructor	9	2,160.00
(see P.E.-Men (Academic))	9	(2,160.00)
(total salary)	9	(4,320.00)
Wilkinson, James J., Dir. Rec., Instructor	9	2,205.00
(see P.E.-Men (Academic))	9	(2,205.00)
(total salary)	9	(4,410.00)
Waller, William H., M. S., Coach	12	4,080.00
(see P.E.-Men (Academic))	12	(2,040.00)
(total salary) (term appointment)	12	(6,120.00)
Mazurek, Walter Oscar, Equipment Attendant (S-CS-42) ..	12	2,400.00
Trobaugh, Anne, Clerk Steno I, (S-CS-43)	12	1,920.00
Ledbetter, Rosanna, Clerk Steno I	12	960.00
(see P.E.-Men (Academic)) (S-CS-184)	12	(960.00)
(total salary)	12	(1,920.00)

27,845.00

Personal Services—Student
Other Travel	200.00
Equipment	217.00
Other Current Expenses	3,430.00

Total \$31,692.00

¹Recommended promotion.

PHYSICAL EDUCATION—WOMEN

Personal Services—Regular:

Davies, Dorothy, Ed. D., Professor (Chairman)	9	\$ 7,740.00
Zimmerman, Helen, Ph. D., Assoc. Prof.	9	5,265.00
Muzzey, Dorothy, M. A., Asst. Prof.	9	4,140.00
Evans, Lura Elizabeth, M. S., Instructor	9	4,410.00
Stehr, Jean, M. A., Instructor	9	4,500.00
Ulm, Cleo, M. S., Instructor	9	3,780.00
Alley, Norma Parker, B. S. in Ed. Asst. Instr. (term appointment)	9	2,700.00

32,535.00

Personal Services—Student	1,050.00
Other Travel	300.00
Equipment	557.00
Other Current Expenses	2,010.00

Total \$ 36,452.00

The time of the staff of the Department of Physical Education for Women has been distributed between instruction and coaching in a ratio of roughly seven to three. In 1951-52, however, 4.75 department members carried average loads equivalent to 45.9 credit hours.

For 1952, a staff of seven is planned, which should have the effect of reducing the number of credit hours taught, the number of preparations per teacher, and the heavy burden of both group and individual coaching. The coming of a staff member with a research background will also enable the department to offer consultant services to the public schools.

TEACHER TRAINING

Personal Services—Regular:

Neal, Charles D., D. Ed., Professor ¹ (Director)	12	\$	6,660.00
(see Education)	12		(2,220.00)
(total salary)	12		(8,880.00)
Bracewell, George, A. M., Assoc. Prof.	9		4,120.00
(see Education)	9		(1,370.00)
(total salary)	9		(5,490.00)
Vaupel, Jean, M. A., Instructor	12		3,600.00
(see University School)	12		(1,200.00)
(total salary)	12		(4,800.00)
Replacements for 23 part-time Practice Supervisors in Affiliated Schools at \$225.00, Asst. Instrs.	9		5,075.00
			<hr/> 19,455.00
Personal Services—Student			900.00
Other Travel			2,400.00
Equipment			350.00
Other Current Expenses			480.00
			<hr/>
Total		\$	23,585.00

¹ Recommended promotion.

The teacher training program of the College of Education uses as its laboratory both the public schools and its own University School. Teachers in the affiliated public schools are employed part-time at nominal salaries; but the teachers in the University School are largely full-time specialists in supervising the teaching of the various grades and subjects offered in the public schools.

In 1951-52, a staff equivalent to 44.5 full time people was employed in the teacher training program. For 1952-53, a staff of 40.2 is contemplated. There has been a wide range of loads in the teacher training program because of the difficulty of predicting demands in the various grades and subjects. It is believed, however, that steps can be taken to improve the assignment of student teachers to their supervisors so that a more equitable distribution of loads will result.

The staff of the University School has been contributing a great deal of time to the Illinois Secondary School Curriculum Project. They are also teaching an increasing number of courses in the college departments, and an attempt has been made to distribute their time to these departments.

A program of off-campus training has been established and operates in six centers by contractual arrangements between students and the Board of Education. This program includes the preparation of administrators, supervisors, and teachers.

UNIVERSITY SCHOOL

Personal Services—Regular:

Mees, John D., Ed. D., Assoc. Prof. (Principal)	12	\$ 6,290.00
(see Education)	12	(2,120.00)
(total salary)	12	(8,520.00)
Edwards, Troy W., M. S. in Ed., Asst. Prin. (Instructor)	12	6,600.00
Entsminger, Mary Edwin, M. A., Assoc. Prof.	9	5,130.00
Mott, Sina M., Ph. D., Assoc. Prof.	9	5,000.00
Willard, Charles B., Ph. D., Assoc. Prof.	9	6,300.00
Bach, E. Louise, A. M., Asst. Prof.	9	4,860.00
Brown, Clyde M., Ed. D., Asst. Prof.	9	4,050.00
(see Education)	0	(1,350.00)
(total salary)	9	(5,400.00)
Clark, Lula R., (Emerita) Asst. Prof.	9	1,240.00
Gross, Chalmer, M. S., Asst. Prof.	9	4,860.00
Gibbons, M. Alberta, A. M., Asst. Prof.	9	4,000.00
Goodwin, Tina, M. A., Asst. Prof.	9	4,140.00
Hall, Dilla, M. S., Asst. Prof.	9	4,250.00
(see Mathematics)	9	(1,420.00)
(total salary)	9	(5,670.00)
Lane, Mable Sickman, D. Ed., Asst. Prof.	9	4,050.00
(see Education)	9	(1,350.00)
(total salary)	9	(5,400.00)
Paterson, Charles, B. Ed., Asst. Prof.	9	4,500.00
Pruis, John J., Ph. D., Asst. Prof.	9	4,860.00
Rieke, Evelyn Davis, M. A., M. Ed., Asst. Prof.	9	4,500.00
Rogers, Ora D., A. M., Asst. Prof.	9	4,410.00
Shake, Shelby S., M. S., Asst. Prof.	9	4,500.00
Smith, Gladys Leah, M. A., Asst. Prof.	9	4,230.00
Teel, Harley R., A. M., Asst. Prof.	9	4,000.00
Van Trump, Ruby, A. M., Asst. Prof.	9	4,140.00
Carey, Margaretta A., M. A., M. M., Instructor	9	4,320.00
Casebier, V. Eleanor, M. S., Instructor	9	3,960.00
Fligor, Ross Jean, M. A., Instructor	9	3,375.00
(see Education)	9	(1,125.00)
(total salary)	9	(4,500.00)
Johnson, Robert Ashford, Dir. P. Ed., Instructor	9	4,230.00
King, Florence R. (Emerita) Instructor	9	1,200.00
Meehan, Elizabeth C., A. M., Instructor	9	4,320.00
Plummer, John F., Jr., M. A., Instructor	9	4,140.00
Spradling, Zita, M. S., Instructor	9	3,600.00
Starck, Helen, M. Ed., Instructor	9	3,780.00
Stephens, Clarence W., A. M., Instructor	9	4,320.00
Sullivan, Milton Francis, M. A., Instructor	9	4,050.00
Stotlar, John W., M. S., Instructor	9	4,140.00
Treece, Madelyn, A. M., Instructor	9	3,960.00
Wood, Eugene S., M. S., Instructor	12	5,760.00
Pearce, Tony Lorene, Chief Clerk (Level I) (S-CS-224)	12	3,420.00
_____, (Requisition No. 738) Clerk Steno. I		
(S-CS-44)	12	1,920.00

156,595.00

Personal Services—Student	1,725.00
Other Travel	500.00
Equipment	
Other Current Expenses	4,960.00

Total \$ 163,780.00

AUDIO-VISUAL AIDS**Personal Services—Regular:**

Ingli, Donald A., M. A., Asst. Prof. (Director)	12	\$	6,840.00
Butts, Gordon K., M. S. in Ed., Instructor	12		4,800.00
Kloepper, Ilene Mae, Chief Clerk (Level I) (S-CS-225)	12		3,300.00
_____, (Requisition No. 732) Clerk I (S-CS-179)	12		1,800.00

16,740.00

Personal Services—Student			6,000.00
Other Travel			350.00
Equipment			3,000.00
Other Current Expenses			690.00

Total \$ 26,780.00

The Audio-Visual Aids Service gives instruction both to the members of our staff and to our students in the use of audio-visual materials. It designs and produces visual aids for use by various University agencies. The service has also handled a film rental library, but the income from the rental of films has now reached the point where it seems desirable to provide a separate budget for this as an auxiliary enterprise.

CHILD GUIDANCE CLINIC**Personal Services—Regular:**

Thalman, W. A., Ph. D., Professor	9	\$	2,520.00
(see Guidance and Special Ed.)	9		(5,040.00)
(total salary)	9		(7,560.00)

2,520.00

Personal Services—Student			500.00
Other Travel
Equipment			150.00
Other Current Expenses			350.00

Total \$ 3,520.00

The Child Guidance Clinic has for many years examined children referred to it from the public schools and has demonstrated to teachers in training various tests and techniques for discovering what is needed for children having difficulty in their school work.

CURRICULUM MATERIALS

Personal Services—Regular	\$
Personal Services—Student
Other Travel
Equipment
Other Current Expenses		100.00

Total \$ 100.00

The Curriculum Materials collection, housed in the General Library, contains nearly 3000 books and 7000 pamphlets placed on open shelves and available for study by faculty members, students, and public school people interested in the development of high school and grade school curricula. Much of this material comes to the University gratis through text book publishers, state offices of public instruction, graduate schools of education, etc.

MUSEUM**Personal Services—Regular:**

Kelley, John Charles, Ph. D., Professor (of Anthro- pology; Director)	12	\$	9,480.00
Allen, John W., Instructor	12		5,520.00

Shackleford, William J., M. A., Instructor	12	4,320.00
Waters, Loraine Lillian, M. S. in Ed., Instructor	12	5,160.00
Bennett, Esther Vorena, B. A., Asst. Instr.	12	4,080.00
Peithman, Irvin M., Res. Asst.	12	4,680.00
Manfredini, Dolores M., Chief Clerk (Level I) (S-CS-226)	12	3,480.00
		<hr/>
Personal Services—Student		36,720.00
Other Travel		3,450.00
Equipment		1,200.00
Other Current Expenses		1,200.00
		<hr/>
Total		\$ 44,400.00

The Museum prepares, maintains, and houses the University's collection of artifacts, archaeological specimens, pioneer relics, old documents, plant and animal specimens, etc. It prepares exhibits of these materials and is at present engaged in organizing them around the contrasting themes of the pioneer and the present occupancy of Southern Illinois.

The Museum will run into additional expenses this year and its program will be slowed down somewhat by moving from the third floor of Parkinson Laboratory to the first floor of the old Science Building. It will, however, gain considerable additional space and its exhibits will become much more accessible.

STATISTICAL SERVICES

Personal Services—Regular:

Mark, Abraham M., Ph. D., Assoc. Prof. ¹ (Director) . .	12	\$ 5,400.00
(see Mathematics)	12	(1,830.00)
(total salary)	12	(7,320.00)
Young, Nancy Sue, B. S., Res. Asst. (term appointment)	12	3,120.00
Hyzdu, Francis E., Tabulating Mach. Super. (S-CS-228) .	12	4,320.00
Davie, Joseph, Tab. Mach. Op. III (S-CS-48)	12	3,000.00
Cashen, Rebecca Jane, Tab. Mach. Op I (S-CS-175) . .	12	2,100.00
Williams, Robert R., Tab. Mach. Op. I (S-CS-182) . . .	12	2,100.00
		<hr/>
		20,130.00
Personal Services—Student		1,400.00
Other Travel		100.00
Equipment		850.00
Other Current Expenses		14,800.00
		<hr/>
Total		\$ 37,280.00

¹Recommended promotion.

The Statistical Service, which is only two years old, has already made itself indispensable to the offices and departments of the University. As rapidly as possible, the records of the University are being transferred to punched cards, which will make it possible to obtain summaries and reports of various data rapidly and effectively.

The Registrar, the Business Office, and the Student Deans are well along in the process of mechanizing their record keeping. Other offices are beginning to follow suit. The instructional departments find the Statistical Service useful in preparing and checking keyed examinations. Certain research projects which depend upon statistical analysis of data are using punched card methods.

For purposes of institutional surveys and reports, a research assistant has recently been added to the staff, working largely on assignments from the President's Office.

BIOLOGICAL RESEARCH LABORATORY**Personal Services—Regular:**

Lindegren, Carl C., Ph. D., Professor (Director)	12	\$	8,910.00
(see Microbiology)	12		(2,970.00)
(total salary)	12		(11,880.00)
Lucke, William H., Ph. D., Assoc. Prof. ¹	12		2,070.00
(see Physics and Astronomy)	12		(4,140.00)
(total salary)	12		(6,210.00)
McClary, Dan Otho, Ph. D., Asst. Prof.	12		1,350.00
(see Microbiology)	12		(4,050.00)
(total salary)	12		(5,400.00)
Sheffner, A. Leonard, Ph. D., Asst. Prof.	12		4,950.00
(see Microbiology)	12		(1,650.00)
(total salary)	12		(6,600.00)
Lindegren, Gertrude S., Research Asst.	12		3,960.00

21,240.00

Personal Services—Student	950.00
Other Travel	
Equipment	2,500.00
Other Current Expenses	3,180.00

Total \$ 27,870.00

¹Recommended promotion.

The major research agency at Southern Illinois University is the Biological Research Laboratory which was established in 1947. The researches of this laboratory are supported in part by grants from industry, the U.S. Public Health Service, the American Cancer Society, and the Atomic Energy Commission. Its speciality is research into genetics of yeast cells. Its findings have been made public at scientific meetings and by publications in scientific journals. Its work has shown light on the cancer problem, on problems of nutrition, and on the effects of radiation on cells.

COOPERATIVE RESEARCH PROJECTS—FISHERIES MANAGEMENT

Personal Services—Regular	\$
Personal Services—Student	1,000.00
Other Travel	200.00
Equipment	2,000.00
Other Current Expenses	500.00

Total \$ 3,700.00

This is an investigative program based upon the idea of surveying the fisheries resources of Southern Illinois and of investigating possible management procedures for the improvement of recreational fishing. The research program also contributes to the development of graduate study, inasmuch as advanced students are given the opportunity to take part in actual field investigations. Currently the project is cooperating with the Division of Fisheries, Illinois Department of Conservation; and with the Water Board, Illinois Department of Public Health.

Current activities include survey of the fish of the Big Muddy River drainage, Crab Orchard Lake, Little Grassy Lake, Clear Creek drainage; and also the removal of carp from Crab Orchard Lake.

COOPERATIVE WILDLIFE RESEARCH

Personal Services—Regular	\$
Personal Services—Student	1,000.00
Other Travel	600.00
Equipment	700.00
Other Current Expenses	1,020.00

Total \$ 3,320.00

The basic function of this agency is to obtain information for more complete and better management of wildlife on local, state, and federal scale, with the idea that the information resulting from the research will be available to those agencies that are managing wildlife, particularly in Southern Illinois.

The agencies with which this department is currently working are the State Natural History Survey on bob-white quail project and various Pittman Robertson projects, the Department of Conservation on the ring necked pheasant, the Fish and Wildlife Service on the gray and fox squirrel, and the Wildlife Management Institute on a proposed project in the development of strip mine areas. Also, investigations are being carried on in the Crab Orchard wildlife refuge.

COOPERATIVE WORK—FOREST SERVICE

Personal Services—Regular	\$
Personal Services—Student
Other Travel
Equipment
Other Current Expenses	2,500.00
Total	\$ 2,500.00

In cooperation with the Central States Forest Experiment Station of the U.S. Department of Agriculture Forest Service, Southern Illinois University is carrying on investigations of the woodlands and woodlots of Southern Illinois, the possibilities of reforestation, and the development of forest products industries. The cooperating agencies share expenses, staff, equipment, and the responsibility of communicating their results to the public.

EXPERIMENTAL FARM

Personal Services—Regular:			
Tucker, Lowell R., Ph. D., Assoc. Prof.	12	\$	3,780.00
(see Agriculture)	12		(3,780.00)
(total salary) (sabbatical leave, three months, full pay) ..	12		(7,560.00)
Clark, Marshall G., M. S., Asst. Prof.	9		1,410.00
(see Agriculture)	9		(2,820.00)
(total salary) (term appointment)	9		(4,230.00)
Reed, Alex, M. S., Asst. Prof.	12		2,440.00
(see Adult Ed. & Voc.-Tech. Inst.)	12		(2,440.00)
(see Agriculture)	12		(2,440.00)
(total salary)	12		(7,320.00)
Vavra, Joseph P., Ph. D., Asst. Prof.	12		2,940.00
(see Agriculture)	12		(2,940.00)
(total salary)	12		(5,880.00)
Andrew, William T., M. S., Instructor	12		3,760.00
(see Agriculture)	12		(1,880.00)
(total salary)	12		(5,640.00)
Hinners, Scott W., M. S., Instructor	12		2,820.00
(see Agriculture)	12		(2,820.00)
(total salary)	12		(5,640.00)
Hosner, John Frank, M. F., Instructor (leave without pay)
Woods, Harvey S., M. S., Instructor	12		1,920.00
(see Agriculture)	12		(3,840.00)
(total salary)	12		(5,760.00)
Emery, Hollis R., Asst. Farmer (S-CS-45)	12		3,036.00
Hull, William H., Asst. Farmer (S-CS-46)	12		2,640.00
Penrod, Lon, Asst. Farmer (S-CS-47)	12		2,400.00
			<hr/>
			27,146.00
Personal Services—Student			4,600.00
Other Travel			480.00

Equipment	12,000.00
Other Current Expenses	11,000.00
Total	\$ 55,226.00

The staff of the Experimental Farm consists of 3.0 civil service employees plus time equivalent to the services of 2.7 faculty members drawn from the staff of the Department of Agriculture.

In addition to the actual management of the farm, its staff members have engaged in a number of investigations: marketing of wood products, variety trials for various vegetables and wheat, rotation trials, fertility research projects, fertilizer trials, etc. During the past twelve months, twenty-seven experimental projects have been underway; and three agriculture service bulletins and two other publications have resulted.

ILLINOIS HORTICULTURAL EXPERIMENT STATION

Personal Services—Regular:

Mowry, James B., Ph. D., Asst. Prof.	6 ¹	\$ 2,940.00
Hamilton, Delbert Lindsay, Asst. Farmer (S-CS-203) ..	12	3,108.00

6,048.00

Personal Services—Student	2,000.00
Other Travel	130.00
Equipment	1,000.00
Other Current Expenses	1,500.00

Total **\$ 10,678.00**

¹ Southern Illinois University pays Mr. Mowry's salary for six months each year; the University of Illinois the other six months.

In cooperation with the College of Agriculture at the University of Illinois, Southern Illinois University on its agricultural tracts is carrying out experiments in fruit raising. The two universities are sharing staff, salaries, equipment, and supplies in these investigations.

SPECIAL RESEARCH PROJECTS

Personal Services—Regular:

Replacements for 25 Graduate Assistants at \$990.00, Grad. Assts.	9	\$ 24,750.00
Replacements for 4 Research Assistants at \$2,250.00, Res. Assts.	9	9,000.00

33,750.00

Personal Services—Student	7,000.00
Other Travel	5,000.00
Equipment	6,005.00
Other Current Expenses	7,000.00

Total **\$ 58,755.00**

The University is attempting to encourage research activities by those of its staff members who are interested in investigations relating to their specialties. To this end a general account is established from which allocations can be made for specific projects. These allocations are made by the Dean of the Graduate School upon the advice of the Graduate Council, which has general responsibility for the University's research program.

During 1951-52 some 40 individual research projects were given modest support from this budget. Each staff member carrying out such projects was provided with funds which partially met his expenses for commodities, equipment, travel, and student help.

The release of time from their departmental duties of staff members engaged in individual research projects was affected by agreement of the appropriate department chairman and dean with the Dean of the Graduate School.

The Dean of the Graduate School also assigns the services of 25 one half time Graduate Assistants, who are also candidates for the master's degree, to the various departments to assist them in their scholarly activities.

A number of major research projects also calls for the assistance of specially trained research assistants who are assigned upon request of the supervisors of these projects.

EXTENSION

Personal Services—Regular:

Dey, Raymond H., M. S., Director (of University Extension)	12	\$	7,680.00
Cannon, James Francis, M. S. in Ed., Exec. Asst.	12		4,080.00
Jennings, Emma Jean, Clerk Steno. I (S-CS-166)	12		1,920.00

13,680.00

Personal Services—Student			600.00
Other Travel			10,600.00
Equipment			130.00
Other Current Expenses			950.00

Total \$ 25,960.00

The Division of Extension schedules graduate and undergraduate courses for the instructional departments in various off-campus centers. The staff members are drawn from the departmental staffs and receive credit on their teaching loads for classes taught in extension. The following summary shows classes taught in 1951-52.

Summer—1951

Department	No. of Courses
Agriculture (Conservation Workshops)	6
Geography	1
Total No. of Courses for Summer	7

Fall Semester—1951-1952

Art	6
Botany	1
Education	13
English	4
Geography	3
Guidance and Special Education	5
Government	3
Health Education	2
History	3
Music	2
Physical Education for Men	2
Sociology	1
Speech	1
Zoology	2
Total No. Courses for Fall	49
Total No. of Centers	29
Total No. of 400 Courses	8
Total No. of 500 Courses	3

Spring Semester—1951-1952

Agriculture	1
Art	8
Botany	1
Business Administration	1
Education	17
English	6
Geography	2
Government	4
Guidance and Special Education	5
Health Education	2
History	1
Mathematics	3
Music	1
Physical Education for Men	1
Speech	4
Zoology	2

Total No. of Courses for Spring	59
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Total No. of Centers	37
Total No. of 400 Courses	11
Total No. of 500 Courses	4
Total No. of Courses for Year	115
Total No. of 400 Courses for Year	19
Total No. of 500 Courses for Year	7

Since most of the courses are scheduled in the public schools for public school teachers and since many of these have completed their requirements for certification, the requests for extension courses have leveled off in recent years. A total enrollment of 2800 extension students has been estimated for 1952-53, as against 3038 actually enrolled in 1951-52. Negotiations are now going forward to work out a schedule for the 1952-53 extension offerings.

Arrangements for various educational conferences held for interested groups on the campus have been handled by the Division of Extension. Nearly forty such conferences were scheduled in 1951-52.

GENERAL LIBRARY

Personal Services—Regular:

Muller, Robert H., Ph. D., Professor (Director)	9	\$	6,480.00
Heicke, Dorothy E., M. A. in L. S., Asst. Prof.	12		5,400.00
Kerley, Ruby, A. M. in L. S., Asst. Prof.	9		4,590.00
Kite, Grace E., M. A., Asst. Prof.	9		4,500.00
Stone, Elizabeth Opal, M. S. in L. S., Asst. Prof. (Asst. Director)	12		6,840.00
Cundall, Zella, B. S. in L. S., Instructor ..	9		3,870.00
Dewey, Harry, M. S. in L. S., Instructor (Asst. Director)	9		4,770.00
Hankla, Golda, M. A., Instructor	9		3,600.00
McCord, John G. W., B. S. in L. S., Instructor	12		4,800.00
Moore, Kent U., M. A., Instructor	9		3,780.00
Melvin, Mary Belle, B. S., Instructor ..	9		3,600.00
Donahue, Jacqueline, B. S. in Ed., Res. Asst.	12		2,700.00
_____, (Replacing Masterton) Asst. Supervisor	9		3,000.00
_____, (Replacing Klingenberg) Asst. Supervisor	9		3,000.00
Alverson, Phyllis J., Lib. Clerk III (S-CS-249)	12		2,760.00
Dugger, Elsie E., Lib. Clerk II (S-CS-57) ..	12		1,920.00
Miller, Henrietta, Clerk Typist II (S-CS-)	12		2,160.00
Mosby, Barbara Ann, Lib. Clerk II (S-CS-55)	12		2,040.00
Smalley, Jeanette L., Clerk Typist II (S-CS-201)	12		2,040.00
Hall, Betty Lou, Lib. Clerk II (S-CS-56)	12		1,920.00
Lingle, Betty Jane, Lib. Clerk I (S-CS-52)	12		1,920.00

Tolliver, Jeanne, Lib. Clerk II (S-CS-51)	12	1,920.00
Post, Roberta, Lib. Clerk I (S-CS-53)	12	1,860.00
Shelton, Regina M., Lib. Clerk I (S-CS-167)	12	1,800.00
Weaver, Opal Dickey, Lib. Clerk I (S-CS-54)	12	1,800.00
Wilkes, Rosemary, Lib. Clerk I (S-CS-58)	12	1,800.00
———, (Requisition No. 717) Lib. Clerk I	12	1,800.00

		86,670.00
Personal Services—Student		11,500.00
Other Travel		70.00
Equipment		40,000.00
Other Current Expenses		19,540.00
Total		\$ 157,780.00

The staff proposed for the General Library for 1952-53 consists of fourteen full-time persons holding academic rank and thirteen full-time civil service persons, and \$11,500.00 for part-time student helpers.

Cataloged volumes added to the holdings increased from 11,462 in 1950 to 14,101 in 1951. Faculty order cards on hand in May, 1952, amounted to \$5,677.00. The Library is also holding requests for backfiles of learned journals in the amount of \$15,990.00.

The budget proposed for 1952-53 provides \$40,000.00 for equipment (which includes books), \$8,000.00 for binding, and \$11,540.00 for other current expenses.

TILTON-LINCOLN LIBRARY

Personal Services—Regular:

Pair, Patty L., Lib. Clerk II (S-CS-194)	12	\$ 1,920.00
Personal Services—Student		
Other Travel		55.00
Equipment		945.00
Other Current Expenses		100.00

Total		\$ 3,020.00
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The Tilton-Lincoln Library comprises an original collection of 2100 items bequeathed to the University by the late Clint Clay Tilton and nearly a thousand additional items acquired through gift and purchase. The terms of the bequest require its maintenance separately from the main collection.

UNIVERSITY SCHOOL LIBRARY

Personal Services—Regular:

Stull, Marjorie, B. S. in L. S., Instructor	9	\$ 3,780.00
Personal Services—Student		1,400.00
Other Travel		30.00
Equipment		1,600.00
Other Current Expenses		480.00

Total		\$ 7,290.00
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The University School Library is maintained separately from the main collection for the use of elementary and high school students enrolled in the University School.

PHYSICAL PLANT—ADMINISTRATION

Personal Services—Regular:

Howe, William A., M. S., Director (Instructor in Industrial Education)	12	\$ 8,500.00
Forester, Mary A., Chief Clerk (Level I) (S-CS-59)	12	2,700.00
Gotway, Otto E., Superintendent of Bldg. Craftsmen (S-CS-60)	12	5,400.00

—————, (Requisition No. 729) Clerk Steno. I	12	1,920.00
		<hr/> 18,520.00
Personal Services—Student		1,836.00
Other Travel		150.00
Equipment		800.00
Other Current Expenses		840.00
		<hr/>
Total	\$	22,146.00

The Director of the Physical Plant is responsible for all phases of operation and maintenance of the Physical Plant, including, among other things, the repair of buildings, the utility distribution system, all the equipment, and other property; care of sidewalks and drives; supervision of the operation of the heating and power plant; and the scheduling of vehicles in the University's transportation pool. He is also responsible for police protection on the campus and for maintaining conditions of safety and sanitation in the buildings and grounds.

PHYSICAL PLANT—OPERATION

Personal Services—Regular:

Wiggins, Howard Arthur, Janitor (S-CS-91)	12	\$	2,556.00
Wilson, Elvessely, Janitor (S-CS-92)	12		2,040.00
O'Dell, Zenia Belle, Janitress S-CS-93)	12		2,100.00
Valentine, Ima Mae, Janitress (S-CS-94)	12		2,316.00
—————, (Requisition No. 672) Janitor Sub Fore-			
man	12		2,640.00
Alexander, Earl, Maint. Worker (S-CS-95)	12		2,880.00
Cundiff, Lenvill E., Maint. Worker (S-CS-96)	12		2,880.00
Freeman, Cliff, Maint. Worker (S-CS-97)	12		2,880.00
Hale, James Roy, Maint. Worker (S-CS-98)	12		2,880.00
Hall, Villa, Maint. Worker (S-CS-99)	12		2,880.00
James, Robert Lee, Maint. Worker (S-CS-100)	12		2,880.00
McCalister, William, Maint. Worker (S-CS-101)	12		2,880.00
Mitchell, Tosco, Maint. Worker (S-CS-102)	12		2,880.00
Marberry, William M., A. M., Asst. Prof.	12		3,720.00
(see Botany)	12		(3,720.00)
(total salary)	12		(7,440.00)
Widdows, Joe, Bldg. & Gr. Super. (S-CS-61)	12		4,560.00
Carter, Ralph Dale, Maint. Equip Op. (S-CS-63)	12		3,252.00
Alexander, Raymond B., Driver (S-CS-62)	12		3,252.00
Davitz, Woodrow, Driver (S-CS-64)	12		3,252.00
Leach, Jack L., Driver (S-CS-65)	12		3,252.00
McCutcheon, Edward, Driver (S-CS-66)	12		3,252.00
Pierson, Bert, Driver (S-CS-67)	12		3,252.00
Ragsdale, Van H., Driver (S-CS-68)	12		3,252.00
McNeill, Lee, Grounds Foreman (S-CS-69)	12		3,060.00
Nelson, LeRoy, Grounds Gardener (S-CS-70)	12		3,000.00
Taylor, Jettie, Asst. Grounds (S-CS-71)	12		2,880.00
King, Thomas J., Custodial Super. (S-CS-72)	12		3,000.00
Biggs, George O., Janitor Foreman (S-CS-73)	12		2,820.00
Anderson, William J., Janitor (S-CS-74)	12		2,400.00
Armstrong, Julius, Janitor (S-CS-146)	12		2,100.00
Armstrong, Willie J., Janitor (S-CS-168)	12		2,100.00
Berry, James P., Janitor (S-CS-185)	12		2,100.00
Clark, Charles, Janitor (S-CS-196)	12		1,800.00
Clutts, Dennis, Janitor (S-CS-75)	12		2,400.00
Covington, Ishmael, Janitor (S-CS-186)	12		2,100.00
Elmore, Leonard, Janitor (S-CS-76)	12		1,980.00
Evans, Charles R., Janitor (S-CS-77)	12		2,544.00
Fox, Harry, Janitor (S-CS-78)	12		2,400.00
Griffith, Charles Roy, Janitor (S-CS-187)	12		2,100.00

Harris, J. W., Janitor (S-CS-79)	12	1,980.00
Jackson, Doulford, Jr., Janitor (S-CS-84)	12	1,800.00
Jamison, James, Janitor (S-CS-80)	12	2,400.00
Knight, Ira Dennie, Janitor (S-CS-81)	12	2,556.00
Lingle, Cloman, Janitor (S-CS-82)	12	2,556.00
Loveall, Guy, Janitor (S-CS-83)	12	2,556.00
Peters, D. A., Janitor (S-CS-85)	12	2,400.00
Pollard, Calvin Ramey, Janitor (S-CS-86)	12	2,400.00
Stalls, Robert A., Janitor (S-CS-87)	12	2,160.00
Sutton, Wayne, Janitor (S-CS-88)	12	2,556.00
Valentine, Columbus, Janitor (S-CS-89)	12	2,460.00
Wade, Jay D., Janitor (S-CS-90)	12	2,160.00
Westley, George, Maint. Worker (S-CS-103)	12	2,880.00
Williams, James, Maint. Worker (S-CS-104)	12	2,880.00
Montgomery, Joe, Chief Watchman (S-CS-189)	12	2,700.00
Bain, Herman, Watchman (S-CS-105)	12	2,556.00
Crews, Ardell, Watchman (S-CS-195)	12	1,800.00
Frost, Guss Le, Watchman (S-CS-106)	12	2,100.00
Harris, Edgar, Watchman (S-CS-107) ..	12	2,100.00
Holder, Dallas R., Watchman (S-CS-108)	12	2,400.00
Isham, Robert, Watchman (S-CS-109)	12	2,556.00
Murry, Willard L., Watchman (S-CS-110)	12	1,800.00
Newberry, J. A., Watchman (S-CS-111)	12	2,556.00
Turner, William Lenard, Watchman (S-CS-112)	12	2,556.00
Miller, Ray E., Camp Attendant (S-CS-188)	12	2,100.00

163,488.00

Personal Services—Student 20,000.00

Other Travel 150.00

Equipment 12,000.00

Other Current Expenses 24,000.00

\$ 219,638.00

Physical Plant—Operation includes the maintenance and driving of the University's trucks, tractors, busses, and other vehicles, the planting of shrubs, trees, and flowers on the campus, the janitorial service to the various buildings, and the policing of the campus through a group of watchmen who are continually on duty.

PHYSICAL PLANT—MAINTENANCE

Personal Services—Regular:

Durham, Wm., Brick Mason (S-CS-180)	12	\$ 6,264.00
Hogue, Robert, Carpenter Foreman (S-CS-113) ..	12	5,115.60
Schwegman, Virgil, Carpenter Foreman (S-CS-114) ..	12	5,115.60
Harris, Guy R., Painter Foreman (S-CS-118)	12	5,220.00
Loy, Fronk R., Plumber Foreman (S-CS-123)	12	5,950.80
McCormick, Clyde L., Electrician Foreman (S-CS-133) ..	12	5,512.32
Cogdill, Lee V., Painter (S-CS-115)	12	4,698.00
Gamble, Roy C., Painter (S-CS-116)	12	4,698.00
Hagler, Carl I., Painter (S-CS-117)	12	4,698.00
Matthews, William, Painter (S-CS-119)	12	4,698.00
Stawarczik, Victor, Painter (S-CS-120)	12	4,698.00
Gallaway, William M., Painter (S-CS-)	12	4,698.00
Gustin, Charles, Painter (S-CS-)	12	4,698.00
Betts, Charles L., Plumber (S-CS-121)	12	5,428.80
Cook, Arthur W., Plumber (S-CS-)	12	5,428.80
Etherton, Claude W., Plumber (S-CS-)	12	5,428.80
Loy, Charles E., Plumber (S-CS-122)	12	5,428.80
Marten, W. E., Plumber (S-CS-124)	12	5,428.80
Michael, H. A., Plumber (S-CS-125)	12	5,428.80
Crowell, Donald, Laborer (Constr.) (S-CS-126)	12	3,340.80

Dotson, George, Carpenter (S-CS-127)	12	4,593.60
Hagler, Ned J., Carpenter (S-CS-128)	12	4,593.60
Kinsey, Carl B., Carpenter (S-CS-129)	12	4,593.60
Ross, Arthur L., Carpenter (S-CS-130)	12	4,593.60
Smith, Robert E., Carpenter (S-CS-131)	12	4,593.60
White, Jackie Don, Carpenter (S-CS-132)	12	4,593.60
Price, Robert, Electrician (S-CS-154) ..	12	4,990.32
Renner, Henry J., Electrician (S-CS-134)	12	4,990.32
Talley, Arthur, Electrician (S-CS-)	12	4,990.32
Weber, Rudolph Wm., Electrician (S-CS-135)	12	4,990.32
		<hr/>
		149,500.80
Personal Services—Student		1,800.00
Other Travel		25.00
Equipment		3,000.00
Other Current Expenses		44,000.00
		<hr/>
Total		\$ 198,325.80

The maintenance of the Physical Plant is carried on by members of the appropriate crafts and trades. Because of the poor condition of many of the buildings, particularly those adapted from temporary structures, supporting the maintenance activities of the University places a heavy burden upon this budget.

POWER PLANT AND UTILITIES

Personal Services—Regular:

Sitter, Ralph H., Chief Plant Operating Engineer (S-CS-136)	12	\$ 6,180.00
Beasley, Frederic L., Stat. Fireman (S-CS-137)	12	3,372.00
Dunning, David E., Stat. Fireman (S-CS-138)	12	3,372.00
Kelley, Vernon, Stat. Fireman (S-CS-139)	12	3,372.00
Spelbring, Dale, Stat. Fireman (S-CS-140)	12	3,372.00
Whitnel, Clarence, Stat. Fireman (S-CS-141)	12	3,372.00
Baggett, Robert J., Stat. Fireman Helper (S-CS-142) ..	12	2,712.00
Eddy, Joseph L., Stat. Fireman Helper (S-CS-143) ..	12	2,712.00
Lawson, Dewey, Stat. Fireman Helper (S-CS-144) ...	12	2,712.00
Miller, Fred, Stat. Fireman Helper (S-CS-145)	12	2,712.00
		<hr/>
		33,888.00
Personal Services—Student		
Other Travel		50.00
Equipment		1,150.00
Other Current Expenses		98,000.00
		<hr/>
Total		\$ 133,088.00

Power Plant and Utilities includes the cost of operating the Power Plant and the cost of other utility services such as electricity, gas, water, and sewage disposal.

RENTAL REAL PROPERTY

Personal Services—Regular	\$
Personal Services—Student
Other Travel
Equipment
Other Current Expenses	1,000.00
	<hr/>
Total	\$ 1,000.00

Rental of Real Property includes the cost of renting property acquired by and for Southern Illinois University Foundation, which is used for agricultural purposes by the University.

TEMPORARY BUILDINGS**Personal Services—Regular:**

Temporary workers to complete temporary buildings,
at \$5,000.00 a month \$ 60,000.00

Personal Services—Student

Other Travel

Equipment 5,000.00

Other Current Expenses

Total \$ 65,000.00

The proposed budget for temporary buildings covers the services of temporary carpenters, plumbers, electricians, and painters, working to complete and make ready for occupancy barracks and dormitory buildings, frame residences, and other temporary structures, which will provide classroom, laboratory, office, and storage space.

SURPLUS PROPERTY STORAGE

Personal Services—Regular \$

Personal Services—Student

Other Travel

Equipment

Other Current Expenses 390.00

Total \$ 390.00

The proposed budget for Surplus Property Storage covers the cost of repairing and refinishing University surplus equipment which is held pending reassignment to University departments.

ARCHITECTURAL SERVICES**Personal Services—Regular:**

Pulley, Charles M., B. S., Director (Instructor in Art) 12 \$ 9,000.00

Hart, Willard C., B. S., Supervisor (of Construction;
Instructor in Industrial Education) 12 7,500.00

Lonergan, John F. H., A. B., Asst. Prof. (of Industrial
Education; Landscape Architect) 12 7,000.00

Kelly, William W., Jr., Senior Architectural Drafts-
man (S-CS-245) 12 4,800.00

May, Clarence D., Junior Architectural Draftsman
(S-CS-246) 12 4,020.00

Dickerson, Robert D., Junior Architectural Draftsman
(S-CS-247) 12 3,600.00

French, Delores, Clerk Steno. II (S-CS-176) 12 2,580.00

38,500.00

Personal Services—Student 2,300.00

Other Travel 350.00

Equipment 1,200.00

Other Current Expenses 2,380.00

Total \$ 44,730.00

The Architectural Services is responsible for the preparation of plans and specifications for temporary buildings, alterations, and major repairs; for the landscaping of the campus; for the inspection of construction in progress; for the preliminary planning and programing of proposed major construction projects, for the verification of the amount of work completed on contracts and the preparation and approval of architect's certificates for payment.

REFUNDS

Personal Services—Regular	\$
Personal Services—Student
Other Travel
Equipment
Other Current Expenses	4,500.00
Total	\$ 4,500.00

This is a departmental appropriation off-setting exactly the amount of a similar state appropriation. Vouchers covering refunds of educational income, primarily tuition, are chargeable against this appropriation.

ORDNANCE PLANT VETERANS HOUSING PROJECT**Personal Services—Regular:**

Wolfe, Ernest R., Supervisor	12	\$ 2,760.00
(see Chautauqua Street Housing)	12	(2,760.00)
(total salary)	12	(5,520.00)
Rasche, Carlton F., Exec. Asst. (Asst. Supervisor, temporary housing)	12	2,160.00
(see Chautauqua Street Housing)	12	(2,160.00)
(total salary)	12	(4,320.00) ¹
Lewis, Hiram, Stat. Fireman (S-CS-191)	12	3,096.00
Rogers, V. H., Stat. Fireman (S-CS-190)	12	3,096.00
Hammock, Charlie Caral, Watchman I (S-CS-192)	12	2,364.00
Green, Vernor L., Maint. Worker (S-CS-147)	12	2,880.00
Richey, Henry B., Janitor (S-CS-183)	12	1,860.00
		18,216.00
Personal Services—Student		1,500.00
Other Travel		150.00
Equipment ..		750.00
Other Current Expensts		9,110.00
Total		\$ 29,726.00

¹Does not include maintenance allowance of \$30.00 per month.

The Ordnance Plant Veterans Housing Project is not an auxiliary enterprise but is operated under a Government Contract, No. III-V-11329.

AWARDS AND GRANTS FOR SCHOLARSHIPS

Personal Services—Regular	\$
Personal Services—Student
Other Travel
Equipment
Other Current Expenses	31,200.00
Total	\$ 31,200.00

This is a departmental appropriation off-setting exactly the amount of a similar state appropriation. The state appropriation was approved for the purpose of enabling the University to obtain reimbursement for book rental fees and student activity fees which constitute part of the value of scholarships honored by the University. Vouchers chargeable against this appropriation, supported by detailed statements for the amount of scholarships honored, are currently forwarded to the Auditor of Public Accounts for payment directly to the University.

SUPERVISOR AUXILIARY ENTERPRISES**Personal Services—Regular:**

Isbell, Paul W., M. S., Supervisor	11 ¹	\$	6,435.00
_____, Clerk Steno. I	12		1,920.00
			<hr/>
			8,355.00

Personal Services—Student			
Other Current Expenses			840.00
			<hr/>

Total		\$	9,195.00
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¹ Appointment effective August 1, 1952.

The office of Supervisor of Auxiliary Enterprises is a new office established for the purpose of providing direct overall administration of the fiscal practices of auxiliary enterprises. According to instructions of the Board of Trustees, the auxiliary enterprises are to be placed on a cost basis, effective at the beginning of the fall term, 1952. The estimates of income for the operation of the auxiliary enterprises have been prepared on a realistic basis, but the appropriation budgeted for these enterprises have been limited to the amount of "language" provided by legislation. In all probability, the actual total income and actual total expenditures will be increased over these income estimates and departmental appropriations. If so, it will be necessary to obtain additional "language" from the next legislature to cover the overrealization of income.

BOOKSTORE**Personal Services—Regular:**

Trobaugh, Carl, Bookstore Manager (S-CS-227)	12	\$	4,500.00
Swan, Ethel F., Clerk I (S-CS-148)	12		2,160.00
_____, Clerk I	12		1,800.00
			<hr/>
			8,460.00

Personal Services—Student			2,500.00
Other Current Expenses			33,686.00
			<hr/>

Total		\$	44,646.00
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The Bookstore maintains an inventory of books and supplies. The books are rented to students on a term rental basis, while supplies are sold directly to students. Transfers of certain supplies are currently made to educational departments.

CHAUTAUQUA STREET HOUSING**Personal Services—Regular:**

Wolfe, Ernest R., Supervisor	12	\$	2,760.00
(see Ordnance Plant Veterans Housing Project)	12		(2,760.00)
(total salary) ..	12		(5,520.00)
Rasche, Carlton F., Executive Assistant (Asst. Supervisor, Temporary Housing)	12		2,160.00
(see Ordnance Plant Veterans Housing Project) ...	12		(2,160.00)
(total salary)	12		(4,320.00)
			<hr/>
			4,920.00

Personal Services—Student			3,300.00
Other Current Expenses			30,000.00
			<hr/>

Total		\$	38,220.00
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¹ Does not include maintenance allowance of \$30.00 per month.

The Chautauqua Street Housing provides for the housing of 105 families for both students and faculty. Veterans, however, are given preference. At the present time this housing unit is operating on a 3% vacancy basis.

FILM RENTAL LIBRARY

Personal Services—Regular	\$
Personal Services—Student
Other Current Expenses	20,000.00
Total	\$ 20,000.00

The Film Rental Library provides film service for elementary and secondary schools on a fee basis and provides service on a non-fee basis to any University Department wishing such service.

FOOD SERVICES**Personal Services—Regular:**

Ralls, Pauline, Food Production Manager (S-CS-149) 12	\$ 3,420.00 ¹
Baggett, Edith, Cook I (S-CS-151) .. 12	2,460.00 ¹
Bain, Mamie, Cook I (S-CS-152) .. 12	2,280.00 ¹
Schneider, Virginia, Clerk Typist I (S-CS-50) (Leave of absence, two months without pay) .. 10	1,870.00 ¹
Donaby, George, Janitor (S-CS-155) .. 12	2,124.00 ¹
Mendenall, Marie, Cook I (S-CS-153) .. 12	2,100.00 ¹
Wright, Beatrice, Cook I (S-CS-157) .. 12	2,004.00 ¹
Morgan, Dora Ella, Cook I (S-CS-158) .. 12	1,860.00 ²
Travelstead, Lela Mae, Cook I (S-CS-159) .. 12	1,860.00 ²
Hardy, Elizabeth, Cook I (sub) (S-CS-181) .. 11	1,925.00 ¹
Silvania, Sonia, Clerk Typist I (S-CS-50) .. 2	310.00 ¹
Drake, Alice, Cook I (sub) (S-CS-170) .. 11	1,650.00 ¹
Throgmorton, Grace, Domestic (S-CS-) (Disability leave)

23,863.00

Personal Services—Student	26,000.00
Other Current Expenses	87,000.00

Total **\$ 136,863.00**

¹Does not include maintenance of \$20.00 per month.

²Does not include maintenance allowance of \$10.00 per month.

Food Services consist of the University Cafeteria and the University Canteen. These units provide food services for both students and faculty, other than the girls who obtain their meals at Anthony Hall.

MEN'S RESIDENCE BARRACKS**Personal Services—Regular:**

Rogge, William M., M. S., Supervisor .. 12	\$ 5,040.00 ¹
Personal Services—Student	3,500.00
Other Current Expenses	7,000.00
Total	\$ 15,540.00

¹Does not include maintenance allowance of \$30.00 per month.

The Men's Residence Barracks will provide for the housing of 184 single men beginning with the fall term of 1952. The Men's Residence Barracks was placed in operation during the past year with capacity limited to 138 students.

RESIDENCE HALL**Personal Services—Regular:**

Vogely, Maxine, A. M., Instructor .. 12	\$ 5,040.00 ¹
Allen, Jessie, Janitor (S-CS-164) .. 12	2,580.00
Bowers, Frances, Cook I (S-CS-160) .. 12	2,460.00 ²
Foster, Verla, Cook I (S-CS-161) .. 12	2,460.00 ²

Rentfro, Bertha, Cook I (S-CS-162)	12	2,460.00 ²
Crawshaw, Minnie Alice, Cook I (Sub)	11	1,716.00 ²
Smith, Ethel, Housekeeper (S-CS-163)	12	1,800.00
Brown, Willie Lubertha, Domestic (Sub)	3	450.00
		<hr/>
		18,966.00
Personal Services—Student		1,570.00
Other Current Expenses		25,000.00
		<hr/>
Total	\$	45,536.00

¹Does not include maintenance allowance of \$30.00 per month.

²Does not include maintenance allowance of \$20.00 per month.

The Residence Hall (Anthony Hall) provides housing for women students. Although normal capacity is about 90, we have been housing 120 girls in this unit. The Residence Hall also furnishes food services for its occupants.

STUDENT ACTIVITY FUNDS
Statement of Estimated Income

Term	Actual 1950-51	Estimated 1951-52	Estimated 1952-53
Fall Term, 1952	—	—	\$21,581.50
Winter Term, 1952-53	—	—	19,320.50
Spring Term, 1953	—	—	17,930.00
Summer Term, 1953	—	—	11,168.00
	<hr/>	<hr/>	<hr/>
	\$76,214.08	\$78,225.00	\$70,000.00

Statement of Proposed Expenditures

Activity	Allotment 1951-1952	Requested by Fiscal Officer 1952-1953	Recommended by Student Council and Director of Student Affairs	Recommended by Budgetary Council and Approved by President
Alumni-Student Promotional Activities	\$ —	\$ 950.00	\$ —	\$ —
Band	—	—	600.00	600.00
Chorus	—	—	600.00	600.00
Class of '52	100.00	—	—	—
Class of '53	100.00	100.00	100.00	100.00
Class of '54	100.00	100.00	100.00	100.00
Class of '55	100.00	100.00	100.00	100.00
Class of '56	—	100.00	100.00	100.00
Contingent	4,000.00	4,000.00	2,500.00	1,000.00
Convocation	—	—	—	—
Debate	1,800.00	2,000.00	1,800.00	1,800.00
Egyptian	8,000.00	9,000.00	7,500.00	8,000.00
Freshman Group Activities	350.00	500.00	400.00	400.00
General Expense	—	—	—	500.00
Homecoming	800.00	1,200.00	900.00	900.00
Hospitalization	19,385.00	22,000.00	16,650.00	17,500.00
Intramural Athletics	400.00	1,000.00	700.00	700.00
Lectures and Entertainments	4,000.00	5,200.00	3,000.00	3,000.00
Library Specials and Activities	80.00	150.00	75.00	75.00
Little Theatre	—	—	—	—
Music	2,400.00	2,500.00	—	—
Obelisk	9,000.00	10,500.00	8,000.00	9,000.00
Orchestra	—	—	600.00	600.00
Pep Activities	50.00	200.00	—	—
Social Senate	1,500.00	1,500.00	1,200.00	1,200.00
Southern Illinois Music Festival	—	100.00	—	—
Spring Festival	—	750.00	700.00	700.00
Student Council	1,300.00	1,300.00	1,075.00	1,075.00
Student Handbook	600.00	900.00	700.00	700.00
Student Publicity Services	200.00	600.00	—	—
Student Welfare	60.00	—	—	—
Swimming Fund	600.00	600.00	400.00	400.00
University Athletics	22,000.00	26,000.00	18,000.00	18,000.00
Weekend Social Committee	—	—	—	—
Women's Athletics	1,300.00	1,500.00	1,200.00	1,200.00
Totals	<hr/>	<hr/>	<hr/>	<hr/>
	\$78,225.00	\$92,850.00	\$67,000.00	\$68,350.00 ¹

¹ Difference of \$1,650.00 between Estimated Income and recommended Allotments will be used for supplemental allotments, refunds and taxes.

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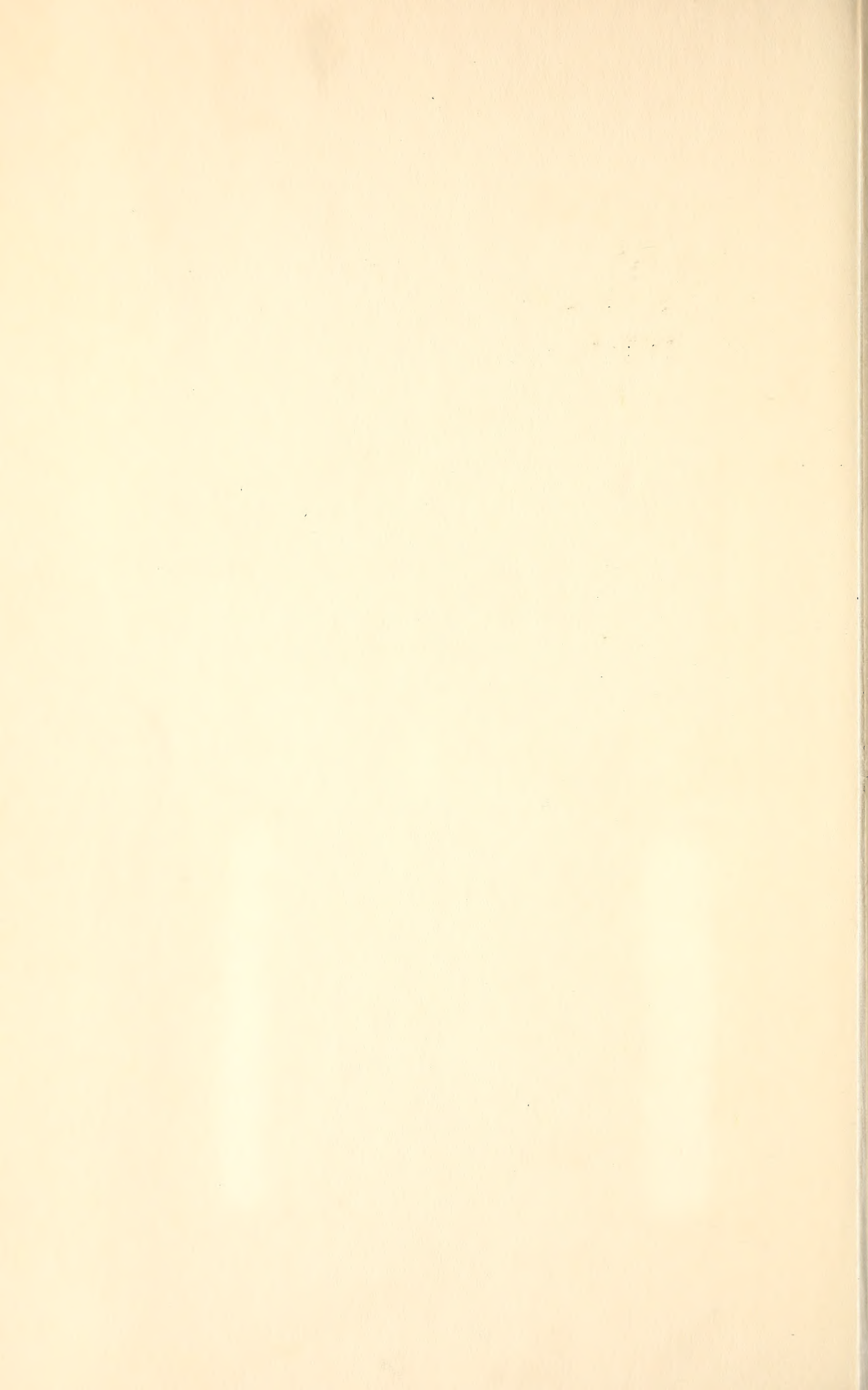
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